



LINCOLN COUNTY

Clerk of Circuit Court
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Marie Peterson
Clerk of Circuit Court

Honorable Jay R. Tlusty
Circuit Court Judge- Branch 1

Honorable Robert R. Russell
Circuit Court Judge- Branch 2

CLERK OF COURTS PUBLIC NOTICE REGARDING PAPER FILING AND PAYMENTS

In response to public health concerns associated with the COVID-19 outbreak, and pursuant to Lincoln County Circuit Court Order regarding emergency measures in response to the virus issued on March 18, 2020, the Lincoln County Courthouse remains open to the public, subject to limitations aimed at maintaining the public health effective **March 27, 2020 at 8:00 a.m.**

Access, at this time, to the courthouse will be limited to the North entrance.

Filing will continue to be processed in all cases via the Wisconsin Courts' eFiling System and by mail. While the Clerk's office remains open and at times, will be minimally staffed, all of our service counters will be unavailable for in-person public service. **Paper documents will NOT be accepted in person. Instead, pro se/customers may file documents by using the drop box located in the North entrance of the courthouse.**

Be sure to include your name, telephone number, and address with all drop box submissions so that we may contact you if we have any questions about your documents.

Payments can be processed using Wisconsin Courts' e-payment system (available at <https://www.wicourts.gov/ecourts/payonline.htm>). Payments by check or money order will be accepted by regular mail or in the Clerk of Courts Office drop box. Cash payments must NOT be submitted during this period of extraordinary circumstances. If you are paying a ticket via the drop box, please provide your case number or citation number, along with the name of the jurisdiction that issued the ticket included in your payment.

Requests for copies of records can be submitted in writing at our drop box, by mail, by phone, or submitted by email at marie.peterson@wicourts.gov.

The Clerk of Courts employees are available by telephone to assist you with any questions; please call the Clerk's Office at: 715-536-0319

The Wisconsin Circuit Court website: www.wicourts.gov

Wisconsin Circuit Court eFiling: www.wicourts.gov/ecourts/efilecircuit