

# Lincoln County Forestry, Land and Parks Committee Monday, June 8, 2020 at 9:00 a.m.

Meeting Location: Room 257/Government Services Center 801 N. Sales St., Merrill, WI 54452  
Via Teleconference and In-Person Attendance

Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

Conference Call: 1-609-726-6921

Access Code: 778990231

The teleconference cannot start until the host (department head) dials in and enters the host password.

Due to COVID-19 restrictions on mass gatherings, you are encouraged to attend by phone. Preference for in-person attendance will be given to committee members, County Board members and essential staff. For those attending in person, please observe social-distancing by staggering your arrival time and by maintaining spacing between attendees of at least 6 feet. Attendees should spread out around the perimeter of the room.

## AGENDA

1. Call meeting to order.
2. Election of Officers.
  - a. Chair
  - b. Vice Chair
  - c. Secretary
3. Approve minutes of May 11, 2020 meeting.
4. Review year to date budget report.
5. Comments from members of the public or invited guests.
6. Open and award land sale bids.
7. Discuss minimum bid on 825 Charles Ave. property.
8. Open and award timber sale bids.
9. Approve/Sign Forest Administrator timesheets.
10. WDNR Report – Bill Groth.
11. Review Administrator’s written report.
12. Close timber sales.
13. Convene into closed session pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility
  - a. Forestry, Land & Parks Administrator – Interviews
14. Reconvene into open session
15. Take any necessary action on items discussed in closed session
16. Set next meeting date
17. Adjourn meeting

## DISTRIBUTION:

Forestry, Land and Parks Committee  
Members - William Bialecki, Don Friske, Nathan Peterson, Timothy Panfil, Jeremy Ratliff

Administration Coordinator  
Other County Board Supervisors

Department Heads

News Media - Notified on \_\_\_\_\_ at \_\_\_\_\_ m. by \_\_\_\_\_

Bulletin Boards:

Service Center - Posted on \_\_\_\_\_ at \_\_\_\_\_ m. by \_\_\_\_\_

**There may be a quorum of other Lincoln County committees present at this meeting.**

**Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715-539-1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.**

#### GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

#### NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

#### MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

#### TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

#### EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

#### PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

#### STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(c).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

#### CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

#### BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

#### USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

#### LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
  2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
- PENALTY:** Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each.

**Lincoln County Forestry, Land and Parks Committee**  
**Minutes of**  
**Monday, May 11, 2020 @ 9:00 A.M.**  
**Lincoln County Service Center, Room 257**  
**801 N. Sales St., Suite 106, Merrill, WI 54452 \*\*715-539-1034\*\***

**Members Present:** William Bialecki, Timothy Panfil, Kevin Koth, Nathan Peterson

**Members Absent:** Gene Simon

**Members Excused:** None

**Visitors:** Dean Bowe, Amy Krueger, Jason Hake, Don Friske, John Rautiola, Bill Groth (via phone), Mary Watland (via phone), Heidi Fink (via phone), Steve Dassow (via phone), Jeni Burton (via phone), Nick Behrens (via phone)

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, May 11, 2020, in Conference Room 257, Lincoln County Service Center. The meeting was called to order by Bill Bialecki at 9:02 a.m.
2. Approve minutes of March 10, 2020 meeting. Motion by Panfil, second by Koth to approve minutes of March 10, 2020 meeting as printed. All ayes. Motion carried.
3. Review year to date budget report. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. None
5. Open and award land sale bids. No land sale bids received.
6. Open and award timber sale bids. Dean welcomed those present, made introductions, and explained the bid opening procedure. Timber Sales were opened and read. Sixty-five bids were received on 13 jobs totaling an estimated value of \$748,367.45. Twelve received no bids. The committee will accept bids on the remaining sales at the June 8, 2020 Forestry Committee meeting. Motion by Koth second by Panfil to accept high bids on timber sales pending any necessary reference checks or mathematical errors. All ayes. Motion carried.
7. Recognize Dean Bowe for 25 years of service. The committee recognized and thanked Dean for his 25 years of dedicated service to Lincoln County.
8. Approve/Sign Forest Administrators Timesheets. Motion by Panfil to approve Forest Administrators timesheets from Kevin's 3/9/20-3/22/20, 3/23/20-4/5/20 & 4/6/20-4/19/20 and Dean's 4/6/20-4/19/20 & 4/20/20-5/3/20, second by Koth. All ayes. Motion carried.
9. Approve 2021 Capital Outlay Request. Dean presented the 2021 Capital Outlay request and Long Range Capital/Improvement Equipment Replacement Schedule. Motion by Koth, second by Panfil to approve 2021 Capital Outlay request and Long-Range Equipment Replacement Schedule as presented. All ayes. Motion carried.
10. DNR 3-year Audit Report. Dean reported that the Forestry department received commendable rankings.

11. 2019 Budget Modification. Dean presented the budget modifications for 2019. Bialecki made a motion to approve the needed adjustments, second by Koth. All ayes. Motion carried.

12. GLTPA request letter. Dean presented the highlights from the letter received from the GLTPA. The letter contained a request for counties to give a no cost one year extension on sale renewals, eliminate minimum bid requirements and to consider lowering the bid bond amount. Dean mentioned that last year some extensions were given with no increases for contractors who helped clean up blowdown. Bialecki made a motion to stay status quo, with a second by Panfil. All ayes. Motion carried.

13. WDNR Report, Bill Groth. Bill reported that it has been fire season for the past 6 weeks. Three fires were reported in Merrill. Last week fire danger was high, currently moderate risk.

14. Review Administrator's written report. Dean reported that snowmobile trails closed in March. Snowmobile trailer replacement bids were received on March 31 but will be postponed until fall due to spending moratorium. We received refunds for the trees that were ordered for tree planting. April 10<sup>th</sup> was Kevin's last day. The campgrounds and restrooms were closed but were reopened on Friday, May 8<sup>th</sup> at noon. Also, opened summer ATV trails, bike and horse trails last Friday May 8<sup>th</sup> at noon. Summer tour is postponed. Currently, we are short staffed due to one forestry worker being on FMLA and our LTE forestry worker that has given notice. The foresters are working on spraying Garlic Mustard. The 15-year Plan is being formatted.

Dean distributed the Recreation Officer's report. The Administrator's report was reviewed and placed on file.

17. Close timber sales.

T037-19	Futurewood	Close and refund bond
T038-19	Futurewood	Close and refund bond
T036-18	Futurewood	Close and refund bond
T019-15	Johnson Brothers	Close and refund bond
T033-18	Johnson Brothers	Close and return Irrevocable Letter Of Credit
T028-17	Smith	Close and return Irrevocable Letter Of Credit
T004-18	Wiitala Vozka	Close and return Irrevocable Letter Of Credit
T005-18	Wiitala Vozka	Close and return Irrevocable Letter Of Credit
T025-18	Wilson	Close and return Irrevocable Letter Of Credit

Motion by Koth, second by Peterson to close sales per Dean's recommendation pending final payment on sale T025-18. All ayes. Motion carried.

18. Set next meeting date. The next Forestry, Land & Parks Committee Meeting is set as follows:  
Monday, June 8, 2020 at 9:00 a.m., LCSC Conference Room 156  
Monday, July 13, 2020 at 9:00 a.m., LCSC Conference Room ?

19. Adjourn meeting. Motion by Koth, second by Bialecki to adjourn meeting at 10:21 a.m. All ayes. Motion carried.

Minutes prepared by Dean Bowe and Amy Krueger

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FOR 2020 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0062 FORESTRY							
0000 DIVISION							
62000000 511000 UNDISTRIBUTED S	0	0	0	81,759.73	.00	-81,759.73	100.0%*
62000000 520000 UNDISTRIBUTED F	0	0	0	14,981.29	.00	-14,981.29	100.0%*
62000000 571005 FORESTRY COVID	0	0	0	255.68	.00	-255.68	100.0%*
TOTAL DIVISION	0	0	0	96,996.70	.00	-96,996.70	100.0%
0100 FORESTRY STATE AID							
62010000 511000 10100 STATE AID	35,000	0	35,000	.00	.00	35,000.00	.0%
62010000 520000 10100 STATE AID	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL FORESTRY STATE AID	50,000	0	50,000	.00	.00	50,000.00	.0%
0101 WILDLIFE HABITAT							
62010100 571000 10101 WILDLIFE H	4,700	0	4,700	.00	.00	4,700.00	.0%
TOTAL WILDLIFE HABITAT	4,700	0	4,700	.00	.00	4,700.00	.0%
0102 CCF							
62010200 511000 10102 CCF SALARI	1,957	0	1,957	.00	.00	1,957.00	.0%
62010200 520000 10102 CCF FRINGE	734	0	734	.00	.00	734.00	.0%
62010200 571000 10102 CCF MISCEL	1,223	0	1,223	.00	.00	1,223.00	.0%
62010200 596001 10102 CCF EQUIPM	978	0	978	.00	.00	978.00	.0%
TOTAL CCF	4,892	0	4,892	.00	.00	4,892.00	.0%
0103 SNOWMOBILE STATE AID							
62010300 595000 10103 SNOWMOBILE	78,350	0	78,350	25,564.05	.00	52,785.95	32.6%

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FOR 2020 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL SNOWMOBILE STATE AID	78,350	0	78,350	25,564.05	.00	52,785.95	32.6%
0104 ATV STATE AID							
62010400 511000 10104 ATV SALARI	9,584	0	9,584	734.16	.00	8,849.84	7.7%
62010400 520000 10104 ATV FRINGE	3,195	0	3,195	415.25	.00	2,779.75	13.0%
62010400 571000 10104 ATV MISCEL	1,598	0	1,598	.00	.00	1,598.00	.0%
62010400 595000 10104 ATV CLUB E	23,565	0	23,565	11,135.00	.00	12,430.00	47.3%
62010400 596001 10104 ATV EQUIPM	1,598	0	1,598	391.00	.00	1,207.00	24.5%
TOTAL ATV STATE AID	39,540	0	39,540	12,675.41	.00	26,864.59	32.1%
0106 FOREST ROAD AID							
62010600 511000 10106 FOREST ROA	4,120	0	4,120	539.11	.00	3,580.89	13.1%
62010600 520000 10106 FOREST ROA	1,648	0	1,648	332.00	.00	1,316.00	20.1%
62010600 571000 10106 FOREST ROA	824	0	824	.00	.00	824.00	.0%
62010600 596000 10106 FOREST ROA	1,648	0	1,648	1,656.22	.00	-8.22	100.5%*
TOTAL FOREST ROAD AID	8,240	0	8,240	2,527.33	.00	5,712.67	30.7%
0108 COUNTY FORESTRY							
62010800 511000 CO FORESTRY SAL	303,116	0	303,116	87,614.63	.00	215,501.37	28.9%
62010800 511001 CO FORESTRY PER	1,500	0	1,500	460.98	.00	1,039.02	30.7%
62010800 520000 CO FORESTRY FRI	156,391	0	156,391	42,756.10	.00	113,634.90	27.3%
62010800 531010 CO FORESTRY AUD	1,700	0	1,700	.00	.00	1,700.00	.0%
62010800 531320 CONTRACTED SERV	5,000	0	5,000	.00	.00	5,000.00	.0%
62010800 551000 CO FORESTRY INS	10,000	0	10,000	.00	.00	10,000.00	.0%
62010800 552001 CO FORESTRY TEL	1,500	0	1,500	184.10	.00	1,315.90	12.3%
62010800 554001 PRINTING ALLOCA	800	0	800	252.29	.00	547.71	31.5%
62010800 555000 CO FORESTRY TRA	5,000	0	5,000	.00	.00	5,000.00	.0%
62010800 560000 CO FORESTRY OFF	1,500	0	1,500	322.18	.00	1,177.82	21.5%
62010800 571000 CO FORESTRY MIS	25,000	0	25,000	10,636.86	.00	14,363.14	42.5%
62010800 591000 CO FORESTRY DEP	90,000	0	90,000	.00	.00	90,000.00	.0%
62010800 596001 CO FORESTRY EQU	35,000	0	35,000	9,023.18	.00	25,976.82	25.8%
62010800 596002 CO FORESTRY BUI	11,250	0	11,250	.00	.00	11,250.00	.0%

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FOR 2020 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62010800 596005 ROAD AIDS ALLOC	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL COUNTY FORESTRY	672,757	0	672,757	151,250.32	.00	521,506.68	22.5%
0109 PARKS							
62010900 511000 PARKS SALARIES	72,631	0	72,631	25,982.45	.00	46,648.55	35.8%
62010900 511001 PARKS PER DIEM	1,500	0	1,500	.00	.00	1,500.00	.0%
62010900 520000 PARKS FRINGE	33,306	0	33,306	13,235.80	.00	20,070.20	39.7%
62010900 531320 CONTRACTED SERV	50,000	0	50,000	2,079.83	.00	47,920.17	4.2%
62010900 551000 PARKS INSURANCE	3,300	0	3,300	.00	.00	3,300.00	.0%
62010900 552001 PARKS TELEPHONE	800	0	800	78.39	.00	721.61	9.8%
62010900 554001 PRINTING ALLOCA	700	0	700	196.23	.00	503.77	28.0%
62010900 555000 PARKS TRAVEL TR	400	0	400	.00	.00	400.00	.0%
62010900 560000 PARKS OFFICE SU	1,500	0	1,500	91.01	.00	1,408.99	6.1%
62010900 570000 PARKS RECREATIO	15,000	0	15,000	.00	.00	15,000.00	.0%
62010900 571000 PARKS MISCELLAN	8,000	0	8,000	1,140.34	.00	6,859.66	14.3%
62010900 596001 PARKS EQUIPMENT	20,000	0	20,000	2,426.04	.00	17,573.96	12.1%
62010900 596002 PARKS BUILDING	8,750	0	8,750	.00	.00	8,750.00	.0%
TOTAL PARKS	215,887	0	215,887	45,230.09	.00	170,656.91	21.0%
0110 FORESTRY BUILDING							
62011000 511000 FORESTRY BUILDI	0	0	0	2,323.87	.00	-2,323.87	100.0%*
62011000 520000 FORESTRY BUILDI	0	0	0	1,445.20	.00	-1,445.20	100.0%*
62011000 571000 FORESTRY BUILDI	0	0	0	4,675.31	.00	-4,675.31	100.0%*
62011000 596001 FORESTRY BUILDI	0	0	0	931.43	.00	-931.43	100.0%*
TOTAL FORESTRY BUILDING	0	0	0	9,375.81	.00	-9,375.81	100.0%
0112 LAND AGENT							
62011200 511000 LAND AGENT SALA	8,386	0	8,386	3,002.46	.00	5,383.54	35.8%
62011200 511001 LAND AGENT PER	2,000	0	2,000	.00	.00	2,000.00	.0%
62011200 520000 LAND AGENT FRIN	4,062	0	4,062	1,510.34	.00	2,551.66	37.2%
62011200 552001 LAND AGENT TELE	500	0	500	44.78	.00	455.22	9.0%
62011200 554001 PRINTING ALLOCA	400	0	400	112.14	.00	287.86	28.0%

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FOR 2020 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62011200 555000 LAND AGENT TRAV	200	0	200	.00	.00	200.00	.0%
62011200 560000 LAND OFFICE SUP	800	0	800	52.01	.00	747.99	6.5%
62011200 571000 LAND AGENT MISC	700	0	700	.00	.00	700.00	.0%
62011200 596001 LAND AGENT EQUI	1,600	0	1,600	.00	.00	1,600.00	.0%
62011200 596002 LAND AGENT BUIL	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL LAND AGENT	23,648	0	23,648	4,721.73	.00	18,926.27	20.0%
<hr/> 0113 BEAVER							
62011300 532000 BEAVER EXPENDIT	5,000	0	5,000	3,401.00	.00	1,599.00	68.0%
TOTAL BEAVER	5,000	0	5,000	3,401.00	.00	1,599.00	68.0%
<hr/> 0114 FORESTRY EQUIPMENT							
62011400 511000 EQUIPMENT SALAR	0	0	0	5,656.11	.00	-5,656.11	100.0%*
62011400 520000 EQUIPMENT FRING	0	0	0	3,519.76	.00	-3,519.76	100.0%*
62011400 543000 EQUIPMENT REPAI	0	0	0	12,501.58	.00	-12,501.58	100.0%*
62011400 562001 EQUIPMENT FUEL	0	0	0	5,055.72	.00	-5,055.72	100.0%*
62011400 571000 EQUIPMENT MISCE	0	0	0	18.75	.00	-18.75	100.0%*
62011400 596001 EQUIPMENT EQUIP	0	0	0	-16,768.39	.00	16,768.39	100.0%
TOTAL FORESTRY EQUIPMENT	0	0	0	9,983.53	.00	-9,983.53	100.0%
<hr/> 0115 PHOTO							
62011500 561410 PHOTO EXPENDITU	10,626	0	10,626	.00	.00	10,626.00	.0%
TOTAL PHOTO	10,626	0	10,626	.00	.00	10,626.00	.0%
<hr/> 0116 PD GRT AND PARKS IMPROVEMENTS							
62011600 571000 PARKS IMPROVE -	112,929	0	112,929	.00	.00	112,929.00	.0%
TOTAL PD GRT AND PARKS IMPROVEMENTS	112,929	0	112,929	.00	.00	112,929.00	.0%
<hr/> 0117 MISC DAM							

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FOR 2020 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62011700 571000 MISC DAM MISCEL	6,469	0	6,469	.00	.00	6,469.00	.0%
TOTAL MISC DAM	6,469	0	6,469	.00	.00	6,469.00	.0%
<u>0185 FOREST ACCESS PLAN</u>							
62018500 571000 FOREST ACCESS M	49,060	0	49,060	.00	.00	49,060.00	.0%
TOTAL FOREST ACCESS PLAN	49,060	0	49,060	.00	.00	49,060.00	.0%
<u>0241 CCF- MISCELLANEOUS</u>							
62024100 571000 CCF- MISCELLANE	3,219	0	3,219	.00	.00	3,219.00	.0%
TOTAL CCF- MISCELLANEOUS	3,219	0	3,219	.00	.00	3,219.00	.0%
<u>0245 RUFF GROUSE</u>							
62024500 571000 RUFF GROUSE MIS	5,577	0	5,577	.00	.00	5,577.00	.0%
TOTAL RUFF GROUSE	5,577	0	5,577	.00	.00	5,577.00	.0%
<u>0261 UNDERDOWN IMPROVEMENTS - HORSE</u>							
62026100 571000 10083 MISCELLANE	6,545	0	6,545	.00	.00	6,545.00	.0%
TOTAL UNDERDOWN IMPROVEMENTS - HORSE	6,545	0	6,545	.00	.00	6,545.00	.0%
<u>0262 RECREATIONAL TRAILS ACCOUNT</u>							
62026200 511000 10164 SALARIES A	0	0	0	2,495.00	.00	-2,495.00	100.0%*
62026200 520000 10164 EMPLOYEE B	0	0	0	1,528.53	.00	-1,528.53	100.0%*
62026200 596001 10164 EQUIPMENT	0	0	0	2,340.52	.00	-2,340.52	100.0%*

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FOR 2020 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL RECREATIONAL TRAILS ACCOUNT	0	0	0	6,364.05	.00	-6,364.05	100.0%
0265 RECREATION OFFICER - GRANT							
62026559 598000 10090 TRANSFER O	76,045	0	76,045	.00	.00	76,045.00	.0%
TOTAL RECREATION OFFICER - GRANT	76,045	0	76,045	.00	.00	76,045.00	.0%
TOTAL FORESTRY	1,373,484	0	1,373,484	368,090.02	.00	1,005,393.98	26.8%
TOTAL EXPENSES	1,373,484	0	1,373,484	368,090.02	.00	1,005,393.98	
GRAND TOTAL	1,373,484	0	1,373,484	368,090.02	.00	1,005,393.98	26.8%

\*\* END OF REPORT - Generated by Jeni Burton \*\*

**County Forest Administrator's Report  
Department Activity May 2020**

Specific Activities

- 5/4 -Listen in on A&L Committee Meeting
- 5/8 -Summer ATV, bike trails, horseback riding trails and campgrounds open
- 5/11 -Forestry, Land and Parks committee meeting, spring timber sale bid opening  
-Summer LTE resignation
- 5/13 -Somo River Snowmobile Bridge - Look at with Jeff for removal
- 5/15 -Hiawatha Trail encroachment - neighboring landowners, sent letters out  
-Listen in on A&L Committee Meeting  
-Job posting for Summer LTE, due 5/27
- 5/16 -Small fire reported at Otter Lake Campground DNR/Tomahawk responded
- 5/18 -Listen in on A&L Committee meeting
- 5/19 -Close segment of Hiawatha Trail for 48 hours to spray garlic mustard
- 5/20 -Discuss Green Meadow Snowmobile bridge replacement with contractor
- 5/21 -Met with Tad and Chris Schult, Chris Schotz and Jeff Webber to discuss horse trail and bike trail changes/improvements
- 5/22 -Summer LTE last work day
- 5/26 -Forestry worker resignation
- 5/27 -WCFA Administrators conference call, summer tour cancelled until next year, 15 year plan requires 30 day public input period, can be just online.
- 5/28 -Approved Green Meadow Creek Bridge plans  
-Meet with Sharon about Summer LTE applicants  
-Meet with Jeff about Summer LTE applicants
- 5/29 -Set up interviews with Summer LTE applicants for June 2, 2020

Recreational officer's report

General Activities

- COVID-19 Issues
- 2020 Fall Timber Sales
- 2021 Spring Timber Sales
- 2019-20 Snowmobile and ATV Grants
- 2020 Park Projects
- 15 Year Plan Update
- Harrison Dam
- Somo Dam
- Tripoli Dam
- Park and Campground Issues
- Hiawatha Trail Issues
- Forest Certification Issues
- Tax Delinquent Parcels
- Our Way House
- County Forest Roads
- Contact with Recreational Officer on Issues
- Firewood Permits

Access Permits  
Handicapped Hunter Permits  
Beaver Trapping Issues  
Timber Sale Monitoring and Administration  
Ice Age Trail Issues  
Snowmobile/ATV Trail Issues  
X-C Trails  
Underdown Horse Club Issues  
Worked with Public on Issues Brought to Office  
Work with Loggers on Issues Brought to Office  
Preparation of Information for Committee Meeting