

LINCOLN COUNTY
BOARD OF HEALTH MEETING
Thursday, January 11, 2024 at 4:00 p.m.
Lincoln County Health & Human Services
607 N. Sales Street, Merrill WI 54452
Suite 101 – Room 103 Health Clinic Room

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Conference Call: (US) +1 260-782-6586
Access Code PIN: 895 590 116#
Meeting ID: meet.google.com/jzy-xiai-hru

The teleconference cannot start until the host (department head) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

Attendance Policy: All public participants' phones, microphones and chat dialog boxes must be muted or disabled during the meeting.

AGENDA

1. Call Meeting to Order
2. Public Comment
3. Approve Minutes of Previous Meeting(s)
4. Approval of the Appointment of Kay Kissinger Wolf as Nurse Representative to the Board of Health
5. Q & A on Written and Financial Report
6. Approval of Timesheets 111323 - 122423
7. Review Public Health ARPA Funding Process
8. Approve LCHD Public Health ARPA Special Projects
9. Public Health Nurse Recruitment Update
10. LCHD Vehicle Issues
11. Approval of AHEC Intern Application
12. Set Next Meeting Date; Agenda Items
13. Adjourn

Distribution:

Board of Health Members - Julie Allen, Steve Osness, Laurie Thiel, Angela Cummings, Dana Miller, Dr. Michael Clark, and Brenda Mueller

Posted on: _____ **at:** _____ **a.m./p.m. by:** _____

There may be a quorum of other Lincoln County committees present at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Health Department

Board of Health Written Report for November 14, 2023 – January 4, 2024

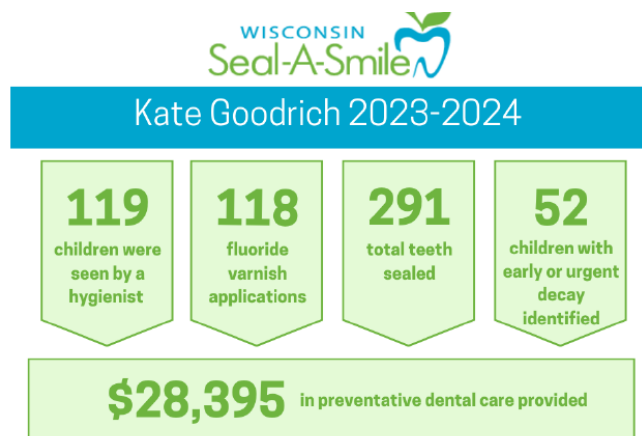
Director Meetings

Meeting(s)	Date	Location
MAPS School Nursing Meeting	12/11/23	onsite
Opioid Meeting with Administration	12/11/23	onsite
Meeting with Veterans on 988 Promotion	12/13/23	onsite
Professional Development Training	12/14/23	onsite
Staff Recruitment and Retention Meeting with Administration	12/20/23	onsite

Operations

Staff Recruitment	Date Vacant	Progress
Public Health Nurse	8/22	Return to Vacancy 8/2022
Health Aide (2 positions)	12/13/23	Advertisement
LTE Public Health Nurses	Ongoing	Re-advertised 12/23
Community Health Planner	12/23	Scheduling Interviews

Family Health



Preparedness

LCHD collaborated with Merrill Area Public Schools, the School District of Tomahawk and private schools to offer student vaccine clinics during October and November 2023. Flu and Tdap vaccines were provided at no cost to Lincoln County students in 4K-12th grade. A total of 190 doses of influenza and 15 doses of Tdap vaccines were administered. Vaccine clinics were held at Merrill High School, Prairie River Middle School,

A leader in public health by promoting optimal health and safety through prevention, protection, and intervention.

School District of Tomahawk and the Health Department. Students from elementary and private schools were encouraged to attend clinics at the Health Department.

Vaccine was received through the WI Department of Health Services to be used to exercise public health mass vaccination plans. At the completion of the clinics, LCHD staff debriefed and completed an After Action Report and Improvement Plan highlighting key strengths and opportunities for improvement.

Strengths

- Clinic planning and organization.
- Communication and coordination among LCHD and school staff.
- Clinic facilities and flow.

Opportunities for Improvement

- Assure equitable registration process.
- Allow adequate time for gathering supplies and set up for clinics.
- Assure Wi-Fi hot spots are at clinics.

LINCOLN COUNTY
HEALTH DEPARTMENT
YEAR TO DATE BUDGET REPORT
FOR 2023 12

ACCOUNT		ORIGINAL BUDGET	REVISED BUDGET	YTD 2023 REVENUE	YTD 2023 EXPENDITURES	AVAILABLE BUDGET	PERCENT USED
23000054.461900	NIAL CARE REVENUES	10,080.00	10,080.00	7,204.00		2,876.00	71.5%
23000054.465910	HEALTH DEPT PUBLIC CHARGES	24,736.00	24,736.00	20,713.51		4,022.49	83.7%
23000054.473500	PRSYL SERVICES	6,500.00	6,500.00	5,789.00		711.00	89.1%
23000054.473510	MAPS SCHOOL SERVICES	115,104.00	115,104.00	106,190.64		8,913.36	92.3%
23000054.474000	INTER DEPT SERVICES	96,192.00	96,192.00	82,425.00		13,767.00	85.7%
23000054.485000	IMMUNIZATION DONATIONS	1,500.00	1,500.00	1,370.00		130.00	91.3%
23000054.511000	PUBLIC HEALTH SALARY	582,581.00	582,581.00		501,539.71	81,041.29	86.1%
23000054.520000	PUBLIC HEALTH FRINGE	233,126.00	233,126.00		182,827.69	50,298.31	78.4%
23000054.531010	AUDITING SERVICES	1,300.00	1,300.00		2,453.64	(1,153.64)	188.7%
23000054.531320	CONTRACTED SERVICES	221.00	221.00		227.50	(6.50)	102.9%
23000054.551000	LIABILITY INSURANCE	7,300.00	7,300.00		0.00	7,300.00	0.0%
23000054.552001	PUBLIC HEALTH TELEPHONE	3,500.00	3,500.00		3,906.56	(406.56)	111.6%
23000054.554001	PRINTING ALLOCATION	2,500.00	2,500.00		1,140.07	1,359.93	45.6%
23000054.555000	PUBLIC HEALTH TRAVEL/TRAINING	4,500.00	4,500.00		4,130.42	369.58	91.8%
23000054.561100	PUBLIC HEALTH OFFICE SUPPLIES	7,000.00	7,000.00		3,028.62	3,971.38	43.3%
23000054.561101	PUBLIC HEALTH POSTAGE	1,500.00	1,500.00		661.10	838.90	44.1%
23000054.561214	PUBLIC HEALTH VACCINE	10,500.00	10,500.00		19,268.70	(8,768.70)	183.5%
23000054.570000	STATE GRANT OPERATIONS	0.00	0.00		0.00	0.00	100.0%
23000054.571000	FOOT CARE OPERATIONS	300.00	300.00		258.49	41.51	86.2%
23000054.598000	TRANSFER OUT	0.00	0.00		110,076.46	(110,076.46)	100.0%
23000060.411000	HEALTH DEPT TAX LEVY	563,054.00	563,054.00	563,054.00		0.00	100.0%
23000054.435500.10119	HEALTH CHECK	4,000.00	4,000.00	2,744.51		1,255.49	68.6%
23000054.435500.10120	STATE HEALTH	25,600.00	25,600.00	24,362.00		1,238.00	95.2%
PUBLIC HEALTH TOTALS				813,852.66	829,518.96		
23000054.435510.10120	PREVENTION GRANT REVENUE	6,165.00	6,165.00	6,165.00		0.00	100.0%
23000054.511000.10120	PREVENTION GRANT WAGES	0.00	0.00		4,829.23	0.00	100.0%
23000054.520000.10120	PREVENTION GRANT FRINGE	0.00	0.00		1,335.98	0.00	100.0%
23000054.571002.10120	PREVENTION GRANT OPERATIONS	6,165.00	6,165.00		0.00	6,165.00	0.0%
PREVENTION TOTALS				6,165.00	6,165.21		
23005554.461900	WATER LAB TESTING REVENUE	0.00	0.00	11,663.00		(11,663.00)	100.0%
23005554.560000	ENVIRONMENTAL HEALTH OFFICE	800.00	800.00		177.41	622.59	22.2%
23005554.571000	WATER LAB OPERATIONS	0.00	0.00		4,398.48	(4,398.48)	100.0%
ENVIRONMENTAL HEALTH TOTALS				11,663.00	4,575.89		
23005654.435500.20100	COMMUNICABLE DISEASES GRANT	3,800.00	3,800.00	3,800.00		0.00	100.0%
23005654.511000.20100	COMMUNICABLE DISEASES WAGES	2,700.00	2,700.00		2,709.85	(9.85)	100.4%
23005654.520000.20100	COMMUNICABLE DISEASES FRINGE	1,100.00	1,100.00		1,017.17	82.83	92.5%
23005654.560000	CLINIC SUPPLIES	2,000.00	2,000.00		1,123.45	876.55	56.2%
COMMUNICABLE DISEASES TOTALS				3,800.00	4,850.47		
23005754.485000	TOBACCO GRANT	2,500.00	2,500.00	2,083.00		417.00	83.3%
23005754.511000.10121	TOBACCO GRANT SALARY	1,595.00	1,595.00		2,630.09	(1,035.09)	164.9%
23005754.520000.10121	TOBACCO GRANT FRINGE	780.00	780.00		992.45	(212.45)	127.2%
23005754.554001.10121	TOBACCO GRANT PRINTING	75.00	75.00		5.55	69.45	7.4%
23005754.570000.10121	TOBACCO GRANT OPERATIONS	50.00	50.00		0.00	50.00	0.0%
TOBACCO TOTALS				2,083.00	3,628.09		
23006954.435500.10128	PREPAREDNESS GRANT REVENUE	40,953.00	40,953.00	24,869.00		16,084.00	60.7%
23006954.511000.10128	PREPAREDNESS SALARY	28,648.00	28,648.00		29,177.41	(529.41)	101.8%
23006954.520000.10128	PREPAREDNESS FRINGE	6,805.00	6,805.00		5,301.43	1,503.57	77.9%
23006954.554001.10128	PREPAREDNESS PRINTING	300.00	300.00		25.33	274.67	8.4%
23006954.555000.10128	PREPAREDNESS TRAVEL/TRAINING	2,000.00	2,000.00		1,030.95	969.05	51.5%
23006954.570000.10128	PREPAREDNESS OPERATIONS	3,200.00	3,200.00		6,052.63	(2,852.63)	189.1%
PUBLIC HEALTH PREPAREDNESS TOTALS				24,869.00	41,587.75		
23027854.465900	SEAL A SMILE REVENUE	15,814.00	15,814.00	19,902.30		(4,088.30)	125.9%
23027854.465916	DENTAL HEALTH (MA)	2,500.00	2,500.00	4,058.26		(1,558.26)	162.3%
23027854.511000	ORAL HEALTH SALARY	4,550.00	4,550.00		6,072.25	(1,522.25)	133.5%
23027854.520000	ORAL HEALTH FRINGE	552.00	552.00		643.56	(91.56)	116.6%
23027854.570000	SEAL A SMILE OPERATIONS	350.00	350.00		1,979.67	(1,629.67)	565.6%
23027854.571000	DENTAL HEALTH OPERATIONS	2,500.00	2,500.00		528.98	1,971.02	21.2%
ORAL HEALTH TOTALS				23,960.56	9,224.46		
23008454.435500.10173	ENHANCE DETECTION REVENUE	0.00	0.00	45,271.00		(45,271.00)	100.0%
23008454.511000.10173	ENHANCE DETECTION SALARY	0.00	0.00		33,308.03	(33,308.03)	100.0%
23008454.520000.10173	ENHANCE DETECTION FRINGE	0.00	0.00		9,099.53	(9,099.53)	100.0%
23008454.554001.10173	ENHANCE DETECTION PRINTING	0.00	0.00		609.01	(609.01)	100.0%
23008454.555000.10173	ENHANCE DETECTION TRAVEL/TRAINING	0.00	0.00		97.20	(97.20)	100.0%
23008454.561101.10172	ENHANCE DETECTION POSTAGE	0.00	0.00		121.76	(121.76)	100.0%
23008454.571000.10173	ENHANCE DETECTION OPERATIONS	0.00	0.00		5,071.67	(5,071.67)	100.0%
COVID ENHANCE DETECTION TOTALS				45,271.00	48,307.20		
23008454.435500.10174	COVID VACCINE REVENUE	0	0	25,101.00		(25,101.00)	100.00%
23008454.511000.10174	COVID VACCINE SUPP WAGES	0.00	0.00		2,724.03	(2,724.03)	100.0%
23008454.520000.10174	COVID VACCINE SUPP FRINGE	0.00	0.00		209.84	(209.84)	100.0%
23008454.554001.10174	COVID VACCINE SUPP PRINTING	0.00	0.00		45.82	(45.82)	100.0%
23008454.571000.10174	COVID VACCINE OPERATIONS	0.00	0.00		22,280.83	(22280.83)	100.0%
COVID VACCINE SUPPLEMENT TOTALS				25,101.00	25,260.52		
23008454.435500.10175	ARPA COVID REVENUE	150,000.00	150,000.00	62,818.00		87,182.00	41.9%
23008454.511000.10175	ARPA COVID RECOVERY SALARY	120,744.00	120,744.00		51,340.96	69,403.04	42.5%
23008454.520000.10175	ARPA COVID RECOVERY FRINGE	12,969.00	12,969.00		7,487.86	5,481.14	57.7%
23008454.554001.10175	ARPA COVID RECOVERY PRINTING	300.00	300.00		644.86	(344.86)	215.0%
23008454.555000.10175	ARPA COVID TRAVEL/TRAINING	3,000.00	3,000.00		0.00	0.00	0.0%
23008454.561101.10175	ARPA COVID RECOVERY POSTAGE	1,096.00	1,096.00		518.18	1,072.51	47.3%

ACCOUNT	ORIGINAL BUDGET	REVISED BUDGET	YTD 2023 REVENUE	YTD 2023 EXPENDITURES	AVAILABLE BUDGET	PERCENT USED
23008454.571000.10175	11,891.00	11,891.00		10,393.66	1,497.34	87.4%
ARPA COVID RECOVERY TOTALS			62,818.00	70,385.52		
23008454.435500.10176	0.00	0.00	28,129.00		(28,129.00)	100.0%
23008454.511000.10176	0.00	0.00		6,639.84	(6,639.84)	100.0%
23008454.520000.10176	0.00	0.00		2,208.97	(2,208.97)	100.0%
23008454.554001.10176	0.00	0.00		40.24	(40.24)	100.0%
23008454.555000.10176	0.00	0.00		16,240.61	(16,240.61)	100.0%
23008454.571000.10176	0.00	0.00		5,212.51	(5,212.51)	100.0%
PH WORKFORCE TOTALS			28,129.00	30,342.17		
23008854-485000	0	1,500.00	1,500.00		(1,500.00)	100.00%
23008854-554001	0	0		0.48	(0.48)	100.00%
23008854-571000	0	0		1,499.54	(1,499.54)	100.00%
FAMILY HEALTH TOTALS			1,500.00	1,500.02		
23201054.465900	105,000.00	105,000.00	146,467.00		(41,467.00)	139.5%
23201054.465912	28,679.00	28,679.00	12,536.25		16,142.75	43.7%
23201054.511000	74,055.00	74,055.00		70,158.43	3,896.57	94.7%
23201054.520000	40,599.00	40,599.00		35,947.22	4,651.78	88.5%
23201054-554000	0.00	0.00		41.25	(41.25)	100.0%
23201054.554001	325.00	325.00		94.53	230.47	29.1%
23201054.555000	3,700.00	3,700.00		1,551.22	2,148.78	41.9%
23201054.555002	0.00	0.00		275.30	(275.30)	100.0%
23201054.571000	11,000.00	11,000.00		12,222.15	(1,222.15)	111.1%
23201054.571002	4,000.00	4,000.00		409.79	3,590.21	10.2%
AGENT STATUS PROGRAM TOTALS			159,003.25	120,699.89		
23201054.432400.10137	0.00	0.00	2,094.25		(2,094.24)	100.0%
23201054.511000.10137	0.00	0.00	0.00	3,978.37	(3,978.37)	100.0%
23201054.520000.10137	0.00	0.00		2,679.22	(2,679.22)	100.0%
23201054.554001.10137	0.00	0.00		0.61	(0.61)	100.0%
23201054.555000.10137	0.00	0.00		3,294.01	(3,294.01)	100.0%
FDA GRANT TOTALS			2,094.25	9,952.21		
23201054.554000.10399	0.00	0.00		4.94	(4.94)	100.0%
23201054.571002.10399	0.00	0.00		3.41	(3.41)	100.0%
DNR PROGRAM TOTALS				8.35		
23201154.461900	0.00	0.00	16,500.00		(16,500.00)	100.0%
23201154.461900.20110	0.00	0.00	2,000.00		(2,000.00)	100.0%
23201154.570000.20110	0.00	0.00		3,002.85	(3,002.85)	100.0%
23201154.485005	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0%
23201154.571001	0.00	0.00		20,100.19	(20,100.19)	100.0%
23201154.571002	1,000.00	1,000.00		0.00	0.00	0.0%
MINI GRANT TOTALS			18,500.00	23,103.04		
TOTAL REVENUES	1,203,177.00	1,203,177.00	1,228,809.72			102.1%
TOTAL EXPENDITURES	1,203,177.00	1,203,177.00		1,229,109.75		102.2%
GRAND TOTAL					(300.03)	

Lincoln County Employee Timesheet

Name: Shelley Hersil **Department:** Health Department

Employee Number: 319

Representative Status: Nonrepresented

FLSA Status: Exempt

From: 11/13/2023

To: 11/26/2023

11/13 11/14 11/15 11/16 11/17 11/18 11/19 11/20 11/21 11/22 11/23 11/24 11/25 11/26													Hours	Pay Category	FMLA hours	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun			
9.00	8.75	9.25					8.75	8.75						44.5	Regular: Health Dept.	
														0	PHER Grant	23201554.511000.10137
														0	Preparedness	23006954.511000
														0	Tobacco Grant	23005754.511000.10121
			8.00	8.00					3.50					19.5	Vacation:	
										8.00	8.00			16	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
9	8.75	9.25	8	8	0	0	8.75	8.75	3.5	8	8	0	0	80	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____

Lincoln County Employee Timesheet

Name: Shelley Hersil														Department: Health Department			
Employee Number: 319																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt														From: 11/27/2023		To: 12/10/2023	
11/27	11/28	11/29	11/30	12/1	12/2	12/3	12/4	12/5	12/6	12/7	12/8	12/9	12/10	Hours	Pay Category	FMLA hours	
0.25	8.75	8.75	8.75	8.00			8.75	8.50	8.50	8.50				68.75	Regular: Health Dept.		
														0	PHER Grant	23201554.511000.10137	
														0	Preparedness	23006954.511000	
														0	Tobacco Grant	23005754.511000.10121	
7.75											4.00			11.75	Vacation:		
														0	Holiday:		
														0	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
8	8.75	8.75	8.75	8	0	0	8.75	8.5	8.5	8.5	4	0	0	80.5	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____

Lincoln County Employee Timesheet

Name: Shelley Hersil														Department: Health Department			
Employee Number: 319																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt														From: 12/11/2023		To: 12/24/2023	
12/11	12/12	12/13	12/14	12/15	12/16	12/17	12/18	12/19	12/20	12/21	12/22	12/23	12/24	Hours	Pay Category	FMLA hours	
9.25	8.75	8.25	9.75				2.75	10.25	8.00	4.75				61.75	Regular: Health Dept.		
														0	PHER Grant	23201554.511000.10137	
														0	Preparedness	23006954.511000	
														0	Tobacco Grant	23005754.511000.10121	
				8.00			2.25							10.25	Vacation:		
										8.00				8	Holiday:		
														0	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
9.25	8.75	8.25	9.75	8	0	0	5	10.3	8	4.75	8	0	0	80	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____
- GRANT NAME/PROJECT: _____

Kay Kissinger Wolf
N 8204 Big Pine Lane
Irma, WI 54442
(715)-367-8284
kay.kiss.wolf@gmail.com

November 15th, 2023

Chris Marlow
Lincoln County Clerk
801 N Sales St, Suite 201
Merrill, WI 54452

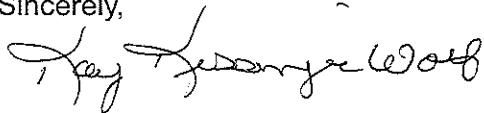
Dear Mr. Marlow,

I was informed that there was an vacancy on the Lincoln County Board of Health Committee. I am interested in participating on the board and am a long term resident of Lincoln county.

My Wisconsin RN license is current through February of 2024. I have served in my profession with various hospital related positons for 48 years and currently work occasional status at the Tomahawk hospital.

Thank you for your consideration on this position.

Sincerely,

A handwritten signature in black ink that reads "Kay Kissinger Wolf". The signature is written in a cursive style with a large initial "K".

Kay Kissinger Wolf