LINCOLN COUNTY
HIGHWAY COMMITTEE
Thursday, May 7, 2020 at 3:30 a.m.

Meeting Location: Room 257/Government Services Center 801 N. Sales St., Merrill, WI 54452
Via Teleconference and In-Person Attendance

Persons wishing to attend the meeting by phone may call into the telephone conference beginning ten minutes prior to the start time indicated above using the following number:

Conference Call: 1 617-675-4444
Access Code: 460 772 812 5102#
Meeting ID: https://meet.google.com/ixn-zyqp-iqp?hs=122

The teleconference cannot start until the host (department head) dials in and enters the host password.

Due to COVID-19 restrictions on mass gatherings, you are encouraged to attend by phone. Preference for in-person attendance will be given to committee members, County Board members and essential staff. For those attending in person, please observe social-distancing by staggering your arrival time and by maintaining spacing between attendees of at least 6 feet. Attendees should spread out around the perimeter of the room.

Agenda

1. Call meeting to order
2. Public Comment
3. Approve Minutes of Previous Meeting(s)
4. Set Future Meeting(s)
5. Claims (If Any)
6. Financial Report
7. Approve and Sign Commissioner's Timesheets and Travel Expenses
8. Town Culvert/Bridge 50/50 Cost Share – Towns of Schley & Scott
9. ATV Route on County Road W
10. Review and Award Request for Proposal for Emulsion Oil
11. Review and Award Request for Proposal for Chip Seal Rock
12. Review and Award Request for Proposal for Asphalt Material
13. Review and Award Request for Proposal for Pulverizing
14. Report by Superintendents
    a. Monthly Progress Report
15. Commissioner's Report on Highway Operations
    a. Summer Projects
    b. Bridge Updates
16. Adjourn

DISTRIBUTION:
Highway Committee Members – Brian Hafeman, Bill Bialecki, Chris Heller, Kevin Koth, Elizabeth McCrank
Administrative Coordinator
Other County Board Supervisors
Department Heads

Service Center – Posted on _____ at _____ .m. by ____
News Media - Notified on _____ at _____ .m. by ____

While there may be a quorum of the following committees present, no committee business will be conducted at this meeting:
Finance & Insurance Committee
Land Services Committee

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:
1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:
1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statue.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:
Date, time, place, and subject matter, including subject matter to be consider in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:
1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:
Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:
1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SEESIONS ARE PERMITTED:
1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:
1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:
1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:
The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:
1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:
Upon conviction, nay member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than $25.00 nor more than $300.00 for each violation.

Lincoln County Highway Committee
Minutes from Thursday, March 5, 2020 (3:30 PM – 4:28 PM)
Commissioners Office – Merrill Highway Department Office

Members Present: Kevin Koth, Chris Heller, Bill Bialecki, Brian Hafeman
Visitors: Jason Hake (Administrative Coordinator), Dan Leydet (Finance Director), John Hanz (Hwy Commissioner), Heather Marheine, Todd Schmeltzer, Jason Lemmer, Dave Pankow, Tyler Harland, Justin Schwartz and Derek Woellner (Mayor of Merrill)
Excused: Tyler Mueller

1. **Call Meeting to Order** - Meeting called to order at 3:30 p.m.
2. **Public Comment** – none
3. **Approve Minutes of Previous Meeting(s)** – M/S Heller/Bialecki to approve the February 5, 2020 minutes. All ayes. Motion carried on a voice vote.
4. **Set Future Meetings:**
   Thursday, April 2, 2020 at 3:30 p.m. Commissioner's Office, Merrill
   Thursday, May 7, 2020 at 3:30 p.m. Commissioner's Office, Merrill
5. **Claims** – Accident on STH 51
6. **Snow Pile located at Southwest Corner of Merrill Highway Department Yard** – The area of concern is being addressed and a plan to alleviate the issue in the future was discussed.
7. **Recognize Dave Pankow for 25 years of Service** – The Committee thanked Dave for his 25 years of service to the County.
8. **Financial Report** – Briefly discussed and place report on file.
9. **2019 and 2020 Budget Modifications** – Marheine reviewed reports, M/S Heller/Bialecki to approve/sign the 2019 and 2020 budget modifications as presented. All ayes. Motion carried on a voice vote.
10. **Approve/Sign Commissioner's Timesheets and Travel and Expenses** – M/S Koth/Hafeman to approve/sign Commissioner's Timesheets and Travel and Expenses. All ayes. Motion carried on a voice vote.
11. **Highway Department Strategic Plan** – Hanz reviewed the strategic plan.
12. **Ordinance – Annual Vehicle Registration Fee** – M/S Bialecki/Heller to send the Annual Vehicle Registration Fee Resolution to the County Board for consideration. All ayes. Motion carried on a voice vote.
13. **Review and Award Request for Proposal for Uniforms** – M/S Hafeman/Heller to award the bid to the lowest uniform bidder, Cintas. All ayes. Motion carried on a voice vote.
14. **Review and Award Request for Proposal for TRI/QUAD Axle Truck Chassis with Loader (Jammer) Equipment** – M/S Koth/Hafeman to award the bid to the lowest bidder, Truck Equipment. All ayes. Motion carried on a voice vote.
15. **Approve Summer Help Wages** – M/S Bialecki/Koth to increase the base pay to $14/hour with $.50 increases for annual returning limited term employees. All ayes. Motion carried on a voice vote.
16. **Report by Superintendents:**
    a. **Monthly Progress Report** – Lemmer discussed filling pot holes as able, preparing for spring projects. Schmeltzer explained a lot of mastic is being utilized on the State Highways. They have been talking to the state about upcoming repair projects. Pankow reported that the taring equipment preventive maintenance are complete and the equipment in the accident is being repaired. Two new quads should be ready to use by mid-summer.
17. **Commissioner's Report on Highway Operations:**
    a. **Update on Winter Maintenance** – Looks good for the first two months.
    b. **Update on Employees** – One employee is in the process to being hired and will report to the Tomahawk shop.
    c. **Discuss Future Request for Proposals** – Sealcoating – rock and oil; asphalt; dense grade base; and pulverizing
    d. **Upcoming Construction** – State Highway Performance Based Maintenance (PBM) projects are being discussed for 2020, STH B road construction and the Multimodal State Funding was awarded for the CTH Q project to be completed in 2020.

18. **Adjourn** M/S Heller/Hafeman to adjourn at 4:28 p.m. All ayes. Motion carried on a voice vote.

Respectfully written and submitted by: John Hanz and Heather Marheine

FOR 2020 03

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0020 COUNTY ROADS FUND							
0000 DIVISION							
20000053 411700 VEHICLE REGISTRATI	-555,000	-555,000	-84,217.00	-43,214.00	.00	-470,783.00	15.2%*
20000053 435310 10028 STATE TRANSPO	-1,182,600	-1,262,578	-315,644.59	.00	.00	-946,933.41	25.0%*
20000053 435340 10029 LOCAL ROAD IM	-120,000	-120,000	.00	.00	.00	-120,000.00	.0%*
20000059 492000 TRANSFERS FROM OTH	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
20000059 499990 FUNDS APPLIED (BUD	-400,000	-996,870	.00	.00	.00	-996,870.00	.0%*
20000060 411100 COUNTY ROADS TAX L	-2,186,753	-2,186,753	-2,186,753.00	.00	.00	.00	100.0%
3310 GENERAL MAINTENANCE							
20331053 570000 GENERAL MAINTENANC	1,704,353	1,842,041	46,318.98	27,796.31	.00	1,795,722.02	2.5%
3311 WINTER MAINTENANCE							
20331153 570000 WINTER MAINTENANCE	1,000,000	1,100,000	611,519.18	106,608.88	.00	488,480.82	55.6%
20331153 570003 WINTER CONTIGENCY	150,000	150,000	.00	.00	.00	150,000.00	.0%
3313 BRIDGE MAINTENANCE							
20331353 570000 BRIDGE MAINTENANCE	75,000	75,000	.00	.00	.00	75,000.00	.0%
3315 ROAD CONSTRUCTION							
20331553 570000 ROAD CONSTRUCTION	1,500,000	1,840,000	.00	.00	.00	1,840,000.00	.0%
3316 BRIDGE CONSTRUCTION							
20331653 570000 BRIDGE CONSTRUCTIO	245,000	345,000	1,670.35	1,670.35	.00	343,329.65	.5%
20331653 571000 8208 BRIDGE COST S	20,000	19,160	.00	.00	.00	19,160.00	.0%
TOTAL COUNTY ROADS FUND	0	0	-1,927,106.08	92,861.54	.00	1,927,106.08	100.0%
TOTAL REVENUES	-4,694,353	-5,371,201	-2,586,614.59	-43,214.00	.00	-2,784,586.41	
TOTAL EXPENSES	4,694,353	5,371,201	659,508.51	136,075.54	.00	4,711,692.49	
GRAND TOTAL	0	0	-1,927,106.08	92,861.54	.00	1,927,106.08	100.0%

** END OF REPORT - Generated by Heather Marheine **

GENERAL MAINTENANCE

Project		Job No.	2019 Transfer In	2020 Proposed Budget	2020 Adjustments	Adjusted 2020 Budget	Monthly Activity 2-24-3/22/20	YTD Activity 2020	Balance	% of Budget Used
PAVING PROJECTS:										
CTH E = GRAVEL		310.448		50,000		50,000			50,000	0.00%
2019 Contingency					**166,652**					
County wide chip sealing										
CTH A Callahan to Mail Route	1.67 miles	310.2020.CSA	18,870	5,935		24,805			24,805	0.00%
CTH CC Poplar to Johnson Creek	4.5 miles	310.2020 CSCC	10,008	15,992		26,000			26,000	0.00%
CTH N Entire Road	1.25 miles	310.2020.CSN	15,400	4,442		19,842			19,842	0.00%
CTH P Entire Road	7.6 miles	310.2020.CSP	840	27,009		27,849			27,849	0.00%
CTH W Entire Road	4.33 miles	310.2020.CSW	53,850	15,388		69,238			69,238	0.00%
CTH WW Entire Road	1.07 miles	310.2020.CSWW	13,220	3,803		17,023			17,023	0.00%
CTH Y Entire Road	2.05 miles	310.2020.CSY	25,500	7,285		32,785			32,785	0.00%
									-	
									-	
TOTAL PAVING PROJECTS			137,688	129,853	0	267,541	0	0	267,541	
MISCELLANEOUS GENERAL MAINTENANCE:		310.001								
Surface Maintenance				450,000		450,000	(11,144.41)	(16,054.45)	433,946	3.57%
Painting				98,000		98,000	-		98,000	0.00%
Crack Sealing				100,000		100,000	-		100,000	0.00%
Shoulder Maintenance				140,000		140,000	-		140,000	0.00%
Vegetation Control				122,000		122,000	(8,693.96)	(12,896.36)	109,104	10.57%
Drainage Maintenance				225,000		225,000	-	-	225,000	0.00%
Traffic Control				90,000		90,000	(5,578.99)	(6,864.55)	83,135	7.63%
Supervision				143,000		143,000	(648.60)	(648.60)	142,351	0.45%
Miscellaneous				50,000		50,000	(1,693.75)	(5,262.73)	44,737	10.53%
Equipment Storage				90,000		90,000	-		90,000	0.00%
GPL Insurance (County Portion)				40,000		40,000	-		40,000	0.00%
Training/Safety				24,000		24,000	-	(4,084.51)	19,915	17.02%
CDL/Drug Testing				2,500		2,500	(36.60)	(507.80)	1,992	20.31%
Adopt a Highway				-		-			-	0
TOTAL MISCELLANEOUS GENERAL			0	1,574,500	0	1,574,500	(27,796.31)	(46,319.00)	1,528,181	2.94%
TOTAL GENERAL MAINTENANCE			**137,688**	**1,704,353**	**0**	**1,842,041**	**(27,796.31)**	**(46,319.00)**	**1,795,721.93**	2.51%
0070 GM			137,688	1,704,353	0	1,842,041	-27,796	-46,319	1,795,722	

WINTER MAINTENANCE

	2-24-3/22/20	YTD
Additions:		
Budget Amount		1,100,000.00
Subtractions:		
Wages	(35,984.40)	(145,519.34)
Fringe Benefits	(26,801.19)	(108,382.82)
Salt Storage	(54.77)	(178.93)
State Salt Storage Reimbursement		
Small Tool Rental	(627.86)	(2,539.03)
Equipment Rental	(26,000.39)	(208,286.88)
Materials	(15,157.64)	(141,142.75)
20% Patrol Supervision	(1,949.82)	(5,284.39)
Misc. Supplies & Expenses	(243.78)	(1,249.34)
Material Handling	210.96	1,064.27
Snow Fence Rental		
Total Subtractions	(106,608.90)	(611,519.18)
Budget to Actual Total		488,480.82

Total budget used to date	55.59%

winter contingency	150,000.00
	488,480.80

Project	No.	2019 Transfer In	2020 Budget	2020 Adjustment	2020 Budget		2-24-3/22/20 Activity	2020 YTD	Balance	Per Cent of Budget Used
County Bridge Maintenance										
General Maintenance - County	313.300	0	75,000	0	75,000	maint			75,000	0.00%
		0								
Town Bridge Cost Share					19,160	Const		0	19,160	0.00%
			0							
County Bridge Construction										
CTH YY	316.343	0	0	0	0	const		0	0	0.00%
2018 design/2020 construction			20,000		20,000	design		0	20,000	0.00%
CTH E - (PCA) Deck Replacement	316.331		200,000		200,000	const		0	200,000	0.00%
2018 design/2020 construction			25,000		25,000	design	-1,670.35	-1,670	23,330	0.00%
CTH E - STH 107 E WI River Prepare Deck	316.345	90,000			90,000	const			90,000	0.00%
2020 design/2021 construction		10,000			10,000	design			10,000	0.00%
Total for Bridge Maintenance		**0**	**75,000**	**0**	**75,000**		**0**	**0**	**75,000**	**0.00%**
Total for Bridge Construction		**100,000**	**245,000**	**0**	**345,000**		**-1,670.35**	**-1,670**	**343,330**	**0.48%**
Total for Bridge Cost Share		**0**	**19,160**	**0**	**19,160**		**0**	**0**	**19,160**	**0.00%**
		0	75,000	0	75,000	0	0	0	75,000	
		100,000	245,000	0	345,000	0	-1,670	-1,670	343,330	
		0	19,160	0	19,160	0	0	0	19,160	

Highway Cash Flow Statement for Month End 2020

Cash Flow From Operating Activities	February	March		YTD
From other County Departments	173,960.14	136,075.54	$	665,218.50
From Government and Other Parties for sales	623,655.96	280,716.07	$	981,682.01
To employees for compensation and fringe benefits	(240,377.65)	(234,889.40)	$	(864,955.24)
To vendors for goods and services	(229,852.11)	(172,235.65)	$	(537,679.43)
Other cash Received	352.71	390.49	$	1,262.60
Net cash provided by (used in) operating activities	327,739.05	10,057.05	$	245,528.44
Cash Flow from Capital and related financing activities				
Sale of Capital Assets			$	-
Insurance Recovery			$	-
Focus on Energy Grant			$	-
Acquisition of Capital Assets			$	(69,232.00)
Equipment			$	-
Net cash used for capital and related financing activities	-	-	$	(69,232.00)
Increase (Decrease) in cash and cash equivalents	327,739.05	10,057.05		176,296.44
Beginning Cash Balance (1/1/20)			$	477,696.37
Cash Balance			$	653,992.81

Receivables unpaid as of	2/28/2019	3/31/2019
	February	March
State	356,870.79	379,536.72
Lincoln Hills/DNR	3,023.57	2,618.93
Cities/Towns	62,286.56	63,486.59
City/Town Bridges		
Schools	558.08	558.08
County Departments		232.65
Insurance Recovery		
Total	422,739.00	446,432.97

Lincoln County Employee Timesheet

Name: John Hanz **Department:** Highway Department **Pay Period:**
Employee Number: 640
Representative Status: **Nonrepresented**
FLSA Status: **Exempt** **From:** 2/24/2020 **To:** 3/8/2020

2/24	2/25	2/26	2/27	2/28	2/29	3/1	3/2	3/3	3/4	3/5	3/6	3/7	3/8			FMLA	
Mon	**Tue**	**Wed**	**Thur**	**Fri**	**Sat**	**Sun**	**Mon**	**Tue**	**Wed**	**Thur**	**Fri**	**Sat**	**Sun**	**Hours**	**Pay Category**	**Hrs**	
11	11	11	11				11	11	11	11				88	Regular: Highway		70000053.511000
														0	Vacation:		70321053.511030
														0	Holiday:		70321053.511060
														0	Paid Sick Allowance:		70321053.511010
														0	Paid Funeral Leave:		70321053.511070
														0	Worker's Compensation:		70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	**TOTAL HOURS PAID**		
														0			
														0			
11	11	11	11	0	0	0	11	11	11	11	0	0	0	88	**TOTAL HOURS REPORTED**		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

Lincoln County Employee Timesheet

Name: John Hanz **Department:** Highway Department **Pay Period:**
Employee Number: 640
Representative Status: **Nonrepresented**
FLSA Status: **Exempt** **From:** 3/9/2020 **To:** 3/22/2020

3/9	3/10	3/11	3/12	3/13	3/14	3/15	3/16	3/17	3/18	3/19	3/20	3/21	3/22			FMLA	
Mon	**Tue**	**Wed**	**Thur**	**Fri**	**Sat**	**Sun**	**Mon**	**Tue**	**Wed**	**Thur**	**Fri**	**Sat**	**Sun**	**Hours**	**Pay Category**	**Hrs**	
11	11	11	11				11	11	11	11				88	Regular: Highway		70000053.511000
														0	Vacation:		70321053.511030
														0	Holiday:		70321053.511060
														0	Paid Sick Allowance:		70321053.511010
														0	Paid Funeral Leave:		70321053.511070
														0	Worker's Compensation:		70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	**TOTAL HOURS PAID**		
														0			
														0			
11	11	11	11	0	0	0	11	11	11	11	0	0	0	88	**TOTAL HOURS REPORTED**		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

Lincoln County Employee Timesheet

Name: John Hanz **Department:** Highway Department **Pay Period:**
Employee Number: 640
Representative Status: **Nonrepresented**
FLSA Status: **Exempt** **From:** 3/23/2020 **To:** 4/5/2020

3/23	3/24	3/25	3/26	3/27	3/28	3/29	3/30	3/31	4/1	4/2	4/3	4/4	4/5			FMLA	
Mon	**Tue**	**Wed**	**Thur**	**Fri**	**Sat**	**Sun**	**Mon**	**Tue**	**Wed**	**Thur**	**Fri**	**Sat**	**Sun**	**Hours**	**Pay Category**	**Hrs**	
11	11	11	11				11	11	11	11				88	Regular: Highway		70000053.511000
														0	Vacation:		70321053.511030
														0	Holiday:		70321053.511060
														0	Paid Sick Allowance:		70321053.511010
														0	Paid Funeral Leave:		70321053.511070
														0	Worker's Compensation:		70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	**TOTAL HOURS PAID**		
														0			
														0			
11	11	11	11	0	0	0	11	11	11	11	0	0	0	88	**TOTAL HOURS REPORTED**		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

Lincoln County Employee Timesheet

Name: John Hanz **Department:** Highway Department **Pay Period:**
Employee Number: 640
Representative Status: **Nonrepresented**
FLSA Status: **Exempt** **From:** 4/6/2020 **To:** 4/19/2020

4/6 Mon	4/7 Tue	4/8 Wed	4/9 Thur	4/10 Fri	4/11 Sat	4/12 Sun	4/13 Mon	4/14 Tue	4/15 Wed	4/16 Thur	4/17 Fri	4/18 Sat	4/19 Sun	Hours	Pay Category	FMLA Hrs	
11	11	11					11	11	11	10.5				76.5	Regular: Highway		70000053.511000
														0	Vacation:		70321053.511030
			10											10	Holiday:		70321053.511060
														0	Paid Sick Allowance:		70321053.511010
														0	Paid Funeral Leave:		70321053.511070
														0	Worker's Compensation:		70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	**TOTAL HOURS PAID**		
														0			
														0			
11	11	11	10	0	0	0	11	11	11	10.5	0	0	0	86.5	**TOTAL HOURS REPORTED**		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

Lincoln County Employee Timesheet

Name: John Hanz **Department:** Highway Department **Pay Period:**
Employee Number: 640
Representative Status: **Nonrepresented**
FLSA Status: **Exempt** **From:** 4/20/2020 **To:** 5/3/2020

4/20 Mon	4/21 Tue	4/22 Wed	4/23 Thur	4/24 Fri	4/25 Sat	4/26 Sun	4/27 Mon	4/28 Tue	4/29 Wed	4/30 Thur	5/1 Fri	5/2 Sat	5/3 Sun	Hours	Pay Category	FMLA Hrs	
11	11	11	11				11	11	11	11				88	Regular: Highway		70000053.511000
														0	Vacation:		70321053.511030
														0	Holiday:		70321053.511060
														0	Paid Sick Allowance:		70321053.511010
														0	Paid Funeral Leave:		70321053.511070
														0	Worker's Compensation:		70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	**TOTAL HOURS PAID**		
														0			
														0			
11	11	11	11	0	0	0	11	11	11	11	0	0	0	88	**TOTAL HOURS REPORTED**		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

PETITION NO 2020 - 2

TO THE HONORABLE COUNTY BOARD OF SUPERVISORS FOR LINCOLN COUNTY WISCONSIN

SUPERVISORS:

The Town Board of the Town of Schley DOES HEREBY RESPECTFULLY PETITION the Lincoln County Board of Supervisors for aid in the construction of a culvert/bridge as provided by Section 82.08 of the Wisconsin Statutes.
(circle one)

The said Town Board of the Town of Schley has voted to construct the culvert/bridge and has appropriated funds for their share of the cost of same.
(circle one)

Federal-County Project #_____. The culvert/bridge is located

_____.

The approximate cost and installation is $ 20,000 -. The county share is $10,000 -.

Respectfully submitted this _____ day of _____, 20____.

TOWN BOARD OF Schley

Lincoln County Highway Department Committee approval:

ADOPTED ( )

by the Lincoln County Board of Supervisors this _____ day of _____, 20____.

County Clerk

County Board Chairperson

PETITION NO 2020 - 1

TO THE HONORABLE COUNTY BOARD OF SUPERVISORS FOR LINCOLN COUNTY WISCONSIN

SUPERVISORS:

The Town Board of the Town of Scott DOES HEREBY RESPECTFULLY PETITION the Lincoln County Board of Supervisors for aid in the construction of a culvert/bridge as provided by Section 82.08 of the Wisconsin Statutes.
(circle one)

The said Town Board of the Town of Scott has voted to construct the culvert/bridge and has appropriated funds for their share of the cost of same.
(circle one)

Federal-County Project #_____. The culvert/bridge is located

_____.

The approximate cost and installation is $ 16,000 . The county share is $8,000 .

Respectfully submitted this _____ day of _____, 20____.

TOWN BOARD OF Scott

X [signature] _____

Lincoln County Highway Department Committee approval:

ADOPTED ( )

by the Lincoln County Board of Supervisors this _____ day of _____, 20____.

County Clerk

County Board Chairperson

2020 Emulsi0n Bids
31-Mar-20

	Flint Hills / Fahrner	Meigs
CRS-2 per gal.	1.362	1.5635
Application per gal.	0.33	0.15
	1.692	1.7135

Flint Hills/Fahrner low bid.

March 31, 2020 BID FOR SEALCOAT CHIPS

Bidder	Location	Unit Type	Amount Available	Unit Price	Est. Conversion	Fracture Count
County Concrete	Tomahawk	Ton	5000 ton	$ 6.90		80% +
Michels	Ruby	Ton	5000 ton	$ 12.50		100%
Peterson S & G	Merrill	CY	5000 CY	$8.75	$6.50/ton	55.74%
Milestone	Mosinee FA-2.5	Ton	19,000	$ 12.50		100%

Low bidder needs to be approve by Highway Committee. Things to be considered when evaluating lowest cost product for chip sealing rock are, length of haul, fracture count, gallons of emulsion needed per square yard, pound of rock per square yard and availability of product.

Supply Asphalt Materials 2020
CTH Q, CTH B, General Uses
4/29/2020

AMERICAN ASPHALT ONLY BIDDER

Type of Material	ABJ Ruby Quarry CTH Q	Herb Mitchell Tomahwk	Lawless Pit B	CTH
General Uses				
4LT PG 58S-28 Oil		$ 40.56		
5LT PG 58S-28 Oil		$ 49.85		
Project Uses CTH Q /CTH B				
2LT PG 58S-28 Oil	$ 43.15			
	$ 43.05			
3LT PG 58S-28 Oil		$ 39.31		39.37
		$ 39.21		39.27
4LT PG 58S-28 Oil		$ 40.56		
		$ 40.46		
4MT PG 58S-34 Oil	$ 43.15	$ 43.70		41.29
	$ 43.05	$ 43.60		41.39

2020 Pulverizing Bids CTH Q and CTH B
4/29/2020

WK Construction		Bid $	
	CTH Q	$	37,985.02
	CTH B	$	8,338.18
	Total	$	46,323.20
Kartechner Brothers			
	CTH Q	$	27,132.16
	CTH B	$	5,955.84
	Total	$	33,088.00
Kraemer Co			
	CTH Q	$	42,025.98
	CTH B	$	5,637.63
	Total	$	47,663.61
Northeast Asphalt			
	CTH Q	$	28,720.00
	CTH B	$	5,430.00
	Total	$	34,150.00

Low Bidder Kartechner Brothers will recommend award at May 7, 2020 Highway Committee.

Voucher
Number 1 – 23

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $69,865.84
Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 3, 2020

HIGHWAY COMMITTEE

Date filed: March 3, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
March 3, 2020

	Paid for by Check for 2020		
1	Aring Equipment Company	$	165.66
2	Applied MSS	$	817.00
3	Alter Metal Recycling	$	994.00
4	CDW Government, Inc.	$	21.84
5	Cedar Corporation	$	1,597.50
6	Compass Minerals America	$	33,385.93
7	Culligan Water	$	87.60
8	Farrell Equipment	$	163.96
9	Fastenal Company	$	36.83
10	Ferguson Enterprises, Inc.	$	20.58
11	Fleet Discount	$	1,467.66
12	Janssen Heating & Cooling	$	116.00
13	Locators & Supplies, Inc.	$	977.86
14	Londerville Steel Enterprises, Inc.	$	579.04
15	Monroe Truck Equipment	$	3,273.76
16	Precise MRM, LLC	$	1,027.75
17	PowerPlan OIB	$	139.43
18	Quality Truck Care Center	$	285.64
19	River County Co-OP	$	821.08
20	Schaeffer's Manufacturing Co.	$	1,054.42
21	Sherwin Industries, Inc.	$	21,123.90
22	Victory Janitorial	$	190.27
23	WPS	$	1,518.13
	Total	$	69,865.84
	Paid by Credit Card 2020		
	Total	$	-
	GRAND TOTAL	$	69,865.84

Voucher
Number 1 – 27

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $27,679.77
Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 10, 2020

HIGHWAY COMMITTEE

Date filed: March 10, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
March 10, 2020

	Paid for by Check for 2020		
1	American Welding & Gas	$	357.09
2	Carquest of Merrill	$	137.29
3	Compass Minerals America	$	11,058.08
4	Glen-ray Radiators, Inc.	$	540.00
5	Halron Lubricants, Inc.	$	111.20
6	Istate Truck Center	$	19.62
7	JFTCO, Inc.	$	3,222.33
8	M-B Companies, Inc.	$	1,774.23
9	Mid-State Truck Service, Inc.	$	62.95
10	Mississippi Welders Supply Co., Inc.	$	33.54
11	North Central Health Care	$	100.24
12	Northwoods Lube & Tire	$	40.00
13	O'Reilly Auto Parts	$	488.94
14	Pomp's Tire Service, Inc.	$	2,635.46
15	Precise MRM, LLC	$	513.00
16	Scaffidi Truck Center	$	1,790.03
17	Tomahawk ACE Hardware	$	262.69
18	Truck Country of Wisconsin	$	184.48
19	Truck Equipment, Inc.	$	967.04
20	VIP Office Products	$	66.32
21	Weston Schierl Tire & Service	$	136.00
22	Wisconsin Building Supply	$	74.06
23	Wisconsin Hydraulics, Inc.	$	437.10
24	Wisconsin Public Service Corporation	$	939.26
25	Ziebell's Door Company	$	472.50
26	Zientara Fleet Equipment, Inc.	$	165.61
	Total	**$**	**26,589.06**
	Paid by Credit Card 2020		
27	Cintas Corporation	$	1,090.71
	Total	**$**	**1,090.71**
	GRAND TOTAL	**$**	**27,679.77**

Voucher
Number 1 – 17

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $36,386.79
Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 17, 2020

HIGHWAY COMMITTEE

Date filed: March 17, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
March 17, 2020

	Paid for by Check for 2020		
1	1st AYD Corporation	$	201.96
2	Ascension St. Michaels Hospital, Inc.	$	30.00
3	Baumgart Waste Removal	$	565.32
4	Bellin Health	$	40.00
5	Breaman Merrill Ford	$	1,021.06
6	Compass Minerals America	$	21,878.75
7	Janssen Heating & Cooling	$	70.00
8	JC Tools LLC	$	4.83
9	Lemke, Darren	$	87.00
10	Merrill ACE Hardware	$	117.09
11	Michigan/Wisconsin Spring & Brake	$	3,948.62
12	NAPA Auto Parts of Merrill	$	1,779.11
13	NAPA Auto Parts of Tomahawk	$	126.92
14	North Woods Superior Chemical Corporation	$	206.96
15	Rent-A-Flash of Wisconsin, Inc.	$	131.25
16	Wisconsin Public Service Corporation	$	1,606.81
	Total	$	**31,815.68**
	Paid by Credit Card 2020		
17	Altec, Inc.	$	4,571.11
	Total	$	**4,571.11**
	GRAND TOTAL	$	**36,386.79**

Voucher
Number 1 – 6

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $36,888.85
Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 24, 2020

HIGHWAY COMMITTEE

Date filed: March 24, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
March 24, 2020

	Paid for by Check for 2020	
1	Bob's West 64	$ 307.50
2	Breaman Merrill Ford	$ 54.83
3	Compass Minerals America	$ 15,864.24
4	Energy Solution Partners	$ 17,362.28
5	Janssen Heating & Cooling	$ 120.00
6	Potter Industries, Inc.	$ 3,180.00
	Total	$ 36,888.85
	Paid by Credit Card 2020	
	Total	$ -
	GRAND TOTAL	$ 36,888.85

Voucher
Number 1 – 31

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $121,733.81
Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 31, 2020

HIGHWAY COMMITTEE

Date filed: March 31, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
March 31, 2020

	Paid for by Check for 2020		
1	Applied MSS	$	965.18
2	Arrow Terminal.com	$	340.73
3	Brauer Supply & Equipment	$	944.93
4	CAB Fresh Filter Co.	$	27.20
5	Compass Minerals America	$	25,741.19
6	ETCO Electric Supply, Inc.	$	92.90
7	Ferguson Enterprises, Inc.	$	108.05
8	Janssen Heating & Cooling	$	374.00
9	Locators & Supplies, Inc.	$	123.58
10	Londerville Steel Enterprises, Inc.	$	1,604.00
11	Michigan/Wisconsin Spring & Brake	$	862.57
12	Mississippi Welders Supply Co., Inc.	$	185.77
13	Monroe Truck Equipment	$	1,355.30
14	Motion Industries	$	2,032.34
15	Northway Communications, Inc.	$	82.50
16	Petty Cash	$	193.38
17	Pomp's Tire Service, Inc.	$	11,919.50
18	Potters Industries, Inc.	$	13,992.00
19	R & R Industries, Inc.	$	724.67
20	Reichelt, Kris	$	70.94
21	Rent-A-Flash of Wisconsin, Inc.	$	5,624.91
22	Roland Machinery Exchange	$	1,165.31
23	Schaeffer's Manufacturing Co.	$	2,479.06
24	Sherwin Industries, Inc.	$	42,837.80
25	Tomahawk Municipal Water & Sewer Utilities	$	443.30
26	Victory Janitorial	$	160.22
27	Weston Schierl Tire & Service	$	3,522.32
28	Wisconsin Hydraulics, Inc.	$	724.70
29	Wisconsin Kenworth-Wausau	$	1,095.31
30	Wisconsin Public Service Corp.	$	1,316.15
31	Zarnoth Brush Works, Inc.	$	624.00
	Total	$	121,733.81
	Paid by Credit Card 2020		
	Total	$	-
	GRAND TOTAL	$	121,733.81

Voucher
Number 1 – 28

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS
LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $107,526.64

Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: April 7, 2020

HIGHWAY COMMITTEE

Date filed: April 7, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
April 7, 2020

	Paid for by Check for 2020		
1	American Welding & Gas	$	381.70
2	Applied MSS	$	1,163.18
3	Aring Equipment Company, Inc.	$	1,099.08
4	Auto-Wares Group of Companies	$	36.97
5	Carquest of Tomahawk	$	11.95
6	Compass Mineral America	$	20,810.80
7	Culligan	$	40.00
8	E.L.M. Repair & Refrigeration	$	1,969.49
9	Ferguson Enterprises, Inc.	$	134.83
10	Grainger	$	130.89
11	Janssen Heating & Cooling	$	252.00
12	JFTCO, Inc.	$	9,944.65
13	Marshfield Clinic	$	24.00
14	M-B Companies, Inc.	$	3,213.67
15	Merrill ACE Hardware	$	155.43
16	Merrill Tool & Water Jet LLC	$	127.80
17	NAPA Auto Parts of Merrill	$	1,795.09
18	NAPA Auto Parts of Tomahawk	$	411.98
19	Northern States Tool & Cutter	$	92.80
20	PowerPlan OIB	$	1,758.85
21	Scaffidi Truck Center	$	20,843.88
22	Sherwin Industries, Inc.	$	42,131.50
23	Tomahawk ACE Hardware	$	20.32
24	Truck Equipment, Inc.	$	31.00
25	Victory Janitorial	$	53.29
26	VIP Office Products	$	73.77
27	Wausau Chemicals	$	94.25
28	Wisconsin Public Service Corp	$	723.47
	Total	$	107,526.64
	Paid by Credit Card 2020		
	Total	$	-
	GRAND TOTAL	$	107,526.64

Voucher
Number 1 – 23

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $31,753.93

Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: April 14, 2020

HIGHWAY COMMITTEE

Date filed: April 14, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
April 14, 2020

	Paid for by Check for 2020		
1	Altec, Inc.	$	1,986.26
2	Applied Ind Tech - Mainline	$	412.16
3	Arrow Terminal.com	$	110.72
4	Bandoch Radiator	$	80.00
5	CDW Government, Inc.	$	886.40
6	Diamond Mowers	$	601.71
7	Fleet Discount	$	50.61
8	Force America, Inc.	$	585.94
9	Istate Truck Center	$	168.63
10	Michigan/Wisconsin Spring & Brake	$	146.16
11	North Central Health Care	$	50.12
12	O'Reilly Auto Parts	$	11.36
13	Pomp's Tire Service, Inc.	$	1,187.52
14	Precise MRM, LLC	$	513.00
15	Rent-A-Flash of Wisconsin, Inc.	$	883.60
16	Scaffidi Truck Center	$	2,330.19
17	Victory Janitorial	$	340.44
18	Wisconsin Hydraulics, Inc.	$	3,706.26
19	Wisconsin Public Service Corporation	$	1,534.49
20	Zientara Fleet Equipment, Inc.	$	14,155.08
	Total	$	**29,740.65**
	Paid by Credit Card 2020		
21	Cintas Corporation	$	1,505.53
22	Marshfield Clinic	$	115.80
23	Muncy Corporation	$	391.95
	Total	$	**2,013.28**
	GRAND TOTAL	$	**31,753.93**

Voucher
Number 1 – 17

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $175,929.11

Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: April 21, 2020

HIGHWAY COMMITTEE

Date filed: April 21, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
April 21, 2020

	Paid for by Check for 2020		
1	Ahlborn Equipment, Inc.	$	100.24
2	Aring Equipment Company, Inc.	$	98.09
3	Arthur Johnston, P.E.	$	2,500.00
4	Baumgart Waste Removal	$	300.00
5	Bellin Health	$	40.00
6	Blackstone Technologies, LLC	$	2,325.44
7	CDW Government, Inc.	$	187.08
8	Compass Minerals America	$	9,765.95
9	Energy Solution Partners	$	11,962.41
10	Fastenal Company	$	191.37
11	Janssen Heating & Cooling	$	380.00
12	KBIS, LLC	$	400.00
13	Merrill Water Utility	$	952.37
14	Rent-A-Flash of Wisconsin, Inc.	$	79.81
15	Truck Equipment, Inc.	$	144,450.00
16	Volm Companies, Inc.	$	2,190.35
	Total	$	**175,923.11**
	Paid by Credit Card 2020		
17	Wisconsin Dept. of Transportation	$	6.00
	Total	$	**6.00**
	GRAND TOTAL	$	**175,929.11**

Voucher
Number 1 – 18

COUNTY OF LINCOLN
STATE OF WISCONSIN

SCHEDULE OF VOUCHERS

LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT $37,427.41
Numbers _____ through _____

County
Account No. 0070.

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: April 28, 2020

HIGHWAY COMMITTEE

Date filed: April 28, 2020

LINCOLN COUNTY HIGHWAY DEPARTMENT
SCHEDULE OF VOUCHERS
April 28, 2020

	Paid for by Check for 2020		
1	County Materials Corporation	$	8,143.25
2	Diamond Mowers	$	120.81
3	Grainger	$	261.78
4	Heritage Chevrolet	$	210.76
5	Mid-States Equipment, Inc. - Hydraulics	$	2,505.10
6	Mississippi Welders Supply Co., Inc.	$	81.38
7	Precision Welding & Machine, Inc.	$	1,237.00
8	Professional Hydraulic Jacks, Inc.	$	562.85
9	Quality Truck Care Center	$	39.50
10	Scaffidi Motors, Inc.	$	826.50
11	Schaeffer's Manufacturing Co.	$	1,424.64
12	Town of Pine River	$	10,116.84
13	Town of Tomahawk	$	9,596.07
14	Victory Janitorial	$	41.54
15	Wisconsin Kenworth - Wausau	$	62.92
16	Wisconsin Public Service Corporation	$	141.00
17	Wood County Highway Department	$	1,830.47
18	Ziebell's Door Company	$	225.00
	Total	$	37,427.41
	Paid by Credit Card 2020		
	Total	$	-
	GRAND TOTAL	$	37,427.41