

**LINCOLN COUNTY
FORESTRY, LAND AND PARKS COMMITTEE**

December 11, 2023 9:00 AM

Meeting Location: Room 257 Government Services Center 801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Meeting ID: <https://meet.google.com/hnk-grtp-ejq>

Phone Number: (US) +1 516-324-4932

PIN: 452 524 176#

The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

Attendance Policy: All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting.

Agenda

1. Call meeting to order.
2. Approve minutes of November 11, 2023 meeting.
3. Review year to date budget report.
4. Comment from members of the public or invited guests.
5. Open and award timber sale bids.
6. Award Truck Dump Box bid – No bids received.
7. Approve Organized Event for February 3, 2024 – IAT Snowshoe Hike
8. Approve Organized Event for February 24, 2024 – Ironbull Fat Bike and Snowshoe Race.
9. Approve working with Corporation Counsel on reciprocating road easement with Tomahawk Timberlands
10. Approve Letter of Consent for the Great Pinery Heritage Waterway to apply for National Water Trail designation.
11. Approve Mutual Access Agreement between Lincoln County and David F Jackson Revocable Trust, Daniel Jackson-Trustee.
12. Discuss Engineering Expense Quotes for development of Highway 8 ATV Trail
13. Update on ARPA Projects.
14. Update on River Bend Trail connection to Marathon County.
15. Approve Well Drilling and Pump Installation proposals for Otter Lake and Camp New Wood
16. Approve Snowmobile Trail License with Tomahawk Timberlands, LLC.
17. Approve Administrators timesheets.
18. WDNR Report
19. Review Administrator's written report.
20. Close timber sales.
21. Set next meeting date.
22. Adjourn.

DISTRIBUTION:

Committee Members – Norbert Ashbeck, William Bialecki, Don Wendorf, Greg Hartwig, Kenneth Wickham, Other County Supervisors, Department Heads, and Local Media Posted on _____ at _____ .m. by _____

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the county clerk, at 715-539-1019 or chris.marlowe@co.lincoln.wi.us, as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Forestry, Land and Parks Committee
Minutes of Monday, November 13, 2023 @ 9:00 A.M.
Lincoln County Service Center, Room 257
801 N. Sales St., Suite 106, Merrill, WI 54452 **715-539-1034**

Members Present: Greg Hartwig, Norbert Ashbeck, Ken Wickham

Absent:

Members Excused: William Bialecki, Don Wendorf

Visitors: Dean Bowe, Amy Krueger, Bill Groth, Jeni Burton (virtual), Nick Behrens, Dave Hilgendorf, Ron Kammer, Jeff Weber, Jeremiah Oftedahl, Lance Meier, Hesston Meier, Dean Johnson, John Raviolo (virtual) Karry Johnson, Lee Rahlf

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, November 13, 2023, in Conference Room 257, Lincoln County Service Center. The meeting was called to order by Ashbeck at 9:00 a.m.
2. Approve minutes of October 9, 2023. Motion by Wickham, second by Hartwig to approve minutes of October 9, 2023 meeting as printed. All Ayes. Motion Carried. All ayes. Motion carried.
3. Review year to date budget report. Dean stated that it appears we are going over budget but that the annual transfer of leftover funds from last year shows up as almost a \$500,000 expenditure to the budget but is really not. The department is still operating under budget. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. None
5. Open and award Timber Sale Bids. Dean announced bid opening procedure, bids were opened and read. We received 38 bids on 15 timber sales totaling \$585,243.81. Three timber sales received no bids. Motion by Ashbeck second by Wickham to approve awarding sales to the highest bidder pending checking for mathematical or other errors. All ayes. Motion carried.
6. Closed Session. Convene into closed session pursuant to §19.85(1) (g), WI Stats. Easement road/property access at Garvin Place and claims made by neighboring landowner regarding improvement and costs. Motion by Ashbeck, second by Hartwig to go into closed session allowing Dean Bowe, Forest Administrator, Lee Rahlf, Assistant Administrator and Karry Johnson, Corporation Counsel to remain. Roll call vote: Wickham, aye; Hartwig, aye; Ashbeck, aye. Motion carried.
7. Open session. Motion by Ashbeck, second by Hartwig to reconvene in open session. Roll call vote: Wickham, aye; Hartwig, aye; Ashbeck, aye. Motion carried.
8. Take any necessary action on items discussed in closed session. Motion by Wickham, second by Hartwig to
9. deny Notice of Claim submitted by Masun Brandon and Brendan Mahner (by email dated October 26, 2023) and to authorize Corporation Counsel to take whatever action is necessary to ensure access to the properties Lincoln County owns and is attempting to sell. All ayes. Motion carried.
10. Open and award Tax Delinquent Land Sale Bids. Two bids were received on the remaining properties. Bids were opened and read. P# 14-23. One bid received. Motion by Ashbeck, second by Wickham to award bid for \$16,500.00. All ayes. Motion carried. P# 9-23. One bid received. Motion by Hartwig, second by Wickham to award bid for \$12,101.10. All ayes. Motion carried.
11. Discuss and set new minimum bids on unsold properties. Dean suggested that the committee not re-evaluate or advertise the remaining property and hold it until the 2024 tax deed sale next summer. Discussion followed. No action taken to re-evaluate remaining property.
12. Approve re-advertising leftover tax delinquent properties for sale. No action taken to re-advertise remaining property.
13. Approve Blackcloud 7 Access Permit. Dean explained some of the history behind the request for this access agreement and recommended approving the request. Members of the Blackcloud 7 group were in attendance and stated that they believed they had an easement all this time and want to do things correctly. Discussion followed. Motion by Hartwig second by Wickham to approve the Blackcloud 7 access permit request. All ayes. Motion carried.

14. Approve advertising for tree planting services for spring 2024. Dean explained that 58,000 trees were ordered for planting in the spring of 2024 and requested approval to advertise for a contract planter. Motion by Hartwig, second by Wickham to advertise for a contract planter. All ayes. Motion carried.
15. Approve submitting application to Lumberjack RC&D for \$10,000 (50/50) to spray garlic mustard in spring 2024. Dean explained that he would like to apply for another grant from Lumberjack RC&D to help with the cost of hiring a contractor to spray garlic mustard. Discussion followed. Motion by Hartwig, second by Wickham to authorize applying for a \$10,000 (50/50) from Lumberjack RC&D to assist spraying garlic mustard. All ayes. Motion carried.
16. Approve creating a non-lapsing account for future Forestry Shop building major repairs with funding from timber sale revenue. Dean stated that he would like to establish an account for making future major repairs on the forestry shop building. He explained that the shop was constructed around 1975 and there are a few leaks and other places where the outer steel sheeting has started to rust through. The plan would be to set aside timber sale revenue from high revenue years (this being one) to have some money on hand to make major building repairs. Discussion followed. Motion by Ashbeck, second by Wickham to forward the request to the finance committee for discussion.
17. Approve repairs on truck #4 (truck from Highway Dept.) Dean presented estimates for the cost of making repairs to the truck purchased from the Highway Department this past the summer. Dean stated that the truck has worked well and saved a lot of time but is in need of significant repairs and a new dump box. Discussion followed. Motion by Hartwig, second by Wickham to approve making repairs to truck #4. All ayes. Motion carried.
18. Approve replacing funds to Forest Access account back to \$50,000 from 2023 timber sale revenue. Dean stated that the Forest Access account had been depleted to approximately \$16,000 after replacing culverts and repairing an access road to the county forest north of Highway CC west of Tomahawk. Dean also stated that there are other roads open for public access that are in need of repairs. Discussion followed. Motion by Wickham, second by Hartwig to increase the Forest Access account to \$75,000 and authorize replenishing the account to \$75,000 through timber sale revenue from 2023. All ayes. Motion carried.
19. Approve Hiawatha Trail Aggregate bid. Dean reviewed bids received for delivery of aggregate to resurface the Hiawatha Trail. Discussion followed. Motion by Hartwig, second by Wickham to award the bid to Lincoln County Highway Department for 3,006 yards of material delivered. All ayes. Motion carried.
20. Approve Administrators timesheets. Motion to approve timesheets by Ashbeck, second by Wickham. All ayes. Motion carried.
21. WDNR Report. Bill reported that DNR dozer operator had completed a scarification project for oak regeneration east of B in Harrison and they are marking on another county timber sale.
22. Review Administrator's written report. Dean asked if there were any questions. Discussion followed. Written report placed on file.
23. Close timber sales.

Flannel Fleet	T022-22	Close and return Letter of Credit.
Wilson Forestry	T024-22	Close and return Letter of Credit.
Kleinschmidt Logging	T004-20	Close and Return Letter of Credit.
Futurewood	T028-22	Close and refund bond.
Futurewood	T015-22	Close and refund bond.
24. Dean stated that a few of the timber sales were very near their volume estimates, the jobs looked good and recommended closing and refunding bonds. Motion by Hartwig, second by Wickham to close sales per Dean's recommendation. All ayes. Motion carried.
25. Set next meeting date. The next Forestry, Land & Parks Committee Meeting are set as follows:
Monday, December 11, 2023 at 9:00 a.m., LCSC Conference Room 257
26. Adjourn. Motion to adjourn meeting by Ashbeck, second by Wickham at 11:15 p.m. All ayes. Motion carried

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00 NON-DEPARTMENTAL							
0000 DIVISION							
62000000 596006 GRAVEL ALLOCATION	0	0	-5,773.05	.00	.00	5,773.05	100.0%
62000059 598000 TRANSFER OUT	0	0	484,765.55	.00	.00	-484,765.55	100.0%
TOTAL DIVISION	0	0	478,992.50	.00	.00	-478,992.50	100.0%
0100 FORESTRY STATE AID							
10100 FORESTRY STATE AID							
62010000 511000 10100 STATE AID SAL	35,000	35,000	40,197.98	.00	.00	-5,197.98	114.9%
62010000 520000 10100 STATE AID FRI	22,000	22,000	19,799.00	.00	.00	2,201.00	90.0%
TOTAL FORESTRY STATE AID	57,000	57,000	59,996.98	.00	.00	-2,996.98	105.3%
0101 WILDLIFE HABITAT							
10101 WILDLIFE HABITAT							
62010100 571000 10101 WILDLIFE HABI	4,700	4,700	.00	.00	.00	4,700.00	.0%
TOTAL WILDLIFE HABITAT	4,700	4,700	.00	.00	.00	4,700.00	.0%
0102 CCF							
10102 CCF							
62010200 511000 10102 CCF SALARIES	1,957	1,957	3,957.52	.00	.00	-2,000.52	202.2%
62010200 520000 10102 CCF FRINGE	734	734	2,832.14	.00	.00	-2,098.14	385.9%

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62010200 531320 10102 CONTRACTED SE	223	223	.00	.00	.00	223.00	.0%
62010200 571000 10102 CCF MISCELLAN	978	978	1,370.98	.00	.00	-392.98	140.2%
62010200 596001 10102 CCF EQUIPMENT	1,000	1,000	7,773.17	.00	.00	-6,773.17	777.3%
TOTAL CCF	4,892	4,892	15,933.81	.00	.00	-11,041.81	325.7%
0103 SNOWMOBILE STATE AID							
10103 SNOWMOBILE STATE AID							
62010300 571000 10103 SNOWMOBILE MI	90,000	90,000	.00	.00	.00	90,000.00	.0%
62010300 595000 10103 SNOWMOBILE CL	0	0	161,837.73	41,601.52	.00	-161,837.73	100.0%
TOTAL SNOWMOBILE STATE AID	90,000	90,000	161,837.73	41,601.52	.00	-71,837.73	179.8%
0104 ATV STATE AID							
10104 ATV STATE AID							
62010400 511000 10104 ATV SALARIES	20,136	20,136	17,030.98	3,763.61	.00	3,105.02	84.6%
62010400 520000 10104 ATV FRINGE	6,712	6,712	11,524.07	2,539.63	.00	-4,812.07	171.7%
62010400 531320 10104 CONTRACTED SE	4,440	4,440	.00	.00	.00	4,440.00	.0%
62010400 571000 10104 ATV MISCELLAN	1,678	1,678	9,198.99	.00	.00	-7,520.99	548.2%
62010400 595000 10104 ATV CLUB EXPE	22,000	22,000	36,386.95	.00	.00	-14,386.95	165.4%
62010400 596001 10104 ATV EQUIPMENT	5,034	5,034	19,752.63	5,253.00	.00	-14,718.63	392.4%
62010400 596006 10104 ATV GRAVEL	0	0	2,383.80	.00	.00	-2,383.80	100.0%
TOTAL ATV STATE AID	60,000	60,000	96,277.42	11,556.24	.00	-36,277.42	160.5%
0106 FOREST ROAD AID							
10106 FOREST ROAD AID							
62010600 511000 10106 FOREST ROAD S	6,222	6,222	4,301.47	138.13	.00	1,920.53	69.1%
62010600 520000 10106 FOREST ROAD F	3,457	3,457	3,005.79	102.82	.00	451.21	86.9%

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62010600 571000 10106 FOREST ROAD M	13,826	13,826	36,627.47	.00	.00	-22,801.47	264.9%
62010600 596000 10106 FOREST ROAD E	11,060	11,060	4,665.36	264.22	.00	6,394.64	42.2%
62010600 596006 10106 ROADS GRAVEL	0	0	546.00	.00	.00	-546.00	100.0%
TOTAL FOREST ROAD AID	34,565	34,565	49,146.09	505.17	.00	-14,581.09	142.2%

0108 COUNTY FORESTRY

62010800 511000 CO FORESTRY SAL AN	311,016	311,016	241,213.41	24,811.02	.00	69,802.59	77.6%
62010800 511001 CO FORESTRY PER DI	3,600	3,600	3,385.31	280.04	.00	214.69	94.0%
62010800 520000 CO FORESTRY FRINGE	174,657	174,657	128,396.57	12,803.82	.00	46,260.43	73.5%
62010800 531010 CO FORESTRY AUDITI	1,700	1,700	.00	.00	.00	1,700.00	.0%
62010800 531320 CONTRACTED SERVICE	5,000	5,000	4,519.05	.00	.00	480.95	90.4%
62010800 531321 REGENERATION CONT	45,000	45,000	35,197.00	.00	.00	9,803.00	78.2%
62010800 551000 CO FORESTRY INSURA	8,500	8,500	.00	.00	.00	8,500.00	.0%
62010800 552001 CO FORESTRY TELEPH	2,500	2,500	1,925.65	130.12	.00	574.35	77.0%
62010800 554001 PRINTING ALLOCATIO	900	900	533.98	.00	.00	366.02	59.3%
62010800 555000 CO FORESTRY TRAVEL	2,000	2,000	1,141.00	.00	.00	859.00	57.1%
62010800 560000 CO FORESTRY OFFICE	1,500	1,500	867.80	.00	.00	632.20	57.9%
62010800 571000 CO FORESTRY MISCEL	35,000	35,000	31,954.69	1,464.84	.00	3,045.31	91.3%
62010800 591000 CO FORESTRY DEPREC	70,000	70,000	.00	.00	.00	70,000.00	.0%
62010800 596001 CO FORESTRY EQUIPM	35,000	35,000	30,810.19	3,771.42	.00	4,189.81	88.0%
62010800 596006 FORESTRY GRAVEL AL	0	0	742.50	.00	.00	-742.50	100.0%
TOTAL COUNTY FORESTRY	696,373	696,373	480,687.15	43,261.26	.00	215,685.85	69.0%

0109 PARKS

62010900 511000 PARKS SALARIES AND	92,717	92,717	80,124.68	6,196.12	.00	12,592.32	86.4%
62010900 511001 PARKS PER DIEM	1,000	1,000	.00	.00	.00	1,000.00	.0%
62010900 520000 PARKS FRINGE	40,721	40,721	38,705.80	3,013.41	.00	2,015.20	95.1%
62010900 531320 CONTRACTED SERVICE	10,000	10,000	21,400.00	.00	.00	-11,400.00	214.0%
62010900 551000 PARKS INSURANCE	4,000	4,000	.00	.00	.00	4,000.00	.0%
62010900 552001 PARKS TELEPHONE	300	300	310.51	.00	.00	-10.51	103.5%
62010900 554001 PRINTING ALLOCATIO	800	800	415.32	.00	.00	384.68	51.9%
62010900 555000 PARKS TRAVEL TRAIN	400	400	.00	.00	.00	400.00	.0%
62010900 560000 PARKS OFFICE SUPPL	1,000	1,000	319.00	.00	.00	681.00	31.9%
62010900 570000 PARKS RECREATIONAL	15,000	15,000	.00	.00	.00	15,000.00	.0%
62010900 571000 PARKS MISCELLANEOU	8,000	8,000	9,513.87	29.00	.00	-1,513.87	118.9%
62010900 596001 PARKS EQUIPMENT AL	20,000	20,000	28,494.53	312.32	.00	-8,494.53	142.5%

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62010900 596006 GRAVEL ALLOCATION	0	0	120.75	.00	.00	-120.75	100.0%
TOTAL PARKS	193,938	193,938	179,404.46	9,550.85	.00	14,533.54	92.5%
0110 FORESTRY BUILDING							
62011000 511000 FORESTRY BUILDING	0	0	7,112.46	172.88	.00	-7,112.46	100.0%
62011000 520000 FORESTRY BUILDING	0	0	4,705.08	134.96	.00	-4,705.08	100.0%
62011000 531320 CONTRACTED SERVICE	6,200	6,200	.00	.00	.00	6,200.00	.0%
62011000 571000 FORESTRY BUILDING	12,000	12,000	13,105.51	86.91	.00	-1,105.51	109.2%
62011000 596001 FORESTRY BUILDING	3,000	3,000	1,075.26	112.76	.00	1,924.74	35.8%
TOTAL FORESTRY BUILDING	21,200	21,200	25,998.31	507.51	.00	-4,798.31	122.6%
0112 LAND AGENT							
62011200 511000 LAND AGENT SALARIE	9,043	9,043	7,250.46	976.26	.00	1,792.54	80.2%
62011200 511001 LAND AGENT PER DIE	200	200	.00	.00	.00	200.00	.0%
62011200 520000 LAND AGENT FRINGE	4,380	4,380	3,511.82	410.16	.00	868.18	80.2%
62011200 551000 LAND INSURANCE	650	650	.00	.00	.00	650.00	.0%
62011200 552001 LAND AGENT TELEPHO	200	200	177.45	.00	.00	22.55	88.7%
62011200 554001 PRINTING ALLOCATIO	500	500	237.31	.00	.00	262.69	47.5%
62011200 560000 LAND OFFICE SUPPLI	500	500	182.28	.00	.00	317.72	36.5%
62011200 571000 LAND AGENT MISCELL	500	500	30.00	.00	.00	470.00	6.0%
62011200 596001 LAND AGENT EQUIPME	1,000	1,000	1,393.04	59.16	.00	-393.04	139.3%
TOTAL LAND AGENT	16,973	16,973	12,782.36	1,445.58	.00	4,190.64	75.3%
0113 BEAVER							
62011300 532000 BEAVER EXPENDITURE	5,500	5,500	5,761.39	.00	.00	-261.39	104.8%
TOTAL BEAVER	5,500	5,500	5,761.39	.00	.00	-261.39	104.8%
0114 FORESTRY EQUIPMENT							
62011400 511000 EQUIPMENT SALARIES	0	0	8,966.20	616.11	.00	-8,966.20	100.0%

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62011400 520000 EQUIPMENT FRINGE	0	0	5,942.10	423.37	.00	-5,942.10	100.0%
62011400 543000 EQUIPMENT REPAIR A	0	0	20,300.30	.00	.00	-20,300.30	100.0%
62011400 562001 EQUIPMENT FUEL	0	0	26,292.16	2,684.45	.00	-26,292.16	100.0%
62011400 565002 EQUIPMENT SMALL TO	0	0	401.95	.00	.00	-401.95	100.0%
62011400 571000 EQUIPMENT MISCELLA	0	0	62.50	.00	.00	-62.50	100.0%
62011400 596001 EQUIPMENT EQUIPMEN	0	0	-107,700.47	-12,366.35	.00	107,700.47	100.0%
TOTAL FORESTRY EQUIPMENT	0	0	-45,735.26	-8,642.42	.00	45,735.26	100.0%
0115 PHOTO							
62011500 561410 PHOTO EXPENDITURE	10,626	10,626	.00	.00	.00	10,626.00	.0%
TOTAL PHOTO	10,626	10,626	.00	.00	.00	10,626.00	.0%
0116 PD GRT AND PARKS IMPROVEMENTS							
62011600 571000 PARKS IMPROVE -MIS	112,929	112,929	62,870.00	.00	.00	50,059.00	55.7%
TOTAL PD GRT AND PARKS IMPROVEMEN	112,929	112,929	62,870.00	.00	.00	50,059.00	55.7%
0117 MISC DAM							
62011700 520000 MISC DAM FRINGE	6,469	6,469	.00	.00	.00	6,469.00	.0%
TOTAL MISC DAM	6,469	6,469	.00	.00	.00	6,469.00	.0%
0185 FOREST ACCESS PLAN							
62018500 511000 FOREST ACCESS SALA	0	0	6,152.05	.00	.00	-6,152.05	100.0%
62018500 520000 FOREST ACCESS FRIN	0	0	3,699.27	.00	.00	-3,699.27	100.0%
62018500 571000 FOREST ACCESS MISC	49,060	49,060	18,254.74	.00	.00	30,805.26	37.2%
62018500 596000 FOREST ACCESS EQUI	0	0	8,126.59	.00	.00	-8,126.59	100.0%
62018500 596006 FOR ACCESS GRAVEL	0	0	1,050.75	.00	.00	-1,050.75	100.0%
TOTAL FOREST ACCESS PLAN	49,060	49,060	37,283.40	.00	.00	11,776.60	76.0%
0241 CCF- MISCELLANEOUS							

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62024100 511000 CCF MISC WAGES AND	0	0	736.83	.00	.00	-736.83	100.0%
62024100 520000 CCF MISC FRINGE	0	0	503.65	.00	.00	-503.65	100.0%
62024100 571000 CCF- MISCELLANEOUS	3,219	3,219	553.99	.00	.00	2,665.01	17.2%
62024100 596001 EQUIPMENT ALLOCATI	0	0	1,669.18	.00	.00	-1,669.18	100.0%
62024100 596006 CCF MISC GRAVEL	0	0	929.25	.00	.00	-929.25	100.0%
TOTAL CCF- MISCELLANEOUS	3,219	3,219	4,392.90	.00	.00	-1,173.90	136.5%
0245 RUFF GROUSE							
62024500 571000 RUFF GROUSE MISCEL	5,577	2,279	.00	.00	.00	2,279.00	.0%
TOTAL RUFF GROUSE	5,577	2,279	.00	.00	.00	2,279.00	.0%
0261 UNDERDOWN IMPROVEMENTS - HORSE							
10083 HORSE - PASS THRU GRANT							
62026100 571000 10083 MISCELLANEOUS	6,785	7,444	.00	.00	.00	7,444.00	.0%
TOTAL UNDERDOWN IMPROVEMENTS - HO	6,785	7,444	.00	.00	.00	7,444.00	.0%
0263 SUSTAINABLE FORESTRY GRANT							
10086 SUSTAINABLE FORESTRY GRANT							
62026300 511000 10086 SUSTAINABLE F	0	0	313.72	.00	.00	-313.72	100.0%
62026300 520000 10086 SUSTAINABLE F	0	0	115.61	.00	.00	-115.61	100.0%
62026300 571000 10086 SUSTAINABLE F	54,750	54,750	7,155.20	.00	.00	47,594.80	13.1%
62026300 596001 10086 SUSTAINABLE E	0	0	442.79	.00	.00	-442.79	100.0%
TOTAL SUSTAINABLE FORESTRY GRANT	54,750	54,750	8,027.32	.00	.00	46,722.68	14.7%
0265 RECREATION OFFICER - GRANT							
10090 REC OFFICER - GRANT							

YEAR TO DATE EXPENDITURE REPORT

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
62026559 598000 10090 TRANSFER OUT	76,045	76,045	.00	.00	.00	76,045.00	.0%
TOTAL RECREATION OFFICER - GRANT	76,045	76,045	.00	.00	.00	76,045.00	.0%
0268 SUST GARLIC MUSTARD GRT							
10197 SUSTAINABLE GARLIC MUSTARD GRT							
62026800 571000 10197 RC&D EXPENDIT	0	0	12,124.00	.00	.00	-12,124.00	100.0%
TOTAL SUST GARLIC MUSTARD GRT	0	0	12,124.00	.00	.00	-12,124.00	100.0%
2029 ARPA GRANTS							
29004 CAMP NEW WOOD							
62002900 511000 29004 ARPA WAGES-CA	0	0	959.04	959.04	.00	-959.04	100.0%
62002900 520000 29004 ARPA FRINGE-C	0	0	673.50	673.50	.00	-673.50	100.0%
62002900 596001 29004 ARPA EQUIP AL	0	0	2,542.61	2,007.57	.00	-2,542.61	100.0%
29006 HAYMEADOW PARK/PRAIRIE DELLS							
62002900 511000 29006 ARPA WAGE-HAY	0	0	415.86	415.86	.00	-415.86	100.0%
62002900 520000 29006 ARPA FRINGE-H	0	0	289.56	289.56	.00	-289.56	100.0%
62002900 596001 29006 ARPA EQUIP AL	0	0	955.12	585.90	.00	-955.12	100.0%
TOTAL ARPA GRANTS	0	0	5,835.69	4,931.43	.00	-5,835.69	100.0%
TOTAL NON-DEPARTMENTAL	1,510,601	1,507,962	1,651,616.25	104,717.14	.00	-143,654.25	109.5%
TOTAL EXPENSES	1,510,601	1,507,962	1,651,616.25	104,717.14	.00	-143,654.25	
GRAND TOTAL	1,510,601	1,507,962	1,651,616.25	104,717.14	.00	-143,654.25	109.5%

** END OF REPORT - Generated by Samantha Fenske **

**FORESTRY, LAND & PARKS DEPARTMENT
801 N. SALES STREET, SUITE 106
MERRILL, WI 54452-1632**

Phone (715) 539-1034

Fax (715) 539-8091

DUMP BOX BID OPENING

Bids were opened on Thursday, November 30, 2023 @ 3:15 p.m.
Dean Bowe and Amy Krueger were present.

No bids received.

LINCOLN COUNTY FORESTRY, LAND & PARKS DEPARTMENT

**Lincoln County Service Center
801 N. Sales Street, Suite 106
Merrill, WI 54452
Phone: 715-539-1034
Fax: 715-539-8091**

**TRAIL USE PERMISSION
For ORGANIZED EVENT**

Lincoln County Forestry, Land & Parks Department hereby gives permission to The Northwoods Chapter of the Ice Age Trail to sponsor an organized event

February 3, 2024

The Ice Age Trail Alliance, Inc will provide the Lincoln County Forestry, Land and Parks Department with proof of insurance coverage.

The User (The Northwoods Chapter of the Ice Age Trail) assumes and agrees to protect, indemnify, and save harmless the Owner (Lincoln County), its representatives, agents, officers, and employees from and against any and all claims, demands, suits, causes of action, liability, costs, or expense by reason of loss or damage to any property or bodily injury to any person, including death, as a direct or indirect result of operations under this Permit or in connection with any action or omission of the User, who shall defend the Owner, its representatives, agents, officers, and employees in any such cause of action, claim or suit.

Representative of
The Northwoods Chapter of the Ice Age Trail

Date

Dean Bowe
County Forest Administrator

Date

LINCOLN COUNTY FORESTRY, LAND & PARKS DEPARTMENT

**Lincoln County Service Center
801 N. Sales Street, Suite 106
Merrill, WI 54452
Phone: 715-539-1034
Fax: 715-539-8091**

**TRAIL USE PERMISSION
For ORGANIZED EVENT**

Lincoln County Forestry, Land & Parks Department hereby gives permission to IRONBULL to sponsor Snowshoe and Fat Bike Races in the Underdown area of the Lincoln County Forest.

February 24, 2024

IRONBULL will provide the Lincoln County Forestry, Land and Parks Department with proof of insurance coverage.

The User (Ironbull) assumes and agrees to protect, indemnify, and save harmless the Owner (Lincoln County), its representatives, agents, officers, and employees from and against any and all claims, demands, suits, causes of action, liability, costs, or expense by reason of loss or damage to any property or bodily injury to any person, including death, as a direct or indirect result of operations under this Permit or in connection with any action or omission of the User, who shall defend the Owner, its representatives, agents, officers, and employees in any such cause of action, claim or suit.

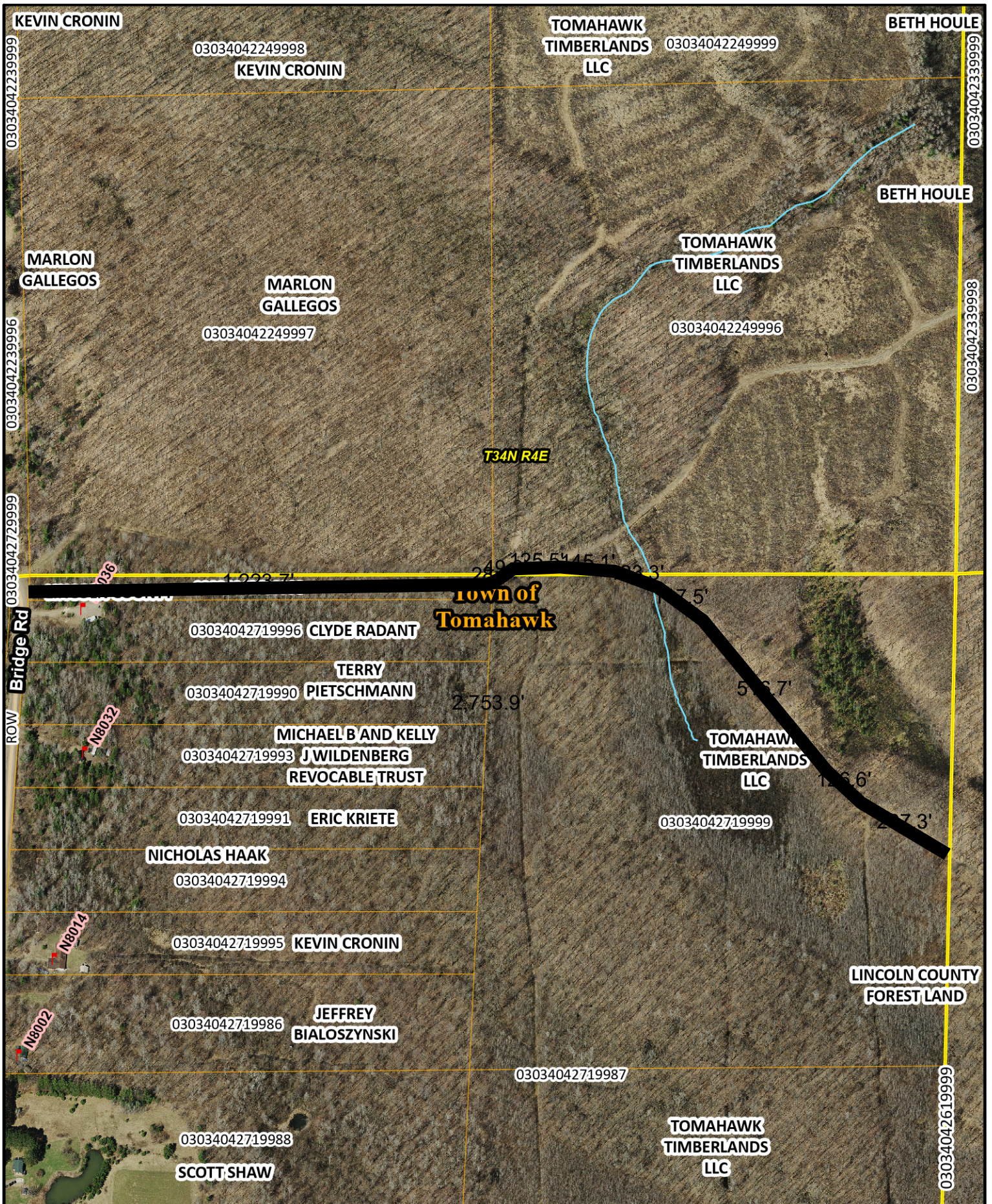
Ironbull will place and maintain cautionary and stop signs where their trail crosses at all other trail and road intersections.

Representative of IRONBULL

Date

Dean Bowe
County Forest Administrator

Date



Lincoln County, WI

Author: Public

Date Printed: 11/30/2023



DISCLAIMER: The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Errors should be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Phone (715) 539-1087.



MARLON GALLEGOS

03034042239996

MARLON GALLEGOS

03034042249997

03034042249996

**TOMAHAWK
TIMBERLANDS
LLC**

LINCOLN COUNTY

T34N R4E

DEAN URMANSKI

CLYDE RADANT
03034042719996

**Town of
Tomahawk**

03034042719990

**TERRY
PIETSCHMANN**

2,753.9'

**MICHAEL B AND
KELLY J WILDENBERG
REVOCABLE TRUST**

03034042719993

Bridge Rd
ROW

03034042729999

ERIC KRIETE

03034042719991

03034042719999

NICHOLAS HAAK
03034042719994

**TOMAHAWK
TIMBERLANDS
LLC**

KEVIN CRONIN
03034042719995

**JEFFREY
BIALOSZYNSKI**
03034042719986

03034042719988 03034042719987

Lincoln County, WI

Author: Public

Date Printed: 11/30/2023



DISCLAIMER: The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field-verified information. Errors should be reported to Land Services Department, 801 North Sales St, Merrill, WI, 54452. Phone (715) 539-1087.



LINCOLN COUNTY
Forestry, Land and Parks Department
Dean Bowe – County Forest Administrator
801 North Sales Street, Suite 106 · Merrill, WI 54452
Tel. (715) 539-1034

November 28, 2023

Department of the Interior-National Park Service

RE: Great Pinery Heritage Waterway National Water Trail Designation

To Whom It May Concern,

The Lincoln County Forestry, Land and Parks Department supports the Wausau and Marathon County Parks and Recreation Foundation in submitting an application to the Department of the Interior-National Park Service for a National Water Trail Designation of the Great Pinery Heritage Waterway.

Lincoln County owns and maintains Camp New Wood County Park which is situated on the Wisconsin River several miles north of the City of Merrill. Camp New Wood is a day use park providing a public access boat launch for motorized and non-motorized watercraft. Vehicle parking space, vault toilets, a hand water pump, open sided pavilions and charcoal grills are also located in the park for public use.

Lincoln County is committed to maintaining Camp New Wood Park for public access for at least 10 years (per designation criteria) and maintains a website with park information, location map and refers users to the Great Pinery Heritage Waterway website for more information on the waterway.

Sincerely,

Dean Bowe
Forest Administrator

WHERE THE NORTHWOODS START AND YOUR ADVENTURE BEGINS!



Name: David Jackson Revocable Trust
Daniel Jackson-Trustee
Address: N5397 Town Hall Road
Gleason, WI 54435

MUTUAL ACCESS AGREEMENT

Lincoln County Forestry, Land and Parks Department
Lincoln County Service Center
801 North Sales Street, Suite 106
Merrill, WI 54452
(715) 539-1034

This access agreement, made this 1st day of January, 2024, between Lincoln County and Daniel Jackson, who is the Trustee of David F Jackson Revocable Trust lands as indicated on attached map.

Legal Descriptions:

S1/2 - NW1/4 Section 9 T33N R8E-----Lincoln County

NW1/4 - SW1/4 Section 9 T33N R8E-----Daniel Jackson

NE1/4 - SW1/4 Section 9 T33N R8E-----Daniel Jackson

Witnesseth, that the parties mutually agree to allow ingress and egress to the other's lands as illustrated on attached map and that the parties listed above will also allow the public ingress and egress across that portion of their property as illustrated on attached map. This will include, but not be limited to, a summer ATV trail, winter snowmobile and ATV trail and husbandry.

It is understood by both parties that this agreement is subject to the following conditions:

1. Lincoln County will improve access and do periodic maintenance of recreational trails. However, if damage occurs due to the private party's use of this accessway, they will be responsible for repairs.
2. This permit is valid until August 1, 2034 and can be renewed by mutual agreement. It is also understood that if these properties change owners during this 10 year period the permit continues to be valid until the end of that 10 year term.

3. The accessway width is to be no greater than 20 feet.
4. The parties agree not to store equipment, lumber or other miscellaneous items on the other's property.
5. Parties agree not to accrue any right of ownership to the other's land by use of the same.
6. The above named property owner agrees that the access provided to them under this agreement is not to be used to gain access to a place of business.
7. The parties agree to indemnify and save harmless the other party, its agents and employees from and against all claims, demands, suits, liability and expense, by reason of loss or damage to any property or bodily injury, including death, to any person whatsoever, that may occur from the other party's negligent use of the illustrated land.

Daniel Jackson

Date

Dean Bowe
County Forest Administrator

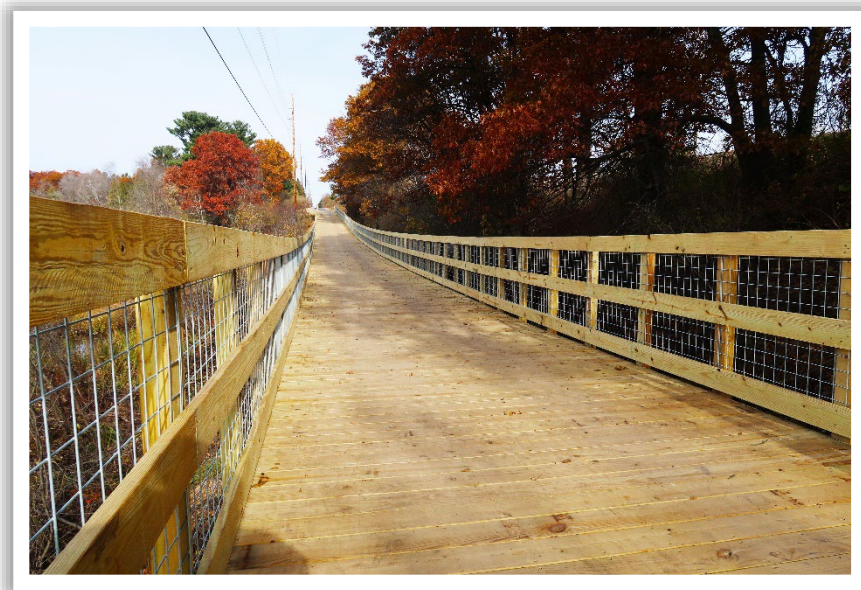
Date

Qualifications

for Engineering Design Services

ATV Trail – USH 8 Corridor

Forestry, Land, and Parks Department, Lincoln County



Presented to:

Dean Bowe

Director of Forestry, Lands, and
Parks



November 17, 2023



330 N. 4th Street
Wausau, WI 54403-5417

Telephone: 715-845-8000

www.becherhoppe.com



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

November 17, 2023

Mr. Dean Bowe
Administer of Parks, Lands, and Recreation Department
Lincoln County
801 N. Sales St. Suite 106
Merrill, WI 54452

Subject: Qualifications of Engineering Design Services
ATV Trail, USH 8 Corridor

Dean,

Thank you for reaching out via phone on November 6th to provide Becher Hoppe with information regarding the ATV trail on USH 8 from Derleth Rd to Essex Rd. I am pleased to provide you and the County with more information about Becher Hoppe.

In the information provided you will find that we have completed the design and construction of multi-use path projects, and we have also worked extensively on WisDOT projects. It is our belief that the true challenge of this project lies not in the overall design, but in the coordination associated with it. We understand the importance of having a knowledgeable partner when undertaking the design of an ATV trail for the County. It is crucial that this partner be well-versed in WisDOT practices and have the ability to develop a design that meets all necessary requirements within WisDOT right-of-way.

As we approach the scope of this project, we are aware that the County has a rough idea of where they would like to construct the trail, but there are many unknowns. Our team is prepared to assist the County in navigating the constraints in order to determine the true feasibility of this trail. The full scope of the design work will be further determined as we begin our preliminary investigations.

With our office located in Wausau, WI our team is very familiar with this proposed trail area. We have worked with the City of Tomahawk on installing multi-use trails throughout the city. Our project manager, Aaron Wallner, was a construction and materials oversight engineer of the USH 8 / STH 51 reconstruction project of 2018. Lastly, Senior Project Engineer Archie Becher serves as an on-call engineer for King's Dam.

Aside from a professional capacity, our team takes a special interest in this project as many of our staff frequently visit the Tomahawk area for hunting, fishing, or other recreational purposes. It is our passion to assist communities with projects in which we are able to enjoy along with them. We are excited for the opportunity to work with Lincoln County on this project!

Respectfully,

A handwritten signature in black ink that reads "Matthew T. Graun".

Matthew T. Graun
Vice President

A handwritten signature in blue ink that reads "Aaron Wallner".

Aaron Wallner
Project Manager

Membership

American Council of
Engineering Companies (ACEC)
American Public Works Association (APWA)
American Society of Civil Engineers (ASCE)
American Water Works Association (AWWA)
Institute of Transportation Engineers (ITE)
International Right of Way
Association (IRWA)
National Society of
Professional Engineers (NSPE)
National Society of
Professional Surveyors (NSPS)
Wisconsin Airport
Management Association (WAMA)
Wisconsin Society of Land
Surveyors (WSLS)

Awards

2019 ACEC Engineering Excellence –
Best in State for Special Project:
Alexander Airport Park
2017 WisDOT Excellence in Highway Design –
Best Rural Project: WIS 54 & CTH U
Intersection
Engineering Excellence State
Finalist Award (ACEC)
2023 – Central Wisconsin Airport
Runway/Taxiway Improvements
2021 – City of Schofield
Maryland/Radtke Roadways
2014 – Wausau Downtown
Airport SRE Building
2013 – Wausau Wastewater
Treatment Plant
2012 – City of Wausau - 400 Block
Excellence in Airport Engineering
(WisDOT Bureau of Aeronautics)
2022 – Price County Airport
2021 – Central Wisconsin Airport
2014 – Price County Airport
2013 – Merrill Municipal Airport
2012 – Crandon-Steve Conway
Municipal Airport
Project of the Year Award (APWA)
2012 – City of Wausau 400 Block



Our Mission

To improve communities through engineering excellence.

Becher Hoppe provides professional services to government, business, and individuals from our headquarters in Central Wisconsin. We offer planning, design, and construction services for civil engineering projects that involve airports, highways, roadways, trails, water and wastewater treatment systems, municipal utilities, stormwater management, dams, solid waste facilities, and agricultural site development. Other services include real estate appraisal and acquisition, mapping, land planning, and land surveying. We have been serving our clients since 1954.

Our Core Values

Service, Integrity, Excellence, Partnership

The Associates at Becher Hoppe carefully assess each client's project needs to create innovative solutions. Our employee group is diverse in education, expertise and experience. Employees with construction review responsibilities also have substantial field experience. Our knowledgeable team works hard and enjoys the collaborative effort with our clients to fulfill their project goals.

Company Information

Address: 330 N. 4th Street, Wausau, WI 54403-5417

Telephone Number: 715-845-8000

Website Address: www.becherhoppe.com

References

Mr. Roger Petrick
Highway Commissioner
Price County
704 North Lake Avenue, Phillips, WI 54555
715-339-3081
roger.petrick@co.price.wi.us

Andrew Sims
Marathon County
Assistant Parks & Recreation Director
212 River Drive, Ste 2, Wausau, WI 54403
715-261-1573
Andrew.sims@co.marathon.wi.us

Amanda Bartz
City of Tomahawk
Clerk-Treasurer
23 N 2nd St, Tomahawk, WI 54487
715-453-4040
abartz@tomahawkwi.gov

Mark Thuot
City of Schofield
Public Works Director
220 Park Street, Schofield, WI 54476
715-571-8286
mthuot@cityofschofield.org

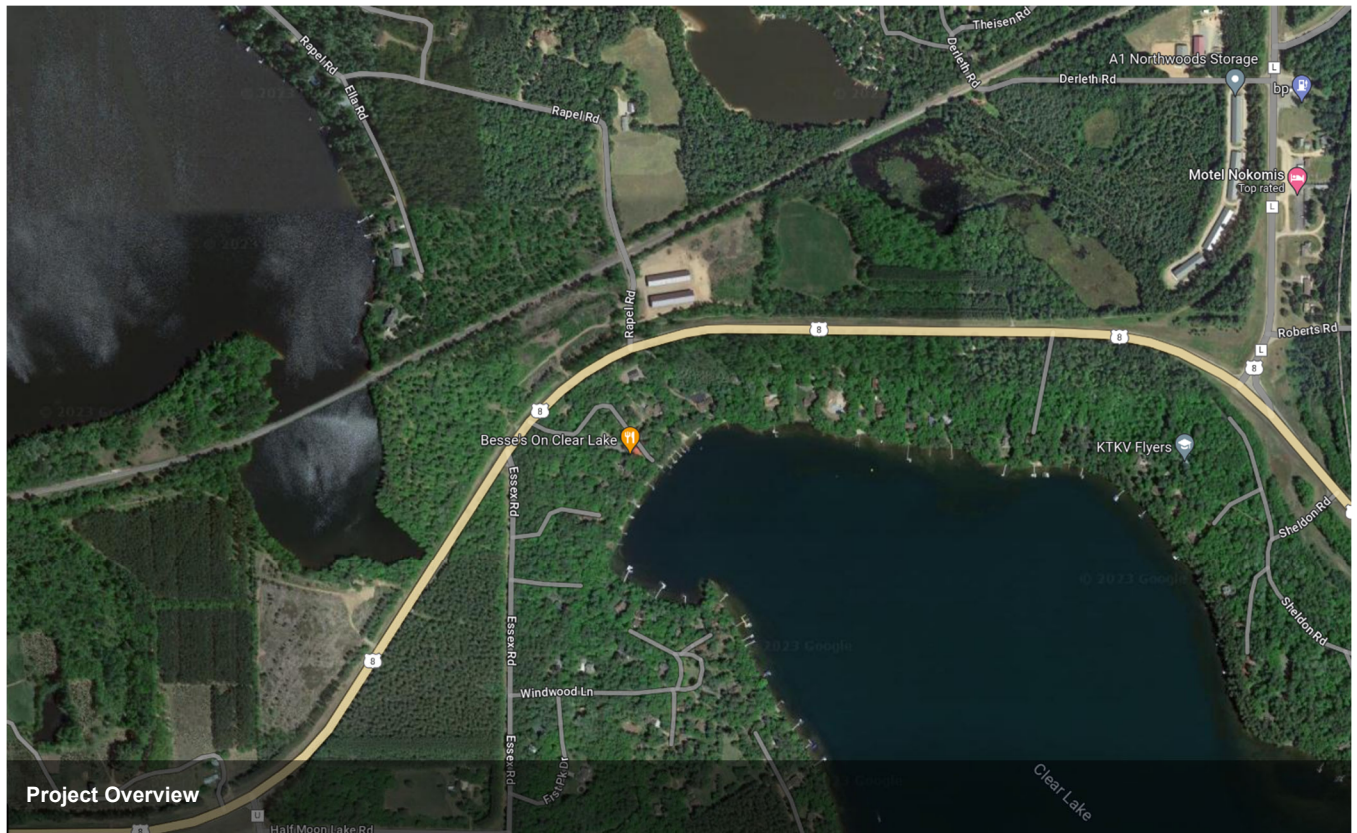
Monty Brink
Oconto County Forest Administrator
301 Washington St., Rm 3017
Oconto, WI 54153
920-834-6995
monty.brink@co.oconto.wi.us

Eric Lindman, PE
City of Wausau
Director of Public Works & Utilities
407 Grant St., Wausau, WI 54403
715-261-6740
eric.lindman@ci.wausau.wi.us

Project Understanding

Becher Hoppe understands the County proposes to make improvements to the ATV/Snowmobile trail which runs along USH 8 between Derleth Rd and Essex Rd. There are other alternatives which can be explored through the design, however Derleth Rd to Essex Rd is the preferred alternative. This route will help residents gain access to the Lincoln County Snowmobile and ATV trail system.

While approaching this project, there have been several constraints and project challenges identified, which can affect the scope and overall project costs. The first of which is the trail's vicinity in relation to Lake Nokomis. Lake Nokomis is just north of the project location and its water level is controlled by a dam which is on the SW corner of the lake. This dam is owned and operated by Wisconsin Valley Improvement Company (WVIC). As the owner of the dam, it is our understanding that WVIC also maintains an easement of 30' offset from the Lake Nokomis Ordinary High Water Mark. The proposed trail must stay outside of this easement area. The second major constraint is that the trail will be on the north side of the USH 8 Right-of-Way (ROW). Therefore, limiting our workable space while avoiding the Lake Nokomis OHWM, and maintaining a safe distance from USH 8.



The County is looking for prices for the survey, engineering design, coordination, and construction oversight for 2 trail alternatives. The first segment will be the largest, running from Derleth Rd to CTH U just past Essex Rd. The second alternative will consist of a much smaller segment from Rapel Rd to Essex Rd. Both alternatives will keep the trail on the north side of the USH 8 ROW, and will cross to the south end at Essex Rd.

Project challenges which can affect the project scope and cost include:

1. Coordination with WVIC
2. WisDOT approval for grading work within R/W
3. WisDOT approval for crossing near Essex Rd
4. WDNR Wetland Coordination
5. WDNR Stormwater Coordination
6. Coordination with the Town of Bradley
7. Coordination with Lincoln County Highway Department
8. Utility Coordination
9. Coordination with Various railroad entities
10. Discussions with Local Residents and clubs



Approach

Becher Hoppe's approach to successfully navigating the USH 8 ATV Trail project involves a strong team approach built on experience from previous projects. Our team at Becher Hoppe and our partners will provide the County with the required knowledge and experience to coordinate with all stake holders, gauge the feasibility of the project, and provide support to move the project into the next steps. Through this proposal we will demonstrate that our team has the experience to exceed the requirements needed to make this project a success.

There are many stakeholders associated with this project, and their input is crucial to ensuring that the trail design goes as smoothly as possible. Our team has a close working relationship with many of these stakeholders including WisDOT and WDNR staff. Our firm also specializes in dam and floodplain design and is therefore very comfortable with the required coordination with WVIC.

Our approach to this project will follow that of many other successful projects which we have completed:

- Conduct design kick-off meeting with the County, utilities, WisDOT, WVIC, Harrison Hills ATV Club, and other stakeholders to discuss project scope and goals, collect as-built information from County staff, and establish a design delivery schedule. The meeting will also begin the permitting process for the required WisDOT permits. Much of the design near the CTH L intersection will be built around their comments.
- Determine the feasibility of the trail and routes described above.

- Begin coordination with environmental entities including, Wisconsin DNR, U.S. Fish and Wildlife Service, and Army Corps of Engineers.
- Coordinate design plans with Minneapolis, St. Paul and Sault Ste. Marie Railroad as the project falls within 1,000 feet of the at-grade crossing at Rapel Rd.
- Update the County and ATV Club with preliminary plans to review typical sections, public involvement plans, drainage concerns, traffic impacts, trail location, and any other concerns that arose in initial design efforts. This meeting will provide all stakeholders the opportunity to confirm the 2D layout and approve of the direction of all ancillary items associated with it.
- Follow the agreed upon public involvement practices. Such efforts can include in person meetings, virtual meetings, or mailings to notify the public and gather comments.
- Update all stakeholders at 60% completion to verify project design before applying for final permits.
- Obtain necessary WisDOT Work in Right-of-Way and Highway Crossing permits and WDNR Wetland Impact and Notice of Intent permits.
- Prepare all documents for the Winter 2024 advertisement and 2025 construction



Military Road - Village of Rothschild

Proven Success and Experience with Similar Projects in Rural and Urban Design

Becher Hoppe has delivered many successful projects for many satisfied customers which include townships, cities, villages, counties, and state agencies. Working with many different agencies has given our staff exposure to a wide variety of roadway projects ranging from small locally funded urban or rural projects, State funded local urban and rural roadway projects, and WisDOT urban and rural projects.

Many of these projects have impacted multiple stakeholders and required permitting through several different agencies.

Public Involvement

As the scope of the project develops, it may be beneficial to coordinate project efforts with the general public. Our team has worked on many projects which have required simple public outreach, and we have also worked on projects which have required legislative involvement due to the nature of the projects. As the project develops, we will work with the County to build a Public Involvement Plan that identifies key personal who will be impacted and how best to notify them of the project. Our estimate includes efforts to coordinate and host 1 public meeting, however, if the County does not see a need for any special outreach, this can be eliminated from our scope.

Survey Capabilities and Equipment

Becher Hoppe's survey team will contact Diggers Hotline to locate and mark the existing utilities within the project area. We will then conduct the necessary topographic, and utility locate surveys to establish a base map which documents existing utilities, topography, limits of construction and property ownership. This will aid us in designing the project drainage, construction quantities, slope intercepts/construction limits, and reconstruction of any street crossings. Our survey crew will also set project benchmarks and control points for use during construction.

Experience in Constructability Reviews

All of our design staff have spent time in the field in some capacity. By having a well-rounded staff with ample construction experience, our team can review project plans to ensure that they will be effectively biddable and constructable.

Along with the standard milestone meetings mentioned earlier, our team will also put the plans through several rounds of internal reviews to ensure that they are of the upmost quality. These internal reviews will involve our staff looking at the plans as if they are a contractor looking to bid on and build the project. We understand that an extra review in the office from a fresh set of eyes can avoid costly change orders when in the field, or addendums just before bidding.



Ability to Complete Projects withing Given Timeline and Budget

Regardless of the nature of the project or its sponsor, our team always strives for client satisfaction by keeping our projects on schedule and on budget. We have a long list of clients who choose to come back to Becher Hoppe because of our commitment to quality and client satisfaction.

Our team is always striving for new ways to provide top of the line service, whether it's using the most up to date technology, building personal relationships with clients and regulatory agencies, or pulling from our previous experiences. We will utilize these tools to look for efficiencies throughout the life of the project so that we may provide the highest quality service.

There is always the potential for unforeseen instances which can increase a project cost or throw off its timeline. This is why our team plans to answer as many of the project unknowns before moving forward with any specific design alternative. Our thorough project approach minimizes the potential for these instances. If a hurdle cannot be avoided, and it will impact either the budget or timeline, our staff will communicate with County and WisDOT staff, so that proper accommodations can be made.



Multi-Use Trail; Tomahawk, WI

Estimated Project Cost & Schedule

As stated in the Project Understanding and Approach, there are many unknown challenges associated with this project. The prices stated below are based on assumptions made by our design team. Actual project costs may vary depending on the results of initial investigations and discussions with effected parties. Our team is open to creating a phased approach with the design and permitting for this project as well. We may be able to adjust the scope and fees for our services after initial conversations with project stakeholders and the overall feasibility is better defined.

Estimated Project Costs – Full Project (Derleth to CTH U) Design

Field, Topographic Survey, Base Map		
	Cost	Hours
Field Survey & Base Map	\$11,458	86
Project Management and Stakeholder Meetings		
Project Management, Coordination, & Meetings - Kick Off Meeting - Utility Coordination - Meetings with local stakeholders and clubs	\$6,084	35
Preliminary Design		
Preliminary Design - Preliminary Analysis and Feasibility Determination - Preliminary Layout - Constr. Plan Set-up & Prelim Drawings	\$5,075	35
Final Design/Bidding		
Final Design - Final Layout and Design - Final Constr. Plans - Quantities Bidding Services - Bid Package Assembly & Distribution, Bidder Questions, Addendums, Review, Award Recommendation	\$8,175	55
Agency Coordination		
WisDOT - Work in R/W Permit - Highway Crossing Permit WDNR - Wetland Impact Permit - Notice of Intent WVIC	\$5,020	36
Total Design (Time and Materials)	\$35,812	247

Estimated Project Cost & Schedule

Estimated Project Cost - Full Project (Derleth to CTH U) Construction

Resident Project Representative		
	Cost	Hours
On site representation and oversight	\$12,240	100
Construction Administration		
	Cost	Hours
- <i>Submittal Review</i>	\$1,700	10
- <i>Preparation of Change Orders and Work Change Directives</i>		
- <i>Review and Recommend Pay Applications</i>		
- <i>Preparation of Record Drawings</i>		
Construction Staking		
	Cost	Hours
	\$15,067	116
Total Construction (Time and Material)	\$29,007	226

Estimated Project Cost & Schedule

Estimated Project Costs – Short Project (Rapel to Essex) Design

Field, Topographic Survey, Base Map		
	Cost	Hours
Field Survey & Base Map	\$5,307	42
Project Management and Stakeholder Meetings		
	Cost	Hours
Project Management, Coordination, & Meetings <ul style="list-style-type: none"> - Kick Off Meeting - Utility Coordination - Meetings with local stakeholders and clubs 	\$3,279	19
Preliminary Design		
	Cost	Hours
Preliminary Design <ul style="list-style-type: none"> - Preliminary Analysis and Feasibility Determination - Preliminary Layout - Constr. Plan Set-up & Prelim Drawings 	\$2,595	18
Final Design/Bidding		
	Cost	Hours
Final Design <ul style="list-style-type: none"> - Final Layout and Design - Final Constr. Plans - Quantities Bidding Services <ul style="list-style-type: none"> - Bid Package Assembly & Distribution, Bidder Questions, Addendums, Review, Award Recommendation 	\$5,200	34
Agency Coordination		
	Cost	Hours
WisDOT <ul style="list-style-type: none"> - Work in R/W Permit - Highway Crossing Permit 	\$1,700	10
Total Design (Time and Materials)	\$18,081	123

Estimated Project Cost & Schedule

Estimated Project Cost – Short Project (Rapel to Essex) Construction

Resident Project Representative		
	Cost	Hours
On site representation and oversight	\$6,120	50
Construction Administration		
	Cost	Hours
- <i>Submittal Review</i>	\$1,020	6
- <i>Preparation of Change Orders and Work Change Directives</i>		
- <i>Review and Recommend Pay Applications</i>		
- <i>Preparation of Record Drawings</i>		
Construction Staking		
	Cost	Hours
	\$7,476	60
Total Construction (Time and Material)	\$14,616	116

Additional Services

Becher-Hoppe Associates, Inc. will provide additional services as may be required, and will provide a Proposal for such services upon your request. Please review the additional services section in our Project Understanding and Approach. Possible Additional Services include:

- Arch/historic investigations
- Wetland delineation
- Additional public outreach
- Coordination with agencies not listed



330 N. 4th Street, Wausau, WI 54403-5417
715-845-8000 | becherhoppe.com

2024 Rate Schedule

<u>Classification</u>	<u>Hourly Rate</u>	<u>Per Diem</u>	<u>Rate</u>
Project Engineer III	\$190	Meal-Breakfast (at IRS rate)	\$13.00
Project Engineer II	\$170	Meal-Lunch (at IRS rate)	\$15.00
Project Engineer I	\$150	Meal-Dinner (at IRS rate)	\$26.00
Civil 3D Designer	\$165	Travel (at IRS rate)	\$0.655/mile
Resource Manager	\$165	Lodging	At Cost
Staff Engineer	\$115		
Engineer Intern	\$90		
		<u>Field Equipment</u>	<u>Rate</u>
CAD Technician III	\$125	GPS	\$40/Hour
CAD Technician II	\$115	Robotic Total Station	\$40/Hour
CAD Technician I	\$105	Drone	\$100/Hour
		<u>Supplies</u>	<u>Rate</u>
Project Representative III	\$140	Postage	At Cost
Project Representative II	\$115	Printing Materials	At Cost
Project Representative I	\$105		
		<u>Other</u>	<u>Rate</u>
Survey Supervisor	\$150	Permitting / Plan Approval Fees	At Cost
Survey Technician II	\$110	Sub-consultant's Fee X	1.03
Survey Technician I	\$100	Expert Witness Rate X	2
Real Estate Specialist II	\$170	Overtime Rate X	1.25
Technical Assistant	\$110		

Updated 10/24/23

Becher-Hoppe Associates, Inc. reserves the right to adjust any portion of the rate schedule as needed annually to reflect the firm's salary and reimbursable expenses review practices. Invoice billing rates will be adjusted accordingly.

SCOPE OF SERVICES

ATV Trail Derleth Rd. to CTH U.

Lincoln County Forestry

I. PROJECT DESCRIPTION

Lincoln County Forestry would like to build an ATV trail using the existing USH 8 Right-of-Way in the Town of Bradley from Derleth Rd to CTH U. A plan will be developed to assist the Forestry department with DOT and DNR permits, bidding, and construction of the proposed trail.

II. ENGINEERING SERVICES DESIGN- (LUMP SUM) \$70,500

MSA Professional Services proposes to complete the following services:

1. Perform full Topographic survey for the project length.
2. Call Diggers hot line to coordinate utility locates.
3. Verify Right-of-Way locations within project limits.
4. Provide wetland delineation services for the project length.
5. Develop a project cover sheet with a location map.
6. Develop typical sections for trail construction. The trail width is 12-feet with two 1-foot shoulders total 14-feet.
7. Develop plans (plan and profile with cross sections) for the trail.
8. Develop plans with erosion control.
9. Provide Permit application and coordination for the trail construction on WisDOT property.
10. Provide coordination with WVIC.
11. Complete project specifications for the project.
12. Complete and submit a Notice to Intent with the WDNR for land disturbance greater than 1 acre.
13. Provide cost estimates for grant application for trail construction.
14. Complete and submit Zoning variance application.
15. Provide bidding services including answering questions during the bid period, review bids, and make a recommendation of award to the lowest responsive bidder for the project. The bids will be received and accepted through QuestCDN.com via the online electronic bid service.
16. Meetings with the owner or prospective contractors (2) total.

III. CONSTRUCTION SERVICES (ESTIMATED HOURLY) \$11,735

1. Provide part time observation of the project by the Project Engineer. Estimated 8 hours.

2. Provide part time construction observation of the project by a Resident Project Representative for the duration of the project. An RPR is budgeted to be available 68 hours over the life of the project.
3. Observe the work and inform the Owner as to compliance with plans and specifications.
4. Provide interpretations of the plans and specifications and assist the Owner in interaction with the Contractor.
5. Review and make recommendations for pay requests and contract change order requests from the Contractor.
6. Complete project close out, substantial and final completion forms.

IV. SCHEDULE

1. Begin fieldwork	Upon approval of contract 2024.
2. Plan to Lincoln County Forestry and WisDOT	December 2024
3. Final Plans and Estimate	February 2025
4. Grant Award	Fall of 2025
5. Advertise for Bid	January 2026
6. Bid Opening	February 2026
7. County Awards Project to Contractor	February 2026
8. Construction Begins	May 2026
9. Construction - Substantial Completion	October 2026
10. Construction - Final Completion	November 2026

IV. ASSUMPTIONS AND CONDITIONS OF SERVICE

1. This project will not require easements.
2. This proposal includes boundary information for Right-of Way from Derleth Rd to CTH U. MSA assumes that these lands are owned by WisDOT and the project will not require any additional property for construction.
3. A topographic survey will be completed as part of this scope of work.
4. No level loop will be run through control points.
5. Utility Locates will be requested by calling Diggers hotline by MSA. MSA is not responsible for accuracy of locates. Should the utility fail to locate the utility within the time we are on site to collect topography additional site visits to collect utility information shall be considered additional services.
6. Soil boring are not required.
7. The following additional studies and reports are not included:
 - a. Archaeological Survey
 - b. Real Estate or Right-of-way transactions
8. Permit application for trail to be submitted to WisDOT and WDNR.
9. Only permit applications specifically listed are included with this scope of services.
10. If project coordination meetings are required beyond the meeting listed above, they will be considered as additional services and completed on a time and material basis.

11. MSA is not responsible for the timeliness or outcome of agency reviews or approvals.
12. The contractor will be responsible for staking the project.
13. If the client requests work beyond this Scope of Services or if there is a change to work in progress, the client will be advised of the scope of the additional services and the estimated corresponding fee for approval prior to starting the work. A written contract amendment will be provided for approval by the Owner.
14. All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of services are not a part of this contract.
15. Lump sum costs include the cost of reimbursable expenses such as: fax, telephone, mileage, equipment, photocopying, and plan reproduction.
16. Plan specification if requested will be considered an additional service.
17. Bidding, if requested, will be considered an additional service.
18. Project plans and specification will be provided in PDF format. Printed copies of plans and specification can be provided based on printing cost at the time of delivery.
19. Any retaining walls needed for the project will be a performance specification for contractor design. Should MSA need to provide a retaining wall design that shall be considered additional services.
20. RPR services are estimated at 68 hours.
21. All fees are the responsibility of the owner.

SCOPE OF SERVICES

ATV Trail Rapel Rd. to Essex Rd.

Lincoln County Forestry

I. PROJECT DESCRIPTION

Lincoln County Forestry would like to build an ATV trail using the existing USH 8 Right-of-Way in the Town of Bradley from Rapel Rd to Essex Rd. A plan will be developed to assist the Forestry department with DOT permits, Bidding and construction of the proposed trail.

II. ENGINEERING SERVICES DESIGN- (LUMP SUM) \$26,895

MSA Professional Services proposes to complete the following services:

1. Perform full Topographic survey for the project length.
2. Verify Right-of-Way locations within project limits.
3. Develop a project cover sheet with location map.
4. Develop typical sections for trail construction. The trail width is 12-feet with two 1-foot shoulders total 14-feet.
5. Develop plans (plan and profile with cross sections) for the trail.
6. Develop plans with erosion control.
7. Provide Permit application and coordination for the trail construction on WisDOT property.
8. Complete project specifications for the project
9. Provide bidding services including answering questions during the bid period, review bids, and make a recommendation of award to the lowest responsive bidder for the project. The bids will be received and accepted through QuestCDN.com via the online electronic bid service.
10. Meetings with the owner or prospective contractors (2) total.

III. CONSTRUCTION SERVICES (ESTIMATED HOURLY) \$3345

1. Provide part time observation of the project by the Project Engineer.
2. Provide part time construction observation of the project by a Resident Project Representative for the duration of the project. An RPR is budgeted to be available 20 hours over the life of the project.
3. Observe the work and inform the Owner as to compliance with plans and specifications.
4. Provide interpretations of the plans and specifications and assist the Owner in interaction with the Contractor.
5. Review and make recommendations for pay requests and contract change order requests from the Contractor.

6. Complete project close out, substantial and final completion forms.

IV. SCHEDULE

- | | |
|---|---------------------------------|
| 1. Begin fieldwork | Upon approval of contract 2024. |
| 2. Plan to Lincoln County Forestry and WisDOT | October 2024 |
| 3. Final Plans | December 2024 |
| 4. Advertise for Bid | January 2025 |
| 5. Bid Opening | February 2025 |
| 6. County Awards Project to Contractor | February 2025 |
| 7. Construction Begins | May 2025 |
| 8. Construction - Substantial Completion | November 2025 |
| 9. Construction - Final Completion | November 2025 |

IV. ASSUMPTIONS AND CONDITIONS OF SERVICE

1. This project will not require easements.
2. This proposal includes boundary information for Right-of Way from Rapel Rd to Essex Rd. MSA assumes that these lands are owned by WisDOT and the project will not require any additional property for construction.
3. A topographic survey will be completed as part of this scope of work.
4. Soil boring are not required.
5. The following additional studies and reports are not included:
 - a. Wetland Delineation
 - b. Archaeological Survey
 - c. Real Estate or Right-of-way transactions
6. Permit application for trail to be submitted to WisDOT.
7. Only permit applications specifically listed are included with this scope of services.
8. The total disturbance of the project is less than one acre and therefore will not require a NOI permit from WDNR.
9. If project coordination meetings are required, they will be considered as additional services and completed on a time and material basis
10. MSA is not responsible for the timeliness or outcome of agency reviews or approvals.
11. Contractor will be responsible for staking the project.
12. If the client requests work beyond this Scope of Services or if there is a change to work in progress, the client will be advised of the scope of the additional services and the estimated corresponding fee for approval prior to starting the work. A written contract amendment will be provided for approval by the Owner.
13. All work will be done in accordance with the terms and conditions set forth in the contract. Items not specifically mentioned in the scope of services are not a part of this contract.
14. Lump sum costs include the cost of reimbursable expenses such as: fax, telephone, mileage, equipment, photocopying, and plan reproduction.
15. Plan specification if requested will be considered an additional service.

16. Bidding, if requested, will be considered an additional service.
17. Project plans and specification will be provided in PDF format. Printed copies of plans and specification can be provided based on printing cost at the time of delivery.
18. RPR services are estimated at 20 hours.
19. All fees are the responsibility of the owner.

New Wood

6" well at 100 feet

Brunner

Drilling		Rate	sub
Minimum 50' well		\$6,250.00	\$6,250.00
Drill and Casing 50'+ (10')	Per foot	\$52.00	\$520.00
Granite Drill (no case 40')	Per foot	\$24.00	\$960.00
Stainless screen, 3 feet	if needed		\$500.00
Water test			\$150.00
Grouting if needed	Min.	\$750.00	
(Granite at < 40')	per bag	\$30.00	

100 foot deep well \$8,380.00

Pump

Baker 11HDS (spec)			
2.5"brass cyl and valve		\$3,200.00	\$3,200.00
	install		
Riser pvc	per foot	\$13.00	
Riser galvanized	per foot*	\$17.00	\$1,020.00
	60' deep*		\$4,220.00

Price est. for 100' well \$12,600.00

Total \$12,600.00

Otter Lake Camp Well

6" well at 160 feet		Brunner		Jelinek	
Drilling		Rate	sub	Rate	sub
Minimum 50' well		\$6,250.00	\$6,250.00	\$5,200.00	\$5,200.00
Drill and Casing 50'+	Per foot	\$52.00	\$5,720.00	\$56.00	\$6,160.00
Granite Drill (no case)	Per foot	\$24.00		\$45.00	
Stainless screen, 3 feet	if needed		\$500.00	incl.	
Water test			\$150.00	incl.	
Grouting if needed	Min.	\$750.00		incl.	
(Granite at < 40')	per bag	\$30.00		incl. (8 bags)	
120 foot deep well			\$12,620.00		\$11,360.00
<u>Pump</u>					
Baker 11HDS (spec)					
2.5"brass cyl and valve		\$3,200.00	\$3,200.00	\$4,635.00	\$5,054.00
	install			\$870.00	\$870.00
Riser pvc	per foot	\$13.00			
Riser galvanized	per foot*	\$17.00	\$1,428.00	incl.	
	84' deep*		\$4,628.00		\$5,924.00
Price est. for 160' well			\$17,248.00		\$17,284.00
Total			\$17,248.00		\$17,284.00

Otter Lake Picnic Well

<u>6" well</u>		Brunner		Jelinek	
Drilling		Rate	sub	Rate	sub
Minimum 50' well		\$6,250.00	\$6,250.00	\$5,200.00	\$5,200.00
Drill and Casing 50'+	Per foot	\$52.00	\$3,640.00	\$56.00	\$3,920.00
Granite Drill no case	Per foot	\$24.00		\$45.00	
Stainless screen, 3 feet	if needed		\$500.00	incl.	
Water test			\$150.00	incl.	
Grouting if needed	Min.	\$750.00		incl.	
(Granite at < 40')	per bag	\$30.00		incl. (8 bags)	
120 foot deep well			\$10,540.00		\$9,120.00
<u>Pump</u>					
Baker 11HDS (spec)					
2.5"brass cyl and valve		\$3,200.00	\$3,200.00	\$4,635.00	\$4,635.00
	install			\$870.00	\$870.00
Riser pvc	per foot	\$13.00			
Riser galvanized	per foot*	\$17.00	\$1,071.00	incl.	
	63' deep*		\$4,271.00		\$5,505.00
Price est. for 120' well			\$14,811.00		\$14,625.00
<u>Otter Lake decomission</u>					
57 foot well		\$1,500.00		\$800.00	
Total			\$16,311.00		\$15,425.00

Lincoln County Employee Timesheet

Name: Dean Bowe Department: Forestry

Pay Period: 11/13/2023

Employee Number: 197


Representative Status: Nonrepresented

FLSA Status: Exempt

From: 11/13/2023 To: 11/26/2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA hours
9	9	9	8.5	2			8	8	8					37.5	Regular:	
				6					8		8			30	Vacation:	
										8	8			16	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
9	9	9	8.5	8	0	0	8	8	8	8	8	0	0	83.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.


Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Dean Bowe
Employee Number: 197
Representative Status: Nonrepresented
FLSA Status: Exempt
Department: Forestry
Pay Period: From: 10/30/2023 To: 11/12/2023

10/30	10/31	11/1	11/2	11/3	11/4	11/5	11/6	11/7	11/8	11/9	11/10	11/11	11/12	Hours	Pay Category	FMLA hours
9.5	9	8.5	9	9			10	8.5	8.5	8.5	6			86.5	Regular:	
										2				2	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	0	0	0	80	TOTAL HOURS PAID	
														0		
														0		
9.5	9	8.5	9	9	0	0	10	8.5	8.5	8.5	8	0	0	88.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.


 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

**County Forest Administrator's Report
Department Activity November 2023**

Specific Activities:

- 11/1 Close specific ATV trails crossing private land
- 11/2 Leadership Training
- 11/3 Hiawatha Aggregate bid due date/opening
- 11/6 Bat HCP completed
- 11/9 ARPA project meeting
- 11/13 Committee meeting
- 11/14 County Board meeting
- 11/17 Meet with bridge contractor by Prairie Dells
- 11/22 Dump truck box replacement bid request in paper
- 11/29 Tree planting bid request in paper, meet with DNR (virtual) about Prairie River bridge project.
- 11/30 Dump truck box bids due, review park well drilling quotes, Summer ATV Trails close at midnight

Contact engineers for quotes on engineering expenses for Highway 8 ATV trail
Work on replacement dump truck box bid request
Work on tree planting RFP
Work on website with IT
Work on snowmobile trail issues
Work on getting quotes from contractors for new wells in New Wood and Otter Lake campgrounds
Work on logging access and snowmobile license on Tomahawk Timberlands property
Work on Prairie Dells Bridge project
Work on Hwy 8 ATV trail request
Highway Department started hauling aggregate for Hiawatha Trail resurfacing project
Shop crew working on: ATV trail maintenance, Hay Meadow and Camp New Wood
ARPA projects
Foresters working on summer 2024 sales

General Activities

2022-23 Snowmobile and ATV Grants
Park and Campground Issues
Forest Certification Issues
Tax Delinquent Parcels
County Forest Roads
Contact with Recreational Officer on Issues
Issue Permits
Timber Sale Monitoring and Administration
Worked with Public on Issues Brought to Office
Work with Loggers on Issues Brought to Office
Preparation of Information for Committee Meeting

State of Wisconsin Department of Natural Resources PO Box 7921 Madison, WI 53707	Enforcement Patrol Monthly Report Form 8700-090 (REV 01/19) Page 1 of 2
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Notice: This report is due to your Recreational Warden on or before the 10th of each month.	X	ATV (Chapter 23, Wis. Stats.)
	0	BOAT (Chapter 30, Wis. Stats.)
	0	SNOWMOBILE (Chapter 350, Wis. Stats.)

Name of Patrol:	Lincoln County Sheriff's Office		
County of Patrol	Lincoln		
Month of Patrol	November	Year of	2023

Date	Area patrolled or primary activity	Time of Day <i>(Military)</i>	Citations	Warnings
11/1/2023	Western Lincoln County	09:00-20:00	9	2
11/2/2023	Western Lincoln County	09:00-20:00	0	0
11/10/2023	Eastern Lincoln County	09:00-20:30	0	0
11/11/2023	Northern Lincoln County	13:00-19:00	0	1
11/12/2023	Northern Lincoln County	08:00-18:30	0	0
11/17/2023	Northern Lincoln County	08:30-18:30	0	0
11/18/2023	Northern Lincoln County	07:00-21:00	1	6
11/19/2023	Southern Lincoln County	07:00-	1	0
11/23/2023	Western Lincoln County	07:00-19:00	0	0
11/24/2023	Eastern Lincoln County	07:30-19:30	0	0
11/25/2023	Southern Lincoln County	07:30-19:30	0	0
11/26/2023	Northern Lincoln County	07:30-18:00	3	3
11/28/2023	Admin	08:30-11:30	0	0
11/29/2023	Eastern Lincoln County	10:00-18:00	0	0
11/30/2023	Western Lincoln County	07:30-09:30	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
Total Number of Citations & Written Warnings			14	12

Enforcement Patrol Monthly Report						Page 2	
Name of Patrol:		Lincoln County Sheriff's Office		County:		Lincoln	
Month:	November	Year	2023				
Purchases				Hours Claimed			
Lease		\$ -		Patrol Hours		128	
Mileage	1925.0	\$ 1,260.88		Exempt Hours		2	
Fuel	0.0	\$ 6.15		Administrative Hours		13	
Oil quarts	0.0	\$ -		Total Hours		143	
Materials, Supplies,		\$ -		Citations	14	Warnings	12
Keep and number all receipts				ATV Patrol Hours per citation		6.4	
Total Travel Supply		\$ 1,267.03		Boat Patrol Hours per citation		0	
Expenses supported by daily reports with receipts				SNO Patrol Hours per citation		0	
				Safety Courses Taught		0	
				Students Certified		0	
Recreational Crash / Accident Investigations							
Fatal	0	Reports completed	0	Non-fatal	1	Reports complete	0
Operator name(s)				Operator name(s)		Bruce Marvin	
<p>1. Monthly summary (patrol activity, citations, purchases, etc....)</p> <p>This month was busy throughout the month including the gun deer season. On the 25th responded to Grundy Road for an utv crash. It was determined the operator was traveling northbound on Grundy Road when a deer appeared. The operator swerved, and over corrected, before rolling. The operator sustained 9 broken ribs and a hole in his lung but is expected to survive. Other violations throughout the month were for failure to display reg, no rear plate, no atv safety, no helmets, no seatbelts, operating on mfl open land without permission, and loaded firearms on atvs/ utvs.</p>							
<p>2. List expenses and repairs.</p>							

No costly expenses.

All Patrols (Training)

Prior to attending Training, it must be pre-approved by RSW. All training for which the patrol wishes to be reimbursed must be recorded in daily reports and supported with receipts or vouchers for any expenses such as tuition, mileage, meals, or hotel. Additionally, each Officer claiming training hours must work some hours for the patrol during the season in which the training is completed.

Training Hours
0
0
0
0

Boat Patrol Only (Monthly report summary)

Violations	Citations	Warnings	Other Contacts		Officer Training Report # attending	
Wearable PFDs	0	0	Comp & Safety Inspect	0	New Boat Officer	0
Type IV PFDs	0	0	Search and Rescue	0	Accident Invest	0
Fire Extinguisher	0	0	Persons Assisted	0	Drug Recognition	0
Visual Distress Signal	0	0	Vessels Assisted	0	Other	0
Sound Producing Device	0	0	Patrol has #Boats	0	Other	0
OWI	0	0	Boats w/LE Radios	0		
Negligent Operation	0	0	Squads boat patrol only	0		
Navigation Rules	0	0	Media Contacts	0		
Mandatory Wear PFD	0	0	PSA Releases	0		
Reg Numbering Violations	0	0	DNR Safety Course taught			
other	0	0	Number of Courses	Students certified		
other	0	0	0	0		
Total	0	0				

I hereby certify the information on this form is true and correct.

Report Prepared By	Signature (not required)	Date
0		

State of Wisconsin Department of Natural Resources PO Box 7921 Madison, WI 53707	Enforcement Patrol Monthly Report Form 8700-090 (REV 01/19) Page 1 of 2
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Notice: This report is due to your Recreational Warden on or before the 10th of each month.	0	ATV (Chapter 23, Wis. Stats.)
	X	BOAT (Chapter 30, Wis. Stats.)
	0	SNOWMOBILE (Chapter 350, Wis. Stats.)

Name of Patrol:	Lincoln County Sheriff's Office		
County of Patrol	Lincoln		
Month of Patrol	November	Year of	2023

Date	Area patrolled or primary activity	Time of Day <i>(Military)</i>	Citations	Warnings
11/19/2023	Eastern Lincoln County	12:00-12:30	0	1
11/29/2023	Admin	08:00-10:00	0	0
	No Activity	/	0	0
	No Activity	/	0	0
	No Activity	/	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
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\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
\	No Activity	\	0	0
Total Number of Citations & Written Warnings			0	1

Enforcement Patrol Monthly Report						Page 2	
Name of Patrol:		Lincoln County Sheriff's Office		County:		Lincoln	
Month:	November	Year	2023				
Purchases				Hours Claimed			
Lease		\$	-	Patrol Hours	0.5		
Mileage	45.0	\$	29.48	Exempt Hours	0		
Fuel	0.0	\$	-	Administrative Hours	2		
Oil quarts	0.0	\$	-	Total Hours	2.5		
Materials, Supplies,		\$	-	Citations	0	Warnings	1
Keep and number all receipts				ATV Patrol Hours per citation	0		
Total Travel Supply		\$	29.48	Boat Patrol Hours per citation	1		
Expenses supported by daily reports with receipts				SNO Patrol Hours per citation	0		
				Safety Courses Taught	0		
				Students Certified	0		
Recreational Crash / Accident Investigations							
Fatal	0	Reports completed	0	Non-fatal	0	Reports complete	0
Operator name(s)				Operator name(s)			
<p>1. Monthly summary (patrol activity, citations, purchases, etc....)</p> <p>This month there was not much for boat patrol. Over the gun deer season made contact with a boater who was coming off the lake with a boat with no registration displayed. the operator was issued a ww for the violation. Then at the end of the month I brought the boat in to get winterized and then cleaned it up and put it up for storage for the winter.</p>							
<p>2. List expenses and repairs.</p>							

No costly expenses.

All Patrols (Training)

Prior to attending Training, it must be pre-approved by RSW. All training for which the patrol wishes to be reimbursed must be recorded in daily reports and supported with receipts or vouchers for any expenses such as tuition, mileage, meals, or hotel. Additionally, each Officer claiming training hours must work some hours for the patrol during the season in which the training is completed.	Training Hours
	0
	0
	0

Boat Patrol Only (Monthly report summary)

Violations	Citations	Warnings	Other Contacts		Officer Training Report # attending	
Wearable PFDs	0	0	Comp & Safety Inspect	0	New Boat Officer	0
Type IV PFDs	0	0	Search and Rescue	0	Accident Invest	0
Fire Extinguisher	0	0	Persons Assisted	0	Drug Recognition	0
Visual Distress Signal	0	0	Vessels Assisted	0	Other	0
Sound Producing Device	0	0	Patrol has #Boats	0	Other	0
OWI	0	0	Boats w/LE Radios	0		
Negligent Operation	0	0	Squads boat patrol only	0		
Navigation Rules	0	0	Media Contacts	0		
Mandatory Wear PFD	0	0	PSA Releases	0		
Reg Numbering Violations	0	1	DNR Safety Course taught			
other	0	0	Number of Courses	Students certified		
other	0	0	0	0		
Total	0	1				

I hereby certify the information on this form is true and correct.

<i>Report Prepared By</i>	<i>Signature (not required)</i>	<i>Date</i>
0		

Lincoln County Recreation Deputy Forestry Monthly Report

For the Month of	Year
November	2023

Date	Area Patrolled	TOD	# of Citations/ Arrest	# of Warnings
2	Western Lincoln County	09:00-20:00	1	0
11	Training			
12	Northern Lincoln County	08:00-18:30	1	3
15	Training			
17	Northern Lincoln County	08:30-18:30	1	2
18	Northern Lincoln County	07:00-21:00	3	3
19	Southern Lincoln County	07:00-19:00	3	5
24	Eastern Lincoln County	07:30-19:30	1	0
25	Southern Lincoln County	07:30-19:30	2	2
26	Northern Lincoln County	07:30-18:00	3	0

I hereby certify the information on this form is true and correct.

Deputy Travis Watruba		
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