

LINCOLN COUNTY BOARD OF SUPERVISORS

Tuesday November 14, 2023 - 9:00 a.m.

Meeting Location: Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI 54452

Via Teleconference and In-Person Attendance

Electronic Attendance: Persons wishing to attend the meeting electronically may enter the meeting beginning approximately ten minutes prior to the start time indicated above using the following number or address:

Conference Call: (US) +1 980-221-2670

Access Code (PIN): 492 467 134#

Meeting ID: <https://meet.google.com/vqr-xbnr-ijj>

Attendance Policy: The teleconference cannot start until the host (county clerk) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated on this agenda. All public participants' phones, microphones and chat dialog boxes must be muted or disabled during the meeting.

All Public Comment is Limited to Current Agenda Items: citizens attending by teleconference may have floor privileges to speak on agenda items without signing-in at the meeting location. Before the meeting is called to order, the Clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the Board Chair, any persons offering public comment should state his/her name and express in good order his/her comments upon the topic under consideration for no more than 5 minutes.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Recess to Public Hearing – 2024 Budget
5. Reconvene to Regular Meeting
6. Announcements/Appointments/Awards/ Recognitions
 - A. Announcements
 1. Declaration of Candidacy, Campaign Registration Statement, and the Declaration of Non-Candidacy forms were distributed to the supervisors for the April 2, 2024 Election. The first day for candidates to solicit Nomination Signatures is December 1st, 2023. The Nomination Paperwork must be returned to the clerk's office by January 2, 2024. If not seeking re-election the Non-Candidacy form must be returned by December 22, 2023.
 2. 2024 County Board Schedule
 - B. Appointments
 1. Appoint George Brixius as District 13 County Board Supervisor. Term ending April 15, 2024.
 2. Administrative & Legislative Committee Election of one member.
 3. Appoint Jennifer Gartmann to Local Emergency Planning Committee as our Media Representative. (Term does not expire)
 4. Appoint James Kelly to Local Emergency Planning Committee as our Business Representative (Term does not expire)
 - C. Awards – None
 - D. Service Recognitions: November
 - 10 Years Shari Rodriguez, DA's Office
 - 10 Years Nicholas Behrens, Forestry
 - 25 Years Brenda Rasmussen, Social Services
7. Approval of the Minutes
 - A. October 17, 2023
 - B. May 16, 2023 Amendment - Item 9.A.12 Resolution 2023-05-40
8. Letters and Memorials
 - A. Letters - None
 - B. Memorials – Philipp Cohrs (1999-2005)
7. Reports of Standing & Special Committees
 - A. Finance & Insurance Committee: 2023 Year-to-Date Budget Report – Finance Director (Samantha Fenske)

- B. Administrative & Legislative Committee
 Marcus and Millichap Broker agreement update and open records. (Don Friske/Karry Johnson)
- C. Public Safety Committee: FEMA and WEM Training Opportunities for Elected and Senior Officials
 (Tyler Vanhasselt)
- D. Public Safety Committee: IPP Survey Invitation (Tyler Vanhasselt)
- 8. Public Comment
- 9. Resolutions and Ordinances
 - A. Res
 - 1) Res 2023-11-74 Approving the 2024 Budget and Providing for Tax Levy
 - 2) Res 2023-11-70 Resolution Accepting Public Health Infrastructure Grant
 - 3) Res 2023-11-71 Lake Nokomis Concerned Citizens Donation
 - 4) Res 2023-11-72 Accepting Donations from Aspirus Health
 - 5) Res 2023-11-73 Authorizing Signer-Health Department Contracts, Grants and Memorandum Agreements
 - 6) Res 2023-11-75 Resolution for Adoption of Emergency Operation Plan (EOP)
 - 7) Res 2023-11-76 Approving Conveyance of Real Estate
 - 8) Res 2023-11-77 Resolution Supporting Updated Memoranda of Understandings between the County of Lincoln and Municipalities requesting a resource sharing relationship for use of the Statewide Voter Registration System.
 - 9) Res 2023-11-78 Resolution to Authorize the Memorandum of Understanding between the County and its Municipalities for the Payment of Election Equipment Maintenance and Equipment Firmware Licensing Fees
 - 10) Res 2023-11-79 Authorizing the County Clerk to Take Tax Deeds of the 2020 Sale
 - 11) Res 2023-11-80 Approval of Using \$60,000 of ARPA Funding from Marketing for Participation in Uniquely Wisconsin
 - 12) Res 2023-11-81 Resolution to Restructure the Child Support Department and Convert Child Support Lead Position from Part-Time to Full-Time
 - B. Ord
 - 1) Ord 2023-11-749 An Ordinance Amending Chapter 11.04 Health and Human Services Ordinance (Revising Nuisances – Human Health Hazards)
 - 2) Ord 2023-11-750 An Ordinance Amending the General Code of the County of Lincoln Chapter 1- General Government
- 10. Report of Claims – None
- 11. Approval for Mileage and Per Diem for Board Meeting
- 12. Next County Board Meeting Date: Tuesday, December 19, 2023, 6:00 P.M. Meeting Location: Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI 54452
- 13. Adjourn

Posted: Date _____ Time _____ by _____

Request for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken.

The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).

3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

LINCOLN COUNTY, WISCONSIN
2024 BUDGET
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, in accordance with the provisions of Section 65.90 of the Wisconsin Statutes, that a Public Hearing on the Proposed Budget for Lincoln County for the year 2024 will be held in the County Board Room #257 of the Lincoln County Service Center, Merrill, WI. The hearing is set for Tuesday, November 14, 2023 at 9:00 a.m., for the benefit of the Lincoln County taxpayers. The following is a summary of the proposed 2024 budget. The detailed report is available for inspection at the office of the Lincoln County Clerk.

BY ORDER OF THE COMMITTEE ON FINANCE, SAMANTHA FENSKE, FINANCE DIRECTOR

GENERAL FUND	2022 Actual Amount	2023 Modified Budget	2023 6 month Actual	2024 Budget Amount	2023/2024 % of Change
Revenues					
Tax Levy	\$ 9,323,250	\$ 8,845,221	\$ 8,845,221	\$ 8,949,575	1.18%
Other Taxes	3,640,282	3,742,678	1,256,511	3,713,678	-0.77%
Intergovernmental	2,368,475	2,181,112	510,464	2,881,930	32.13%
Licenses and permits	203,862	128,500	94,660	155,000	20.62%
Fines, Forfeits and penalties	147,696	135,568	54,659	135,831	0.19%
Intergovernmental Charges for Services	174,192	191,938	36,371	192,400	0.24%
Public charges for services	1,520,009	1,944,890	847,335	1,901,237	-2.24%
Miscellaneous	585,357	466,200	411,983	561,027	20.34%
Undesignated Funds Applied	-	-	-	-	0.00%
Total Revenues	\$ 17,963,123	\$ 17,636,107	\$ 12,057,204	\$ 18,490,678	4.85%
Fund Balance Applied	-	2,325,341	15,878	934,505	-59.81%
Other Financing Sources	1,467,372	276,045	-	264,496	-4.18%
Total Revenues/Fund Bal Appld/Other Srcs	\$ 19,430,495	\$ 20,237,493	\$ 12,073,082	\$ 19,689,679	-2.71%
Expenditures					
General Government	\$ 6,552,165	\$ 6,331,160	\$ 3,725,014	\$ 6,438,717	1.70%
Public Safety	8,146,041	8,179,902	3,794,247	8,371,928	2.35%
Public Works	-	-	-	-	-
Health and Human Services	2,073,787	2,123,673	1,183,324	2,152,834	1.37%
Culture and recreation	940,074	737,316	357,294	740,692	0.46%
Conservation and development	615,643	655,868	255,037	677,808	3.35%
Capital Outlay	41,946	552,880	332,548	287,700	-47.96%
Capital Improvement Plan	507,337	506,694	50,633	370,000	0.00%
Contingency Fund	-	400,000	-	400,000	0.00%
Total Expenditures	\$ 18,876,993	\$ 19,487,493	\$ 9,698,097	\$ 19,439,679	-0.25%
Other Financing Uses	649,227	750,000	-	250,000	-66.67%
Total Expenditures & Other Financing Uses	\$ 19,526,220	\$ 20,237,493	\$ 9,698,097	\$ 19,689,679	-2.71%

SUPPLEMENTAL DATA		
Total Taxes Levied		
Actual	Proposed	%
2023	2024	Increase
\$ 15,113,054	\$ 15,658,766	3.61%
Equalized Valuation		
2023	2024	Increase
\$ 3,093,555,100	\$ 3,523,732,700	13.91%
Tax Rate for Townships (Per 1,000 Value)		
Actual	Proposed	
2022	2023	Decrease
4.885335	4.443801	-9.04%

ALL GOVERNMENTAL & PROPRIETARY FUNDS COMBINED	General Fund	Special Revenue	Debt Service	Enterprise	Internal Service	Total
Estimated Fund Balance/Net Assets - 1/1/2024	\$ 10,926,213	\$ 2,485,859	\$ 74,260	\$ 6,197,617	\$ 7,012,339	\$ 26,696,288
2024 Budgeted Revenues & Other Financing Sources	\$ 9,805,599	\$ 5,918,648	\$ 631,740	\$ 3,299,591	\$ 10,558,809	\$ 30,214,387
2024 Tax Levy	\$ 8,949,575	\$ 5,681,641	\$ 1,027,550	\$ -	\$ -	\$ 15,658,766
2024 Budgeted Expenditures and other uses	\$(19,689,679)	\$(13,030,541)	\$(1,659,290)	\$(3,718,572)	\$(10,558,809)	\$(48,656,891)
Excess Revenues/(Expenditures) & Other Financing Uses	\$ (934,505)	\$ (1,430,252)	\$ -	\$ (418,981)	\$ -	\$ (2,783,738)
Estimated Fund Balance/Net Assets-12/31/2024	\$ 9,991,708	\$ 1,055,607	\$ 74,260	\$ 5,778,636	\$ 7,012,339	\$ 23,912,550

2024 LINCOLN COUNTY BOARD MEETING SCHEDULE

TUESDAY – JANUARY 16, 2024	MERRILL	6:00 P.M.
MONDAY – FEBRUARY 19, 2024	MERRILL	6:00 P.M.
TUESDAY – FEBRUARY 20, 2024 (PRIMARY)		
TUESDAY – MARCH 19, 2024	TOMAHAWK	6:00 P.M.
*TUESDAY – APRIL 16, 2024	MERRILL	9:00 A.M.
TUESDAY – MAY 21, 2024	TOMAHAWK	6:00 P.M.
TUESDAY – JUNE 18, 2024	MERRILL	6:00 P.M.
TUESDAY – JULY 16, 2024	TOMAHAWK	6:00 P.M.
TUESDAY – AUGUST 20, 2024	MERRILL	6:00 P.M.
TUESDAY - SEPTEMBER 17, 2024	TOMAHAWK	6:00 P.M.

WCA CONFERENCE – SEPTEMBER 22–24 La Crosse

TUESDAY – OCTOBER 15, 2024	MERRILL	6:00 P.M.
TUESDAY – NOVEMBER 12, 2024	MERRILL	9:00 A.M.
(BUDGET)		
TUESDAY – DECEMBER 17, 2024	MERRILL	6:00 P.M.

NOTE - 59.11(1)(a) Every board shall hold an annual meeting on the Tuesday after the 2nd Monday of November in each year for the purpose of transacting business. Any board may establish by rule an earlier date during October or November for the annual meeting and may by rule establish regular meeting dates throughout the year at which to transact general business. When the day of the meeting falls on November 11, the meeting shall be held on the next succeeding day.

DON FRISKE
COUNTY BOARD CHAIR

*** ORGANZATIONAL MEETING AND NEW MEMBERS ORIENTATION (APRIL 16)**

MEETING LOCATIONS:

MERRILL
Lincoln County Service Center
801 N Sales Street, Room 257
Merrill, WI 54452

TOMAHAWK
William Buedingen Training Center
W6147 State Road 86
W6147 State Road 86

Lincoln County Board of Supervisor
Meeting: October 17, 2023

The Lincoln County Board of Supervisors met at the Merrill Enrichment Center at 303 N Sales St., Merrill, WI in session assembled pursuant to law.

1. Chair Friske called the meeting to order at 6:00pm.
2. Pledge of allegiance followed.
3. County Clerk Marlowe call Roll – Members Present: Ashbeck, Bialecki, Boyd, Cummings, DePasse, Detert, Friske, Hartwig, Lemke, McCrank, Miller, Muenier, Osness, Rush, Simon, Thiel, Wendorf, Wickman, (18) Excused: Anderson-Malm, Allen, and Hafeman (3).
4. Announcements/Appointments/Re-Appointments/Awards/Recognitions
 - A. Announcements
 1. Resignation from County Board – Calvin Callahan, Position posted.
 2. Resignation from Board of Health –Sue Weith, RN, Position posted.
 3. Greg Hartwig appointed to ITBEC as of July 2023.
 - B. Appointments
 1. Appoint Elsa Duranceau (Lincoln County Economic Development Director) to the Central Wisconsin Economic Development Fund Board – Term expiring April 14, 2024. Replacing Bill Bialecki. M/S: Bialecki/Detert to approve the appointment - All Ayes
 - C. Appoint Jesse Boyd to the Lincoln County Humane Society Board-Term Expiring April 17, 2024.
 - D. Awards- None
 - E. Service Recognitions
 - 20 Years: Darin Alft, Highway
5. Approval of Journal – September 19, 2023 M/S Osness/Wendorf to approve the September 19, 2023 minutes as presented. Motion carried by voice vote.
6. Letters and Memorials
 - A. Letters – None
 - B. Memorials – Robert “Bob” Lee (October 1999-March 2021)
7. Reports of Standing & Special Committees:
 - A. Finance & Insurance Committee: 2022 Financial Statement & Management Communication Letter: Stuart Randal Presented for Clifton Larson Allen, LLP on behalf of Jon Trautman. Randal reported that the county has received an unmodified opinion which is their highest mark. Randal, who managed our audit, commended Director Fenske and her team. Chair Friske also commended Fenske and her department for their efforts.
 - B. Finance & Insurance Committee: 2023 Year-to-Date Budget Report – Finance Director (Samantha Fenske). Fenske gave her report and answered questions.
 - C. Finance & Insurance Committee: 2024 Budget Updates – Finance Director (Samantha Fenske) Director Fenske gave her report and answered questions. She noted that our net new construction had increased to 1.06 and our shared revenue increased by 630K but can only be used for roads, ambulance, and public safety. Reports were placed on file.
8. Public Comment. Seven members of the public spoke in regards to the 2024 Budget and are listed in the order they spoke: Judy Woller, Ryan Hildebrand, Renee Frederick, Karen Nocco, Todd Frederick, Don Dunphy, and Linda Doehr.
9. Resolutions & Ordinances
 - A. Resolution
 1. Resolution 2023-10-60

Wisconsin Department of Natural Resources (WDNR) Clean Boats, Clean Waters (CBCW) Grant Donation
WHEREAS, Clean Boats, Clean Waters (CBCW) is an aquatic invasive species (AIS) prevention program through which volunteer or paid staff conduct watercraft inspections and educate boaters on how to prevent the spread of AIS at boat landings; and

WHEREAS, CBCW grants through the Wisconsin Department of Natural Resources (WDNR) provide funding to eligible sponsors to help with the cost of administering a CBCW program that helps prevent the introduction of AIS in Wisconsin's surface waters or limits the spread of AIS that may already be present; and

WHEREAS, Lincoln County currently provides some CBCW services through a Lake Monitoring and Protection Network (LMPN) grant with the WDNR, however, many lake organizations would like additional CVCW coverage in Lincoln County; and

WHEREAS, the Nokomis Lake District has committed to donating \$2,000 to Lincoln County to expand CBCW services; and

WHEREAS, the Friends of Lake Mohawksin have committed to donating \$1,000 to Lincoln County to expand CBCW services; and

WHEREAS, the combined \$3,000 will serve as the required matching funds on a CBCW grant application with the WDNR; and

WHEREAS, Lincoln County intends to submit a CBCW grant application to the WDNR to cover Lake Nokomis and Lake Mohawksin access points.

NOW, THEREFORE IT BE RESOLVED, that the Lincoln County Board of Supervisors accepts the \$3,000 for funding the CBCW program, as the donation requests.

Dated: October 17, 2023

Authored by: Marty Lemke, William Bialecki, Elizabeth McCrank, Julie DePasse, Greg Hartwig and Greta Rusch
Committee: Land Services

Committee Vote: 6-0

Date Passed: September 14, 2023

Fiscal Impact:

Drafted by: Thomas Boisvert, Conservation Program Manager

M/S Cummings/Wickham to adopt Resolution 2023-10-60. Motion to carry passed on a voice vote.

2. Resolution 2023-10-61

Wisconsin Department of Natural Resources (WDNR) Clean Boats, Clean Waters (CBCW) Grant

WHEREAS, Lincoln County has over 720 lakes, over 650 miles of rivers and streams, and contains one of the highest concentrations of natural lakes in the world; and

WHEREAS, the quality of these waters are being threatened by aquatic invasive species; and

WHEREAS, Lincoln County recognizes the importance of the quality of our waters to its citizens and local economies; and

WHEREAS, education is one of the keys to increasing public awareness as to the adverse impacts of aquatic invasive species on the quality of our waters and our local economies; and

WHEREAS, Lincoln County recognizes the need for a workable plan that will prevent the introduction of aquatic invasive species already present in some bodies of water; and

WHEREAS, the Lincoln County Land Services Department (LSD) will continue to increase public awareness of the aquatic invasive species problem by implementing planning and prevention activities to prevent the introduction and spread of aquatic invasive species; and

WHEREAS, 75% of the cost of such planning and prevention activities may be paid by a grant from the Wisconsin Department of Natural Resources (WDNR); and

WHEREAS, the LSD must apply to the WDNR for the purpose of a "Clean Boats, Clean Waters" grant.

NOW, THEREFORE, BE IT RESOLVES, That the LSD will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land Services Administrator to submit the following documents to the WDR to satisfy the grant agreement as appropriate, submit reimbursement request(s) to the WDNR no later than the date specified in the grant agreement, and sign and submit necessary supporting documentation.

BE IT FURTHER RESOLVED, that the Land Services Administrator shall sign the grant application and any grant contracts as Lincoln County's designated agent.

BE IT FURTHER RESOLVED, that the LSD will comply with all local, state, and federal regulations and ordinances relating to this project and grant agreement.

Dated: October 17, 2023

Authored by: Marty Lemke, William Bialecki, Elizabeth McCrank, Julie Depasse, Greg Hartwig and Greta Rusch
Committee: Land Services

Committee Vote: 6-1

Date Passed: September 14, 2023

Fiscal Impact:

Drafted by: Thomas Boisvert, Conservation Program Manager

M/S Rusch/Detert to adopt Resolution 2023-10-61. Motion carried on a voice vote.

3. Resolution 2023-10-62

Wisconsin Department of Natural Resources (WDNR) Lake Monitoring and Protection Network (LMPN) Grant

WHEREAS, Lincoln County has over 720 lakes, over 650 miles of rivers and streams, and contains one of the highest concentrations of natural lakes in the world; and

WHEREAS, the quality of these waters and wetlands are being threatened by aquatic invasive species; and

WHEREAS, Lincoln County recognizes the importance of the quality of our waters to its citizens and local economies; and

WHEREAS, education is one of the keys to increasing public awareness as to the adverse impacts of aquatic invasive species on the quality of Lincoln County waters and our local economies; and

WHEREAS, Lincoln County recognizes the need for a workable plan that will prevent the introduction of aquatic invasive species into new waters, and control, reduce, or eliminate aquatic invasive species already present in some bodies of water; and

WHEREAS, the Lincoln County Land Services Department (LSD) will continue to increase public awareness of the aquatic invasive species problem by implementing activities to prevent and control the spread of aquatic invasive species; and

WHEREAS, 100% of the cost of such prevention and control activities may be paid by a grant from the Wisconsin Department of Natural Resources (WDNR); and

WHEREAS, the LSD must apply for the WDNR for the purpose of a Lake Monitoring and Protection Network (LMPN) grant.

NOW, THEREFORE BE IT RESOLVED, that the LSD will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land Services Administrator to submit the following documents to the WDNR for financial assistance that may be available: sign and submit a grant application, enter into a grant agreement with the WDNR, submit quarterly and/or final reports to the WDNR to satisfy the grant agreement as appropriate, submit reimbursement request(s) to the WDNR no later than the date specified in the grant agreement, and sign and submit necessary supporting documentation.

BE IT FURTHER RESOLVED, that the Land Services Administrator shall sign the grant application and any grant contracts as Lincoln County's designated agent.

BE IT FURTHER RESOLVED, that the LSD will comply with all local, state, and federal regulations and ordinances relating to this project and grant agreement.

Date: October 17, 2023

Authored by: Marty Lemke, William Bialecki, Elizabeth McCrank, Julie Depasse, Greg Hartwig and Greta Rusch
Committee: Land Services

Committee Vote: 6-0

Date Passed: September 14, 2023

Fiscal Impact:

Drafted by: Thomas Boisvert, Conservation Program Manager

M/S Detert/Osness to adopt Resolution 2023-10-62. Motion carried on a voice vote.

4. Resolution 2023-10-63

Approving Conveyance of Real Estate to the Township of Birch

WHEREAS, The Township of Birch has submitted a written offer to purchase additional property from Lincoln County to expand the Chat Cemetery and have land to construct an additional building at the existing Town Hall property.

NOW, THEREFORE BE IT RESOLVED, by the Lincoln County Board of Supervisors duly assembled this 17TH day of October, 2023 that the following conveyance of real estate be made by the County Clerk on behalf of Lincoln County, be and same are hereby ratified, confirmed, and approved:

Purchaser	Description	Amount
Township of Birch		\$ 4,000.00

All that part of the Southeast Quarter of the Northwest Quarter (SE ¼-NW ¼), of Section Thirty (30), Township Thirty-Three (33) North, Range Seven (7) East, Town of Birch, Lincoln County, WI. More particularly described as follows:

Commencing at the West Quarter Corner of said Section Thirty (30); Thence S 89°51'36" E, coincident the East – West ¼ Line, a distance of 1642.86 feet to a point; thence N 01°47'03" E, a distance of 364.01 feet to a 7/8" Iron Rod, also being the Pint Of Beginning; thence continuing N 01°47'03" E, a distance of 100.00 feet to a 7/8" Iron Rod; thence S 88°51'33" E, a distance of 820.06 feet to a 7/8" Iron Rod; thence S 01°47'03" W, a distance of 100.00 feet to a 7/8" Iron Rod; thence N 87°02'57" W, a distance of 307.00 feet to a 7/8" Iron Rod; thence N 89°56'30" W, a distance of 513.30 feet to the point of Beginning.

Subject to easements and roadways of record

Dated: October 17, 2023

Authored by: Greg Hartwig

Co-Sponsored by: Kenneth Wickham

Committee: Forestry, Land and Parks

Committee Vote: All Ayes Date Passed: September 11, 2023

Fiscal Impact: \$ 4,000.00

Drafted by: Dean Bowe, Forest Administrator

M/S Ashbeck/Wendorf to adopt Resolution 2023-10-63. Motion carried on a voice vote.

5. Resolution 2023-10-64

Authorizing ARPA Funding in the Amount Not To Exceed \$100,000 for City of Merrill Festival Grounds Campsite Development

WHEREAS, Lincoln County Board of Supervisors identified Administrative and Legislative committee to review and vet all requests against the criteria that it does not create base building and creates economic growth and/or generates county revenue; and

WHEREAS, the Lincoln County Board of Supervisors through resolution 2023-05-40 approved earmarking \$500,000 for the purpose of supporting municipalities in developing strategies that create economic growth, such as campsites; and

WHEREAS, once specific and detailed plans were developed, the requests would be brought forward for further approval; and

WHEREAS, the City of Merrill has presented a plan to develop already pre-existing campsites at the Festival Grounds; and

WHEREAS, Lincoln County Board of Supervisors acknowledges the City of Merrill best understands the needs of their property and can determine how to best use the funding for the purpose of developing this site; and

WHEREAS, the plan includes developing 20 sites consisting of gravel pads, fire rings, deposit box, message boards, signage, picnic tables, ash dump containers, key pads for bathrooms, and privacy fencing; and

WHEREAS, the cost estimates at this time is approximately \$81,000; and

WHEREAS, it is recognized that this amount does not include inflation, unexpected expenses related to purchase of these items, and additional supplies that the City of Merrill determines enhances the campsite development and/or attraction not yet realized.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, authorizes the use of up to \$100,000 to be issued to the City of Merrill who will provide invoices or receipts of purchase for the purpose of developing the Festival Grounds Campsite.

Dated: October 17, 2023

Authored by: Don Friske, Supervisor, District 9

Co-Sponsored by: Jesse Boyd, Supervisor, District 10

Committee: Administrative and Legislative

Committee Vote: 5-0 Date Passed: 10.04.2023

Fiscal Impact: ARPA funds \$100,000

Drafted by: Renee Krueger, Administrative Coordinator

M/S Hartwig/DePasse to adopt Resolution 2023-10-64. M/S McCrank/Detert to amend the resolution to add the stipulation that the city of Merrill must initiate all expenditures resulting from the ARPA funding by December 1, 2024. Motion to amend carried on a voice vote. The original motion to adopt also carried on a voice vote.

6. Resolution 2023-10-65

Lincoln County in Support of Operation Green Light for Veterans

WHEREAS, the residents of Lincoln County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Lincoln County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Lincoln County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Lincoln County hereby declares from November 6th through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Lincoln County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 6th through the 12th, 2023.

Authored by: Don Friske, Supervisor, District 9, Jesse Boyd, Supervisor, District 10

Co-Sponsored by: Greg Hartwig, Supervisor, District 22, Lori Anderson-Malm, Supervisor District 2, Julie DePasse, Supervisor, District 12, Angela Cummings, Supervisor, District 21

Committee: Administration & Legislative

Committee Vote: 6-0 Date Passed: 10/4/2023

Fiscal Impact: \$0

Drafted by: John Olson, County Veterans Service Officer

M/S Cummings/Wickham to adopt Resolution 2023-10-65. M/S Boyd DePasse to amend the dates recognizing Operation Green Light for Veterans from November 6th through the 12th to November 1st through the 30th.

Motion to amend carried on a voice vote. Original motion to adopt also carried on a voice vote.

7. Resolution 2023-10-66

Resolution to Authorize the Application of the 2023 Absentee Ballot Envelope Sub-grant Program

WHEREAS; for the purpose of election security and administration, the Wisconsin Election Commission (WEC) has redesigned the Absentee Ballot Envelope; and

WHEREAS; the use of existing inventories containing the old Absentee Ballot Envelope design will not be permitted forcing the county and our municipalities to replace their existing inventories with the new design; and
WHEREAS; for the purpose of bulk pricing resulting in cost savings, it is past practice that the Lincoln County Clerk order and inventory Absentee Ballot Envelopes for our municipal jurisdictions; and
WHEREAS; the Commission's Election Security Subgrant Program ("subgrant") is intended to fund jurisdictions purchasing redesigned absentee ballot envelopes; and
WHEREAS; each jurisdiction may receive an amount determined based on their estimated January 1, 2022, voting age population as determined by the Department of Administration Demographic Services Center; and
WHEREAS; all funds received must be expended to purchase the redesigned absentee ballot envelopes or returned to the Commission.

WHEREAS; the WEC has authorized Wisconsin Counties to apply for the subgrant on behalf of its Cities, Villages, and Towns; now

THEREFORE, BE IT RESOLVED; that the Lincoln County Board of Supervisors authorizes the county clerk to apply for the 2023 Absentee Envelope Subgrant Program on behalf of our municipal jurisdictions; and

BE IT FURTHER RESOLVED; that the Lincoln County Board of Supervisors instructs the county clerk to then order the redesigned Absentee Ballot Envelopes and distribute the allotted dollar amount in envelopes to our municipal jurisdictions.

Dated: October 17, 2023

Authored by: Julie DePasse

Co-Sponsored by: Norbert Ashbeck

Committee: Finance & Insurance Committee

Committee Vote: 3-1 Date Passed: October 6, 2023

Fiscal Impact: None

Drafted by: County Clerk Chris Marlowe

M/S Simon Ashbeck to adopt Resolution 2023-10-66. Motion carried on a voice vote.

8. Resolution 2023-10-67

Chief Deputy Sheriff Compensation Adjustment

WHEREAS, contractual raises between Lincoln County and the Lincoln County Sheriff's Office Supervisors Association (Lieutenants) have consistently been greater than the COLA raises that have been provided to other county employees on the Lincoln County Wage Scale; and

WHEREAS, the position of the Chief Deputy in Lincoln County is on the Lincoln County Wage Scale and is subject to the COLA raises provided to all non-represented county employees; and

WHEREAS, due to inconsistencies between annual COLA raises and the negotiated raises with WPPA SORD, an unforeseen wage compression between the Lieutenants and the Chief Deputy has occurred, resulting in the base wage and fringe package of the Chief Deputy being less than that of tenured Lieutenants; and

WHEREAS, without future COLA raises afforded to the Chief Deputy being consistent with the raises negotiated with the Lieutenants, the wage compression being experienced will only result in further compression to the point where the Lieutenants may further surpass the Chief Deputy in their base wage / fringe compensation package; and

WHEREAS, the discrepancy between the base wage / fringe packages being offered to the Lieutenants and Chief Deputy will make recruitment and retention of qualified persons for the position of Chief Deputy difficult and does not provide an incentive for interested persons in the future to seek promotion to the position of Chief Deputy; and

WHEREAS, providing the Chief Deputy with holiday pay consistent with the holiday pay currently paid to all Deputy Sheriffs and Lieutenants will provide a small base wage / fringe gap between the Lieutenants and the Chief Deputy, thus correcting the base wage / fringe compression that currently exists between these positions.

NOW, THEREFORE BE IT RESOLVED, at the recommendation of the Sheriff of Lincoln County and the Law Enforcement, EMS / Judicial, Emergency Management Committee, it is requested that the Lincoln County Board of Supervisors allow for the Chief Deputy to receive holiday pay compensation consistent with all other sworn members of the Lincoln County Sheriff's Office.

Dated: 09/13/23

Authored by: Steve Osnes

Co-Sponsored by: Dana Miller

Committee: Public Safety / Administrative & Legislative / Finance

Committee Vote: 5-0 / 6-0 / 5-0 Date Passed: 9/13/23, 10/4/23, and 10/6/23

Fiscal Impact: \$4,451.69 (hourly rate x 90 hours, inclusive of FICA, WRS, and Workers Comp) for 2023. Subject to future adjustment due to step increases, COLA, WRS and Workers Comp adjustments, or contractual changes of holiday pay afforded to all other sworn Sheriff’s Office employees)

Drafted by: Sheriff Ken Schneider

M/S Simon/Wickham to adopt Resolution 2023-10-67. M/S Boyd/DePasse to amend the resolution to reflect the Law Enforcement/EMS/Judicial/EM Committee name change to Public Safety Committee. Motion to amend carried on a voice vote. Motion to adopt carried on a voice vote as well.

9. Resolution 2023-10-68

Approving Conveyance of Real Estate

NOW, THEREFORE BE IT RESOLVED, by the Lincoln County Board of Supervisors duly assembled this 17TH day of October, 2023 that the following conveyance of real estate be made by the County Clerk on behalf of Lincoln County, be and same are hereby ratified, confirmed, and approved:

Purchaser	Description	Amount
Jennifer Meier		\$ 13,000.00

All that part of the Southwest Quarter of the Southeast Quarter (SW ¼ SE ¼) of Section Two (2), Township Thirty-four (34) North, Range Five (5) East, Town of Tomahawk, Lincoln County, Wisconsin, described by metes and bounds as follows:

Commencing at the Intersection of the West line of said quarter quarter section and the North line of State Trunk Highway 86; thence East along the North line of said highway 254 feet to the PLACE OF BEGINNING; thence North 13 rods; thence East 13 rods; thence South 13 rods; thence West 13 rods to the place of beginning.

EXCEPT that part for the Highway described in Volume 456 page 684, Document No. 305650.

P.I.N. 030-3405-024-9996

Dated: October 17, 2023

Authored by: Norbert Ashbeck

Co-Sponsored by: Kenneth Wickham

Committee: Forestry, Land and Parks

Committee Vote: All Ayes Date Passed: September 11, 2023

Fiscal Impact: Unknown

Drafted by: Dean Bowe, Forest Administrator

M/S Bialecki/Hartwig to adopt Resolution 2023-10-68. Motion carried on a voice vote.

10. Resolution 2023-10-69

Resolution in Support of Expanding the Legal Definition of “Kinship Care Relative”

WHEREAS, Kinship caregivers play a vital role in supporting families. Kinship caregivers ensure that when children are not able to safely remain in their family’s home, that they are instead placed with individuals who know and love them; and

WHEREAS, current Wisconsin law limits who is considered a ‘relative’ under state statute; and

WHEREAS, this impacts who a child can reside with, and impacts the support the individual willing to care for the child can receive; and

WHEREAS, expanding the definition of “kinship care relative” would ensure that individuals with a significant emotional relationship to the child or family would also be considered eligible for a kinship care payment for both voluntary and court-order kinship cases; and

WHEREAS, expanding the definition for court-ordered kinship care cases would allow the child welfare agency to consider like-kin caregivers as a long-term placement option when children are removed from their parent’s care.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors respectfully requests that the state pass legislation to expand the definition of “kinship care relative” opening the door to more potential placement options for children in Lincoln County when there is a need to remove them from their parent’s care. **IT IS FURTHER RESOLVED**, that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Lincoln County, the Secretary of the Department of Children and Families, and the Wisconsin Counties association for Consideration.

Dated: 10/6/2023

Authored by: Laurie Thiel, Supervisor, District 8

Co-Sponsored by: Marty Lemke, District 15 Supervisor; James Meunier, District 17 Supervisor; Elizabeth McCrank, District 3 Supervisor

Committee: Social Services

Committee Vote: 4-0 Date Passed: 10/10/2023

Fiscal Impact: N/A

Drafted by: Jessi Rumsey

M/S Cummings/Thiel to adopt Resolution 2023-10-69. Motion carried on a voice vote.

B. Ordinance - None

10. Report of Claims - None

11. M/S: Meunier/Wendorf to approve the mileage and per diem for this meeting. Motion carried by voice.

12. Next County Board Meeting: November 14, 2023 at 9:00a.m. at the Lincoln County Service Center, 801 North Sales Street, Room 257, Merrill, WI 54452.

13. The meeting adjourned at 7:43 P.M.

STATE OF WISCONSIN)

)SS

COUNTY OF LINCOLN)

I, Christopher Marlowe, County Clerk in and for Lincoln County, Wisconsin to hereby certify the within and foregoing is true and accurate recital of all proceedings by and before the Board of Supervisors at their regular meeting, (Enter date of Meeting)

Christopher Marlowe, County Clerk

Motion By: Bialecki
Second By: DePasse

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Callahan			
14	Hafeman			
15	Lemke			
16	Loka			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
<input checked="" type="checkbox"/> Carried				
<input type="checkbox"/> Defeated				
<input type="checkbox"/> Amended				
<input type="checkbox"/> Voice vote				
<input type="checkbox"/> Roll call				

Approval of Earmarking ARPA Funding in the Amount of \$500,000 for City of Merrill, City of Tomahawk, Townships Campsite Development

WHEREAS, Lincoln County Board of Supervisors identified Administrative and Legislative committee to review and vet all requests against the criteria that it does not create base building and creates economic growth and/or generates county revenue; and

WHEREAS, the Lincoln County Board of Supervisors engaged in a vision and branding activity and developed “Lincoln County: Where the Northwoods Start and Your Adventure Begins”; and

WHEREAS, the goal of the branding is to market tourism and bringing visitors to the community to visit/stay to increase sales tax; and

WHEREAS, in order to market tourism, visitors need quality places to stay; and

WHEREAS, in order to highlight our unique characteristics and resources in our campgrounds, various upgrades are needed to increase attractiveness, usage, and increase fee potential; and

WHEREAS, the City of Merrill and the City of Tomahawk have existing campsites that have development capacity to be marketed; and

WHEREAS, there may be some townships interested in developing additional campsites.

WHEREAS, specific planning on these projects will take some time and collaboration but was recognized as an opportunity to support the APRA use objectives in a meaningful way; and

WHEREAS, once specific and detailed plans are developed, the requests will be brought forward for further approval.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, based on the recommendation of the Administrative and Legislative Committee who was charged with vetting all ARPA requests, approve “earmarking” \$500,000 from the County’s American Rescue Plan Act (ARPA) allocation for the purpose of further developing the campsite plans and or recreational projects that can create growth and increase sales tax.

STATE OF WISCONSIN)
) SS
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:
May 16, 2023

 Christopher J. Marlowe
 Lincoln County Clerk

Dated: May 16, 2023

Authored by: Don Friske, Supervisor, District 9
 Co-Sponsored by: Administrative and Legislative Committee
 Committee: Administrative and Legislative
 Committee Vote: 6-0
 Date Passed: May 3, 2023
 Fiscal Impact: ARPA funds \$500,000

Drafted by: Renee Krueger, Administrative Coordinator

Resolution 2023-05-40

Motion: Hartwig **Second:** Detert

To amend the last paragraph to read: NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, based on the recommendation of the Administrative and Legislative Committee who was charged with vetting all ARPA requests, approve “earmarking” \$500,000 from the County’s American Rescue Plan Act (ARPA) allocation for the purpose of further developing the campsite plans and or recreational projects that can create growth and increase sales tax.

District:	Supervisor	Yes	No	Abstain	Absent
1	Bialecki				
2	Anderson-Malm				
3	McCrank				
4	Osness				
5	Wendorf				
6	Ashbeck				
7	Rusch				
8	Thiel				
9	Friske				
10	Boyd				
11	Detert				
12	DePasse				
13	Callahan				
14	Hafeman				
15	Lemke				
16	Loka				
17	Meunier				
18	Wickham				
19	Allen				
20	Cummings				
21	Simon				
22	Hartwig				

Totals

Carried

Defeated

Amended

Roll Call

Voice Vote

In Memoriam

RESOLVED

BY

The County Board of Supervisors

of

LINCOLN COUNTY

WHEREAS, The Almighty God in His infinite wisdom has removed from our midst by death, one of our most esteemed and respected members.

Philipp W. Cohrs

THEREFORE, BE IT RESOLVED, that we as members of Lincoln County Board of Supervisors deplore this untimely death and consequent absence from our community.

BE IT FURTHER RESOLVED, that we extend to Philipp's bereaved family our sincere sympathy.

YEAR TO DATE EXPENDITURE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND							
00 NON-DEPARTMENTAL	1,331,514	1,331,514	1,271,733.82	-3,752.22	.00	59,780.18	95.5%
10 COUNTY BOARD	2,424,559	2,424,559	2,140,087.77	80,000.72	.00	284,471.23	88.3%
20 ADMINISTRATIVE PERSONNEL	234,585	234,585	150,900.12	15,709.64	.00	83,684.88	64.3%
21 CORPORATION COUNSEL	203,595	203,595	153,363.22	11,113.71	.00	50,231.78	75.3%
22 FINANCE DEPARTMENT	535,111	535,111	441,953.71	37,884.29	.00	93,157.29	82.6%
23 COUNTY CLERK	208,795	208,795	217,101.65	12,999.39	.00	-8,306.65	104.0%
24 TREASURERS DEPARTMENT	178,580	178,580	136,163.36	12,903.72	.00	42,416.64	76.2%
25 INFORMATION TECHNOLOGY	874,001	874,001	691,745.56	39,441.51	.00	182,255.44	79.1%
26 MAINTENANCE DEPARTMENT	1,800,683	2,122,471	1,591,608.29	286,727.81	.00	530,862.71	75.0%
27 VETERANS DEPARTMENT	172,946	188,422	134,759.62	12,268.76	.00	53,662.38	71.5%
30 CLERK OF COURTS	563,697	570,291	437,531.08	35,057.66	.00	132,759.92	76.7%
31 CIRCUIT COURT (PROBATE)	354,806	354,806	279,151.67	24,750.54	.00	75,654.33	78.7%
32 FAMILY COURT COMMISSIONER	47,050	47,261	28,219.05	.00	.00	19,041.95	59.7%
33 DISTRICT ATTORNEYS OFFICE	334,702	334,702	272,863.87	26,940.15	.00	61,838.13	81.5%
41 LAND SERVICES DEPARTMENT	1,221,575	1,290,254	813,584.46	72,352.35	.00	476,669.54	63.1%
43 REGISTER OF DEEDS	257,301	257,301	180,028.23	20,021.77	.00	77,272.77	70.0%
44 UW EXTENSION	45,000	54,932	20,661.84	.00	.00	34,270.16	37.6%
50 SHERIFFS DEPARTMENT	8,217,413	8,566,845	6,498,248.15	544,777.54	.00	2,068,596.85	75.9%
51 CORONERS DEPARTMENT	135,390	91,270	55,177.00	2,474.28	.00	36,093.00	60.5%
52 EMERGENCY MANAGEMENT	67,807	67,807	49,341.35	14,413.88	.00	18,465.65	72.8%
60 CHILD SUPPORT	300,391	300,391	213,831.69	18,103.67	.00	86,559.31	71.2%
TOTAL GENERAL FUND	19,509,501	20,237,493	15,778,055.51	1,264,189.17	.00	4,459,437.49	78.0%
0020 COUNTY ROADS FUND							
00 NON-DEPARTMENTAL	4,233,331	4,262,549	3,535,280.30	.00	.00	727,268.70	82.9%
TOTAL COUNTY ROADS FUND	4,233,331	4,262,549	3,535,280.30	.00	.00	727,268.70	82.9%
0021 JAIL ASSESSMENT FUND							
00 NON-DEPARTMENTAL	35,000	35,000	.00	.00	.00	35,000.00	.0%
TOTAL JAIL ASSESSMENT FUND	35,000	35,000	.00	.00	.00	35,000.00	.0%
0022 EMERGENCY MEDICAL FUND							

YEAR TO DATE EXPENDITURE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

0022	EMERGENCY MEDICAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	2,241,919	2,241,919	1,775,697.68	245,912.32	.00	466,221.32	79.2%
	TOTAL EMERGENCY MEDICAL FUND	2,241,919	2,241,919	1,775,697.68	245,912.32	.00	466,221.32	79.2%
0023 HEALTH DEPARTMENT FUND								
00	NON-DEPARTMENTAL	1,203,177	1,203,177	993,504.66	82,782.08	.00	209,672.34	82.6%
	TOTAL HEALTH DEPARTMENT FUND	1,203,177	1,203,177	993,504.66	82,782.08	.00	209,672.34	82.6%
0024 SOCIAL SERVICES FUND								
00	NON-DEPARTMENTAL	3,513,236	3,555,100	2,678,011.43	84,692.18	.00	877,088.57	75.3%
	TOTAL SOCIAL SERVICES FUND	3,513,236	3,555,100	2,678,011.43	84,692.18	.00	877,088.57	75.3%
0029 AMERICAN RESCUE PLAN FUND								
00	NON-DEPARTMENTAL	0	0	1,136,035.00	50,557.50	.00	-1,136,035.00	100.0%
	TOTAL AMERICAN RESCUE PLAN FUND	0	0	1,136,035.00	50,557.50	.00	-1,136,035.00	100.0%
0030 DEBT SERVICE FUND								
00	NON-DEPARTMENTAL	1,637,860	1,637,860	1,119,355.00	.00	.00	518,505.00	68.3%
	TOTAL DEBT SERVICE FUND	1,637,860	1,637,860	1,119,355.00	.00	.00	518,505.00	68.3%
0050 DOG LICENSE FUND								
00	NON-DEPARTMENTAL	29,500	29,500	635.14	.00	.00	28,864.86	2.2%
	TOTAL DOG LICENSE FUND	29,500	29,500	635.14	.00	.00	28,864.86	2.2%
0051 SEC 125 BENEFIT FUND								

YEAR TO DATE EXPENDITURE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

0051	SEC 125 BENEFIT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	0	0	727.65	.00	.00	-727.65	100.0%
	TOTAL SEC 125 BENEFIT FUND	0	0	727.65	.00	.00	-727.65	100.0%
0060 SOLID WASTE FUND								
00	NON-DEPARTMENTAL	2,086,955	2,086,955	1,071,689.05	125,213.23	.00	1,015,265.95	51.4%
	TOTAL SOLID WASTE FUND	2,086,955	2,086,955	1,071,689.05	125,213.23	.00	1,015,265.95	51.4%
0062 FORESTRY								
00	NON-DEPARTMENTAL	1,510,601	1,510,601	1,445,420.56	62,661.99	.00	65,180.44	95.7%
	TOTAL FORESTRY	1,510,601	1,510,601	1,445,420.56	62,661.99	.00	65,180.44	95.7%
0070 HIGHWAY FUND								
00	NON-DEPARTMENTAL	9,709,275	9,709,275	6,827,786.69	371,966.91	.00	2,881,488.31	70.3%
	TOTAL HIGHWAY FUND	9,709,275	9,709,275	6,827,786.69	371,966.91	.00	2,881,488.31	70.3%
0071 SELF FUNDED HEALTH INSURANCE								
00	NON-DEPARTMENTAL	0	0	3,174,369.28	3,611.64	.00	-3,174,369.28	100.0%
	TOTAL SELF FUNDED HEALTH INSURANC	0	0	3,174,369.28	3,611.64	.00	-3,174,369.28	100.0%
	GRAND TOTAL	45,710,355	46,509,429	39,536,567.95	2,291,587.02	.00	6,972,861.05	85.0%

** END OF REPORT - Generated by Samantha Fenske **



[Back to Training Catalog](#)

Course Description

G402 - National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)

The purpose of this course is to familiarize Senior Officials (executives, elected and appointed officials, city/county managers, agency administrators, etc.) with their role in supporting incident management within the National Incident Management System (NIMS).

Selection Criteria:

Executives and senior officials, including elected officials, city/county managers, agency administrators, etc.

Course Objectives:

- Explain the National Incident Management System.
- Explain the NIMS Management Characteristics, the organizational structure of the Incident Command System, and the role of the Command and General Staff.
- Explain the attributes and purpose of Emergency Operations Centers.
- Explain the interconnectivity between the MAC Group, EOCs, the Joint Information System and Incident Command.
- Explain the Senior Official's role in preparedness.

Prerequisites & Other Information:

N/A

Cost:

No tuition is charged.

Course Specifics

Hours: 4.00
 Provider: Wisconsin Emergency Management
 Sponsor: N/A
 Disciplines: Education
 Elected Official
 Emergency Management
 Fire Service
 Government Administration
 Health Care
 Human Services
 Law Enforcement
 Public Health
 Public Works
 Volunteer Organization

[Review Course Feedback \(1 review\)](#)

Available Classes

View	Course Number	Class Name	Location	Dates	Seats Available	
	G402	National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	City of Mequon Police Department 11300 Buntrock Avenue Mequon, WI 53092	10/11/2023	10	View Details
	G402	National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	Mid State Technical College 500 32nd Street N Wisconsin Rapids, WI 54494	10/17/2023	5	View Details
	G402	National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	Vernon County EOC 400 Courthouse Square Viroqua, WI 54665	10/25/2023	21	View Details
	G402	National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	Appleton Fire Station #6 4930 N. Lightening Drive Appleton, WI 54913	10/26/2023	17	View Details
	G402	National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	Taylor County Courthouse 224 S. 2nd Street Medford, WI 54451	12/06/2023	23	View Details
	G402	National Incident Management System Overview for Senior Officials (Executives, Elected, & Appointed)	Clark County Courthouse 517 Court Street Neillsville, WI 54456	02/01/2024	23	View Details

Total of 6





Independent Study Program Course Brochure

*Emergency Management Institute
October 2023*



FEMA

The Emergency Management Institute

The Emergency Management Institute (EMI) serves as the national focal point for the development and delivery of emergency management training. This training enhances the capabilities of the Federal, state, and local government, volunteer organizations, and the private sector to minimize the impact of disasters on the American public. EMI curricula, including the Independent Study Program (ISP) courses, are structured to meet the needs of this diverse audience with an emphasis on how the various elements work together in emergencies to save lives and protect property.

The Independent Study Program

The Independent Study Program (ISP) is a distance learning program offered free of charge to the American public. It serves as both an alternate means to deliver valuable training to the professional and volunteer emergency management community, and an opportunity to improve public awareness and promote disaster preparedness nationally.

Program Eligibility

The program is open to all residents with a valid U.S. deliverable postal address including APO and FPO addresses. At the present time, most of the ISP course materials are offered interactively and free of charge from our website.

How to Get Started

The fastest way to begin taking courses is to visit our website. You can learn about each course, study materials, and submit your final exams all from the convenience of your home or office.

1. Obtain a FEMA student ID number at: <https://cdp.dhs.gov/femasid>
2. Go to the Independent Study Program Website <https://training.fema.gov/IS/>
3. Click on "IS Course List" toward the left side of the page.
4. Choose a course, and click on it.

Submitting Your Test

Whether you download the materials or participate interactively, you will submit the final exam in the same manner.

1. Go to the Independent Study Program Website <https://training.fema.gov/IS/>
2. Click on "IS Course List" toward the left side of the page.
3. Find your course, and click on it.
4. Scroll down to the bottom, and click on "Take Final Exam". Fill in your demographics and answers, and click Submit.

We will score your test and send you a response via email usually within 1 business day. If you score a 75% or higher, your email will contain information on how to access your certificate of completion.

Continuing Education Units (CEUs)

The ISP courses are evaluated and awarded CEUs in accordance with the standards established by the International Association of Continuing Education and Training (IACET). The number of CEUs for each course is listed in this brochure and on our website.

Active & Reserve Members of the Military

Active duty members of some branches of the military may be eligible to apply the completion of ISP courses toward promotion and retention programs. Contact your personnel or education office to determine if this program is applicable to your career progression. Our experience indicates that the member is usually required to apply and pay for college credit before receiving consideration to apply his or her participation in the ISP toward promotion or retention points. Members of the reserve components, who are required to accumulate retirement and retention points, are, in most cases, able to obtain credit for their work through the ISP.

Course Descriptions

IS-5.a: An Introduction to Hazardous Materials

This course is intended to provide a general introduction to hazardous materials. No prior knowledge of the subject is required or assumed. (1.0 CEUs)

IS-8.a: Building for the Earthquakes of Tomorrow: Complying with Executive Order 12699

This course provides the student with the background necessary to understand the effects of Executive Order 12699, signed by President Bush in 1990, that requires all Federally owned, leased, or financed new buildings to comply with strict earthquake building design set forth in the National Earthquake Hazard Reduction Plan (NEHRP) Recommended Building Provisions. It is recommended for local officials including mayors, city managers and commissioners, local council members, building inspectors, zoning officials, building designers, and others concerned with this topic. (1.0 CEUs)

IS-10.a: Animals in Disaster: Awareness and Preparedness

This course is intended to help animal owners, care providers, and industries to understand incident management. The objectives of this course are to increase awareness and preparedness among animal owners and care providers, and to describe how typical hazards affect animals and what can be done by responsible owners to reduce the impact of disasters. (0.4 CEUs)

IS-11.a: Animals in Disaster: Community Planning

This course provides information for groups to meet and develop meaningful and effective plans that improve the care of animals, their owners, and the animal-care industries in disasters. The objectives of this course are to learn how to develop a community plan for managing animals in an emergency, identify hazards and threats most likely to affect your community and ways to minimize their impact on animals, indicate how communities use the Incident Command System (ICS) to respond effectively to an incident involving animals, describe resources available to help communities recover from a disaster, and develop community support for a disaster preparedness plan involving animals. (0.4 CEUs)

IS-15.b: Special Events Contingency Planning, Training for Public Safety Agencies

This course provides public safety agency personnel information related to pre-event planning, forming the planning team, event hazard analysis, and responding to incidents during special events in their community. (0.4 CEUs)

IS-18: FEMA EEO Employee Course

This course presents the underlying principles of equal employment opportunity and recognizes FEMA's commitment to ensuring equal employment opportunity (EEO) for all current and prospective FEMA employees. Each year, in January, this course will be updated with the new calendar year information. FEMA employees should complete the course in accordance with their mandated periodicity. (0.1 CEUs)

IS-19: FEMA EEO Supervisor Course

This course provides an overview of responsibilities in Equal Employment Opportunity (EEO) for FEMA supervisors and strategies for handling equal rights issues and potential issues as they arise. Each year, in January, this course will be updated with the new calendar year information. FEMA employees should complete the course in accordance with their mandated periodicity. (0.2 CEUs)

IS-20: Diversity Awareness Course

This course recognizes the benefits of diversity in our workforce and FEMA's commitment to valuing diversity of its employees and customers. Each year, in January, this course will be updated with the new calendar year information. FEMA employees should complete the course in accordance with their mandated periodicity. (0.1 CEUs)

IS-21: Civil Rights and FEMA Disaster Assistance

This course provides an orientation to civil rights, including the laws that govern civil rights and strategies that will help FEMA employees protect the civil rights of those we serve. Each year, in January, this course will be updated with the new calendar year information. FEMA employees should complete the course in accordance with their mandated periodicity. (0.1 CEUs)

IS-26: Guide to Points of Distribution

This guide was developed to support the Points of Distribution (POD) overview video and provide an in depth look into the planning, operations and demobilizations stages of a POD mission. The lessons detail the staffing and procedures any state will need to plan for, execute, and shut down OPD operations. The guide also includes key lessons such as safety, equipment, and resources accountability and informs the reader about the "Adopt a POD" program being used by the state of Washington. (0.4 CEUs)

IS-27: Orientation to FEMA Logistics

This course provides an overview of all field logistics functions and organizational relationships within logistics (roles, responsibilities, accountability). The student will gain baseline knowledge of the standard practices for FEMA logistics operations from initial Presidential disaster declaration to close-out of FEMA field offices. (0.4 CEUs)

IS-29.a: Public Information Officer Awareness

The Public Information Officer Awareness Course (IS0029) is designed to familiarize participants with the concepts underlying the PIO role. This course can provide a basic understanding of the PIO function for those new to the position. Additionally, it can provide those in executive level roles the necessary knowledge of PIO roles and responsibilities during an emergency. (0.7 CEUs)

IS-30.b: Mitigation eGrants System for the Subgrant Applicant

This course is part of the comprehensive training program for the FEMA eGrants system. It is the first in a series of Independent Study (IS) courses for the eGrants and will address the functions in the eGrants External System used by Sub-applicants. (0.3 CEUs)

IS-31.b: Mitigation eGrants for the Grant Applicant

This course is part of the comprehensive training program for the FEMA eGrants system. This course is the second in the series of Independent Study (IS) courses for eGrants and will address the functions in the eGrants External System used by Applicants. (0.5 CEUs)

IS-32.a: Mitigation eGrants Internal System

This course is part of the comprehensive training program for the FEMA eGrants system. It is the third in a series of Independent Study (IS) courses for the eGrants and will address the functions in the eGrants Internal System used by FEMA Regional and Headquarters (HQ) staff to administer the Hazard Mitigation (HMA) grant programs. (0.4 CEUs)

IS-35: FEMA Safety Orientation

This course is designed to help you understand your safety rights and responsibilities and what you can do to safeguard your own well-being on the job-both in your regular workplace and during deployments. Each year, in January, this course will be updated with the new calendar year information. FEMA employees should complete the course in accordance with their mandated periodicity. (0.2 CEUs)

IS-36.a: Preparedness for Child Care Providers

This course will provide childcare providers, in a variety of settings, with the information they need to identify, assess, and plan for hazards at their childcare site. (0.2 CEUs)

IS-37: Managerial Health and Safety

This course is for FEMA managers, supervisors, or designated management representatives and is designed to help them understand their responsibility for workplace safety and protection of human health. The course identifies the Executive Orders, legislative standards and regulations, internal directives, and policies that govern FEMA's workplace safety and health program. In addition, the course covers the reporting process associated with injury, illness, and accidents within FEMA. (0.2 CEUs)

IS-42.a: Social Media in emergency Management

The purpose of this course is to provide the participants with best practices including tools, techniques and a basic roadmap to build capabilities in the use of social media technologies in their own emergency management organizations (State, local, Tribal) in order to further their emergency response missions. (0.3 CEUs)

IS-45: Continuous Improvement (CI) Overview

The course is designed to provide state, local, tribal, territorial (SLTT), and other preparedness partners with an introduction to Continuous Improvement. This course provides an overview of the Continuous Improvement process, reviews frequently used data collection methods, and provides guidance for building an effective Continuous Improvement Program. (0.1 CEUs)

IS-66: Preparing the Nation for Space Weather Events

The Preparing the Nation for Space Weather Events Independent Study course will cover the lessons necessary to a greater understanding of space weather and its impacts, strengthen understanding of space weather events; the potential impacts from those events; and the roles of the Federal Government as well as the local and jurisdictional Emergency Manager in preparing for and mitigating such impacts. (0.2 CEUs)

IS-75: Military Resources in Emergency Management

The purpose of the IS-75 Military Resources in Emergency Management course is to provide participants with an overview of U.S. military resources potentially available to assist authorities, and procedures for obtaining and integrating military resources into disaster response and recovery operations. (0.2 CEUs)

IS-100.c: Introduction to Incident Command System, I-100

ICS 100, Introduction to the Incident Command System, introduces the Incident Command System (ICS) and provides the foundation for higher level ICS training. This course describes the history, features and principles, and organizational structure of the Incident Command System. It also explains the relationship between ICS and the National Incident Management System (NIMS). (0.2 CEUs)

IS-101.c: Deployment Basics

This course is designed to help prepare participants for deployment to a domestic incident. Responding to incidents requires that we must be ready, willing, and able to deploy at a moment's notice. This course provides personnel with practical tips and advice for incident deployment. (0.1 CEUs)

IS-102.c: Deployment Basics for FEMA Response Partners

This course is designed to help prepare participants for deployment as a FEMA response partner to a domestic incident. Responding to incidents requires that we must be ready, willing, and able to deploy at a moment's notice. This course provides personnel with practical tips and advice for incident deployment. (0.1 CEUs)

IS-103: Geospatial Information Systems Specialist (GISS)

This course prepares students to successfully assume the role and responsibilities of a Geospatial Information Systems (GIS) Specialist (GISS) during a disaster situation. As they complete this course, students will learn how to use their GIS skills to support other members of a Joint Field Office (JFO) disaster response and recovery team and successfully meet the responsibilities assigned to them. Students will also learn what types of products need to be produced and what procedures must be followed to ensure that products are produced correctly and in a timely manner. (0.2 CEUs)

IS-107: FEMA Travel Rules and Regulations

This course presents an overview of FEMA rules and regulations on employee travel, including eligible and non-eligible expenses. It is designed to prepare personnel with information on FEMA Travel Rules and Regulations that are required to be followed when working for FEMA. These regulations help facilitate travel, ensure accountability, and meet the unique needs of the disaster workforce while they serve our Nation. Each year, in January, this course will be updated with the new calendar year information. FEMA employees should complete the course in accordance with their mandated periodicity. (0.1 CEUs)

IS-111.a: Livestock in Disaster

This course combines the knowledge of livestock producers and emergency managers to present a unified approach to mitigate the impact of disasters on animal agriculture. (0.4 CEUs)

IS-120.c: An Introduction to Exercises

This course introduces the basics of emergency management exercises. It also builds a foundation for subsequent exercise courses, which provide the specifics of the Homeland Security Exercise and Evaluation Program (HSEEP). (0.3 CEUs)

IS-130.a: How to be an Exercise Evaluator

This Independent Study course is a new offering that introduces the basics of emergency management exercise evaluation and improvement planning. It also provides the foundation for exercise evaluation concepts and practices as identified in the Homeland Security Exercise and Evaluation Program. (0.3 CEUs)

IS-144.a: TERT Basic Course

This online course is intended to provide guidance to 9-1-1 operators, call takers, and dispatchers on what to expect when being deployed to a disaster site. (0.3 CEUs)

IS-156: Building Design for Homeland Security for Continuity of Operations

The purpose of this course is to provide guidance to the building sciences community working for public and private institutions, including Continuity of Operations (COOP) planners/managers, building officials, etc. It presents tools to help decision-makers assess the performance of their buildings against terrorist threats and to rank recommendations. It is up to the decision-makers to decide which types of threats they wish to protect against and to determine their level of risk against each threat. Those decision makers who consider their buildings to be at high risk can use this guidance as necessary. (0.8 CEUs)

IS-158: Hazard Mitigation Flood Insurance in Disaster Operations

The Hazard Mitigation (HM) Disaster Operations courses are intended to provide a segue between the general hazard mitigation training provided in the introductory course and the function they will learn in a field assignment. These HM Disaster Operation's courses are not intended to enable new employees to successfully complete all the requirements of their disaster assignment. The HM courses provide an orientation to the HM functional organization and activities of the organization, sources of information for the function, important relationships, and any other critical points that are essential to the particular function. (0.3 CEUs)

IS-162: Hazard Mitigation Floodplain Management in Disaster Operations

The Hazard Mitigation (HM) Disaster Operations courses are intended to provide a segue between the general hazard mitigation training provided in the introductory course and the function they will learn in a field assignment. These HM Disaster Operation's courses are not intended to enable new employees to successfully complete all the requirements of their disaster assignment. The HM courses provide an orientation to the HM functional organization and activities of the organization, sources of information for the function, important relationships, and any other critical points that are essential to the particular function. (0.3 CEUs)

IS-200.c: Basic Incident Command System for Initial Response

IS200, Basic Incident Command System for Initial Response, reviews the Incident Command System (ICS), provides the context for ICS within initial response, and supports higher level ICS training. This course provides training on, and resources for, personnel who are likely to assume a supervisory position within ICS. (0.4 CEUs)

IS-201: Forms Used for the Development of the Incident Action Plan

This course is designed to provide training through an independent study vehicle on the use of ICS forms. The Target Audience for this course are the emergency management and response personnel who may be called upon to function in a Command, General Staff, or Unit Leader position during a significant incident or event, who may be called upon to help prepare some portion of the Incident Action Plan. (0.2 CEUs)

IS-212.b: Introduction to Unified Hazard Mitigation Assistance (HMA)

The purpose of this course is to educate students on the benefits of the Unified Hazard Mitigation Assistance (HMA) grant programs and how to become qualified to apply for a grant under the HMA grant programs. (0.3 CEUs)

IS-215: Unified Federal Review Advisor Training: An Overview of the UFR Process

This course is designed to teach environmental and historic preservation (EHP) Practitioners about the Unified Federal Review Process in order to improve interagency coordination and conduct more efficient and effective EHP reviews for disaster recovery projects. (0.3 CEUs)

IS-216: An Overview of the Unified Federal Review Process: Training for Federal Disaster Recovery Leadership

This course is designed to help Federal Disaster Recovery Coordinators (FDRC) and Federal Coordinating Officers (FCO) understand how to implement the Unified Federal Review (UFR) Process and the key roles that they play in the UFR Process. (0.3 CEUs)

IS-230.e: Fundamentals of Emergency Management

The goal of this course is to provide all FEMA employees with basic information to prepare them for incident management and support activities. Additionally, this course will provide an overview of FEMA; introduce basic emergency management concepts; and provide a high-level look at how FEMA meets its mission. (0.6 CEU's)

IS-235.c: Emergency Planning

This course is designed for emergency management personnel who are involved in developing an effective emergency planning system. This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning. It will develop your capability for effective participation in the all-hazard emergency operations planning process to save lives and protect property threatened by disaster. (0.5 CEUs)

IS-238: Critical Concepts of Supply Chain Flow and Resilience

This four-hour Independent Study course covers the lessons learned from the 2017 hurricane season, with the effort of improving post-disaster supply chain management to strengthen understanding of local supply chain dynamics; improve information-sharing and coordination among public and private stakeholders; and provide State, Local, Tribal and Territorial Emergency Managers with the knowledge of potential and experienced post-disaster supply chain disruptions, management efforts, and best practices. (0.2 CEUs)

IS-240.c: Leadership and Influence

The goal of this course is to improve your leadership and influence skills. This course addresses: Leadership from within; How to facilitate change; How to build and rebuild trust; Using personal influence and political savvy; and Fostering an environment for leadership development. (0.3 CEUs)

IS-241.c: Decision Making and Problem Solving

The goal of this course is to enable participants to improve their decision-making skills. (0.2 CEUs)

IS-242.c: Effective Communication

This course is designed to improve your communication skills. It addresses: Basic communication skills; How to communicate in an emergency; How to identify community-specific communication issues; Using technology as a communication tool; Effective oral communication; How to prepare an oral presentation. (0.8 CEUs)

IS-244.b: Developing and Managing Volunteers

The goal of this course is to strengthen abilities to prepare for and manage volunteers before, during, and after a severe emergency or major disaster. This course will: Provide strategies for identifying, recruiting, assigning, training, supervising, and motivating volunteers. Include discussion of spontaneous volunteers as well as those affiliated with community-based, faith-based, and nongovernmental organizations (NGOs). (0.4 CEUs)

IS-245.b: Introduction to the Federal Priorities and Allocations System

This course introduces the Federal Priorities and Allocations System (FPAS), a regulation to help ensure the priority performance of contracts and orders for the timely delivery of critical materials and services to meet program requirements. The course describes how the FPAS supports the FEMA mission. (0.1 CEUs)

IS-246: Implementing the Defense Priorities and Allocations System (DPAS)

This course describes specific procedures for using Defense Priorities and Allocations System (DPAS) priority ratings for contracts and orders that support FEMA programs. The course emphasizes the critical role DPAS plays in support of FEMA's mission. This course describes DPAS priority ratings, the placement of rated orders, the roles of FEMA employees in the DPAS process, and how to address DPAS challenges. (0.3 CEUs)

IS-247.b: Integrated Public Alert and Warning System (IPAWS) for Alert Originators

The goal of this course is to provide authorized public safety officials with increased awareness of the benefits of using Integrated Public Alert and Warning System (IPAWS) for effective alerts and warnings; skill to draft more appropriate, effective, and accessible alert and warning messages; the importance of training, testing, and exercising with IPAWS; and best practices in the effective use of IPAWS to reach members of the public. This course provides information on Integrated Public Alert and Warning Systems (IPAWS) for Alert Originators. (0.2 CEUs)

IS-251.a: Integrated Public Alert and Warning Systems (IPAWS) for Alerting Administrators

This course provides information on Integrated Public Alert and Warning Systems (IPAWS) for Alerting Administrators. The goal of this course is to provide guidance to those becoming authorized Alerting Administrators for IPAWS. (0.2 CEUs)

IS-253.a: Overview of FEMA Environmental and Historic Preservation Review Responsibilities

This course provides an overview of FEMA's environmental and historic preservation compliance responsibilities and is an independent study alternative to the 4-day E/L253 course held at the Emergency Management Institute or in the regional offices. The course is designed to: provide the user with the basic background and practical knowledge needed to participate in FEMA's environmental and historic preservation review process; help the user understand how the environmental /historic preservation review process applies to various job responsibilities within FEMA's programs; and, provide the resources necessary for the user to accomplish environmental/historic preservation responsibilities. (0.4 CEUs)

IS-271.a: Anticipating Hazardous Weather and Community Risk

This course provides emergency managers and other decision makers with background information about weather, natural hazards, and preparedness. This module offers web-based content designed to address topics covered in the multi-day Hazardous Weather and Flood Preparedness course offered by the Federal Emergency Management Agency (FEMA) and the National Weather Service (NWS). (0.9 CEUs)

IS-273: How to Read a Flood Insurance Rate Map (FIRM)

The purpose of this course is to provide the participants with the knowledge and skills required to use Flood Insurance Rate Maps (FIRMs) to determine the potential flood risks for a specific property to determine if a property should be protected against flood loss. Participants will learn about various types of flood maps, explain the elements on the map, and demonstrate how to use a flood map to obtain information for a specific property location. (0.3 CEUs)

IS-274: How to Use a Flood Insurance Study (FIS)

The purpose of this course is to provide the participants with the knowledge and skills required to access and properly use a FIS to determine the flood risk for a property and allow participants to take actions that may prevent flood disasters or insure against losses caused by floods. (0.2 CEUs)

IS-279.a: Engineering Principles and Practices for Retrofitting Flood-Prone Residential Structures

This course provides essential, non-technical background knowledge about retrofitting. The retrofitting measures presented are creative and practical, comply with applicable floodplain regulations, and are satisfactory to homeowners. It is assumed that students planning to attend the technical course at EMI will have mastered this ISP course. (1.0 CEUs)

IS-280: Overview of: Engineering Principles and Practices for Retrofitting Flood-Prone Residential Structures, FEMA Publication 259, 3rd Edition

This course serves as an overview of the contents of the revised FEMA P-259, Engineering Principles and Practices for Retrofitting Flood-Prone Residential Structures. (0.1 CEUs)

IS-284.a: Using the Substantial Damage Estimator 3.0 Tool

This course will enable learners to successfully use the Substantial Damage Estimator 3.0 tool. Successful use is defined as accurately populating the electronic forms within the tool; saving individual-structure and community-wide data; running all reports available in the tool; and importing and exporting data to other formats, such as Excel. Learners must download, install and use the SDE 3.0 Software to complete the course. (0.3 CEUs)

IS-285: Substantial Damage Estimation for Floodplain Administrators

This training is designed to help assist tribal, local, and State officials in making substantial damage determinations in accordance with the NFIP using the FEMA Substantial Damage Estimator (SDE) software. (0.8 CEUs)

IS-288.a: The Role of Voluntary Agencies in Emergency Management

This course provides a basic understanding of the history, roles, and services of disaster relief volunteer agencies in providing disaster assistance. It is appropriate for both the general public and those involved in emergency management operations. (0.1 CEUs)

IS-289: Voluntary Agency Liaison (VAL) Overview

This course will familiarize participants with the role of the VAL and provide a basic understanding of the VAL responsibilities and their importance in coordinating with partners across the disaster spectrum in support of survivor needs. The course will also help cadres within FEMA, State, Local, Tribal and Territorial partners, non-profit organizations, and the private sector understand how to work with the VAL. (0.3 CEUs)

IS-293: Mission Assignment Overview

This course is intended to provide an overview of the basics of the mission assignment (MA) process starting with the request for federal assistance through MA closeout. The primary audience for this course includes all those who have a role in the mission assignment process including local/state and tribal government, other federal agency and FEMA staff. (0.3 CEUs)

IS-302: Modular Emergency Radiological Response Transportation Training

This module can serve as a refresher training course for those students already proficient in radiological response. This course includes the following topics: radiological basics, biological effects, hazard recognition (markings, labels, and placards), initial response actions, radioactive material shipping packages, on-scene patient handling, radiological terminology and units, assessing package integrity, radiation detection instrumentation, and radiological decontamination. (1.0 CEUs)

IS-315.a: CERT and the Incident Command System (ICS)

The Incident Command System (ICS) is a proven management system used by emergency managers. Applying ICS during a Community Emergency Response Team (CERT) activation will help maintain the safety of disaster workers, provide clear leadership and organizational structure, and improve the effectiveness of rescue efforts. This course will cover the principles of ICS and help learners understand how to effectively apply the principles through interactive real-life scenarios. (0.2 CEUs)

IS-317.a: Introduction to Community Emergency Response Team (CERTs)

This course is an Independent Study course that serves as an introduction to CERT for those interested in completing the basic CERT training or as a refresher for current team members. The course includes six modules: CERT Basics, Fire Safety, Hazardous Material and Terrorist Incidents, Disaster Medical Operations, and Search and Rescue, and Course Summary. While the course is useful as a primer or refresher for CERT training, it is not equivalent to, and cannot be used in place of, the classroom delivery of the CERT Basic Training. To become a CERT volunteer, one must complete the classroom training offered by a local government agency such as the emergency management agency, fire or police department. Contact your local emergency manager to learn about the local education and training opportunities available to you. Let this person know about your interest in taking CERT training. (0.2 CEUs)

IS-318: Mitigation Planning for Local and Tribal Communities

The goal of this course is to: Assist participants in undertaking the hazard mitigation plan development process. This plan will meet the needs of your community and fulfill the requirements for local plans, as described in 44 Code of Federal Regulations (CFR) §201.6, or for Tribal plans, as described in 44 CFR §201.7.; and to help federal and state plan reviewers interpret the regulations to inform the review of local or Tribal hazard mitigation plans. (1.2 CEUs)

IS-319.a: Tornado Mitigation Basics for Mitigation Staff

The goal of this course is to train Hazard Mitigation Specialists to explain both the tornado and high-wind hazards and how to mitigate future damages effectively, to people affected by these hazard events. (0.1 CEUs)

IS-320: Wildfire Mitigation Basics for Mitigation Staff

The goal of this course is to help members of FEMA's Hazard Mitigation disaster workforce successfully communicate to the public the risks associated with wildfires, and the mitigation measures available to improve personal safety and reduce damages to structures and personal property. This module is one in a series of Independent Study modules for the Hazard Mitigation disaster workforce, which addresses appropriate basic mitigation information for public consumption regarding earthquakes, floods, hurricanes, tornados, and wildfires. (0.1 CEUs)

IS-321: Hurricane Mitigation Basics for Mitigation Staff

The goal of this course is to help members of FEMA's Hazard Mitigation disaster workforce successfully communicate to the public the risks associated with hurricanes, and the mitigation measures available to improve personal safety and reduce damages to structures and personal property. This module is one in a series of Independent Study modules for the Hazard Mitigation disaster workforce, which addresses appropriate basic mitigation information for public consumption regarding earthquakes, floods, hurricanes, tornados, and wildfires. (0.2 CEUs)

IS-322: Flood Mitigation Basics for Mitigation Staff

The goal of this course is to help members of FEMA's Hazard Mitigation disaster workforce successfully communicate to the public the risks associated with floods, and the mitigation measures available to improve personal safety and reduce damages to structures and personal property. This module is one in a series of Independent Study modules for the Hazard Mitigation disaster workforce, which addresses appropriate basic mitigation information for public consumption regarding earthquakes, floods, hurricanes, tornados, and wildfires. (0.1 CEUs)

IS-323: Earthquake Mitigation Basics for Mitigation Staff

The goal of this course is to help members of FEMA's Hazard Mitigation disaster workforce successfully communicate to the public the risks associated with earthquakes, and the mitigation measures available to improve personal safety and reduce damages to structures and personal property. This module is one in a series of Independent Study modules for the Hazard Mitigation disaster workforce, which addresses appropriate basic mitigation information for public consumption regarding earthquakes, floods, hurricanes, tornados, and wildfires. (0.1 CEUs)

IS-324.a: Community Hurricane Preparedness

This course provides people involved in the decision making process for hurricane preparedness with basic information about: How hurricanes form; The hazards they pose; How the National Weather Service (NWS) forecasts future hurricane behavior; and, what tools and guiding principles can help emergency managers prepare their communities. (1.0 CEUs)

IS-325: Earthquake Basics: Science, Risk and Mitigation

This course presents basic information on earthquake science, risk, and mitigation. It also discusses techniques for structural and non-structural earthquake mitigation. Earthquake Basics is targeted to a wide range of audiences, including homeowners, business owners, the private sector, federal, state, tribal and local government workforce at all levels, first responders, non-profit organizations, volunteers, and community-based organizations. (0.1 CEUs)

IS-326: Community Tsunami Preparedness

This course is designed to help emergency managers prepare their communities for tsunamis. Lessons include basic tsunami science, hazards produced by tsunamis, regional U.S. tsunami risks, the tsunami warning system, the importance of public education activities, and how to craft good emergency messages and develop tsunami response plans. (0.6 CEUs)

IS-328: Plan Review for Local Mitigation Plans

This course provides State and FEMA staff that review Local Mitigation Plans with the information and training they will need to determine if a plan meets federal mitigation planning requirements. (0.3 CEUs)

IS-329: Mitigation Planning for States

This course is designed to provide state staff responsible for hazard mitigation planning with an overview of the mitigation planning requirements established in 44 Code of Federal Regulations (CFR) §§201.3(c), 201.4, and 201.5. (0.4 CEUs)

IS-337: Posting Integrated Financial Management Information System Transaction

This course trains participants to post financial transactions to the Integrated Financial Management Information System (IFMIS). Participants learn about transactions for the following: commitments, obligations, invoices, expenditures, reports, and more. Participants will view transaction demonstrations and be guided through questions to ensure their understanding of each transaction. Successful completion of the course is required before access to the system will be granted. (0.5 CEUs)

IS-350: Mitigation Planning for Tribal Communities

The goal of this course is to provide tribal officials, planners, emergency managers, and other partners with the information necessary to prepare and implement a Tribal hazard mitigation plan. The emphasis is on getting the right people to the table and working through the full planning process. (0.6 CEUs)

IS-360: Preparing for Mass Casualty Incidents: A Guide for Schools, Higher Education, and Houses of Worship

This course provides leading practices and resources to assist elementary and secondary schools, institutions of higher education, and houses of worship in developing emergency plans for preparing for, responding to, and recovering from mass casualty incidents. (0.3 CEUs)

IS-362.a: Multi-hazard Emergency Planning for Schools

This course covers basic information about developing, implementing, and maintaining a school emergency operations plan (EOP). The goal of this course is to provide students with an understanding of the importance of schools having an EOP and basic information on how an EOP is developed, exercised, and maintained. This course is designed for teachers, substitute teachers, counselors, parent volunteers, coaches, bus drivers, and students; however, anyone with a personal/professional interest in school preparedness is welcome to participate. (0.3 CEUs)

IS-363: Introduction to Emergency Management for Higher Education

The goal of this course is to provide Institutions of Higher Education (IHEs) with knowledge and planning strategies to protect lives, property, and the environment by supporting operations more effectively within the context of comprehensive emergency management. (0.3 CEUs)

IS-366.a: Planning for the Needs of Children in Disasters

Provides guidance for Emergency Managers and implementers of children's programs about meeting the unique needs that arise among children as a result of a disaster or emergency. (0.6 CEU's)

IS-368: Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations

The purpose of this course is to increase awareness and understanding of the need for full inclusion of disaster survivors and FEMA staff who are people with disabilities and people with access and functional needs. The course provides an overview of disabilities and access and functional needs and explains how disaster staff can apply inclusive practices in their disaster assignments. (0.2 CEUs)

IS-393.b: Introduction to Hazard Mitigation

Mitigation means taking action to reduce or eliminate long-term risk from hazards and their effects. FEMA has produced a series of courses intended to train those who have responsibility for, or simply interest in, reducing hazard risks in their States, communities, or Tribes. This course provides an introduction for those who are new to emergency management and/or hazard mitigation. (0.2 CEUs)

IS-395: FEMA Risk Assessment Database

This course is designed to train the FEMA 452 Risk Assessment and FEMA 455 Rapid Visual Screening for Buildings components of the Building Design for Homeland Security course. Students will learn how to prepare risk assessments using the database, including how to download and install the database, conduct FEMA 452 based assessments, conduct FEMA 455 based Rapid Visual Screening (RVS), and perform assessment program management and system administrative functions. The primary audience for this course is building sciences and design professionals community (architects, engineers, security personnel and facility planners) working for private institutions. (0.2 CEUs)

IS-403: Introduction to Individual Assistance (IA)

This course provides a basic introduction to IA, the Individual Assistance program. This information should assist FEMA personnel with basic knowledge to provide applicants with accurate information. (0.1 CEUs)

IS-405: Mass Care/Emergency Assistance Overview

This course provides an introduction to Mass Care and Emergency Assistance (MC/EA) support, with a focus on Whole Community, by outlining the importance of collaboration and coordination between government, non-profit, public, and private sectors. (0.1 CEUs)

IS-406: Operating a Shelter

This 5-hour independent study course will support state, local, tribal, and territorial (SLTT) governments, as well as community and faith-based, non-profit, and private sector partners to increase readiness for shelter site management and congregate shelter operations and to provide best practices and common methodology. (0.5 CEUs)

IS-453: Introduction to Homeland Security Planning

This course serves as an introduction to, and overview of, homeland security planning. This course is meant to act as an awareness tool for employees who may or may not have a direct homeland security planning job function. For those who do have job functions that require additional training in planning, this course is meant to be a “gateway” to the three-day Introduction to Homeland Security/Homeland Defense course or the five-day National Planner’s course. The primary goal of this course is to familiarize DHS employees with basic planning knowledge, as well as to encourage them to learn more about the planning process and to build basic analytical and planning skills. (0.2 CEUs)

IS-505: Religious and Cultural Literacy and Competency in Disaster

Religious and cultural communities are key partners in building a culture of preparedness. Faith-based and community organizations also offer a wide variety of human and material resources that can prove invaluable during and after an incident. Collaborating with these vital community members will allow emergency managers to access a multitude of local resources and ensure members of the whole community can contribute to disaster resilience efforts. (0.4 CEUs)

IS-520: Introduction to Continuity of Operations Planning for Pandemic Influenzas

This course introduces students to the characteristics of a pandemic influenza, the effects that a pandemic can have on every facet of our society, and the steps their organizations can take to minimize the effects of a pandemic. The primary audiences for this course are personnel at any level of government, representatives from non-governmental organizations (NGOs), or representatives from private industry who may have a need for a basic understanding of pandemic influenza and the impacts that they can expect should a widespread pandemic occur in the United States. (0.1 CEUs)

IS-545: Reconstitution Planning Course

This course is based on the guidance to the Federal Executive Branch departments and agencies for developing Continuity of Operations (COOP) Plans and Programs. The purpose of the Reconstitution Planning Workshop is to assist Federal Department and Agency, State, local, tribal, and territorial jurisdictions with the importance of developing effective and comprehensive reconstitution planning. (0.5 CEUs)

IS-551: Devolution Planning

This course is designed to provide you with the tools and practical knowledge necessary to develop your organization's devolution plans and procedures. (0.2 CEUs)

IS-552: The Public Works Role in Emergency Management

This course provides an introduction to the role of Public Works departments in community emergency management. The training is intended to help communities improve their emergency management efforts regarding the functions of public works agencies prior to, during, and after disasters. (0.2 CEUs)

IS-553.a: Coordination between Water Utilities and Emergency Management Agencies

This course seeks to enhance the knowledge and skills of emergency management agencies (EMAs) and drinking water and wastewater utilities (water sector) to enable more effective cross-sector relationships. (0.1 CEUs)

IS-554: Emergency Planning for Public Works

This course explains how public works prepares and plans for emergencies. The primary audience for this course is public works professionals, urban planners, local government officials, elected officials. (0.3 CEUs)

IS-556: Damage Assessment for Public Works

The purpose of this course is to build local capacity for damage assessment by enabling the development or refinement of a damage assessment program for the public works agency. The primary audience for this course is public works professionals, urban planners, local government officials, elected officials. (0.3 CEUs)

IS-558: Public Works and Disaster Recovery

This course will explain how public works is involved in disaster recovery. The primary audience for this course is public works professionals, urban planners, local government officials, elected officials. (0.3 CEUs)

IS-559: Local Damage Assessment

This course provides information and resources that will enable participants to plan an effective damage assessment program and conduct rapid and effective damage assessments in order to save lives, protect property and the environment, and begin the process of recovery and mitigation. (0.2 CEUs)

IS-632.a: Introduction to Debris Operations in FEMA's Public Assistance Program

This course covers basic information about debris operations under FEMA's Public Assistance Program. The goal for this course is to familiarize the student with general debris removal operations and identify critical debris operations issues. (0.2 CEUs)

IS-633: Debris Management Plan Development

This course familiarizes students with the concepts of a debris management plan and the process and components involved in developing a comprehensive debris management plan. (0.6 CEUs)

IS-650.b: Building Partnerships with Tribal Governments

Building Partnerships with Tribal Governments, provides a basic understanding of tribal governments in the United States, the history of the relationship between the Federal Government and tribes, and general information about tribal governance and cultures that will influence emergency management practices so that effective working relationships can be formed and evolve. (0.2 CEUs)

IS-660: Introduction to Public-Private Partnerships

This course provides an introduction to the role of public-private partnerships in emergency preparedness and planning. The goal of this training is to establish a common vocabulary for public sector agencies and private sector organizations interested in utilizing partnerships to improve response, recovery, and resilience. (0.2 CEUs)

IS-662: Improving Preparedness and Resilience through Public-Private Partnerships

This course describes how to establish and sustain public-private partnerships, as well as how to communicate and share resources in a partnership. (0.2 CEUs)

IS-700.b: National Incident Management System (NIMS), and Introduction

This course provides an overview of the National Incident Management System (NIMS). The National Incident Management System defines the comprehensive approach guiding the whole community - all levels of government, nongovernmental organizations (NGO), and the private sector - to work together seamlessly to prevent, protect against, mitigate, respond to, and recover from the effects of incidents. The course provides learners with a basic understanding of NIMS concepts, principles, and components. (0.4 CEUs)

IS-703.b: National Incident Management System Resource Management

The goal of the National Incident Management System Resource Management course is to introduce federal, state, local, tribal, and territorial emergency managers, first responders, and incident commanders from all emergency management disciplines to NIMS Resource Management. This includes private industry and volunteer agency personnel responsible for coordination activities during a disaster. (0.4 CEUs)

IS-706: NIMS Intrastate Mutual Aid, an Introduction

This course is an introduction to NIMS intrastate mutual aid and assistance. You will learn about the purpose and benefits of mutual aid and assistance and emphasis that NIMS places on mutual aid and assistance. The course explains how to develop mutual aid and assistance agreements and mutual aid operational plans. (0.2 CEUs)

IS-727: Floodplain Management and Protection of Wetlands

Executive Orders (EOs) 11988 and 11990 on Floodplain Management and Wetlands Protection require Federal agencies to avoid actions in or adversely affecting floodplains and wetlands unless there is no practicable alternative. EO 11988 establishes an eight-step process that agencies should carry out as part of their decision-making on projects that have the potential to impact floodplains. (0.4 CEUs)

IS-772.a: Individual Assistance Preliminary Damage Assessment Orientation

This course provides an overview of the process for completing an Individual Assistance (IA) Preliminary Damage Assessment (PDA) and better prepares students if called upon to participate in a joint IA PDA. (0.1 CEUs)

IS-800.d: National Response Framework, an Introduction

The goal of the IS-0800.d, National Response Framework, An Introduction, is to provide guidance for the whole community. Within this broad audience, the National Response Framework focuses especially on those who are involved in delivering and applying the response core capabilities. (0.3 CEUs)

IS-815: A-B-C's of Temporary Emergency Power

The goal of this course is to acquaint members of various communities of practice (emergency management, public works, water/wastewater, healthcare, etc.) with requirements related to provision of temporary emergency power to their facilities following disruption of the commercial power grid. (0.2 CEUs)

IS-822: Fundamentals of Management and Support Coordination of Federal Disaster Operations

This course is designed to provide the fundamental knowledge for Federal Emergency Management Agency (FEMA) and other Federal emergency management personnel to assist with disaster operations with incident management or support roles. The course content is based upon FEMA's authorities and doctrine. This awareness level course provides the learner a good starting point to further training in his/her specific FQS position. (0.4 CEUs)

IS-841.a: NEMIS HMGP System: Overview and Startup

This course is part of the comprehensive training program for the FEMA eGrants system. This course is the second in the series of Independent Study (IS) courses for eGrants and will address the functions in the eGrants External System used by Applicants. (0.1 CEUs)

IS-842.b: NEMIS HMGP System: Enter the HMGP Application

The NEIMS HMGP System: Enter the HMGP Application course provides NEMIS HMGP users with the basic information they need to enter HMGP applications in the system, review application information, and verify and submit HMGP applications to FEMA. (0.2 CEUs)

IS-843.a: NEMIS HMGP System: Project Eligibility Determination

The NEIMS HMGP System: Project Eligibility Determination course provides NEMIS HMGP users with the basic information about the HMGP applications process. (0.1 CEUs)

IS-844.a: NEMIS HMGP System: Managing Project Tasks

The NEIMS HMGP System: Managing Projects course provides a way to administer Hazard Mitigation Grant Program (HMGP) information and grant applications. (0.1 CEUs)

IS-845.a: NEMIS HMGP System: Oversight and Closeout

The NEIMS HMGP System: Oversight and Closeout course provides a way to administer Hazard Mitigation Grant Program (HMGP) information and grant applications. (0.1 CEUs)

IS-860.c: The National Infrastructure Protection Plan, An Introduction

The purpose of this course is to present an overview of the National Infrastructure Protection Plan (NIPP). The NIPP provides the unifying structure for the integration of existing and future critical infrastructure security and resilience efforts into a single national program. (0.2 CEUs)

IS-870.a: Dams Sector-Crisis Management

This course is the first course in the Dams Sector Web-based training series. The purpose of this series of courses is to provide owners and operations with information pertaining to security to security awareness, protective measures, and crisis management. This course explains how crisis management is an important component of an overall risk management program and provides guidelines to assist owners and operations in developing Emergency Action, Continuity of Operations, Pandemic Preparedness, and Exercise plans. (0.2 CEUs)

IS-871.a: Dams Sector-Security Awareness

This course is the second course in the Dams Sector Web-based training series. The purpose of this series of courses is to provide owners and operators with information pertaining to security awareness, protective measures, and crisis management. This course explains how security awareness is an important component of an overall risk management program. In addition, it provides owners and operators with information that assists in identifying security concerns, coordinating proper response, and establishing effective partnerships with local law enforcement and first responders. (0.2 CEUs)

IS-872.a: Dams Sector- Protective Measures

This course is the third course in the Dams Sector Web-based training series. The purpose of this series of courses is to provide owners and operators as well as other dam and levee stakeholders with information pertaining to security awareness, protective measures, and crisis management. This course provides owners and operators with information regarding protective programs used to reduce and manage risk within the Dams Sector. (0.2 CEUs)

IS-874: Introduction to Seepage and Internal Erosion and the Emergency Response to Seepage Related Dam Risks

This course will introduce the concepts of identifying, monitoring, and addressing Seepage and Internal Erosion at dams. This course is also designed to build a foundation for emergency response personnel to seepage-related dam risks. (0.5 CEUs)

IS-875: Identifying, Monitoring and Addressing Seepage and Internal Erosion at dams

This course will introduce the concepts of identifying, monitoring, and addressing Seepage and Internal Erosion at dams. This course is also designed to build a foundation for personnel with a role and responsibility in dam risk management in the fundamentals of investigating seepage-related dam risks. (0.5 CEUs)

IS-876: Evaluation and Analysis of Internal Erosion and Seepage Conditions at dams

This course will help participants build competency in the investigation and analysis of seepage and internal erosion at dams. This course is also designed to build a foundation for emergency response personnel and engineers to seepage conditions as they pertain to risk-based systems. (0.5 CEUs)

IS-904: Active Shooter Prevention: You Can Make a Difference

We all play a critical role and the choices you make will have lasting ramifications on you and those around you. This course focuses on the actions you can take to help reduce the likelihood of an active shooter incident in your workplace. While we can't prevent these incidents 100% of the time, we can reduce the likelihood of an incident and prevent some incidents from occurring, thereby saving lives. During this course, we will share tools and perspectives you may use to reduce the likelihood of an active shooter incident. (0.1 CEUs)

IS-905: Responding to an Active Shooter: You Can Make a Difference

Active shooter and targeted violence incidents are rare. However, they are highly impactful. Being prepared to act can make all the difference. For this reason, many organizations are taking actions to prepare their employees and staff to effectively respond, should an attack occur. We all play a critical role, and the choices you make will have lasting ramifications on you and those around you. While the probability of being involved in an active shooter situation is low, these incidents can significantly impact individuals physically and psychologically. Being prepared will give you and those around you the best chance of survival. During this course, we will discuss how you can prepare yourself to effectively respond if you are ever faced with an active shooter incident. (0.1 CEUs)

IS-906: Basic Workplace Security Awareness

This course provides guidance to individuals and organizations on how to improve the security in your workplace and presents information on how employees can contribute to their organization's security. (0.1 CEUs)

IS-907: Active Shooter: What You Can Do

This course provides guidance to individuals, including managers and employees, so that they can prepare to respond to an active shooter situation. (0.1 CEUs)

IS-908: Emergency Management for Senior Officials

The purpose of this course is to introduce senior officials to the important role they play in emergency management. This course presents simple steps an official can take to become acquainted with their emergency management role, authorities, and team members. (0.1 CEUs)

IS-909: Community Preparedness: Implementing Simple Activities for Everyone

The purpose of this course is to present a model program for community preparedness. In addition, resources are available to help organizations conduct simple preparedness activities for everyone. (0.1 CEUs)

IS-912: Retail Security Awareness: Understanding the Hidden Hazards

The purpose of this course is to make persons involved in commercial retail operations aware of the actions they can take to identify and report suspicious purchases or thefts of products that actors could use in terrorist or other criminal activities. This course provides an overview of prevention steps aimed at identifying and monitoring high-risk inventory products and reporting suspicious activities to law enforcement agencies. (0.1 CEUs)

IS-913.a: Critical Infrastructure Protection: Achieving Results through Partnership and Collaboration

The purpose of this course is to introduce the skills and tools to effectively achieve results for critical infrastructure security and resilience through partnership and collaboration. The course provides an overview of the elements of and processes to develop and sustain successful critical infrastructure partnerships. (0.2 CEUs)

IS-914: Surveillance Awareness: What You Can Do

The purpose of this course is to make critical infrastructure employees and service providers aware of actions they can take to detect and report suspicious activities associated with adversarial surveillance. To achieve this goal, the course provides an overview of surveillance activities and the indicators associated with them, as well as the actions that employees and service providers can take to report potential surveillance incidents. (0.1 CEUs)

IS-915: Protecting Critical Infrastructure Against Insider Threats

This course provides guidance to critical infrastructure employees and service providers on how to identify and take action against insider threats to critical infrastructure. (0.1 CEUs)

IS-916: Critical Infrastructure Security: Theft and Diversion- What You Can Do

This course introduces critical infrastructure personnel to the information they need and the resources available to them to identify threats and vulnerabilities to critical infrastructure from the theft and diversion of critical resources, raw materials, and product that can be used for criminal or terrorist activities. The course also identifies actions that participants can take to reduce or prevent theft and diversion. (0.1 CEUs)

IS-922.a: Applications of GIS for Emergency Management

The goal of this course is to explore how GIS technology can support the emergency management community. Topics addressed in this course include: GIS fundamentals and history; how GIS is used in emergency management and tools available to enhance GIS usefulness. (0.3 CEUs)

IS-951: DHS Radio Interoperability

The intent of the DHS Radio Interoperability Course is to provide a mechanism for DHS employees in all related disciplines who utilize radio communications systems to understand the operation of portable/mobile radios, the basics of how radio systems work, and the principles and concepts of interoperable communications (especially within the National Incident Management System). Additionally, this training will provide instruction on how to locate and properly use the DHS Common Interoperability Channels. (0.2 CEUs)

IS-1000: Public Assistance Program and Eligibility

The course provides an overview of Public Assistance project eligibility. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to understand all aspects of Public Assistance Program and project eligibility. (0.8 CEUs)

IS-1001: The Public Assistance Delivery Model Orientation

This course provides an orientation to the changes and improvements of the “new” Public Assistance Delivery Model to more effectively deliver Public Assistance funding to impacted communities. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to describe the foundations and organizational structure for delivery of the Public Assistance Program. (0.4 CEUs)

IS-1002: FEMA Grants Portal-Transparency at Every Step

This course provides an in-depth look into the Grants Portal. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to discuss and use the Grants Portal software as it pertains to the Public Assistance program. (0.7 CEUs)

IS-1004: The FEMA Site Inspection Process

This course provides an in-depth look into the site inspection process. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to accurately prepare for and participate in a site inspection. They will know what to expect from FEMA in addition to their own responsibilities regarding Site Inspection. Additionally, Applicants and Recipients will be prepared for their role post-site inspection. (0.4 CEUs)

IS-1006: Documenting Disaster Damage and Developing Project Files

This course provides an overview of disaster-related damage documentation and project file development for the Public Assistance Program. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to document disaster-related damage, SOW, and costs, collect appropriate documentation, identify best practices for project file organization, and upload documentation into Grants Portal. (0.8 CEUs)

IS-1007: Detailed Damage Description and Dimensions

This course provides an overview of the Public Assistance Program detailed Damage Description and Dimensions for grant development and review for approval in Grants Portal. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to understand all required components of the Damage Description and Dimensions. (0.5 CEUs)

IS-1008: Scope of Work Development (Scoping and Costing)

This course provides an overview of the Public Assistance Program scoping and costing processes. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to develop and review a Scope of Work and accurate cost estimate. (0.5 CEUs)

IS-1009: Conditions of the Public Assistance Grant

The course provides an overview of Public Assistance Program compliance. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to understand conditions of Public Assistance Program grant. (0.7 CEUs)

IS-1010: Emergency Protective Measures

This course provides an overview of Emergency Protective Measures. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to accurately capture emergency protective measures activities and document costs concerning actual overtime based on payroll policies, equipment usage, and reasonable materials purchases. (0.3 CEUs)

IS-1011: Roads and Culverts

This course provides an overview of Road and Culverts. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to differentiate maintenance work from disaster-related damages, describe the eligibility requirements for Public Assistance grants for roads and culverts, and identify tools for disaster-related damage documentation. (0.4 CEUs)

IS-1012: Direct Administrative Costs

This course provides an overview of Direct Administrative Costs reimbursement by the Public Assistance Program. By the end of the course, Recipients and Sub-recipients will understand regulatory guidance and policy concerning Direct Administrative Costs as well as considerations for tracking, reporting, and claiming Direct Administrative Costs directly tied to Public Assistance Grants. (0.2 CEUs)

IS-1013: Costing- Estimates and the Cost Estimating Format

The course provides an overview of costing and the Cost Estimating Format. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to understand all aspects of costing and the Cost Estimating Format. (0.6 CEUs)

IS-1014: Integrating 406 Mitigation Considerations into Your Public Assistance Grant

The course provides an overview of how to integrate Section 406 Hazard Mitigation into the Public Assistance grant application. By the end of this course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to understand all aspects of Section 406 Hazard Mitigation of the Robert T. Stafford Act. (0.3 CEUs)

IS-1015: Insurance Considerations, Compliance, and Requirements

The course provides an overview of the role of insurance in the Public Assistance process. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to understand most common insurance considerations, compliance, and requirements as it relates to the potential impacts of Public Assistance grant funding. (0.3 CEUs)

IS-1016: Environmental and Historic Preservation (EHP) Considerations/Compliance for Public Assistance Grants

This course provides an overview of environmental and historic preservation considerations that may affect Public Assistance projects. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will have a general understanding of environmental and historic preservation compliance. (0.4 CEUs)

IS-1017: Scope Change Requests, Time Extensions, Improved/Alternate Project Requests

The course provides an overview of Public Assistance project eligibility. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to describe all aspects of scope change requests, time extensions, and Improved and Alternate Project requests. (0.3 CEUs)

IS-1018: Determination Memorandums and Appeals

The course provides an overview of Public Assistance Determination Memorandums and the appeals process. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to understand all aspects of Public Assistance Determination Memorandums and the appeals process. (0.2 CEUs)

IS-1019: Codes and Standards

The course provides an overview regarding the application of Applicant-adopted and uniformly practiced codes and standards and how they are considered through Public Assistance Program grants. Americans with Disabilities Act considerations in disaster recovery is also addressed. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to understand how codes and standards and the Americans with Disabilities Act apply to disaster recovery within the Public Assistance Grant Program. This includes what documentation Applicants will need to show in supporting a codes and standards and/or American Disabilities Act repair claim for damaged elements. (0.4 CEUs)

IS-1020: Public Assistance Donated Resources

This course provides an overview of processes using donated resources for disaster-related response activities to the Public Assistance Program. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to accurately document and effectively manage and coordinate donated resources. (0.3 CEUs)

IS-1021: Bridge Damage Considerations

The course provides an overview of bridge considerations regarding project eligibility. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to describe all bridge considerations for the Public Assistance Program and project eligibility. (0.3 CEUs)

IS-1022: Substantiating Disaster-Related Damages to Buildings, Contents, Vehicles, and Equipment

The course provides an overview of Public Assistance project eligibility of Category E. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to explain eligibility requirement regarding buildings, contents, vehicles, and equipment. (0.2 CEUs)

IS-1023: Electrical Systems Considerations

The course provides an overview of electrical systems in the context of Public Assistance grant funded projects. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to understand all aspects of electrical systems considerations and project eligibility. (0.3 CEUs)

IS-1024: Water and Wastewater Treatment System Considerations

The course provides an overview of water and wastewater treatment systems considerations. By the end of the course, State, Local, Tribal, and Territorial Applicants and Recipients will be able to understand all aspects of water and wastewater treatment system considerations. (0.3 CEUs)

IS-1025: Grant Administration Decisions for Tribal Governments

This course provides an overview of Public Assistance as it relates to federally recognized Tribal governments when deciding to act as a Recipient. By the end of the course, participants will be able to explain the different processes and key administrative requirements a Tribe must undertake in its decision to apply for Public Assistance as a Recipient who manages (and may also apply as a Sub-recipient), or as a Sub-recipient who reports to a Recipient (State or Territorial government entity). (0.6 CEUs)

IS-1026: Eligibility of Private Nonprofit Organizations

This course provides an overview of FEMA's delivery of Public Assistance grant funding to private nonprofit organizations. By the end of the course, State, Local, Indian Tribal, and Territorial Applicants and Recipients will be able to understand eligibility requirements, process and documentation requirements, and special considerations for securing Public Assistance grant funding for private nonprofit organizations. (0.5 CEUs)

IS-1027: Fire Management Assistance Grants (FMAG)

This course provides an overview of Fire Management Assistance Grant eligibility. By the end of the course, State, Local, Tribal, and Territorial prospective Applicants and Recipients will be able to understand all aspects of the Fire Management Assistance Grant Program. (0.3 CEUs)

IS-1100.a: Increased Cost of Compliance

This course provides the claims adjuster and insurance agent with the ICC information to assist and guide the policyholder through the mitigation claims process after a flood loss, while collaborating with the local community. Increased Cost of Compliance course provides an overview of ICC coverage and eligibility and takes the learner through the claims process to gain a better understanding of this important coverage benefit. (0.1 CEUs)

IS-1101.b: Basic Agent Tutorial

This course is intended to provide insurance agents an introduction to the National Flood Insurance Program (NFIP) and help them to gain an understanding of fundamental aspects of the program including general policy rules, regulations, flood map usage, proper rating methods and claims handling processes. (0.3 CEUs)

IS-1102: Theory of Elevation Rating

This course is to guide insurance professionals, particularly agents, through the steps to properly determine the Lowest Floor Elevation for Post-FIRM Buildings in A or V zones as shown on the FEMA Elevation Certificate. Due to BW-12 legislation and HFIAA-14, elevation certificates play a more crucial role in determining a policyholder's premium rate. (0.3 CEUs)

IS-1103.a: Elevation Certificate for Surveyors

This course provides an in-depth look at the Elevation Certificate (EC) along with relevant resources to answer your questions. This is a four-lesson series for surveyors on how to accurately and thoroughly complete the EC, which helps agents determine the proper flood insurance premium rate. Properly completed ECs also aid local floodplain administrators in determining how high to elevate buildings located in the Special Flood Hazard Area to reduce flood risk. (0.2 CEUs)

IS-1104: NFIP Claims Review for Adjusters

This course is designed to introduce adjusters to the National Flood Insurance Program (NFIP). The first lesson reviews the necessary qualifications and process to become a flood adjuster and the resources available to help adjusters learn what they need to know to become flood certified. (0.5 CEUs)

IS-1105.a: EC Made Easy: Elevation Certificate Overview

This course provides a basic overview of the FEMA Elevation Certificate. (0.2 CEUs)

IS-1106.a: FEMA Mapping Changes

This interactive course provides a practical look at how changes to FEMA flood maps affect property owners, insurance agents, lending institutions and others. FEMA Mapping Changes explores the impact of map changes through a series of self-guided interactive exercises designed to assist learners with how to navigate through mapping changes as they occur. (0.1 CEUs)

IS-1107: Adjuster Customer Service

A flood might be one of the most traumatic events a person can experience. As one of the first people to interact with the policyholder after a flood you, the adjuster, play a critical role in representing the National Flood Insurance Program. A customer-centric focus can result in claims being closed faster, with fewer appeals, and happier policyholders. (0.3 CEUs)

IS-1108: Insuring Condominiums

This course reviews the different ways that condominiums can be written in the NFIP and what makes condominiums unique—in other words, what sets them apart from other building types that are written in the National Flood Insurance Program. Rich Slevin of NFIP Training will lead you through a series of video segments covering topics relevant to condominiums in the NFIP. (0.1 CEUs)

IS-1109.a: Understanding Basement Coverage

Understanding Basement Coverage reviews key characteristics of basement buildings and discusses covered and non-covered building and personal property items located in basement buildings. The final section concludes with Special Adjustment Issues. (0.1 CEUs)

IS-1110.a: Writing Commercial Exposures

This course provides an introduction to commercial exposures and how they are insured within the National Flood Insurance Program (NFIP). (0.2 CEUs)

IS-1111: Introduction to Commercial Claims

An introduction to Commercial Claims. It covers small and large commercial claims, certification requirements and adjuster authority, the General Property Form, NFIP documentation requirements, and adjustment standards and requirements. (0.1 CEU's)

IS-1112: Introduction to Flood Claims

During an active storm season, NFIP flood-certified adjusters can be in high demand to assist property owners with claims that meet the general condition of flood. This course is designed to introduce adjusters to the National Flood Insurance Program (NFIP). The first lesson reviews the necessary qualifications and process to become a flood adjuster and the resources available to help adjusters learn what they need to know to become flood certified. The second lesson discusses the history and organization of the NFIP, provides an overview of the Standard Flood Insurance Policy (SFIP) and use of its three forms, and defines key terms and concepts that flood claims adjusters must know in order to accurately handle flood claims. (0.2 CEU's)

IS-1113: Coastal Barrier Resources Act

Designed to assist Insurance agents with their understanding of the Coastal Barrier Resources System (CBRS) and Otherwise Protected Areas (OPAs). Agents must correctly identify buildings located in or near these protected areas to determine eligibility for flood insurance. In this course, we will review flood zones affected by the Act, describe the designation process, and discuss building eligibility in these designated areas on the NFIP flood insurance rate map. (0.1 CEUs)

IS-1114: Adjusting RCBAP and Condo Unit Owner Claims

The Adjusting RCBAP and Condo Unit-Owner Claims course provides the Large Commercial and RCBAP authorized adjusters with the most challenging aspects of adjusting NFIP flood losses under the Residential Condominium Building Association Policy and the Dwelling Form, commonly referred to as the unit-owner policy. Flood losses to condominium buildings insured under the RCBAP and Dwelling Form are complex and must be thoroughly investigated to ensure proper claim handling. This course reviews specialized knowledge areas and adjustment concepts for consideration and use when adjusting these types of claims. (0.1 CEUs)

IS-1115: Claims Process for Agents

Geared towards insurance agents and their role in the flood insurance claims process. The course focuses on preparedness, customer service, and things to know before, during, and after a client experiences a flooding disaster. (0.2 CEUs)

IS-1116: Sales for Agents

This course for insurance agents provides information on marketing to increase flood insurance policy sales and highlights FEMA and National Flood Insurance Program (NFIP) marketing resources. The course also provides agents with talking points and tips for overcoming common objections and flood insurance myths. (0.2 CEUs)

IS-1117: Severe Repetitive Loss for Agents

Geared towards insurance agents and their ability to navigate the National Flood Insurance Program (NFIP) Severe Repetitive Loss (SRL) transfer process. The course includes an overview of the SRL program, rating ramifications, the appeals process, and a review of the agent's SRL Checklist. (0.1 CEUs)

IS-1119: Letters of Map Amendment (LOMAs) and Letters of Map Revision- Based on Fill (LOMR-Rs)

This course is designed to provide information to individuals interested in Letters of Map Change (LOMCs) with a focus on Conditional Letters of Map Amendment (CLOMAs); Letters of Map Amendment (LOMAs); Conditional Letters of Map Revision—Based on Fill (CLOMR-Fs); and Letters of Map Revision—Based on Fill (LOMR-Fs) on the applicant, community floodplain administrator, licensed professional, and FEMA levels. (0.3 CEUs)

IS-1120: Letters of Map Revision

This course is designed to provide information to individuals interested in Letters of Map Revisions (LOMRs) on the FEMA, state, and tribal or local community levels. (0.1 CEUs)

IS-1150: DHS Human Trafficking Awareness for FEMA Employees

Provides FEMA personnel with information explaining human trafficking and differentiating it from human smuggling. Then, through a series of interactive, real-life based scenarios, the viewer will see how FEMA employees might encounter victims of human trafficking and traffickers themselves. Finally, the viewer will be provided guidance and resources should the employee identify human trafficking both in one's professional capacity and private capacity. (0.05 CEUs)

IS-1151: Blue Campaign Disaster Responder Training

In this 6-minute video for disaster response personnel you will learn how to recognize, and report suspected human trafficking. As someone trained in disaster response, you are in a unique position to spot potential instances of human trafficking. Human traffickers have their guard down during these times and suspicious activity may become more apparent. (0.0 CEUs)

IS-1152: Blue Campaign First Responder Training

This training for first responder personnel includes three lessons and a Post-Questionnaire. The entire program should take 45 minutes to one hour to complete. The lessons will help you understand what human trafficking is, who can become a victim, and how you can play a role in identifying and responding to suspected victims. As a first responder, you are often first on the scene in an emergency. This gives you the unique opportunity to notice signs of human trafficking. (0.0 CEUs)

IS-1170: Introduction to the Interagency Security Committee (ISC)

This is the first course in the Interagency Security Committee (ISC) web-based training series. This course provides an overview of the history of the ISC, its mission and organization, and a basic outline of the ISC Risk Management Process (RMP). (0.05 CEUs)

IS-1171: Overview of Interagency Security Committee (ISC) Publications

This is the second course in the Interagency Security Committee (ISC) web-based training series. This course provides an overview of ISC facility security standards and policies and other documents that support the Risk Management Process (RMP). (0.05 CEUs)

IS-1172: Risk Management Process for Federal Facilities: Section 4 Federal Security Levels Determination

This is the third course in the Interagency Security Committee (ISC) web-based training series. The purpose of this course is to provide Federal personnel with responsibilities for security-related policies, programs, projects, and/or operations for their department or agency an overview of the process to determine the Facility Security Level (FSL) for a Federal facility. (0.1 CEUs)

IS-1173: Levels of Protection (LOP) and Application of the Design- Basis Threat (DBT) Report

Levels of Protection (LOP) and Application of The Design-Basis Threat (DBT) Report is the fourth course in the ISC Web-based training series. The purpose of the series is to provide Federal facility security professionals, engineers, building owners, construction contractors, architects, and the general public with basic information pertaining to the ISC and its facility security standards, processes, and practices. The purpose of this For Official Use Only course is to provide Federal personnel with responsibilities for security-related policies, programs, projects, and/or operations for their department or agency an overview of the process to determine the appropriate level of protection (LOP) for a Federal facility. (0.1 CEUs)

IS-1174: Facility Security Committees

The purpose of this course is to provide Federal personnel with an overview of Facility Security Committees (FSCs), including: their members, their roles and responsibilities, and policies and procedures for FSC operations and decision-making. (0.1 CEUs)

IS-1190: National Oil & Hazardous Substances Pollution Contingency Plan and the National Response System

The goal of this course is to educate stakeholders and a larger audience on planning for and responding to environmental incidents, and to highlight how the NCP/NRS and the NRF/Stafford Act align. (0.4 CEUs)

IS-1200: TERT Team Leader Course

This online course is intended to provide guidance to first line supervisors of 9-1-1 operators, call takers, and dispatchers on what to expect when being deployed to a disaster site. (0.4 CEUs)

IS-1300: Introduction to Continuity of Operations

This course is intended to lay the foundation of knowledge for students who wish to increase their understanding of continuity and building a comprehensive continuity program in their organization or jurisdiction. The learner must achieve a minimum passing score of 75% on final knowledge assessments or demonstrate mastery on performance assessments or research assignments to earn the IACET CEU. (0.1 CEUs)

IS-2000: National Preparedness Goal and System Overview

This course provides an overview of the National Preparedness Goal and the National Preparedness System. The foundation of this course is the National Preparedness Goal which identifies the Nation's core capabilities required for executing the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery. This course also focuses on the National Preparedness System that builds on current efforts, many of which are based on the Post-Katrina Emergency Management Reform Act and other statutes. Implementing the National Preparedness System allows our Nation to work together to prepare for and address any threat or hazard. The goal of this course is to familiarize participants with the National Preparedness Goal and the six main components of the National Preparedness System. (0.2 CEUs)

IS-2002: Introduction to FEMA Operational Planning

This course offers training in the fundamentals of how FEMA conducts operational planning activities. The goal of this training is to maximize planning interoperability within FEMA and the national and regional interagency and to ensure proper coordination with the state, local, and tribal planners. (0.4 CEUs)

IS-2101: Cooperating Technical Partners (CTP) 101 Beginner Training Course

This course provides a broad overview of the CTP Program, including mission, activities, funding processes, and available tools and resources. Students should gain an understanding of how the program operates and how they can be successful FEMA partners. (0.2 CEUs)

IS-2200: Basic Emergency Operations Center Functions

The Basic Emergency Operations Center Functions course is designed to introduce the role, design, and function of the Emergency Operations Center (EOC) and the supportive relationship as a NIMS Command and Coordination component of the Multiagency Coordination System. (0.4 CEUs)

IS-2500: National Prevention Framework, an Introduction

The course introduces participants to the concepts and principles of the National Prevention Framework. The goal of this course is to familiarize participants with the National Prevention Framework which provides guidance for all levels of government, private and nonprofit-sector partners, and individuals to prevent, avoid, or stop a threatened or actual act of terrorism. (0.2 CEUs)

IS-2600: National Protection Framework, An Introduction

This course introduces participants to the concepts and principles of the National Protection Framework. The goal of this course is to familiarize participants with the National Protection Framework, which describes the way that the whole community safeguards against acts of terrorism, natural disasters, and other threats or hazards. (0.3 CEUs)

IS-2700: National Mitigation Framework, An Introduction

This course introduces participants to the concepts and principles of the National Mitigation Framework. The goal of this course is to familiarize participants with the National Mitigation Framework, which outlines how the nation can expand its commitment to mitigation and strengthen resilience. (0.3 CEUs)

IS-2900.a: National Disaster Recovery Framework (NDRF) Overview

The National Disaster Recovery Framework (NDRF), developed in conformance with Presidential Policy Directive-8, outlines the basis for a national approach to disaster recovery. The NDRF defines how we will work together to best meet the needs of individuals, families, communities, and states in their ongoing efforts to prevent, protect, mitigate, respond to and recover from any disaster event. (0.3 CEUs)

IS-2901: Introduction to Community Lifelines

Introduction to Community Lifelines, introduces the Community Lifelines construct, an outcome-driven response structure used to achieve incident stabilization. This course provides an overview of the seven (7) Community Lifelines, including how they promote the importance of situational awareness, prioritization of response efforts, and decision-making processes during a disaster response to work toward incident stabilization. (0.1 CEUs)

IS-2905: Coordinating Health and Social Services Recovery

The purpose of this course is to provide an in-depth orientation to the Health and Social Services Recovery Support Function (HSS RSF) – one of the six recovery capabilities identified in the National Disaster Recovery Framework (NDRF). This course will describe the HSS RSF's mission and core activities; the federal role in HSS recovery operations; how local, state, tribal, territorial, and federal resources coordinate and collaborate during recovery efforts; and the process for executing a unified recovery effort. (0.3 CEUs)

WIDE AREA SEARCH

PER-213

DHS/FEMA-funded course



WIDE AREA SEARCH

PER-213

When disaster strikes it can be a challenge to effectively mobilize, organize, and deploy needed resources. The TEEX /NERRTC Wide Area Search course is an excellent training opportunity for nearly any jurisdiction or agency that may face such an emergency. The discipline applies to a vast number of critical situations including natural disasters or terrorist incidents. Participants are instructed in practical search methods and skills so they can perform systematic searches over a large affected area. The training includes challenging exercises that mirror real life scenarios. The three-day long event concludes with an in-depth exercise that requires participants to apply the skills gained during the course. The instructors delivering the course are knowledgeable, experienced emergency responders who have actively employed wide area search techniques during some of the nation's largest and most challenging search and rescue operations.

Topics

- Preparedness and Response
- Search Management and Planning
- Mapping
- Search Strategies and Skills
- Communication
- Team Management
- Hands-on Exercise

Prerequisites

none

Recommendations

- IS-100 - Introduction to the Incident Command System or equivalent
- IS-200 - ICS for Single Resources and Initial Action Incidents or equivalent

FEMA / SID Number

Students must register and bring a copy of their SID number to class. Register online:

cdp.dhs.gov/femasid

Course Length

3 Days (24 hours)

Venue

Jurisdiction

Class Size

24-40 Participants

CE Credits

IACET – 2.4 CEUs

ACE - 1 Hour College
 Credit (Lower Division)

Participants

- Fire and rescue
- Law enforcement
- Medical professionals
- Emergency management
- Military
- Hazardous Materials
- Immigration and Naturalization
- Environmental
- Canine Handlers
- Non-governmental organizations



WHEN DISASTER STRIKES: PREPARE, ACT, SURVIVE

PER-334

DHS/FEMA-funded course



WHEN DISASTER STRIKES: PREPARE, ACT, SURVIVE

PER-334

The "When Disaster Strikes: Prepare, Act, Survive" course is designed to teach and encourage community members impacted by a disaster to prepare, take preservation actions and perform, as appropriate, light search and rescue response to aid their family and other community members in the immediate aftermath of a natural disaster or human-made incident. This course is not intended for the professional responder however would be beneficial for the responder's family. The training does not qualify the participants to serve in an emergency responder role.

Topics

- Developing a mindset to prepare, act and survive in a disaster involving your community
- Using survival strategies to rescue and care for yourself, your family, and your pets during and in the immediate aftermath of an event
- Providing assistance in the search, light rescue, care, and safety of your neighbors

Prerequisites

none

Recommendations

none

FEMA / SID Number

Students must register and bring a copy of their SID number to class. Register online:

cdp.dhs.gov/femasid

Course Length

1.5 Days (12 hours)

Class Size

24-30 Participants

Venue

Jurisdiction

CE Credits

IACET - 1.2 CEUs

Participants

The target audience encompasses the whole community, including, but not restricted to:

- Religious Organizations
- Volunteer Fire Departments
- Community Emergency Response Teams
- Youth Organizations
- American Red Cross and other Non-Governmental Organizations
- Other Interested Members of the Community

For more information, contact:

TEXAS A&M ENGINEERING EXTENSION SERVICE

200 Technology Way

Bill Dozier, Training Manager

College Station, Texas 77845-3424

979.500.6829 or 979.224.4958 (cell)

bill.dozier@teex.tamu.edu

TEEX.org/nerrtc





**LINCOLN COUNTY
EMERGENCY MANAGEMENT**

Tyler Verhasselt, Director
801 North Sales Street, Suite 202 · Merrill, WI 54452
Tel. (715) 536-6228 · Cell (715) 218-7481



DATE: September 15, 2023

TO: Lincoln County Senior Officials (Elected and Appointed)

SUBJECT: Integrated Preparedness Plan (IPP) Survey

Lincoln County Emergency Management is inviting you to please complete a survey. This survey is in regards to our county-wide Integrated Preparedness Plan (IPP) and can be found at <https://forms.gle/2VxTYxof53VqjPBq6> or the QR located below.

This Integrated Preparedness Plan is a project that will establish preparedness priorities within our county. This survey is the first step in creating and developing this plan. Results from the survey will be reviewed and used to establish our preparedness priorities. This plan will combine results from all local leaders and public stakeholders to help us ensure our community is taking the necessary steps to better our capabilities to handle threats and hazards.

This survey is an extremely important step in this process. Please take 10-15 minutes and complete this survey. This survey can be completed by the recipient of this email but can also be forwarded to other municipal leaders or public stakeholders within your community. Please keep in mind when including our governmental leaders and public stakeholders that they have knowledge and/or experience to hazards, disasters, or critical incident planning. Multiple survey results from the same organization are welcome. The more survey results received, the better we will be able to tailor our efforts in respect to planning, organization, equipment, training, and exercises.

This is a collaborative effort from multiple municipalities and public stakeholders of which come from a variety of disciplines. Collaboration on this project will present us with the opportunity to fulfill multiple preparedness priorities. I appreciate your time taken reading this and look forward to reviewing the survey results so together we can enhance our counties mitigation, preparedness, response, and recovery.

If you have any questions, comments, or concerns regarding this survey or project as a whole please contact me at tyler.verhasselt@co.lincoln.wi.us or at (715) 218-0128.



Tyler Verhasselt
TYLER J. VERHASSELT, Director
Lincoln County, Emergency Management

LINCOLN COUNTY VISION STATEMENT:

Lincoln County will preserve the unique characteristics and resources that make it an exceptional place to live, work, and play; we will work together, holding ourselves and each other accountable, to weave the fabric of community and provide opportunity to our citizens.

Motion by:				
Second by:				
Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Vacant			
14	Hafeman			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

Title: Approving the 2024 Budget and Providing for Tax Levy

WHEREAS, the Lincoln County Finance and Insurance Committee, after careful review, does hereby present the 2024 budget recommended for adoption;

NOW, THEREFORE BE IT RESOLVED, by the Lincoln County Board of Supervisors that the 2024 budget be adopted as presented (per the summary Budget Report submitted);

AND BE IT FURTHER RESOLVED, that the following sums of money be raised for the ensuing year:

Health	\$ 564,817.00
Veterans Relief	5,300.00
Libraries	691,515.00
EMS Service	1,505,366.00
Debt Service	1,027,550.00
Town Culvert Aid	111,000.00
Other County Taxes	<u>11,753,218.00</u>
TOTAL COUNTY TAXES	<u>\$15,658,766.00</u>

AND BE IT FURTHER RESOLVED, that the County Clerk shall enter in the Tax Apportionment as authorized legal taxes against the respective districts to the County.

Dated this 14nd day of November, 2023.

Authored by: DePasse
 Co-Sponsored by: Simon
 Committee: Finance & Insurance Committee
 Committee Vote: 5-0
 Date Passed: 11/3/2023
 Fiscal Impact:

Drafted by: Samantha Fenske, Finance Director

STATE OF WISCONSIN)
) SS:
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk

Motion By:
Second By:

LAKE NOKOMIS CONCERNED CITIZENS DONATION

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Vacant			
14	Hafeman			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, Clean Boats, Clean Waters (CBCW) is an aquatic invasive species (AIS) prevention program through which volunteer or paid staff conduct watercraft inspections and educate boaters on how to prevent the spread of AIS at boat landings; and

WHEREAS, Lincoln County currently provides some CBCW services through a Lake Monitoring and Protection Network (LMPN) grant and a CBCW grant with the WDNR, however, this coverage is only done on weekends during the summer period; and

WHEREAS, the Lake Nokomis Concerned Citizens (LNCC) would like to provide a donation to Lincoln County in order to fund an additional AIS Limited Term Employee; and

WHEREAS, this additional staffing funded by the LNCC would allow Lincoln County to provide CBCW coverage on all days during summer period at the Nokomis Dam Landing.

NOW, THEREFORE IT BE RESOLVED, that the Lincoln County Board of Supervisors accepts the \$14,000.42 donation in order to provide additional CBCW services on Lake Nokomis during the 2024 summer field season, as the donation requests.

STATE OF WISCONSIN)
) SS
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk

Dated: November 14, 2023
Authored by: Marty Lemke, William Bialecki, Elizabeth McCrank,
Julie Depasse, Greg Hartwig, Greta Rusch
Committee: Land Services
Committee Vote:
Date Passed: October 12, 2023
Fiscal Impact:
Drafted by: Thomas Boisvert, Conservation Program Manager

Motion By:
Second By:

Authorizing Signer – Health Department Contracts, Grants, and Memorandum Agreements

WHEREAS, the Lincoln County Health Department contracts with several different state and county governmental agencies as well as national, state and local organizations to fulfill program requirements and statutory mandates; and

WHEREAS, the Lincoln County Board of Health reviews these contracts and, based on program requirements, fiscal impact and other factors, recommends approval of contracts with the Wisconsin Department of Health Services, the Department of Agriculture, Trade and Consumer Protection, Wisconsin Department of Safety Professional Services, Merrill Area Public Schools,; and

WHEREAS, the Lincoln County Board of Health reviews grant applications and recommends approval of national, state and local grant applications that fulfill the mission of Health Department and are cost-neutral to Lincoln County; and

WHEREAS, the Lincoln County Board of Health reviews and recommends approval of memoranda of agreements to bill governmental Medicaid and Medicare entities as well as businesses for clinical services (vaccination/TB Skin Testing/well child exams) where costs are fully paid by the employer/entity; and

WHEREAS, the Lincoln County Health Department has numerous memorandum agreements with state and local agencies to coordinate public health resources and referrals in Lincoln County as authorized by the Board of Health; and

WHEREAS, a county signature is required to obtain funding from contracts, grants, and memorandum agreements,

NOW, THEREFORE BE IT RESOLVED, that the Health Department Health Officer/Director is authorized to execute such contracts, grants and memorandum agreements as authorized by Board of Health action.

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Vacant			
14	Hafeman			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

STATE OF WISCONSIN)
) SS
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk

Dated: Sept 20th, 2023

Authored by: Angela Cummings
Co-Sponsored by: Michael Clark, MD, Laurie Thiel, Julie Allen, Steve Osness, and Dana Miller
Committee: Board of Health
Committee Vote: 6-0
Fiscal Impact: None

Date Passed: 10/18/23

Drafted by: Shelley Hersil

Lincoln County: Emergency Operations Plan (EOP) Basic Plan



**LINCOLN COUNTY
EMERGENCY MANAGEMENT**



FEMA



2023

**Lincoln County
Board of Supervisors Chair
Don Friske**

**Lincoln County
Administrative Coordinator
Renee Krueger**

**Lincoln County
Director of Emergency Management
Tyler Verhasselt**

DRAFT

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I. Introduction

A. Updates

Annually, the plan will be reviewed and updated based on changes. This plan is a living document based on county needs. It will also be updated to include immediate or time sensitive changes as directed. The Emergency Management Director, with the approval of the County Board Chair Person will make changes.

B. Lincoln County Vision Statement

Lincoln County will preserve the unique characteristics and resources that make it an exceptional place to live, work, and play; we will work together, holding ourselves and each other accountable, to weave the fabric of community and provide opportunity to our citizens.

C. Lincoln County Emergency Management Mission

To protect communities by coordinating and integrating activities to improve capacity to mitigate against, prepare for, respond to, and recover from emergencies and/or disasters.

D. Purpose

This document is a comprehensive plan for county-wide mitigation, preparedness, response, and recovery operations for all threats and hazards. The purpose of the Lincoln County Emergency Operations Plan (EOP) is to:

1. Provide an emergency management plan and program that is compatible with the state plan of emergency management.
2. Provide local government officials with an overview of the Lincoln County Emergency Operations Plan.
3. Facilitate the protection of lives, property, and the environment in major disasters of any nature.
4. Coordinate response to disasters, assess damages, identify mitigation opportunities and implement recovery efforts.
5. Describe the county's relationship in support of local units of governments during response and recovery.
6. Serve as a coordinating document for supporting Internal Agency Plans (IAP) (i.e. policy and procedures).
7. Reflect information collected, decisions made and procedures developed in the planning process and during responses.
8. Provide a link between the county and municipal plans.
9. Provide a basis for training and exercising personnel to operate in coordination.

E. Scope

1. Provide a general overview for county and municipal emergency personnel during response to disasters.

F. Organization in Lincoln County

The Emergency Operations Plan is authorized under Lincoln County Resolution #2013-04-15 and Wisconsin State Statute 323.

Lincoln County issues a State of Emergency using the state disaster declaration process. The Lincoln County Board Chair, Vice Chair, of the Board of Supervisors as a whole may declare a disaster.

The Lincoln County Emergency Operations Center (EOC) is the location for coordinating the county emergency response and recovery activities.

The Lincoln County Emergency Operations Plan utilizes annexes which identify sources for direct assistance and operational support that the county and local governments may need in order to mitigate, prepare, respond, or recover. The County EOP consists of:

1. **Basic Plan:** Identifies policies and concepts of operations that guide the county’s mitigation, preparedness, response, and recovery activities.
2. **Annexes:** Describe the mission, policies, concepts of operation, and responsibilities of primary and support agencies involved in the implementation of activities.
3. **Attachments:** Describe emergency management activities and provide supporting documentation to the Basic Plan.

Phase organization of Incident:

1. Pre-incident:

- a) Local governments operate with normal relationships and authority. Agencies report to their respective boards or councils. Executive authority rests respectively with town chairs, village presents, city mayors and the county board chair (e.g. Wisconsin “Home Rule”).
- b) Local agencies cooperate with the Lincoln County Emergency Management Office in emergency management planning, training, and exercising pursuant to Wis. stat. 323.15(1)(b) and Wis. stat. 323.15(1)(c).
- c) The Lincoln County Emergency Management Director serves as Chief of Staff to the County Board Chair for emergency management purposes.

2. During an incident:

- a) Local governments operate as in the pre-incident phase during an alert.
- b) If the Emergency Operations Center activates:
 - (1) Local agencies functionally integrate into a unified emergency management organization for response to the incident.
 - (2) The Policy Group:
 - (a) *Consisting of local elected officials, the County Board Chair, available representation from the Public Safety Committee, the Sheriff, the Emergency Management Director and other key officials.*
 - (b) *Chaired by the County Board Chair or designee.*
 - (c) *Operates the joint overall control of the resources and activities of the various local agencies involved in or related to the specific incident, or emergency situation. This is done through the Emergency Operations Center.*
 - (d) *The Lincoln County Emergency Management Director serves as Chief of Staff to the Policy Group.*
 - (3) The Incident Command System (ICS):
 - (a) *Allows for joint control of resources and activities at the scene from an Incident Command Post.*
 - (b) *Appoints functional and staff roles to fit the incident.*

- (c) *Reports to the Emergency Operations Center.*
- (d) *Can vary in composition to reflect any change in lead agency responsibility, or a change in agency participation.*

3. Post incident:

- a) The system of organization which is used during the incident continues as needed and deemed appropriate.
- b) As the heavy demands for resources or command lessen, the Policy Group, through the Emergency Management Director returns to a pre-incident organizational status. This may be accomplished in one-step or gradually, as deemed appropriate by the Emergency Management Director in conjunction with the Incident Commander (IC). As this is accomplished, the Lincoln County Emergency Management office resumes its role of providing proper coordination.

II. Policies

A. Authorities

This plan is developed, promulgated, and maintained pursuant to state statutes and county ordinances as outlined in Attachment 5.

In accordance with Lincoln County code 6.09, Lincoln County will comply with the National Incident Management System in all phases of its emergency management program in order to facilitate an effective and coordinated emergency management system and in order to remain eligible for state and federal funding.

The concepts and processes developed in NIMS, mandated by Homeland Security Presidential Directive #5, have been incorporated in the county Emergency Operations Plan and all incidents will operate using NIMS compliant incident command system. NIMS provides a consistent nation-wide system for all jurisdictions to work together effectively and efficiently to prepare for, response to, and recovery from emergencies or disasters.

- 1. Lincoln County Code 6.06, Utilization of Existing Services and Facilities
 - a) In preparing and executing the Lincoln County Emergency Management Program, the services, equipment, supplies and facilities of the departments and agencies of the county and participating municipalities shall be utilized to the extent practicable and officers and personnel of such departments and agencies are directed to provide such services, equipment and facilities as may be required.
- 2. Lincoln County Code 6.07, *Authority to Declare Emergencies* (Am. #2006-07-482 & Am. #2018-12-670)
 - a) If the Governor, the County Board Chair or the Emergency Management Director determines that a state of emergency exists, any expenditures for services rendered in participating municipalities shall be paid by such municipalities.

B. Assignment of Responsibilities

- 1. This plan identifies the responsibilities of county agencies and other organizations, which are listed in Attachment 5 of this plan.
- 2. Primary responsibilities for each Annex are held by either one agency or joint agencies. Additionally, each annex has supporting agencies that assist the primary agencies.

C. Limitations

1. The goal is to prevent, protect, mitigate, respond, and recover from any consequences of threats or hazards resulting from an emergency or disaster. However, county resources and systems may become overwhelmed in the event of a major incident.

III. Situation and Assumptions

A. Planning

1. Pursuant to Wis. stat. 323 county and local governments will appoint an Emergency Management Director, develop and update emergency plans and participate in training and exercises. The Lincoln County Emergency Management office is the coordinating agency.
2. Hazard specific planning documents may need to be used in conjunction with the EOP.
3. Local governments, responding agencies, and any vulnerable or high-risk facilities are responsible for identifying local emergency management personnel who will coordinate with the Emergency Management office before, during, and after incidents. They will develop, update, and share local emergency plans, standard operating procedures (SOP), and or Incident Action Plans (IAP).
4. Emergency management in Wisconsin operates utilizing an all-hazards planning approach which includes prevention, protection, mitigation, response and recovery from major incidents.
5. As a home rule state, Wisconsin recognizes that the safety and security of every resident of every jurisdiction in the state are the responsibility of the senior elected official(s) at the lowest level of government affected by an emergency. It is the premise of this plan that all levels of government share the responsibility for working together in prevent, preparing, responding, and recovering from the effects of an emergency or disaster.
6. Other scenarios not readily identifiable may pose significant risk and threat to the county as well.
7. Local jurisdictions response first to emergency and/or disaster through implementing municipal plans and can quickly exhaust resources, making outside assistance necessary. When such assistance is provide, local elected officials still retain control over the response (Wis. stat. 50). Outside assistance, whether from another county, state, or federal government is delivered to support the local effort.
8. The county Emergency Management office is responsible for requesting state disaster assistance for local governments. The state will request federal assistance if needed.
9. An Incident Command System (ICS) will be used in disaster response. Unified command may be used in situations which affect multiple jurisdictions, multiple agencies within a jurisdiction and/or which require response by multiple levels of government. These command and control systems require the participation of the chief elected officials.
10. The Office of Emergency Management assist with the activation of an Incident Command Post staffed by senior on-scene representatives of the various responding agencies for joint command and coordination of resources and activities at the incident site.
11. The Office of Emergency Management activates the Emergency Operating Center to the degree deemed necessary to deal with the specific incident or emergency situation:
 - a) Staffed by representatives of local agencies with authority to commit agency resources.
 - b) Provides command and control of agency mobilization, policy oversight, and support of field operations on behalf of the Executive Group.
12. The Office of Emergency Management assists coordination of activities of the various agencies in order to implement any needed warning, public information or other protective action members.

13. Local agencies provide the resources and services needed, coordinated through the Emergency Operations Center and Incident Command Post.

B. Emergency/Disaster Conditions and Hazards

1. Several hazards pose a threat, significant in frequency, magnitude, or both, to the lives, property, and/or environment in the county. These hazards include but is not limited to the possibilities: tornadoes, straight-line winds, floods, ice storms, drought, fire, hazardous material release, aircraft crash, civil disturbance, and/or terrorism.
2. Consequences of disasters could include but is not limited to mass casualties, disruption of power, communications, fuel, critical infrastructure, food/water contamination, looting, disruption of government and/or economic/financial collapse.

IV. Concept of Operations

This plan does not require formal activation of the Emergency Operations Center; however, elements of the plan may be implemented based upon the nature and severity of the incident or event. The State of Wisconsin and its subdivisions, including Lincoln County, utilize the nationally recognized National Preparedness Goal.

“A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.”

The National Preparedness Goal incorporates an all-hazards incident command system to effectively manage and coordinate resources during a disaster. This integrated emergency management system, incorporates mitigation, preparedness, response, and recovery.

In turn this system:

- Develops capabilities and procedures needed in most major emergencies and supplements these capabilities with hazard-specific measures as appropriate.
- Obtains necessary resources from municipalities, counties, state, federal agencies and non-government organizations.
- Bring together the activities of various agencies and levels of government through coordinated planning, preparedness and operations by the various response organizations called upon in a large scale emergency situation in order to ensure the effective delivery of emergency services.

A. Phases of Emergency Management

1. **Prevention:** Avoid, prevent or stop an imminent, threatened or actual act of emergency or disaster.
2. **Protection:** Protect our citizens, residents, visitors, assets, systems and networks against the greatest threats and hazards in a manner that allows our vital interest and way of life to thrive.
3. **Mitigation:** Reduce the loss of life and property and the environment; as well as, limit loss of property or damage to the environment during a disaster or emergency.
4. **Response:** Respond quickly to save lives, protect property and the environment; as well as, provide basic human needs in the aftermath of an incident.

5. **Recovery:** Assist communities affected by an incident to recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing and the economy; as well as, the health, social, cultural, historic, and environmental fabric of communities affected by an incident.

B. Levels of Activation/Readiness Levels

Lincoln County Sheriff's Office Communications Center or the Incident Commander will notify the Office of Emergency Management when (1) an incident has occurred, (2) outside resources are requested, and/or (3) large areas of Lincoln County are affected. Emergency Management will inform the Wisconsin Emergency Management State Emergency Operations Center (SEOC) when incidents occur locally.

The activities listed under each level are suggested guidelines for appropriate actions and staffing of Lincoln Counties' Emergency Operations Center, at the respected level. Actual activities and staffing will be determined by the Director of the Emergency Management.

1. Level 5: Steady State Operation
 - a) Maintain situational awareness of local incidents or any imminent threats that may require county emergency management support.
 - b) Provide routine notifications.
 - c) Routine emergency operations for response agencies.
 - d) Normal hours of operation.
2. Level 4: Enhanced Monitoring Operation
 - a) Maintain an enhanced level of monitoring of planned events, local incidents or any imminent threats that may require county emergency management support.
 - b) At the discretion of the Director of Emergency Management, county Department Heads and agencies may participate from remote locations using WebEOC incident management system.
 - c) Staff maintains communication with affected jurisdictions and coordinates resources.
 - d) Normal hours of operations.
3. Level 3: Minimal Operation
 - a) Limited State resources requested.
 - b) County/Local declaration of State of Emergency may occur.
 - c) Regional Director on scene as State liaison to Lincoln County Emergency Operations Center, if available.
 - d) Multi-agency cooperation and interoperability.
 - e) Request for the Chair, Vice-Chair or designee of the Lincoln County Board of Supervisors to report to Emergency Operations Center.
 - f) Request regional or specialized state resources.
 - g) Alternative hours of operations not to exceed one operational period.
4. Level 2: Partial Operation
 - a) Partial Emergency Operations Center including staffing of command and general staff to manage anticipated response and recovery.
 - b) Multi-agency cooperation and interoperability.
 - c) Implementation of Policy Group or MAC Group.
 - d) Elected official declaring a county or state of emergency.

- e) Request regional or state resources.
 - f) Activation of all other appropriate Emergency Operations Center supporting functions.
 - g) Potential request for Wisconsin Disaster Funding.
5. Level 1: Full Scale Operation
- a) Full-scale operation with 24-hour staffing.
 - b) Implementation of full Emergency Operations Center to include all administrative systems.
 - c) Activation of all other appropriate agencies.
 - d) Elected official declaring a state of emergency.
 - e) Request of state resources.
 - f) Request for Wisconsin Disaster Fund support.

C. Emergency Operations Center Functions

During smaller emergencies, each agency (department) in county government performs its specialized tasks according to their agency's plans and programs. During major emergencies, there is an increased need for coordination of all activities relevant to the emergency response as they relate to the event as a whole. This operation takes place in the Lincoln County Emergency Operations Center.

The Emergency Operations Center structure allows the utilization of the Incident Command System (ICS) concepts in the Emergency Operations Center during activation. An effective span of control is maintained by consolidating all of the agencies with emergency responsibilities into groups with an internal management structure.

D. Response in Lincoln County

1. Lincoln County and its respective municipalities within share the responsibility of supporting response activities of local units of government by:
 - a) Providing initial response resources and draw additional resources (e.g. mutual aid) from within and outside the county when local/county resources are exhausted pursuant to Wis. stat. 323.15(1)(b) and 323.15(4).
 - b) Notifying the state of the incident through the Lincoln County Director of Emergency Management who will request assistance and resources if needed.
 - c) Providing a line of succession of key government officials.
 - d) Maintaining accurate records of disaster-related activities and expenses.
 - e) Collecting and compiling damage assessment figures reported by damage assessment teams and local units of government.
2. During initial alert only:
 - a) The local agency which receives the initial report or warning of an incident of a complex nature, scale, or situation which will develop into multi-agency response will alert the Lincoln County Director of Emergency Management.
 - b) The first responder agencies, along with the Office of Emergency Management, or other credible warning sources will assess the nature, scope, and course of the incident or emergency situation.
 - c) If assessment indicates a response beyond the capacity of the municipality and their designated mutual aid, the Lincoln County Director of Emergency Management may initiate emergency management operations.

3. When the Lincoln County Office of Emergency Management initiates emergency management operations:
 - a) The Lincoln County Director of Emergency Management notifies and coordinates the various agencies and levels of government deemed necessary to mobilize and deploy additional resources.
 - b) The various levels of local government in Lincoln County implement operations under the Lincoln County Emergency Operations Plan. They functionally integrate response agencies from all levels into a unified emergency organization. This element of operation is led by the Policy Group or MAC Group.
 - c) The Lincoln County Office of Emergency Management supports the activities of the various agencies in order to implement any needed warning, public information or other protective action measures.
 - d) The Lincoln County Emergency Management supports the activation of an Incident Command Post staffed by senior on-scene representatives of the various first responder agencies for joint command and coordination of resources and activities at the incident site.
 - e) The Lincoln County Office of Emergency Management activates the Emergency Operations Center to the degree deemed necessary to deal with the specific incident or emergency situation.
 - (1) Staffed by representatives of local agencies with authority to commit agency resources.
 - (2) Provides command and coordination of agency mobilization, policy oversight and support of field operations on behalf of the Policy Group.
 - f) Local agencies provide the resources and services needed, coordinated through the Emergency Operations Center and Incident Command Post.
 - g) The Lincoln County Office of Emergency Management will update the Wisconsin Emergency Management State Emergency Operations Center (SEOC) as necessary or when requested.
4. State government provides support upon county request in disaster response by:
 - a) Activating the State Emergency Operations Center (SEOC) when necessary.
 - b) Supplementing resources when they are exhausted or need specialized services not available locally. Services may be provided by private contractors or through various mutual aid agreements.
 - c) Keeping informed and maintaining accurate records of disaster-related activities and expenses.
 - d) Compiling information collected through the damage assessment process and requesting assistance from appropriate federal agencies.
 - e) Requesting National Guard support.
5. Federal government provides support upon state request in disaster response by:
 - a) Providing assistance through the National Response Framework.
 - b) Providing disaster assistance under the Stafford Act and other federal authorities.

E. Recovery in Lincoln County

1. Local priorities for recovery may include but are not limited to:
 - a) Determining with local units of government, recovery priorities and implementation strategies such as:
 - (1) Restoring essential services to the community.

- (2) Assigning personnel, obtaining additional assistance and managing volunteers and donated resources.
- (3) Coordinating access to the disaster area.
- (4) Coordinating restoration activities.
- (5) Identifying short- and long-term health and mental health impacts and determining how to address them.
- (6) Identifying and implementing mitigation opportunities where feasible.
- (7) Addressing the long-term economic impact of the disaster.
- b) Continuing with the damage assessment process.
- c) Assisting local units of government with submitting disaster assistance applications.
2. State government priorities for recovery include but are not limited to:
 - a) Supporting county restoration activities by providing basic guidance, conflict resolution, providing specialized resources and requesting additional resources from the federal government and non-government organizations.
 - b) Assisting the local and county government with the damage assessment process.
 - c) Supporting the county government with identifying and addressing short- and long-term impacts.
 - d) Coordinating with the federal government to deliver disaster assistance under the Stafford Act and other federal authorities.
3. Federal government priorities for recovery include but are not limited to:
 - a) Coordinating federal assistance under the Stafford Act and other federal authorities.
 - b) Providing specialized resources not previously available with state policy through the Emergency Support Function (ESF) of the National Response Framework.
 - c) Supporting county/local and state long-term recovery efforts. This support is coordinated by the Federal Emergency Management Agency (Region Five in Chicago, IL).

V. Responsibilities and Tasks

A. Pre-Incident

1. Lincoln County, in general will:
 - a) Maintain an emergency management program consistent with the State of Wisconsin Emergency Operations Plan pursuant to Wis. stat. 323.14(1)(a)1.
 - b) Maintain a Director of Emergency Management pursuant to Wis. stat. 323.14(1)(a)2.
2. Lincoln County Director of Emergency Management will:
 - a) Direct the Lincoln County of Emergency Management to implement emergency management policies and directives of the Lincoln County Board of Supervisors and the Public Safety Committee pursuant to Wis. stat. 323.15(1)(a).
 - b) Coordinates emergency management plan development, training and exercising at all levels of government within Lincoln County, in an effort to assist local government of their statutory responsibilities pursuant to Wis. stat. 323.15(1)(b).
 - (1) Coordinates participation in planning and preparedness by officials and agencies that play a role in responding to a major emergency.
 - (2) Attaches local government's emergency management plans to the Lincoln County Emergency Operations Plan pursuant to Wis. stat. 323.15(1)(b).

- c) Reports all emergency management planning in the County to the Wisconsin Emergency Management and submit all reports requested by the state pursuant to Wis. stat. 323.15(1)(b).
 - d) Maintains direction and control capabilities and procedures consistent with interagency planning. These direction and control capabilities are to be developed with the input and assistance from the agencies which would be involved in an actual emergency situation.
 - e) Assists in the coordination and development of joint action or mutual aid plans between jurisdictions within or outside of Lincoln County, to ensure that they are consistent with the Lincoln County Emergency Operations Plan.
 - f) Coordinates the maintenance of mechanisms for identifying and acquiring resources prior to and during emergency with other county agencies and outside organizations.
3. Lincoln County Board of Supervisors:
- a) Provides the necessary resources for the Lincoln County Office of Emergency Management to develop preparedness and response capabilities thereby enabling Lincoln County to protect the people, their property and the environment and fulfill its responsibilities pursuant to Wis. stat. 323.14 and 323.15.
 - b) Enacts appropriate ordinances to support emergency operations and planning.
4. Lincoln County Board Chair:
- a) Encourages county agencies and officials participate in and support emergency management planning, training, and exercising.
 - b) When necessary, coordinate emergency management efforts with elected officials at all levels of local government in an effort to develop and obtain their participation and support for the goals and objectives of the Lincoln County emergency management program.
5. Lincoln County municipalities:
- a) Maintain an effective emergency management program consistent with the Wisconsin Emergency Operations Plan pursuant to Wis. sta. 323.14(1)(b).
 - b) Coordinate with the Lincoln County Director of Emergency Management to develop emergency operations plans and integrate those plans into the Lincoln County Emergency Operations Plan pursuant to Wis. stat. 323.14(1)(b).
 - c) Coordinated with the Lincoln County Director of Emergency Management to develop and implement of emergency management training and exercising programs pursuant to Wis. stat. 323.15(1)(b) and Wis. stat. 323.15(1)(c).
6. Lincoln County municipal elected boards, councils, etc.:
- a) Provides resources for emergency management preparedness and response to enable the town or municipality to protect its people, their property and the environment to fulfill their responsibilities pursuant to Wis. stat. 323.14(2).
 - b) Enacts appropriate ordinances to support emergency operations.
7. Lincoln County municipal elected chairs or mayors:
- a) Ensures town or municipal agencies participate in and support emergency management planning, training and exercising.
 - b) Coordinates with the Lincoln County Board of Supervisors Chair, through the Director of Emergency Management, regarding proper development of policy and direction for an integrated county-wide emergency management program.
8. Local agencies:
- a) Conduct internal agency planning and participate in interagency working groups to plan operations in preparation for response and/or recovery to all major incidents.
 - b) Supports and participates in emergency management training and exercising.

- c) Provides the necessary resources and services to fulfill the jurisdiction's responsibilities pursuant to Wis. stat. 323.14 and Wis. stat. 323.15.
- d) Maintains an accurate resource inventory and management.
- e) Maintains emergency management capabilities with existing resources.
- f) Budgets for, acquires and/or builds needed capabilities to minimize gaps in public protective systems and increase public safety.
- g) Provides support for a 24-hour alerting system and Direction & Control capabilities and procedures.
- h) Prepares for or fulfills other agency-specific tasks set forth in the Lincoln County Emergency Operations Plan.

B. During Incident

1. County Emergency Management Director:
 - a) Advised the Policy Group or Lincoln County Board Chair on emergency assessment and response.
 - b) Activates, coordinates and provides support for the Emergency Operations Center and Incident Command Post with the assistance and support of other agencies.
 - c) Helps coordinate the activities of any agency involved in the emergency management program at any and all levels.
 - d) Reports initial, interim and comprehensive damage assessments to Wisconsin Emergency Management.
2. Local agencies:
 - a) Executes their individual agency plans or standard operating procedures as well as other assigned tasks as set forth in the Lincoln County Emergency Operations Plan as appropriate.
 - b) Provides services and resources including equipment, personnel, facilities as directed, and needed.
 - c) Assists county emergency management office in providing support to operations.
 - d) Executes primary responsibilities implicated by incident as appropriate.
3. Policy Group, as appropriate:
 - a) Exercises authority over local agencies; transfers control, personnel, resources or functions of agencies as appropriate to ensure effective integrated response operations to protect the public safety and welfare.
 - b) Officially order implementation of operations pursuant to the Lincoln County Emergency Operations Plan and additional appropriate plans as deemed necessary and appropriate for the specific emergency response situation.
 - c) With the concurrence or authority of the governing boards of jurisdictions within the county, declares a state-of-emergency and order all measures deemed necessary to protect public safety and welfare pursuant to Wis. stats. 66.0313, 323.14(3), 323.14(4), 323.40(1), and 323.41(1); as well as, other laws to include local ordinances.
 - d) Authorizes mobilization and deployment of local agency resources.
 - e) Declares priority of contracts as deemed necessary to protect public safety and welfare.
 - f) Seeks and accepts appropriate assistance from our counties, the State, or federal government through Wisconsin Emergency Management.
 - g) Orders warnings, evacuation, sheltering or other protective actions as deemed necessary.

C. Post Incident

1. Lincoln County Director of Emergency Management:
 - a) Advises the Police Group or Lincoln County Board Chair on the progress of clean-up, damage assessment and recovery operations.
 - b) Coordinates clean-up, damage assessment and recovery operations.
 - c) Prepares, for the Lincoln County Board Chair, any disaster relief request package for submission to the State along with follow-up documentation as requested.
 - d) Assists in the administration of available grant programs as appropriate.
 - e) Coordinates the development of interagency and intergovernmental after-action reviews and support follow-up planning to correct identified deficiencies.
2. Local agencies:
 - a) Executes their individual agency plans and tasks as set forth in the Lincoln County Emergency Operations Plan as appropriate and necessary.
 - b) Provides services and resources including equipment, personnel, and facilities as directed and deemed necessary.
 - c) Provides required or requested support for the damage assessment process as well as clean-up and recovery operations.
 - d) Carries out primary responsibilities implicated by incident.
 - e) Participates in the interagency after action review and plan development to correct identified deficiencies.
3. Policy Group or Lincoln County Board Chair, as appropriate:
 - a) Exercise authority over town, municipal and county agencies: transfer control, personnel, resources or functions of agencies as appropriate to ensure an effective integrated operations to protect the public safety and welfare in clean-up, damage assessment and recovery operations.
 - b) Implements or continues measures as appropriate to clean-up, damage assessment and recovery.
 - c) Implements or continues measures as necessary to protect public safety and welfare.
 - d) Terminates measures no longer necessary to protect public safety and welfare.
 - e) Authorizes mobilization, deployment and demobilization of town, municipal and county resources.
 - f) Authorizes re-entry of evacuated areas.

VI. Organization of Emergency Operations Plan

The Lincoln County Emergency Operations Plan establishes the following annexes that contain the emergency assignments and responsibilities for each of the functional annexes as detailed below. During the recovery phase, all agencies are expected to support continuing operations with equipment and staff.

Annex A: Direction and Control

A. Lead Agency:

Lincoln County Sheriff's Office

B. Supporting Agencies:

Lincoln County Board Chair
Lincoln County Emergency Management
Lincoln County Highway Department
Lincoln County Health Department
Lincoln County Social Services
Lincoln County Corner
Lincoln County Treasurer
Lincoln County Finance
Lincoln County Corporation Counsel
Town Board Chairs, Clerks, and Treasurers
Village Presidents, Clerks, and Treasurers
City Mayors
City Police Departments
City Clerks and Treasurers
Lincoln County Emergency Medical Service units
Lincoln County Fire Departments
Wisconsin State Patrol

C. Response:

1. Alerts and communicates the incident information to the appropriate agencies and levels of government. Declarations of emergency will be made in accordance with local ordinances and Wis. stat. 323.11. Adjacent local governments and one level up will be notified.
2. Assess the incident damage assessment.
3. Provides capabilities and procedures using ICS for the command and coordination of multi-agency, multijurisdictional operations of including continuity of government.
4. Activates the county Emergency Operations Center and/or other necessary emergency coordinating facilities.
5. Requests mutual aid or state agency support for response, protective actions and public information activities.
6. Implements emergency protective actions (e.g. evacuation or curfew).
7. Releases appropriate public information.

D. Recovery:

1. Develops and implements a recovery plan.
2. Assists with the dispersal of state and federal disaster relief resources.

Annex B: Communications and Warning

A. *Lead Agency:*

Lincoln County Sheriff's Office Communication Center

B. *Supporting Agencies:*

Lincoln County Emergency Management
Lincoln County Information Technology
Lincoln County Maintenance Department
Lincoln County Highway Department
Lincoln County Police Departments
Lincoln County Fire Departments
Wisconsin State Patrol

C. *Response:*

1. Provide county-wide, redundant 24-hour communications and warning capabilities and procedures.
2. Receive and disseminates reports and warning of incidents to the public and emergency response personnel.
3. Disseminate and initiates warnings.
4. Support the direction and control function by linking agencies, jurisdictions, field sites and command functions.

Annex C: Resource Coordination

A. *Lead Agency:*

Lincoln County Emergency Management

B. *Supporting Agencies:*

Lincoln County Social Services
Lincoln County Sheriff's Office
Lincoln County Information Technology
Lincoln County Highway Department
Lincoln County Health Department
Lincoln County Fire Departments
American Red Cross

C. *Response:*

1. Identify and coordinate public and donated resources (i.e. personnel, facilities, equipment, supplies) in support of local operations.
2. Track resources used during operations.
3. Coordinate volunteer agency activities.

D. *Recovery*

1. Identify and releases resources from service when no longer needed.
2. Coordinates returning to pre-disaster status and replenish resources.

Annex D: Law Enforcement

A. *Lead Agency:*

Lincoln County Sheriff's Office

B. *Supporting Agencies:*

Lincoln County Emergency Management
Lincoln County Police Departments
Wisconsin State Patrol

C. *Response:*

1. Assist local law enforcement with maintaining security and control access to the site of the disaster, Emergency Operations Center and other facilities. Assist with controlling traffic and crowds.
2. Coordinate with local agencies for the establishment of a perimeter around the evacuated area and a pass system for emergency response personnel and resources.
3. Coordinate with local law enforcement to conduct warning, evacuations, search and rescue, identification of victims and shelter operations.
4. Obtain special resources and services (e.g. bomb squad, hostage negotiators).

D. *Recovery*

1. Coordinate re-entry activities with local law enforcement.
2. Demobilize and return resources to a state of readiness.

Annex E: Evacuation and Shelter

A. *Lead Agency:*

Lincoln County Social Services

B. *Supporting Agencies:*

Lincoln County Emergency Management
Lincoln County Health Departments
Lincoln County Sheriff's Office
Lincoln County Emergency Medical Services
Lincoln County Highway Department
Lincoln County Humane Society
Lincoln County Fire Departments
Lincoln County Police Departments
Lincoln County Elected Officials
Lincoln County School Districts
North Central Health Care
American Red Cross
Salvation Army
St. Vincent de Paul
Aging & Disability Resource Center

C. *Response:*

1. Assess the incident and the need to evacuate or shelter in-place.
2. Coordinates with law enforcement to implement procedures for public warning, traffic re-routing, evacuation and shelter operations.
3. Coordinate with the Social Services (see Annex F) function with evacuating and sheltering persons with special needs as necessary.
4. Identify and requests special resources needed for evacuation and sheltering operations.
5. Disseminate public information announcements and warnings regarding evacuation and sheltering, including pet and livestock issues.
6. Coordinate the activities of volunteer agencies regarding evacuation and shelter functions (e.g. mass feeding and shelter operations).

D. *Recovery*

1. Determine the appropriateness of re-entry and implement re-entry activities.
2. Address long-term housing needs.

Annex F: Human Services

A. *Lead Agency:*

Lincoln County Social Services

B. *Supporting Agencies:*

Lincoln County Emergency Management

Lincoln County Volunteer Agencies

North Central Health Care

American Red Cross

Salvation Army

Lincoln County School Districts

Aging and Disability Resource Center of Central Wisconsin

Central Wisconsin Critical Incident Stress Management (CISM)

C. *Response:*

1. Identify and address the requirements of all individuals involved including those with special needs. Emergency plans that address special populations and service animals are located in Annex F.
2. Register victims and families during shelter operations and make lists available to county emergency management upon request.
3. Provide essential human services including financial aid to those impacted by the disaster.
4. Implement appropriate mental health programs (e.g. crisis counseling) to address the short- and long-term needs of victims and responders.
5. Coordinate the activities of volunteer agencies regarding evacuation, shelter, and human services functions.

D. *Recovery*

1. Assist with identifying and implementing appropriate protective actions and studies to address the long-term health effects.

Annex G: Public Works and Engineering

A. *Lead Agency:*

Lincoln County Highway Department

B. *Supporting Agencies:*

Lincoln County Emergency Management

Lincoln County Forestry

Lincoln County Land Services

Lincoln County Solid Waste

Lincoln County Maintenance

Lincoln County Municipal Public Works

C. *Response:*

1. Assess and report the damage to infrastructure.
2. Coordinate the restoration and maintenance of essential services (i.e. electricity, fuel, water, gas, etc.) to the affected area.
3. Clear or barricade roads, repair water and sewer systems and provide potable water supply as needed.
4. Coordinate with Wisconsin Department of Natural Resources for debris removal and disposal.
5. Procure services from mutual aid and private contractors and coordinate their operations with the county public works department, the Incident Commander and the Emergency Operations Center.

Annex H: Health and Medical

A. *Lead Agency:*

Lincoln County Health Department

B. *Supporting Agencies:*

Lincoln County Emergency Management

Lincoln County Sheriff's Office

Lincoln County Social Services

Lincoln County Corporation Counsel

Lincoln County Highway Department

Lincoln County Humane Society

Lincoln County Fire Departments

Lincoln County Police Departments

Aspirus Hospital

American Red Cross

Salvation Army

Lincoln County Elected Officials

Lincoln County Municipal Public Works

C. *Response:*

1. Provide emergency and non-emergency medical treatment, including mortuary services, to victims.
2. Coordinate with Social Services the recording and registration of victims.
3. Procure medical/health equipment and personnel from mutual aid resources as needed.
4. Ensure that adequate sanitary facilities are provided in emergency shelters and for response personnel.
5. Request advice and assistance regarding hazardous chemicals, infectious disease and animal health issues.
6. Coordinate with the Wisconsin Department of Health and Human Services.
7. Issue health and medical advisories to the public.
8. Isolate, decontaminate and treat victims of hazardous chemicals or infectious disease.
9. Coordinate the activities of volunteer agencies regarding public health functions.

D. *Recovery*

1. Identify and implement appropriate protective actions and studies to address the long-term health effects.

Annex I: Chemical, Biological, Radiological, Nuclear (CBRN) Protection

A. *Lead Agency:*

Lincoln County Fire Departments

B. *Supporting Agencies:*

Lincoln County Emergency Management

Lincoln County Sheriff's Office

Lincoln County Emergency Medical Services

Oneida County Hazmat Team

Marathon County Hazmat Team

Wisconsin National Guard, 54th Civil Support Team

Lincoln County Municipal Public Works

Wisconsin Department of Natural Resources

Wisconsin Emergency Management

C. *Response:*

1. Set-up a perimeter around the facility or spill and enact an access control system.
2. Report the incident to the Wisconsin Emergency Management State Emergency Operations Center (SEOC) or the Department of Health Services—Radiation Protection Section (DHS-RPS). Lincoln County contracts with Oneida County for level B hazardous materials team coverage.
3. Document all personnel who might have been exposed to chemical, biological, radiological, or nuclear material(s).
4. Collect shipping papers and contact facilities' representatives for more information regarding material involved and communicate to WI DHS-RPS.
5. Provide emergency, lifesaving care to victim(s).

Annex J: Public Information

A. *Lead Agency:*

Lincoln County Emergency Management

B. *Supporting Agencies:*

Lincoln County Sheriff's Office

Lincoln County Elected Officials

C. *Response:*

1. Convene emergency public information staff, coordinate information between officials and the news media and implement rumor control.
2. Obtain information and when authorized, release information to the news media through the proper channels (e.g. local media).
3. Establish and maintain a joint public information center to ensure coordinated public information during emergency operations.
4. Disseminate instructions to the public regarding protective action recommendations.
5. Provide consumer protection information to the public.
6. Assess the public affairs implications and support public officials with the dissemination of emergency protective actions.

Annex K: Fire and Rescue

A. *Lead Agency:*

Lincoln County Fire Departments

B. *Supporting Agencies:*

Lincoln County Emergency Management

Lincoln County Sheriff's Office

Lincoln County Emergency Medical Services

Oneida County Sheriff's Office

Regional/State Type I & II Hazmat Team (+1-800-943-0003)

C. *Response:*

1. Initiate and participate in the ICS.
2. Mobilize and coordinate county resources to assist local fire departments.
3. Support hazardous materials monitoring (e.g. chemical) and response. Lincoln County contacts with Oneida County for level B hazardous materials team.
4. Provide advice and assistance regarding fire, search, and rescue issues.
5. Assist with decontamination operations as requested by the Hazardous Materials team.
6. Assist the Incident Commander with requesting and coordinating a Regional Level A Hazardous Materials Team if needed.

Annex L: Disaster Assessment

A. *Lead Agency:*

Lincoln County Emergency Management

B. *Supporting Agencies:*

Lincoln County Elected Officials

American Red Cross

Salvation Army

Lincoln County Municipal Governments

C. *Response:*

1. Activate the county disaster assessment teams or process.
2. Report the extent of involvement, estimate damages and gather information regarding the disaster's impact on the public and private sectors.
3. Submit Uniform Disaster Situation Report (UDSR) to Wisconsin Emergency Management within 72 hours and update as needed.
4. Receive and disseminate information to decision makers to prioritize recovery efforts and determine the need for state or federal assistance.

D. *Recovery*

1. Assist with the preliminary damage assessment and disaster declaration processes as requested.

VII. Plan Development and Maintenance

The Lincoln County Office of Emergency Management is the lead agency and has the overall authority and responsibility for the development and maintenance of the Lincoln County Emergency Operations Plan in accordance with Wis stat. 323.

This plan should be developed and maintained to be compatible with the State Emergency Response Plan. Organizations participating in the execution of this plan are identified in each respective annex. The organizations are responsible for maintaining current notification rosters, standard operating procedures, and checklists to carry out their assigned roles.

The plan will be reviewed, updated, and distributed by the Director of Emergency Management on an annual basis. The update will include all supporting documents and will be amended to reflect statutory and policy changes. Amendments may also be made to reflect lessons learned through drills, exercises, or actual disasters.

The Director of Emergency Management along with the respective department heads will review the county Emergency Operations Plan to certify accuracy and efficacy of the plan. Revisions to the plan are distributed by the Emergency Management office to all parties that hold copies of this plan. Copies of the Lincoln County Emergency Operations Plan shall be distributed to all plan holders, affected agencies, local governments, volunteer organizations and Wisconsin Emergency Management.

VIII. Exercise Program Management

The purpose of an exercise program is to test emergency response plans and capture specific lessons learned through exercises and real-life events. Well designed and well executed exercises are the most effective means of assessing and validating policies, plans, procedures, training, equipment, and interagency agreements; clarifying roles and responsibilities; identifying gaps in resources; measuring performance; and identifying opportunities for improvement. The Lincoln County Emergency Operations Plan, or portions thereof, will be exercised on a regular basis.

Lincoln County uses the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP provides a common exercise policy and program guidance that constitutes a national standard for exercises. HSEEP includes consistent terminology that can be used by all exercise planners, regardless of the nature and composition of their sponsoring agency or organization. The program also provides tools to help exercise managers plan, conduct, and evaluate exercises to improve overall preparedness. HSEEP reflects lessons learned and best practices and is adapted to the full spectrum of hazardous scenarios and incidents (i.e. natural disasters, terrorism, etc.). The program integrates language and concepts from the National Response Framework, the National Incident Management System (NIMS), the National Preparedness Goal, the Universal Task List (UTL), the Target Capabilities List (TCL), existing exercise programs, and prevention and response protocols from all levels of government.

The evaluation phase for exercises conducted in Lincoln County includes a formal exercise evaluation, in integrated analysis, and an after action report (AAR) or improvement plan that identifies strengths and areas for improvement as observed during the exercise. Recommendations related to areas for improvement are identified to help develop corrective actions to be tracked throughout the improvement planning phase. During improvement planning, the corrective actions identified in the evaluation phase are assigned, with due dates, to responsible parties; tracked to implementation; and then validated during subsequent exercises. This process ensures that corrective actions are taking placed based on the outcomes of the exercise or real work event.

1.

IX. Supporting Documentation

A. Attachments

1. Attachment 1, Record of Change and Signature
2. Attachment 2, County Map
3. Attachment 3, Distribution List
4. Attachment 4, National Incident Management System (NIMS) Reference
5. Attachment 5, Laws and Regulations

DRAFT

Attachment 1

Record of Change/ Review /Signature

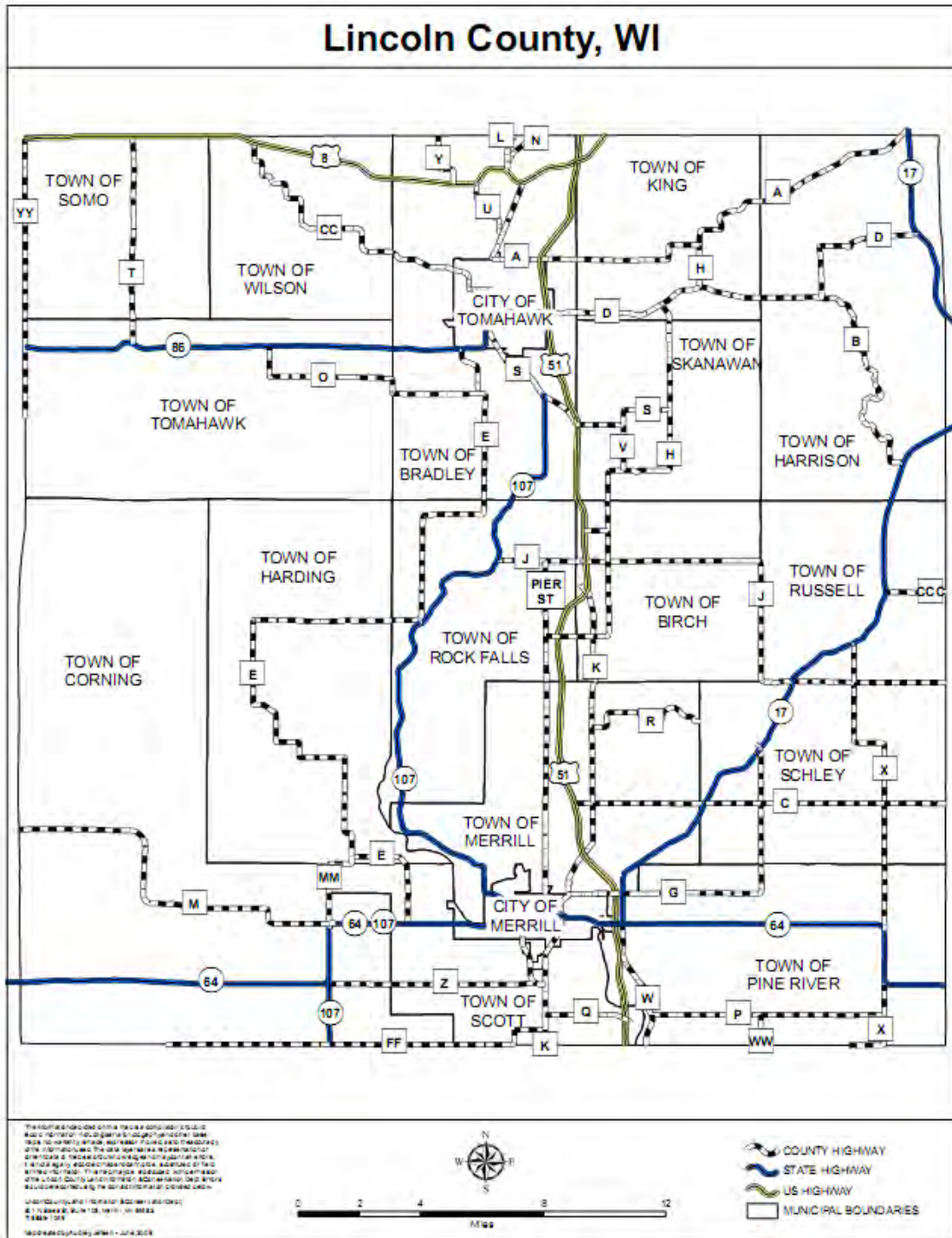
The Local Emergency Planning Committee (LEPC) By-Laws shall be reviewed in its entirety annually.

Date	Contributor	Description of Change	Page Number(s)
9/22/2015	J. Kraft, Emergency Management	Section VII para. 3: Added Mayor of Tomahawk to automatic membership.	Pg. 6
5/15/2018	S. Murphy, Emergency Management	Section I, para. 1: Added history to introduction.	Pg. 4
3/1/2020	S. Murphy, Emergency Management	Section VIII, para. 5: Added Compliance Inspector.	Pg. 8
2/1/2021	S. Murphy, Emergency Management	Section VII: Removed Lincoln County Board Chair from being automatic membership.	Pg. 7
1/1/2022	S. Murphy, Emergency Management	Section VIII: Updated membership and executive officer terms to indefinite.	Pg. 7-9
9/14/2023	T. Verhasselt, Emergency Management	Section I-XIV: Deleted and rewrote document to align with FEMA, EPA, and WEM guidelines and EPRCA performance measures.	Pg. 1-11

The undersigned have hereby reviewed and approve of these by-laws:

Date	Title	Signature
	County Board Chair	
	Administrative Coordinator	
	Director of Emergency Management	

Attachment 2
County Map



Attachment 3

Distribution List

A. County Agencies

1. Lincoln County Emergency Management
2. Lincoln County Administration
3. Lincoln County Sheriff's office
4. Lincoln County Coroner
5. Lincoln County Health Department
6. Lincoln County Social Services
7. Lincoln County Highway Department
8. Lincoln County Land Information Department
9. Lincoln County Corporation Counsel

B. City, Village, and Town Agencies

1. City of Merrill
2. City of Tomahawk
3. Town of Birch
4. Town of Bradley
5. Town of Corning
6. Town of Harding
7. Town of Harrison
8. Town of King
9. Town of Merrill
10. Town of Pine River
11. Town of Rock Falls
12. Town of Russell
13. Town of Schley
14. Town of Scott
15. Town of Skanawan
16. Town of Somo
17. Town of Tomahawk
18. Town of Wilson

C. State Agencies

1. Wisconsin Emergency Management

D. Volunteer Agencies

1. American Red Cross

Attachment 4

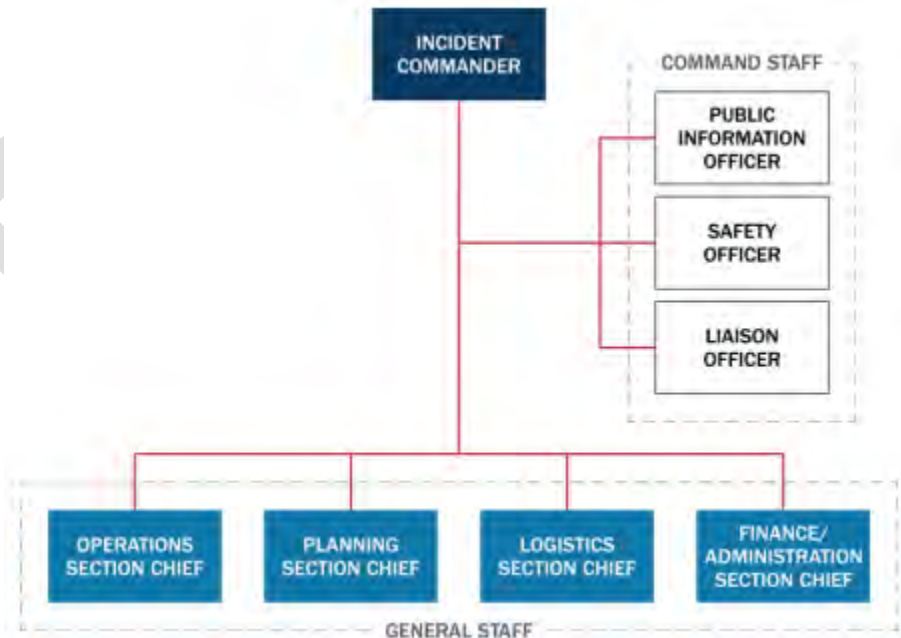
National Incident Management System (NIMS) Reference

A. Incident Command Structure (ICS)

Incident Command System is a standardized approach to the command, control, and coordination of on-scene incident management that provides a common hierarchy within which personnel from multiple organizations can be effective. ICS specifies an organizational structure for incident management that integrates and coordinates a combination of procedures, personnel, equipment, facilities and communications. Using ICS for every incident helps hone and maintain skills needed to coordinate efforts effectively. ICS is used by all levels of government as well as by many non-governmental organizations (NGO) and private sector organizations. ICS applies across disciplines and enables incident managers from different organizations to work together seamlessly. This system includes five major functional areas, staffed as needed, for a given incident: Command, Operations, Planning, Logistics, and Finance/Administration.

1. Incident Command

- a) When an incident occurs within a single jurisdiction and without jurisdictional or functional agency overlap, the appropriate authority designates a single Incident Commander who has overall incident management responsibility. In some cases where incident management crosses jurisdictional and/or functional agency boundaries, the various jurisdictions and organizations may still agree to designate a single Incident Commander. The example below depicts an organizational structure for an ICS organization with a single Incident Commander.

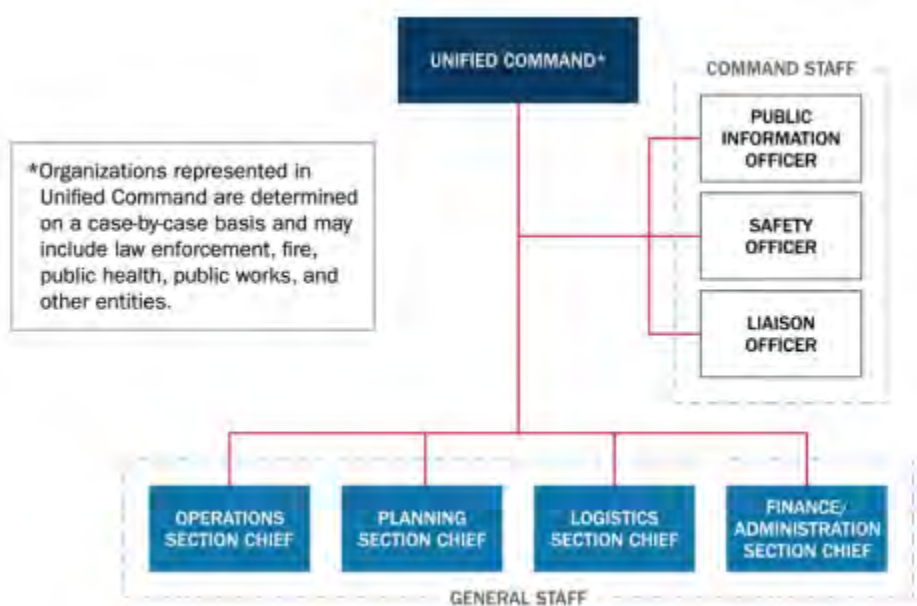


Attachment 4 cont.

National Incident Management System (NIMS) Reference

2. Unified Command

- a) Unified Command improves unity of effort in multijurisdictional or multiagency incident management. The use of Unified Command enables jurisdictions and those with authority or functional responsibility for the incident to jointly manage and direct incident activities through the establishment of a common set of incident objectives, strategies, and a single IAP. However, each participating partner maintains authority, responsibility, and accountability for its personnel and other resources, and each member of Unified Command is responsible for keeping other members of Unified Command informed.



Attachment 4 cont.

National Incident Management System (NIMS) Reference

- 3. Emergency Operations Center (EOC): Incident Support Model (ISM) Structure
 - a) The purpose, authorities, and composition of the teams that staff EOCs vary widely, but generally, the teams consolidate and exchange information, support decision making, coordinate resources, and communicate with personnel on scene and at other EOCs. EOC personnel may support staff at an ICP, field personnel not affiliated with an ICP (e.g. personnel conducting debris removal or managing a shelter), or staff in another EOC (e.g. staff in a state EOC communicating with staff in a local EOC).



Attachment 5

Laws and Regulations

A. Wisconsin State Legislation

1. Emergency Management
 - a) Wis. stat. 323: Describes the organization, duties, and powers for state and local emergency management programs.
2. Department of Military Affairs
 - a) Wis. stat. 321: Describes departmental duties.
3. Department of Natural Resources
 - a) Wis. stat. 26.11: Describes responsibilities during forest fires.
 - b) Wis. stat. 29: Describes responsibilities for wild animals/plants and powers for restricting hunting and fishing.
 - c) Wis. stat. 87: Describes the power and duties of the department regarding flood control.
 - d) Wis. stat. 292: Describes general environmental provisions (e.g. hazardous substance spills).
 - e) Wis. NR 116: Describes the Wisconsin floodplain management program.
 - f) Wis. NR 333: Describes the departmental responsibilities in association to dams.
 - g) Wis. NR 706: Describes the departmental responsibilities in association to hazmat requirements.
4. Department of Health and Family Services
 - a) Wis. stat. 250: Describes the administration, supervision, powers, and duties of state health activities.
 - b) Wis. stat. 251: Describes the structure, duties, and levels of services of local health departments.
 - c) Wis. stat. 252: Describes departmental powers and duties regarding communicable diseases.
 - d) Wis. stat. 254: Describes the power, duties, identification and control of environmental health concerns.
 - e) Wis. stat. 323: Describes agency responsibilities during public health emergencies.
5. Department of Transportation
 - a) Wis. stat. 83.09: Describes emergency repairs of county highways.
 - b) Wis. stat. 85: Describes departmental powers, duties, and organization.
 - c) Wis. stat. 110: Describes the power and duties of traffic officers.
 - d) Wis. stat. 302: Describes provisions for the maintenance of order in state, county, and municipal prisons.
6. Department of Agriculture, Trade, and Consumer Protection
 - a) Wis. stat. 93: Describes departmental powers and duties.
 - b) Wis. stat. 95: Describes the maintenance of animal health requirements.
 - c) Wis. stat. 97: Describes the regulation of food.
7. Counties
 - a) Wis. stat. 59: Describes the legal status and organization.

Attachment 5 cont.

Laws and Regulations

8. Towns
 - a) Wis. stat. 60: Describes the legal status and organization.
9. Villages
 - a) Wis. stat. 61: Describes the legal status and organization.
10. Cities
 - a) Wis. stat. 62: Describes the legal status and organization.
11. General Municipal Law:
 - a) Wis. stat. 66: Describes the legal status and organization.
 - b) Wis. stat. 175: Defines and describes the authorities regarding mutual aid agreements
 - c) Wis. stat. 213: Describes the police power of a fire chief or a rescue squad.
 - d) Wis. stat. 895: Grants immunity from civil liability for acts or omissions to the county level B hazardous materials teams and to members of those teams.
 - e) Wisconsin Act 186 (c. 2003): Establishes a statewide system of mutual aid for emergency medical services, fire departments, and local health departments, requires utilization of Incident Command Systems; and amends the exemption from liability law.
 - f) Executive Order 81: Designates the National Incident Management System (NIMS) as the basis for Incident Management in the State of Wisconsin.

B. Federal Legislation

1. 44 CFR 1, Emergency Management and Assistance: Outlines the organization, power and duties of the Federal Emergency Management Agency (FEMA). Details the operation and scope of FEMA programs such as hazard mitigation, the National Flood Insurance Program (NFIP), fire prevention and control, disaster assistance and preparedness.
2. Public Law 101-700, Disaster Relief and Emergency Assistance Act (Stafford Act): Limits the qualifying events for disaster assistance to natural catastrophes and established provisions for cost sharing by state and local governments.
3. Public Law 106-390, Disaster Mitigation Act of 2000: Amends the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize a program for pre-disaster mitigation, to streamline the administration of disaster relief, to control the federal costs of disaster assistance and for other purposes.
4. 42 USC 11001-110150, Emergency Planning and Community Right-to-Know: Provides the public with information on the hazardous chemicals in their communities and establishes emergency planning and notification requirements to protect the public in the event of a release of an extremely hazardous substance.
5. 42 USC 9601-9675, Comprehensive Environmental Response, Compensation, and Liability Act: Protects the public health and environment by facilitating cleanup of the environmental contamination and imposing costs on parties responsible for the pollution.
6. 10 CFR 50.47: Requires the establishment of state and local plans and preparedness for coping with effects of radiological emergencies as part of the nuclear power plant license.

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE TOWN OF _____ AND THE COUNTY OF LINCOLN
RELATING TO THE WISCONSIN VOTER REGISTRATION SYSTEM (WisVote)**

This Memorandum of Understanding (MOU) relating to the Wisconsin Voter Registration System (WisVote) is hereby entered into by and between the local unit of government, the Town of _____ (hereafter referred to as the "LOCAL UNIT") and the County of Lincoln, Wisconsin, Office of the County Clerk (hereafter referred to as the "PROVIDER").

NOW, THEREFORE, in consideration of the terms and conditions herein, the parties agree as follows:

1. The LOCAL UNIT and PROVIDER understand that the Wisconsin Elections Commission, (hereinafter referred to as the W.E.C.) intends to continue to utilize the official centralized database of the Wisconsin Voter Registration Information System (WisVote).
2. The PROVIDER AND LOCAL UNIT understand their responsibilities and legal requirements for complying with Help America Vote Act of 2002 (HAVA) and related Wisconsin State Statutes, and accepts the responsibility of adhering to voter registration policies and procedures and maintaining the original hard copy of each voter's current registration documentation.
3. The LOCAL UNIT acknowledges that there are costs associated with the technology, technology maintenance, materials, staffing and training that are required to fulfill the responsibility of entering and maintaining data within WisVote, and that the PROVIDER will continue to enter and maintain LOCAL UNIT data within WisVote, provided that the LOCAL UNIT remunerate the PROVIDER for the service. A breakdown of WisVote activities and cost estimates for each activity for the participating "relied" municipalities are attached in Appendix A. The LOCAL UNIT fully understands that these amounts are only estimates, and that it will be billed according to actual WisVote costs incurred during these election processes.
4. The LOCAL UNIT agrees to utilize technology and resources of the PROVIDER to enter and maintain data within the WisVote System and agrees to reimburse the PROVIDER for the costs associated with entering and maintaining municipal data within WisVote as specified in paragraph three.
5. The PROVIDER accepts the technology and resource responsibilities necessary to enter and maintain the LOCAL UNIT'S data within WisVote.
6. This MOU will be in effect beginning on the date that it has been signed by both parties and will continue in effect through December 31, 2029 unless formally terminated. In addition, this MOU will automatically be renewed for successive 90-day intervals unless officially terminated.
7. Termination.
 - a. This MOU may be terminated without cause by either party upon written notice by certified mail to the other and to the W.E.C.. ninety (90) days prior to the effective date of termination.

b. If terminated, all duties and responsibilities of the PROVIDER shall transfer to the LOCAL UNIT effective on the date of termination. The LOCAL UNIT has the sole responsibility for:

(1) Performing all required municipal-level duties within WisVote.

(2) Purchasing the appropriate equipment and having said equipment validated by the W.E.C.

(3) Any other technology or resource responsibilities required by WisVote or HAVA.

(4) Training its clerks and other personnel in the use and functions of the WisVote, and obtaining W.E.C. validation of such training.

8. The LOCAL UNIT will be billed annually after the final election cycle (which includes the primary, election and/or special election) once the PROVIDER has received all applicable bills and determines the total of all costs. A schedule of the base fee for these services can be found on Appendix A of the agreement.

The persons signing this agreement warrant that they have been authorized to enter into this agreement by and on behalf of their respective parties and that they have full and complete authority to bind their respective parties by executing this agreement.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have executed this agreement on the date(s) shown below.

PROVIDER - COUNTY CLERK'S OFFICE

LOCAL UNIT OF GOVERNMENT

Christopher Marlowe
Printed Name

Printed Name

Signed Name

Signed Name

Lincoln County Clerk
Title

Title

Lincoln County
Municipality Name

Municipality Name

Date

Date

County Board Chair Printed Name

County Board Chair Signed Name

Date

WisVote Memorandum of Understanding (Appendix A)

	Self Relier	Absentee Light	Full Relier
Annual Fee	\$0	\$250	\$250
*Fee Per Eligible Voter	\$0	.25¢	.50¢
Poll Book Printing per Page	\$0	.15¢	.15¢

* Eligible voter numbers are based off the last US Census

Self Relier: Self Reliers perform all WisVote duties mandated to municipalities by the State Wisconsin Elections Commission (WEC). WisVote users must be fully certified by the WEC.

Absentee Light: Absentee Light Clerks are certified by the WEC to enter Absentee Ballot information in the Absentee Log as mandated by the WEC. Absentee Light Clerks rely on the county for all other WisVote Services.

Full Relier: Full Relier Clerks rely on the County Clerk's Office to perform all of their municipality's WisVote requirements.

List of WisVote Duties:

- Maintain active registered voter lists to include registrations, movers, DMV checks, inactive voter purges, and deaths.
- Perform all mailings related to the upkeep of the Voter Registration List.
- Enter all new addresses located within a jurisdiction.
- Set-up of Elections to include the entering of Contests and Candidates.
- Maintenance of Absentee Voter Logs to include entering the dates of the following: Date ABS Application was received, the date the ABS Ballot was sent to the voter, and the date the ABS Ballot was returned to the clerk.
- Election reconciliation to include the verification of voters equaling the number of votes for each election.

Resolution to Authorize the Memorandum of Understanding between the County and its Municipalities for the Payment of Election Equipment Maintenance and Equipment Firmware Licensing Fees

WHEREAS; Lincoln County’s election equipment supplier, Election Systems & Software, offers maintenance agreements to its customers for both the DS200 Tabulator and the Express Vote (ADA compliant machine); and

WHEREAS; Lincoln County elects to purchase the Silver Maintenance Agreement which constitutes preventative maintenance on its equipment biennially; and

WHEREAS; ES&S also requires licensing fees for the use of the software used to program these machines; and

WHEREAS; Lincoln County helped facilitate the purchase of the Express Votes in 2023 where it was agreed that municipalities would purchase the equipment individually through ES&S; and

WHEREAS; the county, on behalf of all our municipalities, agrees to make the annual payments to ES&S for the maintenance and software use for all the county’s election equipment; and

WHEREAS; by signing this Memorandum of Understanding your municipality agrees to reimburse the county for your portion of the maintenance and licensing fees; and

WHEREAS; municipal fees will reflect the number of machines they are using or own and these fees will be available upon receipt of the invoice from ES&S by the county; and

WHEREAS; these fees are defined in the MOU and are susceptible to the current market and are not always determined prior to the county and municipal budgeting deadlines for the following year.

THEREFORE, BE IT RESOLVED; that the Lincoln County Board of Supervisors authorizes the county clerk to pay ES&S upon invoice for the entire county’s annual election equipment maintenance and firmware licensing user fees; and

BE IT FURTHER RESOLVED; that the Lincoln County Board of Supervisors instructs the county clerk to then include these fees on our municipality’s annual election fee invoice based on the pieces of equipment owned or used by each municipality.

Dated: November 14, 2023

Authored by: Julie Depasse, District 12 Supervisor
 Co-Sponsored by: Angela Cummings, District 20 Supervisor
 Committee: Finance & Insurance Committee
 Committee Vote: 5-0
 Fiscal Impact: None

Date Passed: November 3, 2023

Drafted by: County Clerk Chris Marlowe

Motion By:
 Second By:

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Vacant			
14	Hafeman			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
	Carried	○		
	Defeated			
	Amended			
	Voice vote	○		
	Roll call			

STATE OF WISCONSIN)
) ss
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 County Clerk



LINCOLN COUNTY
COUNTY CLERK'S OFFICE
CHRISTOPHER J. MARLOWE – COUNTY CLERK
801 North Sales Street, Suite 201 · Merrill, WI 54452
Tel. (715) 539-1019
Email: chris.marlowe@co.lincoln.wi.us
County Website: www.lincoln.co.wi

**MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF _____
AND THE COUNTY OF LINCOLN RELATING TO THE ANNUAL PAYMENT OF ELECTION
EQUIPMENT MAINTENANCE AND FIRMWARE LICENSING FEES**

This Memorandum of Understanding (MOU) relating to the payment of election equipment maintenance and firmware agreement fees is hereby entered into by and between the local unit of government, the Town of _____ and the County of Lincoln, Wisconsin, Office of the County Clerk.

Lincoln County's election equipment supplier, Election Systems & Software, offers maintenance agreements to its customers for both the DS200 Tabulator and the Express Vote (ADA compliant machine). ES&S also requires licensing fees for the use of the software used to program these machines. There are two maintenance and software packages, Gold and Silver. Lincoln County has elected the Silver Maintenance Agreement which enables preventative maintenance to be done every two years with the agreement being billed annually. All software upgrades are done for no additional fees at the time of the preventative maintenance. Preventive maintenance on the machines is done at the Lincoln County Service Center and requires towns to deliver their equipment to Merrill on the agreed upon date. The Gold agreement allows PMs to be done every year and requires a higher annual fee. The fees for the agreement also include annual charges for the use of the proprietary software.

Lincoln County helped facilitate the purchase of the Express Votes in 2023 where it was agreed that municipalities would purchase the equipment individually through ES&S which made each of them eligible for \$750 in grant reimbursements from the Wisconsin Elections Commission. In 2009, with the help of grant funds, Lincoln County purchased enough DS200 Tabulators for each precinct to receive one machine with ownership remaining with the county. At the time of this purchase it was agreed upon that the towns would cover the maintenance agreement fees for the machine they were issued by the county when these fees became due in 2011 or when the one year warranty expired.

The Express Vote machines also come with a one year warranty and the 2024 software user fees are included in the purchase so annual maintenance fees, on this machine, will not be due until 2025. The current rate for the Silver Agreement is \$105 for maintenance and \$75 for software fees for a total of \$180.00/year/machine. In 2023 the annual maintenance and software fees for the DS200 were \$227.50/machine (firmware license - \$85 and maintenance - \$142.50). It is important to note that these fees are susceptible to the current market and are not determined prior to the county and municipal budgeting deadline of November for the following year.

The county, on behalf of all our municipalities, agrees to make the annual payments to ES&S for the maintenance and software use for all our election equipment. By signing this Memorandum of Understanding your municipality agrees to reimburse the county for your portion of the fees. Municipal fees will reflect the number of machines they are using or own and these fees will be available upon receipt of the invoice from ES&S by the county. Your municipality's maintenance fees

and firmware licensing fees, for the DS200 and Express Vote, will be added to your annual election fees invoice from the county and due no later than 45 days after the date of the invoice.

Please signify by signing below that your municipality agrees to reimburse the county annually for the costs associated with the ongoing training, programming, and maintenance of both the DS200 and the Express Vote. This agreement will renew annually through 2029 at which time the agreement will be reassessed.

The persons signing this agreement warrant that they have been authorized to enter into this agreement by and on behalf of their respective parties and that they have full and complete authority to bind their respective parties by executing this agreement.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have executed this agreement on the date(s) shown below.

PROVIDER - COUNTY CLERK'S OFFICE

LOCAL UNIT OF GOVERNMENT

Christopher J Marlowe

Printed Name:

Printed Name:

Signed Name:

Signed Name:

Lincoln County Clerk

Title

Title

Don Friske

County Board Chair

Municipality Name:

Signed Name

Date: _____

Date: _____

RESOLUTION 2023-11-X3 SUPPORTING DOCUMENTATION
2023 TAX DEED TAKE LIST

PIN NUMBER	OWNER	SITE ADDRESS	TAXES, PENALTY, AND INTEREST OWED THROUGH DECEMBER 2023	OLDEST TAX YEAR	SUPERVISORY DISTRICT
00434063029998	CHARLES CARL KOZEL 8816 ASHMAN RD RIVERVIEW, FL 33578	The South One-half (S 1/2) of the North One-half (N 1/2) of the North One-half (N 1/2) of the North One-half (N 1/2) of the Northeast Quarter of the Northwest Quarter (NE 1/4 NW 1/4), Section Thirty (30), Township Thirty-four (34) North, Range Six (6) East, Town of Bradley, Lincoln County, Wisconsin.	\$ 656.94	2018	13
00434063549999	DAVID L DOTTER N7409 DOTTER RD TOMAHAWK, WI 54487	N7409 DOTTER RD TOMAHAWK, WI 54487	\$ 7,823.14	2020	13
00435060819983	WENDY JARRETT N11541 COUNTY RD Y TOMAHAWK, WI 54487	N11549 COUNTY RD Y TOMAHAWK, WI 54487	\$ 2,893.78	2019	14
01631071119994	RAMONA PAMPUCH W2912 MAPLE RD MERRILL, WI 54452	W2912 MAPLE RD MERRILL, WI 54452	\$ 13,550.33	2017	9
01631070439992	MICHAEL P BRONSTEATTER 1505 DELMORE DR MERRILL, WI 54452	W4008 COUNTY RD G MERRILL, WI 54452 W4024 COUNTY RD G MERRILL, WI 54452	\$ 9,000.66	2020	9
02033083329995	ROBERT F JONES CONNIE L JONES N5297 BRADLEY ST GLEASON, WI 54435	N5297 BRADLEY ST GLEASON, WI 54435	\$ 12,915.97	2014	20
03235052439987	MARK R JAHN W7531 COUNTY RD CC TOMAHAWK, WI 54487	W7625 HILLSIDE RD TOMAHAWK, WI 54487	\$ 2,672.27	2020	13
25131061120187	JOSIGER, LORI J; 1/2 INT SPEARBECKER, KIM L; 1/2 INT LORI J JOSIGER 215 GRAND AVE APT #312 MERRILL, WI 54452	817 SUPERIOR ST MERRILL, WI 54452	\$ 9,696.02	2018	4
25131061130049	JANICE SIEGER 131 BORDEAUX CT WOODBURY, MN 55125	119 N STATE ST MERRILL, WI 54452	\$ 13,022.45	2019	4
25131061130315	JAMES G ZIEGEL DAWN M ZIEGEL 609 N PROSPECT ST MERRILL, WI 54452-0823	609 N PROSPECT ST MERRILL, WI 54452	\$ 10,591.10	2018	4
25131061140026	JOSEPHINE KNORR R; LIFE EST. DAWN ZIEGEL 609 N PROSPECT ST MERRILL, WI 54452	The East One-half (E 1/2) of Parcel Two (2) of Certified Survey Map No. 137, recorded June 17, 1976 in Volume 1 of Certified Surveys, page 154 as Document No. 240819; being a part of the Northeast Quarter of the Northwest Quarter (NE 1/4 NW 1/4), Section Eleven (11), Township Thirty-one (31) North, Range Six (6) East, City of Merrill, Lincoln County, Wisconsin.	\$ 1,825.45	2019	4
28635063420038	AARON SCHLOEMER 5207 SCOTT ST SCHOFIELD, WI 54476	411 N 4TH ST TOMAHAWK, WI 54487	\$ 2,291.56	2020	15
28635063430065	WILLIAM W KING LISA M KING 26 S 2ND ST TOMAHAWK, WI 54487	26 S 2ND ST TOMAHAWK, WI 54487	\$ 9,987.51	2020	15
28635063430364	KRYSTAL M KUNDO 204 E WISCONSIN AVE TOMAHAWK, WI 54487	204 E WISCONSIN AVE TOMAHAWK, WI 54487	\$ 4,611.85	2020	15
TOTAL TAXES, PENALTY, AND INTEREST OWED			\$ 101,539.03		



Uniquely
WISCONSIN 

County Exposure



Discover Wisconsin Audience Profile

FACEBOOK

190,000+ Followers

30.9% Male / 69.1% Female

Age of Follower 18-34: 15%

Age of Follower 35-54: 46.5%

Age of Follower 55-64: 20.7%

Top Locations: 1. Milwaukee, 2. Madison,
3. Janesville, 4. Appleton, 5. Green Bay

YOUTUBE

16,900+ Subscribers

66.9% Male / 33.1% Female

Age of Viewer 18-34: 36.6%

Age of Viewer 35-44: 22.3%

Age of Viewer 45-54: 15.6%

Age of Viewer 55+: 24.8%

Top Locations per Views: 1. Milwaukee,
2. Chicago, 3. Madison, 4. Green Bay, 5. Minneapolis

Total Views: 4,300,000+

INSTAGRAM

128,000+ Subscribers

30.8% Male / 69.2% Female

Age of Viewer 18-34: 28%

Age of Viewer 35-44: 31.7%

Age of Viewer 45-54: 20.8%

Top Locations: 1. Madison, 2. Milwaukee,
3. Appleton, 4. Chicago, 5. Green Bay

TV

54% Female / 46% Male

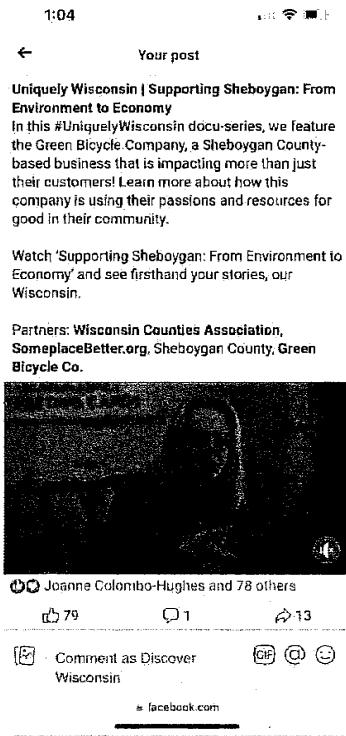
200,000+ weekly viewers Q2 2023

Top Markets: GB, MKE, Madison, Wausau

As of October 1, 2023

*Uniquely Wisconsin to be released on Discover Wisconsin Platforms





Uniquely Wisconsin Documentary Shorts

The Idea

- Documentary style video that focuses on an organization, business, area of a County and the human story within.

Video Content

- Acquire on-site footage, interviews with key representatives, etc.
- Video footage will be shared as an embedded link to be used on websites, social media, etc.

Production

- Video shared on Discover Wisconsin platforms
- Includes full day(s) of field production, as well as pre- and post-production per original short video
- Three (3) – six (6) minutes of content per original short video

Season One Results:

5,027,191 Digital Impressions

1,613,636 Total Views

128,055 Social Engagements

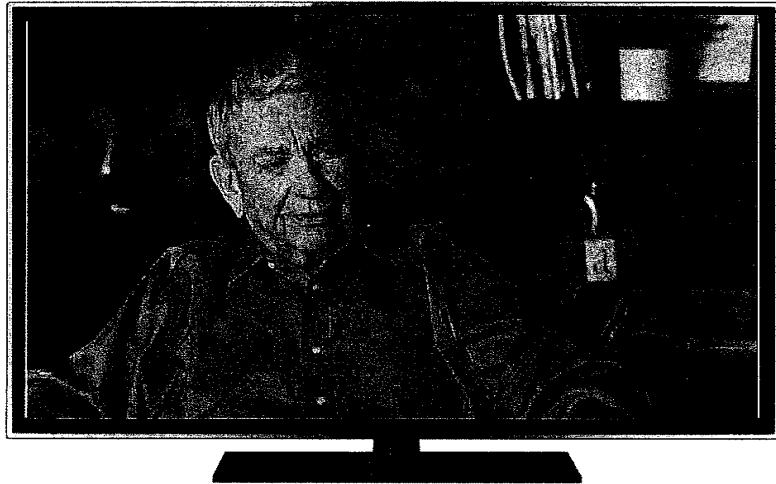


Television Regional Network

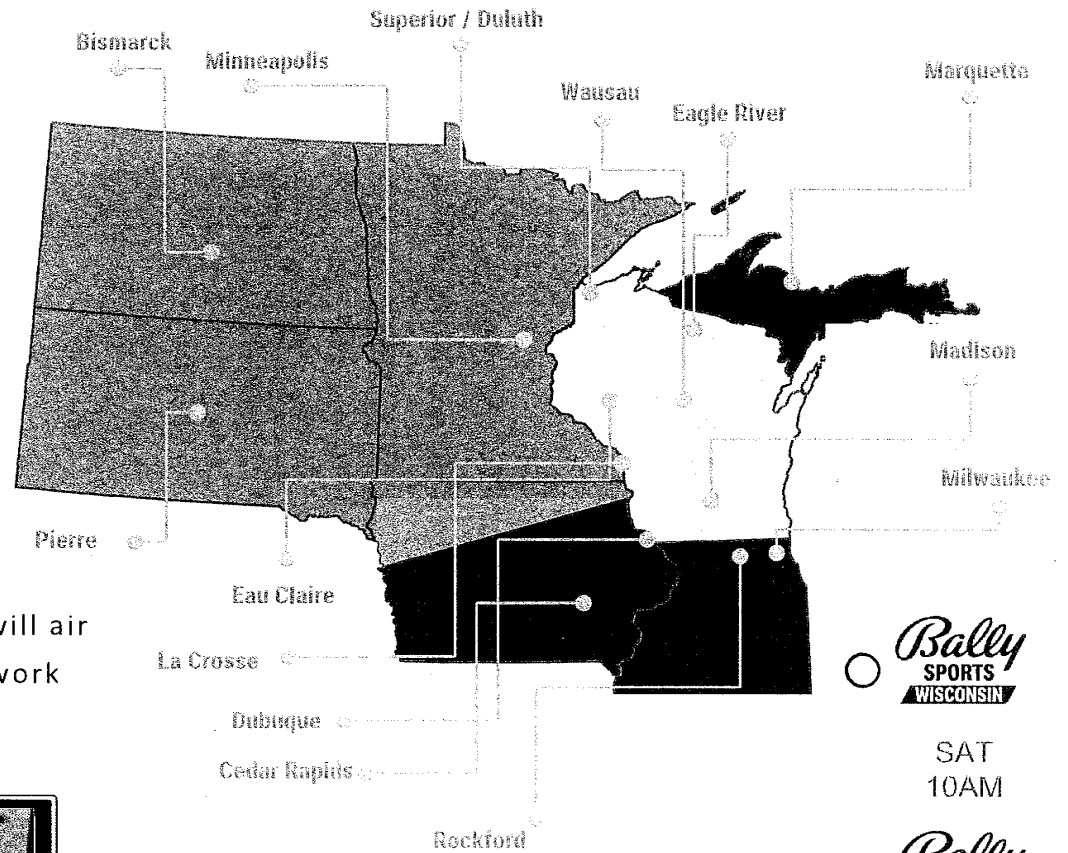
Capitalize on an audience that has followed Discover Wisconsin for 36 years, and has built reputation as a reliable and authentic source for Wisconsin destinations, businesses and culture.

Uniquely Wisconsin Special Episode

- Limited commercial episode compiling the stories will air on the Discover Wisconsin Regional Television Network



*Reaches 11.5 million homes in the Midwest
200,000+ weekly viewers in Q2 2023*



SAT
10AM



Wisconsin TV Affiliates:

- | | | |
|--------------------------|--------------|----------|
| • WITI – Milwaukee | SAT 9:30 am | SAT 10AM |
| • WKOW – Madison | SAT 6:30 pm | 10AM |
| • WFRV – Green Bay | SAT 6:30 pm | |
| • WAOW – Wausau | SUN 11 am | |
| • WQOW – Eau Claire | SUN 5 pm | |
| • WXOW – La Crosse | SUN 5 pm | |
| • WMOW – Eagle River | SAT 6:30 pm | |
| • CBS 3 – Superior/Dul. | SAT 6:30 pm | |
| • KBJR 6 – Superior/Dul. | SAT. 5:30 am | |
| • Bally Sports Wisconsin | SAT 10 am | |

Out-of-State TV Affiliates:

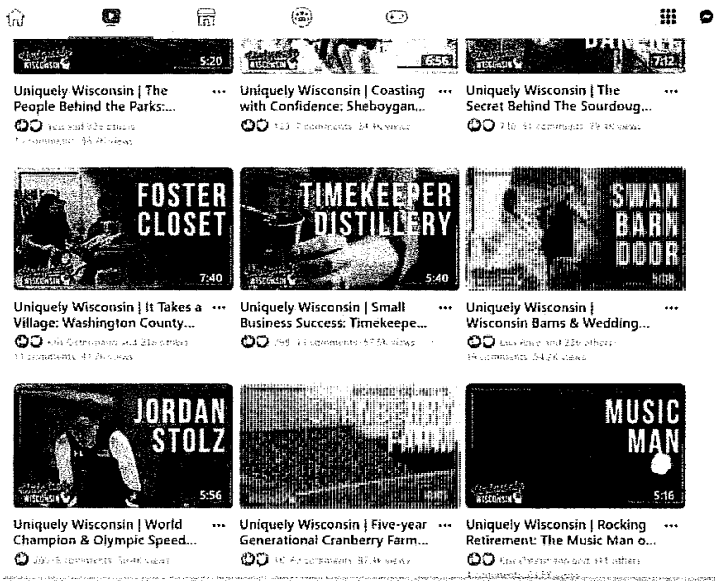
- | | |
|-----------------------|-----------------|
| • WIFR – Rockford, IL | SAT 6:30 pm |
| • WJMN – Marquette | SAT 7:30 pm EST |
| • Bally Sports North | SAT 10 am |

Streaming - Distribution

Binging Discover Wisconsin & Uniquely Wisconsin

Uniquely Wisconsin episodes, original shorts and social videos are also released on all of the Discover Wisconsin streaming and digital platforms.

- Video content (Episodes & Shorts) will air and live on OTT platforms and discoverwisconsin.com
 - Available on OTT for up to five (5) years
 - Available on discoverwisconsin.com for up to two (2) years
- Video content will also air and live on Discover Wisconsin YouTube channel and Discover Wisconsin Facebook & Instagram page
 - Available on YouTube into perpetuity
 - Available on Facebook & Instagram into perpetuity



The Cabin Podcast

Welcome to *The Cabin*, a weekly 35-40 minute podcast produced by the crew that brings you the nation's longest-running tourism TV show, *Discover Wisconsin*.

Joined by producers, travel experts and tourism leaders, Eric, Ana and Guests take you behind-the-scenes to the heart of the Midwest.

The Cabin Episode

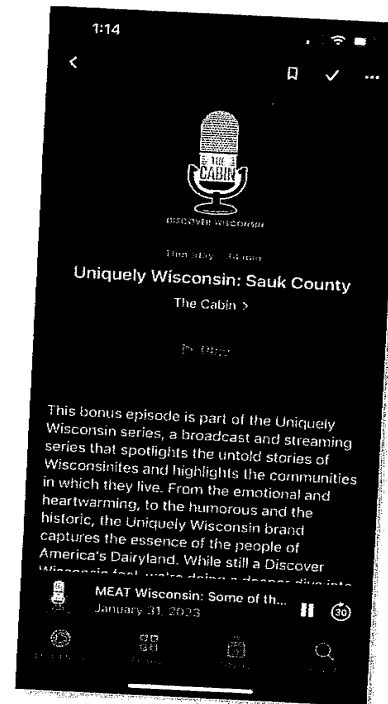
- **Dedicated/Bonus:** Bonus podcast episode dedicated entirely to destination, business or event and released across Discover Wisconsin podcast and social platforms
 - Includes dedicated social posts, e-newsletter and blog editorial

Podcast By The Numbers

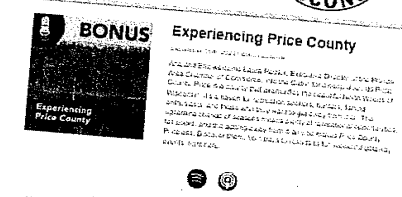
- **900,000+** total downloads
- 225,000+ total unique listeners
- 6,000 – 8,000 downloads per week
- 60,000+ impressions per week on Discover Wisconsin Facebook & Instagram on average
- Top listeners by state:
 - Wisconsin (54%), Illinois (10%), Minnesota (5%)

*Data updated Sept. 2023

Trending "Places & Travel" Podcast on Apple Podcasts



Presenting Sponsor:
Sauk County



Social & Digital

Discover Wisconsin Social Posts and Giveaways

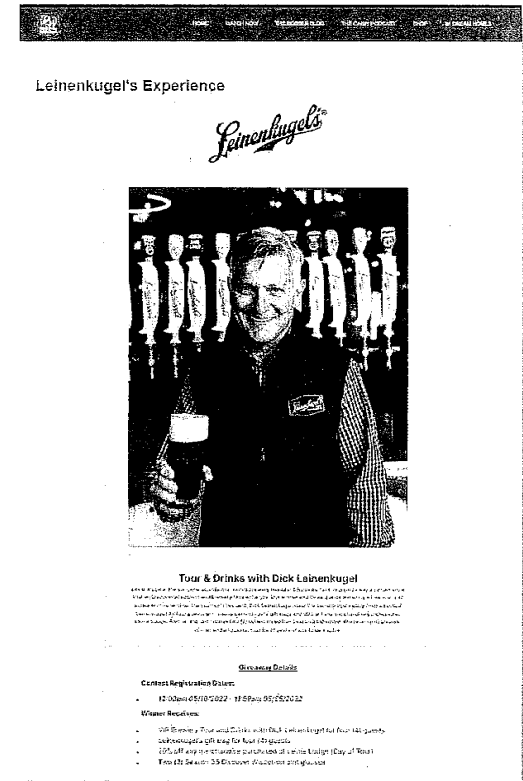
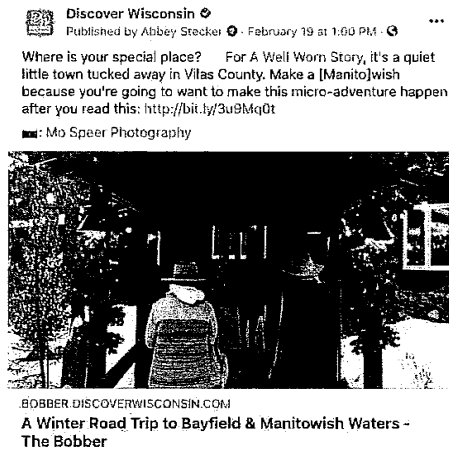
- Posts across Discover Wisconsin social platforms based on guaranteed impressions or number of posts.
- Ability for data acquisition with engaging giveaway contests.
 - Giveaway contests run for a week and include guaranteed impressions

The Bobber Blogs

- Editorials written by Discover Wisconsin team that align with client focused information. Shared across social and digital platforms.

Discover Wisconsin E-Newsletters

- Ability to reach thousands of engaged Discover Wisconsin fans on a monthly basis, with blog editorials, video stories, logo placement, etc.
 - e-Newsletter subscribers: 24,695
 - Average open rate: 24.4%



Video Edits

B-Roll

Video acquired and utilized during shorts is available in b-roll form.

- Transferred via a downloadable link

Social Video Editing

Video acquired during shorts will be available to be edited into social media and digital marketing assets

- :15-:60 social media ads





YOUR STORIES, OUR WISCONSIN

***Each County Receives**

VIDEO STORIES

- THREE (3) DOCU-SERIES SHORT-FORM VIDEOS UP TO SIX (6) MINUTES IN LENGTH EACH
 - DEVELOP STORIES THAT TOUCH ON A COMBINATION OF CULTURE, COMMUNITY ENGAGEMENT, ECONOMIC DEVELOPMENT, AND TOURISM
- ONE (1) :60 SOCIAL MEDIA EDIT VIDEO
 - SOCIAL MEDIA AND DIGITALLY EDITED VIDEOS DESIGNED FOR USE ON COUNTY-SPECIFIC PAGES
- FIVE (5) MINUTE PORTION OF BROADCAST DOCUMENTARY ACROSS DISCOVER WISCONSIN REGIONAL TELEVISION NETWORK
 - HAVE THE STREAMING-ONLY DOCU-SERIES DEVELOPED INTO A BROADCAST EPISODE
- SHARED B-ROLL OF FOOTAGE ACQUIRED

PODCAST & SOCIAL MEDIA

- ONE (1) DEDICATED "THE CABIN" PODCAST FOR COUNTY
 - CELEBRATE WHY THE COUNTY IS UNIQUE AND THE CULTURE WITHIN FOR EACH SPECIFIC COUNTY
- ONE (1) DATA ACQUISITION SIGN-UP CONTEST ON DISCOVER WISCONSIN SOCIAL MEDIA
 - OPPORTUNITY TO GROW DATABASE FOR COUNTY-SPECIFIC ITEMS (JOB BOARDS, RELOCATION, ETC.)
- MULTIPLE BLOGS, E-NEWSLETTERS, SOCIAL IMPRESSIONS, ETC. IN PROMOTION OF THE SERIES

Resolution 2023-11-81

Motion By:
Second By:

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Vacant			
14	Hafeman			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

Resolution to Restructure the Child Support Department and Convert Child Support Lead Position From Part-Time to Full-Time

WHEREAS, the structure of the Child Support Department for the last several years has included one Child Support Lead position at 48 hours bi-weekly and three Child Support Specialists at 72 hours bi-weekly ; and

WHEREAS, the Child Support Lead position has recently become vacant; and

WHEREAS, the Child Support Lead position needs to be filled with someone that has experience in the child support department; and

WHEREAS, all three of the 72 hour per pay period positions have bumped up to 80 hour per pay period positions upon the vacancy of the Child Support Lead, filling 24 of the 48 hours that are unfilled due to the current vacancy; and

WHEREAS, converting the Child Support Lead position to full-time will create an opportunity to promote from within; and

WHEREAS, all three specialist positions are currently on the same pay step in the Lincoln County wage scale; and

WHEREAS, the Child Support Department is requesting to trial this organizational structure of one full-time Child Support Lead and two Child Support Specialists for a 6 month period and reserve the opportunity to explore filling the remaining unfilled staff hours in a manner that is within the approved 2024 budget for salary and fringe.

NOW, THEREFORE BE IT RESOLVED, that the Child Support Lead position shall be converted from a 48 hours per bi-weekly position to 80 hours bi-weekly and based on the current pay step for the existing staff within the department, a promotion from within shall be placed at Grade H, step 5 on the Lincoln County wage scale.

IT IS FURTHER RESOLVED, that the Child Support Department may trial this organizational structure for a period of 6 months and shall reserve the opportunity to explore filling the remaining unfilled staff hours in a manner that is within the approved 2024 budget for salary and fringe.

Dated: 10/4/2023

Authored by: Elizabeth McCrank, Supervisor, District 3
Co-Sponsored by: Laurie Thiel, Supervisor, District 8
Committee: Social Services
Committee Vote: 4-0

Date Passed: 10/10/2023

Committee: Administrative & Legislative
Committee Vote: 6-0

Date Passed: 11/01/2023

Fiscal Impact: Proposed organizational and position changes would fit within the 2024 budgeted salary and fringe. The trial structure would result in a decrease in salary and fringe in the amount of approximately \$21,500.00

Drafted by: Jessi Rumsey (amended at Administrative & Legislative Committee)

STATE OF WISCONSIN)
) SS
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk

Motion By:
Second By:

An Ordinance Amending Chapter 11/04 Health and Human Service Ordinance
 (Revising Nuisances - Human Health Hazards.
 (Cr. #273-96; Am. #2016-08-630)

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Vacant			
14	Hafeman			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain that Chapter 11.04 Health and Social Services Ordinance to be amended as indicated in the attachment.

This ordinance shall take effect following its passage and posting.

STATE OF WISCONSIN)
) SS
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 Lincoln County Clerk

Dated: (County Board date)

Authored by: Julie Allen
 Co-Sponsored by: Dana Miller
 Committee: Board of Health
 Committee Vote: 6-0
 Fiscal Impact: None

Date Passed: 10/18/2023

Drafted by: Shelley Hersil

Chapter 11.04 Proposed – Health and Social Services Ordinance Text Amendment

- Plain text is existing text in our ordinance and no changes proposed.
- ~~Lined out text~~ is existing ordinance text that will be eliminated
- Underlined text is proposed revisions and updated language

11.04 NUISANCES—HUMAN HEALTH HAZARDS. (Cr. #273-96; Am. #2016-08-630)

(1) DEFINITIONS. In this chapter:

(a)

(b) Human health hazard means a substance, activity or condition that is known to have the potential to cause acute or chronic illness or to endanger life, to generate or spread infectious diseases or otherwise injuriously to affect the health of the public. (§254.01(2), Wis. Stats.)

(c) Immediate Health Hazard. Any condition which adversely affects or demonstrates the potential to adversely affect the community at large and which should, in the opinion of the Health Officer, be abated immediately or within a maximum of twenty-four (24) hours to prevent possible severe damage to human health and/or to the environment

(d) Public Hazard. Affecting or having the potential to affect the people and/or environment outside the limits of an individual’s personally occupied structure or all persons outside of an individual’s personally occupied structure.

(e) Person. means any individual, firm, corporation, society, association, institution, public body or other entity.

(f) Structure or Building – means a building or structure having walls and a roof erected or set upon an individual foundation or slab constructed base designated or used for the housing, shelter, enclosure, or support of persons, animals or property of any kind.

(g) Dwelling means any structure, all or part of which is designed or used for human habitation. (§254.55(1), Wis. Stats.)

(h) Owner means any of the following:

1. A person who has legal title to a dwelling.
2. A person who has charge, care or control of a dwelling or unit of a dwelling as an agent of or as ~~executor administrator~~, personal representative, trustee or guardian of the estate of a person under par. 1. above.

(i) County means Lincoln County, Wisconsin.

Additional Terms. All other words not specifically defined in this Chapter shall be defined as set forth in any applicable State of Wisconsin regulations and if not defined otherwise, the standard dictionary definition of the work shall apply.

(2) PUBLIC PLACES. The owner and occupant and everyone in charge of a public building, as defined in sec. 101.01(2)(~~g~~), (12), Wis. Stats., shall keep the building clean and sanitary. (Sec. 254.56, Wis. Stats.)

(3) HUMAN HEALTH HAZARD PROHIBITED. No person shall erect, create, cause, continue, maintain or permit any public human health hazard within the County. Any person who shall cause, create or maintain a human

health hazard, or who shall, in any way, aid or contribute to the causing, creating or maintenance thereof, shall be guilty of a violation of this ordinance and shall be liable for all cost and expenses attendant upon the removal and correction of such a human health hazard as well as the penalty provided at sec. 11.04(6), infra.

- (4) **RESPONSIBILITY FOR HUMAN HEALTH HAZARDS.** It shall be the responsibility of the property owner or occupant or person causing, permitting or maintaining the human health hazard to maintain their property in a manner free of human health hazard(s). Abatement/correction of any human health hazard that has been determined to exist may be ordered against any or all responsible persons.
- (5) **HUMAN HEALTH HAZARDS ENUMERATED.** The following acts, places, conditions and things, not limited by enumeration, are hereby declared to be human health hazards. Such enumeration shall not be construed to exclude other health ~~nuisances~~ hazards falling within the definition at sec. 11.04(1)(a), infra.
- (a) Solid Waste. Waste, refuse or garbage not stored in a ~~vermin, rodent and fly proof enclosure or container, or disposed of properly such that it may pose a human health hazard as defined in 11.04 (1) (a).~~
 - (b) Holes or openings. Any hole or opening caused by an improperly abandoned, covered or barricaded cistern, septic tank, privy vault, well or excavation.
 - (c) ~~Any discharge/escape of toxic or noxious materials in such quantity or concentration as to endanger human health.~~
 - (d) Wastewater. Untreated effluent from any cesspool, septic tank, drainfield or sewage disposal system discharged into or upon the surface of the ground, groundwater, seasonally saturated soils or surface waters.
 - (e) Groundwater. ~~Addition of any chemical and/or biological substance that would cause groundwater to be unpalatable or unfit for human consumption. These substances include but are not limited to, the chemical and/or biological substances listed in Chapter NR 140 of the Wisconsin Administrative Code. Contamination of any well, cistern, stream, lake or other body of water by sewage, waste, industrial by-product or other materials or substances.~~
 - (f) Unburied Carcasses. Carcasses of animals, birds or fowl not intended for human consumption which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death or as required by Chap. 95, Wis. Stats.
 - (g) Manure. Accumulations of manure from animals and fowl that is handled, stored or disposed of in a manner and/or in such quantities as to endanger the health of any appreciable number of persons within the County, but exclusive of those wastes common to ordinary and approved agricultural practices.
 - (h) Food and breeding place for vermin. Accumulations of decaying animal or vegetable matter, trash, rubbish, garbage, rotting lumber, packing material, tires or any other thing(s) or substances in which flies, mosquitos, disease-carrying insects, rodents or other vermin can breed, live, nest or seek shelter.
 - (i) Air pollution. The presence in the atmosphere of one or more air contaminants in such quantities and of such duration as is or tends to be injurious to public health, harmful for commercial or recreational use or deleterious to fish, bird, animal or plant life.
 - (j) Toxic and Hazardous material. Any chemical or biological material stored, used or disposed of in such manner or quantity as to create a human health hazard.
 - (k) Unhealthy or unsanitary condition. Any condition or situation, which renders a structure or any part thereof unsanitary, unhealthy or unfit for human habitation, occupancy or use.
 - (l) Nonfunctional public building fixtures. Any non-functioning water supply systems, toilets, urinals, lavatories or other fixtures considered necessary to assure sanitary conditions in a public building.

-
- (m) ~~Failure to comply with any law or rule relating to sanitation and health including, but not limited to plumbing, water supplies, waste disposal, storage of chemical pesticides or herbicides, public buildings, and underground or above ground storage tanks.~~
 - (n) ~~Stagnant water in which mosquitos, flies or other insects can multiply.~~
 - (o) Noxious odors. Any use of property, substance or things within the County emitting or causing any foul, offensive, noisome, nauseating, noxious or disagreeable odors, gases, effluvia or stenches extremely repulsive to the physical senses of ordinary persons which annoy, discomfort, injure or inconvenience the health of any appreciable number of persons within the County.
 - (p) ~~Any use of property causing any nauseating or unwholesome liquid or substance to flow into or upon any street, gutter, alley, sidewalk, roadway or public place within the County.~~
 - (q) Salvage yard. The maintenance or operation of a nonpermitted junk or salvage yard.
 - (s) Other. Any other situation determined by the Health Officer to be a Human Health Hazard as defined by 11.04 (1) (a)

(6) DESIGNATION OF UNFIT DWELLING

- (a) Any dwelling or dwelling unit found to have any of the following defects shall be condemned as unfit for human habitation and shall be so designated and marked as unfit by the Health Officer.
 - 1. A structure or building which is so damaged, decayed, dilapidated, unsanitary, unsafe or vermin infested that causes a hazard to the health and safety of the occupants or of the public.
 - 2. A dwelling that contains contaminants causing a health hazard. Contaminates may include, but are not limited to molds, ammonia, carbon dioxide, formaldehyde, and any other pollutant(s) known to cause a health hazard.
 - 3. A dwelling because of its condition is the source of a confirmed case of lead poisoning or asbestosis.
 - 4. A dwelling that lacks potable water or a properly function septic system or well, or an adequate and functioning heating system.
- (b) No person shall continue to occupy, rent, or lease space for human habitation that is declared unfit for human habitation by the Health Officer.
- (c) Any dwelling or dwelling unit condemned as unfit for human habitation, and so designated and marked by the Health Officer, shall be vacated within the time specified by the Health Officer.
- (d) No dwelling or dwelling unit that has been condemned and marked as unfit for human habitation shall again be used for human habitation until written approval is secured from, and such posting is removed by, the Health Officer. The Health Officer shall remove such posting whenever the defect or defects upon which the condemnation and posting were based have been eliminated.
- (f) No person shall deface or remove the Health Officer's posting from any dwelling or dwelling unit that has been condemned as unfit for human habitation.
- (g) The owner or occupant of any dwelling affected by any notice or order relating to the condemning, posting of a dwelling, or dwelling unit as unfit for human habitation may request a hearing before the Board of Health.

(h) Whenever the Health Officer or board designee determines that a violation exists or has reasonable grounds to believe that there has been a violation of any provision of this section, or any rule or regulation adopted pursuant thereto, he/she shall give or cause to be given, notice of such violation to the person or persons responsible therefore, such notice shall be in writing including a description of the real estate involved, a statement of violations and corrective actions required, and allowing a reasonable time for the performance of any act required. Such notice shall be served upon the owner, and may be served by certified mail or in the manner provided by Chapter 801, Wisconsin Statutes for service of summons.

(7) INVESTIGATION. ~~Inspection.~~ No action shall be taken under this ordinance to abate a human health hazard unless the Health Officer or Board ~~or its~~ designee shall have inspected or caused to be inspected the premises where the ~~nuisance or~~ health hazard is alleged to exist and have satisfied themselves that a human health hazard does in fact exist. In the event an owner or occupant shall refuse entry for inspection purposes, the Health Officer or Board ~~or its~~ designee may obtain a special warrant under §66.0119, Wis. Stats.

~~(6)-~~(8) ENFORCEMENT. It shall be the responsibility of the Health Officer or Board of Health ~~or its~~ designee to enforce the provisions of this ordinance, who shall make periodic inspections, and inspections upon complaint to insure that such provisions are not violated.

(a) Abatement or Written Orders. ~~Notice; Citation Authority.~~ If a human health hazard is found on private property, the Health Officer or Board or its designee shall notify the owner and the occupant of the property, by registered mail with return receipt required, of the presence of the human health hazard and order its abatement or removal.

Notice may also be served in the manner provided for service of a summons in circuit court; however, if the premises are not occupied and the address of the owner is unknown, service on the owner may be had by posting a copy of the notice on the premises. When the order to abate, as contained in this notice, has not been complied with, the Health Officer, or the Board ~~or its~~ designee may issue a citation for each violation. Each day a human health hazard is not abated beyond the time allowed in the written order shall constitute a separate violation.

Abatement orders include the following information.

1. The name, address and pertinent information on the violator.
2. The nature of the violation and the steps necessary to abate or correct it.
3. The time period in which the violation must be corrected and/or abated (such as 24 hours, 5, 10, 30 or more days, depending on the nature of the health hazard). Allowance for limited extension of this time period may be allowed if warranted by extenuating circumstances.
4. The penalties the violator will be subject to if the apparent violation is not abated and/or corrected within the given time period.
5. A copy of this order shall be forwarded to the local governing body.

(b) Exceptions to the written orders. In extreme cases where a violation poses an immediate health hazard as determined by the Health Officer or in the case of repeated occurrences of the same violation by the same person, the violator shall be considered to be in non-compliance and subject to immediate action.

~~(c) Procedure.- Non-Compliance.- If the human health hazard is not abated or removed on or before the date specified in the notice, the Health Officer or Board or its designee may enter upon the property and abate or remove the human health hazard or may contract to have the work performed. The~~

human health hazard shall be abated in a manner which is approved by the Health Officer or Board or its designee. If a person does not comply with a written order from the Health Officer or his/her Board designee the violator may be subject to one or more of the following actions and/or penalties:

1. The issuance of an enforceable citation.
 2. Commencement of legal action, seeking a court imposed forfeiture and corrective remedy.
 3. Commencement of legal action seeking an injunction to abate the violation and/or correct the damage created by the violations
 4. Any other action authorized by this ordinance or by other applicable laws as deemed necessary by the Health Officer or Board Designee.
 5. The initiation of one action or penalty under this Section does not exempt the violator from any additional actions and/or penalties prescribed by law.
- (d) ~~Other Methods Not Excluded. Nothing in this ordinance shall be construed as prohibiting the abatement of human health hazards or recovering costs therefor by the County or its officials by other means as allowed by law.~~
- (e) Costs. In addition to any other penalty imposed by this ordinance for the erection, contrivance, creation, continuance or maintenance of public nuisance health hazard, the cost of abatement or removal may be recovered from the person permitting the violation or treasurer of the municipality wherein the health hazard existed. Said account, upon being paid by the treasurer, shall be filed with the municipal clerk, who shall enter the amount chargeable to the property in the next tax roll in a column headed "For Abatement of a Nuisance Health Hazard" as a special tax on the lands upon which the human health hazard was abated, and the tax shall be collected as are other taxes.

~~In the case of railroads or other lands not taxed in the usual way, the amount charged shall be collected as specified at §254.59(2), Wis. Stats. The only defenses an owner may have against the collection of a tax are that no human health hazard was corrected on the owner's property, that the procedure outlined in this section was not followed or any applicable defense under §74.33, Wis. Stats.~~

- ~~(7)~~ (9) PENALTY ~~ties~~. (Am. #308-97; #2005-09-457) Anyone maintaining a human health hazard shall forfeit not less than \$50 nor more than \$300 for each offense in addition to any other penalty imposed by this

Chapter 1.33 - Proposed - General Government - Ordinance Text Amendment

- Plain text is existing text in our ordinance and no changes proposed.
 - ~~Lined out text~~ is existing ordinance text that will be eliminated
 - Underlined text is proposed revisions and updated language
-

1.33 ACCESS TO RECORDS; FEES.

- (1) APPLICABLE STATUTES. The rights of any person who requests inspection of copies of a record are governed by the provisions and guidelines of §19.35(1), Wis. Stats., subject to limitations contained in §§19.356 and 19.36, Wis. Stats., or other applicable statutes.
- (2) ACCESS PROCEDURE. ~~Each authority shall provide any person who is authorized to inspect or copy a record which appears in written form under §19.35(1)(b), Wis. Stats., or any person who is authorized to and requests permission to photograph a record, the form of which does not permit copying under §19.35(1)(f), Wis. Stats., with facilities comparable to those used by its employees to inspect, copy and abstract the record during established office hours. An authority is not required by this subsection to purchase or lease photocopying, duplicating, photographic or other equipment or to provide a separate room for the inspection, copying or abstracting of records. Except as otherwise provided by law, any requester has a right to inspect any record. Access to records by each authority shall be in conformance with Wis. Stats. §19.35, et. seq., and any amendments or modifications thereto.~~
- (3) FEES.
 - (a) ~~Each~~ An authority ~~shall~~ may impose a fee upon the requester of a copy of a record which may not exceed the actual, necessary and direct cost of reproduction and transcription of the record, unless a fee is otherwise specifically established or authorized to be established by ~~the~~ law.
 - (b) ~~Each~~ Except as otherwise provided by law or as authorized to be prescribed by law an authority ~~shall~~ may impose a fee upon the requester of a copy of a record for the actual, necessary and direct cost of photographing and photographic processing if the authority provides a photograph of a record, the form of which does not permit copying.
 - (c) Except as otherwise provided by law or as authorized to be prescribed by law, an authority ~~shall~~ may impose a fee upon a requester for locating a record, not exceeding the actual, necessary and direct cost of location, if the cost is \$50 or more.
 - (d) ~~Each~~ An authority ~~shall~~ may impose a fee upon a requester for the actual, necessary and direct cost of mailing or shipping of any copy or photograph of a record which is mailed or shipped to the requester.
 - (e) An authority may provide copies of a record without charge or at a reduced charge where the authority determines that waiver or reduction of the fee is in the public interest.
 - (f) ~~Each~~ An authority ~~shall~~ may require prepayment by a requester of any fee or fees imposed under this subsection if the total amount exceeds \$5. If the requester is a prisoner, as defined in s. 301.01 (2), or is a person confined in a federal correctional institution located in this state, and he or she has failed to pay any fee that was imposed by the authority for a request made previously by that requester, the authority may require prepayment both of the amount owed for the previous request and the amount owed for the current request.
 - (g) ~~Unless a fee is otherwise specifically established or authorized to be established by law within individual departments, the fee referred to in this section for copies of individual pages for members of the public shall be \$.15 per page. (Am. #238-93) Notwithstanding par. (a), if a record is produced or collected by a person who is not an authority pursuant to a contract entered into by that person with~~

an authority, the authorized fees for obtaining a copy of the record may not exceed the actual, necessary, and direct cost of reproduction or transcription of the record incurred by the person who makes the reproduction or transcription, unless a fee is otherwise established or authorized to be established by law.

- (h) ~~Unless a fee is otherwise specifically established or authorized to be established by law within individual departments, the service fee for facsimile transmission of records shall be \$1.00 in addition to the per page fee. (Cr. #313-97)~~
 - (i) ~~Where a statute or ordinance requires a law enforcement agency to perform a background check for licensing, regulatory or employment purposes, the Sheriff shall impose a fee for each criminal history record check upon the requester equal to the actual cost established by the TIME System for Wisconsin (Cr. #327-98)~~
- (4) RESPONSE TIME. Each authority in acting upon a request for any record shall respond within the times and according to the procedures set out in §19.35(4), Wis. Stats.