

HEALTHY MINDS FOR LINCOLN COUNTY COALITION MEETING

Friday April 19, 2024 at 8:30 a.m.

Lincoln County Health Department, Clinic Room
607 N. Sales Street, Suite 101, Merrill WI 54452
Via Teleconference and In-Person Attendance

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Meeting ID
meet.google.com/rai-uuuy-onb
Phone Numbers
(US) +1 682-503-9840
PIN: 622 758 606#

The teleconference cannot start until the host (county clerk) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting. If "public comment" appears on the agenda, before the meeting is called to order, the clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the clerk or chair, any person offering public comment should state their name and comments.

MEMBERS

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| <input type="checkbox"/> Aspirus Merrill/Tomahawk Hospitals | <input type="checkbox"/> HAVEN, Inc. | <input type="checkbox"/> Inclusa, Inc. |
| <input type="checkbox"/> Lincoln County Health Department | <input type="checkbox"/> Lincoln County Social Services | <input type="checkbox"/> Medical College of Wisconsin |
| <input type="checkbox"/> Merrill Area Public Schools | <input type="checkbox"/> North Central Health Care | <input type="checkbox"/> Tomahawk School District |

AGENDA

1. **Call to Order**
2. **Welcome and Introductions**
3. **Approve Minutes of January 19, 2024 Meeting**
4. **Agenda Items**
 - County Health Rankings Report
 - CredibleMind Update
 - May Mental Health Awareness Month
 - Community Education Opportunities
 - Legislative Updates
 - Agency Round Robin
 - Outreach updates and outcomes since last meeting, current projects, opportunities for collaboration
 - Work Plan Quarterly Report
 - Future Meeting Topics
5. **Adjournment**

DISTRIBUTION: Healthy Minds for Lincoln County, County Supervisors, Department Heads, and Local Media
Posted on _____ at _____ .m. by _____

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the county clerk, at 715-539-1019 or chris.marlowe@co.lincoln.wi.us, as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.



Meeting Minutes

Friday, January 19, 2024, 8:30-10:30 am

Lincoln County Health Department, Clinic Room

Members Present:

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| <input checked="" type="checkbox"/> Aspirus Merrill/Tomahawk Hospitals Jane Bentz | <input type="checkbox"/> Big Brothers, Big Sisters | <input type="checkbox"/> HAVEN, Inc. |
| <input checked="" type="checkbox"/> Inclusa, Inc. Robyn Swart | <input checked="" type="checkbox"/> Lincoln County Health Department Kristin Bath, Shelley Hersil | <input checked="" type="checkbox"/> Lincoln County Social Services Jessi Rumsey |
| <input type="checkbox"/> Medical College of Wisconsin | <input checked="" type="checkbox"/> Merrill Area Public Schools Trisha Kubichek | <input checked="" type="checkbox"/> North Central Health Care Holly Westberg, Stephanie Jewell |

Partners Present: Maria Mendoza, Lincoln County Probation & Parole, Ashley Miller, Centre for Well-being Inc., Laurie Ollhoff, T.B. Scott Library, Heidi O'Hare Tomahawk Public Library

| Agenda Item | Notes | Action Items |
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| 1. Call to Order | Meeting called to order by Bath at 8:33 am. | |
| 2. Welcome and Introductions | Introductions were made. | |
| 3. Approve Minutes of October 6, 2023 Meeting | Motion to approve minutes by Rumsey, seconded by Kubichek. All ayes. Motion carried. | |
| 4. Agenda Items A. Behavioral Health 360 CredibleMind Video & Discussion | <p>A. Behavioral Health 360 CredibleMind Video & Discussion. Bath provided an overview of the CredibleMind digital mental health platform and shared a video. Health Department has grant funding to support this platform. Website would be available to all Lincoln County residents. Focus is prevention, early intervention and connection to local services and resources. Compliments resources like Aspirus FindHelp. Other counties are considering purchasing this platform. Currently being used in Sauk County saukcounty.crediblemind.com.</p> <p>Group voiced general support and shared ideas of how they could utilize within their organizations. Discussed importance of promotion and positive messaging in getting the public to utilize this resource. The anonymity of the website is ideal and allows the public to privately connect to vetted resources and support, which is what many prefer.</p> <p>Next step is support from partners and commitment to promote and utilize this resource by March 1. See attached factsheet for more information.</p> | Contact Bath by March 1, 2024 if your agency will actively support implementation of CredibleMind in Lincoln County and if you are interested in being on a steering committee. A formal agreement for agencies to sign will be forthcoming. |

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| <p>D. 2024 Healthy Minds Work Plan/ Aspirus Health Funding</p> | <ul style="list-style-type: none"> - Westberg, North Central Health Care – staff are being trained in ART. Working with school truancy program to get kids connected to services sooner by assigning to a case manager. - Bentz, Aspirus Health – provided funding to both Merrill and Tomahawk School districts. Received request from Kinship to support programming. Have about \$15,000 to support community coalitions and an additional \$2,500 for outreach targeting Tomahawk. - Bath, Health Department – partnering with Veterans Services on Veterans Crisis Line promotion, implementing a gun lock distribution campaign, 988 billboards in Merrill and Tomahawk, updating Lincoln County Grief Support Guide and calm strip distribution to schools and youth serving organizations. - O’Hare, Tomahawk Public Library- partnering with “The Fellowship” a program offered by Milwaukee-based organization Islands of Brilliance, a learning experience developed specifically for children and young adults on the autism spectrum. Free to teens and young adults (aged 16 and up). Held weekly on Thursdays from 5-6 pm, starting February 8. <i>See attached program flyer.</i> Also doing outreach around random acts of kindness. - Other: Mental Health First Aid (MHFA) is available at no cost through the Rural Opioid Grant through UW-Extension. Grant does not cover food expenses. Debbie Moellendorf is trained in both adult and youth MHFA and would be our UW-Extension facilitator. Libraries are interested in hosting these trainings for staff and opening to the community. Group thought blended trainings would be ideal that include 2 hours of pre-online work and then 5.5 hours of in person training. Rumsey requested support to host a Learning to Breathe Train the Trainer Course in effort to increase local offerings of this program. Also suggested offering Crisis Intervention Partners (CIP) training again. Offered years ago and received positive feedback from those in attendance. Bentz will reach out to college in Marathon County to learn more about CIP and the appropriate contacts. NAMI is also a resource. <p>D. 2024 Healthy Minds Work Plan/ Aspirus Health Funding – Bath drafted a work plan for the year based on input from coalition partners. Contact her with any changes or updates. <i>See attached workplan.</i> Bath will submit a funding a request to Aspirus on behalf</p> | <p>Contact Bath if you would like to hold a Mental Health First Aid Training for your staff or host a community training.</p> <p>Bentz will follow up on Crisis Intervention for Partners Training and will share information with coalition.</p> <p>Bath to submit a donation request letter on behalf of the coalition.</p> <p>Bentz will share Aspirus Health outcomes report for action plan documentation.</p> |
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| <p>E. Quarterly Reporting Survey</p> <p>F. Member/Partner Agreement Survey</p> <p>G. Future Meeting Topics</p> | <p>of the coalition. Focus will be support for community programs, training and outreach.</p> <p>E. Quarterly Reporting Survey – Bath asked coalition members to complete a quarterly survey so she can better document the work that is being done by the coalition. Round robin discussion can support this however, need outcome data that includes dates, number reached and evaluation results. Bentz shared the hospitals have an outcome report that she can share.</p> <p>F. Member/Partner Agreement Survey – Bath will send survey with the meeting minutes to assess partners' membership status and areas of interest. https://forms.gle/8ETBSrqbXPS3gCUD6</p> <p>G. Future Meeting Topics – continue agency round robin as agenda item.</p> | <p>All coalition member/partners asked to complete Coalition Agreement Survey.</p> |
| <p>6. Adjournment</p> | <p>Next meeting is April 19 from 8:30-10:30 a.m. Meeting adjourned at 10:30 am. Bath adjourned the meeting.</p> | |

Minutes submitted by: Kristin Bath, Public Health Educator, 1/24/24