

LINCOLN COUNTY BOARD OF HEALTH MEETING
Lincoln County Service Center, 801 N. Sales Street, Merrill WI 54452
Wednesday, September 30, 2020 at 4:00 p.m.
County Board Room – Room 257
Via Teleconference and In-Person Attendance

In-Person Attendance: Due to public health recommendations regarding COVID-19 and mass gatherings, you are encouraged to attend by phone. For those attending in person, please observe social-distancing by staggering your arrival time and by maintaining spacing between attendees of at least 6 feet. Attendees should spread out around the perimeter of the room. Consistent with Governor Evers' Emergency Order #1 (Executive Order #90), face coverings will be required of all attendees with the limited exceptions set forth in Emergency Order #1.

Teleconference Attendance: Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

Conference Call: 1 401-542-2093

Access Code: 383 163 352#

Meeting ID: <https://meet.google.com/gri-qmzu-bpf>

The teleconference cannot start until the host Shelley Hersil dials in and enters the host password.

All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting. If "public comment" appears on the agenda, before the meeting is called to order, the clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the clerk or chair, any person offering public comment should state their name and comments.

AGENDA

1. Call to Order and Introductions
2. Approve Minutes of Previous Meeting
3. Q & A on Financial Reports
 - a. 2021 Budget
 - b. Approval of Timesheet and Expense Reimbursement
4. 140 Review – October 5th
5. Update Annual License Renewals Food, Recreation and Lodging
6. COVID Budget and Staffing
 - a. COVID Coordinator Position
7. COVID-19 Incident Action Plan – Phase 2
 - a. Community Mitigation Recommendations
 - Community
 - Essential Workers
 - Face Coverings
 - Schools
 - b. COVID-19 Testing Strategic Plan
 - c. Disease Investigation and Contact Tracing
 - Crisis Response Plan
 - Outbreaks
 - Testing at Congregated Living Sites – Lincoln County Jail
 - d. Medical Countermeasures and Dispensing (COVID Vaccine)
 - Volunteer Management
8. Agenda Items and Next Meeting
9. Public Comment
10. Adjournment

Distribution:

Mike Loka, Dora Gorski, Patricia Voermans, Robert Lee, Bob Weaver, Susan Weith, Brenda Mueller, and Dr. Jeffrey Moore

Kevin Koth - County Board Chairperson
Division of Health – Rhinelander
Jason Hake- Administrative Coordinator
County Board Supervisors
Department Heads
News Media
Bulletin Boards

**News Media – Notified on _____ at _____ m. by _____
Posted to county website on _____ at _____ m. by _____**

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

LINCOLN COUNTY



EXPENSES-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR:	HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23000054 HEALTH DEPARTMENT FUND								
23000054 511000	PUBLIC HEALTH SALA	554,476	554,476	328,569.25	41,255.63	.00	225,906.75	59.3%
2020/08/000024	08/14/2020 PRJ	20,655.06	REF PAYROL			WARRANT=200814	RUN=2	GENERAL
2020/08/000064	08/28/2020 PRJ	20,600.57	REF PAYROL			WARRANT=200828	RUN=2	GENERAL
23000054 511000 10120	PREVENTION SA	0	0	5,147.07	.00	.00	-5,147.07	100.0%*
23000054 520000	PUBLIC HEALTH FRIN	229,022	229,022	131,581.06	16,235.89	.00	97,440.94	57.5%
2020/08/000024	08/14/2020 PRJ	8,162.44	REF PAYROL			WARRANT=200814	RUN=2	GENERAL
2020/08/000064	08/28/2020 PRJ	8,073.45	REF PAYROL			WARRANT=200828	RUN=2	GENERAL
23000054 520000 10120	PREVENTION FR	0	0	2,529.15	.00	.00	-2,529.15	100.0%*
23000054 531010	AUDITING SERVICES	1,530	1,530	.00	.00	.00	1,530.00	.0%
23000054 531320	CONTRACTED SERVICE	0	0	191.66	.00	.00	-191.66	100.0%*
23000054 551000	LIABILITY INSURANC	5,800	5,800	.00	.00	.00	5,800.00	.0%
23000054 552001	PUBLIC HEALTH TELE	2,310	2,310	2,029.42	286.38	.00	280.58	87.9%
2020/08/000029	08/13/2020 API	29.39	VND 007771 PO			GRANITE TELECOMMUNIC TELEPHONE		328987
2020/08/000029	08/13/2020 API	14.94	VND 007771 PO			GRANITE TELECOMMUNIC TELEPHONE		328987
2020/08/000029	08/13/2020 API	14.50	VND 007771 PO			GRANITE TELECOMMUNIC TELEPHONE		328987
2020/08/000055	08/20/2020 API	.07	VND 005069 PO			VERIZON WIRELESS CELL PHONES		329159
2020/08/000089	08/31/2020 GEN	227.48	REF LK			AUGUST TELEPHONE CHARGES		
23000054 554001	PRINTING ALLOCATIO	3,300	3,300	1,026.83	121.15	.00	2,273.17	31.1%
2020/08/000090	08/31/2020 GEN	117.51	REF LK			AUGUST COPY CHARGES		
2020/08/000090	08/31/2020 GEN	3.64	REF LK			AUGUST COPY CHARGES		
23000054 555000	PUBLIC HEALTH TRAV	6,500	6,500	934.69	2.30	.00	5,565.31	14.4%
2020/08/000115	08/31/2020 API	2.30	VND 999664 PO			DALLMAN, BECKY MILEAGE		329345

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JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023	HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD. EXPENDED	MTD. EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23000054 561100	PUBLIC HEALTH OFFI	7,600	7,600	863.04	262.99	.00	6,736.96	11.4%
2020/08/000030	08/13/2020 API	225.00 VND	007044 PO	E3 DIAGNOSTICS	AUDIOMETERS CALIBRATION		328985	
2020/08/000055	08/20/2020 API	37.99 VND	005069 PO	VERIZON WIRELESS	CELL PHONES		329159	
23000054 561101	PUBLIC HEALTH POST	1,200	1,200	313.19	.00	.00	886.81	26.1%
23000054 561214	PUBLIC HEALTH VACC	11,300	11,300	307.12	76.78	.00	10,992.88	2.7%
2020/08/000030	08/13/2020 API	76.78 VND	003209 PO	SANOFI PASTEUR, INC	VACCINE SUPPLIES		329035	
23000054 570000	STATE GRANT OPERAT	500	500	2.63	.00	.00	497.37	.5%
23000054 571000	FOOT CARE OPERATIO	450	450	61.24	.00	.00	388.76	13.6%
23000054 571002 10120	PREVENTION OP	100	100	.26	.00	.00	99.74	.3%
TOTAL HEALTH DEPARTMENT FUND		824,088	824,088	473,556.61	58,241.12	.00	350,531.39	57.5%
23005554 ENVIRONMENTAL HEALTH								
23005554 560000	ENVIRONMENTAL HEAL	800	800	290.78	100.69	.00	509.22	36.3%
2020/08/000115	08/31/2020 API	1.73 VND	999664 PO	DALLMAN, BECKY	MILEAGE		329345	
2020/08/000123	08/31/2020 API	98.96 VND	300012 PO	VIP OFFICE PRODUCTS	DELIVERY WI STATE LAB		329523	
23005554 571000	PRIVATE WELL OPERA	700	700	584.00	.00	.00	116.00	83.4%
TOTAL ENVIRONMENTAL HEALTH		1,500	1,500	874.78	100.69	.00	625.22	58.3%
23005654 COMMUNICABLE DISEASE								
23005654 511000 20100	COMM DISEASES	0	0	1,653.75	.00	.00	-1,653.75	100.0%*

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ACCOUNTS FOR: 0023	HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23005654	520000 20100 COMM DISEASES	0	0	593.33	.00	.00	-593.33	100.0%*
23005654	554001 GYT-PRINTING ALLOC	0	0	1.75	.32	.00	-1.75	100.0%*
	2020/08/000090 08/31/2020 GEN	.32	REF LK			AUGUST COPY CHARGES		
23005654	560000 CLINIC SUPPLIES	2,000	2,000	142.32	8.07	.00	1,857.68	7.1%
	2020/08/000030 08/13/2020 API	8.07	VND 000548 PO			MCKESSON MEDICAL-SUR SUPPLIES		329005
23005654	571000 GYT -MISCELLANEOUS	0	0	772.00	.00	.00	-772.00	100.0%*
23005654	571000 20100 COMMUNICABLE	0	0	1,552.92	.00	.00	-1,552.92	100.0%*
	TOTAL COMMUNICABLE DISEASE	2,000	2,000	4,716.07	8.39	.00	-2,716.07	235.8%
23005754 TOBACCO GRANT								
23005754	511000 10121 TOBACCO SALAR	3,800	3,800	424.30	119.19	.00	3,375.70	11.2%
	2020/08/000024 08/14/2020 PRJ	22.35	REF PAYROL			WARRANT=200814 RUN=2 GENERAL		
	2020/08/000064 08/28/2020 PRJ	96.84	REF PAYROL			WARRANT=200828 RUN=2 GENERAL		
23005754	520000 10121 TOBACCO FRING	2,000	2,000	257.76	70.78	.00	1,742.24	12.9%
	2020/08/000024 08/14/2020 PRJ	13.48	REF PAYROL			WARRANT=200814 RUN=2 GENERAL		
	2020/08/000064 08/28/2020 PRJ	57.30	REF PAYROL			WARRANT=200828 RUN=2 GENERAL		
23005754	554001 10121 TOBACCO PRINT	60	60	14.66	.47	.00	45.34	24.4%
	2020/08/000090 08/31/2020 GEN	.47	REF LK			AUGUST COPY CHARGES		
23005754	570000 10121 TOBACCO OPERA	200	200	24.23	.00	.00	175.77	12.1%
	TOTAL TOBACCO GRANT	6,060	6,060	720.95	190.44	.00	5,339.05	11.9%
23006954 PUB HEALTH PREPAREDNESS GRANT								
23006954	511000 10128 PREPAREDNESS	28,210	28,210	20,222.35	1,695.36	.00	7,987.65	71.7%

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FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023	HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2020/08/000024	08/14/2020 PRJ	847.68	REF PAYROL			WARRANT=200814	RUN=2 GENERAL	
2020/08/000064	08/28/2020 PRJ	847.68	REF PAYROL			WARRANT=200828	RUN=2 GENERAL	
23006954	511000 10165 PREPAREDNESS	0	0	2,075.52	.00	.00	-2,075.52	100.0%*
23006954	511000 10172 PHEP COVID GE	0	0	1,759.01	1,006.63	.00	-1,759.01	100.0%*
2020/08/000024	08/14/2020 PRJ	476.71	REF PAYROL			WARRANT=200814	RUN=2 GENERAL	
2020/08/000064	08/28/2020 PRJ	529.92	REF PAYROL			WARRANT=200828	RUN=2 GENERAL	
23006954	520000 10128 PREPAREDNESS	8,407	8,407	2,152.72	233.00	.00	6,254.28	25.6%
2020/08/000024	08/14/2020 PRJ	116.60	REF PAYROL			WARRANT=200814	RUN=2 GENERAL	
2020/08/000064	08/28/2020 PRJ	116.40	REF PAYROL			WARRANT=200828	RUN=2 GENERAL	
23006954	520000 10165 PREPAREDNESS	0	0	158.77	.00	.00	-158.77	100.0%*
23006954	520000 10172 PHEP COVID GE	0	0	571.94	464.71	.00	-571.94	100.0%*
2020/08/000024	08/14/2020 PRJ	230.38	REF PAYROL			WARRANT=200814	RUN=2 GENERAL	
2020/08/000064	08/28/2020 PRJ	234.33	REF PAYROL			WARRANT=200828	RUN=2 GENERAL	
23006954	552001 10172 PHEP COVID GE	0	0	75.98	37.99	.00	-75.98	100.0%*
2020/08/000055	08/20/2020 API	37.99	VND 005069 PO	VERIZON WIRELESS	CELL PHONES			329159
23006954	554001 10128 PREPAREDNESS	3,000	3,000	279.47	3.15	.00	2,720.53	9.3%
2020/08/000090	08/31/2020 GEN	3.15	REF LK					AUGUST COPY CHARGES
23006954	554001 10172 PHEP COVID GE	0	0	16.03	11.52	.00	-16.03	100.0%*
2020/08/000090	08/31/2020 GEN	11.52	REF LK					AUGUST COPY CHARGES
23006954	555000 10128 PREPAREDNESS	0	0	538.66	.00	.00	-538.66	100.0%*
23006954	555000 10166 PHP SCHOLARSH	0	0	741.73	.00	.00	-741.73	100.0%*
23006954	570000 10128 PREPAREDNESS	700	700	1,637.32	45.27	.00	-937.32	233.9%*
2020/08/000055	08/20/2020 API	45.27	VND 005069 PO	VERIZON WIRELESS	CELL PHONES			329159

LINCOLN COUNTY



EXPENSES-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023	HEALTH	DEPARTMENT	FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23006954	570000	10165	PREPAREDNESS	0	0	773.46	.00	.00	-773.46	100.0%*
23006954	570000	10167	ISOLATION AND	0	0	229.20	.00	.00	-229.20	100.0%*
23006954	571000	10166	PHP SCHOLARSH	0	0	3,413.91	.00	.00	-3,413.91	100.0%*
23006954	571000	10172	PHEP COVID GE	0	0	2,280.27	.00	.00	-2,280.27	100.0%*
23006954	571005	10128	PREPAREDNESS	0	0	28.18	.00	.00	-28.18	100.0%*
TOTAL PUB HEALTH PREPAREDNESS GRA				40,317	40,317	36,954.52	3,497.63	.00	3,362.48	91.7%
23008454 COVID PANDEMIC										
23008454	511000	10169	COVID TESTING	0	0	2,556.59	2,556.59	.00	-2,556.59	100.0%*
2020/08/000024 08/14/2020 PRJ				881.11	REF PAYROL	WARRANT=200814		RUN=2	GENERAL	
2020/08/000064 08/28/2020 PRJ				1,675.48	REF PAYROL	WARRANT=200828		RUN=2	GENERAL	
23008454	511000	10170	COVID PLANNIN	0	0	1,354.94	1,037.16	.00	-1,354.94	100.0%*
2020/08/000024 08/14/2020 PRJ				451.12	REF PAYROL	WARRANT=200814		RUN=2	GENERAL	
2020/08/000064 08/28/2020 PRJ				586.04	REF PAYROL	WARRANT=200828		RUN=2	GENERAL	
23008454	511000	10171	COVID CONTACT	0	0	4,051.65	2,941.07	.00	-4,051.65	100.0%*
2020/08/000024 08/14/2020 PRJ				1,265.06	REF PAYROL	WARRANT=200814		RUN=2	GENERAL	
2020/08/000064 08/28/2020 PRJ				1,676.01	REF PAYROL	WARRANT=200828		RUN=2	GENERAL	
23008454	520000	10169	COVID TESTING	0	0	369.77	369.77	.00	-369.77	100.0%*
2020/08/000024 08/14/2020 PRJ				128.51	REF PAYROL	WARRANT=200814		RUN=2	GENERAL	
2020/08/000064 08/28/2020 PRJ				241.26	REF PAYROL	WARRANT=200828		RUN=2	GENERAL	
23008454	520000	10170	COVID PLANNIN	0	0	175.35	129.59	.00	-175.35	100.0%*
2020/08/000024 08/14/2020 PRJ				56.16	REF PAYROL	WARRANT=200814		RUN=2	GENERAL	
2020/08/000064 08/28/2020 PRJ				73.43	REF PAYROL	WARRANT=200828		RUN=2	GENERAL	

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FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023	HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23008454	520000 10171 COVID CONTACT	0	0	883.68	663.96	.00	-883.68	100.0%*
	2020/08/000024 08/14/2020 PRJ	400.36	REF PAYROL			WARRANT=200814	RUN=2 GENERAL	
	2020/08/000064 08/28/2020 PRJ	263.60	REF PAYROL			WARRANT=200828	RUN=2 GENERAL	
23008454	554001 10169 COVID TESTING	0	0	88.13	86.05	.00	-88.13	100.0%*
	2020/08/000090 08/31/2020 GEN	86.05	REF LK			AUGUST COPY CHARGES		
23008454	554001 10170 COVID PLANNIN	0	0	2.33	2.22	.00	-2.33	100.0%*
	2020/08/000090 08/31/2020 GEN	2.22	REF LK			AUGUST COPY CHARGES		
23008454	554001 10171 COVID CONTACT	0	0	42.01	9.46	.00	-42.01	100.0%*
	2020/08/000090 08/31/2020 GEN	9.46	REF LK			AUGUST COPY CHARGES		
23008454	561101 10171 COVID CONTACT	0	0	6.40	6.40	.00	-6.40	100.0%*
	2020/08/000076 08/28/2020 API	6.40	VND 400121 PO		MERRILL POSTMASTER	POSTAGE		10087
23008454	571000 10169 COVID TESTING	0	0	23.06	11.92	.00	-23.06	100.0%*
	2020/08/000123 08/31/2020 API	11.92	VND 007539 PO		TEMPUS NOVA, INC	COVID CONTACT TRACER/TEST	GOOG	10118
23008454	571000 10171 COVID CONTACT	0	0	365.16	287.19	.00	-365.16	100.0%*
	2020/08/000115 08/31/2020 API	180.00	VND 008432 PO		COMUNIDAD HISPANA	DONATION-TRANSLATE DOCUMENT		329340
	2020/08/000123 08/31/2020 API	107.19	VND 007539 PO		TEMPUS NOVA, INC	COVID CONTACT TRACER/TEST	GOOG	10118
	TOTAL COVID PANDEMIC	0	0	9,919.07	8,101.38	.00	-9,919.07	100.0%
23027854	ORAL HEALTH							
23027854	511000 ORAL HEALTH WAGE	6,200	6,200	2,351.14	.00	.00	3,848.86	37.9%
23027854	520000 ORAL HEALTH FRINGE	750	750	171.20	.00	.00	578.80	22.8%
23027854	570000 SEAL A SMILE OPERA	1,200	1,200	112.54	.00	.00	1,087.46	9.4%

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FOR 2020 08

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ACCOUNTS FOR: 0023	HEALTH	DEPARTMENT	FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23027854	571000	DENTAL HEALTH	OPER	200	200	50.27	.00	.00	149.73	25.1%
23027854	571001	ORAL HLTH	COALITIO	0	0	5.90	.00	.00	-5.90	100.0%*
TOTAL ORAL HEALTH				8,350	8,350	2,691.05	.00	.00	5,658.95	32.2%
23201054 AGENT STATUS PROGRAM										
23201054	511000	AGENT/DNR	SALARIES	74,810	74,810	42,550.39	2,046.44	.00	32,259.61	56.9%
2020/08/000024 08/14/2020 PRJ				1,228.44	REF	PAYROL	WARRANT=200814 RUN=2 GENERAL			
2020/08/000064 08/28/2020 PRJ				818.00	REF	PAYROL	WARRANT=200828 RUN=2 GENERAL			
23201054	520000	AGENT/DNR	FRINGE	36,554	36,554	9,920.38	870.86	.00	26,633.62	27.1%
2020/08/000024 08/14/2020 PRJ				464.66	REF	PAYROL	WARRANT=200814 RUN=2 GENERAL			
2020/08/000064 08/28/2020 PRJ				406.20	REF	PAYROL	WARRANT=200828 RUN=2 GENERAL			
23201054	554001	AGENT/DNR	PRINT	300	300	335.43	34.64	.00	-35.43	111.8%*
2020/08/000090 08/31/2020 GEN				34.64	REF	LK	AUGUST COPY CHARGES			
23201054	555000	AGENT/DNR	TRAVEL-T	3,775	3,775	756.09	253.29	.00	3,018.91	20.0%
2020/08/000030 08/13/2020 API				42.94	VND	800100 PO	KWIK TRIP INC FUEL		328999	
2020/08/000069 08/27/2020 API				200.00	VND	000913 PO	BREAMAN MERRILL FORD SERVICE VEHICLE		329179	
2020/08/000115 08/31/2020 API				10.35	VND	999664 PO	DALLMAN, BECKY MILEAGE		329345	
23201054	571000	AGENT	OPERATIONS	9,800	9,800	5,639.36	140.11	.00	4,160.64	57.5%
2020/08/000030 08/13/2020 API				85.00	VND	008405 PO	STUDIO 808/GRAND STA REFUND LATE FEE		329046	
2020/08/000055 08/20/2020 API				40.27	VND	005069 PO	VERIZON WIRELESS CELL PHONES		329159	
2020/08/000055 08/20/2020 API				.44	VND	005069 PO	VERIZON WIRELESS CELL PHONES		329159	
2020/08/000076 08/28/2020 API				14.40	VND	002825 PO	AMAZON.COM SUPPLIES		10073	
23201054	571002	DNR	OPERATIONS	2,450	2,450	1,550.38	145.93	.00	899.62	63.3%
2020/08/000030 08/13/2020 API				16.84	VND	300012 PO	VIP OFFICE PRODUCTS UPS CHARGES		329055	
2020/08/000030 08/13/2020 API				16.84	VND	300012 PO	VIP OFFICE PRODUCTS UPS CHARGES		329055	
2020/08/000030 08/13/2020 API				16.37	VND	300012 PO	VIP OFFICE PRODUCTS UPS CHARGES		329055	
2020/08/000076 08/28/2020 API				12.99	VND	002825 PO	AMAZON.COM SUPPLIES		10073	
2020/08/000123 08/31/2020 API				16.94	VND	300012 PO	VIP OFFICE PRODUCTS UPS CHARGES		329523	
2020/08/000123 08/31/2020 API				16.37	VND	300012 PO	VIP OFFICE PRODUCTS UPS CHARGES		329523	
2020/08/000123 08/31/2020 API				16.37	VND	300012 PO	VIP OFFICE PRODUCTS UPS CHARGES		329523	

LINCOLN COUNTY



EXPENSES-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023 HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
23201054 571002 DNR OPERATIONS							
2020/08/000123 08/31/2020 API	16.84 VND	300012 PO		VIP OFFICE PRODUCTS	UPS CHARGES		329523
2020/08/000123 08/31/2020 API	16.37 VND	300012 PO		VIP OFFICE PRODUCTS	UPS CHARGES		329523
TOTAL AGENT STATUS PROGRAM	127,689	127,689	60,752.03	3,491.27	.00	66,936.97	47.6%
23201154 HEALTH DEPT MINIGRANTS							
23201154 570000 CRIBS FOR KIDS OPE	50	50	.00	.00	.00	50.00	.0%
23201154 570000 20110 HPLC TOMAHAWK	0	0	1,000.00	.00	.00	-1,000.00	100.0%*
TOTAL HEALTH DEPT MINIGRANTS	50	50	1,000.00	.00	.00	-950.00	2000.0%
23201354 PRENATAL CARE MA							
23201354 554001 20130 PNCC PRINT	150	150	5.23	.11	.00	144.77	3.5%
2020/08/000090 08/31/2020 GEN	.11 REF LK			AUGUST COPY CHARGES			
23201354 570000 20130 PNCC OPERATIO	700	700	.00	.00	.00	700.00	.0%
TOTAL PRENATAL CARE MA	850	850	5.23	.11	.00	844.77	.6%
TOTAL HEALTH DEPARTMENT FUND	1,010,904	1,010,904	591,190.31	73,631.03	.00	419,713.69	58.5%
TOTAL EXPENSES	1,010,904	1,010,904	591,190.31	73,631.03	.00	419,713.69	

EXPENSES-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	1,010,904	1,010,904	591,190.31	73,631.03	.00	419,713.69	58.5%
** END OF REPORT - Generated by Becky Dallman **							

REVENUE-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD. EXPENDED	MTD. EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
0023 HEALTH DEPARTMENT FUND	APPROP	BUDGET				BUDGET	USED
23000054 HEALTH DEPARTMENT FUND							
23000054 435500 10119 HEALTH CHECK	-5,000	-5,000	-4,219.41	.00	.00	-780.59	84.4%*
23000054 435500 10120 STATE HEALTH	-34,642	-34,642	-19,257.00	.00	.00	-15,385.00	55.6%*
23000054 435510 10120 PREVENTION GR	-7,177	-7,177	-7,677.00	.00	.00	500.00	107.0%
23000054 461900 FOOT CARE REVENUES	-11,000	-11,000	-2,630.00	.00	.00	-8,370.00	23.9%*
23000054 461920 MISCELLANEOUS REVE	0	0	-156.81	.00	.00	156.81	100.0%
23000054 465910 HEALTH DEPT PUBLIC	-23,000	-23,000	-1,781.56	-60.00	.00	-21,218.44	7.7%*
2020/08/000013 08/07/2020 CRP	-20.00	REF 67874	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000013 08/07/2020 CRP	-17.00	REF 67891	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000013 08/07/2020 CRP	-3.00	REF 67891	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000092 08/31/2020 CRP	-20.00	REF 68138	HEALTH		NON-DEPARTMENTAL	/RG	
23000054 473500 PRSYL SERVICES	-6,000	-6,000	-4,082.70	.00	.00	-1,917.30	68.0%*
23000054 473510 MAPS SCHOOL SERVIC	-100,400	-100,400	-55,800.00	.00	.00	-44,600.00	55.6%*
23000054 474000 INTER DEPARTMENT S	-92,000	-92,000	-54,753.50	-180.00	.00	-37,246.50	59.5%*
2020/08/000095 08/27/2020 GEN	-150.00	REF HM			DRUG SCREENINGS		
2020/08/000097 08/31/2020 GEN	-30.00	REF LK			FORESTRY/HEALTH DRUG SCREENIN		
23000054 485000 IMMUNIZATION DONAT	-1,200	-1,200	-460.00	-110.00	.00	-740.00	38.3%*
2020/08/000017 08/11/2020 CRP	-50.00	REF 67919	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000034 08/13/2020 CRP	-10.00	REF 67946	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000058 08/20/2020 CRP	-10.00	REF 68038	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000058 08/20/2020 CRP	-40.00	REF 68038	HEALTH		NON-DEPARTMENTAL	/RG	

LINCOLN COUNTY



REVENUE-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023	HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL HEALTH DEPARTMENT FUND		-280,419	-280,419	-150,817.98	-350.00	.00	-129,601.02	53.8%
23000060 HEALTH DEPARTMENT PROPERTY TAX								
23000060	411100 HEALTH DEPARTMENT	-539,318	-539,318	-539,318.00	.00	.00	.00	100.0%
TOTAL HEALTH DEPARTMENT PROPERTY		-539,318	-539,318	-539,318.00	.00	.00	.00	100.0%
23005554 ENVIRONMENTAL HEALTH								
23005554	461900 PRIVATE WELL TESTI	-3,000	-3,000	-2,020.00	-560.00	.00	-980.00	67.3%*
2020/08/000012	08/06/2020 CRP	-20.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-20.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-20.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-40.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-20.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-20.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-20.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000013	08/07/2020 CRP	-100.00	REF 67867	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000039	08/14/2020 CRP	-20.00	REF 67891	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000039	08/14/2020 CRP	-60.00	REF 67964	HEALTH		PRIV W.REV	/DP	
2020/08/000044	08/17/2020 CRP	-40.00	REF 67970	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000044	08/17/2020 CRP	-40.00	REF 67970	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-20.00	REF 68022	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-40.00	REF 68022	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-40.00	REF 68022	HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000080	08/28/2020 CRP	-20.00	REF 68130	HEALTH		PRIV W.REV	/DP	
2020/08/000080	08/28/2020 CRP	-40.00	REF 68130	HEALTH		PRIV W.REV	/DP	
TOTAL ENVIRONMENTAL HEALTH		-3,000	-3,000	-2,020.00	-560.00	.00	-980.00	67.3%
23005654 COMMUNICABLE DISEASE								
23005654	435500 20100 COMMUNICABLE	-3,800	-3,800	-3,800.00	.00	.00	.00	100.0%

LINCOLN COUNTY



REVENUE-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023 HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL COMMUNICABLE DISEASE	-3,800	-3,800	-3,800.00	.00	.00	.00	100.0%
<u>23005754 TOBACCO GRANT</u>							
23005754 485000 TOBACCO GRANT	-2,200	-2,200	-1,100.00	.00	.00	-1,100.00	50.0%*
TOTAL TOBACCO GRANT	-2,200	-2,200	-1,100.00	.00	.00	-1,100.00	50.0%
<u>23006954 PUB HEALTH PREPAREDNESS GRANT</u>							
23006954 435500 10128 PUBLIC HEALTH	-40,317	-40,317	-26,447.00	.00	.00	-13,870.00	65.6%*
23006954 435500 10165 PREPAREDNESS	0	0	-2,824.00	.00	.00	2,824.00	100.0%
23006954 435500 10166 PHP SCHOLARSH	0	0	-4,156.00	.00	.00	4,156.00	100.0%
23006954 435500 10167 ISOLATION AND	0	0	-229.00	.00	.00	229.00	100.0%
TOTAL PUB HEALTH PREPAREDNESS GRA	-40,317	-40,317	-33,656.00	.00	.00	-6,661.00	83.5%
<u>23027854 ORAL HEALTH</u>							
23027854 465900 SEAL A SMILE	-8,500	-8,500	-8,074.83	-361.29	.00	-425.17	95.0%*
2020/08/000017 08/11/2020 CRP	-361.29	REF 67919	HEALTH		NON-DEPARTMENTAL	/RG	
23027854 465916 DENTAL HEALTH (MA)	-3,800	-3,800	-1,498.89	.00	.00	-2,301.11	39.4%*
TOTAL ORAL HEALTH	-12,300	-12,300	-9,573.72	-361.29	.00	-2,726.28	77.8%

LINCOLN COUNTY



REVENUE-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
0023	HEALTH DEPARTMENT FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
23201054 AGENT STATUS PROGRAM								
23201054	465900 AGENT	-109,200	-109,200	-83,820.50	-3,838.50	.00	-25,379.50	76.8%*
2020/08/000012	08/06/2020 CRP	-540.00 REF 67867		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000012	08/06/2020 CRP	-100.00 REF 67867		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000013	08/07/2020 CRP	-110.00 REF 67891		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-250.00 REF 68022		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-66.00 REF 68022		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-205.00 REF 68022		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000053	08/19/2020 CRP	-870.00 REF 68022		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000058	08/20/2020 CRP	-540.00 REF 68038		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000058	08/20/2020 CRP	-800.00 REF 68038		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000080	08/28/2020 CRP	-291.50 REF 68130		HEALTH		OTH HEALTH	/DP	
2020/08/000080	08/28/2020 CRP	-66.00 REF 68130		HEALTH		OTH HEALTH	/DP	
23201054	465912 DNR	-17,000	-17,000	-15,015.50	-280.00	.00	-1,984.50	88.3%*
2020/08/000017	08/11/2020 CRP	-40.00 REF 67919		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000017	08/11/2020 CRP	-40.00 REF 67919		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000017	08/11/2020 CRP	-40.00 REF 67919		HEALTH		NON-DEPARTMENTAL	/RG	
2020/08/000039	08/14/2020 CRP	-10.00 REF 67964		HEALTH		DNR W.REV	/DP	
2020/08/000039	08/14/2020 CRP	-40.00 REF 67964		HEALTH		DNR W.REV	/DP	
2020/08/000039	08/14/2020 CRP	-40.00 REF 67964		HEALTH		DNR W.REV	/DP	
2020/08/000053	08/19/2020 CRP	-70.00 REF 68022		HEALTH		NON-DEPARTMENTAL	/RG	
TOTAL AGENT STATUS PROGRAM		-126,200	-126,200	-98,836.00	-4,118.50	.00	-27,364.00	78.3%
23201154 HEALTH DEPT MINIGRANTS								
23201154	485000 CRIBS FOR KIDS	-50	-50	.00	.00	.00	-50.00	.0%*
TOTAL HEALTH DEPT MINIGRANTS		-50	-50	.00	.00	.00	-50.00	.0%
23201354 PRENATAL CARE MA								
23201354	435500 20130 PNCC (MA)	-3,300	-3,300	-328.31	.00	.00	-2,971.69	9.9%*

REVENUE-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

ACCOUNTS FOR: 0023 HEALTH DEPARTMENT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PRENATAL CARE MA	-3,300	-3,300	-328.31	.00	.00	-2,971.69	9.9%
TOTAL HEALTH DEPARTMENT FUND	-1,010,904	-1,010,904	-839,450.01	-5,389.79	.00	-171,453.99	83.0%
TOTAL REVENUES	-1,010,904	-1,010,904	-839,450.01	-5,389.79	.00	-171,453.99	

REVENUE-AUGUST 2020

FOR 2020 08

JOURNAL DETAIL 2020 8 TO 2020 8

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	-1,010,904	-1,010,904	-839,450.01	-5,389.79	.00	-171,453.99	83.0%
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** END OF REPORT - Generated by Becky Dallman **

Lincoln County Employee Timesheet

Name: Shelley Hersil		Department: HEALTH DEPARTMENT				Pay Period:										
Employee Number: 319																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 8/24/2020		To: 9/6/2020								
8/24	8/25	8/26	8/27	8/28	8/29	8/30	8/31	9/1	9/2	9/3	9/4	9/5	9/6	FMLA		
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
9.25	10													19.25	Regular: Health Dept	
														0	PHER Grant	23201554.511000.10137
														0	Preparedness	23006954.511000
														0	Tobacco	23005754.511000.10121
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
9.25	10	0	0	0	0	0	0	0	0	0	0	0	0	19.25	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Shelley Hersil

 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Shelley Hersil		Department: HEALTH DEPARTMENT				Pay Period:										
Employee Number: 319																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 9/21/2020		To: 10/4/2020								
9/21	9/22	9/23	9/24	9/25	9/26	9/27	9/28	9/29	9/30	10/1	10/2	10/3	10/4	FMLA		
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
10														10	Regular: Health Dept	
														0	PHER Grant	23201554.511000.10137
														0	Preparedness	23006954.511000
														0	Tobacco	23005754.511000.10121
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
10	0	0	0	0	0	0	0	0	0	0	0	0	0	10	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Shelley Hersil

 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Health Department

Phase #2 COVID-19 Incident Objectives (Long Version)

This document is updated at staff briefings at weekly preparedness meetings between the Health Officer and Preparedness Coordinator. Documentation extends from July – present.

Health Equity is an overarching priority and addressed in LCHD’s COVID-19 response.

1) Emergency Operations Coordination

Definition: the ability to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices and with the National Incident Management System (NIMS).

OBJECTIVE 1: Manage and sustain public health emergency response, develop incident response strategies that meet the evolving needs of the pandemic and coordinate response with key partners.

1. Monitor situation and activate appropriate public health emergency capabilities.
2. Continue to update LCHD Pandemic Plan and utilize for public health response.
3. Develop phase #2 ICS chart and incident action plan; monitor and update as needed.
4. Document emergency response and assure appropriate ICS forms are utilized.
5. Implement phase #1 improvement plan; continuously evaluate and document emergency response.
6. **Coordinate emergency response with partners as appropriate; seek out opportunities for new partnerships to address populations with health inequities.**
7. Monitor public health continuity of operations plan (COOP) and adjust to meet the evolving needs of the pandemic.

Progress	Strengths	Challenges

2) Emergency Public Information & Warning

Definition: is the ability to develop, coordinate, and disseminate information, alerts, warnings, and notifications to the public and incident management responders. The intent of the Capability is to ‘be first, be right, and be credible’.

OBJECTIVE1: Provide timely, consistent and coordinated messaging to partners and the public to provide situational awareness, increase knowledge, address misinformation, and protect public health and safety.

1. Assure situational awareness amongst staff through regular briefings and staff check ins.
2. Continue to participate in local, regional and state networking and informational calls/webinars and share updates with staff and appropriate partners.
3. Share health alerts, data reports and public health recommendations with elected officials and key partners.

4. Provide timely press releases, status reports and information to the public about the COVID-19 vaccine, testing options, outbreaks and exposures and other public health recommendations.
5. **Share information in a variety of formats and tailor for diverse populations and those with health inequities; utilize a variety of distribution outlets (traditional media, social media, organization distribution lists, and public postings) to ensure all groups in the community are receiving messages.**
6. Develop message maps and other tools for staff to assure accurate and consistent messaging in the department.
7. Work with partners on coordinated messaging and utilization of their distribution lists assure public health guidance reaches all sectors of the community.
8. Monitor and identify capacity for internal triaging of calls.
9. Promote local resources including 2-1-1 and assure they have timely information to share with the public on the COVID-19 vaccine and local testing options.

Progress	Strengths	Challenges

3) Medical Countermeasures and Dispensing

Definition: is the ability to provide medical countermeasures (including vaccines) in support of treatment or prophylaxis (oral or vaccination) to the identified population in accordance with public health guidelines and/or recommendations.

OBJECTIVE 1: Prepare for, coordinate and implement COVID-19 mass vaccination.

1. Participate in state and federal calls regarding COVID-19 vaccine.
2. Provide timely information to partners and the community members on the COVID-19 vaccine to prevent misinformation and promote public trust.
3. Review mass clinic plans and update for influenza and COVID-19 drive through mass vaccination.
4. Activate mass clinic agreements and secure additional vaccination sites as needed.
5. Work with law enforcement on security plans for mass clinic sites (open PODs).
6. Work with vaccination priority groups, determined by the CDC and WI Department of Health Services, to assure they have the latest information and understand the process for receiving the COVID-19 vaccine.
7. Oversee and work to streamline the ordering of vaccine for priority groups.
8. Assure closed POD sites understand the process for requesting vaccine, administering and documentation.
9. **Consider health equity and access challenges when planning mass vaccination clinics.**
10. Hold mass vaccination clinics for priority groups and the general public as vaccine is available.

Progress	Strengths	Challenges

4) Non pharmaceutical Interventions

Definition: is the ability to recommend and implement, if applicable, strategies for disease, injury, and exposure control. Strategies include the following: isolation and quarantine, restrictions on movement and travel advisory/warnings, physical distancing, external decontamination, cleaning and disinfection, hygiene and precautionary protective behaviors.

OBJECTIVE 1: Assure capacity for timely notification of cases and contacts; issue and follow up on isolation and quarantine orders, build local testing capabilities and develop recommendations that protect the public, especially vulnerable populations.

1. Issue and follow up on isolation and quarantine orders.
2. **Assure basic needs and healthy equity is being considered when issuing isolation and quarantine orders.**
3. **Utilize Lincoln County Isolation/Quarantine shelters for those that are homeless or unable to safely at home**
4. Support state mandates that promote protective behaviors (ex: face coverings); develop systems for tracking complaints and conducting follow up.
5. Work with elected officials and BOH to develop local public health recommendations and the use of legal public health authority to contain and mitigate disease spread.

Progress	Strengths	Challenges

5) Public Health Surveillance & Epidemiological Investigation

Definition: is the ability to create, maintain, support, and strengthen routine surveillance and detection systems and epidemiological investigation processes, as well as to expand these systems and processes in response to incidents of public health significance.

OBJECTIVE 1: Monitor and strengthen local and state surveillance systems through timely case and contact investigations and appropriate testing; compile and analyze data reports to guide decision making based on local disease prevalence.

1. Continue to build capacity to conduct timely and efficient case/contact investigations.
2. Assure staff and contact tracers are trained in the use of WEDSS and disease follow up; assign mentors and/or schedule regular check-ins to assist in learning process.
3. Continue to issue health alert notifications to healthcare providers and appropriate partners regarding cases, outbreaks and exposures.
4. Continue to conduct surveillance by conducting the following activities.
 - o Work with schools, worksites, businesses, retail and other public facilities to monitor disease prevalence and determine if mitigation strategies are needed, including closures.
 - o Issue weekly situation reports and metric updates; continue to evaluate reports and update to meet the needs of elected officials, BOH, healthcare providers, businesses, schools, organizations and the public.
 - o Update metrics for public health, partners and elected officials and use to guide local decision making and recommendations about tightening or loosening mitigation strategies.

Progress	Strengths	Challenges

Objective 2: Work with local partners to build testing capacity to assure Lincoln County residents have access to timely and affordable testing.

1. Work with local healthcare providers, the WI National Guard, WI Department of Health Services and other partners to promote and build local testing options.
2. Work with partners to develop messaging strategies that address frequently asked questions about COVID-19 testing.
3. Meet with state, regional and local partners to discuss testing plans, current capacity, gaps, and opportunities for future collaboration.
4. Work with partners to establish free local testing events; assure timely notification and follow up for those tested.

Progress	Strengths	Challenges

6) Responder Safety and Health

Definition: is the ability to protect public health staff responding to an incident and the ability to support the health and safety needs of health care providers and first responders, if requested.

OBJECTIVE 1: Assure health and safety of public health workers, partners and volunteers by monitoring and acquiring PPE supplies and assuring proper fit and use.

1. Ensure staff are fit tested, provided with appropriate PPE for their work duties, trained in donning and doffing procedures and conservation methods.
2. Assure partners and volunteers are provided with PPE and educated on proper use during COVID-19 testing events, flu clinics and COVID-19 mass vaccination events.
3. Continue to implement internal infection control measures (reduce onsite work hours, stay home if ill, physical distancing, handwashing, cleaning and disinfection, etc.).
4. Maintain current PPE inventory and acquire additional supplies as needed.
5. Assess staff's physical and mental health needs and connect to resources and support.

Progress	Strengths	Challenges

7) Volunteer Management

Definition: is the ability to coordinate the identification, recruitment, registration, credential verification, training, and engagement of volunteers to support the jurisdictional public health agency's response to incidents of public health significance.

OBJECTIVE 1: Recruit volunteers and utilize for public health's response; assure proper training and worker health and safety.

1. Update current volunteer registries (WEAVR, LCHD public health volunteer registry), initiate recruitment efforts as required to meet the needs of response efforts.
2. Assure volunteers receive just in time training (JITT), are properly credentialed for assigned roles, and receive PPE and understand donning and doffing procedures.
3. Initiate process for acknowledging and thanking volunteers.

Progress	Strengths	Challenges
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Lincoln County Health Department Testing Strategy Plan

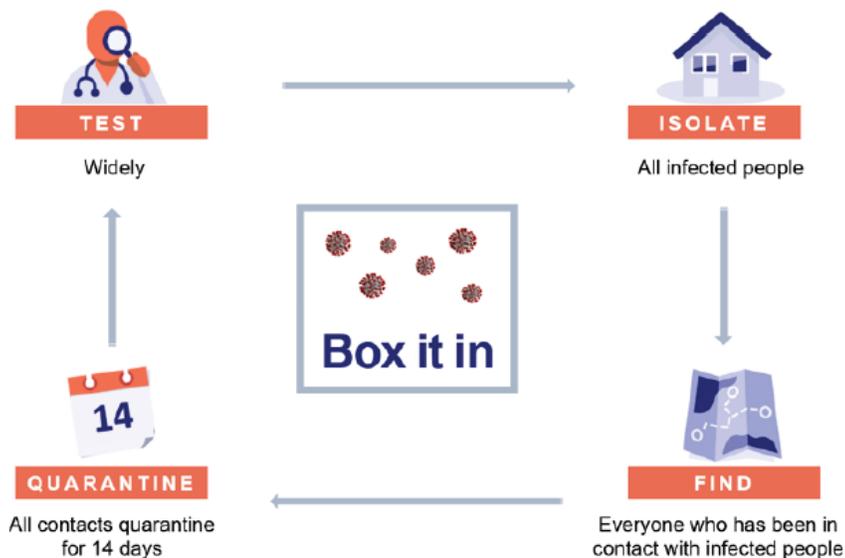
Purpose:

The purpose of this LCHD Testing Strategy Plan is to provide Lincoln County Health Department with a structured process for identifying partners and resources, assessing local testing needs, and setting priorities to guide local testing coordination efforts for Covid testing.

Objectives

Using the plan LCHD plans to use epidemiological principles to “box in” or content the spread of Covid-19.

“Box It In”



Priority Testing Groups

- Assisted Living: CBRF, Adult Family Home
- Migrant Population
- Worker Housing Population
- Homeless Population
- Jails
- Skilled Nursing
- Intermediate Care Facilities

LCHD will Reducing Barriers For:

- People who are older than 65 years old
- People of color
- People living with physical disabilities
- People experiencing homelessness
- People who are working without documentation
- People who are refugees
- People with medically complex health conditions
- People who experience cultural or linguistic disadvantages
- People and families with low-income
- People with functional and access needs (e.g., transportation, information, proximity to resources, etc.)
- People with limited access to and/or trust in health care service

Possible Testing Strategies

- Use Testing Pilot Funds to establish increase testing availability (replace National Guard)
 - Find partners to conduct testing of priority groups and community testing
 - Could be done internally
 - Pays \$35 a test for testing and reporting results
- Partner with other countries to form a regional strike team using (idea floated)

Priority Work

- Develop and complete Community Testing Needs Assessment with those that serve priority groups or have knowledge of who might be a priority for our country
- Assist assisted living facilities in providing routine and/or symptomatic testing.
- Identify a process of testing for undocumented citizens
- Identify process for ordering and accessing testing supplies
- Communicate resources and understanding of COVID-19 testing (partner updates, Facebook posts, press releases)
- Coordinate community testing events
- Develop a collection tool, collect data, and analyze testing data for all county testing.
- Identify community specimen collection partners for community testing events (TPP partners-pharmacies, clinics, or others, regional strike teams)
- Identify which businesses and partners can conduct specimen collection internally and provide technical assistance as needed
- Reach out to pharmacies about covid testing/TPP/messaging. Work with them as needed.
- Identify and update plan after conducting community testing needs assessment
- Develop and maintain Testing Coordinator budget
- Weekly Covid testing meetings with HERC
- Update strategic plan based on community testing needs assessment results.
- Identify a testing specimen collection strategy based on what priority groups will be tested
- Clarify issues in communication in paying for testing
- Determine capabilities of the self-swab process and associated agencies (i.e. pharmacies)

Prepared by Jeremy Blankenship, September 24, 2020