

LINCOLN COUNTY HIGHWAY COMMITTEE
Minutes from Thursday, May 2, 2024 (4:30 PM – 5: 44 PM)
Service Center, 801 N Sales Street – Room 247

Members Present (in person): Gene Simon, Marguerite Lyskawa, Marty Lemke, Ken Wickham and Randy Detert

Visitors (in person): Renee Krueger (Administration Coordinator) Renee Krueger, (Supervisor) Jesse Boyd, Steve Koch, Jason Lemmer and Heather Marheine

Visitors (Via Teleconference): Randy Detert

1. **Call Meeting to Order** – Meeting called to order at 4:30 p.m.
2. **Public Comment** – None
3. **Approve Minutes from Previous Meetings** – M/S Wickham/Simon approved as presented. All ayes. Motion carried on a voice vote.
4. **Set Future Meeting(s)**
Thursday, June 6, 2024 at 4:30 p.m. Rm 255/257/260, Service Center
Wednesday, July 10, 2024 at 3:00 p.m. Rm 247/248, Service Center
5. **Claims - General Services** – none known
6. **Financial Report** – Marheine answered questions regarding the current budget.
7. **2025 Budget**
 - a. **Roads Fund** – M/S Wickham/Lyskawa to approve and sign as presented. All ayes. Motion Carried.
 - b. **Highway Fund** – M/S Lemke/Wickham to approve and sign as presented. All ayes. Motion Carried.
8. **2025 Capital Improvement Program (CIP) requests** – M/S Wickham/Lyskawa to approve and sign as presented the County Highway Facility, County Road Maintenance (CTH A project) and Equipment as presented. All ayes. Motion carried.
9. **50/50 Cost Share – Bridge and Culvert Aid Program**
 - a. **Town of Merrill; Town of Somo; Town of Corning; Town of Wilson**– M/S Wickham/Lyskawa to approve as presented. All ayes. Motion carried.
10. **Approve and Sign Commissioner’s Timesheets and Travel Expenses** – None to present.
11. **Highway Employees**
 - a. **Openings and New Hires** –4 full time positions are open to date.
 - b. **Summer Help** – Lemmer stated one summer help position has started with two more coming in May and one in June.
12. **Commissioner’s Report on Highway Operations and Superintendents Monthly Progress Report** –
 - a. **Upcoming Request for Proposals** – Blades due for June.
 - b. **Highway 107 Pit** – Lemmer presented the estimated costs to purchase and prepare the site. Simon to pursue with the Finance Director and Marheine working out the details to apply for ARPA funding in order to purchase the 40 acres.
 - c. **Summer Projects** – Gravel has been placed on CTH K from USH 51 to Larson Lake, Tug Lake Road and CTH A. Planning to pulverize next week then to start paving May 14th CTH K for Tuesday-Wednesday, Tug Lake Rd on Thursday. The following week will be CTH A the 20-22nd and hope to finish up with turn lanes to cover the roads for the holiday weekend. The second layer will be paved, painted and finished after the 4th of July with Chip Sealing in between. CTH X Bridge will be worked on from May 20th- July 3rd.
13. **Items For Next Meeting Agenda** – ARPA funding for HWY 107 pit resolution, discussion on ATV route on STH 107 between CTH E & Faufau Rd., STH 107 future repairs.

14. **Closed Session:** The committee may consider a motion to adjourn into closed session (roll call vote required), pursuant to sec.19.85 (1) (c), Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to wit:
 - a. **Interim Highway Commissioner**
M/S Wickham/Lemke to go into closed session to include Supervisor Boyd, Administrative Coordinator Krueger and the Highway Committee members present. Roll call vote - All ayes.
15. **Reconvene into open session** - M/S Wickham/Lemke to reconvene to open session. Roll call vote - All ayes
16. **Take necessary action, if any, on matters discussed in closed session** M/S Wickham/Lemke direct Renee to consider salary issues and approve the Interim Commissioner position to Jason Lemmer as of 4/29/2024 and make salary arrangements as discussed. All ayes. Motion carried.
17. **Adjourn** – Simon adjourned the meeting at 5:44 p.m.

Respectfully written and submitted by: Jason Lemmer and Heather Marheine