

**LINCOLN COUNTY
FORESTRY, LAND AND PARKS COMMITTEE
April 8, 2024 9:00 AM**

Meeting Location: **Room 257** Government Services Center 801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Meeting ID: <https://meet.google.com/hnk-grtp-ejq>
Phone Number: (US) +1 516-324-4932
PIN: 452 524 176#

The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

Attendance Policy: All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting.

Agenda

1. Call meeting to order.
2. Approve minutes of March 11, 2024 meeting.
3. Review year to date budget report.
4. Approval of 2023 budget modification.
5. Comment from members of the public or invited guests.
6. Award Swamp Road gravelling bid.
7. Award concrete apron bids for New Wood and Hay Meadow toilets.
8. Award brush mower for skid steer bid.
9. Review and take action on Memorandum of Understanding between Lincoln County, Marathon County and River District Development Foundation.
10. Approve contacting engineering firms to perform a safety inspection of the Harrison Dam.
11. Approve capital outlay/improvement schedule-2025
12. Approve Administrators timesheets.
13. WDNR Report
14. Review Administrator's written report.
15. Close timber sales.
16. Set next meeting date.
17. Adjourn.

DISTRIBUTION:

Committee Members – Norbert Ashbeck, William Bialecki, Don Wendorf, Greg Hartwig, Kenneth Wickham, Other County Supervisors, Department Heads, and Local Media Posted on _____ at _____ .m. by _____

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the county clerk, at 715-539-1019 or chris.marlowe@co.lincoln.wi.us, as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Lincoln County Forestry, Land and Parks Committee
Minutes of Monday, March 11, 2024, 2024 @ 9:00 A.M.
Lincoln County Service Center, Room 156
801 N. Sales St., Suite 106, Merrill, WI 54452 **715-539-1034**

Members Present: Greg Hartwig, Norbert Ashbeck, Ken Wickham, William Bialecki, Don Wendorf

Absent:

Members Excused:

Visitors: Dean Bowe, Amy Krueger, Carissa Knab, Jeni Burton (virtual), Diana Smith (virtual), Don Friske

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, March 11, 2024, in Conference Room 156, Lincoln County Service Center. The meeting was called to order by Bialecki at 9:00 a.m.
2. Approve minutes of February 12, 2024. Motion by Wickham, second by Ashbeck to approve minutes of February 12 meeting as printed. All Ayes. Motion Carried. All ayes. Motion carried.
3. Review year to date budget report. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. None.
5. Set date and authorize advertising for Spring 2024 Timber Sale. Timber Sale date set for May 13, 2024. Motion to approve advertising by Wickham with a second by Hartwig. All Ayes. Motion Carried.
6. Approve organized bike and running event for August 17, 2024. Dean stated that Ironbull has have been sponsoring this event for several years and it brings in a lot of people. Motion by Ashbeck to approve event with a second by Hartwig. All ayes. Motion carried.
7. Approve organized horse ride August 24 & 25, 2024. Dean stated the event has been held the last couple of years. The event brings quite a few people in for the weekend. Motion by Wickham, with a second by Ashbeck. All ayes. Motion carried.
8. Award bid for Garlic Mustard Spraying. Dean stated that two bids were received. Dean recommended taking the lower bid from 4-Control. 4-Control has done the spraying several times in past years. Discussion followed. Motion by Hartwig to award bid to 4-Control, with a second by Wickham. All ayes. Motion carried.
9. Approve advertising to replace brush hog mower with skid steer mounted style. Dean stated that the current mower, pulled behind the tractor, was purchased in 1981 and would like to replace it with a new medium duty skid steer mounted mower. This would allow cutting on trails and road ditches where the ground may be too soft or difficult to maneuver with the tractor. The old brush hog would be sold through Integrity Sales south of Merrill. Motion by Wickham to approve advertising. Second by Wendorf. All ayes. Motion carried.

10. Discussion Memorandum of Understanding between Lincoln County, Marathon County and River District Development Foundation and take possible action. Dean informed the committee that an agreement was drafted by Marathon County for development of a Master Plan for the trail between Merrill and Wausau. The agreement would be between Lincoln and Marathon County and the River District Development Fund. Dean stated that both our Corporation Counsel and Marathon County Corporation counsel are still reviewing the document. The Master Plan will be funded by the River District Development Foundation through Marathon County. This item will be carried over to next month.
11. Timber sale T031-18 – Discussion and take possible action. Dean explained that the job was several years old and the contractor no longer intends to cut the sale. Discussion followed. Motion by Wickham to close sale and follow Lincoln County Policy, with a second by Ashbeck. All ayes. Motion carried.
12. Approve travel expense report for February 2024. Dean stated that the report was for parking and meals. Motion to approve by Wickham, with a second by Wendorf. All ayes. Motion carried.
13. Approve Administrators timesheets. Motion by Ashbeck with a second by Wickham. All ayes. Motion carried.
14. WDNR Report. Bill Groth not present due to fire staffing. Carissa Knab introduced herself as the wildlife Biologist for Lincoln and Langlade County. She intends to come to more Forestry Committee Meetings. She notified the committee that the Conservation Congress meeting will be held in Merrill on April 8, and a CDAK meeting will be May 2.
15. Update on proposed Highway 8 ATV trail. Dean has been in contact with ATV Club members. REI Engineering will do the design for the proposed long route with an April 1, 2024 goal to be able to apply for development funding.
16. Update on restricting timber sale revenue for shop repairs. Dean said at the March Finance meeting the committee recommended Forestry keep \$500,000 to make repairs on the Forestry Shop structures. Dean stated that he wanted to start by bringing them up to code and progress from there. Motion by Wickham, with at second by Hartwig to hold \$500,000. All Ayes. Motion Carried.
17. Review Administrator’s written report. Dean asked if anyone had any questions on the report. Dean talked about ARPA Project progress. He also talked about the WCFA Summer Tour being held in June. Discussion followed. Report placed on file.
18. Close timber sales.

Wilson Forestry	T029-19	Close and refund bond.
Smola	T011-21	Close and return Letter of Credit.

Dean recommended closing and refunding bonds. Motion by Ashbeck, second by Wickham to close sales per Dean’s recommendation. All ayes. Motion carried
19. Set next meeting date. The next Forestry, Land & Parks Committee Meeting are set as follows:
Monday, April 8, 2024 at 9:00 a.m., LCSC Conference Room 257
Monday, May 13, 2024 at 9:00 a.m., LCSC Conference Room 257
20. Adjourn. Motion to adjourn meeting by Ashbeck, second by Wendorf at 9:40 a.m.

LINCOLN COUNTY



MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062		FORESTRY						
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
0000 DIVISION								
62000000	511000		UNDISTRIBUTED SAL AND WAGE					
	0.00		0.00	82,972.38	37,969.78	0.00	-82,972.38	100.0%
62000000	520000		UNDISTRIBUTED FRINGE					
	0.00		0.00	45,781.91	21,155.03	0.00	-45,781.91	100.0%
TOTAL DIVISION		0.00	0.00	128,754.29	59,124.81	0.00	-128,754.29	100.0%
0100 FORESTRY STATE AID								
62010000	511000	10100	STATE AID SALARIES AND WAGES					
	39,000.00		39,000.00	0.00	0.00	0.00	39,000.00	.0%
62010000	520000	10100	STATE AID FRINGE					
	20,000.00		20,000.00	0.00	0.00	0.00	20,000.00	.0%
TOTAL FORESTRY STATE AID		59,000.00	59,000.00	0.00	0.00	0.00	59,000.00	.0%
0101 WILDLIFE HABITAT								
62010100	571000	10101	WILDLIFE HABITAT MISCELLANEOUS					
	4,700.00		4,700.00	53.58	53.58	0.00	4,646.42	1.1%
TOTAL WILDLIFE HABITAT		4,700.00	4,700.00	53.58	53.58	0.00	4,646.42	1.1%
0102 CCF								
62010200	511000	10102	CCF SALARIES AND WAGES					
	4,000.00		4,000.00	753.32	0.00	0.00	3,246.68	18.8%
62010200	520000	10102	CCF FRINGE					
	1,500.00		1,500.00	485.52	0.00	0.00	1,014.48	32.4%
62010200	571000	10102	CCF MISCELLANEOUS					
	500.00		500.00	0.00	0.00	0.00	500.00	.0%

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	BUDGET	% USED
62010200 596001 10102	CCF EQUIPMENT ALLOCATION	4,000.00	4,000.00	1,911.00	0.00	0.00	2,089.00		47.8%
TOTAL CCF		10,000.00	10,000.00	3,149.84	0.00	0.00	6,850.16		31.5%
0103 SNOWMOBILE STATE AID									
62010300 571000 10103	SNOWMOBILE MISCELLANEOUS	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00		.0%
62010300 595000 10103	SNOWMOBILE CLUB EXPENDITURE	0.00	0.00	24,227.33	0.00	0.00	-24,227.33		100.0%
TOTAL SNOWMOBILE STATE AID		100,000.00	100,000.00	24,227.33	0.00	0.00	75,772.67		24.2%
0104 ATV STATE AID									
62010400 511000 10104	ATV SALARIES AND WAGES	20,210.00	20,210.00	0.00	0.00	0.00	20,210.00		.0%
62010400 520000 10104	ATV FRINGE	6,737.00	6,737.00	0.00	0.00	0.00	6,737.00		.0%
62010400 531320 10104	CONTRACTED SERVICES	4,440.00	4,440.00	0.00	0.00	0.00	4,440.00		.0%
62010400 571000 10104	ATV MISCELLANEOUS	1,684.00	1,684.00	437.50	437.50	0.00	1,246.50		26.0%
62010400 595000 10104	ATV CLUB EXPENDITURES	22,876.00	22,876.00	11,585.75	0.00	0.00	11,290.25		50.6%
62010400 596001 10104	ATV EQUIPMENT ALLOCATION	5,053.00	5,053.00	0.00	0.00	0.00	5,053.00		.0%
TOTAL ATV STATE AID		61,000.00	61,000.00	12,023.25	437.50	0.00	48,976.75		19.7%
0106 FOREST ROAD AID									
62010600 511000 10106	FOREST ROAD SALARIES AND WAGES	6,222.00	6,222.00	0.00	0.00	0.00	6,222.00		.0%

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
62010600	520000	10106	FOREST ROAD FRINGE						
		3,457.00	3,457.00	0.00	0.00	0.00	3,457.00	.0%	
62010600	571000	10106	FOREST ROAD MISCELLANEOUS						
		13,826.00	13,826.00	1,307.48	0.00	0.00	12,518.52	9.5%	
62010600	596000	10106	FOREST ROAD EQUIP ALLOCATION						
		11,060.00	11,060.00	0.00	0.00	0.00	11,060.00	.0%	
TOTAL FOREST ROAD AID									
		34,565.00	34,565.00	1,307.48	0.00	0.00	33,257.52	3.8%	

0108 COUNTY FORESTRY

62010800	511000		CO FORESTRY SAL AND WAGE						
		338,859.00	338,859.00	16,773.10	0.00	0.00	322,085.90	4.9%	
62010800	511001		CO FORESTRY PER DIEM						
		3,500.00	3,500.00	700.91	544.70	0.00	2,799.09	20.0%	
62010800	520000		CO FORESTRY FRINGE						
		187,986.00	187,986.00	12,060.83	21.42	0.00	175,925.17	6.4%	
62010800	531010		CO FORESTRY AUDITING SERVICES						
		1,700.00	1,700.00	0.00	0.00	0.00	1,700.00	.0%	
62010800	531320		CONTRACTED SERVICES						
		5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	.0%	
62010800	531321		REGENERATION CONT SERV						
		45,000.00	45,000.00	0.00	0.00	0.00	45,000.00	.0%	
62010800	551000		CO FORESTRY INSURANCE						
		10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	.0%	
62010800	552001		CO FORESTRY TELEPHONE						
		2,500.00	2,500.00	489.65	132.93	0.00	2,010.35	19.6%	
62010800	554001		PRINTING ALLOCATION						
		900.00	900.00	156.97	0.00	0.00	743.03	17.4%	
62010800	555000		CO FORESTRY TRAVEL TRAINING						
		1,500.00	1,500.00	721.50	0.00	0.00	778.50	48.1%	
62010800	560000		CO FORESTRY OFFICE SUPPLIES						
		1,800.00	1,800.00	82.85	0.00	0.00	1,717.15	4.6%	
62010800	571000		CO FORESTRY MISCELLANEOUS						
		35,000.00	35,000.00	19,147.20	10,011.36	0.00	15,852.80	54.7%	
62010800	591000		CO FORESTRY DEPRECIATION						
		90,000.00	90,000.00	0.00	0.00	0.00	90,000.00	.0%	
62010800	596001		CO FORESTRY EQUIPMENT						
		38,000.00	38,000.00	1,850.91	0.00	0.00	36,149.09	4.9%	
TOTAL COUNTY FORESTRY									
		761,745.00	761,745.00	51,983.92	10,710.41	0.00	709,761.08	6.8%	

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY							
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED

0109 PARKS

62010900 511000		PARKS SALARIES AND WAGES						
	101,360.00	101,360.00		2,647.61	0.00	0.00	98,712.39	2.6%
62010900 511001		PARKS PER DIEM						
	1,000.00	1,000.00		0.00	0.00	0.00	1,000.00	.0%
62010900 520000		PARKS FRINGE						
	60,013.00	60,013.00		2,788.63	0.00	0.00	57,224.37	4.6%
62010900 531320		CONTRACTED SERVICES						
	5,000.00	5,000.00		0.00	0.00	0.00	5,000.00	.0%
62010900 551000		PARKS INSURANCE						
	5,000.00	5,000.00		0.00	0.00	0.00	5,000.00	.0%
62010900 552001		PARKS TELEPHONE						
	300.00	300.00		64.50	0.00	0.00	235.50	21.5%
62010900 554001		PRINTING ALLOCATION						
	800.00	800.00		122.09	0.00	0.00	677.91	15.3%
62010900 555000		PARKS TRAVEL TRAINING						
	200.00	200.00		0.00	0.00	0.00	200.00	.0%
62010900 560000		PARKS OFFICE SUPPLIES						
	1,000.00	1,000.00		40.69	0.00	0.00	959.31	4.1%
62010900 570000		PARKS RECREATIONAL TRAILS						
	10,000.00	10,000.00		0.00	0.00	0.00	10,000.00	.0%
62010900 571000		PARKS MISCELLANEOUS						
	12,000.00	12,000.00		1,349.15	190.75	0.00	10,650.85	11.2%
62010900 596001		PARKS EQUIPMENT ALLOCATION						
	20,000.00	20,000.00		1,549.28	0.00	0.00	18,450.72	7.7%
TOTAL PARKS								
	216,673.00	216,673.00		8,561.95	190.75	0.00	208,111.05	4.0%

0110 FORESTRY BUILDING

62011000 511000		FORESTRY BUILDING SAL AND WAGE						
	0.00	0.00		305.60	0.00	0.00	-305.60	100.0%
62011000 520000		FORESTRY BUILDING FRINGE						
	0.00	0.00		192.33	0.00	0.00	-192.33	100.0%
62011000 531320		CONTRACTED SERVICES						
	5,000.00	5,000.00		0.00	0.00	0.00	5,000.00	.0%
62011000 571000		FORESTRY BUILDING MISC						
	12,000.00	12,000.00		8,374.54	577.62	0.00	3,625.46	69.8%

LINCOLN COUNTY

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY	FORESTRY	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL	APPROP	REVISED						
62011000 596001	3,000.00		FORESTRY BUILDING EQUIP ALLOC 3,000.00	58.22	0.00	0.00	2,941.78	1.9%
TOTAL FORESTRY BUILDING	20,000.00		20,000.00	8,930.69	577.62	0.00	11,069.31	44.7%
0112 LAND AGENT								
62011200 511000	10,095.00		LAND AGENT SALARIES AND WAGES 10,095.00	271.29	0.00	0.00	9,823.71	2.7%
62011200 511001	200.00		LAND AGENT PER DIEM 200.00	0.00	0.00	0.00	200.00	.0%
62011200 520000	5,239.00		LAND AGENT FRINGE 5,239.00	345.19	0.00	0.00	4,893.81	6.6%
62011200 551000	750.00		LAND INSURANCE 750.00	0.00	0.00	0.00	750.00	.0%
62011200 552001	200.00		LAND AGENT TELEPHONE 200.00	36.86	0.00	0.00	163.14	18.4%
62011200 554001	500.00		PRINTING ALLOCATION 500.00	69.77	0.00	0.00	430.23	14.0%
62011200 560000	400.00		LAND OFFICE SUPPLIES 400.00	23.25	0.00	0.00	376.75	5.8%
62011200 571000	500.00		LAND AGENT MISCELLANEOUS 500.00	0.00	0.00	0.00	500.00	.0%
62011200 596001	1,000.00		LAND AGENT EQUIPMENT ALLOCATIO 1,000.00	0.00	0.00	0.00	1,000.00	.0%
TOTAL LAND AGENT	18,884.00		18,884.00	746.36	0.00	0.00	18,137.64	4.0%
0113 BEAVER								
62011300 532000	6,000.00		BEAVER EXPENDITURE 6,000.00	5,860.00	0.00	0.00	140.00	97.7%
TOTAL BEAVER	6,000.00		6,000.00	5,860.00	0.00	0.00	140.00	97.7%
0114 FORESTRY EQUIPMENT								
62011400 511000	0.00		EQUIPMENT SALARIES AND WAGES 0.00	693.60	0.00	0.00	-693.60	100.0%

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	BUDGET	% USED
62011400	520000	EQUIPMENT FRINGE							
	0.00		0.00	467.50	0.00	0.00	-467.50		100.0%
62011400	543000	EQUIPMENT REPAIR AND MAINTENAN							
	0.00		0.00	30,288.29	257.17	0.00	-30,288.29		100.0%
62011400	551000	EQUIPMENT INSURANCE							
	0.00		0.00	52.42	0.00	0.00	-52.42		100.0%
62011400	562001	EQUIPMENT FUEL							
	0.00		0.00	3,444.28	0.00	0.00	-3,444.28		100.0%
62011400	596001	EQUIPMENT EQUIPMENT ALLOCATION							
	0.00		0.00	-5,369.41	0.00	0.00	5,369.41		100.0%
TOTAL FORESTRY EQUIPMENT			0.00	29,576.68	257.17	0.00	-29,576.68		100.0%
0115 PHOTO									
62011500	561410	PHOTO EXPENDITURE							
	10,626.00		10,626.00	0.00	0.00	0.00	10,626.00		.0%
TOTAL PHOTO			10,626.00	0.00	0.00	0.00	10,626.00		.0%
0116 PD GRT AND PARKS IMPROVEMENTS									
62011600	571000	PARKS IMPROVE -MISCELLANEOUS							
	112,929.00		112,929.00	0.00	0.00	0.00	112,929.00		.0%
TOTAL PD GRT AND PARKS IMPROVEMEN			112,929.00	0.00	0.00	0.00	112,929.00		.0%
0117 MISC DAM									
62011700	571000	MISC DAM MISCELLANEOUS							
	6,469.00		6,469.00	0.00	0.00	0.00	6,469.00		.0%
TOTAL MISC DAM			6,469.00	0.00	0.00	0.00	6,469.00		.0%
0185 FOREST ACCESS PLAN									
62018500	571000	FOREST ACCESS MISCELLANEOUS							

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY		BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL	APPROP	REVISED						
	49,060.00		49,060.00	0.00	0.00	0.00	49,060.00	.0%
TOTAL FOREST ACCESS PLAN	49,060.00		49,060.00	0.00	0.00	0.00	49,060.00	.0%
0241 CCF- MISCELLANEOUS								
62024100 571000		CCF- MISCELLANEOUS						
	3,219.00		3,219.00	0.00	0.00	0.00	3,219.00	.0%
TOTAL CCF- MISCELLANEOUS	3,219.00		3,219.00	0.00	0.00	0.00	3,219.00	.0%
0245 RUFF GROUSE								
62024500 571000		RUFF GROUSE MISCELLANEOUS						
	2,279.00		2,279.00	0.00	0.00	0.00	2,279.00	.0%
TOTAL RUFF GROUSE	2,279.00		2,279.00	0.00	0.00	0.00	2,279.00	.0%
0261 UNDERDOWN IMPROVEMENTS - HORSE								
62026100 571000 10083		MISCELLANEOUS						
	7,444.00		7,444.00	0.00	0.00	0.00	7,444.00	.0%
TOTAL UNDERDOWN IMPROVEMENTS - HO	7,444.00		7,444.00	0.00	0.00	0.00	7,444.00	.0%
0265 RECREATION OFFICER - GRANT								
62026559 598000 10090		TRANSFER OUT - REC GRANT						
	64,496.00		64,496.00	0.00	0.00	0.00	64,496.00	.0%
TOTAL RECREATION OFFICER - GRANT	64,496.00		64,496.00	0.00	0.00	0.00	64,496.00	.0%
0268 SUST GARLIC MUSTARD GRT								

MARCH 2024 YTD

FOR 2024 03

ACCOUNTS FOR: 0062	FORESTRY								
ORIGINAL	APPROP	REVISED	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
62026800	571000	10197	RC&D EXPENDITURE						
		0.00	0.00	105.00	0.00	0.00	-105.00	100.0%	
TOTAL	SUST GARLIC MUSTARD GRT								
		0.00	0.00	105.00	0.00	0.00	-105.00	100.0%	
TOTAL	FORESTRY								
		1,549,089.00	1,549,089.00	275,280.37	71,351.84	0.00	1,273,808.63	17.8%	
	TOTAL EXPENSES								
		1,549,089.00	1,549,089.00	275,280.37	71,351.84	0.00	1,273,808.63		

MARCH 2024 YTD

FOR 2024 03

ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1,549,089.00	1,549,089.00	275,280.37	71,351.84	0.00	1,273,808.63	17.8%

GRAND TOTAL

** END OF REPORT - Generated by Jeni Burton **



FORESTRY, LAND & PARKS DEPARTMENT
801 N. SALES STREET, SUITE 106
MERRILL, WI 54452-1632
Phone (715) 539-1034
Fax (715) 539-8091

PURCHASE OF, HAULING, AND SPREADING OF GRAVEL ON SWAMP ROAD

Bids were opened on Thursday, March 28, 2023 @ 3:30 p.m.

Forestry staff present: Dean Bowe, Jeni Burton

Three (3) bids were received, opened and read as follows:

1. Mr. Ed's excavating 780 cubic yards
2. Lincoln County Highway Department 780 cubic yards
3. Wisco Materials No bond included with bid
- 4.



FORESTRY, LAND & PARKS DEPARTMENT
801 N. SALES STREET, SUITE 106
MERRILL, WI 54452-1632
Phone (715) 539-1034
Fax (715) 539-8091

**CONSTRUCTION OF CONCRETE APRONS AT THE RESTROOM FACILITIES IN
NEW WOOD CAMPGROUND AND HAY MEADOW COUNTY PARK**

Bids were opened on Thursday, March 28, 2023 @ 3:15 p.m.

Forestry staff present: Dean Bowe, Jeni Burton.

Three (3) bids were received, opened and read as follows:

- | | |
|-------------------------|-------------|
| 1. Norcon Corporation | \$18,000.00 |
| 2. Boldt Company | \$9,500.00 |
| 3. J&J Lee Construction | \$4,750.00 |
| 4. | |

INTERGOVERNMENTAL AGREEMENT FOR PLANNING OF
WAUSAU TO MERRILL TRAIL CORRIDOR PLAN

WHEREAS, Marathon County, Lincoln County, and the River District Development Foundation (collectively the "Parties") have a vested interest in identifying a corridor for a potential trail from Wausau to Merrill; and

WHEREAS, the Parties recognize that the development and improvement of recreational facilities between Wausau and Merrill will promote tourism as defined in Wis. Stats. § 66.0615(1)(fm) and will consequently benefit their local economies; and

WHEREAS, the Parties recognize that such development in Marathon and Lincoln Counties will also increase the opportunities for recreational use in the area for their respective residents; and

WHEREAS, the Parties recognize that tourism promotion and adding recreational opportunities for the residents of Marathon and Lincoln Counties is in the best interests of the residents of each County; and

WHEREAS, the Parties understand that the Trail Corridor process is at the Master Plan stage, and that final design, property acquisition, development and capital improvements will occur at a later date, most likely in phases as time and funding allow, and that additional local governmental bodies within Marathon and Lincoln County may wish to participate in subsequent phases or may be required to approve certain projects or expenditures.

NOW THEREFORE, Marathon County, Lincoln County and the River District Development Foundation agree as follows:

1. Subject to the agreement for funding laid out in this document, and subject to any required approval of any governing body with jurisdiction over such funding, Marathon County will contract with MSA Professional Services, Inc. ("MSA") for the development of a Master Plan (hereinafter the "Plan") for the Trail Corridor from Wausau to Merrill at a cost of up to \$91,601.00. The Plan shall include the work described in paragraph 2 of this agreement. The contract shall provide that MSA will deliver full copies of the completed Plan documents to each Party to this agreement.
2. The Plan shall provide, as outlined in MSA's project approach in their project proposal dated December 1, 2023, the following: (a) lay out the Parties' goals and objectives for development of the Corridor, (b) include mapping of existing routes, trail service areas and potential liability locations, (c) include public engagement and input into the master plan,

(d) up to 6 concept plans that include sketches of trailheads, access, and crossing points for the trail to help expand on the route and develop preliminary construction cost estimates, and (e) a draft plan and final plan including a capital improvement summary and potential funding opportunities in the event that the Parties may choose to make such improvements.

3. MSA will work with individual Parties in identifying their respective goals and objectives. Marathon County shall be the primary contact with MSA for administering the contract. Marathon County will provide the other Parties on a timely basis with information related to the administration of the contract.
4. Marathon County shall pay the invoices of MSA when due under the contract. The other Parties shall pay Marathon County their respective share of the invoice amounts within thirty (30) days of receipt of notice from Marathon County. If any dispute should arise over performance under the contract by MSA, Marathon County shall determine the resolution of the dispute and the other Parties agree to pay Marathon County their respective portions of any sums paid by Marathon County to MSA in accordance with this agreement.
5. The parties agree to contribute the following sums toward the cost of preparing the Trail Corridor Master plan:
 - a. River District Development Foundation shall contribute \$91,601.00 (100%). A \$25,000 initial contribution will be made to Marathon County for the first payment to MSA at the time this agreement is executed.
6. The Parties may agree to share in the cost of any change orders that might be proposed for additional work related to the Master Plan, but no Party is bound to approve any additional work. In the event of such changes, the cost and division of payment shall be determined by the Parties and approved as an addendum to this agreement.
7. Nothing in this agreement binds any Party to construct any of the improvements identified in the Master Plan.
8. By signing this agreement, the signatories certify that this contract has been approved by the governing bodies of their respective governmental/governing entities.
9. This agreement supersedes any and all other prior agreements, either oral or in

writing, between the Parties with respect to the matters contained herein. The Parties acknowledge that no representations, inducements, promises, or agreements, orally or otherwise, with respect to the subject matter of this agreement have been made by any Party, or anyone acting on behalf of any party, that are not embodied in this agreement, and that no other agreement, statement, or promise not contained in this agreement with respect to the matters contained in this agreement shall be valid or binding. No amendment, alteration, or modification of this agreement shall be effective unless it is in writing and signed by the Party to be bound.

10. This agreement is effective upon the last approval by the governing bodies of all the Parties.

MARATHON COUNTY

By:

Authorized Representative (date)

RIVER DISTRICT DEVELOPMENT
FOUNDATION

By:

President (date)

LINCOLN COUNTY

By:

Authorized Representative (date)



January 22, 2024

Lincoln County
Dean Bowe
801 N SALES ST
MERRILL WI 54452-1632

Subject: Schedule for required Dam Inspections in Lincoln County, WI.
Harrison Dam, Key Sequence Number 267, Field File #35.20

Dear Dam Owner,

I am writing to inform you that you are responsible for hiring a registered professional engineer in 2024 to inspect your dam. When you have chosen your engineer, please have him or her contact me prior to scheduling the inspection to determine how best to review the DNR files for the dam. Once your consultant engineer has inspected the dam, the consultant has 90 days in which to submit an inspection report to the DNR for review and concurrence of the required maintenance or repairs.

Your full inspection schedule for the next 10 years is available on our Dam Safety web pages at <https://dnr.wisconsin.gov/topic/Dams/damSearch.html>. You may also find information about hiring engineers and other important information related to dams and the inspection program such as checklists required for the submittal, report templates and timeframes.

We are constantly improving the validity of information in the database of all dams in the state of Wisconsin. If you see inconsistencies or errors that have not been corrected, please call me at (715) 493-0371, or email me at forresta.vanasten@wisconsin.gov.

To stay in touch with what's going on in the Wisconsin Dam Safety Program, subscribe to Dam Safety News/Dam Information - electronic newsletter highlighting news and updates for dam owners, consultants, and other interested parties. To sign up please visit us at <https://dnr.wisconsin.gov/topic/dams/newsletters.html>.

Sincerely,

Forrest Van Asten, P. E.
WM Engineer
Northern Region

Lincoln County Capital Outlay/Improvement Schedule 2025

* Capital Improvement Equipment Items

Equipment Description	Model	Year	Acquisition Cost	New or Replacement	Expected Life	Replace Criteria (mi/hrs/yrs)	Current hours	Source of Funds (tax levy, revenues, grant)
1/2 TON 4x4 TRUCK #2	DODGE	2018	22,781.00	45,000.00	2026	90,000 miles		C F EQUIP FUND
Mack Quad Axle Dump Truck #4	DM690S	1998	10,500.00	*250,000.00	2029	90,000 miles		C F EQUIP FUND
3/4 TON 4x4 TRUCK #5	Dodge	2022	54,900.00	*55,000.00	2034	90,000 miles		C F EQUIP FUND
PLATFORM TRUCK F750 #6	FORD	2013	79,923.00	*120,000.00	2028	90,000 miles		C F EQUIP FUND
3/4 TON 4 door 4x4 TRUCK #7	DODGE	2019	38,152.00	45,000.00	2027	90,000 miles		C F EQUIP FUND
1/2 TON 4x4 TRUCK #8	FORD	2017	27,137.00	45,000.00	2024	90,000 miles		C F EQUIP FUND
1/2 TON 4x4 CREW CAB TRUCK #9	DODGE	2022	18,200.00	40,000.00	2027	90,000 miles		C F EQUIP FUND
JD 5100-M TRACTOR #11	J D	2012	64,703.00	*80,000.00	2030	4,000 hours	2,235	C F EQUIP FUND
450 K DOZER #12	J D	2018	89,333.00	* 90,000.00	2035	4,000 hours	1,308	C F EQUIP FUND
FRONT MOUNT LAWN MOWER #13	JD 1550	2021	15,701.00	20,000.00	2037	2,000 hours	233	C F EQUIP FUND
WHEEL LOADER #14	KOMATSU	2006	79,843.00	* 180,000.00	2027	4,000 hours	3,235	C F EQUIP FUND
SKID STEER #15	333G	2021	83,780.00	*90,000.00	2031	10 years	626	C F EQUIP FUND
SURE-TRAC 7'X12' TRAILER #22	ATV TUBE	2017	2,000.00	2,000.00	as needed	15 years		C F EQUIP FUND
JEEP TRAILER #23			500.00	2,000.00	as needed	15 years		C F EQUIP FUND
BRUSH HOG MOWER #27	307R	1981	2,000.00	10,000.00	as needed	20 years		C F EQUIP FUND
FORESTRY MULCHING HEAD #33	MH60D	2021	26,400.00	30,000.00	2031	10 years		C F EQUIP FUND
KUBOTA RTV #113	X1100	2022	31,400.00	35,000.00	2033	10 years	160	C F EQUIP FUND
Sure Trac Dump Trailer #16	9,900 #	2022	9,900.00	12,000.00	2033	10 years		C F EQUIP FUND
Tandem axle car hauler #17	Unknown	?	-	5,000.00	2028	10 years		C F EQUIP FUND

Oversight Committee Approval:

Date: _____

Bold signifies changes on the list for 2024.

Lincoln County Capital Outlay/Improvement Schedule 2025

Equipment Description	Model	Year	Acquisition Cost	New or Replacement	Expected Life	Criteria for Replacement (e.g., # of miles/copies)	Source of Funds (tax levy, revenues, grant)
PRENTICE SKIDDER #31			2,500.00	20,000.00	as needed	20 years	C F EQUIP FUND
TRITON SNOWMOBILE TRAILER #32	XT12-101	2022	3,400.00	3,500.00	2037	15 years	C F EQUIP FUND
BIG TEX 24TON TRAILER #34	Big Tex	2019	17,500.00	26,000.00	2028	15 years	C F EQUIP FUND
WELDER AC-DC #38	Miller	2014	2,550.00	3,000.00	as needed	as needed	CF REVENUE
HUSQV CHAINSAW #40	346XP	2011	500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQV CHAINSAW #43	562XP	2023	800.00	800.00	as needed	as needed	C F EQUIP FUND
HUSQV CHAINSAW #42	346XP	2011	600.00	800.00	as needed	as needed	C F EQUIP FUND
HUSQV CHAINSAW #41	550	2018	500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQV CHAINSAW #45	550	2018	500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQV CHAINSAW #49	562XP	2021	800.00	800.00	as needed	as needed	C F EQUIP FUND
SELF PRO LAWNMOWER #51	LWNBY		500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQV BRUSH CUTTER #44	345F	2007	500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQV BRUSH CUTTER #46	345FR	2017	500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQV BRUSH CUTTER #48	345FR	2013	500.00	700.00	as needed	as needed	C F EQUIP FUND
HUSQ POWER POLE SAW #50	327PT5S	2014	480.00	500.00	as needed	as needed	C F EQUIP FUND
STIHL MIST BLOWER #61	SR400		1,000.00		as needed	as needed	C F EQUIP FUND
STIHL MIST BLOWER #64	SR420	2007	1,000.00		as needed	as needed	C F EQUIP FUND
STIHL MIST BLOWER #65	SR420	2007	1,000.00		as needed	as needed	C F EQUIP FUND
GENERATOR #72	HONDA		2,000.00	3,000.00	as needed	as needed	C F EQUIP FUND
SHOP AIR COMPRESSOR #73			1,000.00	5,000.00	as needed	20 years	C F EQUIP FUND
POWER WASHER #74	HONDA	2015	1,000.00		as needed		CF REVENUE

Oversight Committee

Approval:

Date: _____

Lincoln County Capital Outlay/Improvement Schedule 2025

Equipment Description	Model	Year	Acquisition Cost	New or Replacement	Expected Life	Replace Criteria (miles/hrs/hrs)	Source of Funds (tax levy, revenues, grant)
HANDHELD RADIOS		2015	\$945.00	\$1,000	2025	10 years	C F REVENUE
VEHICLE RADIOS		2005	5,000.00	7,500.00	2026	20 years	C F REVENUE
PLANTER #78			1,500.00	5,000.00	as needed	20 years	C F EQUIP FUND
V-BLADE #79			800.00	4,000.00	as needed	20 years	C F EQUIP FUND
BACK HOE #80	J D	2013	11,695.00	12,000.00	2026	as needed	C F EQUIP FUND
BACK BLADE FRONTIER #81	RB2409	2011	5,639.00	7,000.00	as needed	as needed	C F EQUIP FUND
SNOWMOBILE #104	SKANDIC	2007	8,300.00	10,000.00	2022	10 years	C F EQUIP FUND
SNOWMOBILE #106	SKANDIC	2017	11,000.00	12,000.00	2027	10 years	C F EQUIP FUND
ATV-4X4 #111	HONDA	2014	7,365.00	10,000.00	2029	15 years	C F EQUIP FUND
ABOVEGROUND GAS TANK		1994	4,450.00	15,000.00	2025	30 years	C F REVENUE
ABOVEGROUND DIESEL TANK		1994	4,450.00	15,000.00	2025	30 years	C F REVENUE

Oversight Committee

Approval: _____

Date: _____

Lincoln County Forestry Department Vehicle Schedule as of 2024

Vehicle					Assigned (take home)	Current	Replacement	County
No.	Make	Model	Year	VIN No.	to employee	Mileage	Date	Logo
2	DODGE	RAM 1500	2018	3C6JR7DG4JG248945	NO	70,700	2026	Sticker
4	Mack	DM690S	1998	1M2B209C6WM023179	NO	340,000	2021	Glued Placard
5	DODGE	RAM 2500	2022	3GCEK14V36G161670	NO	8,600	2034	Sticker
6	FORD	F750	2013	3FRYF7FJXDV778154	NO	56,880	2028	Sticker
7	DODGE	RAM 2500	2019	3C6UR5CJ1KG713780	NO	30,800	2027	Sticker
8	FORD	F150	2017	1FTMF1EPXHKE56471	NO	85,681	2024	Sticker
9	Dodge	Ram 1500	2022	1CR6RR7FG5NS194053	NO	22,500	2028	Sticker

Oversight Committee _____
 Approval: _____

Date: _____

Lincoln County Forestry Department
Capital Outlay Schedule 2025-2030

Equipment Description	Model	Year	Acquisition Cost	New or Replacement	Expected Life	Criteria for Replacement (e.g., # of miles/copies)	Source of Funds (tax levy, revenues, grant)
2023 requests							
Platform Truck #6	Ford F750	2013	\$79,923.00	\$120,000.00	2028	90,000 miles	CF Equipment fund
LOADER #14	KOMATSU	2006	\$79,843	\$180,000.00	2027	4,000 hrs	CF Equipment fund
2024 requests							
JD 5100-M TRACTOR #11	J D	2012	\$64,703	\$85,000.00	2030	4,000 hours	CF Equipment fund

Oversight Committee Approval: _____

 Date: _____

Department: Forestry Land and Parks	Location: Forestry shop
Project Title: Replace JD 5100M Tractor and loader	Program: Forestry
Date Completed: 2024	Contact Person: Dean Bowe
Fund (if known): Equipment fund/Forest Land Revenue	

Type of Project: New Project Replacement Project Continuation

Project Description/Scope (provide a brief 1-2 paragraph) description:

Replacement of four wheel drive, 100hp John Deere farm style tractor with loader and cab. We use this tractor extensively for maintaining the ATV/UTV trails, gas tax roads, woods roads, and park roads. Funding will be from the Department Equipment Fund which is replenished through the use of the equipment.

Project Purpose(s) – check all that apply and please explain below:

- The Project is required to meet legal, mandated or contractual obligations**
- Project will result in the protection of life and/or property and maintain or improve public health and safety**
- The project will result in reductions in expenditures**
- The project will result in a positive return for Lincoln County**
- Repairs, rehabilitates or replaces an important existing physically deteriorated or functionally obsolete county facility, system, service or equipment**
- Provides a new service, facility, system or equipment**
- Project would generate sufficient revenues to be essentially self-supporting in its operation**
- Project would make existing facilities or personnel more efficient or increase their use with minimal or no operating cost increase**
- Project will benefit and/or be utilized by other Lincoln County Departments**
- The project is consistent with an overall County plan, policy, or goal; and is necessary to complete a project that has begun or under construction**

Explanation from above:

This request is to replace an existing piece of equipment which reduced our need for a wheel grader. We are committed to maintaining our public infrastructure of gas tax roads and providing a safe, enjoyable experience on our summer ATV/UTV trails. Maintenance of gas tax roads and ATV trails is mandated to participate in these programs.

Alternatives: *What alternative measures have been taken to address this need/issue/problem? Are there solutions other than adding a new project that have been utilized or considered?*

Our local ATV club is not interested in attempting to maintain the ATV/UTV trails in Harrison. This is hilly topography with highly erodible soils that require a lot of maintenance. Contracting privately can be more expensive, require extra supervision and requires using a bidding process. This is not request to add a new piece of equipment, replacing an existing piece of equipment.

Outcomes/Measureable Results: *What specific outcomes are expected with this project? Describe in detail what performance measures will be used to measure the impact of the new project. How do the proposed measures compare to current measures, if different?*

The expected outcome is continued maintenance of our gas tax roads, summer ATV/UTV trails, woods roads and parks.

Previous Action:

Maintain gas tax roads, summer ATV/UTV trails, woods roads and parks.

Estimated Costs						
	2025	2026	2027	2028	2029	2030
Capital Costs by Year						
Maintenance & Operation						
Additional Personnel Costs						
TOTAL						

Estimated useful life of Capital Improvement (in years): 4,000 hours or approx. 15 years.

Proposed Source(s) of Financing						
	2025	2026	2027	2028	2029	2030
CIP						
Tax Levy						
State Aid/Grant						
Federal Aid/Grant						
Equip. Replacement						\$85,000
General Obligation Bonds						
Other Debt/Loans						
Designated Dept. Funds						
Other/Misc.						
TOTAL						\$85,000

Lincoln County Employee Timesheet

Name: Dean Bowe

Department: Forestry

Pay Period:

Employee Number: 197

Representative Status: Nonrepresented

FLSA Status: Exempt

From: 3/18/2024

To: 3/31/2024

Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMILA hours
9.5	8.5	9	8	6			8.5	9	8	8				74.5	Regular:	
				2										2	Vacation:	
											8			8	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
9.5	8.5	9	8	8	0	0	8.5	9	8	8	8	0	0	84.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Dean Bowe
Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:
 GRANT NAME/PROJECT:
 GRANT NAME/PROJECT:
 GRANT NAME/PROJECT:
 GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:

Lincoln County Employee Timesheet

Name: Dean Bowe

Department: Forestry

Pay Period:

197

Employee Number: 197
 Representative Status: Nonrepresented
 FLSA Status: Exempt

From: 3/4/2024

To: 3/17/2024

Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMILA hours
8	8	9	8	8			8	9	8.5	9	8.5			84	Regular:	
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	8	9	8	8	0	0	8	9	8.5	9	8.5	0	0	84	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

Employee signature



Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

**County Forest Administrator's Report
Department Activity March 2024**

Specific Activities:

- 3/1 Finance Meeting
- 3/5 Revise Harrison Flowage Emergency Action Plan
- 3/6 A&L Meeting
- 3/7 Highway Meeting-snowmobile route
- 3/11 Committee Meeting, send organized event permits
- 3/12 Garlic mustard spraying contract, look at snowmobile trail work needed with club, check roads in New Wood
- 3/13 Work on bid request for brush hog replacement, check on Otter Lk trail progress
- 3/14 Trail meeting in Wausau
- 3/21 Site visits for Swamp Rd Gravel and concrete aprons at new vault toilets, Somo Dam inspection, check tax deed house on State St.
- 3/22 Check tax deed property on Superior St.
- 3/26 WCFA meeting
- 3/27 Department Head meeting, review timber sales to close
- 3/28 Open sealed bids for Swamp Rd gravel and concrete aprons.

Review paperwork on Spring 2024 timber sales
Work on Summer Tour agenda and route
Work on tracking grant spending
Work with contractor on electrical needs for Camp New Wood
Work on Capital Outlay/Improvement Schedule
Review and edit MOU agreement for Merrill/Wausau Trail Master Plan
Work on snowmobile trail issues
Work on Underdown plan for potential ARPA request
Working with Maintenance on Forestry Shop needs
Shop crew working on: Summer ATV trail maintenance, Otter Lake nature trail reroute, wildlife habitat grant
Foresters working on fall 2024 sales, surveying

General Activities

2022-23, 23-24 Snowmobile and ATV Grants
Forest Certification Issues
Tax Delinquent Parcels
Contact with Recreational Officer on issues
Issue Permits
Timber Sale Monitoring and Administration
Worked with Public on Issues Brought to Office
Work with Loggers on Issues Brought to Office
Preparation of Information for Committee Meeting

Enforcement Patrol Monthly Report						Page 2					
Name of Patrol:		Lincoln County Sheriff's Office			County:		Lincoln				
Month:	March	Year	2024								
Purchases				Hours Claimed							
Lease		\$ -		Patrol Hours		128.5					
Mileage	2298.0	\$ 1,505.19		Exempt Hours		0					
Fuel		0.0		Administrative Hours		5					
Oil quarts		0.0		Total Hours		133.5					
Materials, Supplies,		\$ -		Citations	5	Warnings	20				
Keep and number all receipts				ATV Patrol Hours per citation		8.566666667					
Total Travel Supply		\$ 1,505.19		Boat Patrol Hours per citation		0					
Expenses supported by daily reports with receipts				SNO Patrol Hours per citation		0					
				Safety Courses Taught		0					
				Students Certified		0					
Recreational Crash / Accident Investigations											
Fatal	0	Reports completed		0	Non-fatal	0	Reports complete		0		
Operator name(s)						Operator name(s)					
<p>1. Monthly summary (patrol activity, citations, purchases, etc...)</p> <p>With the nice weather for March the beginning of the month was busier for atv /utv traffic. Then, after vacation, returned to cooler weather and traffic had slowed. Throughout the month responded to an utv that went through the ice on Clear Lake. Made contact with the solo occupant who was uninjured. He stated he drove out on the lake and as he was setting up tip ups the utv went through the ice. A local tow service was able to remove the utv that same day. Later in the evening had a complaint of an atv and two dirtbikes were operating in a restricted area on the county/ city bike trail. On a later date was able to make contact with the operators and citations were issued for operating in prohibited area and non registration. Wws were issued for no rear plate, failure to transfer registration, and operating with passenger on atv not intended for such. Finally for complaints over heard an utv complaint the City of Merrill of an utv operating in a careless manner and child was not wearing a helmet. Located the utv and at the time did not observe careless operation. The operator was issued a ww for careless operation based on the rp's statement and ww for not having the proper helmet on the female child. She was wearing a bicycle helmet. Other violations during the month was no helmets on children, speed, fail to transfer reg, and operating on closed road.</p>											
<p>2. List expenses and repairs.</p>											

No costly expenses.

All Patrols (Training)

Prior to attending Training, it must be pre-approved by RSW. All training for which the patrol wishes to be reimbursed must be recorded in daily reports and supported with receipts or vouchers for any expenses such as tuition, mileage, meals, or hotel. Additionally, each Officer claiming training hours must work some hours for the patrol during the season in which the training is completed.

Training Hours
0
0
0
0

Boat Patrol Only (Monthly report summary)

Violations	Citations	Warnings	Other Contacts		Officer Training Report # attending	
Wearable PFDs	0	0	Comp & Safety Inspect	0	New Boat Officer	0
Type IV PFDs	0	0	Search and Rescue	0	Accident Invest	0
Fire Extinguisher	0	0	Persons Assisted	0	Drug Recognition	0
Visual Distress Signal	0	0	Vessels Assisted	0	Other	0
Sound Producing Device	0	0	Patrol has #Boats	0	Other	0
OWI	0	0	Boats w/LE Radios	0		
Negligent Operation	0	0	Squads boat patrol only	0		
Navigation Rules	0	0	Media Contacts	0		
Mandatory Wear PFD	0	0	PSA Releases	0		
Reg Numbering Violations	0	0	DNR Safety Course taught			
other	0	0	Number of Courses	Students certified		
other	0	0	0	0		
Total	0	0				

I hereby certify the information on this form is true and correct.

Report Prepared By	Signature (not required)	Date
0		

Enforcement Patrol Monthly Report						Page 2		
Name of Patrol:		Lincoln County Sheriff's Office		County:		Lincoln		
Month:	March	Year	2024					
Purchases				Hours Claimed				
Lease		\$	-		Patrol Hours	12		
Mileage	118.0	\$	77.29		Exempt Hours	0		
Fuel	0.0	\$	-		Administrative Hours	0		
Oil quarts	0.0	\$	-		Total Hours	12		
Materials, Supplies,		\$	-		Citations	1	Warnings	0
Keep and number all receipts								
Total Travel Supply		\$	77.29		ATV Patrol Hours per citation	0		
Expenses supported by daily reports with receipts				Boat Patrol Hours per citation				12
				SNO Patrol Hours per citation				0
				Safety Courses Taught				0
				Students Certified				0
Recreational Crash / Accident Investigations								
Fatal	0	Reports completed	0	Non-fatal	0	Reports complete	0	
Operator name(s)				Operator name(s)				
<p>1. Monthly summary (patrol activity, citations, purchases, etc....)</p> <p>Only had one day of boat patrol. During the patrol made one contact for fishing in a refuge and found the owner never transferred the reg. He was cited for the violation.</p>								
<p>2. List expenses and repairs.</p>								

No costly expenses.

All Patrols (Training)

Prior to attending Training, it must be pre-approved by RSW. All training for which the patrol wishes to be reimbursed must be recorded in daily reports and supported with receipts or vouchers for any expenses such as tuition, mileage, meals, or hotel. Additionally, each Officer claiming training hours must work some hours for the patrol during the season in which the training is completed.

Training Hours
0
0
0
0

Boat Patrol Only (Monthly report summary)

Violations	Citations	Warnings	Other Contacts		Officer Training Report # attending	
Wearable PFDs	0	0	Comp & Safety Inspect	0	New Boat Officer	0
Type IV PFDs	0	0	Search and Rescue	0	Accident Invest	0
Fire Extinguisher	0	0	Persons Assisted	0	Drug Recognition	0
Visual Distress Signal	0	0	Vessels Assisted	0	Other	0
Sound Producing Device	0	0	Patrol has #Boats	0	Other	0
OWI	0	0	Boats w/LE Radios	0		
Negligent Operation	0	0	Squads boat patrol only	0		
Navigation Rules	0	0	Media Contacts	0		
Mandatory Wear PFD	0	0	PSA Releases	0		
Reg Numbering Violations	1	0	DNR Safety Course taught			
other	0	0	Number of Courses	Students certified		
other	0	0	0	0		
Total	1	0				

I hereby certify the information on this form is true and correct.

Report Prepared By	Signature (not required)	Date
0		

