

LINCOLN COUNTY HIGHWAY COMMITTEE

POLICY # ADMINISTRATION OF BRIDGE AID TO TOWNS

Per State Statute 82.08 and past policy and practice of the Highway Committee, Towns may request aid for bridges and culverts with an original diameter equal to or exceeding a minimum of forty-eight (48)-inches. The Town and County each pay one-half of the cost of construction or repair. Design and construction must comply with the requirements of s.84.01(23)

THE LINCOLN COUNTY HIGHWAY COMMITTEE HAS ADOPTED THE FOLLOWING POLICY AND PROCEDURE:

The Town must pass a resolution to construct or repair the bridge/culvert.

The Town must submit a petition for aid to the Highway Commissioner. The petition must describe the location and size of the proposed bridge/culvert, and must contain a statement the Town has provided the funds required by the statute.

The Commissioner will work with the Town to define the scope, estimate, schedule, etc for the project.

The petition will be considered by the Highway Committee.

If approved by the Highway Committee, a resolution will be put forth to the County Board for adoption.

At the completion of an approved project, the Town must submit one request for reimbursement, with adequate documentation for cost items.

A project must be completed and the contractor(s) paid prior to submitting a Reimbursement Request. Applicants submit a Reimbursement Request, along with the required paperwork, to the Lincoln County Highway Commissioner. The Lincoln County Highway Commissioner reviews the request, and if everything is in order, signs and submits the reimbursement to the Town.

The County's reimbursement is a one-time payment; there will be no partial or progress payments.

The following elements are required for the Highway Committee to approve a petition for bridge/culvert aid:

The request must be received by the Commissioner by May 1st in order to be included in the following year's budget. Towns may proceed with approved projects, but may not receive the County's reimbursement share until the following year.

The County's one-half participation is limited to the actual costs for construction or repair of the bridge/culvert, and up to one hundred feet of roadway approaches. The Town is responsible for any other costs, including but not limited to engineering, right-of-way acquisition, roadway work beyond one hundred feet, guard beam, signage, etc.

Throughout the project, the Town must work with the Commissioner and/or Committee to agree on project scope, cost estimate, project design, schedule, project letting, inspection, and acceptance.

The County's one-half participation will apply to the lowest-cost solution which meets functional and safety requirements. For example, if a conventional culvert would suffice, the County will pay one-half the cost of the conventional culvert, even if the Town chooses a more expensive box culvert or bridge. Or, should the Town choose to add aesthetic features, the County would only pay one-half of a basic design.

The County will not participate in cost-sharing for the same bridge/culvert location for at least a twenty-year duration between projects.

The Highway Department will apply an administration charge, equal to the current State DOT reimbursement percentage for highway work (2018 = 4.65%), to the County's share of the project. This administration charge will be deducted from the County's share prior to distribution to the Town.

ADOPTED: _____

Highway Committee:

RESOLUTION NO. 9 - 91 *Amend*

TITLE: ESTABLISHING BRIDGE PRIORITY CRITERIA FOR LOCAL ROADS

WHEREAS, it has been established by comprehensive bridge inventory and inspection that from a total of one hundred three (103) structures, that have a span of more than twenty (20) feet that fourteen (14) of the said one hundred three (103) structures are considered deficient, and

WHEREAS, under the provisions of Wisconsin State Statutes 81.38 town bridges or culverts; construction and repair; county aid. S.S. (2)..." the County shall pay the cost in excess of \$ 750.00 up to \$ 1,500.00. The Town and County shall each pay one-half of the cost of construction or repair above a \$ 1,500.00..., and

WHEREAS, the estimated replacement cost for these fourteen (14) structures is estimated in excess of \$ 1,000,000.00, not including structures or culverts twenty (20) feet in span or less, and

WHEREAS, it is inevitable with the on going budget crisis that a revised bridge priority criteria for local roads within Lincoln County must be established;

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln County establish the following bridge priority criteria for townships to obtain bridge aid:

Each Township must file a priority list to the County Clerk and/or the County Highway Committee of structures with a span greater than twenty (20) feet that need to be replaced or repaired, bi-annually for review.

Each Township must file a petition with the County Clerk and or County Highway Committee which sets forth the facts respecting necessity of immediate construction or repairs for each specific project they are requesting bridge aid.

Each Township must file their respective petition prior to May 1st of each year for budgeting and programming process.

BE IT FURTHER RESOLVED, that Lincoln County will consider the following criteria in allocating bridge aid funds:

Review the ranking of structures to the overall bridge priority Master Plan as attached.

Severity of hardship each bridge closing or posting creates on the specific township.

Consideration shall be given only to culverts with an original diameter equal to or exceeding a minimum of forty-eight (48) inches.

Scope of the bridge or culvert project will be within the financial resources of the County.