LINCOLN COUNTY CLERK
Municipal Clerk Meeting
Thursday, July 27, 2023, 4:30 PM
Meeting Location: Room 257 Government Services Center
801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Conference Call: 1 302-466-5646
Access Code: 624 230 498#
Meeting ID: https://meet.google.com/smg-rbwk-rtk

AGENDA

1. Call to Order
2. Roll Call
3. Equipment Purchase Update
    A. Purchase Agreements
    B. Billing Process
    C. Blank Express Vote Cards
    D. Shipment Date
    E. Training Procedures
4. Annual vs. Bi-Annual Maintenance Plans
    A. Machine
    B. Hardware
    C. Software
5. DS200 Hardware Update (Note any other needed repairs on machine or cases)
6. Costs of Elections
    A. Who Pays for What?
    B. What is Your Municipality Billed For?
    C. Nine Year Billing History
    D. Future Billing
        1) Itemized Billing (What we are currently doing)
        2) Flat Rate Billing (Using historical numbers
        3) ES&S Direct Billing to municipalities for Machines and Maintenance
7. WisVote Categories
    A. Self Relier
    B. County Relier
    C. Absentee Light
8. MOUs
    A. Equipment Purchase
    B. WisVote and other Election Fees
9. Next Meeting
10. Adjourn

DISTRIBUTION:
Committee Members – Municipal Clerks and/or Town Designees
County Board Supervisors, Samantha Fenske
Posted on _____ At: _____ a.m./p.m. By: _____

There may be a quorum of Lincoln County committees present at this meeting. No other county business will be discussed and no formal actions will be taken at these meetings.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.