

**Lincoln County Forestry, Land and Parks Committee**  
**Minutes of**  
**Monday, May 11, 2020 @ 9:00 A.M.**  
**Lincoln County Service Center, Room 257**  
**801 N. Sales St., Suite 106, Merrill, WI 54452 \*\*715-539-1034\*\***

**Members Present:** William Bialecki, Timothy Panfil, Kevin Koth, Nathan Peterson

**Members Absent:** Gene Simon

**Members Excused:** None

**Visitors:** Dean Bowe, Amy Krueger, Jason Hake, Don Friske, John Rautiola, Bill Groth (via phone), Mary Watland (via phone), Heidi Fink (via phone), Steve Dassow (via phone), Jeni Burton (via phone), Nick Behrens (via phone)

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, May 11, 2020, in Conference Room 257, Lincoln County Service Center. The meeting was called to order by Bill Bialecki at 9:02 a.m.
2. Approve minutes of March 10, 2020 meeting. Motion by Panfil, second by Koth to approve minutes of March 10, 2020 meeting as printed. All ayes. Motion carried.
3. Review year to date budget report. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. None
5. Open and award land sale bids. No land sale bids received.
6. Open and award timber sale bids. Dean welcomed those present, made introductions, and explained the bid opening procedure. Timber Sales were opened and read. Sixty-five bids were received on 13 jobs totaling an estimated value of \$748,367.45. Twelve received no bids. The committee will accept bids on the remaining sales at the June 8, 2020 Forestry Committee meeting. Motion by Koth second by Panfil to accept high bids on timber sales pending any necessary reference checks or mathematical errors. All ayes. Motion carried.
7. Recognize Dean Bowe for 25 years of service. The committee recognized and thanked Dean for his 25 years of dedicated service to Lincoln County.
8. Approve/Sign Forest Administrators Timesheets. Motion by Panfil to approve Forest Administrators timesheets from Kevin's 3/9/20-3/22/20, 3/23/20-4/5/20 & 4/6/20-4/19/20 and Dean's 4/6/20-4/19/20 & 4/20/20-5/3/20, second by Koth. All ayes. Motion carried.
9. Approve 2021 Capital Outlay Request. Dean presented the 2021 Capital Outlay request and Long Range Capital/Improvement Equipment Replacement Schedule. Motion by Koth, second by Panfil to approve 2021 Capital Outlay request and Long-Range Equipment Replacement Schedule as presented. All ayes. Motion carried.
10. DNR 3-year Audit Report. Dean reported that the Forestry department received commendable rankings.

11. 2019 Budget Modification. Dean presented the budget modifications for 2019. Bialecki made a motion to approve the needed adjustments, second by Koth. All ayes. Motion carried.

12. GLTPA request letter. Dean presented the highlights from the letter received from the GLTPA. The letter contained a request for counties to give a no cost one year extension on sale renewals, eliminate minimum bid requirements and to consider lowering the bid bond amount. Dean mentioned that last year some extensions were given with no increases for contractors who helped clean up blowdown. Bialecki made a motion to stay status quo, with a second by Panfil. All ayes. Motion carried.

13. WDNR Report, Bill Groth. Bill reported that it has been fire season for the past 6 weeks. Three fires were reported in Merrill. Last week fire danger was high, currently moderate risk.

14. Review Administrator's written report. Dean reported that snowmobile trails closed in March. Snowmobile trailer replacement bids were received on March 31 but will be postponed until fall due to spending moratorium. We received refunds for the trees that were ordered for tree planting. April 10<sup>th</sup> was Kevin's last day. The campgrounds and restrooms were closed but were reopened on Friday, May 8<sup>th</sup> at noon. Also, opened summer ATV trails, bike and horse trails last Friday May 8<sup>th</sup> at noon. Summer tour is postponed. Currently, we are short staffed due to one forestry worker being on FMLA and our LTE forestry worker that has given notice. The foresters are working on spraying Garlic Mustard. The 15-year Plan is being formatted.

Dean distributed the Recreation Officer's report. The Administrator's report was reviewed and placed on file.

17. Close timber sales.

T037-19	Futurewood	Close and refund bond
T038-19	Futurewood	Close and refund bond
T036-18	Futurewood	Close and refund bond
T019-15	Johnson Brothers	Close and refund bond
T033-18	Johnson Brothers	Close and return Irrevocable Letter Of Credit
T028-17	Smith	Close and return Irrevocable Letter Of Credit
T004-18	Wiitala Vozka	Close and return Irrevocable Letter Of Credit
T005-18	Wiitala Vozka	Close and return Irrevocable Letter Of Credit
T025-18	Wilson	Close and return Irrevocable Letter Of Credit

Motion by Koth, second by Peterson to close sales per Dean's recommendation pending final payment on sale T025-18. All ayes. Motion carried.

18. Set next meeting date. The next Forestry, Land & Parks Committee Meeting is set as follows:  
Monday, June 8, 2020 at 9:00 a.m., LCSC Conference Room 156  
Monday, July 13, 2020 at 9:00 a.m., LCSC Conference Room ?

19. Adjourn meeting. Motion by Koth, second by Bialecki to adjourn meeting at 10:21 a.m. All ayes. Motion carried.

Minutes prepared by Dean Bowe and Amy Krueger