

Lincoln County Highway Committee
Minutes from Thursday, November 2, 2023 (4:30 PM – 5:43 PM)
Service Center, 801 N. Sales Street – Room 255

Members Present (in person): Gene Simon, Ken Wickham and Jesse Boyd

Members Excused: Bill Bialecki and Randy Detert

Visitors (in person): John Hanz (Highway Commissioner), Todd Bishop, Brett Rozek and Heather Marheine

Visitors (on-line): Renee Krueger (Admin Coordinator), Don Friske

1. **Call Meeting to Order** – Meeting called to order at 4:30 p.m.
2. **Public Comment** – None
3. **Approve Minutes of Previous Meeting(s)** - M/S Wickham/Boyd to approve the October 5, 2023 minutes as presented. All ayes. Motion carried on a voice vote.
4. **Set Future Meetings**
Thursday, December 7, 2023 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill
Thursday, January 4, 2024 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill
5. **Claims** – Hanz reported there is nothing new
6. **Claims received by Highway Department – General Services** – Hanz stated one person on CTH S in the Town of Skanawan is taking gravel out of the Coombs South pit illegally. Simons directed Hanz to talk with Corp Counsel and follow up at Decembers' meeting.
7. **Financial Report** – No unexpected items have come in. Report to be placed on file.
8. **Approve and Sign Commissioner's timesheets and Travel Expenses** – M/S Boyd/Wickham to approve and sign the timesheets as presented. All Ayes. Motion carried on a voice vote.
9. **Approve Per Diem & Registration for Winter Road School** – M/S Boyd/Wickham to approve per diem. All Ayes. Motion carried on a voice vote. Members will contact the department as to who would like to attend. The conference is in WI Dells at the Chula Vista. Hanz will send out the agenda as soon as it is received.
10. **Approve the 2024 Routine Maintenance Agreement** – Hanz stated the 2024 routine Maintenance Agreement is the same as 2023. M/S Wickham/Simon to sign and approve the proposed 2024 RMA. All Ayes. Motion carried on a voice vote.
11. **Tomahawk Highway Department Shop Facility's Needs** – Hanz stated the contractors are ready to start in the spring. Details on the air exchange system will be discussed with the Maintenance Director.
12. **Committee and Commissioner Statutory Responsibility** – Hanz and Committee discussed issues and ideas.
13. **Highway Employees**
 - a. **Openings and New Hires** – We are down 5 total workers.
 - b. **Winter Help – Minimum of 4** – 1 winter help ready to work, a possible 3 others. These workers will be on-call with no benefits. M/S Boyd/Wickham to approve up to 4 winter helpers. All ayes. Motion carried on a voice vote. Hanz will update the committee next month.
14. **Commissioner's Report on Highway Operations and Superintendents Monthly Progress Report** – Bishop reported the State is looking to Mastic USH 51 but due to financing issues they have to wait until January to purchase more product. Hanz introduced Brett Rozek to the Committee. Hanz updated the Committee on the funding opportunities, 2024 expected budget/projects and 2025 project ideas. By 11/10/23, all trucks will be ready for winter. County salt will be picked up soon.
15. **Items for Next Meeting Agenda** – Gravel issues – closed session, winter workers, discuss funding mechanisms.
16. **Adjourn** – Simon adjourn at 5:43 p.m.

Respectfully written and submitted by: John Hanz and Heather Marheine