

LINCOLN COUNTY BOARD OF HEALTH
LINCOLN COUNTY SERVICE CENTER, ROOM 147
SEPTEMBER 21, 2022 4:00 PM
MEETING MINUTES

MEMBERS PRESENT: Mike Loka (Chair), Angela Cummings, Laurie Thiel, Steve Osness, Julie Allen (teleconference), Dr. Michael Clark (teleconference), Brenda Mueller

MEMBERS ABSENT: Sue Weith (excused)

DEPARTMENT HEAD: Shelley Hersil, Travis Spoehr

1. **Call to Order:** Loka called the meeting to order at 4:00 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Osness, 2nd by Cummings. All ayes, motion carried.
4. **Q & A on Written Report and Financial Reports:** AMI continues to provide vaccination clinics. The Lincoln County Community Health Survey is available, and members are encouraged to promote filling out the survey by county residents. Reports reviewed and placed on file.
5. **Approval of Timesheets:** Motion by Osness, 2nd by Thiel to approve timesheets. All ayes, motion carried.
6. **Strategic Plan Quarterly Update:** Plan was reviewed.
7. **Authorizing Signer – Health Department Contracts, Grants, and Memorandum Agreements:** Motion by Cummings, 2nd by Loka to forward the Authorizing Signer – Health Department Contracts, Grants, and Memorandum Agreements to the Lincoln County Board. All ayes, motion carried.
8. **Budget 2023:** Grants, contracts and memorandum agreements were reviewed. Income tends to be stable and contracts are adjusted as need be to cover expenses. Hersil noted the importance of the partnership between the Health Department and UW-Extension in implementing the Community Health Improvement Plan (CHIP), Healthy Minds Coalition.
9. **Approval of LTE Public Health Nurses:** One nurse position remains vacant. Hersil would like to hire LTE public health nurses to help with programs such as flu shots, fluoride varnishing, school and jail nursing. Motion by Cummings, 2nd by Thiel to forward to Administrative Coordinator Cate Wylie approval that Hersil hire LTE Public Health Nurses as needed. All ayes, motion carried.
10. **Animal Bite Follow -Up – Public Health’s Role:** Hersil reported LCHD staff follow-up on animal bites cases. They partner with veterinarians, health care providers and law enforcement as needed.
11. **Agenda Items and Next Meeting:** No meeting scheduled for October. Next meeting is November 16, 2022 at 4:00 p.m. Forward agenda items to Hersil.
12. **Adjourn:** Motion by Theil, 2nd by Loka to adjourn. All ayes, motion carried. Meeting adjourned at 4:52 p.m.

Brenda Mueller, Secretary, Minutes submitted 9/22/2022