

**LINCOLN COUNTY  
HIGHWAY COMMITTEE  
AGENDA**

**November 2, 2023 at 4:30 p.m.**

Meeting Location: Room 255 - Government Services Center 801 N. Sales St., Merrill, WI 54452

Via Teleconference and In-Person Attendance

**Electronic Attendance Available:** The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person. Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Meeting ID: [meet.google.com/ewx-ezha-gvn](https://meet.google.com/ewx-ezha-gvn)

Phone Numbers: [1 929-266-3230](tel:19292663230)

PIN: 987 079 615#

**Attendance Policy:** All public participants' phones, microphones and chat dialog boxes will be muted or disabled during the meeting.

1. Call Meeting to Order
2. Public Comment
3. Approve Minutes from Previous Meeting
4. Set Future Meeting(s)
5. Claims (If any)
6. Claims received by Highway Department - General Services
7. Financial Report
8. Approve and Sign Commissioner's Timesheets and Travel Expenses
9. Approve Per Diem & Registration for Winter Road School
10. Approve the 2024 Routine Maintenance Agreement
11. Tomahawk Highway Department Shop Facility's Needs
12. Highway Employees
  - a. Openings and New Hires
  - b. Approve Winter Help – Minimum of 4
13. Commissioner's Report on Highway Operations and Superintendents Monthly Progress Report
14. Items for Next Meeting Agenda
15. Adjourn

**DISTRIBUTION:**

Committee Members – Gene Simon, Jesse Boyd, Randy Detert, Bill Bialecki, Ken Wickham, Other County Supervisors, Department Heads, and Local Media  
Posted on \_\_\_\_\_ at \_\_\_\_\_ m. by \_\_\_\_\_

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the county clerk, at 715-539-1019 or [chris.marlowe@co.lincoln.wi.us](mailto:chris.marlowe@co.lincoln.wi.us), as early as possible so that proper arrangements can be made. Requests are kept confidential. There may be a quorum of other Lincoln County committees present at this meeting.

#### GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

#### NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

#### MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

#### TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

#### EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

#### PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

#### STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

#### CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

#### BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

#### USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

#### LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

#### PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Lincoln County Highway Committee**  
**Minutes from Thursday, October 5, 2023 (4:30 PM – 5:29 PM)**  
**Service Center, 801 N. Sales Street – Room 255**

**Members Present (in person):** Gene Simon, Bill Bialecki and Jesse Boyd

**Members Excused:** Ken Wickham and Randy Detert

**Visitors (in person):** John Hanz (Highway Commissioner), Todd Bishop, Dave Pankow and Heather Marheine

1. **Call Meeting to Order** – Meeting called to order at 4:30 p.m.
2. **Public Comment** – None
3. **Approve Minutes of Previous Meeting(s) - M/S Bialecki/Boyd to approve the September 7, 2023 minutes as presented. All ayes. Motion carried on a voice vote.**
4. **Set Future Meetings**  
Thursday, November 2, 2023 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill  
Thursday, December 7, 2023 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill
5. **Claims** – Hanz has nothing new to report.
6. **Claims received by Highway Department – General Services** – Simons reported many calls are coming in regarding holes in the pavement, Hanz showed pictures of various illegal issues around the county. Simon is looking into the Highway Right-of-Way Ordinance. Bring item back to the November meeting.
7. **Financial Report** – No unexpected items have come in. Report to be placed on file.
8. **Approve and Sign Commissioner's timesheets and Travel Expenses – M/S Boyd/Bialecki to approve and sign the timesheets as presented. All Ayes. Motion carried on a voice vote.**
9. **Service Recognition – Darin Alft 20 Years of Service** – Hanz expressed the attributes Alft has put forth at the Highway Department over the years. The Committee expressed their thanks and invited Alft to come to the Committee meetings or County Board to meet and thank him personally.
10. **Award Request for Proposals for Chip Seal Rock** – Hanz explained the benefit of each bid and recommended having the flexibility to award all in one capacity or another depending on the project location and needs. **M/S Bialecki/Boyd to leave the bids up to the discretion of the Highway Commissioner. All Ayes. Motion carried on a voice.**
11. **Award Request for Proposals for 4500 Series Chassis** – Hanz recommends to award Brickners the bid. **M/S Bialecki/Boyd to award the bid to Brickners. All Ayes. Motion carried on a voice vote.**
12. **Award Request for Proposals for ½ and/or ¾ Ton Pickup Trucks** – Hanz recommends (1) ½ ton Ford and (1) ¾ ton Dodge 2wd extended cab and (2) each ¾ Ford regular cab trucks. **M/S Simon/Boyd to approve as recommended. All ayes. Motion carried on a voice vote.**
13. **Tomahawk Highway Department Shop Facility's Needs** – Hanz explained different the bids. **M/S Bialecki/Simon to award Kimmons Roofing and Norcon Corp. the bids as recommended. All ayes. Motion carried on a voice vote.**
14. **Highway Employees**
  - a. **Openings and New Hires** – Hanz informed the committee two highway workers quit since the last meeting making a total of five positions open.
15. **Commissioner's Report on Highway Operations and Superintendents Monthly Progress Report** – Hanz stated the Department is working on finishing County roads/bridges to focus on Town and State work before winter maintenance starts. Pankow is beginning to change over the trucks from summer to winter. Starting to hauling County salt soon.
16. **Items for Next Meeting Agenda** – Discuss the Tomahawk Fall Ride costs for the County which include continuous sweeping, illegal issues/ordinance changes/complaints.
17. **Adjourn – M/S Boyd/Bialecki to adjourn at 5:29 p.m. Motion carried on a voice vote. All ayes.**

Respectfully written and submitted by: John Hanz and Heather Marheine

## Highway Cash Flow Statement for Month End 2023

<b>Cash Flow From Operating Activities</b>	<u>September</u>	<u>YTD</u>
From other County Departments	996,156.41	\$ 3,539,421.33
From Government and Other Parties for sales	298,861.11	\$ 2,910,908.06
To employees for compensation and fringe benefits	(274,439.26)	\$ (2,514,484.84)
To vendors for goods and services	(473,767.43)	\$ (2,946,049.14)
Other cash Received	469.13	\$ 3,156.58
Net cash provided by (used in) operating activities	547,279.96	\$ 992,951.99
<b>Cash Flow from Capital and related financing activities</b>		
Sale of Capital Assets		\$ 10,597.41
Insurance Recovery		\$ -
Focus on Energy Grant		\$ -
Acquisition of Capital Assets Equipment	(231,501.60)	\$ (1,362,052.00)
		\$ -
Net cash used for capital and related financing activities	(231,501.60)	\$ (1,351,454.59)
Increase (Decrease) in cash and cash equivalents	315,778.36	(358,502.60)
Beginning Cash Balance (1/1/23)		\$ 339,127.98
Cash Balance		\$ (19,374.62)

<b>Receivables unpaid as of</b>	<u>9/30/2023</u>
	<b>September</b>
State	83,536.74
Lincoln Hills/DNR	4,151.40
Cities/Towns	223,453.26
City/Town Bridges	
Schools	
County Departments	1,139.93
Special Purposes	
Total	312,281.33

# LINCOLN COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2023 09

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0020 COUNTY ROADS FUND</b>							
<b>0000 DIVISION</b>							
20000053 411700 VEHICLE REGISTRATI	0	0	-17,917.00	-837.00	.00	17,917.00	100.0%
20000053 435310 10028 STATE TRANSP	-1,262,578	-1,262,578	-937,259.37	.00	.00	-325,318.63	74.2%*
20000059 492000 TRANSFERS FROM OTH	-250,000	-250,000	-581,882.00	.00	.00	331,882.00	232.8%
20000059 499990 FUNDS APPLIED (BUD	0	-29,218	.00	.00	.00	-29,218.00	.0%*
20000060 411100 COUNTY ROADS TAX L	-2,720,753	-2,720,753	-2,720,753.00	.00	.00	.00	100.0%
<b>3310 GENERAL MAINTENANCE</b>							
20331053 570000 GENERAL MAINTENANC	1,657,874	1,684,447	1,254,800.10	138,381.24	.00	429,646.90	74.5%
<b>3311 WINTER MAINTENANCE</b>							
20331153 570000 WINTER MAINTENANCE	1,100,000	1,100,000	938,231.53	362.23	.00	161,768.47	85.3%
20331153 570003 WINTER CONTIGENCY	150,000	150,000	.00	.00	.00	150,000.00	.0%
<b>3313 BRIDGE MAINTENANCE</b>							
20331353 570000 BRIDGE MAINTENANCE	141,000	141,000	11,973.66	-1,525.76	.00	129,026.34	8.5%
<b>3315 ROAD CONSTRUCTION</b>							
20331553 570000 ROAD CONSTRUCTION	972,937	972,937	1,294,882.65	857,455.96	.00	-321,945.65	133.1%*
<b>3316 BRIDGE CONSTRUCTION</b>							
20331653 570000 BRIDGE CONSTRUCTIO	177,520	177,520	9,035.74	262.29	.00	168,484.26	5.1%
20331653 571000 8208 BRIDGE COST S	34,000	36,645	26,356.62	.00	.00	10,288.38	71.9%
TOTAL COUNTY ROADS FUND	0	0	-722,531.07	994,098.96	.00	722,531.07	100.0%
TOTAL REVENUES	-4,233,331	-4,262,549	-4,257,811.37	-837.00	.00	-4,737.63	
TOTAL EXPENSES	4,233,331	4,262,549	3,535,280.30	994,935.96	.00	727,268.70	
GRAND TOTAL	0	0	-722,531.07	994,098.96	.00	722,531.07	100.0%

\*\* END OF REPORT - Generated by Heather Marheine \*\*

GENERAL MAINTENANCE

Project	Job No.	2022 Transfer In	2023 Proposed Budget	2023 Adjustments	Adjusted 2023 Budget	Monthly Activity Current	YTD Activity 2023	Balance	% of Budget Used
<b>PAVING PROJECTS:</b>									
CTH E = GRAVEL	310.448		61,553	(41,245)	20,308	-	(209.54)	20,098	1.03%
2022 Contingency								331,882	
County wide chip sealing		29,218	450,000	38,600	517,818			517,818	
CTH K - CTH Q to Joe Snow	310.2023.CSK				66,856	-	(61,219.01)	5,639	91.57% (30,609.51)
CTH Q: Tree Ln to CTH K	310.2023.CSQ				111,988	-	(67,890.41)	44,097	60.62% (20,265.79)
CTH JJ - CTH J to RR Lincoln	310.2023.CSJ				163,903	-	(114,205.81)	49,597	69.72% (23,307.31)
CTH S - Cattail to Brief	310.2023.CSS				137,394	-	(98,180.60)	39,213	71.46% (23,888.22)
CTH H - CTH V to the East	310.2023.CSH				37,775	-	(29,085.76)	8,689	77.00% (25,739.61)
								15.49	
CTH A SPOT REPAIR	310.2023.SRA				0	-	-	-	
CTH U SPOT REPAIR	310.2023.SRU					-	(71,181.95)	(71,182)	
CTH "O" ARPA - Coffee Creek	310.303					(1,220.45)	(1,220.45)	(1,220)	
<b>TOTAL PAVING PROJECTS</b>		29,218	511,553	-2,645	538,126	0	-487,189.12	50,937	
<b>MISCELLANEOUS GENERAL MAINTENANCE:</b>									
	310.001								
Surface Maintenance			256,739		256,739	(50,871.74)	(250,839.04)	5,900	97.70%
Painting			73,987		73,987	(18,314.43)	(64,309.55)	9,678	86.92%
Crack Sealing			117,457		117,457	-	(40,829.87)	76,627	34.76%
Shoulder Maintenance			154,604		154,604	(22,238.81)	(83,286.08)	71,318	53.87%
Vegetation Control			127,338		127,338	(15,123.12)	(102,155.24)	25,183	80.22%
Drainage Maintenance			73,912		73,912	(680.30)	(34,558.22)	39,354	46.76%
Traffic Control			76,425		76,425	(3,017.23)	(44,932.55)	31,493	58.79%
Supervision			140,079		140,079	(12,466.30)	(86,536.74)	53,543	61.78%
Miscellaneous			2,366		2,366	(15,544.62)	(47,631.43)	(45,265)	2013.04%
Equipment Storage			84,603		84,603	-	-	84,603	0.00%
GPL Insurance (County Portion)			20,870		20,870	-	-	20,870	0.00%
Training/Safety			17,094		17,094	-	(6,078.56)	11,016	35.56%
CDL/Drug Testing			844		844	(124.69)	(6,453.59)	(5,610)	764.56%
Adopt a Highway			-		-	-	-	-	0
<b>TOTAL MISCELLANEOUS GENERAL</b>		0	1,146,321	0	1,146,321	(138,381.24)	(787,610.97)	378,710	66.96%
<b>TOTAL GENERAL MAINTENANCE</b>		29,218	1,657,874	-2,645	1,684,447	(138,381.24)	(1,254,800.09)	429,646.41	74.49%
0070 GM		29,218	1,657,874	-2,645	1,684,447	-139,602	-1,256,021	428,426	

WINTER MAINTENANCE

	<u>Current</u>	<u>YTD</u>
Additions:		
Budget Amount		<u>1,100,000.00</u>
Subtractions:		
Wages	0.00	(209,202.12)
Fringe Benefits	0.00	(162,173.48)
Salt Storage	(68.63)	(471.84)
State Salt Storage Reimbursement		1,636.94
Small Tool Rental	0.00	(12,255.41)
Equipment Rental	0.00	(376,939.44)
Materials	0.00	(167,991.99)
20% Patrol Supervision		(7,376.96)
Misc. Supplies & Expenses	(293.60)	(2,329.42)
Material Handling	0.00	509.11
Snow Fence Rental		
Total Subtractions	<u>(362.23)</u>	<u>(938,231.55)</u>
Budget to Actual Total		<u><u>161,768.45</u></u>
Total budget used to date		85.29%
winter contingency		150,000.00
		150,000.00

ROAD CONSTRUCTION

Project	No.	2023 Original Budget	2022 Transfer In	Total 2023 Budget	Current Activity	YTD Activity	Balance	Per Cent of Budget Used
<b>Pulverize &amp; Pave</b>								
CTH S - CTH H TO USH 51	3.5 MILES	315.2023.S	972,937.00	126,173.50	1,099,110.50	(854,905.22)	(999,683.04)	99,427.46 1005.44%
								0.00 #DIV/0!
CTH L - 1.2 MILES		315.2023.L		500,000.00	500,000.00	(2,550.74)	(295,199.63)	204,800.37 144.14%
								0.00 #DIV/0!
								0.00 #DIV/0!
<b>Total Expenses</b>			972,937.00	626,173.50	1,599,110.50	(857,455.96)	Total Balance: 304,227.83	144.14%
0070 Roads			972,937	626,174	1,599,111	-857,456	-1,294,883	304,228

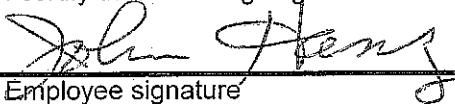


Project	No.	2023 Budget	2022 Transfer In	2023 Budget	Current Activity	2023 YTD	Balance	Per Cent of Budget Used	
<b>County Bridge Maintenance</b>									
General Maintenance - County	313.300	0		0	maint	1,525.76	-11,974	-11,974	
							0		
<b>CTH E - WI River B- 35-075</b>	316.345	108,000	-108,000	0			0	0.00%	
<b>CTH E - Spirit River B-35-018</b>	316.331	33,000		33,000			33,000	200.00%	
Town Bridge Cost Share		34,000	2,645	36,645	Const	0.00	-26,357	10,288	
<hr/>									
<b>County Bridge Construction</b>									
<b>CTH O</b> STH 86 Bridge Repair	316.344				const	-262.29	-447	-447	0.00%
<b>CTH YY</b> 2018 design/2020 construction	316.343				const	0.00	-1,645	1,645	0.00%
<b>CTH X - Oxbo Rd</b> 2021 design/2023 construction - B-35-0046 <b>Federal Funding: \$274,042/Municipal \$76,431</b>	316.346	177,520	-167,520	10,000	design	0.00	-6,944	3,056	0.00%
<hr/>									
<b>Total for Bridge Maintenance</b>		<b>141,000</b>	<b>-108,000</b>	<b>33,000</b>		<b>1,526</b>	<b>-11,974</b>	<b>21,026</b>	<b>36.28%</b>
<b>Total for Bridge Construction</b>		<b>177,520</b>	<b>-167,520</b>	<b>10,000</b>		<b>-262</b>	<b>-9,036</b>	<b>4,254</b>	<b>90.36%</b>
<b>Total for Bridge Cost Share</b>		<b>34,000</b>	<b>2,645</b>	<b>36,645</b>		<b>0</b>	<b>-26,357</b>	<b>10,288</b>	<b>71.92%</b>
		141,000.00	(108,000.00)	33,000.00		1,525.76	(11,973.66)	21,026.34	
		177,520.00	(167,520.00)	10,000.00		(262.29)	(9,035.73)	4,254.47	
		34,000.00	2,645.00	36,645.00		-	(26,356.62)	10,288.38	

Lincoln County Employee Timesheet

Name: John Hanz		Department: Highway Department					Pay Period:										
Employee Number: 640																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt							From: 10/2/2023		To: 10/15/2023								
10/2	10/3	10/4	10/5	10/6	10/7	10/8	10/9	10/10	10/11	10/12	10/13	10/14	10/15			FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA	Hrs
11	11	11	13	2			11	11	11					81	Regular: Highway		70000053.511000
										10				10	Vacation:		70321053.511030
														0	Holiday:		70321053.511060
														0	Paid Sick Allowance:		70321053.511010
														0	Paid Funeral Leave:		70321053.511070
														0	Worker's Compensation:		70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>		
														0			
														0			
11	11	11	13	2	0	0	11	11	11	10	0	0	0	91	<b>TOTAL HOURS REPORTED</b>		

I certify that the foregoing is true and correct.

  
 Employee signature

\_\_\_\_\_  
 Supervisor signature

Mandatory for all employees

Lincoln County Employee Timesheet

Name: John Hanz		Department: Highway Department				Pay Period:										
Employee Number: 640																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 10/16/2023		To: 10/29/2023								
10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27	10/28	10/29			
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA Hrs
11	11	11	11	2			11	11	11	11	2			92	Regular: Highway	70000053.511000
														0	Vacation:	70321053.511030
														0	Holiday:	70321053.511060
														0	Paid Sick Allowance:	70321053.511010
														0	Paid Funeral Leave:	70321053.511070
														0	Worker's Compensation:	70321053.521000
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>	
														0		
														0		
11	11	11	11	2	0	0	11	11	11	11	2	0	0	92	<b>TOTAL HOURS REPORTED</b>	

I certify that the foregoing is true and correct.

  
 \_\_\_\_\_  
 Employee signature

\_\_\_\_\_  
 Supervisor signature

Mandatory for all employees



[Back](#)

[Add to my calendar](#)

Start **22 Jan 2024**  
End **24 Jan 2024**  
Location Chula Vista Hotel & Conference Center,  
Wisconsin Dells

Registration  
(depends on selected options)

Base fee:

**County/Associate Member - \$278.00**

Members must be logged in with an active County or Associate Membership in order to access this pricing.

**Member Spouse/Guest - Early Bird - \$124.00**

Member Spouse/Guest must register separately from the main registration to receive this pricing.

**Non-Member - Early Bird - \$304.00**

[Register](#)

## 2024 WINTER ROAD SCHOOL REGISTRATION

The WCHA Conference Coordinating Committee will be hosting the 2024 State Winter Road School in Wisconsin Dells at the Chula Vista Resort on January 22-24, 2024.

### Hotel:

We do have room blocks available at the host hotel. Please contact the reservation department at (855) 582-2905 for reservations. The booking ID number is **J24623**

. The room block is listed under WCHA (Wisconsin County Highway Association). The room rates for the conference are \$99.00 for a sleeping room or \$169.00 for a 2- bedroom condo or \$289.00 for a 3-bedroom condo per night (all hospitality rooms must be designated condos). Tax exempt status must be arranged in advance by mailing or faxing a copy of your tax-exempt certificate to (Fax # 608- 253-5430); otherwise, you will be charged room tax.

### Vendors:

Exhibit areas, meals, breaks, hospitality rooms will be on a first-come basis. We will assign final indoor exhibit areas, break sponsorships, hospitality rooms, etc. approximately 2-3 weeks prior to the conference. Please feel free to contact Gary Kennedy at that time for your location if you need to know prior to the conference.

Please see [here](#) for trade show schedule, booth map, and hospitality condo reservation information.

### Registration:

Every member, spouse/guest, or corporate representative attending the conference must complete the registration form. Sharing of name badges is not permitted.

All attendees and spouse/guests will be required to be registered to participate in any function of the conference. Name badges will be issued and must be worn to attend all functions, including conference and social areas and events. Individuals not registered for the conference will not be admitted and/or asked to leave any event area. If you are not wearing your name badge, it will be assumed that you have not registered for the conference.

**Register before December 29 to receive early bird pricing!** After that date, the following registration costs increase to:

County/Associate Members: \$278.00

Non-Members: \$381.00

Member Spouse/Guest: \$201.00

On-site registration requires the payment by credit card, check or cash.

**Live Auction**

Please see [here](#) for information on Tuesday's Live Auction.

**Agenda:**

TBA

**Cancellations:**

Cancellation and 100% refunds (by written request) will be received until December 29, 2023. After this date, cancellations will not be refunded.

**Questions?**

Gary L. Kennedy, WCHA Professional Development Director

Telephone Number (920) 323-6500

E-Mail: [hwyparyk@gmail.com](mailto:hwyparyk@gmail.com)

**County Job Listings**

**County Information**

10/10/2023  
10/10/2023  
10/10/2023

10/10/2023  
10/10/2023  
10/10/2023

Professionally Managed by Impact AMC

**ROUTINE MAINTENANCE AGREEMENT**

Wisconsin Department of Transportation

Calendar year 2024

LINCOLN COUNTY

The State of Wisconsin Department of Transportation (hereafter called the Department) authorizes the maintenance project herein described, and the above designated County, represented by its County Highway Committee and Highway Commissioner, agrees to perform such operations, and furnish such materials as listed below. It is understood that the maintenance services authorized under this agreement shall be accomplished in compliance with state and federal law, the Highway Maintenance Manual (HMM) and under the general direction of the Department. Payment for services provided under this agreement shall be made to the county based on actual labor, including fringe benefit costs, machinery allowances as specified in Chapter 2 of the Highway Maintenance Manual, and material purchases authorized by the Department. Such payment shall be made upon presentation of accounts itemized and verified in accordance with policies and regulations of the Department.

In connection with the services provided under this agreement, the County agrees not to discriminate against any employee or applicant for employment because of sex, age, race, religion, color, handicap, physical condition, developmental disability as defined in s. 51.05(5), Wis. Stats., sexual orientation, or national origin. This provision shall include, but is not limited to, the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The County further agrees to post in a conspicuous place, available for employees and applicants for employment, notices setting forth these provisions.

The disclaimer language as contained in the Department's Highway Maintenance Manual is included in this agreement by reference. The County is obligated to provide services under this agreement only to the extent it receives Department funding for the same services. The Department recognizes that the County does not warranty that maintenance funds provided by the Department are sufficient to provide for a uniform level of service or standard of state highway maintenance applicable to all situations. Certain factors, including but not limited to, weather restrictions and funding or labor shortages, may make universal, year-round compliance with the goals expressed within this manual impossible to achieve.

<b>Estimated county costs</b>		
By asset class project ID		
Asset class project ID	Asset class description	Estimated county costs
0035-01-01	Roadways - Asphalt	\$230,200
0035-01-03	Roadways - Concrete	\$69,600
0035-01-05	Roadways - Shoulders	\$106,100
0035-01-07	Miscellaneous Maintenance	\$120,000
0035-01-11	Winter	\$496,200
0035-01-21	Structures-RMA	\$85,000
0035-01-23	84.10	\$5,000
0035-01-31	Roadsides - Facilities	\$90,000
0035-01-33	Roadsides - Vegetation	\$130,000
0035-01-35	Roadsides-TIC/Rest Area	
0035-01-40	Administration Non Patrol Supervision	\$157,600
0035-01-41	Administration Patrol Supervision	\$97,300
0035-01-53	Structures - Miscellaneous	\$5,000
0035-01-61	Traffic Sign Repair	\$5,000
<b>Total</b>		<b>\$1,597,000</b>

**Approvals**

<b>Total estimated county costs</b>	
By expenditure category	
COUNTY LABOR	\$683,900
COUNTY EQUIPMENT	\$554,500
COUNTY MATERIALS	\$177,900
ADMINISTRATIVE SUPPORT	\$180,700
<b>Total</b>	<b>\$1,597,000</b>

Voucher  
Number 1 - 20

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COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

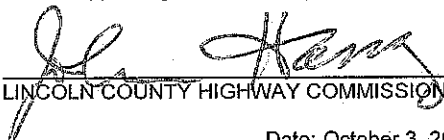
TOTAL AMOUNT            \$47,178.58

Numbers \_\_\_\_\_ through \_\_\_\_\_

County

Account No.            0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: October 3, 2023

HIGHWAY COMMITTEE

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Date filed: October 3, 2023





Voucher  
Number 1 – 25

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COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT            \$42,951.05

Numbers \_\_\_\_\_ through \_\_\_\_\_

County

Account No.            0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: October 10, 2023

HIGHWAY COMMITTEE

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Date filed: October 10, 2023



Voucher  
Number 1 - 19

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COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT            \$32,752.37

Numbers \_\_\_\_\_ through \_\_\_\_\_

County

Account No.            0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: October 17, 2023

HIGHWAY COMMITTEE

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Date filed: October 17, 2023



Voucher  
Number 1 - 12

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COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT            \$78,776.08

Numbers \_\_\_\_\_ through \_\_\_\_\_

County \_\_\_\_\_

Account No.            0070 \_\_\_\_\_

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: October 24, 2023

HIGHWAY COMMITTEE

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Date filed: October 24, 2023

