

LINCOLN COUNTY BOARD OF HEALTH  
LINCOLN COUNTY SERVICE CENTER, ROOMS 247/248  
FEBRUARY 21, 2024 4:00 PM  
MEETING MINUTES

---

**MEMBERS PRESENT:** Laurie Thiel, Dana Miller, Steve Osness, Kay Kissinger Wolf, Dr. Michael Clark (via teleconference), Angela Cummings, Julie Allen (via teleconference), Brenda Mueller

**MEMBERS ABSENT:**

**GUESTS:** Mike Loka; Kristin Bath, LCHD; Renee Krueger, LC Administrative Coordinator; Samantha Fenske, LC Finance Director

**DEPARTMENT HEAD:** Shelley Hersil

1. **Call to Order:** Chairperson Cummings called the meeting to order at 4:01 p.m.
2. **Public Comment:** Loka expressed interest in BOH support for his bid for Member At Large position on the Lincoln County Board of Health.
3. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Thiel, 2<sup>nd</sup> by Miller. All ayes, motion carried.
4. **Q & A on Written Report and Financial Report:** An employee has started working on the Opioid Task Force grant. The Death Review Committee has resumed meeting quarterly. All suicides and all deaths in individuals under 25 years of age are reviewed. Reports reviewed and placed on file.
5. **Approval of Timesheets December 25, 2023-February 4, 2024:** Motion by Thiel, 2<sup>nd</sup> by Cummings to approve timesheets. All ayes, motion carried.
6. **Recruitment of Member at Large to Board of Health:** Mike Loka and Dr. Cory Apprill have expressed interest in joining the BOH as Member At Large. The position will be filled at the April 16<sup>th</sup> County Board meeting.
7. **New Letters of Interest to Serve on the Board of Health 2024-2026 Terms:** Received from Michael Clark and Kay Kissinger Wolf. To be approved at County Board April 16<sup>th</sup> meeting.
8. **Review of Grants and Contracts 2024:** Hersil reviewed the recurring and new grants and contracts that make up the LCHD budget. She pointed out that often times the amount of money in the grants does not increase inspite of rising costs, making the budget more challenging each year.
9. **Credible Minds Demonstration:** Kristin Bath presented information on a mental health digital platform that the LCHD is considering obtaining as a resource for Lincoln County. The platform focuses on prevention, early intervention, and coordination with community partners. Ten business have signed on to support and utilize the platform so far. Cost is \$10,000 annually and the first five years could be paid for out of the ARPA grant. BOH suggestions are to seek Coporation Counsel input, consider a pilot year, adding the next four if desired before the grant expires, and bring a contract for approval to our next meeting.
10. **Approve Donation Request to Aspirus Health:** Cummings will be listed as Author; BOH committee as Co Sponsor. Motion made by Cummings to approve the Aspirus Health donation request, 2<sup>nd</sup> by Thiel. All ayes, motion carried.
11. **Health Aide Positions Recruitment and Programming:** Hersil stated she has been unable to hire anyone to fill the health aide positions. Therefore, the Health Department will have to discontinue the nail care program that currently serves 60 people. March will be the last month of the program. Recruiting continues for an aide to conduct the hearing program in fall.
12. **Approval of Resolution for Two Year Staff Nurse Position:** Due to hiring difficulties and staff shortages, Hersil presented a resolution to change a current 4-year BSN position to a 2-year Associate staff nursing position. Motion made by Osness, 2<sup>nd</sup> by Thiel to make the necessary

changes as discussed (define 2 year and 4 year degree per statute), and forward the resolution to the A & L Committee. All ayes, motion carried. Cummings will author the resolution, Thiel will co-sponsor.

13. **Approval Resolution for the Recruitment and Retention of Public Health Staff using the CDC Infrastructure Grant:** Hersil met with Krueger and Fenske to discuss recruitment, using a CDC grant. One option is to raise a current nursing position from 28 hours to 40 hours plus benefits and a pay raise to Step 5. Request made to Hersil to make a resolution to forward to the A & L Committee if needed. Suggestion was made to convene a short meeting before the next BOH meeting to expedite the resolution if need be.
14. **Preventing Child Sexual Abuse:** Kissinger Wolf presented information on a program that is available to all community partners regarding child sexual abuse. The free 3 hour workshop encourages businesses to look at their policies and make sure they are in line with current best practices. Hersil suggested the LCHD send out the information to their current mailing lists. Kissinger Wolf shared a date will be set mid to late April for the workshop.
15. **Agenda Items and Next Meeting:** Next meeting is March 20, 2024, at 4:00 p.m. at the LC Service Center. Next meeting agenda item: budget modifications.
16. **Adjourn:** Meeting adjourned at 5:23 p.m.

B. Mueller, Secretary, Minutes submitted 2/22/2024