

LINCOLN COUNTY BOARD OF SUPERVISORS

Tuesday, February 18, 2020 - 9:00 a.m.

Meeting Location: Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI 54452

PUBLIC COMMENT ON AGENDA ITEMS: Citizens may have floor privileges to speak on agenda items. Before the meeting is called to order, sign-in at the entrance indicating what agenda item you wish to address. When called upon by the Clerk or Board Chair, persons should step to the microphone, state his/her name and express in good order his/her comments upon the topic under consideration for no more than 5 minutes.

Request for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Announcements/Recognitions/Awards/Appointments
 - A. Announcements: None
 - B. Service Recognitions: February 2020
 - 20 Years: Anthony (Tony) Dallman, Land Services Department
 - 25 Years: David Pankow, Highway Department
 - C. Appointments & Re-Appointments:
 - 1) Appoint Hans Breitenmoser to the Board of Wisconsin PACE Commission (Term expires 4/21/2020)
5. Reading & Approval of the Board Minutes – January 21, 2020
6. Letters and Memorials
 - A. Letters - None
 - B. Memorials – None
7. Reports of Standing & Special Committees
 - A. Finance Committee: 2020 Year-to-Date Budget Report – Finance Director (Dan Leydet)
 - B. Administrative & Legislative Committee: Administrative Coordinator’s Written Report – January (Jason Hake)
8. Resolutions and Ordinances
 - A. Res
 - 1) Resolution 2020-02-03 Resolution Accepting and Expressing Gratitude to Ascension Good Samaritan hospital for the donation of \$1300, for implementing the Live Well Lincoln Community Health Improvement Plan
 - 2) Resolution 2020-02-04 Resolution Accepting \$4,655 Donation from Merrill Area United Way
 - 3) Resolution 2020-02-05 Resolution accepting \$400 through the Wisconsin Health Literacy, Inc.
 - 4) Resolution 2020-02-06 Approve the 2019 Lincoln County Forest Annual Report and Add to Chapter 3000 of the 15-Year Lincoln County Forest Comprehensive Land Use Plan
 - 5) Resolution 2020-02-07 Setting Total Annual Compensation for County Elected Officials Pursuant to Sec. 59.22, Wis. Stats. (County Clerk, Treasurer, Register of Deeds/ Jan, 2021 – Jan, 2025)
 - B. Ordinances - None
9. Report of Claims – None
10. Approval for Mileage and Per Diem for Board Meeting
11. Next County Board Meeting Date: Tuesday, March 17, 2020, 6:00 P.M. Meeting Location: William Buedingen Training Center, W6147 State Road 86, Tomahawk, WI 54487
12. Adjourn

Posted:

News Media	Date _____	Time _____	a.m. /p.m.	By _____
Service Center	Date _____	Time _____	a.m./p.m.	By _____

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Confering with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Board of Supervisors

Meeting: January 21, 2020

The Lincoln County Board of Supervisors met at the Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI in session assembled pursuant to law. Chair Lee called the meeting to order at 6:00 p.m., Pledge of allegiance followed. Roll was called with the following present: Allen, Ashbeck, Bialecki, Bolder, Breitenmoser, Callahan, Gilk, Gorski, Hafeman, Heller, Koth, Lee, Loka, Mueller, Nowak, Panfil, Ratliff, Rusch, Saal, Voermans, Weaver, and Woellner (22).

4. Announcements/Recognitions/Awards/Appointments

A. Announcements: None

B. Service Recognitions for January 2020:

15 Years: Michael Rick, Highway Department

C. Appointments & Re-Appointments:

1) Re-appointment of 2020 Emergency Fire Wardens (Karcker Barrel – Town of Bradley, Northern states Tool and Cutter – Town of Russell, Beacon Bar – Town of Scott). M/S Saal/Hafeman to the reappointment of 2020 Emergency Fire Wardens (Karcker Barrel – Town of Bradley, Northern states Tool and Cutter – Town of Russell, Beacon Bar – Town of Scott). Motion carried by a voice vote.

5. Approval of the Journal: M/S Heller/Bialecki to approve the December 17, 2019 minutes as presented. Motion carried by a voice vote.

6. A. Letters: None

B. Memorials: None

7. Reports of Standing & Special Committees:

A. Finance Committee: 2019 Year-to-date Report – Finance Director (Dan Leydet) Mr. Leydet gave an overview of his report and answered questions. Report was placed on file.

B. Finance Committee: Audit Recommendation, Approval of Department Head Timesheets and Expense Reports - Finance Director (Dan Leydet).

C. Administrative & Legislative Committee: Administrative Coordinator's Written Report – December - (Jason Hake) Mr. Hake gave an overview of his report and answered questions. Report was placed on file.

8. Resolutions and Ordinances

A. 1) Resolution 2020-01-01

Amending the Joint County Contract for the 51.42 System between Lincoln, Langlade and Marathon Counties WHEREAS, since 1983, Lincoln, Langlade and Marathon Counties, under authority of secs. 51.42(3)(a) and 51.437(4g), Wis. Stats have had a "Joint County Human Services Agreement" for the continued sponsorship of the North Central Community Services Program (NCCSP); and

WHEREAS, in September, 2016, Marathon County adopted a resolution directing negotiation of an updated agreement that was "time-limited, provided greater county oversight and control of NCCSP and was committed to (1) financial integrity, (2) program adaptability and consistency, and (3) ongoing quality measurement, reporting and improvement"; and

WHEREAS, thereafter each member county adopted the "Agreement for the Joint Sponsorship of Community Programs Among Langlade, Lincoln & Marathon Counties" with a term of 2017-2021; and

WHEREAS, the current Agreement requires that the Retained County Board Authority Committee review the Agreement and recommend changes, as appropriate, by no later than mid-2020 to their respective county boards; and

NOW, THEREFORE BE IT RESOLVED, the Lincoln County Board of Supervisors, on the recommendation of the Administrative & Legislative Committee, does hereby adopt the "Agreement for the Joint Sponsorship of Community Programs Among Langlade, Lincoln & Marathon Counties" **attached hereto and incorporated by reference** under which services will continue to be provided to each County by the North Central Community Services Program Board as delineated in the contract.

BE IT FURTHER RESOLVED that the Administrative & Legislative Committee is designated to receive periodic reports relating to this programming and this Agreement.

Dated this 21st day of January, 2020.

Introduced by: Administrative & Legislative Committee Vote 6 – 0 (1/8/20)

Fiscal Impact: annual budget is approved by County Board each year

M/S Weaver/Saal to adopt Resolution 2020-01-01. Discussion followed. Motion carried by a voice vote. (You can view the Agreement in the Corporation Counsel Office, Lincoln County Clerk’s Office, and the Lincoln County Website).

2) Resolution 2020-01-02

SANCTUARY COUNTY FOR SECOND AMENDMENT RIGHTS

WHEREAS, the Second Amendment of the United States Constitution reads: “A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed.”; and WHEREAS, certain legislation could have the effect of infringing on the rights of law-abiding citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and WHEREAS, the Lincoln County board of supervisors are concerned about the passage of any bill containing language which could be interpreted as infringing the rights of the citizens of Lincoln County to keep and bear Arms or could begin a slippery slope of restrictions on the Second Amendment right of the citizens of Lincoln County; and WHEREAS, the Lincoln County Board of Supervisors wishes to express its deep commitment to the rights of all citizens of Lincoln County to keep and bear Arms; and WHEREAS, the Lincoln County Board of Supervisors wishes to express opposition to any law that would unconstitutionally restrict the rights under the Second Amendment of the citizens of Lincoln County to bear arms; and NOW, THEREFORE BE IT RESOLVED, that the Board of Supervisors hereby expresses its intent to uphold the Second Amendment rights of the citizens of Lincoln County and its intent that public funds of the County not be used to restrict Second Amendment rights or to aid in the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of Lincoln County; and BE IT FURTHER RESOLVED that the Board of Supervisors hereby declares its intent to oppose unconstitutional restrictions on the right to keep and bear arms through such legal means as may be expedient, including without limitation court action; and BE IT FURTHER RESOLVED that the Board of Supervisors hereby declares Lincoln County, Wisconsin as a “Second Amendment Sanctuary.”

Dated this 21st day of January, 2020. Fiscal Impact: unknown

M/S Heller/Callahan to adopt Resolution 2020-01-02. Ten members of the public spoke. Discussion followed. M/S Weaver/Panfil to refer to Administrative & Legislative Committee. Roll was called: Aye’s: Allen, Ashbeck, Breitenmoser, Gilk, Gorski, Hafeman, Koth, Lee, Panfil, Rusch, Voermans, Weaver, and Woellner (13); Nay’s: Bialecki, Bolder, Callahan, Heller, Loka, Mueller, Nowak, Ratliff, and Saal (9). Motion carried 13-9.

B. 1) Ordinances 2020-01-685

Amending Ch 1 (General Government) and 2 (The Governing Body)

An Ordinance Amending the General Code of the County of Lincoln (Ch 1 and 2)

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:

COMMITTEES, BOARDS AND COMMISSIONS

1.18 - CITIZEN APPOINTMENT TO COMMITTEES. (Cr. #2006-03-469; Am. #2014-01-602)

(1) COMMITTEE APPOINTMENTS.] The County Board will appoint citizens members to the following committees as outlined in the table below:

(2) Ordinance Reference	Committee (Responsible Department)	Number of Citizen Members	Term	Number Appointed Each Year	Term Expires (Month)
1.21	Zoning Board of Adjustment (Zoning)	5 plus 2 alternates	3 years §59.694(2)(a), Wis. Stats.	2 in odd years 1 in even years	June 30 §59.694(2), Wis. Stats.
Special Considerations:					
1. Only one person from a town can serve on the board at one time.					
2. Must reside within the County but outside of any incorporated city or village. §59.694(2)(c), Wis. Stats.					
3. Must reside in town under the County's comprehensive zoning.					
1.22	Veteran's Service Commission	3 §45.12, Wis. Stats.	3 years §45.12, Wis. Stats.		Dec. 31

Special Considerations: Must be a Veteran. §45.12, Wis. Stats.					
1.25	North Central Health Care	± 2	2-year term		<u>Dec. 31</u> <u>Coinciding</u> <u>with Co Bd</u> <u>supervisory</u> <u>terms</u>
1.27	Traffic Safety Committee (Emergency Management)	2 citizen representatives (Plus: Tomahawk EMS Director, Merrill Police Chief, Tomahawk Mayor, MAPS Rep. WI-DOT State Patrol Rep., WI-DOT District Rep., WI-DOT Transportation Safety Rep.)	2-year term	Entire committee appointed by County Board every other year (May County Board meeting of even years)	
Special Considerations: County Code §1.27. §83.013, Wis. Stats.					
1.28	Pine Crest Board of Trustees (Pine Crest)	2	3 years	Both appointments made once every 3 years in same year	Dec. 31
1.29	Board of Health	3 members 1 physician 1 nurse §251.03(1), Wis. Stats.			
2.08(1)	Land Information, Conservation and University Extension Services Committee	1	2-year term §92.06(1)c, Wis. Stats.		
Special considerations: 1. With the consolidated committee, is only responsible for participation with land conservation issues. 2. Section 92.06(1)(b)(2), Wis. Stats. The County Board shall appoint to the Land Conservation Committee a person who is the Chairperson of the County Agricultural Stabilization and Conservation Committee (ASCS which is now Farm Service Agency (FSA)) or other County Agriculture Stabilization and Conservation Committee member designated by the Chairperson of the County Agricultural Stabilization and Conservation Committee.					
5.05	Civil Service Commission (Sheriff)	5 §63.01, Wis. Stats.	5 years §63.01(2), Wis. Stats.	1	Dec. 31 §63.01(2), Wis. Stats.
Special Considerations: No person holding any elective or appointive public position or office of any sort in said county government shall be appointed. §63.01(1), Wis. Stats.					

5.06	Civil Service Grievance Commission (Sheriff)	5	5 years	1	April 1
6.03	Local Emergency Planning Committee (LEPC)	9 citizen representatives to include: Media Rep., Merrill Mayor, Merrill Fire Chief, Tomahawk Fire Chief, Merrill Police Chief, NTC Fire Science Instructor, Merrill Chamber of Commerce Rep., Industry Rep., 35th District Assemblyman	2-year term	Entire committee appointed by County Board every other year (May County Board meeting of even years)	
Special Considerations: Federal Superfund Amendments and Reauthorization Act (SARA) Title III Emergency Planning and Community Right-to-Know Act (EPCRA)					
	Long Term Support Committee	2	Indefinite		

~~1.19 REVOLVING LOAN FUND—LOAN REVIEW COMMITTEE. (Cr. #2006-07-484)~~

- ~~(1) NAME. (Am. #2011-12-579) The RLF—Loan Review Committee is established to screen applications for economic development funds made available through the Central Wisconsin Economic Development Fund.~~
- ~~(2) PURPOSE. (Am. #2011-12-579) The Loan Review Committee shall, in all respects, act consistently with the Central Wisconsin Economic Development Fund Policies and Manual and any amendments thereto. The committee shall have the authority to review, select and approve loan applications. The committee shall also have the authority to make policy recommendations for the administration of the Central Wisconsin Economic Development Fund program.~~
- ~~(3) APPOINTING AUTHORITY. Members shall be appointed by the Lincoln County Finance and Insurance Committee, subject to confirmation by the County Board.~~
- ~~(4) MEMBERSHIP.~~
- ~~(a) Composition. (Am. #2011-12-579) The Loan Review Committee shall consist of individuals having special expertise and knowledge of commercial lending and economic development processes. It shall consist of 9 members as follows: one County Board supervisor, one Certified Public Accountant or individual with both a Bachelors Degree in Accounting and a Masters Degree, one banking professional, one Tomahawk Chamber of Commerce representative, one Merrill Chamber of Commerce representative, one Merrill Area Economic Development Corporation representative, one Tomahawk Economic Development Corporation representative, 2 citizens with recognized ability and demonstrated interest in finance/banking/investments.~~
- ~~(b) Tenure. Members shall serve 3 year terms, with the exception of County Board members, whose terms shall coincide with their tenure on the County Board. Five members of the initial committee shall be appointed to 3 year terms; four shall serve initial terms of 2 years. No member shall serve more than 2 consecutive terms.~~
- ~~(c) Vacancies. Persons appointed for less than half of a term may serve 2 additional 3 year terms. Persons appointed to fill more than half of a vacated term shall be considered to have served that term and may serve only one more term.~~
- ~~(d) Organization. The committee shall elect a chairperson, vice chairperson and a secretary. Officers shall serve one year terms.~~
- ~~(e) Compensation. Members are entitled to compensation consistent with county ordinances which shall be paid from Revolving Loan Fund program funds.~~

- ~~(5) DUTIES AND POWERS. (Am. #2011-12-579) The Loan Review Committee shall, in all respects, act consistently with the Central Wisconsin Economic Development Fund Policies and Manual and any amendments thereto adopted by the Central Wisconsin Economic Development Fund Inc., Board of Directors. 1.28 PINE CREST BOARD OF TRUSTEES. (Am. #243-94)~~
- ~~(1) COMPOSITION. The Pine Crest Board of Trustees shall consist of 5 members, at least 3 of whom shall be County Board Supervisors.~~
- ~~(2) TENURE. Members shall serve staggered 3-year terms ending December 31st of the 3rd year. Effective with appointments after 03/15/94, should a County Board member forfeit his elected position for any reason, his membership on the Board of Trustees shall likewise cease. Trustees shall be elected as provided in §46.18, Wis. Stats.~~
- ~~(3) DUTIES. The Board shall operate with the authority delegated to it by the Wisconsin Statutes and by resolution of the County Board and shall report semi-annually to the County Board.~~
- ~~(4) ADMINISTRATOR AND STAFF. The Board shall have the authority to establish employee positions, wage rates, personnel policies and procedures, except the salary of the administrator shall be ratified by the County Board.~~

2.01 ORDER OF BUSINESS

- (1) The order of business shall be as follows:
- Call to Order/Roll Call. A majority of members elected must be present in order to transact business.
 - Pledge of Allegiance.
 - Announcements/Appointments/Awards and Recognitions.
 - Reading and Approval of Journal Board Minutes. The journal minutes shall be read and open to correction but the reading may be dispensed with by a majority vote of the Board.
 - Letters, ~~Petitions, and Memorials, Etc.~~
 - Reports of Standing and Special Committees.
 - Resolutions and Ordinances.
 - Report of Claims.
 - Adjournment.
- (2) When the County Board is required by law to hold an official public hearing prior to taking action, the Board shall act upon related resolutions and ordinances immediately following the closing of the public hearing.

2.02 - CONVENING THE MEETING AFTER LEGAL NOTICE . (Am. #239-93; #271-96; #350-2000)

The Board shall convene at the call of the Chair. (See §2.06, Notice of Public Meetings.)

2.03 - ORGANIZATION . (Am. #242-94; #271-96; #280-96; #350-2000)

- (1) The County Board, the third Tuesday in April after each regular election at which members are elected for full terms, shall be sworn in by the County Clerk as their first order of business, and immediately thereafter shall elect a member as Chair by secret ballot by majority vote. At the same meeting and as the second order of business, the Board shall elect a Vice-Chair by secret ballot by majority vote. (See §59.10(1)(b), Wis. Stats.) The Chair and Vice-Chair shall hold office until their successors are sworn or until they resign. (Am. #333-98)
- (2) The Vice-Chair shall perform the Chair's duties in the absence or disability of the Chair. (See §59.12(2), Wis. Stats.) (Am. #333-98)
- (3) At this organizational meeting, unless otherwise provided by statute, the County Board shall elect the following elective committees below in the manner prescribed at §2.05(8) of this chapter. Members shall serve until their successors are sworn or until they resign. The committees shall elect a committee chair. (Am. #242-94; #243-94; #279-96; #2006-03-470; #2014-01-602)
- County Highway Committee - 5 supervisors.
 - Social Services Committee - 5 supervisors.
 - ~~Personnel Committee - 5 supervisors.~~
 - ~~Administrative and Legislative Committee - County Board Chair, Vice-Chair and 5 supervisors.~~
- (4) At this organizational meeting the County Board Chair shall appoint a committee consisting of the Board Chair, Vice-Chair, and 3 supervisors, who shall nominate members for the following committees for ratification by the County Board. Members shall serve until their successors are sworn or until they resign. (Am. #242-94; #243-94; #2006-03-470; #2014-01-602)
- Finance and Insurance Committee - 5 supervisors.
 - Forestry, Land and Parks Committee - 5 supervisors.
 - Law Enforcement, EMS and Judicial Committee - 5 supervisors.

- (d) *Solid Waste Committee* - 5 supervisors.
- (e) *Land Services Committee* - 7 supervisors. (Am. #333-98)
- (f) *Public Property Committee* - 5 supervisors.
- (g) *Health Insurance Trustees* - Finance and Insurance Committee members, County Board Chair, Personnel Committee Chair.

(5) Appointments or elections to County committees, commissions and boards shall become effective immediately upon appointment or election and shall terminate when the supervisor resigns, or his/her successor is sworn, whichever happens sooner. Appointments or elections to County committees, commissions and boards may be terminated immediately by a 2/3 -vote of the full County Board. (Am. #2006-03-470)

2.04 - DUTIES OF CHAIR . (Am. #350-2000)

Until the Board elects a successor, the Chair shall perform all duties required of the Chair including, but not limited to, the following:

- (1) Preside, when present, at all County Board meetings.
- (2) Call meetings of the Board to order at the appointed time.
- (3) Administer oaths to persons required to be sworn concerning any matter submitted to the Board or a committee thereof or connected with their powers or duties.
- (4) Act as parliamentarian of the County Board in all respects including:
 - (a) Restrain the members when engaged in debate with the rules of order and enforce the observance of order and decorum among the members.
 - (b) Inform the Board or any of its members when necessary on a point of order or practice.
- (5) Speak on points of order in preference to others and decide questions of order, subject to an appeal to the Board by any member. On an appeal, no member shall speak more than once without permission of the Board.
- (6) Vote on all questions when the "ayes" and "nays" are called.
- (7) Countersign all ordinances of the Board. (See §59.12(1), Wis. Stats.) (Am. #333-98)
- (8) When directed by ordinance, countersign all County orders, transact necessary Board business with local and County officers, insure compliance with matters resolved by the Board and with federal, State and local laws, rules and regulations pertaining to County government.
- (9) Serve as chair of the Administrative and Legislative Committee. (Cr. #242-94; #271-96)
- (10) Serve as an ex officio member of all committees, boards and commissions of the County Board and may speak but not make or second motions or vote unless he is an appointed or elected member of such committee, board or commission.
- (11) Examine State and federal legislation or proposed legislation and refer to the appropriate committee for consideration and recommendation for action, if any, by the County Board.
- (12) Refer letters and petitions to proper committees without the necessity of a motion from the floor.

2.05 - GENERAL RULES OF THE BOARD . (Am. #239-93; #350-2000)

(1) RULES OF ORDER.

- (a) Robert's Rules of Order shall govern the proceedings of this Board as to all relevant matters and when not inconsistent with the rules of this Board.
- (b) Standing rules of the Board may be proposed for permanent amendment or rescission only via ordinance submitted to the County Clerk as specified at §2.05(2)(a). No rule shall be changed or suspended except by a vote of 2/3 of all members present nor shall the order of business, as established by these rules, be postponed or changed, except by a vote of at least 2/3 of all members present.
- (c) The County Clerk shall provide at each organizational meeting, to each member of the Board, a copy of the rules of order of this Board.

(2) PRESENTING BUSINESS.

- (a) All County Board resolutions and ordinances or titles thereof must be in the County Clerk's office by 4:00 p.m. on the ~~Wednesday~~ Tuesday before the week of County Board meetings and shall bear the name of the person endorsing it. The Chair may refer a resolution or ordinance not sponsored by a committee to a committee for consideration before putting it on the Board agenda. If the committee does not entertain the resolution or ordinance, the chair shall present the resolution or ordinance to the full board. (Am. #2017-11-655)

- (b) The County Clerk is then instructed to make available copies of resolutions, ordinances and agenda to Lincoln County supervisors. No action may be taken by the Board unless the matter is on the agenda. (Am. #2006-03-470)
- (3) ADDRESSING THE BOARD.
- (a) [Addressing the Board_.] A member who is about to speak in debate or deliver any matter to the Board, shall respectfully address the Chair as "Mr./Madam Chair". When 2 or more members address the Chair at the same time, the Chair shall name the person who is to speak first.
- (b) Public Input_. In accordance with section 4 of the first article of the Wisconsin Constitution, the Board of Supervisors encourage public input and petition. These rules are established to allow good order and not to stifle such comment or petition. All persons who wish to be granted floor privileges to address the Board shall notify the County Clerk of their desire by signing in and indicating the issue that they wish to address. This may be done up until the time the meeting is called to order. Such persons shall be allowed 5 minutes to express in good order their comments upon the topic under consideration, when called forth by the County Clerk. Upon a granting of the majority of the Board members present an extension of time may be granted. Any comments of such persons, that are responded to by County representative or employee shall be granted an additional 3 minutes of rebuttal or additional comment while the matter is under consideration by the Board.
- (4) LIMITATIONS ON DEBATE. Members shall confine their remarks to the question under debate and if called to order by the Chair or any member, shall not speak, except in explanation, until it has been determined whether he/she is in order. No member shall speak more than 3 times on the same question without the consent of the Board.
- (5) PRIORITY OF MOTIONS. When a question is under debate, no motion shall be in order except the following, which shall have precedence in the order named in this rule:
- (a) To adjourn.
- (b) To lay on the table. A motion to adjourn or lay on the table shall be decided without debate and when a motion, amendment or resolution is laid on the table, it shall not again be taken up except by a 2/3 vote.
- (c) To postpone to a certain day.
- (d) To commit to a standing committee.
- (e) To commit to a select committee.
- (f) To amend.
- (g) To postpone indefinitely.
- (h) To recess.
- (6) FORM OF THE QUESTION. All questions shall be put in this form: "All those in favor of this motion (resolution or ordinance, as the case may be) say 'aye'. Those opposed say 'no'." Any member may ask for a roll call vote and the vote shall be recorded.
- (7) VOTING.
- (a) No member may abstain from voting after participating in the debate. (Am. #2006-03-470)
- (b) On all votes when the Board is equally divided, the question shall be deemed lost.
- (c) A continuous, revolving alphabetical roll call shall be used beginning each new term.
- (8) ELECTIONS. (Am. #239-93; #243-94; #411-2002; #2006-03-470) All nominations for each elective committee shall be made from the floor. After the list of nominations is closed, each Board member shall vote for up to 5 supervisors from the nomination list. Those supervisors receiving a majority of the ballots cast shall be elected. A second ballot shall be held to fill the remaining positions following the same procedure as above. If a tie should result to fill the fifth slot, a final ballot will be held to break the tie. No member shall serve on more than 3 elective committees.
- (9) LOCATION OF MEETINGS. (Rep. & recr. #2006-03-470) The County Board will hold a minimum of 3 meetings in a suitable facility in Tomahawk.
- (10) DEPARTMENT REPORTS. (Am. #2014-01-602) The Chair, without suspension of rules, shall be permitted to call upon the heads of any of the departments for information on a subject under discussion pertaining to their departments.
- 2.06 - NOTICE OF PUBLIC MEETINGS . (Am. #350-2000)
- (1) Public notice of meetings of all governmental bodies shall be given in the manner prescribed by law.

- (2) The County Clerk shall display and maintain on a monthly basis a bulletin board with a master list of County Board committees, ~~the Pine Crest trustees~~ and the dates of their meetings.
- (3) It is the policy of the County Board to comply with the provisions of §19.83, Wis. Stats., and applicable case law. Public notice of a meeting of any County governmental body shall be posted to the county internet site (current URL/www.co.lincoln.wi.us) and the Government Service Center Level 2 bulletin board (801 N. Sales Street, Merrill) communicated to the media and posted in the Courthouse, Merrill Annex and Tomahawk Annex, at least 24 hours prior to the stated time for such meeting and such notice shall include the date, time and place of the meeting and the subject matters to be discussed (agenda). Any adjournment of a committee to a day and time certain shall be noticed in the same manner as a regular committee meeting, including the provisions for an emergency meeting. Compliance with this policy shall be the responsibility of the committee chair or his/her designated representative. Newspaper publication shall continue in the following limited circumstances: in proceedings relating to tax redemptions or sales of land acquired by the county for delinquent taxes/charges/assessments; civil annexations, detachments, consolidations or incorporations under chs. 59-66; or legal notices directed to specific individuals. (Wis. Stats. secs 59.14, 985.02)

2.07 - COMMITTEES—GENERAL . (Am. #350-2000; #2014-01-602)

- (1) QUORUM. No committee shall convene unless a majority of members shall be present. No member shall be entitled to draw pay except for actual attendance at a meeting.
- (2) SUBCOMMITTEES. No subcommittees shall be formed without full County Board approval.
- (3) ABSENCES. (Am. #239-93)
 - (a) Every committee member shall notify his/her chair if unable to attend the meeting. Chairs are to notify committee members of cancellations due to lack of quorum.
 - (b) Upon any ~~4 consecutive~~ 2 unexcused absences from any one committee or County Board meeting during a term, such committee shall report these absences to the County Board for consideration of disciplinary action. For purposes of this section, an unexcused absence is defined as: a failure to notify either the chair or department head of your absence at least 1 hour before the meeting is to convene.
- (4) POWERS OF EX OFFICIO MEMBERS. Ex officio members of County Board committees shall not have a vote or be allowed to make motions but shall be allowed to offer information and take part in discussion on matters before the committees. Department heads are ex officio members of their oversight committees.
- (5) MINUTES. (Am. #239-93; #2006-03-470) The secretary of each committee shall keep written minutes on standard forms furnished by the County Clerk of each meeting held and such minutes shall be placed on file in the Clerk's office not more than 5 days after the meeting is held. Roll call thus reported shall establish the per diem to be paid. A committee secretary may delegate to a department head the duty to take the minutes and transcribe same to typewritten format. Thereafter, the committee secretary shall assume responsibility for the accuracy and completeness thereof.
- (6) DUTIES. (Cr. #2006-03-470) In addition to the specific duties listed under each respective committee; each committee will be responsible to:
 - (a) Review and approve a preliminary budget for the departments for which they have oversight responsibilities.
 - (b) Review budget reports showing actual expenditures compared to budgeted amounts on at least a quarterly basis. Line items with expenditures in excess of budgeted amounts shall be reported to the Finance Committee at the earliest possible notice.
 - (c) Complete an annual performance evaluation of the department head for which they have oversight responsibilities.
 - (d) Review any requests for proposed positions within the departments for which they have oversight responsibilities.
 - (e) Make recommendations to the County Board regarding policy matters affecting their departments.

2.08 - ELECTIVE COMMITTEES . (Am. #202-91; #350-2000; #2006-03-470; #2014-01-602)

- (1) COUNTY HIGHWAY COMMITTEE. (Am. #203-91)
 - (a) Membership. This Committee shall consist of 5 supervisors.
 - (b) Oversight. The Committee shall act as the policy and oversight committee for the Highway Department.
 - (c) Responsibilities. This Committee shall:
 1. Assume the duties and responsibilities as described in §83.015(2) Wis. Stats.

2. Represent the County in the expenditure of County funds and constructing or maintaining, or aiding in constructing or maintaining, highways. (See §83.015(1)(a), Wis. Stats.)
 3. Ensure that the County Highway Commissioner or a designated representative serves on the County Traffic Safety Commission. (See §83.013, Wis. Stats.)
 4. Contract with cities, villages and towns within the County borders which enable the County to construct and maintain streets and highways in such municipalities when it is in the best interests of the County. (See §83.035, Wis. Stats.)
- (2) SOCIAL SERVICES COMMITTEE. (Am. #243-94; #2011-02-566)
- (a) Membership. This Committee shall consist of 5 supervisors. It shall be organized under the provisions of §46.22(1)(m), Wis. Stats.
 - (b) Oversight. (Am. #2011-12-577) The Committee shall act as the policy and oversight committee of the Social Services Department.
 - (c) Responsibilities. This Committee shall:
 1. Assume the duties and responsibilities as described in §46.22(1)(b), Wis. Stats.
 2. Appoint the director for the Social Services Department.
- ~~(3) PERSONNEL COMMITTEE. (Cr. #242-94)~~
- ~~(a) Membership. This Committee shall consist of 5 supervisors.~~
 - ~~(b) Oversight. [Reserved.]~~
 - ~~(c) Responsibilities. This Committee shall:

 1. Participate in labor negotiations, formulate and mediate personnel policy, including salaries and grievance procedures, and approve all new positions.~~
- (4) ADMINISTRATIVE AND LEGISLATIVE COMMITTEE. (Cr. #242-94; Am. #271-96)
- (a) Membership. The Administrative and Legislative Committee shall consist of the County Board Chair, Vice-Chair and 5 supervisors. The County Board Chair shall chair this Committee.
 - (b) Oversight. (Am. #2004-02-433; Am. #2011-12-577; Am. #2014-01-602) The Committee shall act as the policy and oversight committee for the Administrative Coordinator, the office of Corporation Counsel, Information Technology Department, UW-Extension and Veteran Services Department.
 - (c) Responsibilities. This Committee shall:
 1. Work with the Administrative Coordinator and appropriate departments to develop and implement programs that have interdepartmental significance;
 2. Take action when emergency decisions need to be made between regular County Board meetings;
 3. Define policy versus administrative issues when they come into question;
 4. Keep informed of proposed legislation having County implications and take appropriate action;
 5. Periodically review the County rules and order policies and recommend changes when appropriate;
 6. Serve as mediator when conflicts arise between departments, personnel, elected officials, County Board members and committees;
 7. Serve as the long range planning committee of the County Board and is charged with studying issues that have a long term impact on the County and its resources. The Committee shall make recommendations to the County Board in regards to future direction of the County.
 8. Participate in labor negotiations, formulate and mediate personnel policy including grievance procedures, approve wage adjustments (as necessary) and approve all new positions.
- 2.09 - APPOINTIVE COMMITTEES . Am. #202-91; #241-94; #243-94; #350-2000; #2006-03-470)
- The following appointive committees of the County Board shall elect their own chair, vice-chair and secretary. Members of the committees shall hold appointments until their successors are sworn or until they resign. It is suggested that the membership of these committees be geographically distributed. A permanent vacancy of the committee chair shall be filled by appointment by the County Board Chair.
- (1) FINANCE AND INSURANCE COMMITTEE (Am. #204-91; #2004-02-433)
- (a) Membership. This Committee shall consist of 5 supervisors.
 - (b) Oversight. The Committee shall act as the policy and oversight committee for the offices of the County Clerk, Treasurer, Department of Finance, Child Support Department and perform financial oversight of the Humane Society and such other entities as may receive funds from the County. (Am. #271-96; #284-96)
 - (c) Responsibilities. This Committee shall:

1. Prepare, publish, fix the date of public budget hearing and submit the annual budget to the County Board at the annual meeting.
 2. Approve the official depositories and bonds of all County officials.
 3. Have jurisdiction over all phases of taxation, including examination of all State special charges.
 4. Examine, audit and approve for payment all vouchers that exceed budgeted amounts and recommend such budget transfers and fiscal policies to the County Board as are deemed in the best interests of the County.
 5. Administer all property, liability and workers' compensation insurance. Insurance premiums shall be paid when due by authorization of this Committee.
 6. Recommend approval of any bonding or issuance of any debt.
 7. Review all capital improvement requests and submit a capital improvement plan to the County Board.
- (2) FORESTRY, LAND AND PARKS COMMITTEE (Am. #2004-02-433)
- (a) Membership. This Committee shall consist of 5 supervisors.
 - (b) Oversight. The Committee shall act as the policy and oversight committee of the Forestry, Land and Parks Department.
 - (c) Responsibilities. This Committee shall:
 1. Prepare a work plan and budget for the ensuing calendar year and present it for full Board approval.
 2. Establish and maintain the physical plant necessary for conducting forest and parks operation.
 3. Negotiate for and acquire land within the designated County Forest boundary.
 4. Review and approve all proposed recreation projects.
 5. Cooperate with the DNR on all matters pertaining to wildlife, fish and forest management in the County Forest.
 6. Participate in all other activities involved in the execution and administration of the County Forest program. These activities will be guided by the Lincoln County Forest Fifteen-Year Comprehensive Land Use Plan and the Lincoln County Five-Year Outdoor Recreation Plan.
 7. Have jurisdiction over all tax title property, as well as all County-owned property, with the exclusion of any lands administered by other County committees. Maintenance of such properties shall be as outlined at Property Committee below. (Am. #215-92; #243-94)
- (3) LAW ENFORCEMENT, EMERGENCY MEDICAL SERVICES AND JUDICIAL COMMITTEE. (Am. #2014-01-602)
- (a) Membership. This Committee shall consist of 5 supervisors. (Am. #271-96)
 - (b) Oversight. The Committee shall act as the policy and oversight committee of the Sheriff, District Attorney, Circuit Court (including Register in Probate), Clerk of Court, Coroner, emergency medical service, Emergency Management and Court Commissioners.
 - (c) Responsibilities. This Committee shall:
 1. Act as liaison between the County Board and the Civil Service Commission and the Civil Service Grievance Committee.
 2. Set policy, review budgets and contract for emergency medical services (ambulance).
 3. Serve as County Board representative on the Emergency Management Committee with the County Board Chair. This Committee shall be the oversight committee to the County Emergency Management Director. It shall work with the State Division of Emergency Government and with such County and local emergency management officers as may be appointed and shall make recommendations to the County Board relative to emergency planning and preparations. (Am. #244-94; #271-96)
 4. Serve as County Board representative on the Joint Communications Division Oversight Committee. Other members shall be the County Board Chair, the Mayor of Merrill and 2 additional representatives appointed by the Mayor. This Committee shall be the oversight committee to the Sheriff's Department Communication Division. (Cr. #2004-09-442)
- (4) SOLID WASTE COMMITTEE. (Am. #2014-01-602)
- (a) Membership. This Committee shall consist of 5 supervisors.
 - (b) Oversight. The Committee shall act as the policy and oversight committee of the County Solid Waste Landfill.
 - (c) Responsibilities. This Committee shall:
 1. Work in the direction and for the objectives set forth in the original resolutions creating the Solid Waste Committee.

- (5) LAND SERVICES COMMITTEE. (Am. #2014-01-602)
- (a) Membership. This Committee shall consist of 7 supervisors and one citizen member who is the chairperson (or the chairperson's designee) of the county farm service agency committee. The farm service agency designee may only vote when the committee is dealing with land conservation issues.
 - (b) Oversight. The Committee shall act as the policy and oversight committee of the County Land Services Department and Register of Deeds Office.
 - (c) Responsibilities. This Committee shall:
 1. Assume the duties and responsibilities relating to zoning as described in §59.69, Wis. Stats.
 2. Assume the duties and responsibilities relating to land conservation as described in Ch. 92, Wis. Stats.
 3. Be the coordinating body to suggest policies and procedures to plan, implement and maintain a County-wide land information system.
 4. See that recording fees retained under §59.72(5), Wis. Stats., are disbursed to develop, plan and implement a land information system for Lincoln County.
- (6) RESERVED. (Dtd. #2004-02-433)
- (7) PUBLIC PROPERTY COMMITTEE.
- (a) Membership. This Committee shall consist of 5 supervisors.
 - (b) Oversight. The Committee shall act as the policy and oversight committee of the Maintenance Department.
 - (c) Responsibilities. This Committee shall:
 1. Be charged with caring for and keeping in repair all County-owned buildings and grounds, except those directly under the jurisdiction of another County committee.
- 2.10 - COUNTY CLAIM PROCEDURES . (Am. #291-96; #350-2000)
- (1) SUPERVISOR EXPENSES.
- (a) County Board Meetings. (Am. #2006-03-470) County Board members will be paid \$70 full-day meeting per diem for County Board meetings which they attend. The County Board shall approve claims for mileage and per diem for County Board meetings as well as any such claims that the Finance and Insurance Committee cannot allow.
 - (b) Committee Meetings. Mileage and per diem claims for regular committee meetings shall be paid monthly upon proper submission of required documentation to the County Clerk. Payment vouchers for any other meeting (including all out-of-County trips) must be submitted for approval to the committee authorizing a supervisor's attendance at same. These vouchers must then be forwarded to the Finance and Insurance Committee for audit.
 - (c) Mileage and Per Diem Allowances. Mileage and per diem allowances are as follows:
 - (i) *Per diem* . \$70 full-day meeting (maximum); \$35 half-day meeting. Supervisors will not be compensated for more than 3 meetings per day. Compensation for service on committees except those charged with erecting any county building shall be limited to the equivalent of 85 full-day meetings. (§59.13, Wis. Stats.) The Board may, by a 2/3 vote, amend this section to increase this number of days and fix the compensation for each additional day. (Am. #208-91; #384-2001)
 - (ii) *Mileage* . Payable at the current I.R.S. rate, for those complying with insurance requirements at \$4.59, infra. Those not in compliance will be paid 9 cents less per mile. (Am. #217-92; #242-94; #259-95; #260-95; #268-96)
 - (iii) *Meals*. Actual costs up to \$7 for breakfast; \$9 maximum for lunch; \$13 maximum for evening meal. (Am. #200-91; #342-99; #384-2001)
 - (d) County Board Chair Salary. (Cr. #2005-11-460) The County Board Chair will receive a yearly salary of \$7,500 in lieu of per diems for County Board and committee meetings. The salary will be paid in 12 monthly payments each year during the term of office with the first and last months' payments during the term prorated to reflect the number of days in service.
- (2) DOG CLAIMS. Dog claims shall be audited and approved by the Finance and Insurance Committee.
- (3) VOLUNTEERS ON COUNTY BOARD COMMITTEES: (Cr. #344-99)
- (a) Where citizens who are not County Board members sit as official members of committees created by the County Board, they are entitled to the same per diem and mileage as County Board members on the committee with the following exceptions:

- (i) Members of committees who serve on a committee in their official capacity in a paid position. For example, the mayor of one of the cities is asked to participate on a committee specifically because the individual holds the position of mayor.
- (ii) County employees who serve on the committee outside of their official capacity and when the committee is meeting during normal business hours. For example, a County employee serves on a committee because of their involvement in the community not related to their job and the meeting is held during normal business hours.
- (iii) County employees who serve on a committee in their official capacity. For example employees who serve on a committee as a regular part of their job whether it is listed on a job description or not.
- (iv) When an organization pays a separate per diem apart from the County Board. For example, a County Board member cannot receive a per diem from the County when the organization pays a separate per diem to its committee members.
- (v) Where the legislation creating said committee makes no provision for payment to its members.
- (b) The Administrative and Legislative Committee will resolve any dispute about when an individual should be paid per diem for a committee meeting.
- (c) All resolutions and/or ordinances creating an official committee should include a statement regarding compensation for members in the fiscal impact.

2.11 - POLICY STATEMENT . (Am. #350-2000)

The members of the County Board recognizing their responsibilities to the people, desiring to inspire public confidence and respect for government and believing that honesty, integrity, loyalty, justice and courtesy form the basis of ethical conduct, hereby proclaim that all officials and employees of the County shall ascribe to the following standards:

- (1) The words "official" or "employee" and any variation thereof shall include any person elected or appointed to, employed or retained by any public office or public body of the municipality, whether paid or unpaid, part-time or full-time.
- (2) Officials and employees shall recognize that policy decisions are the responsibility of the peoples' elected representative and that identification and communication of technical and administrative alternatives and recommendations as a basis for decision making, and the efficient and effective implementation of adopted policy are the responsibility of professional and administrative officials.
- (3) Officials and employees recognize that government service is a public trust and imposes responsibilities to conserve public resources, funds and materials. Therefore, no official or employee shall request, use or permit the use of County-owned vehicles, equipment, materials or property for other than their authorized purposes.
- (4) No official or employee shall engage in supplemental employment, business or professional activity which would tend to impair the efficiency of his/her services; or while employed by the County shall become involved in work which normally comes before the County for review or consideration except as provided by ordinance or resolution.
- (5) No official or employee shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of the County, nor shall he/she use such information to advance the financial or private interest of himself/herself or others.
- (6) No official or employee shall accept any gift, favor or other consideration that may reasonably tend to influence him/her in the discharge of his/her duties or grant in the discharge of his/her duties any assistance, service or other consideration not accorded to all others similarly situated.
- (7) Any official or employee who has a financial or personal interest in any proposed legislative action of the County Board and who gives an official opinion or recommendation to the County Board shall disclose in the records of the Board the nature and extent of such interest.
- (8) Every official and employee shall put public interest above individual, group or special interests and shall consider his/her position an opportunity to serve his/her community.

This ordinance shall take effect after its passage and posting.

Dated this 21st day of January, 2020.

Introduced by: Administrative & Legislative Committee Passed 6 – 0 (1/8/20)

Fiscal Impact: None anticipated

M/S Heller/Breitenmoser to adopt Ordinance 2020-01-685. Discussion followed. Motion carried by a voice vote.



01/30/2020 07:32
dan.leydet

LINCOLN COUNTY
YEAR-TO-DATE BUDGET REPORT
JANUARY 2020 EXPENDITURE REPORT

FOR 2020 01

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P 1
glytcbud

ORIGINAL APPROP REVISED BUDGET YTD EXPENDED MTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET PCT USED

0010 GENERAL FUND										
00 NON-DEPARTMENTAL	838,148	838,148	519,524.01	519,524.01	.00	318,623.99	62.0%			
10 COUNTY BOARD	2,322,328	2,322,328	100,653.50	100,653.50	.00	2,221,674.50	4.3%			
20 ADMINISTRATIVE PERSONNEL	285,608	285,608	16,667.33	16,667.33	.00	268,940.67	5.8%			
21 CORPORATION COUNSEL	198,401	198,401	10,045.38	10,045.38	.00	188,355.62	5.1%			
22 FINANCE DEPARTMENT	466,799	466,799	41,290.33	41,290.33	.00	425,508.67	8.8%			
23 COUNTY CLERK	221,951	221,951	20,165.13	20,165.13	.00	201,785.87	9.1%			
24 TREASURERS DEPARTMENT	163,723	163,723	10,848.41	10,848.41	.00	152,874.59	6.6%			
25 INFORMATION TECHNOLOGY	956,857	956,857	65,099.17	65,099.17	.00	891,757.83	6.8%			
26 MAINTENANCE DEPARTMENT	1,749,886	1,749,886	72,638.39	72,638.39	.00	1,677,247.61	4.2%			
27 VETERANS DEPARTMENT	176,395	176,395	11,620.62	11,620.62	.00	164,774.38	6.6%			
30 CLERK OF COURTS	515,356	515,356	36,141.91	36,141.91	.00	479,214.09	7.0%			
31 CIRCUIT COURT (PROBATE)	342,030	342,030	20,575.55	20,575.55	.00	321,454.45	6.0%			
32 FAMILY COURT COMMISSIONER	29,550	29,550	.00	.00	.00	29,550.00	.0%			
33 DISTRICT ATTORNEYS OFFICE	280,059	280,059	17,176.05	17,176.05	.00	262,882.95	.0%			
41 LAND SERVICES DEPARTMENT	1,311,843	1,311,843	85,420.20	85,420.20	.00	1,226,422.80	6.5%			
43 REGISTER OF DEEDS	235,775	235,775	16,290.65	16,290.65	.00	219,484.35	6.9%			
44 UW EXTENSION	205,286	205,286	3,260.86	3,260.86	.00	202,025.14	1.6%			
50 SHERIFFS DEPARTMENT	7,835,208	7,835,208	475,943.77	475,943.77	.00	7,359,264.23	6.1%			
51 CORONERS DEPARTMENT	65,934	65,934	1,988.43	1,988.43	.00	63,945.57	3.0%			
52 EMERGENCY MANAGEMENT	63,227	63,227	3,027.92	3,027.92	.00	60,199.08	4.8%			
60 CHILD SUPPORT	303,745	303,745	15,837.12	15,837.12	.00	287,907.88	5.2%			
TOTAL GENERAL FUND	18,568,109	18,568,109	1,544,214.73	1,544,214.73	.00	17,023,894.27	8.3%			
0020 COUNTY ROADS FUND										
00 NON-DEPARTMENTAL	4,694,353	4,694,353	.00	.00	.00	4,694,353.00	.0%			
TOTAL COUNTY ROADS FUND	4,694,353	4,694,353	.00	.00	.00	4,694,353.00	.0%			
0021 JAIL ASSESSMENT FUND										
00 NON-DEPARTMENTAL	35,000	35,000	.00	.00	.00	35,000.00	.0%			
TOTAL JAIL ASSESSMENT FUND	35,000	35,000	.00	.00	.00	35,000.00	.0%			
0022 EMERGENCY MEDICAL FUND										



LINCOLN COUNTY
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0022	EMERGENCY MEDICAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	2,049,779	2,049,779	7,938.41	7,938.41	.00	2,041,840.59	.4%
	TOTAL EMERGENCY MEDICAL FUND	2,049,779	2,049,779	7,938.41	7,938.41	.00	2,041,840.59	.4%
0023	HEALTH DEPARTMENT FUND							
00	NON-DEPARTMENTAL	1,010,904	1,010,904	62,143.56	62,143.56	.00	948,760.44	6.1%
	TOTAL HEALTH DEPARTMENT FUND	1,010,904	1,010,904	62,143.56	62,143.56	.00	948,760.44	6.1%
0024	SOCIAL SERVICES FUND							
00	NON-DEPARTMENTAL	2,595,896	2,595,896	123,349.88	123,349.88	.00	2,472,546.12	4.8%
	TOTAL SOCIAL SERVICES FUND	2,595,896	2,595,896	123,349.88	123,349.88	.00	2,472,546.12	4.8%
0030	DEBT SERVICE FUND							
00	NON-DEPARTMENTAL	1,150,250	1,150,250	.00	.00	.00	1,150,250.00	.0%
	TOTAL DEBT SERVICE FUND	1,150,250	1,150,250	.00	.00	.00	1,150,250.00	.0%
0050	DOG LICENSE FUND							
00	NON-DEPARTMENTAL	35,000	35,000	.00	.00	.00	35,000.00	.0%
	TOTAL DOG LICENSE FUND	35,000	35,000	.00	.00	.00	35,000.00	.0%
0060	SOLID WASTE FUND							
00	NON-DEPARTMENTAL	2,078,924	2,078,924	30,995.45	30,995.45	.00	2,047,928.55	1.5%
	TOTAL SOLID WASTE FUND	2,078,924	2,078,924	30,995.45	30,995.45	.00	2,047,928.55	1.5%
0061	PINE CREST NURSING HOME							



LINCOLN COUNTY
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0061	PINE CREST NURSING HOME	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	0	0	427,517.80	427,517.80	.00	-427,517.80	100.0%
	TOTAL PINE CREST NURSING HOME	0	0	427,517.80	427,517.80	.00	-427,517.80	100.0%
0062	FORESTRY							
00	NON-DEPARTMENTAL	1,373,484	1,373,484	93,407.03	93,407.03	.00	1,280,076.97	6.8%
	TOTAL FORESTRY	1,373,484	1,373,484	93,407.03	93,407.03	.00	1,280,076.97	6.8%
0063	LINCOLN INDUSTRIES WORKSHOP							
00	NON-DEPARTMENTAL	0	0	251,294.90	251,294.90	.00	-251,294.90	100.0%
	TOTAL LINCOLN INDUSTRIES WORKSHOP	0	0	251,294.90	251,294.90	.00	-251,294.90	100.0%
0070	HIGHWAY FUND							
00	NON-DEPARTMENTAL	6,916,455	6,916,455	318,994.49	318,994.49	.00	6,597,460.51	4.6%
	TOTAL HIGHWAY FUND	6,916,455	6,916,455	318,994.49	318,994.49	.00	6,597,460.51	4.6%
0071	SELF FUNDED HEALTH INSURANCE							
00	NON-DEPARTMENTAL	0	0	48,368.49	48,368.49	.00	-48,368.49	100.0%
	TOTAL SELF FUNDED HEALTH INSURANCE	0	0	48,368.49	48,368.49	.00	-48,368.49	100.0%
	GRAND TOTAL	40,508,154	40,508,154	2,908,224.74	2,908,224.74	.00	37,599,929.26	7.2%

** END OF REPORT - Generated by Dan Leydet **



LINCOLN COUNTY

ADMINISTRATION DEPARTMENT

Jason Hake

Administrative Coordinator

Activity Report

12/27/19 – 1/29/20

COMMITTEE MEETINGS

- Administrative & Legislative Committee
- Joint Administrative & Legislative Committee & Finance & Insurance Committee
- Personnel Committee
- Finance & Insurance Committee
- County Board

DEPARTMENT COORDINATION

Dec	27	Pine Crest Transition (Maintenance)
Jan	08	Social Services CAN
Jan	13	WCA
Jan	14	OWI Court – Judge Russell, Nancy Bergstrom
Jan	14	Land Services - Conservation Fees
Jan	17	Pine Crest – Overtime Calculation
Jan	17	UW Extension – A&L Planning Session
Jan	20	County-wide Safety Plan – Highway, Forestry, Land Services, Sheriff's Office
Jan	20	Elected Officials Salary – County Clerk, Treasurer, Register of Deeds
Jan	22	Emergency Management Planning – September Murphey
Jan	23	Department Heads Meeting
Jan	24	Evaluation – Shelley Hersil
Jan	27	Pine Crest Transition (Maintenance)
Jan	29	Pine Crest Transition (Maintenance)

HIRING UPDATES

ACCEPTING APPLICATIONS:

- Social Worker
- GIS Specialist/Assistant Real Property Lister
- Correctional Officer
- Deputy Sheriff

INTERVIEWS BEING SCHEDULED/HELD:

- Social Worker

OFFER MADE (State date as follows):

- Abbie Lange/Social Worker
- Sirina Kelly/Corrections Officer

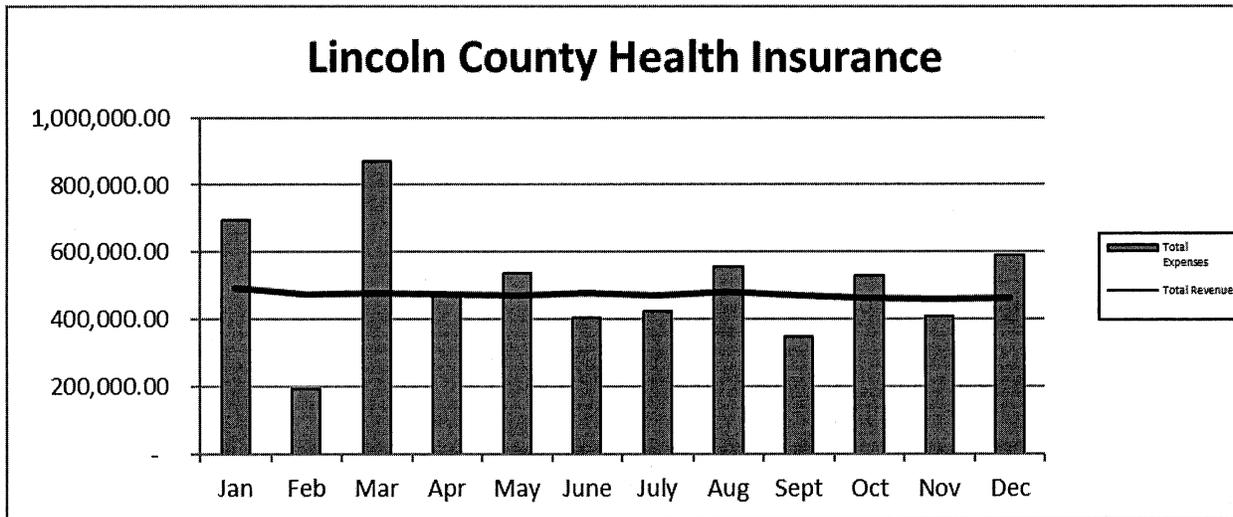
STATUS OF UNION CONTRACTS

Sheriff Deputies: December 2021

Sheriff-Supervisors: December 2021

**HEALTH INSURANCE
2019**

Month	Enrollment		Total Total Revenue	Total Total Expenses	YTD
	Single	Family			Gain (loss)
Jan	110	206	491,978	696,531	(204,553)
Feb	117	198	473,242	192,227	281,015
Mar	117	198	477,214	868,947	(391,733)
Apr	118	199	474,394	477,497	(3,104)
May	117	195	471,906	536,707	(64,802)
June	119	199	478,285	406,142	72,143
July	117	196	468,692	424,274	44,418
Aug	119	199	481,160	557,470	(76,310)
Sept	119	199	470,926	345,782	125,144
Oct	115	194	464,710	528,772	(64,062)
Nov	116	193	460,515	407,535	52,980
Dec	115	195	461,879	589,277	(127,398)
Total			5,674,901	6,031,163	(356,262)



Resolution Accepting \$4,655 Donation from Merrill Area United Way

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
6	Ashbeck			
1	Bialecki			
9	Bolder			
11	Breitenmoser			
13	Callahan			
12	Gilk			
20	Gorski			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
21	Nowak			
22	Panfil			
10	Ratliff			
7	Rusch			
5	Saal			
18	Voermans			
2	Weaver			
4	Woellner			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, the Healthy Minds for Lincoln County brings the community together to empower people through education and resources to support healthy choices regarding substances and social and emotional well-being; and

WHEREAS, the Healthy Minds for Lincoln County is currently co-chaired by Debbie Moellendorf, UW-Madison Division of Extension and Kristin Bath, Health Department; and

WHEREAS, a donation of \$4,655 has been received from Merrill Area United Way to assist to offset the costs to implement the following projects:

- Purchasing new items for Mock Teen Bedroom to keep this educational program for parents and other adults current with items local law enforcement are seeing in the community; and
- Administering the 2020 Social Norms Student survey at the Merrill High School and Prairie River Middle School; and
- Implementing a marketing campaign to promote the Lincoln County Parent Pact, that provides parents with guidelines about alcohol, bullying, weapons, cellphone and Internet use, along with conversation starters to use with other parents when children and their friends are at each other's houses; and
- Implementing the 2020 Merrill Social Norms educational marketing campaign (<https://lincoln.uwex.edu/p/dfc/social-norms/merrill-social-norms/>) to correct the misperceptions that students, parents and others have on the prevalence of teen alcohol, tobacco and other drug use.

NOW, THEREFORE BE IT RESOLVED that the Lincoln County Board of Supervisors accepts and expresses gratitude for the \$4,655 donation from Merrill Area United Way on behalf of the Lincoln County Drug Free Coalition who is responsible for implementing these projects.

Dated: February 18, 2020

Introduced by: Administrative and Legislative Committee

Date Passed: February 5, 2020

Committee Vote: 7-0

Fiscal Impact: Receiving \$4,655 for Healthy Minds for Lincoln County to implement projects.

Drafted by: Art Lersch, Area Extension Director for Langlade, Lincoln, Taylor and Price Counties

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

Resolution accepting \$400 through the Wisconsin Health Literacy, Inc.

WHEREAS, the Healthy Minds Coalition brings the community together to empower people through education and resources to support healthy choices regarding substances and social and emotional wellbeing; and

WHEREAS, the Healthy Minds for Lincoln County is currently co-chaired by Debbie Moellendorf, UW-Madison Division of Extension and Kristin Bath, Health Departments; and

WHEREAS, the Healthy Minds for Lincoln County is eligible to receive a \$400 stipend from the Wisconsin Health Literacy, Inc. for hosting two "Let's Talk about Pain Medicines" educational programs on November 13, 2019 in Merrill and on December 5, 2019 in Tomahawk.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors accepts the \$400 from Wisconsin Health Literacy, Inc. on behalf of the Healthy Minds for Lincoln County who implemented these two educational events.

Dated: February 18, 2020

Introduced by: Administrative and Legislative Committee

Date Passed: February 5, 2020

Committee Vote: 7-0

Fiscal Impact: Receiving \$400 towards implementation of projects identified above.

Drafted by: Art Lersch, Area Extension Director Langlade, Lincoln, Taylor and Price Counties

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
6	Ashbeck			
1	Bialecki			
9	Bolder			
11	Breitenmoser			
13	Callahan			
12	Gilk			
20	Gorski			
14	Hafeman			
8	Heller			
17	Koth			
15	Lee			
16	Loka			
3	Mueller			
21	Nowak			
22	Panfil			
10	Ratliff			
7	Rusch			
5	Saal			
18	Voermans			
2	Weaver			
4	Woellner			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
6	Ashbeck			
1	Bialecki			
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10	Ratliff			
7	Rusch			
5	Saal			
18	Voermans			
2	Weaver			
4	Woellner			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

APPROVE THE 2019 LINCOLN COUNTY FOREST ANNUAL REPORT AND ADD TO CHAPTER 3000 OF THE 15-YEAR LINCOLN COUNTY FOREST COMPREHENSIVE LAND USE PLAN

WHEREAS, The Lincoln County Board of Supervisors approved the 2006-2020 Lincoln County Forest Comprehensive Land Use Plan on October 18, 2005; and

WHEREAS, This 15-year plan is a working dynamic document, subject to amendments and additions by the Lincoln County Forestry, Land and Parks Committee and the Lincoln County Board of Supervisors; and

WHEREAS, the Lincoln County Forest Annual Report is routinely added to chapter 3000 of the Lincoln County Forest Comprehensive Land Use Plan as a way to summarize its main accomplishments over the past year for historical record and to evaluate progress on short and long-term goals of the County Forest and Recreational System; and

WHEREAS, the Lincoln County Forestry, Land and Parks Committee has reviewed and approved the 2019 County Forest Annual Report to supplement the Fifteen-Year Lincoln County Forest Comprehensive Land Use Plan.

NOW, THEREFORE BE IT RESOLVED, the Lincoln County Board of Supervisors does hereby ordain and resolve to approve and adopt the 2019 Lincoln County Forest Annual Report.

AND BE IT FURTHER RESOLVED, that the 2019 Lincoln County Forest Annual Report will be included as an amendment to chapter 3000 of the Fifteen-Year Lincoln County Forest Comprehensive Land Use Plan.

Dated: This 18th day of February, 2020

Introduced by: Forestry, Land & Parks Committee

Date Passed: February 10, 2020 Committee Vote: Passed Unanimously

Fiscal Impact: None

Drafted by: Kevin Kleinschmidt, Forest Administrator

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

LINCOLN COUNTY FORESTRY, LAND AND PARKS DEPARTMENT

To the Honorable Board of Supervisors
Lincoln County, Wisconsin

The following is a report of the various activities of the Lincoln County Forestry, Land and Parks Department from January 1, 2019 through December 31, 2019.

OUR 2019 COUNTY FOREST consists of 100,843.05 acres.

2019 TIMBER SALES REVENUE TOTALED \$2,550,242.33. This revenue is distributed as follows: \$254,709.21 to Towns with County Forest Lands; \$509,419.64 to the County General Fund; and \$1,786,112.65 to the County Forestry Fund. Any unused budgeted funds and surplus revenues are transferred to the County CIP Program after the annual audit is completed. 2019 is the second highest year of revenue from our timber sale program.

DURING THE YEAR, 37 TIMBER SALES WERE SOLD with an estimated value of \$1,521,489.53.

FOURTEEN BOUGH PERMITS WERE ISSUED @ \$100.00 per permit = \$1,400.00.

GRANT REVENUES administered by the Forestry, Land & Parks Department during 2019 totaled \$522,157.81. Of this amount, \$2,446.00 was provided by Lincoln County for those grants requiring cost sharing.

REVENUE FROM WOOD SALES AND FIREWOOD PERMITS DURING 2019 TOTALED \$935.00. Two wood sales (\$35.00) and forty-four 30-day firewood permits (\$660.00) were issued. Sixteen firewood permits (\$240.00) were extended.

TREE PLANTING/SITE PREP:

Approximately 38,000 (1,100 trees /acre) 2 year old red pine trees were planted by contract crew on two sites totaling 35 acres in the Town of Wilson.

TIMBER STAND IMPROVEMENT (TSI):

Approximately 710 acres of aspen release was completed in aspen regeneration areas by logging contractors as a requirement of their timber sale contract.

Approximately 12 acres of swamp conifer site prep was completed by logging contractors as a requirement of their timber sale contract.

Approximately 4 acres of white birch site prep (scarification) was completed by logging contractors as a requirement of their timber sale contract.

SURVEYING: All of the surveying done in 2019 was in conjunction with the Lincoln County Surveyor.

In Section 7 of T35N R6E, T-style fence posts were placed at various points along County Forest property boundary for the north line of the NE1/4 totaling approximately 1/2 mile of boundary.

In Section 34 of T35N R8E, T-style fence posts were placed at various points along County Forest property boundary for the west and south lines of the W1/2 NW1/4 totaling approximately 3/4 mile of boundary.

In Section 25 of T34N R5E, T-style fence posts were placed at various points along County Forest property boundary for the north line of the NW1/4 totaling approximately 1/2 mile of boundary.

In Section 23 of T33N R7E, T-style fence posts were placed at various points along County Forest property boundary for the west line of the SW1/4 NW1/4 totaling approximately 1/4 mile of boundary.

In Section 26 of T34N R8E, T-style fence posts were placed at various points along County Forest property boundary for the south and east lines of the NW1/4 totaling approximately 1 mile of boundary. A monument was set at the C1/4.

In Section 14 of T34N R8E, T-style fence posts were placed at various points along County Forest property boundary for the west line of the SE1/4 SE1/4 totaling approximately 1/4 mile of boundary.

In Section 23 of T34N R8E, T-style fence posts were placed at various points along County Forest property boundary in the NW1/4 SW1/4 NE1/4 totaling approximately 1/8 mile of boundary. Monuments were set at two corners for this line.

In Section 10 of T33N R7E, T-style fence posts were placed at various points along County Forest property boundary for the south and east lines of the NE1/4 totaling approximately 1 mile of boundary. A monument was set at the C1/4.

In Section 2 of T33N R7E, T-style fence posts were placed at various points along County Forest property boundary for the west and north lines of the SW1/4 SW1/4 totaling approximately 1/2 mile of boundary. Monuments were set at the W1/16SW and C1/16SW.

In Section 9 of T33N R8E, T-style fence posts were placed at various points along County Forest property boundary for the south, west, and north lines of the NW1/4 totaling approximately 1 1/4 mile of boundary. Monuments were set at the N1/16NW and C1/4.

COUNTY FOREST ROAD AIDS PROGRAM: We continued our County Forest road maintenance program including graveling, installing culverts, improving drainage, right-of-way brushing and regular grading and snowplowing of roads. In 2019 we received approximately \$311.73/mile for maintaining 27.25 miles of roads for a total of \$8,494.55. A GIS layer was developed several years ago showing the locations of culverts on our gas tax roads and these structures were identified by diameter and length, prioritized and placed on a replacement schedule. All high priority culverts have been replaced and we are now focusing our efforts on roadside brushing, ditching and moderate risk culverts. One culvert was replaced on Cinder Road and one culvert was replaced on Poplar Road in 2019 as well as 5.35 miles of roadside brushing being conducted on Camp Ave.

COUNTY CONSERVATION AND WILDLIFE HABITAT FUNDS FOR 2019: We continued work on our County Conservation Aids grant for improving access to locations on the county forest by upgrading the access road to Posey Rapids. Wildlife Habitat funds were used for conducting roadside brushing on Camp Ave.

PRAIRIE DELLS SCENIC AREA: The Forestry, Land and Parks Committee accepted the donation of a 5-acre parcel bordering the Prairie Dells Scenic Area in 2015. This donation will allow our department to enhance the recreational opportunities in this location and will also prevent future developments from occurring adjacent to this scenic area. A three acre timber sale was established on county land on the west side of the river at the Prairie Dells property. This sale was harvested in 2019 in conjunction with a harvest that took place on the Merrill Memorial Forest. This sale brought in \$3,143.01 in revenue.

ORGANIZED AND/OR COMPETITIVE ACTIVITIES WERE CONDUCTED on the County Forest in the Underdown Recreation Area by the Underdown Horse Club, Rocky Run Stable and the Rhinelander Area Silent Trails Association (RASTA) and in the Harrison Unit by the Harrison Hills ATV Club.

THE UNDERDOWN RECREATION AREA is available for a variety of uses year round. Groomed and tracked X-C ski trails, snowshoe trails, horse trails, single track bike trails, fat bike trails, hiking trails, and a snowmobile/winter ATV trail are all mapped and signed in the Underdown. Season trail passes were made available to the public to offset the cost of these trails. Several small bridges were constructed by the bike club on the single track bike trail where wet areas are crossed. Signing and trail improvements were also completed on several trail segments by this club. New gates were installed in various locations to accommodate horse drawn wagon events for the Underdown Horse Club. Concrete manure bunkers for horse use were also constructed at the trailhead. A new groomer for the ski trail that was purchased using donated funds continued to be utilized. Several segments of Cross-County ski trail had dozer work and trail signing improvements completed. An RTA grant was obtained for improvement work and maintenance of non-motorized trails in the Underdown over the next two years. The amount awarded to Lincoln County under this grant was \$16,281.24 and we must match these dollars for a total project cost of \$32,562.48.

COUNTY PARKS ACTIVITIES: Regular maintenance of County parks and facilities was performed during 2019. We have been using non-lethal means in an integrated approach to control geese population issues at Tug Lake County Park. A new road was constructed at Newwood Park to allow for better access to the playground equipment for maintenance activities. Several new campfire rings were installed within our campground system. Drainage improvement work was done to several campsites and hazard tree removal and timber stand improvement work was conducted at Otter Lake Campground.

INVASIVE SPECIES: In 2007, a significant garlic mustard infestation was discovered in the Underdown Block of the County Forest and on adjacent private land. Our department took immediate action to try to control the spread of this invasive plant by conducting a search to find new infestations and applying herbicide where the plant was known to occur. Since then, many other small, satellite colonies of this invasive plant have been found in other locations of the Underdown, Harrison and Wildwood Blocks.

In addition to Garlic Mustard, other invasive species have been discovered on County Forest property. Glossy Buckthorn, Japanese Barberry, Crown Vetch, Leafy Spurge and Japanese Knotweed have been found in areas of Underdown and Harrison. Steps are taken to control or eradicate these species when they are found. A GIS Layer is maintained to identify every known location of invasive plant species on the county forest. We will continue to monitor and treat known infestations while being observant for new species and infestations on the County Forest. The Forestry Department has provided training and publications to user groups of the County Forest and to townships within the county on how to identify invasive plant species so that they can assist our department with early detection and treatment. The workload on this issue continues to increase as we make every effort to control invasive plants on the county forest.

LINCOLN COUNTY ACCESS PLAN: Restoration work to Posey Rapids Road was concluded and improvements to our primary gas tax roads and to the Averill Creek Firelane were completed with grant funding. Constructed concrete horse manure bunkers at the Underdown trail head and installed several gates on the horse trail to accommodate horse drawn wagon events. Maintenance work was done on the single track bike trails. Performed rehab work on portions of the summer ATV/UTV trail in order to continue controlling erosion on the trail and make conditions more user friendly. Continued work on acquiring access permits for private individuals that access their lands through the County Forest. Issued temporary access permits for individuals hauling forest products from private lands across the County Forest. A Recreation Officer continued working on the County Forest and helped reduce vandalism and restore order to our public lands and recreational facilities.

LINCOLN COUNTY 5-YEAR OUTDOOR RECREATION PLAN was updated in 2016 in conjunction with North Central Wisconsin Regional Planning, the City of Tomahawk, The City of Merrill, local townships and special interest groups. The Plan was approved by the Lincoln County Board of Supervisors on October 18, 2016 and is effective January 1, 2017 through December 31, 2021. We continue to implement this plan.

LINCOLN COUNTY'S 2018-2019 SNOWMOBILE TRAIL MAINTENANCE PROJECT was approved for \$87,120.00 consisting of 290.4 miles of trail @ \$300/mile. Seven clubs in the county were contracted to maintain the total number of funded miles in Lincoln County. In addition, supplemental maintenance funding was approved at 100% statewide making the portion paid out to Lincoln County's clubs an additional \$46,220.96. We acquired grant funding in the amount of \$85,276.50 to replace a 12' x 40' steel clear span bridge on Corridor 16 south of Gouda Road and \$10,004 to replace two culverts on Corridor 19 north of 4-Mile Road.

ATV PROGRAM: We received trail maintenance aids of \$22,464.00 consisting of 223.1 miles of winter trails @ \$100/mile and \$33,495.00 consisting of 47.8 miles of summer ATV and UTV trail at \$700/mile as well as \$287.96 for maintenance of 1 mile of TROUTE. Five snowmobile clubs contracted to maintain the funded miles of winter ATV trail in the county. These trails are part of the county's snowmobile trail system. Our summer ATV mileage traverses through the Harrison Hills and links up with Langlade and Oneida County Trails as well as the communities of Gleason, Harrison, and the Pine Lake area. Lincoln County maintains the summer ATV trail system, and contracts with the Harrison Hills ATV Club to assist with brushing and signing. We continued to implement an emergency signing system for the summer trail network which is compatible with the County's 911 system. We continue to work with ATV clubs in the Somo, Wilson, and Spirit Falls areas to identify possible sites for an ATV trail/route link as well as to the Village of Gleason. Lincoln County continues to participate in the permanent Utility Terrain Vehicle program which began on July 1, 2012.

ICE AGE TRAIL: Several sections of the Ice Age Trail were relocated and/or reconstructed as needed with the majority of the work being done in the Harrison area. We continue to work with our local chapter to provide quality facilities and address issues as they arise.

HARRISON FLOWAGE DAM: An owner-responsible inspection of the Harrison Dam is required every 10 years in order to keep the dam in conformance with state law. The dam was inspected in 2014 by Becher-Hoppe Associates and several deficiencies were identified to bring the dam in compliance with state code. These deficiencies were all addressed in 2015 to include replacing the stoplogs in the spillway; brushing the toeslope of the dike; performing concrete repair work on the catwalk and erecting a dam warning sign. We continue to do maintenance and monthly county inspections of the dam on a routine basis.

BEAVER PROGRAM: The Lincoln County Forestry Department continued to work with USDA WS APHIS regarding beaver problems on the Lincoln County Forest and on the County Forest road system.

FOREST CERTIFICATION: The Lincoln County Forest became SFI certified in March, 2005 and FSC certified in July, 2007. We worked on implementing necessary changes on the County Forest required by SFI and FSC forest certification.

LAND SOLD, RATIFIED, CONFIRMED AND APPROVED by the Lincoln County Board in 2019 included 6 tax delinquent properties sold to the City of Merrill, 2 tax delinquent properties sold to the City of Tomahawk and 23 tax delinquent properties sold to private individuals for a total of \$234,717.43.

DEPARTMENT SAFETY PLAN: Continued development and implementation of our department safety plan. The Lincoln County Public Works Safety Group (Highway, Forestry, Solid Waste and Maintenance Departments) worked with County Mutual in 2019 to implement this plan. Programs are in place for hazardous communication, control of hazardous energy, confined space entry and excavation safety, emergency action and fire prevention plan, personal protective equipment, occupational noise exposure and blood borne pathogens.

DNR WILDLIFE MANAGEMENT: 2019 Accomplishments on the Lincoln County Forest submitted by Janet Brehm, DNR Wildlife Biologist

Flowages:

Water levels and wildlife were actively monitored on Camp 26, Trapper Morrison, and Coffee Creek Flowages in 2019.

- Coffee Creek: Board walls surrounding the outlet are leaning and noted by DNR staff. The idea to decommission this flowage is being discussed. The DNR contacted APHIS to remove beaver and unplug the tube.
- Camp 26: The wild rice crop was good this year as no illegal activity occurred to completely lower the water as in 2018. The DNR contacted APHIS to remove beaver and unplug the tube.
- Trapper Morrison: APHIS was called in to remove beaver and unlogged the tube.

Wildlife Openings:

Mowing is performed with the objective of setting back woody encroachment and promoting herbaceous (grass/forb) cover to benefit deer, woodcock, ruffed grouse, turkeys and many other forest wildlife species. This cover type is an important habitat component for many of our game species as well as numerous other non-game species. Openings are mowed on a 4-year rotation.

Turkey Stamp funds were awarded to Lincoln County Forest in the amount of \$18,000 for FY20 and FY21. Janet Brehm assisted with the application which was titled "Lincoln County Forest Openings and Trails Habitat Maintenance". For FY20, the southern Harrison Hills and Underdown forest openings and trails were mowed in fall of 2019 by JJ's Brushcutting (contractor). An NHI review occurred for the project. The next area to be mowed is the Spirit Falls block in the NW corner of Lincoln County Forest, which bids will need to be solicited again. A majority of funds were used in the first year of mowing. Kleinschmidt and Brehm discussed using the remaining \$2,200 in turkey stamp funds as well as Nickel-an-acre funds and the local wildlife budget to mow the Spirit Falls block in 2020. An interim report is due September 30, 2020 for the Turkey Stamp, which local DNR wildlife staff will assist with.

Pittman-Robinson (PR) County Forest Wildlife Grant Award was awarded to Lincoln County Forest in the amount of \$4,000 for the Camp 26 Grouse Management Area (GMA) for FY19 (project funded by June 30th, 2019). Janet Brehm also assisted with this application for the hunter walking trails and forest opening mowing work to reopen the GMA. The project was completed by JJ's Brushcutting and the funds were charged \$3,800. An NHI review occurred for the project. A second request for PR County Forest Wildlife Grant Award was submitted to continue work on the Camp 26 GMA. The project involved additional hunter walking trails, forest openings, as well as gate purchases. The second phase of the project was not funded. However, mowing by JJ's ended up covering a majority of the hunter walking trails requested to be mowed by the second phase of the project. The loops off Krueger Rd did not get mowed, which had gate requests as part of funding not rewarded. The DNR plans to continue to assist with upkeep of the Camp 26 GMA and will add this area to the forest openings mowing rotation on an every other year basis.

Wildlife Surveys:

Wildlife surveys that were conducted in 2019 on the Lincoln County Forest included woodcock peenting survey, ruffed grouse drumming survey, turkey, deer sightings and fawn to doe ratios, winter and summer waterfowl surveys, carnivore tracking, and furbearer tracking. Grouse and turkey surveys include spring breeding activity as well as brood counts in the spring and summer. The furbearer tracking survey was partially completed in 2019 because DNR Office of Applied Sciences determined the survey data was not useful, which was discontinued. The winter waterfowl survey was also discontinued after the 2019 survey period for the same reasons. The bear bait survey was discontinued in 2018, however, a bear hair-snare survey was completed on public lands and private lands in 2019. Lincoln County Forest had several hair-snare survey sites conducted with permission from the Administrator. The county was kept informed regarding the new process and pictures of bears visiting one site was shared with the Administrator and used for information across the state via social media. Results will be shared in 2020 and the bear hair-snare survey will occur again in about 5 years.

The ruffed grouse drumming count was high in 2019 in the New Wood area of Lincoln County Forest and the same in the Harrison Hills from 2018 to 2019. Statewide ruffed grouse drumming

activity increased 41% between 2018 and 2019, based on the roadside survey to monitor breeding grouse activity. As for the ruffed grouse brood survey, statewide brood observations remained relatively the same from 2018, but down from the long-term average mainly due to lack of observers reporting data. Wisconsin DNR is currently evaluating utility and methods for all wildlife surveys, and as part of that review will be assessing ten-week brood surveys and potential alternative methods, such as development of mobile applications or citizen science opportunities, to provide a more robust index of game bird brood production. A tri-state effort (Wisconsin, Minnesota, and Michigan) is looking at disease as a potential factor as well, but localized weather events that have occurred, like heavy spring rain and late winter snow, could play a factor, as well as habitat. Grouse populations ebb and rise on a nine to eleven-year cycle. Young forest creation as well as age class diversity play an important role on the county, and it appears Lincoln County grouse population are doing well. Continual efforts to decrease the size of aspen cuts and provide a diversity of age classed nearby is helpful to grouse management. The DNR also published a Grouse Management Plan in 2019 with Brehm being part of the process.

In the fall of 2019, Lincoln County Forest agreed again to be part of a targeted Chronic Wasting Disease (CWD) surveillance effort. CWD was confirmed in late 2017, in NE Lincoln County, in the Town of Harrison. To determine range and infection rate of CWD in this area, the DNR established a goal to test 450 deer inside a Surveillance Area which included northeast Lincoln, northwest Langlade and south-central Oneida counties. The DNR met this overall goal however CWD sampling continues to be a priority. The Lincoln County Forest Administrator and Committee agreed to special public land permits, which required testing of deer heads for CWD, to help the DNR meet their goal. About 50 square miles of Lincoln County Forest occur within the established Surveillance Area, and the DNR had a goal of about 1 deer per square mile with this effort. In 2019, 165 tags were made available again, 30 tags were issued, and 4 tags were registered.

In 2019, Lincoln County Forest was not part of the collaboration between WI DNR and the Missouri Department of Conservation to restore ruffed grouse by translocation of grouse from northern Wisconsin to the River Hills region of east-central Missouri over a three-year period from 2018 to 2020. The county was involved in 2018.

Other:

In the fall of 2019, DNR staffers, Eric Borchert and Rikki Ratsch, installed the wooden sign for the Camp 26 Grouse Management Area the was made by DNR staff (intersection of New Wood Rd and Whiskey Bill Rd). The wooden Trapper Morrison sign is finished, just needs to be installed at the Averill Creek Fire lane and Camp Ave intersection.

Chapters of the “Lincoln County Forest 15-Year Comprehensive Land Use Plan” were reviewed by wildlife staff.

EQUIPMENT PURCHASES IN 2019: 2019 John Deere Lawn Tractor and a 2019 RAM 2500 Pick-up Truck with BOSS V CXT Plow.

Respectfully submitted,
Kevin Kleinschmidt
Forest Administrator

Resolution 2020-02-07

SETTING TOTAL ANNUAL COMPENSATION FOR COUNTY ELECTED OFFICIALS PURSUANT TO SEC. 59.22, WIS. STATS.

(County Clerk, Treasurer, Register of Deeds/ Jan, 2021 – Jan, 2025)

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
19	Allen			
6	Ashbeck			
1	Bialecki			
9	Bolder			
11	Breitenmoser			
13	Callahan			
12	Gilk			
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5	Saal			
18	Voermans			
2	Weaver			
4	Woellner			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, pursuant to sec. 59.22, Wis. Stats., the Board must establish the total annual compensation to be paid to county elected officials (other than supervisors and circuit judges) prior to the earliest time for filing nomination papers for the county elective office; and

WHEREAS, the Board desires to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer's term at the discretion of the Board and in accordance with state and federal law; and

WHEREAS, as part of the County's fringe benefit program county elected officials (a) may participate in the Wisconsin Retirement System in accordance with state law; and (b) are eligible to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in sec. 111.70(1)(mm)2, Wis. Stats.; and

WHEREAS, for each month served, \$150 is contributed to the post employment health plan (PEHP) of each county elected official; and

NOW, THEREFORE BE IT RESOLVED, that the total annual compensation for county elected officers under sec. 59.22(1), Wis. Stats. shall be as follows, effective on the first day of a term of office that begins after the date of this resolution:

Elected Official	Total Annual Compensation			
	2021	2022	2023	2024
County Clerk	\$63,128	\$65,270	\$67,475	\$69,680
Treasurer	\$63,128	\$65,270	\$67,475	\$69,680
Register of Deeds	\$63,128	\$65,270	\$67,475	\$69,680

Elected Official	Total Annual Post-Employment Health Plan (\$150/month)			
	2021	2022	2023	2024
County Clerk	\$9,000*	\$1,800	\$1,800	\$1,800
Treasurer	\$9,000*	\$1,800	\$1,800	\$1,800
Register of Deeds	\$9,000*	\$1,800	\$1,800	\$1,800

*This amount also compensates these officials for the 2017-2020 term during which they were not paid this type of compensation. This is a one-time non-precedent payment.

Mileage, Meals and Lodging Expenses

Reimbursed on the terms set forth in the Lincoln County Personnel Policy, which may be modified from time to time; and

STATE OF WISCONSIN)
) SS
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

No Fee for Service

This compensation shall be in lieu of any fee for service or any other payments of any kind.

BE IT FURTHER RESOLVED that as and for fringe benefits, the aforementioned county elected officials are entitled to (a) participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of contributions required by law; and (b) are eligible to participate in the County's health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the plan and coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in sec. 111.70(1)(mm2, Wis. Stats.; and

Dated this 18th day of February, 2020

Introduced by: Personnel Committee
Committee Action:

Fiscal Impact:

Wages

The total wage increase for the 4 year term is \$19,656 (\$6,552 per person) which is set forth in the County's pay plan salary schedule that was implemented in 2017.

Post-Employment Health Plan (PEHP)

The total cost of the PEHP is \$43,200 (\$14,400/person) for the 4 year term. In 2021 there is a one-time lump sum payment of \$21,600 (\$7,200 per elected official). In addition, each elected official will receive an annual PEHP payment of \$1,800 (\$150 per month x 12 months). County employees do not receive this compensation.

Drafted by: Jason Hake, Administrative Coordinator