

**LINCOLN COUNTY
BOARD OF HEALTH MEETING
Wednesday, November 15, 2023 at 4:00 p.m.
Lincoln County Service Center, 801 N. Sales Street, Merrill WI 54452
Rooms 247/248**

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Conference Call: (US) +1 260-782-6586
Access Code PIN: 895 590 116#
Meeting ID: meet.google.com/jzy-xiai-hru

The teleconference cannot start until the host (department head) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

Attendance Policy: All public participants' phones, microphones and chat dialog boxes must be muted or disabled during the meeting.

AGENDA

1. Call Meeting to Order
2. Public Comment
3. Approve Minutes of Previous Meeting(s)
4. Jail Health Programming Update –Marla Reimann, Public Health Nurse
5. School Health Programming Update – Mary Klade, Public Health Nurse
6. Q & A on Written and Financial Report
7. Approval of Timesheets 10022023 - 10292023
8. Approved Travel and Expenses October 2023
9. Approval of FDA Grant Travel and Expenses October 2023
10. Board of Health Committee Vacancy – Nurse
11. Public Health Nurse Recruitment
12. Letter of Approval to Submit Application for Public Health Accreditation
13. Set Next Meeting Date; Agenda Items
14. Adjourn

Distribution:

Board of Health Members - Julie Allen, Steve Osness, Laurie Thiel, Angela Cummings, Dana Miller, Dr. Michael Clark, and Brenda Mueller

Posted on: _____ **at:** _____ **a.m./p.m. by:** _____

There may be a quorum of other Lincoln County committees present at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

LINCOLN COUNTY BOARD OF HEALTH MEETING
Lincoln County Health & Human Services
October 18, 2023 at 4:00 p.m.
Meeting Minutes

MEMBERS PRESENT: Laurie Thiel, Steve Osness, Angela Cummings, Dana Miller (via teleconference), Michael Clark MD (via teleconference) and Julie Allen (via teleconference)

MEMBERS ABSENT: Brenda Mueller

GUEST: Kristin Bath

DEPARTMENT HEAD: Shelley Hersil

1. **Call to Order and Introductions:** Chairperson Cummings called meeting to order at 4:00 p.m.
2. **Sue Weith, Board of Health Member, Nurse Representative Resignation:** November 6th is the deadline for applications for nurse to serve on Board of Health. Please share with others.
3. **Elect Vice Chairperson:** Nominations open for Vice Chairperson. Laurie Thiel nominated. Nominations closed. Motion to approve Thiel as Board of Health Vice Chair by Cummings, seconded by Miller. Oppose none. All ayes, Motion carried.
4. **Public Comment:** None
5. **Service recognition – Sue Weith and Mike Loka:** Discuss on recognition for past board members.
6. **Approve Minutes of Previous Meeting:** Motion by Osness, seconded by Thiel to approve minutes. All ayes, motion carried.
7. **Q & A on Written and Financial Report:** Report placed on file.
8. **Approval of Timesheets 08072023 – 10012023:** Motion by Thiel, seconded by Osness to approve timesheets. All ayes. Motion carried.
9. **Approved Travel and Expenses October 2023:** Motion by Thiel, seconded by Osness to approve expenses. All ayes. Motion carried.
10. **140 Review – Recertified as Level III Health Department:** Board of Health recommends receiving acknowledgment from the State on recertification at the County Board meeting. Hersil will contact state.
11. **Approval of Resolution Authorizing Signer – Health Department Contracts, Grants and Memorandum Agreements:** Motion by Cummings, seconded by Thiel to accept resolution to authorize signatures and forward to County Board for approval. All Ayes. Motion carried. Cummings sponsor the resolution and Miller, Thiel, Clark, Allen, Osness to co-sponsor
12. **Mental Health Programming Update –Kristin Bath, Public Health Educator:** Bath gave an update on Healthy Minds coalition work including current goals and past outcomes.
13. **Public Health Preparedness Update – Kristin Bath, Public Health Educator:** Bath gave a presentation on public health preparedness grant, which included deliverables and next year’s objectives.
14. **Approval of Chapter 11.04 Proposed – Health and Social Services Ordinance Text Amendment:** Motion by Allen to approve changes to Chapter 11.04 with one typo correction on (8) last page, last paragraph, last sentence “or” to “for” and to forward to County Board for approval. Seconded with changes by Miller. Allen to sponsor and Miller to co-sponsor.
15. **Approval of FDA Grant Application:** Motion by Miller, seconded by Cummings to accept the FDA Grant application and forward resolution to County Board if awarded the grant. All Ayes. Motion Carried. Allen sponsor the resolution. Cummings to co-sponsor.
16. **Approval staff requisition for extra hours for the Environmental Health Technician:** Motion by Thiel, and seconded by Miller to approve staff requisition with contingency in receiving the FDA Grant. All ayes. Motion carried.
17. **Approval Public Health Infrastructure Grant:** Motion by Miller, seconded by Allen to accept Public Health Infrastructure Grant and forward to County Board for approval. All Ayes. Motion Carried. Cummings to sponsor the resolution. Miller and Thiel to co-sponsor.
18. ***Resolution Accepting Donation from Aspirus Health:** Motion by Julie Allen, seconded by Miller to accept Aspirus Health Donation and forward to County Board for approval. All Ayes. Motion Carried. Allen sponsor the resolution. Miller, Thiel and Cummings to co-sponsor.
19. **Agenda Items and Next Meeting:** Next meeting November 15. Agenda item, staff presentations.
20. **Adjourn:** Meeting adjourned at 5:08 p.m.

Lincoln County Health Department

Board of Health Written Report for October 12, 2023 – November 8, 2023

Director Meetings (special meetings)

Meeting(s)	Date	Purpose
Youth Immunization Clinic	11/9/23	School catch up clinic
Live Well Lincoln Leadership Meeting	11/13/23	Leadership for CHIP
MAPS Contract meeting	11/19/23	Monthly Meeting regarding contract
Community Engagement Training for Staff	11/1/23	Facilitated training for Health Educators
County Professional Development Training	11/2/23	Leadership training
State Agent Contract Audit	11/7/2023	3 year contract audit with DATCP
Meeting with ADRC on CHIP	11/7/23	Regarding health priority action plan
WAHLDAB Meeting	11.9/2023	Quarterly in person meeting
County Board	11/14/2023	Budget and Resolutions

Operations

Staff Recruitment	Date Vacant	Progress
Public Health Nurse	8/22	Return to Vacancy 11/6/23

Hersil is working on a new time system for staff. This will coincide with new payroll system.

Negotiated objectives with state for 2024. More information will come at are January Board of Health meeting.

Family Health

On October 3rd, LCHD led the first annual Lincoln County Community Baby Shower, with partnership from the Parenting Support Network (PSN) group. This was a very well attended event, with 45 families (resulting in over 100 individuals) in attendance and 14 different organizations/groups providing information at their booths. Our goal was to provide families with education and connect them to resources they needed or maybe were not aware of. All participants agreed that they feel more comfortable accessing the resources available to them, along with increasing their knowledge, in result from attending the event.

Legislative Update

Urge Congress to Address WIC Funding Shortfall

While the federal funding landscape for fiscal year 2024 is still in flux, currently, neither the House nor Senate appropriations proposals include sufficient WIC funding to support current enrollment levels as demand for nutrition assistance has increased far beyond the anticipated need. NACCHO (National Association of County and City Health Officials) is currently advocating for strong public health funding across programs, including sufficient WIC funds to support local health departments who serve as a safety net for low-income women, infants, and children at nutritional risk. We urge you to contact your members of Congress to express your deep concern over the funding shortfall and to urge them to provide additional WIC funding in the next short-term FY2024 continuing resolution to ensure that WIC can continue to provide all eligible women, infants, and young children who need to participate with the full, science-based nutrition benefits and services.

LINCOLN COUNTY
HEALTH DEPARTMENT
YEAR TO DATE BUDGET REPORT
FOR 2023 10

ACCOUNT		ORIGINAL BUDGET	REVISED BUDGET	YTD 2023 REVENUE	YTD 2023 EXPENDITURES	AVAILABLE BUDGET	PERCENT USED
23000054.461900	NIAL CARE REVENUES	10,080.00	10,080.00	5,712.00		4,368.00	56.7%
23000054.465910	HEALTH DEPT PUBLIC CHARGES	24,736.00	24,736.00	7,178.41		17,557.59	29.0%
23000054.473500	PRSYL SERVICES	6,500.00	6,500.00	4,346.00		2,154.00	66.9%
23000054.473510	MAPS SCHOOL SERVICES	115,104.00	115,104.00	80,611.98		34,492.02	70.0%
23000054.474000	INTER DEPT SERVICES	96,192.00	96,192.00	74,493.00		21,699.00	77.4%
23000054.485000	IMMUNIZATION DONATIONS	1,500.00	1,500.00	1,300.00		200.00	86.7%
23000054.511000	PUBLIC HEALTH SALARY	582,581.00	582,581.00		395,224.74	187,356.26	67.8%
23000054.520000	PUBLIC HEALTH FRINGE	233,126.00	233,126.00		137,571.92	95,554.08	59.0%
23000054.531010	AUDITING SERVICES	1,300.00	1,300.00		0.00	1,300.00	0.0%
23000054.531320	CONTRACTED SERVICES	221.00	221.00		227.50	(6.50)	102.9%
23000054.551000	LIABILITY INSURANCE	7,300.00	7,300.00		0.00	7,300.00	0.0%
23000054.552001	PUBLIC HEALTH TELEPHONE	3,500.00	3,500.00		3,029.51	470.49	86.6%
23000054.554001	PRINTING ALLOCATION	2,500.00	2,500.00		843.63	1,656.37	33.7%
23000054.555000	PUBLIC HEALTH TRAVEL/TRAINING	4,500.00	4,500.00		3,527.92	972.08	78.4%
23000054.561100	PUBLIC HEALTH OFFICE SUPPLIES	7,000.00	7,000.00		2,210.28	4,789.72	31.6%
23000054.561101	PUBLIC HEALTH POSTAGE	1,500.00	1,500.00		438.86	1,061.14	29.3%
23000054.561214	PUBLIC HEALTH VACCINE	10,500.00	10,500.00		19,179.81	(8,679.81)	182.7%
23000054.570000	STATE GRANT OPERATIONS	0.00	0.00		0.00	0.00	100.0%
23000054.571000	FOOT CARE OPERATIONS	300.00	300.00		167.25	132.75	55.8%
23000054.598000	TRANSFER OUT	0.00	0.00		110,076.46	(110,076.46)	100.0%
23000060.411000	HEALTH DEPT TAX LEVY	563,054.00	563,054.00	563,054.00		0.00	100.0%
23000054.435500.10119	HEALTH CHECK	4,000.00	4,000.00	1,244.23		2,755.77	31.1%
23000054.435500.10120	STATE HEALTH	25,600.00	25,600.00	20,215.00		5,385.00	79.0%
PUBLIC HEALTH TOTALS				758,154.62	672,497.88		
23000054.435510.10120	PREVENTION GRANT REVENUE	6,165.00	6,165.00	6,165.00		0.00	100.0%
23000054.511000.10120	PREVENTION GRANT WAGES	0.00	0.00		4,829.23	0.00	100.0%
23000054.520000.10120	PREVENTION GRANT FRINGE	0.00	0.00		1,335.98	0.00	100.0%
23000054.571002.10120	PREVENTION GRANT OPERATIONS	6,165.00	6,165.00		0.00	6,165.00	0.0%
PREVENTION TOTALS				6,165.00	6,165.21		
23005554.461900	WATER LAB TESTING REVENUE	0.00	0.00	9,608.00		(9,608.00)	100.0%
23005554.560000	ENVIRONMENTAL HEALTH OFFICE	800.00	800.00		177.41	622.59	22.2%
23005554.571000	WATER LAB OPERATIONS	0.00	0.00		3,980.92	(3,980.92)	100.0%
ENVIRONMENTAL HEALTH TOTALS				9,608.00	4,158.33		
23005654.435500.20100	COMMUNICABLE DISEASES GRANT	3,800.00	3,800.00	3,800.00		0.00	100.0%
23005654.511000.20100	COMMUNICABLE DISEASES WAGES	2,700.00	2,700.00		2,709.85	(9.85)	100.4%
23005654.520000.20100	COMMUNICABLE DISEASES FRINGE	1,100.00	1,100.00		1,017.17	82.83	92.5%
23005654.560000	CLINIC SUPPLIES	2,000.00	2,000.00		517.69	1,482.31	25.9%
COMMUNICABLE DISEASES TOTALS				3,800.00	4,244.71		
23005754.485000	TOBACCO GRANT	2,500.00	2,500.00	2,083.00		417.00	83.3%
23005754.511000.10121	TOBACCO GRANT SALARY	1,595.00	1,595.00		2,019.53	(424.53)	126.6%
23005754.520000.10121	TOBACCO GRANT FRINGE	780.00	780.00		712.26	67.74	91.3%
23005754.554001.10121	TOBACCO GRANT PRINTING	75.00	75.00		4.53	70.47	6.0%
23005754.570000.10121	TOBACCO GRANT OPERATIONS	50.00	50.00		0.00	50.00	0.0%
TOBACCO TOTALS				2,083.00	2,736.32		
23006954.435500.10128	PREPAREDNESS GRANT REVENUE	40,953.00	40,953.00	24,869.00		16,084.00	60.7%
23006954.511000.10128	PREPAREDNESS SALARY	28,648.00	28,648.00		24,313.78	4,334.22	84.9%
23006954.520000.10128	PREPAREDNESS FRINGE	6,805.00	6,805.00		3,830.45	2,974.55	56.3%
23006954.554001.10128	PREPAREDNESS PRINTING	300.00	300.00		24.92	275.08	8.3%
23006954.555000.10128	PREPAREDNESS TRAVEL/TRAINING	2,000.00	2,000.00		1,025.00	975.00	51.3%
23006954.570000.10128	PREPAREDNESS OPERATIONS	3,200.00	3,200.00		5,189.75	(1,989.75)	162.2%
PUBLIC HEALTH PREPAREDNESS TOTALS				24,869.00	34,383.90		
23027854.465900	SEAL A SMILE REVENUE	15,814.00	15,814.00	14,308.46		1,505.54	90.5%
23027854.465916	DENTAL HEALTH (MA)	2,500.00	2,500.00	3,230.14		(730.14)	129.2%
23027854.511000	ORAL HEALTH SALARY	4,550.00	4,550.00		3,886.00	664.00	85.4%
23027854.520000	ORAL HEALTH FRINGE	552.00	552.00		297.31	254.69	53.9%
23027854.570000	SEAL A SMILE OPERATIONS	350.00	350.00		1,761.07	(1,411.07)	503.2%
23027854.571000	DENTAL HEALTH OPERATIONS	2,500.00	2,500.00		363.98	2,136.02	14.6%
ORAL HEALTH TOTALS				17,538.60	6,308.36		
23008454.435500.10173	ENHANCE DETECTION REVENUE	0.00	0.00	37,803.00		(37,803.00)	100.0%
23008454.511000.10173	ENHANCE DETECTION SALARY	0.00	0.00		28,909.46	(28,909.46)	100.0%
23008454.520000.10173	ENHANCE DETECTION FRINGE	0.00	0.00		7,585.65	(7,585.65)	100.0%
23008454.554001.10173	ENHANCE DETECTION PRINTING	0.00	0.00		564.12	(564.12)	100.0%
23008454.555000.10173	ENHANCE DETECTION TRAVEL/TRAINING	0.00	0.00		97.20	(97.20)	100.0%
23008454.561101.10172	ENHANCE DETECTION POSTAGE	0.00	0.00		13.96	(13.96)	100.0%
23008454.571000.10173	ENHANCE DETECTION OPERATIONS	0.00	0.00		4,812.48	(4,812.48)	100.0%
COVID ENHANCE DETECTION TOTALS				37,803.00	41,982.87		
23008454.435500.10174	COVID VACCINE REVENUE	0	0	20,116.00		(20,116.00)	100.0%
23008454.511000.10174	COVID VACCINE SUPP WAGES	0.00	0.00		2,724.03	(2,724.03)	100.0%
23008454.520000.10174	COVID VACCINE SUPP FRINGE	0.00	0.00		209.84	(209.84)	100.0%
23008454.554001.10174	COVID VACCINE SUPP PRINTING	0.00	0.00		42.91	(42.91)	100.0%
23008454.571000.10174	COVID VACCINE OPERATIONS	0.00	0.00		17,138.17	(17,138.17)	100.0%
COVID VACCINE SUPPLEMENT TOTALS				20,116.00	20,114.95		
23008454.435500.10175	ARPA COVID REVENUE	150,000.00	150,000.00	46,849.00		103,151.00	31.2%
23008454.511000.10175	ARPA COVID RECOVERY SALARY	120,744.00	120,744.00		41,085.91	79,658.09	34.0%
23008454.520000.10175	ARPA COVID RECOVERY FRINGE	12,969.00	12,969.00		5,674.34	7,294.66	43.8%
23008454.554001.10175	ARPA COVID RECOVERY PRINTING	300.00	300.00		547.17	(247.17)	182.4%
23008454.555000.10175	ARPA COVID TRAVEL/TRAINING	3,000.00	3,000.00		0.00	0.00	0.0%
23008454.561101.10175	ARPA COVID RECOVERY POSTAGE	1,096.00	1,096.00		23.49	1,072.51	2.1%

ACCOUNT		ORIGINAL BUDGET	REVISED BUDGET	YTD 2023 REVENUE	YTD 2023 EXPENDITURES	AVAILABLE BUDGET	PERCENT USED
23008454.571000.10175	ARPA COVID RECOVERY OPERATIONS	11,891.00	11,891.00		4,957.45	6,933.55	41.7%
ARPA COVID RECOVERY TOTALS				46,849.00	52,288.36		
23008454.435500.10176	PH WORKFORCE REVENUE	0.00	0.00	22,477.00		(22,477.00)	100.0%
23008454.511000.10176	PH WORKFORCE SALARY	0.00	0.00		4,017.58	(4,017.58)	100.0%
23008454.520000.10176	PH WORKFORCE FRINGE	0.00	0.00		1,335.82	(1,335.82)	100.0%
23008454.554001.10176	PH WORKFORCE PRINTING	0.00	0.00		33.19	(39.19)	100.0%
23008454.555000.10176	PH WORKFORCE TRAVEL/TRAINING	0.00	0.00		15,955.97	(15,955.97)	100.0%
23008454.571000.10176	PH WORKFORCE OPERATIONS	0.00	0.00		1,998.30	(1,998.30)	100.0%
PH WORKFORCE TOTALS				22,477.00	23,340.86		
23008854-485000	FAMILY HEALTH DONATIONS	0	1,500.00	1,500.00		(1,500.00)	100.00%
23008854-554001	FAMILY HEALTH PRINT	0	0		0.46	(0.46)	100.00%
23008854-571000	FAMILY HEALTH OPERATIONS	0	0		1,510.70	(25.17)	100.00%
FAMILY HEALTH TOTALS				1,500.00	1,511.16		
23201054.465900	AGENT REVENUE	105,000.00	105,000.00	135,944.00		(30,944.00)	129.5%
23201054.465912	DNR REVENUE	28,679.00	28,679.00	12,536.25		16,142.75	43.7%
23201054.511000	AGENT/DNR SALARIES	74,055.00	74,055.00		56,800.60	17,254.40	76.7%
23201054.520000	AGENT/DNR FRINGE	40,599.00	40,599.00		28,767.23	11,831.77	70.9%
23201054-554000	DNR PRINT	0.00	0.00		32.01	(32.01)	100.0%
23201054.554001	AGENT PRINT	325.00	325.00		74.18	250.82	22.8%
23201054.555000	AGENT TRAVEL-TRAIN	3,700.00	3,700.00		1,454.33	2,245.67	39.3%
23201054.555002	DNR TRAVEL-TRAIN	0.00	0.00		154.39	(154.39)	100.0%
23201054.571000	AGENT OPERATIONS	11,000.00	11,000.00		11,398.49	(398.49)	103.6%
23201054.571002	DNR OPERATIONS	4,000.00	4,000.00		387.56	3,612.44	9.7%
AGENT STATUS PROGRAM TOTALS				148,480.25	99,068.79		
23201054.432400.10137	FDA GRANT REVENUE	0.00	0.00	2,094.25		(2,094.24)	100.0%
23201054.511000.10137	FDA GRANT SALARY	0.00	0.00	0.00	2,030.62	(2,030.62)	100.0%
23201054.520000.10137	FDA GRANT FRINGE	0.00	0.00		1,203.53	(1,203.53)	100.0%
23201054.554001.10137	FDA GRANT PRINT	0.00	0.00		0.05	(0.05)	100.0%
23201054.555000.10137	FDA GRANT TRAVEL/TRAINING	0.00	0.00		2,201.93	(2,201.93)	100.0%
FDA GRANT TOTALS				2,094.25	5,436.13		
23201154.461900	HEALTHY MINDS REVENUE	0.00	0.00	16,500.00		(16,500.00)	100.0%
23201154.461900.20110	HPLC-TOMAHAWK REVENUE	0.00	0.00	2,000.00		(2,000.00)	100.0%
23201154.570000.20110	HPLC-TOMAHAWK OPERATIONS	0.00	0.00		2,944.86	(2,944.86)	100.0%
23201154.485005	NUTRITION COALITION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0%
23201154.571001	HEALTHY MINDS OPERATIONS	0.00	0.00		20,075.39	(20,075.39)	100.0%
23201154.571002	NUTRITION COALITION	1,000.00	1,000.00		0.00	0.00	0.0%
MINI GRANT TOTALS				18,500.00	23,020.25		
TOTAL REVENUES		1,203,177.00	1,203,177.00	1,120,037.72			93.1%
TOTAL EXPENDITURES		1,203,177.00	1,203,177.00		997,258.08		82.9%
GRAND TOTAL						122,779.64	

Lincoln County Employee Timesheet

Name: Shelley Hersil		Department: Health Department														
Employee Number: 319																
Representative Status: Nonrepresented																
FLSA Status: Exempt		From: 10/2/2023											To: 10/15/2023			
10/2	10/3	10/4	10/5	10/6	10/7	10/8	10/9	10/10	10/11	10/12	10/13	10/14	10/15	Hours	Pay Category	FMLA hours
8.50	10.25	8.00	10.00	8.50			10.75	8.50	9.25	8.25	4.00			86	Regular: Health Dept.	
														0	PHER Grant	23201554.511000.10137
														0	Preparedness	23006954.511000
														0	Tobacco Grant	23005754.511000.10121
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
8.5	10.3	8	10	8.5	0	0	10.8	8.5	9.25	8.25	4	0	0	86	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____

Lincoln County Employee Timesheet

Name: Shelley Hersil		Department: Health Department														
Employee Number: 319																
Representative Status: Nonrepresented																
FLSA Status: Exempt		From: 10/16/2023											To: 10/29/2023			
10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27	10/28	10/29		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
8.50	7.75	9.50	8.75	7.75			8.50	8.50	9.25	7.75	8.50			84.75	Regular: Health Dept.	
														0	PHER Grant	23201554.511000.10137
														0	Preparedness	23006954.511000
														0	Tobacco Grant	23005754.511000.10121
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
8.5	7.75	9.5	8.75	7.75	0	0	8.5	8.5	9.25	7.75	8.5	0	0	84.75	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____



Shelley Hersil
607 N Sales St #101
Merrill WI 54452

Arrival : 10-03-23
Departure : 10-05-23
Room No. : 715
Conf. No. : 583028
Page : 1 of 1
Booking No. :
Bill No. :

Group Code : 2310WIPUBLIC
Company Name : Badger Bay Management

Date	Description	Charges	Payments
10-03-23	Room	90.00	
10-03-23	Municipal Service Fee	3.00	
10-04-23	Room	90.00	
10-04-23	Municipal Service Fee	3.00	
Total		186.00	0.00
Balance			186.00

Thank you for staying with us.

Best Western Premier Waterfront Hotel & Convention Center
1 N Main Street Oshkosh, WI 54901
ph: 920-230-1900 toll free: 855-230-1900 email: reservations@bwoshkosh.com

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**2023 TRAVEL EXPENSE REPORT
LINCOLN COUNTY
(For Use By County Employees)**

Name: Michael Mandl

Department: HEALTH DEPARTMENT

Period: RFFM EOY Meeting Mentor/Mentee Meeting

County Ordinances will be followed regarding reimbursement rates and allowable expenses.
*****Any meal reimbursements for same day travel will be considered taxable income and included in your gross wages.*****

Date	Purpose	Departed From	Time Left	Destination	Time Returned	Odometer Rdng Beginning	Odometer Rdng. Ending	Miles Traveled	Meals			Total Meals	OTHER	
									Brkfst	Lunch	Dinner		Expense	Amount
10/15/2023	Travel to RFFM EOY Meeting							0.00		\$ 9.00	\$ 14.32	\$ 23.32		
10/16/2023	Travel to RFFM EOY Meeting							0.00	\$ 10.53	\$ 16.12	\$ 52.11	\$ 78.76		
10/17/2023	RFFM EOY Meeting							0.00	\$ 10.53	\$ 14.51	\$ 29.97	\$ 55.01		
10/18/2023	RFFM EOY Meeting							0.00	\$ 10.53	\$ 18.76	\$ 44.85	\$ 74.14		
10/19/2023	RFFM EOY Meeting							0.00	\$ 32.94	\$ 9.00	\$ 9.89	\$ 51.83		
10/20/2023	Weekend Between Meetings							0.00	\$ 11.14	\$ 12.16	\$ 18.06	\$ 41.36		
10/21/2023	Weekend Between Meetings							0.00	\$ 11.14	\$ 17.60	\$ 17.14	\$ 45.88		
10/22/2023	Mentor/Mentee Meeting Travel Day							0.00	\$ 11.13	\$ 8.32	\$ 27.71	\$ 47.16		
10/23/2023	Mentor/Mentee Meeting							0.00	\$ 9.70	\$ 12.00	\$ 14.27	\$ 35.97		
10/24/2023	Mentor/Mentee Meeting & Travel							0.00	\$ 9.70	\$ 7.46	\$ 14.25	\$ 31.41		
								0.00				\$ -		
								0.00				\$ -		
								0.00				\$ -		
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								0.00				\$ -		
								0.00				\$ -		
								0.00				\$ -		
								0.00				\$ -		
								0.00				\$ -		
Total Miles Traveled								0	\$ 117.34	\$ 124.93	\$ 242.56	Total Other		\$ -
Mileage Rate								0.655	Total Meal Cost Due			\$ 484.84	2	3
Reimbursement Due								\$ -						

Account Distribution	Taxable	Nontaxable
23201054-555000-10137	484.84	
	\$ -	

Mileage Rates
 Incentive Rate = IRS Standard Rate (currently 0.655/mi)
 Regular Rate = .09 Less Than Incentive (currently 0.565/mi)

	Max Meal Rates	Leave times
Breakfast	\$7.00	lve before 6:30 am
Lunch	\$9.00	lve bef 10:30 ret aft 2:30
Dinner	\$13.00	return after 6:00 pm

SUMMARY	
1 Mileage	\$ -
2 Meals	\$ 484.84
3 Other	\$ -
Total Due	\$ 484.84

I certify that this request is true and correct, and that I hold a valid driver's license in the State of Wisconsin and insurance consistent with the reimbursement requested.

 10/30/2023
 Employee Date

GRANT ALLOWABLE EXPENDITURES
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Supervisor Date

Note: highlighted cells = County meal rates. Unable to locate receipts.
 Grant supports GSA Per Diem. \$ 79/day in Arlington, VA; \$ 59/day in NC



**LINCOLN COUNTY
HEALTH DEPARTMENT**
607 N. North Sales Street, Suite 101 · Merrill, WI 54452
Tel. (715) 536-0307 Fax (715) 536-2011
LCHealth@co.lincoln.wi.us



November 15, 2023

Dear Public Health Accreditation Board,

The Lincoln County Board of Health provides oversight for the Lincoln County Health Department. As the appointing authority for the Board of Health, we support Lincoln County Health Department reaccreditation.

Sincerely,

Angela Cummings
Lincoln County Board of Health Chairperson

LINCOLN COUNTY VISION STATEMENT:

Lincoln County will preserve the unique characteristics and resources that make it an exceptional place to live, work, and play; we will work together, holding ourselves and each other accountable, to weave the fabric of community and provide opportunity to our citizens.