

LINCOLN COUNTY BOARD OF SUPERVISORS

Tuesday, April 16, 2024 - 9:00 a.m.

Meeting Location: Lincoln County Service Center, County Board Room, 801 N. Sales St., Room 257, Merrill, WI
Via Teleconference and In-Person Attendance

Electronic Attendance: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Conference Call: (US) +1 980-221-2670

Access Code (PIN): 492 467 134#

Meeting ID: <https://meet.google.com/vqr-xbnr-ijj?hs=122&authuser=0>

The teleconference cannot start until the host (county clerk) dials in and enters the host password.

Attendance Policy: Lincoln County encourages all individuals attending in person to follow the most recent CDC guidelines for vaccinated and unvaccinated individuals. All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting. If "public comment" appears on the agenda, before the meeting is called to order, the clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the clerk or chair, any person offering public comment should state their name and comments.

PUBLIC COMMENT ON AGENDA ITEMS: Under the current (COVID-19 pandemic) circumstances, citizens attending by teleconference may have floor privileges to speak on agenda items without signing-in at the meeting location. Before the meeting is called to order, the Clerk will ask teleconference attendees whether any public comment is being offered. When called upon by the Clerk or Board Chair by name, any persons offering public comment should state his/her name and express in good order his/her comments upon the topic under consideration for no more than 5 minutes.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Certificate of Election
4. Roll Call
5. Oaths of Office (Administered by the County Clerk)
6. Election of County Board Chair and Vice Chair
7. Service Recognitions for Outgoing County Board Members:

Steven Osness Jr.	Donald Wendorf	Greta Rusch
Don Friske	George Brixius	Brian Hafeman
Julie Allen		
8. Hold Elections for Elective Committees:
 - A. Highway Committee
 - B. Social Services Committee
 - C. Administrative & Legislative Committee
9. Chairperson's Appointments to the Nominating Committee
10. Recess for Nominating Committee to Make Appointments to Committees
11. Reconvene (not earlier than 1:00 P.M.)
12. Board Ratification of Committee Appointments
13. Announcements/Recognitions/Awards/ Appointments
 - A. Announcements: None
 - B. Service Recognitions: April 2024
30 Years: Burl Byer, Highway
 - C. Appointments & Re-Appointments:
 - 1) Appointment of Katie Breitenmoser to the T.B Scott Library Board, term ending April 2027.
 - 2) Appointments to the Lincoln County Board of Health – two year term ending April 20, 2026.
 - a. Dr. Michael Clark, Physician Member
 - b. Kay Kissinger Wolf, Nurse Member
 - c. Corey Apprill, Member at Large
 - 3) Appointment of recommended candidate to Land Service Committee as the Citizen Conservation Representative. – two year term ending April 20, 2026.
 - 4) Appointment of Robert Caylor to the Local Emergency Planning Committee – term is indefinite

14. Reading & Approval of the Journal – March 19, 2024
15. Letters, Petitions and Memorials
 - A. Letters – None
 - B. Memorials - None
16. Reports of Standing & Special Committees
 - A. Finance Committee: 2024 Year-To-Date Budget Report – Finance Director (Samantha Fenske)
 - B. Finance Committee: 2025 Budget Process (Samantha Fenske)
17. Resolutions and Ordinances
 - A. Res
 - 1) Res 2024-04-18 Accepting Donation from Aspirus Health
 - 2) Res 2024-04-19 Authorizing Increasing the 2023 Budget by \$487,613 in the EMS Budget
 - 3) Res 2024-04-20 Authorizing the Ambulance Biller Full-time Hours of 36.25 hours/week be increased to 40 hours/week.
 - 4) Res 2024-04-21 Approval of Application, Acquisition, and Implementation of the New Primary Email and Website Domain “lincolncountywi.gov”
 - 5) Res 2024-04-22 Intergovernmental Agreement for Planning of Wausau to Merrill Corridor Plan
 - B. Ord 1) None
18. Report of Claims - None
19. Approval for Mileage and Per Diem for Board Meeting
20. Next County Board Meeting Date: Tuesday, May 21, 2024, 6:00 p.m., Meeting Location: Lincoln County Service Center, 801 N Sales Street, Room 257, Merrill, WI 54452 (currently scheduled to take place in Tomahawk)
21. Adjourn

Request for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

Posted On: Date _____ Time _____ a.m./p.m. By _____

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Board of Supervisor
Meeting: March 19, 2024

The Lincoln County Board of Supervisors met at the Merrill Enrichment Center at 303 N Sales St., Merrill, WI in session assembled pursuant to law.

1. Chair Friske called the meeting to order at 6:00pm.
2. Pledge of allegiance followed.
3. County Clerk Marlowe call Roll – Members Present: Allen, Anderson-Malm, Ashbeck, Bialecki Boyd, Cummings, Detert, Friske, Hartwig, Lemke, McCrank, Miller, Osness, Rush, Simon, Thiel, Wendorf, and Wickham. Electronic: Brixius, (19) Excused: DePasse and Hafeman, Meunier (3)
4. Announcements/Appointments/Awards/Recognitions
 - A. Announcements - None
 - B. Appointments
 - i. Appointment of Joel John Zalewski to the Aging and Disabilities Resource Center of Central Wisconsin as a citizen board member with an indefinite term. **M/S**: Ashbeck/Rusch to appoint Zalewski to the ADRCCW. Motion carried by voice.
 - C. Awards- None
 - D. Service Recognitions – March - None
5. Approval of Minutes
 - A. February 19, 2024 - **M/S** Cummings/Osness to approve the February 19, 2024 minutes as presented. Motion carried by voice vote.
6. Letters and Memorials
 - A. Letters – None
 - B. Memorials – None
7. Reports of Standing & Special Committees:
 - A. Finance & Insurance Committee: 2024 Year-to-Date Budget Report – Finance Director (Samantha Fenske). Fenske gave her report and answered questions. Report was placed on file.
 - B. Finance & Insurance Committee: 2025 Budget Strategies and Goals – Finance Director (Samantha Fenske) Fenske reviewed strategies and goals. Preliminary budget for wage and fringe and budget worksheets will distributed to department heads to work on in April. County Board will begin seeing them in May, Finance & Insurance Committee in June, updates July through October. Preliminary budget book will provided to the County Board before the October meeting. Changes to the budget should be made in October. The revised and final budget will be reviewed for adoption at the November 12, 2024 Public Hearing and County Board Meeting.
8. Public Comment – There were no public comments.
9. Resolutions & Ordinances
 - A. Resolutions

1. Resolution 2024-03-12

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING

WHEREAS, Lincoln County, Wisconsin (the "Issuer") plans to undertake the acquisition of a compactor (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the County Board of Supervisors (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$700,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Dated: March 19, 2024

Authored by: Julie DePasse

Co-Sponsored by: Lori Anderson-Malm

Committee: Finance & Insurance

Committee Vote: 5-0 Date Passed: March 1, 2024

Fiscal Impact: \$700,000

Drafted by: Samantha Fenske, Finance Director

M/S Boyd/Hartwig to adopt resolution 2024-03-12. Motion carried by voice.

2. Resolution 2024-03-13

Authorizing increasing the 2023 budget by \$50,956 to include authorizing Contingency Fund Request for \$35,962 in the County Clerk Department.

WHEREAS, on November 2, 2022 the Lincoln County Board of Supervisors passed Resolution 2022-11-37 approving the 2023 budget and providing an appropriation amount of \$208,795 for the County Clerk Department; and

WHEREAS, in 2023 Lincoln County made a post-employment payment for the outgoing Deputy County Clerk and hired a replacement prior to the retirement to provide sufficient training incurring an additional \$50,956 of expenditures.

WHEREAS, The County Clerk received an additional \$14,994 of revenue.

WHEREAS, A request of \$35,962 is needed from the contingency fund; and

WHEREAS, \$50,956 is in excess of ten percent of the original budget appropriation;

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors does approve and authorize the County Clerk budget to be increased by \$50,956 including contingency funds in the amount of \$35,962 to be transferred to the County Clerk Department.

Dated this 19th day of March 2024

Dated: March 19, 2024

Authored by: Julie DePasse

Co-Sponsored by: Angela Cummings

Committee: Finance & Insurance Committee

Committee Vote: 5-0 Date Passed: March 1, 2024

Fiscal Impact: \$35,962

Drafted by: Samantha Fenske

Lincoln County Finance Director

M/S: Boyd/Osness to adopt resolution 2024-03-13. Motion carried by voice.

3. Resolution 2024-03-14

Approval of Using \$120,000 of ARPA Funding from Marketing for Contracting Services with Midwest Communications for Advertisement

WHEREAS, Lincoln County Board of Supervisors identified the Administrative and Legislative committee to review and vet all requests against the criteria that it does not create base building and creates economic growth and/or generates county revenue; and

WHEREAS, the Lincoln County Board of Supervisors approved earmarking \$500,000 for marketing plans to be later identified; and

WHEREAS, the goal of the branding is to market tourism and bringing visitors to the community to visit/stay to increase sales tax; and

WHEREAS, contracting services through a professional marketing source increases customer reach, promotes travel to Lincoln County, and increases sales; and

WHEREAS, Midwest Communications currently provides services to the City of Merrill and has developed a marketing plan that compliments current local efforts; and

WHEREAS, the Administrative Coordinator and Director of Information Technology collaborated with Midwest Communications to develop an 18-month service plan and additional video production options that are within our budget and reaches our target groups; and

WHEREAS, Midwest Communications can use the "B" role from Uniquely WI to support the development of advertisements; and

WHEREAS, the Administrative and Legislative Committee supports contracting marketing services from Midwest Communications.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, based on the recommendation of the Administrative and Legislative Committee approve \$120,000 from the County's American Rescue Plan Act (ARPA) allocation for the purpose contracting marketing services from Midwest Communications as part of the comprehensive marketing plan.

Dated: March 19, 2024

Authored by:, Jesse Boyd, Supervisor, District 10

Co-Sponsored by:, Julie DePasse, Supervisor, District 13

Committee: Administrative and Legislative

Committee Vote: Carried Voice Vote Date Passed: 03.06.24

Fiscal Impact: ARPA funds \$120,000 (18-month service plan and funds for seasonal video production changes)

Drafted by: Renee Krueger, Administrative Coordinator

M/S: Boyd/Bialecki to adopt resolution 2024-03-14. Motion carried by voice.

4. Resolution 2024-03-15

Allow LCHD Flexibility to Fill Public Health Nurse Positions (bachelor's degree from a nursing program) with Staff Nurse Positions (associated degree from a nursing program)

WHEREAS, the Lincoln County Public Health Department (LCHD) has 6 – Public Health Nurse positions, bachelor's degree from a nursing program, 4.9 FTE; and

WHEREAS, there has been a vacancy in a public health nurse position since August 2022 with minimal applications; and

WHEREAS, the market for nurses is challenging nationally with feedback by interested parties that Lincoln County's pay is not at a comparable wage; and

WHEREAS, the programs that LCHD will no longer be able to maintain if we are not able to hire nursing staff are school nursing, jail nursing, employee and drug alcohol testing, immunizations, communicable disease follow-up as well as meeting long standing state and federal grants; and

WHEREAS, after giving consideration to associated degree from a nursing program applicants, reviewing the roles and responsibilities, ability to adjust work flow; and

WHEREAS, the restructure would result in a cost-neutral or cost savings to the county; and

WHEREAS, it is recognized there will be re-structuring of public health nursing responsibilities as allowable and defined in Wisconsin Administrative Code DHS 139.08, DHS 441 and Standards of Practice for Registered Nurses and Licensed Practical Nurses in Chapter N 6.

NOW THEREFORE, BE IT RESOLVED that the County Board recognizes the challenges in filling Public Health Nurse positions and the need to continue to provide mandatory and contractual services to our community and adopts the

new organizational structure. (See organizational chart)

IT IS FURTHER RESOLVED that the Lincoln County Health Department may make this organizational structure change in order to expand recruitment options for unfilled nursing position within the approved 2024 budget for salary and fringe.

Dated: March 19, 2024

Authored by: Angela Cummings

Co-Sponsored by: Laurie Thiel

Committee: Board of Health

Committee Vote: 7-0

Committee: Administrative and Legislative Committee

Vote: Carried on Voice Vote Date Passed: 2/21/24

Date Passed: 03/06/24

Fiscal Impact: Cost savings, Position Grade G instead of Grade H

Drafted by: Shelley Hersil

M/S: Miller/Wendorf to adopt resolution 2024-03-15. Motion carried by voice.

5. Resolution 2024-03-16

Setting Annual Compensation for County Elected Officials (County Clerk, Register of Deeds, and Treasurer)

WHEREAS, pursuant to sec. 59.22 of the Wisconsin State Statutes, the County Board must establish the total annual compensation to be paid to county elected officials (other than supervisors and circuit judges) prior to the earliest time of filling nomination papers for the county elective office; and

WHEREAS, the Board desires to establish the total annual compensation for the county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer’s term at the discretion of the Board and in accordance with state and federal law; and

WHEREAS, for each month served, \$150 is contributed to the post employment health plan (PEHP) of each county elected official; and

WHEREAS, as part of the County’s fringe benefit programs, county elected officials may participate in fringe benefits in accordance with state law.

NOW, THEREFORE BE IT RESOLVED, that the total annual compensation for county elected officials of County Clerk , Register of Deeds, and Treasurer under sec. 59.22(1) Wis. Stats, shall be as follows, effective on the first day of the term of office that begins after the date of this resolution:

ELECTED OFFICE	2025	2026	2027	2028
County Clerk	\$71,770	\$73,206	\$74,670	\$76,163
Register of Deeds	\$71,770	\$73,206	\$74,670	\$76,163
Treasurer	\$71,770	\$73,206	\$74,670	\$76,163

This compensation shall be in lieu of any fee for service or any other payments of any kind, with the exception of standard reimbursement of business expenses set forth in the Lincoln County Personnel Policy.

BE IT FURTHER RESOLVED that as and for fringe benefits, the aforementioned county elected officials are entitled to (a) participate in Wisconsin Retirement System in accordance with law and the County shall pay only its share of the contributions required by law; and (b) are eligible to participate in the County’s health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the plan and coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or no-represented managerial employees described in sec. 111.70(1)(mm2) Wis. Stat.

Dated: March 19, 2024

Authored by: Don Friske, Supervisor, District 9

Co-Sponsored by: Julie DePasse, Supervisor, District 12

Committee: Administrative and Legislative

Committee Vote: Carried on Voice Vote Date Passed: 03.06.24

Fiscal Impact: The total wage increase for the 4 year term is \$51,267 (\$17,089 per person)

Drafted by: Renee Krueger, Administrative Coordinator

M/S: Boyd/Bialecki to adopt resolution 2024-03-16. Simon's motion to amend the resolution failed to receive a second. Original motion to adopt carried by voice.

6. Resolution 2024-03-17

Resolution Approving the Purchase of CivicPlus Agenda and Meeting Management Select Software

WHEREAS, pursuant to Wisconsin State Statute Chapter 59.23(2)(a) The County Clerk shall act as clerk of the board at all of the board's regular, special, limited term, and standing committee meetings; under the direction of the county board chairperson or committee chairperson, create the agenda for board meetings; keep and record true minutes of all the proceedings of the board in a format chosen by the clerk, including all committee meetings, either personally or through the clerk's appointee; file in the clerk's office copies of agendas and minutes of board meetings and committee meetings; make regular entries of the board's resolutions and decisions upon all questions; record the vote of each supervisor on any question submitted to the board, if required by any member present; publish ordinances as provided in s. 59.14 (1); and perform all duties prescribed by law or required by the board in connection with its meetings and transactions.; and **WHEREAS**, in Lincoln County, each committee has a department head, as an appointee of the county clerk, to create the agendas for committee meetings and to keep and record true minutes of all the committees proceedings; and **WHEREAS**, the county clerk then manages the retention of these proceedings and records at length every resolution adopted, order passed, and ordinance enacted by the board; and

WHEREAS, in an effort to administrate ease of access to our county's records and make readily available to its public and staff the counties website is used to store such records and simplify the search process; and

WHEREAS, CivicPlus Agenda and Meeting Management Select Software is designed to aid and coordinate the efforts of our administrative staff in the preparation, retention, and availability of the records described above.

WHEREAS, CivicPlus is the parent company to Lincoln County's website host which also performs the county's codification services which our corporation counsel manages. CivicPlus Agenda Management integrates with our current website and codifications making these process seamless and uniform.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors approves the purchase of CivicPlus Agenda and Meeting Management Select Software and authorizes the County Clerk and Information Technology Director to facilitate this purchase and implementation.

Dated: March 19, 2024

Authored by: Jesse Boyd

Co-Sponsored by: Angela Cummings

Committee: Administrative & Legislative Committee

Committee Vote: 6-0 Date Passed: March 6, 2024

Fiscal Impact: \$16,073 to implement. \$8,033 annual support.

Drafted by: Chris Marlowe (County Clerk)

M/S: Osness/Anderson-Malm to adopt resolution 2024-03-17. Motion carried by voice.

B. Ordinances - None

10. Report of Claims - None

11. **M/S:** Osness/Allen to approve the mileage and per diem for this meeting. Motion carried by voice.

12. Next County Board Meeting: Tuesday, April 16, 2024 at 9:00 a.m. at the Lincoln County Service Center, 801 North Sales Street, Room 257, Merrill, WI 54452.

13. The meeting adjourned at 7:45 P.M.

STATE OF WISCONSIN)

)SS

COUNTY OF LINCOLN)

YEAR TO DATE EXPENDITURE REPORT

FOR 2024 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0010 GENERAL FUND							
00 NON-DEPARTMENTAL	843,560	843,560	568,703.15	3,587.73	.00	274,856.85	67.4%
10 COUNTY BOARD	2,452,835	2,452,835	1,033,761.62	629,506.92	.00	1,419,073.38	42.1%
20 ADMINISTRATIVE PERSONNEL	234,871	234,871	55,424.77	16,508.30	.00	179,446.23	23.6%
21 CORPORATION COUNSEL	209,269	209,269	32,950.92	11,699.95	.00	176,318.08	15.7%
22 FINANCE DEPARTMENT	539,984	539,984	111,195.80	35,980.77	.00	428,788.20	20.6%
23 COUNTY CLERK	261,718	261,718	78,250.50	31,895.53	.00	183,467.50	29.9%
24 TREASURERS DEPARTMENT	187,941	187,941	43,321.96	15,587.90	.00	144,619.04	23.1%
25 INFORMATION TECHNOLOGY	926,833	926,833	231,071.13	95,667.02	.00	695,761.87	24.9%
26 MAINTENANCE DEPARTMENT	1,884,281	1,884,281	422,763.67	117,438.48	.00	1,461,517.33	22.4%
27 VETERANS DEPARTMENT	183,344	183,344	36,657.24	13,425.37	.00	146,686.76	20.0%
30 CLERK OF COURTS	580,425	580,425	127,977.38	35,074.42	.00	452,447.62	22.0%
31 CIRCUIT COURT (PROBATE)	363,354	363,354	92,132.82	21,428.78	.00	271,221.18	25.4%
32 FAMILY COURT COMMISSIONER	46,000	46,000	8,380.46	6,001.31	.00	37,619.54	18.2%
33 DISTRICT ATTORNEYS OFFICE	380,330	380,330	80,074.58	27,597.25	.00	300,255.42	21.1%
41 LAND SERVICES DEPARTMENT	1,261,992	1,261,992	255,610.53	70,990.34	.00	1,006,381.47	20.3%
43 REGISTER OF DEEDS	246,198	246,198	48,207.91	17,065.51	.00	197,990.09	19.6%
44 UW EXTENSION	45,000	45,000	316.97	54.89	.00	44,683.03	.7%
50 SHERIFFS DEPARTMENT	8,544,997	8,544,997	1,895,944.31	532,752.86	.00	6,649,052.69	22.2%
51 CORONERS DEPARTMENT	81,487	81,487	14,858.28	6,441.05	.00	66,628.72	18.2%
52 EMERGENCY MANAGEMENT	98,631	98,631	16,494.81	5,695.61	.00	82,136.19	16.7%
60 CHILD SUPPORT	316,629	316,629	59,976.79	21,742.19	.00	256,652.21	18.9%
TOTAL GENERAL FUND	19,689,679	19,689,679	5,214,075.60	1,716,142.18	.00	14,475,603.40	26.5%
0020 COUNTY ROADS FUND							
00 NON-DEPARTMENTAL	5,768,847	5,791,203	598,775.87	158,058.22	.00	5,192,427.13	10.3%
TOTAL COUNTY ROADS FUND	5,768,847	5,791,203	598,775.87	158,058.22	.00	5,192,427.13	10.3%
0021 JAIL ASSESSMENT FUND							
00 NON-DEPARTMENTAL	25,000	25,000	15,052.51	.00	.00	9,947.49	60.2%
TOTAL JAIL ASSESSMENT FUND	25,000	25,000	15,052.51	.00	.00	9,947.49	60.2%
0022 EMERGENCY MEDICAL FUND							

YEAR TO DATE EXPENDITURE REPORT

FOR 2024 03

0022	EMERGENCY MEDICAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	2,772,359	2,772,359	491,266.89	71,613.88	.00	2,281,092.11	17.7%
	TOTAL EMERGENCY MEDICAL FUND	2,772,359	2,772,359	491,266.89	71,613.88	.00	2,281,092.11	17.7%
0023 HEALTH DEPARTMENT FUND								
00	NON-DEPARTMENTAL	1,278,158	1,278,158	259,474.81	85,370.91	.00	1,018,683.19	20.3%
	TOTAL HEALTH DEPARTMENT FUND	1,278,158	1,278,158	259,474.81	85,370.91	.00	1,018,683.19	20.3%
0024 SOCIAL SERVICES FUND								
00	NON-DEPARTMENTAL	3,156,177	3,156,177	644,478.13	171,691.74	.00	2,511,698.87	20.4%
	TOTAL SOCIAL SERVICES FUND	3,156,177	3,156,177	644,478.13	171,691.74	.00	2,511,698.87	20.4%
0029 AMERICAN RESCUE PLAN FUND								
00	NON-DEPARTMENTAL	0	0	102,622.76	47,880.01	.00	-102,622.76	100.0%
	TOTAL AMERICAN RESCUE PLAN FUND	0	0	102,622.76	47,880.01	.00	-102,622.76	100.0%
0030 DEBT SERVICE FUND								
00	NON-DEPARTMENTAL	1,659,290	1,659,290	.00	.00	.00	1,659,290.00	.0%
	TOTAL DEBT SERVICE FUND	1,659,290	1,659,290	.00	.00	.00	1,659,290.00	.0%
0050 DOG LICENSE FUND								
00	NON-DEPARTMENTAL	30,000	30,000	.03	.03	.00	29,999.97	.0%
	TOTAL DOG LICENSE FUND	30,000	30,000	.03	.03	.00	29,999.97	.0%
0051 SEC 125 BENEFIT FUND								

YEAR TO DATE EXPENDITURE REPORT

FOR 2024 03

0051	SEC 125 BENEFIT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00	NON-DEPARTMENTAL	0	0	273.15	89.70	.00	-273.15	100.0%
	TOTAL SEC 125 BENEFIT FUND	0	0	273.15	89.70	.00	-273.15	100.0%
0060 SOLID WASTE FUND								
00	NON-DEPARTMENTAL	2,169,483	2,169,483	302,034.13	100,119.68	.00	1,867,448.87	13.9%
	TOTAL SOLID WASTE FUND	2,169,483	2,169,483	302,034.13	100,119.68	.00	1,867,448.87	13.9%
0062 FORESTRY								
00	NON-DEPARTMENTAL	1,549,089	1,549,089	279,533.12	75,560.36	.00	1,269,555.88	18.0%
	TOTAL FORESTRY	1,549,089	1,549,089	279,533.12	75,560.36	.00	1,269,555.88	18.0%
0070 HIGHWAY FUND								
00	NON-DEPARTMENTAL	10,558,809	10,558,809	1,438,460.63	480,920.59	.00	9,120,348.37	13.6%
	TOTAL HIGHWAY FUND	10,558,809	10,558,809	1,438,460.63	480,920.59	.00	9,120,348.37	13.6%
0071 SELF FUNDED HEALTH INSURANCE								
00	NON-DEPARTMENTAL	0	0	815,286.99	456,414.31	.00	-815,286.99	100.0%
	TOTAL SELF FUNDED HEALTH INSURANC	0	0	815,286.99	456,414.31	.00	-815,286.99	100.0%
	GRAND TOTAL	48,656,891	48,679,247	10,161,334.62	3,363,861.61	.00	38,517,912.38	20.9%

** END OF REPORT - Generated by Samantha Fenske **

Motion By:
Second By:

Resolution Accepting Donation from Aspirus Health

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Woellner			
5	Zelinski			
6	Ashbeck			
7	Dunphy			
8	Thiel			
9	Vorpagel			
10	Boyd			
11	Detert			
12	DePasse			
13	Bishop			
14	Lyskawa			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Dorava			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, the Lincoln County Health Department, promotes partnerships within the community to improve health through advocacy, prevention and implementation of best practices; and

WHEREAS, the Live Well Lincoln is spearheaded by Lincoln County Health Department with leadership from the Aging and Disability Resource Center of Central Wisconsin, Aspirus Health, and Lincoln County Social Services.

WHEREAS, the current health priorities identified in the Lincoln County Community Health Improvement Plan, are Healthy Lifestyles, Mental Health and Emotional Well-being and Bolstering resources for those 55+ populations.

WHEREAS, the following donations have been received to offset the costs to implement the following projects:

Mental Health and Well-being

\$10,000 to implement the following strategies,

1. Implement public awareness campaigns, events and trainings
2. Develop resource guide, implement family based education programs and strategies to address childhood trauma and resiliency
3. Promote crisis resources, educate on medication safety and proper disposal, distribute gun locks, medication lock boxes and medication deactivation units
4. Promote existing support groups and pursue expansion of local resources that support recovery

Healthy Lifestyles

\$1,050 to implement the following strategies.

- Education and taste testing of healthy affordable food for families at community events.
- Incentives for families to attend focus groups centered on addressing needs in our community.
- Partnership meetings focusing on improving the navigation of resources by agencies and the public.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors accept the \$11,050 from Aspirus Health, Inc. on behalf of the Lincoln County Health Department who is responsible to implement these projects.

STATE OF WISCONSIN)
) SS
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk

Dated: (County Board date)

Authored by: Angela Cummings
Co-Sponsored by: Board of Health Committee
Committee: Board of Health
Committee Vote: 8:0
Fiscal Impact: Increase of \$11,050

Date Passed: 2/21/24

Drafted by: Shelley Hersil

Resolution 2024-04-19

Motion By:
Second By:

Title: Authorizing increasing the 2023 budget by \$487,613 in the Emergency Medical Service (EMS) Budget

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Woellner			
5	Zelinski			
6	Ashbeck			
7	Dunphy			
8	Thiel			
9	Vorpagel			
10	Boyd			
11	Detert			
12	DePasse			
13	Bishop			
14	Lyskawa			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Dorava			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, on November 2, 2022 the Lincoln County Board of Supervisors passed Resolution 2022-11-37 approving the 2023 budget and providing an appropriation amount of \$2,241,919 for Emergency Medical Service; and

WHEREAS in 2023, expenditures exceeded the budget by \$487,613.

WHEREAS in 2023, EMS recognized the purchase of an ambulance for \$240,037 which was originally approved in the 2021 budget on November 10, 2020 but was not received until 2023 due to vendor delays.

WHEREAS in 2023, on August 15, 2023 the Lincoln County Board of Supervisors approved a donation through resolution 2023-08-49 in the amount of \$421,000 from the Bierman Family Foundation for the purchase of ambulance equipment of which \$119,441.66 was purchased in 2023.

WHEREAS in 2023 EMS Ambulance Fees revenue exceeded the budget by \$380,500.

WHEREAS, the total increase in budgeted revenues and expenditures is \$487,613 which is over ten percent of the original appropriation of \$2,241,919;

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors does approve and authorize the increase of \$487,613 in the 2023 Lincoln County Emergency Medical Services budget appropriation.

STATE OF WISCONSIN)
) SS
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk

Dated: March 19, 2024

Authored by: Jesse Boyd
Co-Sponsored by: Dana Miller
Committee: Public Safety Committee
Committee Vote: 5-0

Date Passed: March 19, 2024

Fiscal Impact: Increase appropriation of \$487,613 funded by Emergency Medical Services revenues

Drafted by: Samantha Fenske
Lincoln County Finance Director

Motion By:
Second By:

Title: Resolution Authorizing the Ambulance Biller Full-Time Hours of 36.25 hours/week be increased to 40 hours/week

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Woellner			
5	Zelinski			
6	Ashbeck			
7	Dunphy			
8	Thiel			
9	Vorpagel			
10	Boyd			
11	Detert			
12	DePasse			
13	Bishop			
14	Lyskawa			
15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Dorava			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

WHEREAS, the Ambulance Biller is currently approved and budgeted for 36.25 hours/week.

WHEREAS, in 2023, the Ambulance biller’s workload increased due to changes from both ambulance providers, reporting requirements, and a reallocation of duties.

WHEREAS, on January 10, 2024, the Public Safety Committee approved a temporary increase to the Ambulance Biller hours to 40 hours/week and would re-evaluated in June. The additional hours have improved the ability to stay current on billing and allow proper time to monitor accounts. On March 13, 2024 the Public Safety Committee approved the replacement of the Ambulance Biller due to an upcoming retirement and were in support of moving the position to 40 hours/week.

WHEREAS, the fiscal impact would be \$4,834.05 for 2024 and can be covered within the Emergency Medical Services operating budget.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors approve and authorize the change of the Ambulance Biller’s hours to be increased from 36.25 hours/week to 40 hours/week.

STATE OF WISCONSIN)
) SS
 COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

 Christopher J. Marlowe
 Lincoln County Clerk

Dated: April 16,2024

Authored by: Jesse Boyd
 Co-Sponsored by: Greg Hartwig

Committee: Administrative and Legislative Committee Vote: 6-0 Date: April 3, 2024

Committee: Finance and Insurance Committee Vote: Date:

Fiscal Impact: \$4,834.05 to be covered within the Emergency Medical Services budget.

Drafted by: Samantha Fenske, Finance Director

Motion By:
Second By:

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Woellner			
5	Zelinski			
6	Ashbeck			
7	Dunphy			
8	Thiel			
9	Vorpagel			
10	Boyd			
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15	Lemke			
16	Miller			
17	Meunier			
18	Wickham			
19	Dorava			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

Approval of application, acquisition, and implementation of the new primary email and website domain “lincolncountywi.gov”

WHEREAS, the Lincoln County Board of Supervisors recognizes the need for secure electronic communications; and

WHEREAS, the U.S. General Services Administration (GSA) by way of the Cybersecurity Infrastructure & Security Agency (CISA) manages the .gov top-level domain (TLD), which is exclusive to U.S. government organizations; and

WHEREAS, the WI Elections Commission has positioned their agency to make this a requirement for municipalities to securely send and receive elections communications via email and conversely, will discard communications from non .gov domains; and

WHEREAS, fees for the application and registration of .gov domains have been waived for Counties and local municipalities; and

WHEREAS, investigative research has indicated we will be able to maintain the County’s current domain, co.lincoln.wi.us, in order to make a staggered migration of affected applications and services.

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors, based on the recommendation of the Administrative and Legislative Committee, approve the application, acquisition, and implementation of the new primary email and website domain “lincolncountywi.gov”.

STATE OF WISCONSIN)
) ss
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk

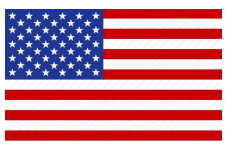
Dated: April 3, 2024

Authored by: Ken Wickham
Co-Sponsored by: Greg Hartwig, Angela Cummings
Committee: Administrative & Legislative
Committee Vote: 6-0

Date Passed: April 3, 2024

Fiscal Impact: No additional tax levy impact expected.

Drafted by: Travis Spoehr, Information Technology Director



Why .gov?

GSA

It should be easy to identify government on the internet.



.gov is Trusted.

- The General Services Administration (GSA) manages the .gov top-level domain (TLD), which is *exclusive* to U.S. government organizations
- We support all official U.S. government organizations, including federal, state, city, and county governments, native sovereign nations (NSN), interstate and independent intrastate government organizations
- A .gov domain name lends legitimacy to your websites and online tools, and helps your customers trust that your content is official



.gov is Authoritative.

- We host the .gov domain registry and registrar, where .gov domains are housed & managed
- We serve as the policy authority for .gov, overseeing the issuance of .gov domain names, i.e., evaluate each registrant's authority over, and eligibility for, a given domain name
- We arbitrate name exception requests, set requirements for a domain name's continued use, and facilitate domain name transfers



.gov is Secure.

- We oversee the security of the .gov infrastructure and facilitate reporting of potential security incidents to your domain points of contact
- Unlike any other TLD, we conduct HSTS preloading for newly registered domains to help ensure that modern browsers will always make secure HTTPS connections between users and websites

.COM

.ORG

.GOV

Interested in a .gov domain?
Visit dotgov.gov



Dot Gov Background Paper

- ***.gov domain registration is only available to federal, state, local, and tribal government***
- ***Managed by the General Services Administration (GSA), .gov registration provides enhanced security and increases the public trust in government***

- The U.S. government began operating the .gov domain in 1985 and extended availability to state, local, and tribal governments beginning in 2002. Prior to 2002, the federal government had exclusive use of the .gov domain. At that time, the domain's goal was to provide naming conventions to facilitate access to the electronic resources of federal government agencies.
- Nearly twenty years after making the .gov domain available to state and local governments, the vast majority of local governments are still not making use of this advantage. As of today, there are only 4,500 .gov domains registered to state and local governments, representing only 5 percent of all eligible entities.
- Registration of .gov sites require thorough vetting and background checks (including government officials as references with .gov email addresses), which prevents spoofing.
 - For state governments, authorization from the governor or state CIO is required. Domains for cities must be authorized by the mayor. For counties, authorization must be submitted by county commissioners or equivalent officials.
- Use of .gov sends a message to the user that the domain is authoritative and legitimate. With the vast majority of local government websites on domains other than .gov, there is no official governing body validating whether their websites are legitimate entities or fraudulent actors.
- .gov allows states and local government to distinguish their collective Internet presence from that of the commercial marketplace and other types of entities, many of which are located in other domains, such as .com, .net, .us, and .org.
- .gov registration provides active monitoring tools, on-call staff in case of emergency, and automatic updates and replication of data.
- Adoption of .gov allows for the search of government-related information and services more intuitive to citizens and increases collaboration among all levels of government.
- While GSA charges an annual fee of \$400 for .gov registration, states are encouraged to make third-level domain names available to local governments at no cost to the extent such an option is available.

Requirements met or outstanding as outlined in detail farther below:

- **Eligibility:** Lincoln County is eligible per the requirements.
- **Domain name:** Propose `lincolncountywi.gov` per the formatting standards and requirements.
- **Authorizing official:** Lincoln County Board Chair, Don Friske
- **Request form:** Gather [all the information you'll need](#) to complete your domain request.
- **Account:** completed. IT Director Spoehr has acquired a login.gov account, also used by and for materials and services provided by the United States Dept. of Homeland Security and Cyber Infrastructure and Security Agency (CISA). CISA is the official registrar and managing agency behind the .gov domains.

Before you request a .gov domain

You must be a government employee, or be working on behalf of the government, to request a .gov domain.

If you're ready to request your domain then let's get started. You don't have to complete the process in one session. You can save what you enter and come back to it when you're ready.

[Start a .gov domain request](#)

Purpose of the domain request form

We'll use the information you provide to verify your organization's eligibility for a .gov domain. We'll also verify that the domain you request meets our guidelines.

Steps to take before you request your .gov domain

Complete your request as quickly as possible by taking these actions.

- **Eligibility:** [Make sure your organization is eligible to have a .gov domain.](#)
- **Domain name:** [Choose an available .gov domain that complies with our requirements.](#)
- **Authorizing official:** [Find out who your authorizing official is](#) and make sure they approve your request.
- **Request form:** Gather [all the information you'll need](#) to complete your domain request.

- **Account:** [Create a Login.gov account](#). You'll need a Login.gov account to request a .gov domain. Login.gov provides a simple and secure process for signing in to many government services with one account.

Verify your identity with Login.gov (required for first-time domain requestors)

Before you can request your first .gov domain, we'll require you to verify your identity with Login.gov. This is a necessary layer of security that requires you to prove you are you, and not someone pretending to be you. You'll need a state-issued ID, a Social Security number, and a phone number for identity verification. You'll be prompted to verify your identity when you begin the domain request process.

Read more about [verifying your identity with Login.gov](#)

Completing the request form might take 15 minutes

If you have your Login.gov account and have gathered all the information you need, completing your domain request might take around 15 minutes.

You can request one domain per online service

For non-federal agencies, we generally approve one domain per online service per government organization. We'll evaluate additional requests on a case-by-case basis.

You don't need to defensively register variations of your domain name. While this practice may be common when registering domains open to the general public, the .gov domain space is not first come, first serve. We'll only assign a domain to the organization whose real name or services actually correspond to the domain name.

Information you'll need to complete the domain request form

We'll ask you questions about your organization and the domain you want. Here's what you'll need to know to complete the form. There's more information about each of these sections below.

- Type of government organization you represent
- Organization name and mailing address
- Your authorizing official
- Current websites for your organization (if you have one)

- .Gov domain you want
- Purpose of your domain
- Your contact information
- Other employees from your organization

Type of government organization you represent

You'll choose from the list below.

- **Federal:** an agency of the U.S. government's legislative, executive, or judicial branches
- **Interstate:** an organization of two or more states
- **State or territory:** one of the 50 U.S. states, the District of Columbia, American Samoa, Guam, Northern Mariana Islands, Puerto Rico, or the U.S. Virgin Islands
- **Tribal:** a tribal government recognized by the federal or a state government
- **County:** a county, parish, or borough
- **City:** a city, town, township, village, etc.
- **Special district:** an independent government that delivers specialized, essential services
- **School district:** a school district that is not part of a local government

Organization name and mailing address

We'll ask you the name and mailing address for the organization you represent. Your organization might be part of a larger entity. If so, enter the name of your part of the larger entity.

If your domain request is approved, the name of your organization and your city/state will be listed in [.gov's public data](#).

Your authorizing official

Your authorizing official is a person within your organization who can authorize your domain request. This person must be in a role of significant, executive responsibility within the organization. Read more about [who can serve as an authorizing official](#).

What we'll need to know about your authorizing official:

- Name
- Role in your organization
- Email address

We typically don't reach out to the authorizing official, but if contact is necessary, our practice is to coordinate with you, the requestor, first.

Current websites for your organization

We'll ask about your organization's current public websites. We can better evaluate your domain request if we know about domains you're already using. If you already have a .gov domain, include that in your list.

.Gov domain you want

Here's the part where you'll tell us the .gov domain you want. We'll try to give you your preferred domain, but we first need to make sure it meets our requirements. We'll work with you to find the best domain for your organization.

Your domain name must:

- Be available ([Check availability](#))
- Relate to your organization's name, location, and/or services
- Be clear to the general public. Your domain name must not be easily confused with other organizations.

Names that *uniquely apply to your organization* are likely to be approved over names that could also apply to other organizations.

Requests for your organization's initials or an abbreviated name might not be approved, but we encourage you to request the name you want.

Read more about [our domain name requirements](#).

Purpose of your domain

We'll ask you to explain how you plan to use your .gov domain. Will you use it for a website and/or email? Read about [activities that are prohibited on a .gov domain](#).

Your contact information

We'll ask you to provide your contact information. While reviewing your domain request, we may need to reach out with questions. We'll also email you when we complete our review.

Your contact information won't be made public and will be used only for .gov purposes.

Other employees from your organization

To help us determine your organization's eligibility for a .gov domain, it's helpful to have contact information for other employees from your organization.

- They should be clearly and publicly affiliated with your organization and familiar with your domain request.
- They don't need to be involved with the technical management of your domain (although they can be).

- **We typically don't reach out to these employees**, but if contact is necessary, our practice is to coordinate with you first.

What happens after you request your .gov domain

We'll review your request. This review period can take 30 business days. Due to the volume of requests, the wait time is longer than usual. We appreciate your patience.

During our review we'll verify that:

- Your organization is eligible for a .gov domain
- You work at the organization and/or can make requests on its behalf
- Your requested domain meets our naming requirements

After your domain is approved, we'll ask you to provide the following information:

- Domain name server information (required)
- Additional domain managers
- Security email for public use

Before your approved .gov domain can be used, you'll need to connect it to your DNS hosting service. **At this time, we don't provide DNS hosting services.**

Read more about [domain management](#).