

**LINCOLN COUNTY
FORESTRY, LAND AND PARKS COMMITTEE
July 10, 2023 9:00 AM**

Meeting Location: Room 257 Government Services Center 801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Meeting ID: <https://meet.google.com/hnk-grtp-ejq>
Phone Number: (US) +1 516-324-4932
PIN: 452 524 176#

The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

Attendance Policy: All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting.

Agenda

1. Call meeting to order.
2. Approve minutes of June 12, 2023 meeting.
3. Review year to date budget report.
4. Comment from members of the public or invited guests.
5. Open and award Timber Sale Bids.
6. Award Culvert bid.
7. Approve advertising for Hiawatha Trail resurfacing ARPA project.
8. Approve advertising for Armstrong Creek Road Gravel Crushing ARPA project.
9. Approve advertising for new wells at New Wood and Otter Lake ARPA projects.
10. Approve advertising for new restrooms at New Wood and Hay Meadow ARPA projects.
11. Approve creating a gravel account.
12. Approve advertising for tree seedlings.
13. Approve Hemlock Policy.
14. Update on possible ATV/UTV trail between County Rd L and Essex Rd.
15. Approve Administrators timesheets.
16. WDNR Report
17. Review Administrator's written report.
18. Close timber sales.
19. Set next meeting date.
20. Adjourn.

DISTRIBUTION:

Committee Members – Norbert Ashbeck, William Bialecki, Don Wendorf, Greg Hartwig, Kenneth Wickham, Other County Supervisors, Department Heads, and Local Media

Posted on _____ at _____ .m. by _____

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the county clerk, at 715-539-1019 or chris.marlowe@co.lincoln.wi.us, as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Forestry, Land and Parks Committee
Minutes of
Monday, June 12, 2023 @ 9:00 A.M.
Lincoln County Service Center, Room 257
801 N. Sales St., Suite 106, Merrill, WI 54452 **715-539-1034**

Members Present: Greg Hartwig, Kenneth Wickham, Norbert Ashbeck (virtual), Don Wendorf

Absent:

Members Excused: William Bialecki

Visitors: Dean Bowe, Amy Krueger, Bill Groth, Renee Krueger, Karry Johnson & Dave Fox.

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, June 12, 2023, in Conference Room 257, Lincoln County Service Center. The meeting was called to order by Hartwig at 9:00 a.m.
2. Approve minutes of May 8, 2023. Motion by Wickham, second by Wendorf to approve minutes of May 8, 2023 meeting as printed. All ayes. Motion carried.
3. Review year to date budget report. Dean stated that there was nothing out of the ordinary. ATV and Snowmobile grants will be reimbursed after the State's fiscal year. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. None
5. Open and Award Timber Sale Bids. None.
6. Town of Birch request to purchase more County land at the Town Hall. Dean introduced Dave Fox from Town of Birch. The Township would like to purchase 50 -100 more feet of land from the Forestry Shop property to expand the location of the town hall and cemetery. Mr. Fox asked for confirmation that the Forestry Department is willing to work with the township so he can look at the property with the DNR. Motion by Wickham to proceed with survey work for possible negotiation, second by Wendorf. All ayes. Motion carried.
7. Lincoln County Outdoor Recreation Plan review – Development of a new campground near the ATV trails in the Harrison Hills. Dean explained there has been interest expressed in developing a new campground with access to the County's Harrison Hills ATV trail system. To qualify for grant funding through the State programs, development of a campground must be included in the Lincoln County Five Year Outdoor Recreation Plan. Discussion followed. Motion by Wickham, second by Hartwig to update Recreation Plan. All ayes. Motion carried.
8. Approve Asik Access Permit. Dean said he received a call from a new landowner adjacent to County Forest property requesting an access permit. Dean explained the previous owner of the property was granted a permit from the county and a private landowner. The Asiks were unable to gain access from the private landowner and asked that they could gain access from Highway 8, all on county property. Discussion followed. Motion by Wickham to approve Access Permit, second by Wendorf. All Ayes. Motion carried.
9. Approve closure of woods roads crossing wet areas subject to damage by motorized vehicles. Dean recommended closing two roads due to issues crossing wetlands and a stream. Otter Lake protects snowmobile trail from rutting and damage to wetland – gated. Camp 2 prevents illegal stream crossing and wetland damage. Other roads and ATV trail still provide access – block with berms or boulders. Discussion followed. Motion by Wendorf, second by Wickham to close access to both. All ayes. Motion carried.

10. Approve retaining the bond from returned E&L Trucking Job T031-16. Dean informed the committee that the contractor turned this job back about a year ago. The job has been offered on two bid lettings and has not been sold. Dean informed the committee on what has happened in these situations in the past. Discussion followed. Motion by Wickham to retain entire bond with second by Hartwig. All ayes. Motion carried.
11. Discuss ARPA request for campground expansion at the Underdown Recreation Area. Dean discussed the improvements that would be needed at the Underdown campground to expand camping opportunities. Discussion followed. Motion to approve expansion by Wickham, second by Wendorf. All ayes. Motion carried.
12. Set minimum bids. Authorize advertising and set sale date for tax delinquent properties. Dean presented a Power Point on the properties.

655 Southgate Dr - Motion by Hartwig to set minimum bid at \$23,675, failed for lack of a second. Motion by Hartwig, second by Wickham to set minimum bid at \$23,675. All ayes. Motion carried.

N11470 Tannery Rd – Motion by Wendorf, second by Hartwig to set minimum bid at \$25,000. All ayes. Motion carried.

N11619 County Rd Y – Motion by Wickham, second by Wendorf to set minimum bid at \$78,000. All ayes. Motion carried.

W7868 State Rd 86 – Motion by Ashbeck, second by Wickham to set minimum bid at \$14,000. All ayes. Motion carried.

W7760 Anchor Bay Rd – Motion by Hartwig, second by Wickham to set minimum bid at \$67,600. All ayes. Motion carried.

N5359 State Rd 17 (3 lots) - Motion by Wickham, second by Hartwig to set minimum bid at \$32,600.

N7096 Grundy Rd – Motion by Wendorf, second by Wickham to set minimum bid at \$75,000.

N2002 Elm Grove Rd – Motion by Hartwig, second by Wendorf to set minimum bid at \$15,000.

1304 E Kings Rd – Motion by Hartwig, second by Wendorf to set minimum bid at \$13,400.

Country Squire Rd – Motion by Wickham, second by Wendorf to set minimum bid at \$30,500.

Garvin Pl – Motion by Wickham, second by Wendorf to set minimum bid at \$41,500.

Highway 107/Behling Rd (20 acres) – Motion by Wickham, second by Wendorf to set minimum bid at \$43,100.

Highway E (landlocked 40 acres) – Motion by Hartwig, second by Wickham to set minimum bid at \$30,000.

New Wood Rd (landlocked 10 acres) – Motion by Wendorf, second by Hartwig to set minimum bid at \$6,000.

Tug Lake Rd (5 properties) – Motion by Wendorf, second by Wickham to set minimum bid at \$10,000.

W Seven Lake Island Lake Drive lot – Motion by Wickham, second by Wendorf to set minimum bid at \$23,800.

N113 Hilly Rd – Motion by Hartwig, second by Wickham to set minimum bid at \$16,000. All ayes.

Minimum bids were set on each property. Discussion followed. Motion by Wickham, second by Wendorf to set sale date for August 14, with bids due at noon on August 11, 2023. All ayes. Motion carried.

13. Approve advertising for culverts. Dean stated that improvement of an access road on the county forest was discussed at a previous meeting and this culvert would be installed on that road. Discussion followed. Motion by Hartwig, second by Wickham to approve advertising.

14. Approve Administrator's time sheets. Motion by Wickham to approve Dean's timesheets. Second by Wendorf. All Ayes. Motion carried.
15. WDNR Report. Bill stated that they are still staffing for spring fire season. They have some timber sale establishment and Garlic Mustard spraying.
16. Review Administrator's Written Report. Dean asked if there were any questions. Dean advised that he and Bialecki met with Bierman Foundation for New Wood Park upgrades. Dean also mentioned that a resolution would have to be presented to County Board to accept the donation. Discussion followed. Dean informed the committee that he has been working on the approved ARPA requests and would be bringing requests to advertise RFPs at future meetings. Written report placed on file.
17. Close Timber Sales. One sale to close this month. Dean recommended closing and retain bond for stumpage payments.

McKinney Forest Products T017-21 Retain Bond for stumpage

Motion by Wickham, second by Wendorf to close sale and retain bond for stumpage per Dean's recommendation. All ayes. Motion carried.
18. Set next meeting date. The next Forestry, Land & Parks Committee Meeting are set as follows:

Monday, July 10, 2023 at 9:00 a.m., LCSC Conference Room 257
Monday, August 14, 2023 at 9:00 a.m., LCSC Conference Room 257
19. Closed Session – Convene into closed session pursuant to §1985 (1) (c)
Review job performance evaluation of the County Forest Administrator.
Motion by Wickham, second by Wendorf to go into closed session allowing Administrative Coordinator, Renee Krueger, and County Forest Administrator, Dean Bowe to remain. Roll call vote: Hartwig, aye; Wickham, aye; Wendorf, Aye. Motion carried.
20. Open Session. Motion by Wickham, second by Wendorf to return to open session. Roll call vote: Hartwig, aye; Wickham, aye; Wendorf, Aye. Motion carried.
Motion by Wickham, second by Wendorf to give Dean a favorable review and recommend allowable step increase. All ayes. Motion carried
21. Adjourn meeting. Motion to adjourn meeting by Wickham, second by Wendorf at 11:20 am. All ayes. Motion carried.

Minutes prepared by Amy Krueger and Dean Bowe

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY							
ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED		
0000 DIVISION								
62000000 499990	FUNDS APPLIED (BUDGETARY)							
-194,665.00	-194,665.00	0.00	0.00	0.00	-194,665.00	.0%		
62000000 511000	UNDISTRIBUTED SAL AND WAGE							
0.00	0.00	44,511.16	44,511.16	0.00	-44,511.16	100.0%		
62000000 520000	UNDISTRIBUTED FRINGE							
0.00	0.00	15,773.37	15,773.37	0.00	-15,773.37	100.0%		
TOTAL DIVISION								
-194,665.00	-194,665.00	60,284.53	60,284.53	0.00	-254,949.53	-31.0%		
0100 FORESTRY STATE AID								
62010000 436900 10100	FORESTRY STATE AID REVENUE							
-57,000.00	-57,000.00	-59,996.98	0.00	0.00	2,996.98	105.3%		
62010000 511000 10100	STATE AID SALARIES AND WAGES							
35,000.00	35,000.00	40,197.98	0.00	0.00	-5,197.98	114.9%		
62010000 520000 10100	STATE AID FRINGE							
22,000.00	22,000.00	19,799.00	0.00	0.00	2,201.00	90.0%		
TOTAL FORESTRY STATE AID								
0.00	0.00	0.00	0.00	0.00	0.00	.0%		
0101 WILDLIFE HABITAT								
62010100 436900 10101	WILDLIFE HABITAT							
-4,700.00	-4,700.00	-4,706.33	0.00	0.00	6.33	100.1%		
62010100 571000 10101	WILDLIFE HABITAT MISCELLANEOUS							
4,700.00	4,700.00	0.00	0.00	0.00	4,700.00	.0%		
TOTAL WILDLIFE HABITAT								
0.00	0.00	-4,706.33	0.00	0.00	4,706.33	100.0%		
0102 CCF								
62010200 436900 10102	CCF STATE AID							
-2,446.00	-2,446.00	-4,790.96	0.00	0.00	2,344.96	195.9%		

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY							
ORIGINAL	APPROP	REVISED	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
62010200	511000	10102	CCF SALARIES AND WAGES					
		1,957.00	1,957.00	2,971.12	703.92	0.00	-1,014.12	151.8%
62010200	520000	10102	CCF FRINGE					
		734.00	734.00	2,185.40	439.92	0.00	-1,451.40	297.7%
62010200	531320	10102	CONTRACTED SERVICES					
		223.00	223.00	0.00	0.00	0.00	223.00	.0%
62010200	571000	10102	CCF MISCELLANEOUS					
		978.00	978.00	1,599.97	407.00	0.00	-621.97	163.6%
62010200	596001	10102	CCF EQUIPMENT ALLOCATION					
		1,000.00	1,000.00	7,134.25	387.72	0.00	-6,134.25	713.4%
TOTAL CCF								
		2,446.00	2,446.00	9,099.78	1,938.56	0.00	-6,653.78	372.0%
0103 SNOWMOBILE STATE AID								
62010300	436900	10103	SNOWMOBILE STATE AID					
		-90,000.00	-90,000.00	-93,019.37	0.00	0.00	3,019.37	103.4%
62010300	571000	10103	SNOWMOBILE MISCELLANEOUS					
		90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	.0%
62010300	595000	10103	SNOWMOBILE CLUB EXPENDITURE					
		0.00	0.00	120,236.21	0.00	0.00	-120,236.21	100.0%
TOTAL SNOWMOBILE STATE AID								
		0.00	0.00	27,216.84	0.00	0.00	-27,216.84	100.0%
0104 ATV STATE AID								
62010400	436900	10104	ATV STATE AID					
		-60,000.00	-60,000.00	-14,287.37	0.00	0.00	-45,712.63	23.8%
62010400	511000	10104	ATV SALARIES AND WAGES					
		20,136.00	20,136.00	3,751.80	1,275.86	0.00	16,384.20	18.6%
62010400	520000	10104	ATV FRINGE					
		6,712.00	6,712.00	2,420.99	797.36	0.00	4,291.01	36.1%
62010400	531320	10104	CONTRACTED SERVICES					
		4,440.00	4,440.00	0.00	0.00	0.00	4,440.00	.0%
62010400	571000	10104	ATV MISCELLANEOUS					
		1,678.00	1,678.00	4,013.89	778.49	0.00	-2,335.89	239.2%
62010400	595000	10104	ATV CLUB EXPENDITURES					
		22,000.00	22,000.00	33,555.20	0.00	0.00	-11,555.20	152.5%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	BUDGET	% USED
62010400 596001 10104	ATV EQUIPMENT ALLOCATION	5,034.00	5,034.00	1,511.65	199.52	0.00	3,522.35		30.0%
TOTAL ATV STATE AID		0.00	0.00	30,966.16	3,051.23	0.00	-30,966.16		100.0%
0106 FOREST ROAD AID									
62010600 436900 10106	FOREST ROAD STATE AID	-9,565.00	-9,565.00	-9,564.75	0.00	0.00	-0.25		100.0%
62010600 511000 10106	FOREST ROAD SALARIES AND WAGES	6,222.00	6,222.00	483.17	0.00	0.00	5,738.83		7.8%
62010600 520000 10106	FOREST ROAD FRINGE	3,457.00	3,457.00	308.69	0.00	0.00	3,148.31		8.9%
62010600 571000 10106	FOREST ROAD MISCELLANEOUS	13,826.00	13,826.00	13,472.56	643.70	0.00	353.44		97.4%
62010600 596000 10106	FOREST ROAD EQUIP ALLOCATION	11,060.00	11,060.00	609.70	0.00	0.00	10,450.30		5.5%
TOTAL FOREST ROAD AID		25,000.00	25,000.00	5,309.37	643.70	0.00	19,690.63		21.2%
0107 FOREST LAND REVENUE									
62010700 469000	FOREST LAND REVENUE	-1,010,475.00	-1,010,475.00	-965,808.97	-56,203.75	0.00	-44,666.03		95.6%
TOTAL FOREST LAND REVENUE		-1,010,475.00	-1,010,475.00	-965,808.97	-56,203.75	0.00	-44,666.03		95.6%
0108 COUNTY FORESTRY									
62010800 469000	COUNTY FORESTRY REVENUE	-5,000.00	-5,000.00	-1,534.81	-288.81	0.00	-3,465.19		30.7%
62010800 511000	CO FORESTRY SAL AND WAGE	311,016.00	311,016.00	92,979.17	8,352.47	0.00	218,036.83		29.9%
62010800 511001	CO FORESTRY PER DIEM	3,600.00	3,600.00	1,276.90	153.17	0.00	2,323.10		35.5%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY							
ORIGINAL	APPROP	REVISED	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
62010800 520000	174,657.00	CO FORESTRY FRINGE	174,657.00	54,592.85	4,669.64	0.00	120,064.15	31.3%
62010800 531010		CO FORESTRY AUDITING SERVICES						
	1,700.00		1,700.00	0.00	0.00	0.00	1,700.00	.0%
62010800 531320		CONTRACTED SERVICES						
	5,000.00		5,000.00	4,519.05	0.00	0.00	480.95	90.4%
62010800 531321		REGENERATION CONT SERV						
	45,000.00		45,000.00	5,800.00	0.00	0.00	39,200.00	12.9%
62010800 551000		CO FORESTRY INSURANCE						
	8,500.00		8,500.00	0.00	0.00	0.00	8,500.00	.0%
62010800 552001		CO FORESTRY TELEPHONE						
	2,500.00		2,500.00	1,060.99	173.79	0.00	1,439.01	42.4%
62010800 554001		PRINTING ALLOCATION						
	900.00		900.00	290.82	35.50	0.00	609.18	32.3%
62010800 555000		CO FORESTRY TRAVEL TRAINING						
	2,000.00		2,000.00	375.00	0.00	0.00	1,625.00	18.8%
62010800 560000		CO FORESTRY OFFICE SUPPLIES						
	1,500.00		1,500.00	430.49	0.00	0.00	1,069.51	28.7%
62010800 571000		CO FORESTRY MISCELLANEOUS						
	35,000.00		35,000.00	20,390.29	381.50	0.00	14,609.71	58.3%
62010800 591000		CO FORESTRY DEPRECIATION						
	70,000.00		70,000.00	0.00	0.00	0.00	70,000.00	.0%
62010800 596001		CO FORESTRY EQUIPMENT						
	35,000.00		35,000.00	12,840.77	3,394.56	0.00	22,159.23	36.7%
TOTAL COUNTY FORESTRY								
	691,373.00		691,373.00	193,021.52	16,871.82	0.00	498,351.48	27.9%

0109 PARKS

62010900 467200	-22,000.00	PARKS REVENUE	-22,000.00	-6,518.81	-1,689.89	0.00	-15,481.19	29.6%
62010900 511000		PARKS SALARIES AND WAGES						
	92,717.00		92,717.00	27,596.15	2,363.20	0.00	65,120.85	29.8%
62010900 511001		PARKS PER DIEM						
	1,000.00		1,000.00	0.00	0.00	0.00	1,000.00	.0%
62010900 520000		PARKS FRINGE						
	40,721.00		40,721.00	17,137.73	1,143.85	0.00	23,583.27	42.1%
62010900 531320		CONTRACTED SERVICES						
	10,000.00		10,000.00	0.00	0.00	0.00	10,000.00	.0%
62010900 551000		PARKS INSURANCE						
	4,000.00		4,000.00	0.00	0.00	0.00	4,000.00	.0%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	BUDGET	% USED
62010900 552001		PARKS TELEPHONE							
	300.00		300.00	184.00	30.31	0.00	116.00		61.3%
62010900 554001		PRINTING ALLOCATION							
	800.00		800.00	226.19	27.61	0.00	573.81		28.3%
62010900 555000		PARKS TRAVEL TRAINING							
	400.00		400.00	0.00	0.00	0.00	400.00		.0%
62010900 560000		PARKS OFFICE SUPPLIES							
	1,000.00		1,000.00	190.26	0.00	0.00	809.74		19.0%
62010900 570000		PARKS RECREATIONAL TRAILS							
	15,000.00		15,000.00	0.00	0.00	0.00	15,000.00		.0%
62010900 571000		PARKS MISCELLANEOUS							
	8,000.00		8,000.00	5,777.52	29.00	0.00	2,222.48		72.2%
62010900 596001		PARKS EQUIPMENT ALLOCATION							
	20,000.00		20,000.00	11,935.25	1,978.90	0.00	8,064.75		59.7%
TOTAL PARKS									
	171,938.00		171,938.00	56,528.29	3,882.98	0.00	115,409.71		32.9%
0110 FORESTRY BUILDING									
62011000 511000		FORESTRY BUILDING SAL AND WAGE							
	0.00		0.00	6,552.41	82.65	0.00	-6,552.41		100.0%
62011000 520000		FORESTRY BUILDING FRINGE							
	0.00		0.00	4,480.51	10.00	0.00	-4,480.51		100.0%
62011000 531320		CONTRACTED SERVICES							
	6,200.00		6,200.00	0.00	0.00	0.00	6,200.00		.0%
62011000 571000		FORESTRY BUILDING MISC							
	12,000.00		12,000.00	8,750.23	74.65	0.00	3,249.77		72.9%
62011000 596001		FORESTRY BUILDING EQUIP ALLOC							
	3,000.00		3,000.00	623.32	135.27	0.00	2,376.68		20.8%
TOTAL FORESTRY BUILDING									
	21,200.00		21,200.00	20,406.47	302.57	0.00	793.53		96.3%
0112 LAND AGENT									
62011200 511000		LAND AGENT SALARIES AND WAGES							
	9,043.00		9,043.00	1,844.43	36.14	0.00	7,198.57		20.4%
62011200 511001		LAND AGENT PER DIEM							
	200.00		200.00	0.00	0.00	0.00	200.00		.0%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE	BUDGET	% USED
62011200 520000	4,380.00	LAND AGENT FRINGE	4,380.00	1,262.23	20.17	0.00	3,117.77		28.8%
62011200 551000	650.00	LAND INSURANCE	650.00	0.00	0.00	0.00	650.00		.0%
62011200 552001	200.00	LAND AGENT TELEPHONE	200.00	105.15	17.32	0.00	94.85		52.6%
62011200 554001	500.00	PRINTING ALLOCATION	500.00	129.24	15.78	0.00	370.76		25.8%
62011200 560000	500.00	LAND OFFICE SUPPLIES	500.00	108.72	0.00	0.00	391.28		21.7%
62011200 571000	500.00	LAND AGENT MISCELLANEOUS	500.00	0.00	0.00	0.00	500.00		.0%
62011200 596001	1,000.00	LAND AGENT EQUIPMENT ALLOCATIO	1,000.00	579.36	34.00	0.00	420.64		57.9%
TOTAL LAND AGENT	16,973.00		16,973.00	4,029.13	123.41	0.00	12,943.87		23.7%
0113 BEAVER									
62011300 532000	5,500.00	BEAVER EXPENDITURE	5,500.00	5,761.39	0.00	0.00	-261.39		104.8%
TOTAL BEAVER	5,500.00		5,500.00	5,761.39	0.00	0.00	-261.39		104.8%
0114 FORESTRY EQUIPMENT									
62011400 461920	0.00	MISCELLANEOUS REVENUES	0.00	-10,780.00	-100.00	0.00	10,780.00		100.0%
62011400 511000	0.00	EQUIPMENT SALARIES AND WAGES	0.00	6,035.80	54.03	0.00	-6,035.80		100.0%
62011400 520000	0.00	EQUIPMENT FRINGE	0.00	4,049.74	42.18	0.00	-4,049.74		100.0%
62011400 543000	0.00	EQUIPMENT REPAIR AND MAINTENAN	0.00	12,666.04	0.00	0.00	-12,666.04		100.0%
62011400 562001	0.00	EQUIPMENT FUEL	0.00	7,788.92	0.00	0.00	-7,788.92		100.0%
62011400 571000	0.00	EQUIPMENT MISCELLANEOUS	0.00	62.50	0.00	0.00	-62.50		100.0%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
62011400 596001	EQUIPMENT	EQUIPMENT ALLOCATION					
	0.00	0.00	-35,643.09	-6,129.97	0.00	35,643.09	100.0%
TOTAL FORESTRY EQUIPMENT	0.00	0.00	-15,820.09	-6,133.76	0.00	15,820.09	100.0%
0115 PHOTO							
62011500 561410	PHOTO EXPENDITURE						
	10,626.00	10,626.00	0.00	0.00	0.00	10,626.00	.0%
TOTAL PHOTO	10,626.00	10,626.00	0.00	0.00	0.00	10,626.00	.0%
0116 PD GRT AND PARKS IMPROVEMENTS							
62011600 571000	PARKS IMPROVE -MISCELLANEOUS						
	112,929.00	112,929.00	0.00	0.00	0.00	112,929.00	.0%
TOTAL PD GRT AND PARKS IMPROVEMEN	112,929.00	112,929.00	0.00	0.00	0.00	112,929.00	.0%
0117 MISC DAM							
62011700 520000	MISC DAM FRINGE						
	6,469.00	6,469.00	0.00	0.00	0.00	6,469.00	.0%
TOTAL MISC DAM	6,469.00	6,469.00	0.00	0.00	0.00	6,469.00	.0%
0185 FOREST ACCESS PLAN							
62018500 571000	FOREST ACCESS MISCELLANEOUS						
	49,060.00	49,060.00	5,511.18	5,511.18	0.00	43,548.82	11.2%
TOTAL FOREST ACCESS PLAN	49,060.00	49,060.00	5,511.18	5,511.18	0.00	43,548.82	11.2%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY							
ORIGINAL	APPROP	REVISED	BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0241 CCF- MISCELLANEOUS								
62024100	571000	CCF- MISCELLANEOUS						
	3,219.00	3,219.00		0.00	0.00	0.00	3,219.00	.0%
TOTAL CCF- MISCELLANEOUS			3,219.00	0.00	0.00	0.00	3,219.00	.0%
0245 RUFF GROUSE								
62024500	571000	RUFF GROUSE MISCELLANEOUS						
	5,577.00	5,577.00		0.00	0.00	0.00	5,577.00	.0%
TOTAL RUFF GROUSE			5,577.00	0.00	0.00	0.00	5,577.00	.0%
0261 UNDERDOWN IMPROVEMENTS - HORSE								
62026100	485002 10083	DONATION REVENUES						
		0.00	0.00	-167.51	-12.00	0.00	167.51	100.0%
62026100	571000 10083	MISCELLANEOUS						
	6,785.00	6,785.00		0.00	0.00	0.00	6,785.00	.0%
TOTAL UNDERDOWN IMPROVEMENTS - HO			6,785.00	-167.51	-12.00	0.00	6,952.51	-2.5%
0263 SUSTAINABLE FORESTRY GRANT								
62026300	436900 10086	SUSTAINABLE FORESTRY GRANT						
	-54,750.00	-54,750.00		23,609.74	0.00	0.00	-78,359.74	-43.1%
62026300	511000 10086	SUSTAINABLE FORESTRY-WAGE						
	0.00	0.00		313.72	0.00	0.00	-313.72	100.0%
62026300	520000 10086	SUSTAINABLE FORESTRY- FRINGE						
	0.00	0.00		115.61	0.00	0.00	-115.61	100.0%
62026300	571000 10086	SUSTAINABLE FORESTRY-MISC						
	54,750.00	54,750.00		7,155.20	0.00	0.00	47,594.80	13.1%

FORESTRY YTD

FOR 2023 06

ACCOUNTS FOR: 0062	FORESTRY	REVISD BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP							
62026300 596001 10086	SUSTAINABLE EQU ALLOC	0.00	408.79	0.00	0.00	-408.79	100.0%
TOTAL SUSTAINABLE FORESTRY GRANT		0.00	31,603.06	0.00	0.00	-31,603.06	100.0%
0265 RECREATION OFFICER - GRANT							
62026559 598000 10090	TRANSFER OUT - REC GRANT	76,045.00	0.00	0.00	0.00	76,045.00	.0%
TOTAL RECREATION OFFICER - GRANT		76,045.00	0.00	0.00	0.00	76,045.00	.0%
0268 SUST GARLIC MUSTARD GRT							
62026800 571000 10197	RC&D EXPENDITURE	0.00	12,124.00	0.00	0.00	-12,124.00	100.0%
TOTAL SUST GARLIC MUSTARD GRT		0.00	12,124.00	0.00	0.00	-12,124.00	100.0%
TOTAL FORESTRY		0.00	-524,641.18	30,260.47	0.00	524,641.18	100.0%
TOTAL REVENUES		-1,510,601.00	-1,147,566.12	-58,294.45	0.00	-363,034.88	
TOTAL EXPENSES		1,510,601.00	622,924.94	88,554.92	0.00	887,676.06	

FORESTRY YTD

FOR 2023 06

ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
GRAND TOTAL 0.00	0.00	-524,641.18	30,260.47	0.00	524,641.18	100.0%

** END OF REPORT - Generated by Jeni Burton **



**FORESTRY, LAND & PARKS DEPARTMENT
801 N. SALES STREET, SUITE 106
MERRILL, WI 54452-1632
Phone (715) 539-1034
Fax (715) 539-8091**

CULVERT 81" X 59" X 30'

Bids were opened on Friday, June 30, 2023 @ 3:15 p.m.

Forestry staff present: Dean Bowe. Jeni Burton

Two (2) bid(s) was received, opened and read as follows:

- | | |
|-------------------|------------|
| 1. Contech | \$6,579.00 |
| 2. Metal Culverts | \$6,245.00 |

Lincoln County Employee Timesheet

Name: Dean Bowe Department: Forestry Pay Period: 5/29/2023 To: 6/11/2023
 Employee Number: 197
 Representative Status: Nonrepresented
 FLSA Status: Exempt

5/29	5/30	5/31	6/1	6/2	6/3	6/4	6/5	6/6	6/7	6/8	6/9	6/10	6/11	From:	To:	FMLA
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
	9	8.5	9	8.5			9	9	9	10	8.5			80.5	Regular:	
														0	Vacation:	
8														8	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	9	8.5	9	8.5	0	0	9	9	9	10	8.5	0	0	88.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

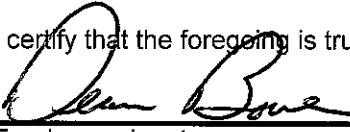
COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Dean Bowe		Department: Forestry				Pay Period:										
Employee Number: 197																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 6/12/2023		To: 6/25/2023								
6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25	Hours	Pay Category	FMLA hours
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun			
10	9	9.5	9	9			9	8	8	8	6			85.5	Regular:	
											2			2	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
10	9	9.5	9	9	0	0	9	8	8	8	8	0	0	87.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

**County Forest Administrator's Report
Department Activity June 2023**

Specific Activities:

- 6/2 Check tax deed properties, roadwork
- 6/6 Meet with Bierman Foundation
- 6/7 A&L Meeting, submit reimbursement request for Sustainable Forestry Grant of \$27,375.00.
- 6/8 Training in Antigo
- 6/12 Committee Meeting, Show Administrative Coordinator parks for videographer
- 6/14 Check tax deed properties
- 6/15 Scaled wood for contractor near Medford, looked at Pine Line Trail surface material
- 6/16 Show videographer parks and trails for marketing
- 6/19 Check Somo Dam stop logs for damage
- 6/20-22 WCFA Meetings and Summer Tour in Juneau and Vernon Counties
- 6/28 A&L meeting
- 6/29 Silviculture Guidance Team Meeting
- 6/30 Opened Culvert bids

Work on resolutions for County Board

Kayak launch permit application

Work on tax deed properties

Work on Hwy 8 ATV trail request

Gather info on ARPA Projects

Work on RFPs for ARPA Request projects

Talk with Harrison Town Chair about road projects through the county forest

Shop crew working on: lawn mowing in parks, twice weekly park/campground cleaning,

ATV trail reroute, ATV trail maintenance, prepping Armstrong Creek Rd pit for

crushing, replace culverts on roads in New Wood, work on Frog Lake CCA Grant, mow

Hiawatha Trail,

Foresters working on fall 2023 sales, spraying garlic mustard

General Activities

2022-23 Snowmobile and ATV Grants

Park and Campground Issues

Forest Certification Issues

Tax Delinquent Parcels

County Forest Roads

Contact with Recreational Officer on Issues

Issue Permits

Timber Sale Monitoring and Administration

Recreational Trail Issues

Worked with Public on Issues Brought to Office

Work with Loggers on Issues Brought to Office

Preparation of Information for Committee Meeting