

LINCOLN COUNTY BOARD OF HEALTH
LINCOLN COUNTY SERVICE CENTER, ROOMS 247/248
WEDNESDAY, APRIL 24, 2024 5:00 PM
MEETING MINUTES

MEMBERS PRESENT: Dana Miller (Chair), Angela Cummings, Laurie Thiel, Marguerite Lyskawa, Dr. Michael Clark (via teleconference), Dr. Corey Apprill

MEMBERS EXCUSED: Kay Kissinger Wolf

MEMBERS UNEXCUSED: Derek Woellner

GUESTS: Detective Lt. Brian Burkhardt, Sheriff's Office; Christine Vorpagel (via teleconference); Judy Woller (via teleconference)

DEPARTMENT HEAD: Shelley Hersil

1. **Call to Order:** Chair Miller called the meeting to order at 5:00 p.m.
2. **Public Comment:** None.
Chair Miller moved item 7 first bullet:
ARPA Grant Project
Drug Detection Equipment -Detective Lt. Brian Burkhardt, Sheriff's Office, presented on a Thermo Scientific TruNarc handheld narcosis analyzer. This device has been used by a joint task force and can be purchased with ARPA dollars from the Health Department. The device can analyze compounds quickly and would reduce danger to law enforcement officers and others. This device could be shared with Merrill Police Department and Tomahawk Police Department. Cummings made motion to purchase the Thermo Scientific TruNarc with ARPA funds from the Health Department, 2nd by Thiel. All ayes, motion carried.
3. **Election of Committee Positions:** Thiel was nominated for Vice Chair. There were no other nominations. Chair Miller asked for unanimous consent to appoint Thiel as Vice Chair. All ayes, motion carried. Cummings was nominated for Secretary. There were no other nominations. Chair Miller asked for unanimous consent to appoint Cummings Secretary. All ayes, motion carried.
4. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Thiel, 2nd by Lyskawa. All ayes, motion carried.
5. **Q & A on Written Report and Financial Report:** Reports reviewed and placed on file.
6. **Approval of Timesheets March 4, 2024-March 31, 2024:** Motion by Cummings, 2nd by Lyskawa to approve timesheets. All ayes, motion carried.
7. **Aarpa Grant Projects:**
 - ***Drug Detection Equipment*** -- See above.
 - **Possible Approval of Credible Minds** -- Miller made a motion that this go to Corporation Counsel Karry Johnson for review then bring back to Board of Health, 2nd Thiel. All ayes, motions carried.
 - **Water Test Kits** -- These kits will go to low income and test for nitrate and bacteria, approximately \$6,000. Cummings made motion to approve the water test kits, 2nd by Lyskawa. All ayes, motion carried.
8. **Approval of Year End 2023 Budget Modifications:** Thiel made a motion to accept the year end 2023 budget modifications, 2nd by Apprill. All ayes, motion carried.
9. **Donation Carry Over Funds from 2023 to the 2024 Budget:** Cummings made motion to approve the donation carry over for \$1,773.68 in the Tomahawk HPLC account and \$2,641.19 for Healthy Minds account, 2nd by Apprill. All ayes. Motion carried.
10. **Overview of Public Health:** Shelley gave an overview of the public health department.

11. **2023 Performance Management End Of Year Report:** Shelley explained the Performance Management Dashboard 2023 Final Results. There were no questions. Report placed on file.
12. **Approval of Licensing and Inspection Fees:** Shelley presented the fee schedule. It is in line with other counties and does cover costs incurred by Lincoln County. Thiel made a motion to approve the licensing and inspection fees, 2nd by Lyskawa. All ayes, motion carried.
13. **Possible Action Recruitment of Public Health Nurse:** There is a grant for recruitment until 2027 for \$127,000. Still having difficulty recruiting. Will continue to work with Administration to pursue other avenues.
14. **Approval of Marshfield Clinic Agreement to View EMR Data:** LCHD would have access to patient records in order to follow up on communicable diseases in a timely manner. The acronym EMR was clarified as electronic medical record. Administrative Coordinator Krueger reviewed and advised there is adequate insurance. Cummings motioned to approve the Marshfield Clinic Agreement to View EMR Data, 2nd by Thiel. All ayes, motion carried.
15. **Next Meeting Date and Agenda Items:** Next meeting is May 15, 2024 at 4:00 p.m. at the Lincoln County Service Center. Agenda items include: Credible Minds contract.
16. **Adjourn:** Meeting adjourned at 6:20 p.m.

Minutes respectfully submitted by Supervisor Angela Cummings, Secretary