

**Lincoln County Highway Committee**  
**Minutes from Thursday, February 1, 2024 (4:30 PM – 5:18 PM)**  
**Service Center, 801 N. Sales Street – Room 255**

**Members Present (in person):** Gene Simon, Ken Wickham, Bill Bialecki, Randy Detert and Jesse Boyd

**Visitors (in person):** Sam Fenske (Finance Director), Todd Bishop and Heather Marheine

1. **Call Meeting to Order** – Meeting called to order at 4:30 p.m.
2. **Public Comment** – None
3. **Approve Minutes of Previous Meeting(s)** - M/S Wickham/Bialecki to approve the January 4, 2024 minutes as presented. All ayes. Motion carried on a voice vote.
4. **Set Future Meetings**  
Thursday, March 7, 2024 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill  
Thursday, April 4, 2024 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill
5. **Claims – General Services –**
  - a. **Action as Necessary – Lokemoen Tar Damage** – Simon and the committee discussed the topic and clarified the action from January; the claim will be reimbursed off the paid invoice to Lokemoen even though the Insurance Company declined the claim. This payout is due to an official of Lincoln County informed Lokemoen to have the repair performed and that it would be paid before submitting the claim to the insurance company. Simon will be contacting County Mutual to question why the claim was denied. M/S Bialecki/Wickham to proceed with the payment as directed. All ayes. Motion carried on a voice vote.
6. **Financial Report** – Marheine explained the preliminary year-end financials. Simon placed the report on file.
7. **Approve/Sign 2023 and 2024 Budget Modifications**– M/S Boyd/Detert to approve and sign the modifications as presented. All Ayes. Motion carried on a voice vote.
8. **Contingency Money for 2024** – Hanz informed the committee of the repairs made over the years using contingency funds. The funds left at end of the year (Res. 11/09/52) states the funds are to go to the Highway Department. Fenske explained why the contingency fund might be used in 2023 leaving nothing for the Highway Department's 2024 budget.
9. **Approve and Sign Commissioner's Timesheets and Travel Expenses** – M/S Boyd/Detert to approve and sign the timesheets as presented. All Ayes. Motion carried on a voice vote.
10. **Highway Employees**
  - a. **Openings and New Hires** – Hanz explained two new highway workers have been hire and are reporting to the Tomahawk shop with one quitting from the Merrill shop. We currently are seeking a (1) fabricator/welder with mechanic experience and (4) Highway Workers
11. **Commissioner's Report on Highway Operations and Superintendents Monthly Progress Report** – Bishop explained the crews are patching USH 51 and brushing USH & STH roads throughout the County, Hanz explained different projects and funding sources, he's working on. Due to warm weather the road bands are anticipated to start sometime with the next week. The web page and phone announcement will be updated with the information.
12. **Items for Next Meeting Agenda** – gravel sources
13. **Adjourn** – Simon stated meeting adjourned at 5:18 p.m.

Respectfully written and submitted by: John Hanz and Heather Marheine