

Lincoln County
Finance & Insurance Committee
Lincoln County Service Center, Room 247/248
Friday October 6, 2023
7:30 am

Members Present: DePasse, Ashbeck, Cummings, Simon, Anderson-Malm

Members Excused: None

Others Present: Fenske, Gigl, Marlowe, Krause, Schneider, Stevenson, Woller, Woller, Bebel

Virtually Present: Kohnhorst

1. **Call Meeting to Order:** Meeting called to order by DePasse at 7:43 a.m.
2. **Public Comment:** Two people offered public comment for approximately 6 minutes total.
3. **Approval of Minutes – September 8, 2023:** M/S Anderson-Malm/Ashbeck to approve September 8, 2023 minutes. All voting aye.
4. **Treasurer**
 - a. **YTD Budget:** Budget is at 68.9% for the year. No concerns at this time.
 - b. **Account Balance Reports:** LGIP went from 5.15% to 5.31%. The ICS accounts went from 4.38% to 4.24% and the ARPA went from 4.38% to 4.23%.
 - c. **Approval of Expense Reimbursement:** M/S Cummings/Simon to approve the expense reimbursement. All voting aye.
5. **County Clerk**
 - a. **YTD Budget:** No concerns that haven't been mentioned. Election billings went out this month.
 - b. **Activity Report:** Report is in the packet.
 - c. **Approval of Expense Reimbursement:** M/S Ashbeck/Simon to approve the expense reimbursement. All voting aye.
 - d. **Approval of Resolution 2023-10-xx to Authorize the Application of the 2023 Absentee Ballot Envelope Sub grant Program.** Marlowe presented the resolution. M/S Simon/Ashbeck to approve Resolution 2023-10-xx. Anderson-Malm abstained from vote, Ashbeck and Simon voting aye, Cummings voting nay. Motion carried.
- ~~6. **Health Insurance Presentation:** Amended agenda removed this item~~
7. **Approval of Resolution Chief Deputy Sheriff Compensation Adjustment:** Sheriff Schneider presented the resolution. M/S Simon/Cummings to pass resolution onto County Board. All voting aye.
8. **911 Telecommunications Policy Change:** Sheriff Schneider explained the previous schedule and the proposed new schedule. M/S Cummings/Anderson-Malm to approve schedule change. Motion withdrawn. Postponed action until agenda item 17.
9. **Request approval to move step increases for 2024 to January 1 for all eligible employees except for those assigned to the Highway Department who would receive 2024 step increases on their anniversary date then the next step on January 1, 2025.** Fenske explained the current process and proposed change. Discussion occurred to include the

Highway Department also being included on January 1, 2024. Action postponed until agenda item 17.

- 10. NCHC Financials – August:** Report is in the packet. Pine Crest loss is at \$42,021. The net income for all services is \$80,889.
- 11. September YTD Budget:** Overall budget is at 75.5%. Fenske explained departments who are elevated.
- 12. Cash Report:** Cash is up from last year. Report is in the packet
- 13. Sales Tax Report:** September's payment was \$267,265. The sales tax revenue is up 2.6% overall.
- 14. Health Insurance Fund Report:** There is an overall loss of \$153,287.
- 15. Finance YTD Budget Report:** No concerns. Budget is currently at 75.5%.
- 16. Finance Director Timesheet Approval for the Following Dates: 8/21/23-9/17/23:** M/S Simon/Ashbeck to approve Finance Director Timesheets for 8/21/23-9/17/23. All voting aye.
- 17. 2024 Budget discussion, changes, and possible approvals:** Variance is currently at \$0. With the Chief Deputy Compensation Adjustment, 911 Schedule change, and step increases to January 1st, the total dollar change is \$175,229. There was also discussion to put the contingency budget line back to \$400,000 (a \$16,078 increase). M/S Simon/Cummings to increase interest income by \$102,827, reduce Social Services fringe by \$27,912, reduce Sheriff fringe by \$16,764, increase contingency by \$16,078, change the 911 budget to reflect the schedule change, change the Sheriff Chief Deputy to incorporate the wage adjustment, adjust the step increases to January 1, 2024 and to work with Forestry, Solid Waste, and Highway to adjust their budgets to accommodate the step changes. All voting aye.
- 18. Review Correspondence/Communications:** None.
- 19. Review County Voucher Listing:** Reviewed by DePasse.
- 20. Set Next Meeting Date:** November 3, 2023 at 7:30 a.m.
- 21. Adjourn:** Meeting adjourned at 9:18 a.m.

Minutes prepared by Samantha Fenske, Finance Director