

Lincoln County Board of Supervisor
Meeting: December 19, 2023

The Lincoln County Board of Supervisors met at the Merrill Enrichment Center at 303 N Sales St., Merrill, WI in session assembled pursuant to law.

1. Chair Friske called the meeting to order at 6:00pm.
2. Pledge of allegiance followed.
3. County Clerk Marlowe call Roll – Members Present: Anderson-Malm, Ashbeck, Bialecki Boyd, Cummings, DePasse, Detert, Friske, Hartwig, Lemke; McCrank, Meunier, Miller, Osness, Rush, Simon, Thiel, Wendorf, and Wickham.
Electronic: Allen (20) Excused: Brixius and Hafeman (2)
4. Announcements/Appointments/Awards/Recognitions
 - A. Announcements - None
 - B. Appointments
 1. **M/S** Wickham/ Boyd to reappoint Jeff Jaeger to the Civil Service Commission (Term expiring 12/31/28) Motion carried by voice vote..
 2. **M/S** Osness/Cummings to reappoint Paul Kienitz to the Civil Service Grievance Commission (Term expiring 12/31/28) Motion carried by voice vote.
 3. **M/S** Ashbeck/Osness to reappoint John Van Lieshout to the Veterans Service Commission (Term expires 12/31/2026) Motion carried by voice vote.
 - C. Awards- None
 - D. Service Recognitions – December - None
5. Approval of Minutes
 - A. November 14, 2023 **M/S** Boyd/Rusch to approve the November 14, 2023 minutes as presented. Motion carried by voice vote.
6. Letters and Memorials
 - A. Letters – None
 - B. Memorials – Louise Fox (June 29, 1964-December 1, 2023)
7. Reports of Standing & Special Committees:
 - A. Finance & Insurance Committee: 2023 Year-to-Date Budget Report – Finance Director (Samantha Fenske). Fenske gave her report and answered questions.
 - B. Board of Health: Lincoln County Health Department’s Level 3 Certification - WI Department of Health (Angela Nimsgern) Nimsgern explained the three levels of Health Department ratings and that State Law requires County Health Departments to be evaluated every five years. She explained Level 3 Certification as having met all or most of the requirements listed as qualifications for being considered Level 3 or being a full service Health Department. She then presented Shelley Hersil with a plaque declaring Lincoln County’s Level 3 Certification and thanked the County Board and Board of Health for their leadership.
 - C. Administrative & Legislative Committee: McKinsey & Company, Inc. Opioid Class Action Settlement – Corporation Counsel (Karry Johnson) Johnson explained that we have been asked if we would like to continue to be listed on the class action settlement or if we would rather opt out to pursue a settlement on our own. To remain in the class action suit we are to do nothing and to opt out we would need to formally indicate this. **M/S** DePasse/McCrank to authorize Corp Counsel to continue on, as recommended, and be a part of the class action and for Johnson to continue to monitor its progress. Motion carried by voice.
8. Public Comment – Todd Frederick spoke on Item 7.A.
9. Resolutions & Ordinances
 - A. Resolutions

1. Resolution 2023-12-82

Approval of \$4,400 of Information Technology budget for Infosec IQ security awareness training/testing program. **WHEREAS**, Lincoln County Board of Supervisors recognizes that cybersecurity risks are highly prevalent and potentially highly negatively impactful to Lincoln County operations; and

WHEREAS, regularly scheduled and up-to-date security awareness training and testing for employees and Elected Officials can be a significant factor and effective tool in educating users in order to limit cybersecurity risks; and **WHEREAS**, statistics have shown that 70% of data breaches involved the human element in 2023, this as reported by Verizon <https://www.verizon.com/business/resources/reports/dbir/>

WHEREAS, the low cost of the proposed platform does not require any increases to tax levy from the Information Technology current or future budgets as it can be absorbed through the realization of other savings within the budget.

WHEREAS, the Information Technology Director, Emergency Management Director, and the Administrative and Legislative Committee support the usage of Information Technology's budget and human resources to implement, maintain, and administer this organization-wide platform and associated programs, known as Infosec IQ, according to the terms of the attached agreement.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, based on the recommendation of the Administrative and Legislative Committee approve \$1,000 from the Information Technology 2023 budget for implementation costs and \$680 in each of the next five (5) budget years to maintain and administer this security awareness platform, Infosec IQ

Dated: November 29, 2023

Authored by: Angela Cummings

Co-Sponsored by: Greg Hartwig, Jesse Boyd

Committee: Administrative & Legislative

Committee Vote: 7-0 Date Passed: 12/6/2023

Fiscal Impact: \$1,000 from 2023 IT budget. \$680 annually from IT 2024-2028 budgets. No increase in tax levy necessary.

Drafted by: Travis Spoehr

M/S Hartwig/Theil to approve Resolution 2023-12-82 as written. Motion carried by voice.

2. Resolution 2023-12-83

Designation of Public Depositories

WHEREAS, provisions in Chapter 34 and Chapter 59 of Wisconsin Statutes require that counties designate public depositories;

NOW, THEREFORE BE IT RESOLVED, that the following banking institutions shall be and are hereby designated, until further action, as public depositories for all public monies coming into the hands of the Treasurer of Lincoln County, State of Wisconsin:

Associated Bank, Tomahawk, WI 54487

Nicolet Bank, Merrill WI 54452

BMO Harris Bank, Merrill, WI 54452

IncredibleBank, Merrill, WI 54452

Park City Credit Union, Merrill, WI 54452

Crossbridge Community Bank Merrill WI 54452

State Investment Pool, Madison, WI 53707

Crossbridge Community Bank Tomahawk WI 54487

Huntington Bank, Chicago, IL 60601

American Deposit Management, LLC, Delafield, WI 53018

U.S. Bank, Madison, WI 53703

PMA Financial Network, Inc.

NOW, THEREFORE BE IT ALSO RESOLVED, that the list of bank accounts on the accompanying schedule be approved for use by Lincoln County.

Dated: December 19, 2023

Authored by: Julie DePasse

Co-Sponsored by: Norbert Ashbeck and Angela Cummings

Committee: Finance & Insurance Committee

Committee Vote: 5-0

Date Passed: 12/08/2023

Fiscal Impact: None

Drafted by: Samantha Fenske, Finance Director

M/S Lemke/Wendorf to approve Resolution 2023-12-83 as written. Motion carried by voice.

3. Resolution 2023-12-84

Approving Conveyance of Real Estate

NOW, THEREFORE BE IT RESOLVED, by the Lincoln County Board of Supervisors duly assembled this 19TH day of December, 2023 that the following conveyance of real estate be made by the County Clerk on behalf of Lincoln County, be and same are hereby ratified, confirmed, and approved:

| Purchaser | Description | Amount |
|----------------------|-------------|--------------|
| Steve & Marie Daigle | | \$ 16,500.00 |

Lot Two (2) of Certified Survey Map Number 1079 in Volume 5 of Certified Surveys, Page 197 as Document Number 360438. Being a part of the Assessor's Plat Number 151 of the City of Tomahawk, in the Northwest Quarter of the Southwest Quarter (NW ¼ SW ¼), Section Three (3), Township Thirty-four (34) North, Range Six (6) East, City of Tomahawk, Lincoln County, Wisconsin.

P.I.N. 286-3406-031-0153

Dated: December 19, 2023

Authored by: Norbert Ashbeck

Co-Sponsored by: Ken Wickham

Committee: Forestry, Land and Parks

Committee Vote: All Ayes Date Passed: November 13, 2023

Fiscal Impact: Unknown

Drafted by: Dean Bowe, Forest Administrator

M/S Wickham/Bialecki to approve Resolution 2023-12-84 as written. Motion carried by voice.

4. Resolution 2023-12-85

Approving Conveyance of Real Estate

NOW, THEREFORE BE IT RESOLVED, by the Lincoln County Board of Supervisors duly assembled this 19TH day of December, 2023 that the following conveyance of real estate be made by the County Clerk on behalf of Lincoln County, be and same are hereby ratified, confirmed, and approved:

| Purchaser | Description | Amount |
|------------|-------------|--------------|
| Gary Kuber | | \$ 12,101.10 |

A Parcel of land located in the Government Lot 2 lying North of W Seven Island Lake Dr. The West line of said parcel being the East line of CSM 2629 as D0527487, the North line being the South line of CSM 1770 as D0433354 and the East line being the West line of CSM 2151 as D0469679, located in Government Lot 2, Section 15, Township 34 North, Range 8 East, Town of Harrison, Lincoln County Wisconsin.

P.I.N. 010-3408-154-9984

Dated: December 19, 2023

Authored by: Greg Hartwig

Co-Sponsored by: Ken Wickham

Committee: Forestry, Land and Parks

Committee Vote: All Ayes Date Passed: November 13, 2023

Fiscal Impact: Unknown

Drafted by: Dean Bowe, Forest Administrator

M/S Wendorf/Cummings to approve Resolution 2023-12-85 as written. Motion carried by voice.

5. Resolution 2023-12-86

Cancellation of County Checks

WHEREAS, it is in the business interest of Lincoln County that all County Checks be negotiated promptly, and

WHEREAS, the following checks have reached their expiration date,

NOW, THEREFORE BE IT RESOLVED, by the Lincoln County Board of Supervisors that the following checks be canceled and returned to the fund from which the check originated:

| DATE | CHECK # | NAME | AMOUNT |
|---------|---------|--------------------|-----------------|
| 09/2022 | 339073 | CHRISTOPHER DENETZ | \$ 6.60 |
| 10/2022 | 339419 | KAREN KILPITCKE | \$ 8.15 |
| 10/2022 | 339454 | DAVID HILGART | \$ 4.88 |
| 10/2022 | 339461 | JAMES KNUDSON | \$ 14.77 |
| 01/2023 | 340733 | CYNTHIA LOKEMOEN | \$ 81.04 |
| 04/2023 | 341750 | BRITTNEY BIALECKI | \$ 15.00 |
| 04/2023 | 341763 | SAMUEL HERNANDEZ | \$ 39.48 |
| 04/2023 | 341809 | EVAN NORGORD | \$ 23.12 |
| 05/2023 | 342115 | FAWN BARTRON | \$ 17.04 |
| 05/2023 | 342120 | MIKALEA SCHNEIDER | \$ 15.51 |
| 06/2023 | 342506 | NICOLE GRYSKIEWICZ | \$ 24.18 |
| 06/2023 | 342507 | MICHAEL HILLEMANN | \$ 39.75 |
| 06/2023 | 342537 | PATRICK FIEGEL | \$ 8.40 |
| | | | TOTAL \$ 297.92 |

Dated: December 19, 2023

Authored by: Julie DePasse

Co-Sponsored by: Angela Cummings

Committee; Finance & Insurance Committee

Committee Vote: 4-0 Date Passed: December 8, 2023

Fiscal Impact: \$ 297.92

Drafted by: Robbin Gigl, Lincoln County Treasurer

M/S Thiel/Meunier to approve Resolution 2023-12-86 as written. Motion carried by voice.

6. Resolution 2023-12-87

Approval of Using \$17,818.30 of ARPA Funding from Marketing for website "Chatbot" and \$10,000 for Discretionary Promotional Purchases

WHEREAS, Lincoln County Board of Supervisors identified the Administrative and Legislative committee to review and vet all requests against the criteria that it does not create base building and creates economic growth and/or generates county revenue; and

WHEREAS, the Lincoln County Board of Supervisors approved earmarking \$500,000 with the goal of the branding is to market tourism and bringing visitors to the community to visit/stay to increase sales tax; and

WHEREAS, there are a number of community events and partnership opportunities such as with the Chamber of Commerce and the State Fair in which promotional items are critical in attracting tourism to Lincoln County; and

WHEREAS, the Administrative Coordinator would benefit in having accessing to specific funding in the amount of \$10,000 as needed throughout 2024 and 2025 to support these opportunities.

FURTHERMORE, as interest in visiting Lincoln County increases, additional website traffic will occur; and

WHEREAS, regarding both recreational activities and in general, a "chatbot" feature embedded into our Lincoln County Website will increase efficiency of finding information, increase the efficiency of employees answering phone calls that will be offset by the implementation of the chatbot, and help Lincoln County to discover and adapt to information the chatbot is able to gather from users.

WHEREAS, the Administrative Coordinator, Information Technology Director, and the Administrative and Legislative Committee support \$7,818.30 of those funds to be used for supporting the addition of a chatbot service to be piloted on Lincoln County's website.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, based on the recommendation of the Administrative and Legislative Committee approve \$17,818.30 from the County's American Rescue Plan Act (ARPA) Marketing allocation for the purpose of piloting the chatbot and allowing the Administrative Coordinator access to promotional purchase funds as part of the comprehensive marketing plan.

Dated: December 19, 2023

Authored by: Jesse Boyd, Supervisor, District 10

Co-Sponsored by: Julie DePasse, Supervisor, District 12; Angela Cummings, Supervisor, District 20

Committee: Administrative & Legislative

Committee Vote: 7-0 Date Passed: 12.06.23

Fiscal Impact: ARPA funds \$17,818.30 for 2 year pilot, ongoing support costs of \$3,909.15 annually from IT operations budget if continued beyond pilot period.

Drafted by: Travis Spoehr, Information Technology Director & Renee Krueger, Admin Coordinator

M/S Cummings/Wickham to approve Resolution 2023-12-87 as written. Motion carried by voice.

B. Ordinances - None

10. Report of Claims - None

11. **M/S** Bialecki/Osness to approve the mileage and per diem for this meeting. Motion carried by voice.

12. Next County Board Meeting: January 16, 2024 at 6:00 p.m. at the Lincoln County Service Center, 801 North Sales Street, Room 257, Merrill, WI 54452.

13. The meeting adjourned at 6:34 P.M.

STATE OF WISCONSIN)

)SS

COUNTY OF LINCOLN)

I, Christopher Marlowe, County Clerk in and for Lincoln County, Wisconsin to hereby certify the within and foregoing is true and accurate recital of all proceedings by and before the Board of Supervisors at their regular meeting, (December 19, 2023)

Christopher Marlowe, County Clerk

