

Lincoln County Death Review Team
Meeting Minutes
April 8, 2024 at 10:00 a.m.
Lincoln County Service Center, 801 N. Sales St., Merrill
Room 156 – Land Services Conference Room

Members Present: Valerie Caylor, Jessi Rumsey, Mary Klade, Becky Dallman

Partners Present: Jane Bentz, Brian Burkhardt, Trina Knospe, Brett Susa, Kim West, Holly Westberg, Traci Zernicke

Guest: Amy Cline, Children’s Health Alliance of Wisconsin

Agenda Item	
1. Call Meeting to Order	Caylor called the meeting to order at 10:03 a.m.
2. Introductions	Attendees introduced themselves.
3. Approve Minutes of Previous Meeting(s)	Motion by Rumsey to approve 1/8/2024 meeting minutes, 2 nd by Klade. All ayes. Motion carried.
4. Annual Cooperative Agreement	Klade stated that every agency that attends these meetings should have a primary person that will attend with a back-up if they are unable to attend. Due to the confidential information being discussed at these meetings, we cannot have random people attending the meetings. Each agency should notify Dallman of their primary and back-up members. Each member will have to sign a confidentially agreement annually.
5. Any changes in practice since last review	<ul style="list-style-type: none"> • Knospe stated that the MAPS School Forest 5th grade curriculum includes safety/orientation in the woods. The last year that students go to the School Forest is in 8th grade unless they attend a week long camp in the summer so there may be additional opportunity there. • Knospe stated that mental health first aid is being taught in MAPS high school health classes. • Burkhardt stated that law enforcement is working with MAPS to provide education to students on drugs and alcohol in the middle and high schools. Currently, law enforcement is only providing education in the grade schools. • Caylor stated she is providing a handout, to all families of deceased individuals, which includes resources available in the community to assist with their loss. • Zernicke stated that ADRC is providing Fall Prevention education. Wisconsin Rapids and Wausau Fire Departments have a referral checkbox in their notes if patients need further assistance with chronic disease and fall prevention. • Zernicke stated that ADRC has regular training for their staff on QPR (Question, Persuade, Refer). QPR is an emergency response protocol to help someone in crisis. • Bentz stated that Aspirus is in discussions with the Wausau Fire Department regarding the community care paramedic program to revamp protocol to include assessment for falls prevention. • Rumsey stated that Social Services continues to call next of kin or for a welfare check if their volunteer transporters do not get a response when attempting to pick up a client for their appointments.

6. Convene into Closed Session	Motion by Rumsey to go into closed session allowing partner participation, 2 nd by Bentz. All ayes, motion carried.
7. Closed Session	Convened to closed session for the purpose of discussing confidential information relating to the unexpected deaths of specific children, pursuant to Wis. Stat. 19.85(1)(d) (considering strategy for crime detection or prevention); Wis. Stat. 19.85(1)(f) (considering medical, social or personal histories of specific persons or preliminary consideration of the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or involved in such investigations); Wis. Stat. 48.981(7) (limiting public disclosure of child-specific information disclosed to child death review team); Wis. Stat. 146.82(2)(b) (restricting re-disclosure of medical information contained in records obtained pursuant to law); Wis. Stat. 48.78(2)(a) (restricting re-disclosure of information in records of child protective agency); and Wis. Stat. 48.396 (limiting disclosure of law enforcement records of children). Reviewed 3 cases.
8. Reconvene into Open Session	Motion by Rumsey to resume open meeting session, 2 nd by Klade. All ayes, motion carried.
9. Any action taken from closed session - discussion on prevention initiatives	Potential prevention initiatives may include: <ul style="list-style-type: none"> • Alcohol and drug educational sessions by law enforcement in the middle and high schools. • Regular visits for clients enrolled in the community paramedic program who are at risk for falls. • Promote statewide programs and supportive resources available for the LGBTQ community. • Healthy Minds Coalition to review suicide risk factors and prevention strategies in the older population. • Universal suicide screenings after a loss or life altering health diagnosis – need primary care involvement.
10. Review of Lincoln County death trends as noted by Coroner	Caylor provided information on 2023 suicide rate trends and what she is seeing in 2024.
11. Add Public comment	None
12. Next meeting date and agenda items	July 8, 2024 at 10:00 a.m.; Agenda items: Death Review Guiding Principles
13. Adjourn	Motion by Bentz to adjourn at 11:42 a.m., 2 nd by Klade. All ayes, motion carried.

Recorder: Becky Dallman, 4/11/2024