

**Lincoln County**  
**Finance & Insurance Committee**  
**Lincoln County Service Center, Room 257**  
**Tuesday August 11, 2020**  
**7:30 a.m.**

**Members Present** – Rusch, Ashbeck, Allen, Simon, and Weaver (all in person)

**Members Excused** - None

**Others Present** – Leydet, Marlowe, Hake, Bowe (phone), Smith (phone), Bialecki, Peterson (phone), and Petruzates

1. **Call Meeting to Order** – Meeting Called to order by Weaver at 7:30 a.m.
2. **Approval of Minutes of July, 2020**– M/S (Motion/Second) by Rusch/Ashbeck to approve minutes as printed – all voting aye.
3. **Lincoln County Economic Development Corporation 2021 Budget Request** – Bialecki presented an overview of the Economic Development Corporation’s activities in the past year. Bialecki showed the Committee a drawing of a proposed riverfront development in Merrill. Bialecki said some of the planned activities have been put on hold due to the COVID pandemic and at least one has been cancelled altogether. Bialecki requested \$45,000 for the 2021 budget year. Discussion followed. At this time the annual \$45,000 will remain in the budget. No action taken.
4. **911 Console Radio Project in the Amount of \$380,000** – The Law Enforcement, EMS, Judicial Committee will receive a presentation on this tomorrow. No new information. Will be held over until September.
5. **County Clerk Year-to Date Budget and Activity Reports** – The reports were in the packet. Marlowe expressed no concerns at this time. Discussion followed. Report was placed on file.
6. **2021 Preliminary County Clerk Budget** – Marlowe presented the budget which has a decrease of 5.5 percent due to the election cycle of two elections in 2021. Discussion followed. M/S Simon/Ashbeck to approve and move to the budget process – all voting aye.
7. **City of Merrill Resolution in Support of the Aggressive Use of the Tax Delinquent Property Sale Mechanism and Process** – The City resolution encourages and supports the transfer of delinquent properties in the City at the earliest date allowed by Wisconsin Statutes. Discussion followed centering on the reason for delays in the process. No action taken.
8. **Treasurer Reports** – Reports were presented by Petruzates. Interest rate is .14 percent for the Local Government Investment Pool in June. Discussion followed. No other concerns were noted. Reports were placed on file.
9. **Cash Report** – Leydet presented the cash report which shows a 1.51 percent or \$384,419.47 increase in cash over the same time last year. Cash amounts are better than anticipated. Discussion followed. Report was placed on file.
10. **2020 Revenue Update** – Leydet reported sales tax is one percent under budget as of July. Solid Waste, Forestry, tax collections are all showing strong receipts. Outside housing revenue in the Sheriff’s Office is down and not likely to significantly increase this year. Leydet reiterated that these numbers are showing where the County

currently stands and not to be used for predicting the final revenue outcome for the year.

11. **Resolution Granting Permission to Use \$40,000 to Purchase Truck in Maintenance Department Using Appropriation Approved in the 2020 Budget** – Leydet reported that due to the prohibition of non-essential spending, any non-essential spending requests must have oversight, Finance, and County Board approvals. In this case a 1991 truck is not safe to use, and the maintenance director is requesting a replacement vehicle. Public Property approved the request contingent upon the reduction of one vehicle in the Maintenance Department. Discussion followed. M/S Ashbeck/Allen to approve of the truck purchase contingent upon the reduction of a vehicle from the maintenance department fleet – all voting aye.
12. **2021 Tomahawk Public Library Request** – The request was made for \$182,000, a 2.7 percent increase over 2020. The increase was due to a circulation increase on one percent and operational increases. Discussion followed. M/S Rusch/Simon to accept and forward to the budget process – all voting aye.
13. **2021 T.B. Scott Library Budget Request** – The request was made for \$457,661, a 1.8 percent increase over 2020. The increase was due to a circulation increase of .3 percent and operational increases. Discussion followed. M/S Rusch/Simon to accept and forward to the budget process – all voting aye.
14. **2021 Budget Tax Levy and Budget Analysis** - Leydet presented two reports that were in the packet. The first is a 2021 preliminary budget tax levy analysis spreadsheet which shows the preliminary budget \$776,930 over the anticipated levy increase limit. The second report is a prose document highlighting the changes in the fore mentioned document. Leydet reported that nothing out of line was found in the departmental budgets. Leydet recommended further reviewing the following: forest land revenue, contingency fund, Sheriff outside housing, funds applied, maintenance costs for Pine Crest, sales tax revenue, Forest revenue in general fund, and open positions. Leydet along with the Administrative Coordinator will review these areas and report back to the Committee in September. Discussion followed. M/S Simon/Ashbeck to charge the Finance Director and Administrative Coordinator to review the County organizational framework for future financial success of the County – all voting aye.
15. **July Year-to-Date Budget Report** – Leydet reported no issues regarding the 2020 budget at this time. Revenues are being watched closely and have not to date been negatively affected except for outside housing revenue in the jail. Discussion followed. Report will be placed on file.
16. **North Central Health Care Budget Reports** – Reports show a negative budget variance of \$47,898 in June largely due to a negative variance of \$162,685 in Lincoln Industries for 51 services and a positive variance of \$279,699 for Pine Crest. Discussion followed. Report was placed on file
17. **Finance Director Timesheet Approval for the Following Dates: 6/29/20 – 7/26/2020** – The timesheets were included in the packet. Discussion followed. M/S Allen/Rusch to approve timesheets and have chair Weaver sign - all voting aye.
18. **Director's Report** – Leydet presented the YTD budget report for Finance. No concerns were noted.
19. **Review Correspondence/Communications** – None

20. **Review Voucher Listing** – The list was available for review. Leydet reported all checks in sequential order and no unusual activity.
21. **Set Next Meeting Date** – September 8<sup>th</sup> at 7:30 a.m.
22. **Adjourn** – M/S Ashbeck/Weaver to adjourn at 9:05 a.m. – all voting aye.

Minutes prepared by,  
Dan Leydet, Finance Director