

**LINCOLN COUNTY  
HIGHWAY COMMITTEE**

**April 8, 2024 at 4:00 p.m.**

Meeting Location: Room 247 - Government Services Center 801 N. Sales St., Merrill, WI 54452

Via Teleconference and In-Person Attendance

**Electronic Attendance Available:** The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person. Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or address:

Meeting ID: [meet.google.com/snw-pcxy-osa](https://meet.google.com/snw-pcxy-osa)

Phone Numbers: 1-304-769-9204

PIN: 841 056 847#

**Please Note:** Closed Session will only include those Committee Members that are attending in person. The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

1. Call Meeting to Order
2. Public Comment
3. Approve Minutes from Previous Meetings
4. Set Future Meeting(s)
5. Claims - General Services
6. Financial Report
7. Service Recognition – Heather Marheine for 15 Years’ of Service Recognition and Burl Byer for 30 Years’ of Service
8. Snowmobile Route – CTH C from CTH K west to the Railroad Tracks
9. Discussion on Salt Purchases and Usage for Winter
10. Approve and Sign Commissioner’s Timesheets and Travel Expenses
11. Highway Employees
  - a. Openings and New Hires
  - b. Summer Help
12. Commissioner’s Report on Highway Operations and Superintendents Monthly Progress Report
  - a. Upcoming Request for Proposals
  - b. Advanced Weighing Systems – Update software
  - c. Corporation Counsel Opinion on CTH A weight limits
  - d. Weight Limits
13. Items for Next Meeting Agenda
14. Motion to go into Closed Sessions
15. Pursuant to sec. 19.85(1)(b), Wis. Stats. for the purpose of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held, to wit: Review of Highway Commissioners Conduct
16. Reconvene to Open Session
17. Take any necessary action on the closed session items
18. Adjourn

**DISTRIBUTION:**

Committee Members – Gene Simon, Jesse Boyd, Randy Detert, Bill Bialecki, Ken Wickham, Other County Supervisors, Department Heads, and Local Media

Posted on \_\_\_\_\_ at \_\_\_\_\_ .m. by \_\_\_\_\_

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the county clerk, at 715-539-1019 or [chris.marlowe@co.lincoln.wi.us](mailto:chris.marlowe@co.lincoln.wi.us), as early as possible so that proper arrangements can be made. Requests are kept confidential. There may be a quorum of other Lincoln County committees present at this meeting.

**GENERAL REQUIREMENTS:**

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

**NOTICE REQUIREMENTS:**

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

**MANNER OF NOTICE:**

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

**TIME FOR NOTICE:**

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

**EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:**

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

**PROCEDURE FOR GOING INTO CLOSED SESSION:**

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

**STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:**

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

**BALLOTS, VOTES, AND RECORDS:**

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Lincoln County Highway Committee**  
**Minutes from Thursday, March 7, 2024 (4:30 PM – 5:56 PM)**  
**Service Center, 801 N. Sales Street – Room 255**

**Members Present (in person):** Gene Simon, Ken Wickham, Bill Bialecki, Randy Detert and Jesse Boyd

**Visitors (in person):** John Hanz (Highway Commissioner), Dean Bowe (Forestry Administrator), Jason Lemmer, Todd Bishop, Lance Meier, Steve Koch, Christine Vorpapel and Heather Marheine

1. **Call Meeting to Order** – Meeting called to order at 4:30 p.m.
2. **Public Comment** – None
3. **Approve Minutes of Previous Meeting(s)** - M/S Wickham/Detert to approve the February 1, 2024 minutes as presented. All ayes. Motion carried on a voice vote.
4. **Set Future Meetings**  
Thursday, April 4, 2024 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill  
Thursday, May 2, 2024 at 4:30 p.m. Rm 255/257/260, Service Center, Merrill
5. **Claims – General Services** – None
6. **Financial Report** – Marheine stated we are within budget and is working on year end financials.
7. **Roof Repair – Merrill Shop over Parts Room and Old Shop** – Lemmer and Bishop reported on the roof history and the repair needs. Committee discussed current progress on Tomahawk Shop repairs and ideas for the Merrill Shop roof leak. Simon to follow up with John before the April meeting.
8. **Gravel Ideas** – Hanz informed the committee of his ideas on the STH 107 gravel pit. Committee discussed.
9. **Snowmobile Route – CTH CC from CTH K west to the Railroad Tracks** – Lemmer spoke with Forestry about re-routing the current route to the one listed above in order to make a safer route with less traffic involved. Then cleaning up the current route. Simon looking for a written report and an updated map showing the new route. Dean further explained the areas affected and reasoning behind wanting to move it. M/S Wickham/Bialecki to approve the route change as presented. Motion carried on a voice vote. Simon requests Dean to bring the route and mapping back to the Highway committee.
10. **CTH A Seasonal and/or Special Weight Limits and Request for Exception/Permit – Discussion and Possible Action** – Request from Lance Meier/Meier Farms for a permit or waiver from the Seasonal Weight Limits on CTH A for travel from the US Hwy 51/CTH A Interchange to a temporary driveway off CTH A. M/S Wickham/Bialecki to grant Meier Farms/Trucking a seasonal permit or waiver from the weight restrictions from the US Hwy 51/CTH A interchange east to the temporary driveway. Chair Simon called for discussion. M/S Boyd/Detert to amend the motion to make it only applicable to the sludge hauling and that it be a temporary waiver for years 2024 and 2025 or until CTH A is replaced. Discussion ensued on the amendment and about withdrawal of the permit for legitimate reasons or if something changes. Chair Simon stated the amendment as an approval of a temporary exemption/permit to Meier Farms/Trucking for years 2024 and 2025, or until CTH A is replaced, for the hauling of sludge from the Rhinelander mill only and that the permit can be withdrawn at any time. Additional discussion ensued about amending to include Committee approval pending Corporation Counsel legal review. Chair Simon inquired of Supervisor Boyd as the author of the amendment if he would accept the additional amendment to include approval with review by Corporation Counsel for legality and so long as Corporation Counsel did not find fault with it. Supervisor Boyd accepted the additional amendment. Additional discussion on the amendment. Supervisor Bialecki inquired about withdrawing his second on the original motion. Additional discussion. Chair Simon called the question on the amendment. Amendment passed on voice vote. Amended motion before the Committee for action. Additional discussion ensued. Chair Simon called the question on the amended motion. Amended motion passed on voice vote. Committee directed Corporation Counsel to review the matter as soon as possible.
11. **Contingency Money for 2024** – Simon stated Finance will report the final numbers once they are known.
12. **Approve and Sign Commissioner’s Timesheets and Travel Expenses** – M/S Bialecki/Wickham to approve and sign the timesheets as presented. All Ayes. Motion carried on a voice vote.
13. **Highway Employees**
  - a. **Openings and New Hires** – Hanz stated one new hire, three current openings
  - b. **Summer Help** – One prior year worker returning and two new applicants hired
14. **Commissioner’s Report on Highway Operations and Superintendents Monthly Progress Report** – Boyd inquired about the STH 64 trimming project. Detert explained the process has not been done in so many years that it needed to be cut way back for visual safety. Lemmer stated the State requested the County clean up within reason on STH 64. The County was working under the State’s direction. Bishop explained his understanding and process working with the State on these projects.
  - a. **Upcoming Request for Proposals** Hanz explained there are Asphalt, Emulsion oil and pulverizing bids coming in soon. Submitting price to Town of Merrill, all others need to wait for their SMAs.
15. **Items for Next Meeting Agenda** Corporation Counsel opinion on the CTH A proposal, building repairs, bid documents.
16. **Adjourn** – Simon stated meeting adjourned at 5:56 p.m.

Respectfully written and submitted by: Jason Lemmer and Heather Marheine

**Lincoln County Highway Committee**  
**Minutes from Tuesday, March 26, 2024 (4:30 PM – 5:39 PM)**  
**Service Center, 801 N. Sales Street – Room 255**

**Members Present (in person):** Gene Simon, Ken Wickham, Bill Bialecki and Randy Detert

**Members Excused:** Jesse Boyd

**Visitors (in person):** John Hanz (Highway Commissioner), Renee Krueger (Administrative Coordinator), Karry Johnson (Corporation Counsel), Christine Vorpagel, Chad Kottke, Ken Kraklow, Don Friske, Todd Bishop, Jason Lemmer and Heather Marheine

**1. Call Meeting to Order**

**2. Highway Operations** - Lemmer stated the Highway is hauling in salt per contract, pre hauling chip seal for CTH B, H & A summer projects, patching on STH, routing & sealing on USH 8 using DMA funding (not on RMA), county patching, and brush cutting. Lemmer wrote a response and passed around for review. Wickham recommended sending out a news release regarding abnormal amounts of cutting in the future.

**3. Request for Proposals review and award:**

- a. **Asphalt** – Recommended Northeast Asphalt for CTH A and K – w/option if plant moved out – could use either supplier as needed. M/S Detert/Wickham. All Ayes. Motion passed on a voice vote.
- b. **Emulsion Oil** – Recommended Meigs – M/S Bialecki/Detert. All Ayes. Motion carried on a voice vote.
- c. **Pulverizing** – Recommended Kartechner Brothers - M/S Bialecki/Detert. All Ayes. Motion carried on a voice vote.

**4. Motion to go into Closed Sessions** M/S Wickham/Detert to go into closed session and include the Highway Committee members present, Friske, Krueger & Johnson. All ayes. Motion passed on a voice vote.

**5. Pursuant to sec 19.85(1)(f), Wis. Stats. for the purpose of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, to wit: Review of Highway Commissioners Conduct and**

**6. Pursuant to sec. 19.85(1)(b), Wis. Stats. for the purpose of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held, to wit: Review of Highway Commissioners Conduct**

**7. Reconvene to Open Session** - M/S Bialecki/Wickham to reconvene. All ayes. Motion passed on a voice vote.

**8. Take any necessary action on the closed session items** – Evidentiary hearing set for Monday, April 8, 2024 at 4:00 p.m., Room 247 – Government Services Center 801 N Sales St., Merrill, WI 54452

**9. Adjourn** M/S Wickham/Detert 5:39 p.m. All ayes. Motion passed on a voice vote.

**Highway Cash Flow Statement for Month End 2024**

<b>Cash Flow From Operating Activities</b>	<b>January</b>	<b>YTD</b>
From other County Departments	\$ 256,579.84	\$ 256,579.84
From Government and Other Parties for sales	322,000.46	\$ 322,000.46
To employees for compensation and fringe benefits	(308,834.05)	\$ (308,834.05)
To vendors for goods and services	(217,303.20)	\$ (217,303.20)
Other cash Received	402.16	\$ 402.16
	<hr/>	<hr/>
Net cash provided by (used in) operating activities	\$ 52,845.21	\$ 52,845.21
<b>Cash Flow from Capital and related financing activities</b>		
Sale of Capital Assets		\$ -
Insurance Recovery		\$ -
Focus on Energy Grant		\$ -
Acquisition of Capital Assets Equipment	(143,211.50)	\$ (143,211.50)
	<hr/>	<hr/>
Net cash used for capital and related financing activities	(143,211.50)	\$ (143,211.50)
<b>Increase (Decrease) in cash and cash equivalents</b>	(90,366.29)	(90,366.29)
<b>Beginning Cash Balance (1/1/24)</b>		<u>\$ 66,477.15</u>
<b>Cash Balance</b>		<u><u>\$ (23,889.14)</u></u>

<b>Receivables unpaid as of</b>	<b>1/31/2024</b>
	<b>January</b>
State	\$ 421,622.02
Lincoln Hills/DNR	4,752.09
Cities/Towns	108,790.28
City/Town Bridges	
Schools	2,659.03
County Departments	
Special Purposes	
Total	<hr/> <u>\$ 537,823.42</u>

# LINCOLN COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

	ORIGINAL APPROP	REVISED BUDGET	YTD. ACTUAL	MTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>0020 COUNTY ROADS FUND</b>							
<b>0000 DIVISION</b>							
20000053 411700 VEHICLE REGISTRATI	0	0	-159.00	-159.00	.00	159.00	100.0%
20000053 435310 10028 STATE TRANSP	-1,265,000	-1,265,000	.00	.00	.00	-1,265,000.00	.0%*
20000053 435340 10029 LOCAL ROAD IM	-128,500	-128,500	.00	.00	.00	-128,500.00	.0%*
20000059 492000 TRANSFERS FROM OTH	-250,000	-250,000	.00	.00	.00	-250,000.00	.0%*
20000059 499990 FUNDS APPLIED (BUD	-1,273,859	-1,296,215	.00	.00	.00	-1,296,215.00	.0%*
20000060 411100 COUNTY ROADS TAX L	-2,851,488	-2,851,488	-2,851,488.00	-2,851,488.00	.00	.00	100.0%
<b>3310 GENERAL MAINTENANCE</b>							
20331053 570000 GENERAL MAINTENANC	1,719,121	1,741,477	29,108.85	29,108.85	.00	1,712,368.15	1.7%
<b>3311 WINTER MAINTENANCE</b>							
20331153 570000 WINTER MAINTENANCE	1,114,867	1,114,867	223,918.82	223,918.82	.00	890,948.18	20.1%
20331153 570003 WINTER CONTINGENCY	150,000	150,000	.00	.00	.00	150,000.00	.0%
<b>3313 BRIDGE MAINTENANCE</b>							
20331353 570000 BRIDGE MAINTENANCE	50,000	50,000	.00	.00	.00	50,000.00	.0%
<b>3315 ROAD CONSTRUCTION</b>							
20331553 570000 ROAD CONSTRUCTION	2,450,000	2,450,000	710.21	710.21	.00	2,449,289.79	.0%
<b>3316 BRIDGE CONSTRUCTION</b>							
20331653 570000 BRIDGE CONSTRUCTIO	150,000	150,000	.00	.00	.00	150,000.00	.0%
20331653 571000 8208 BRIDGE COST S	134,859	134,859	53,257.31	53,257.31	.00	81,601.69	39.5%
TOTAL COUNTY ROADS FUND	0	0	-2,544,651.81	-2,544,651.81	.00	2,544,651.81	100.0%
TOTAL REVENUES	-5,768,847	-5,791,203	-2,851,647.00	-2,851,647.00	.00	-2,939,556.00	
TOTAL EXPENSES	5,768,847	5,791,203	306,995.19	306,995.19	.00	5,484,207.81	
GRAND TOTAL	0	0	-2,544,651.81	-2,544,651.81	.00	2,544,651.81	100.0%

\*\* END OF REPORT - Generated by Heather Marheine \*\*

GENERAL MAINTENANCE

Project	Job No.	2023 Transfer In	2024 Proposed Budget	2024 Adjustments	Adjusted 2024 Budget	Monthly Activity Current	YTD Activity 2024	Balance	% of Budget Used
<b>PAVING PROJECTS:</b>									
CTH E = GRAVEL	310.448							-	#DIV/0!
2023 Contingency									
County wide chip sealing	MILEAGE: 18.460		498,941		498,941			498,941	
CTH A - USH 51 to WI River	3.15	310.2024.CSA			85,139	-		85,139	0.00%
CTH A - Mail Route to County Line	3.65	310.2024.CSA1			98,653				
CTH B - STH 17 to CTH D	8.32	310.2024.CSB			224,875	(77.82)	(77.82)	224,797	0.03%
CTH H - Lake Alice Bridge to CTH A	1.35	310.2024.CSH			36,488	-		36,488	0.00%
CTH Q - CTH Z to CTH K	1.34	310.2024.CSQ			36,218	(288.62)	(288.62)	35,929	0.80%
CTH Z - CTH Q to Fairview	0.65	310.2024.CSZ			17,568	-		17,568	0.00%
	18.46				0	-		-	
						-		-	
						-		-	
						-		-	
<b>ARPA FUNDING</b>									
CTH M ARPA	310.305			73,859	73,859			73,859	
<b>TOTAL PAVING PROJECTS</b>		0	498,941	73,859	1,071,742	-366	-366.44	972,722	
<b>MISCELLANEOUS GENERAL MAINTENANCE:</b>									
	310.001								
Surface Maintenance			256,739		256,739	(1,914.94)	(1,914.94)	254,824	0.75%
Painting			73,987		73,987	-	-	73,987	0.00%
Crack Sealing			117,457		117,457	-	-	117,457	0.00%
Shoulder Maintenance			154,604		154,604	(255.72)	(255.72)	154,349	0.17%
Vegetation Control			127,338		127,338	(18,470.85)	(18,470.85)	108,867	14.51%
Drainage Maintenance			73,912		73,912	(142.58)	(142.58)	73,770	0.19%
Traffic Control			76,425		76,425	(2,200.02)	(2,200.02)	74,225	2.88%
Supervision			140,079		140,079	(5,914.75)	(5,914.75)	134,165	4.22%
Miscellaneous			2,366		2,366	704.03	704.03	3,070	-29.75%
Equipment Storage			84,603		84,603	-	-	84,603	0.00%
GPL Insurance (County Portion)			20,870		20,870	-	-	20,870	0.00%
Training/Safety			17,094		17,094	(505.86)	(505.86)	16,588	2.96%
CDL/Drug Testing			844		844	(41.72)	(41.72)	802	4.94%
Adopt a Highway			-		-	-	-	-	0
<b>TOTAL MISCELLANEOUS GENERAL</b>		0	1,146,321	0	1,146,321	(28,742.41)	(28,742.41)	1,117,578	2.51%
<b>TOTAL GENERAL MAINTENANCE</b>		0	1,645,262	73,859	2,218,062	(29,108.85)	(29,108.85)	2,090,300.47	1.31%
0070 GM		0	1,645,262	73,859	2,119,409	-29,109	-29,109	2,090,300	
			1,719,121.00						
			(73,859.00)						





ROAD CONSTRUCTION

Project	No.	2024 Original Budget	2023 Transfer In/ARPA	Total 2024 Budget	Current Activity	YTD Activity	Balance	Per Cent of Budget Used
<b>Pulverize &amp; Pave</b>								
CTH A - 2.76 Miles COT to USH 8	315.2024.A	1,250,000.00		1,250,000.00	(710.21)	(710.21)	1,249,289.79	0.06%
CTH K - 2.52 Miles Larson Lake to N USH 51	315.2024.K		1,200,000.00	1,200,000.00			1,200,000.00	0.00%
							0.00	#DIV/0!
							0.00	#DIV/0!
<b>Total Expenses</b>		<b>1,250,000.00</b>	<b>1,200,000.00</b>	<b>2,450,000.00</b>	<b>(710.21)</b>	<b>(710.21)</b>	<b>2,449,289.79</b>	<b>0.00%</b>
0070 Roads		1,250,000	1,200,000	2,450,000	-710	-710	2,449,290	

Project	No.	2024 Budget	2023 Transfer In	2024 Budget	Current Activity	2024 YTD	Balance	Per Cent of Budget Used
<b><u>County Bridge Maintenance</u></b>								
General Maintenance - County	313.300	50,000		50,000	maint		50,000	0
Town Bridge Cost Share		134,859		134,859	Const	-53,257.31	-53,257	81,602
<b><u>County Bridge Construction</u></b>								
CTH O STH 86 Bridge Repair	316.344				const		0	0.00%
CTH YY 2018 design/2020 construction	316.343				const		0	0.00%
CTH X - Oxbo Rd 2021 design/2023 construction - B-35-0046 Federal Funding: \$274,042/Municipal \$76,431	316.346	150,000	0	150,000	design		150,000	0.00%
<b>Total for Bridge Maintenance</b>		<b>50,000</b>	<b>0</b>	<b>50,000</b>		<b>0</b>	<b>50,000</b>	<b>0.00%</b>
<b>Total for Bridge Construction</b>		<b>150,000</b>	<b>0</b>	<b>150,000</b>		<b>0</b>	<b>150,000</b>	<b>0.00%</b>
<b>Total for Bridge Cost Share</b>		<b>134,859</b>	<b>0</b>	<b>134,859</b>		<b>-53,257</b>	<b>-53,257</b>	<b>81,602</b>
		-	-	-	-	-	50,000.00	
		150,129.43	-	150,129.43	-	-	150,000.00	
		134,975.37	-	134,975.37	(53,257.31)	(53,257.31)	81,601.69	



**LINCOLN COUNTY**  
**Administration Department**  
Renee Krueger, Administrative Coordinator  
801 North Sales Street, Suite 205 · Merrill, WI 54452  
Tel. (715) 539-1010

January 8, 2024

Heather Marheine  
Highway Department

Dear Heather,

I am pleased to notify you that Lincoln County will be recognizing you for 15 years of service at your department's January oversight committee meeting. Your department head, John Hanz, will notify you of the location, date and time.

Please make plans to attend this committee meeting to receive your service recognition gift.

Thank you and congratulations!

Sincerely,

A handwritten signature in cursive script that reads "Charlotte Krause".

Charlotte Krause  
Human Resources Specialist

cc: John Hanz

WHERE THE NORTHWOODS START AND YOUR ADVENTURE BEGINS!





**LINCOLN COUNTY**  
**Administration Department**  
Renee Krueger, Administrative Coordinator  
801 North Sales Street, Suite 205 · Merrill, WI 54452  
Tel. (715) 539-1010

March 5, 2024

Burl Byer  
Highway Department

Dear Burl,

I am pleased to notify you that Lincoln County will be recognizing you for 30 years of service at your department's April oversight committee meeting. Your department head, John Hanz, will notify you of the location, date and time.

Please make plans to attend this committee meeting to receive your service recognition gift.

Thank you and congratulations!

Sincerely,

A handwritten signature in cursive script that reads "Charlotte Krause".

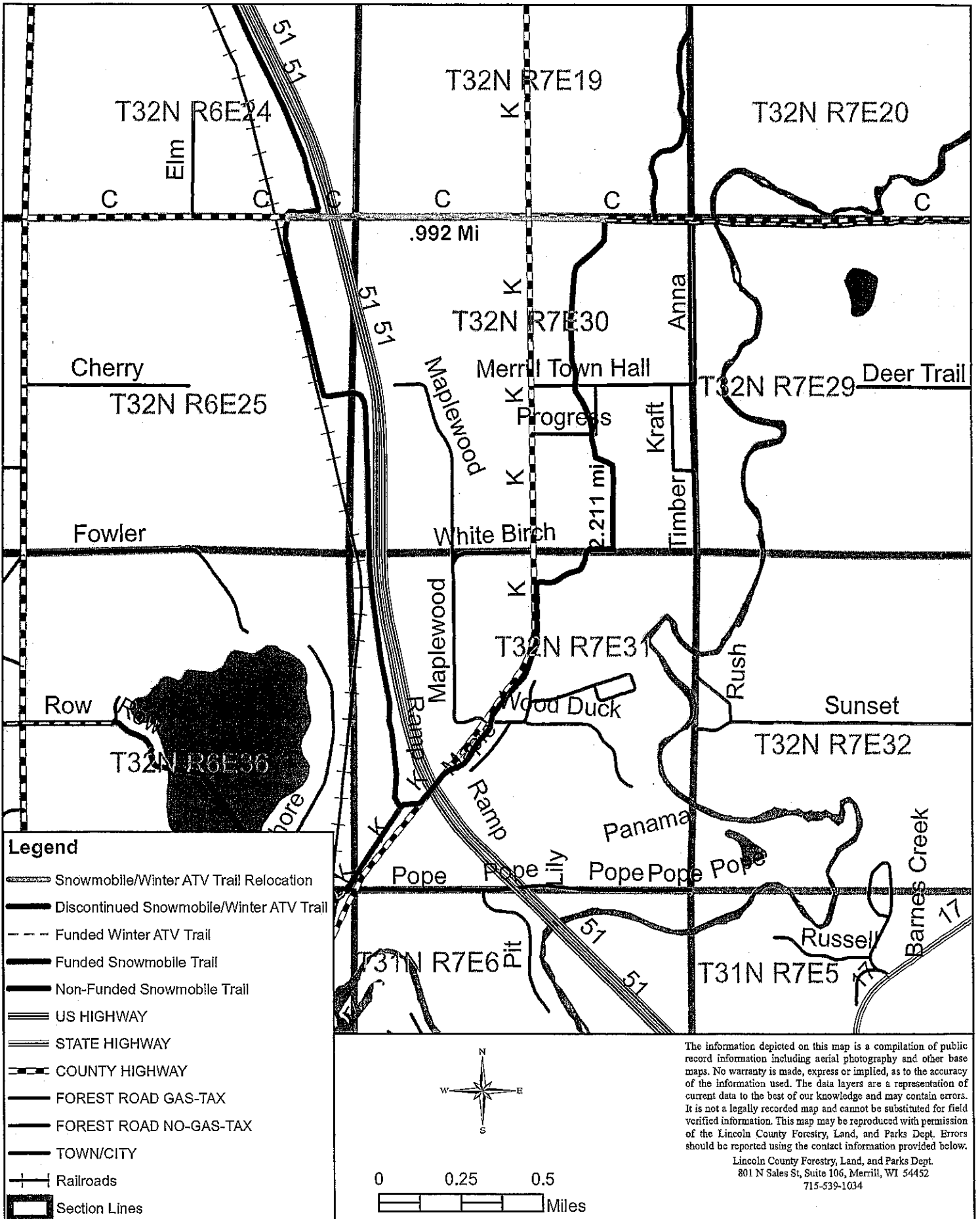
Charlotte Krause  
Human Resources Specialist

cc: John Hanz

**WHERE THE NORTHWOODS START AND YOUR ADVENTURE BEGINS!**



# Lincoln County 2023-24 51N Trail Snowmobile/Winter ATV Trail Relocation



- Legend**
- Snowmobile/Winter ATV Trail Relocation
  - Discontinued Snowmobile/Winter ATV Trail
  - Funded Winter ATV Trail
  - Funded Snowmobile Trail
  - Non-Funded Snowmobile Trail
  - US HIGHWAY
  - STATE HIGHWAY
  - COUNTY HIGHWAY
  - FOREST ROAD GAS-TAX
  - FOREST ROAD NO-GAS-TAX
  - TOWN/CITY
  - Railroads
  - Section Lines

The information depicted on this map is a compilation of public record information including aerial photography and other base maps. No warranty is made, express or implied, as to the accuracy of the information used. The data layers are a representation of current data to the best of our knowledge and may contain errors. It is not a legally recorded map and cannot be substituted for field verified information. This map may be reproduced with permission of the Lincoln County Forestry, Land, and Parks Dept. Errors should be reported using the contact information provided below.

Lincoln County Forestry, Land, and Parks Dept.  
801 N Sales St, Suite 106, Merrill, WI 54452  
715-539-1034



March 13, 2024

Heather Marheine  
Lincoln County Highway Department  
100 Cooper Street  
Merrill WI 54452  
Phone: (715) 539-2500  
E-mail: heather.marheine@co.lincoln.wi.us

## **AWS Quotation**

### **Quotation # MW 03-13-24 Lincoln County Highway Department – Interact Upgrade**

Please take a moment to carefully look over the following project information. If there are any changes, questions or additions please let me know and we will amend this quotation to fit those needs if required.

After January 14, 2020, Microsoft will no longer provide security updates or support for PCs with Windows 7. If you continue to use Windows 7 after support has ended, your PC will still work, but it may become more vulnerable to security risks.

### **General Information/Project Overview:**

- 1) Lincoln County Highway Department will use the Interact® software to record truck scale transactions.
- 2) Interact will print scale tickets and store this data for use in production and management reports. Staff members will be able to run reports, audit transaction data and edit tickets.
- 3) Upgrade (2) Interact SE Scale/Site licenses and (2) Interact SE network licenses to the latest version of Interact® Version 7.
- 4) Additionally, Lincoln County Highway would like to be able to access and manage the Solid Waste Department's data.
  - a) This will be accomplished by implementing the DataSync Hosted software at Lincoln County Solid Waste, which will push data back to the Highway Department.
  - b) This data will be kept in a separate database, accessible through the Interact 7 login screen.
  - c) Users will be able to choose which database they want to access at will.
- 5) Lincoln County Highway's own DataSync instance will be kept separate from Lincoln County Solid Waste's.
  - a) This allows both sides to retain a "master copy" of each database, while still fully giving access to the Solid Waste data.
- 6) Any custom reports will be upgraded on a time and materials basis.
- 7) Customer is to provide PC per specification below.
  - a) The computer that will be running Interact must be running a supported version of Windows.
- 8) Project technicians are available during normal business hours, Monday through Friday, 7:00am to 5:00pm Central time.
  - a) Project activities scheduled outside of this timeframe may be subject to additional charges.

## Software:

### **(2) 3000-0014 Interact® SE single-user network license Upgrade**

- Office PC - Mike
  - S/N: SI062094
- Office PC – Heather
  - S/N: SI062095

### **(2) 3000-0018 Interact® SE single-user Scale/Site license Upgrade**

- Scale PC - Tomahawk
  - S/N: SI062092
- Scale PC – Merrill
  - S/N: SI062093

### **(1) 3000-0071 DataSync Hosted**

- This module provides synchronization of data from the remote location(s) to the central office – eliminating the need to double enter data between Interact sites. This requires a high-speed Internet connection to function optimally.
- DataSync Hosted minimizes the cybersecurity vulnerabilities such as public static IP addresses and firewall exceptions. It also minimizes the need for IT interaction by removing the need for router configuration, port forwarding, firewall exceptions and detailed network knowledge.
- Includes:
  - (1) 3000-0071 DataSync Hosted - Server
  - (2) 3000-0072 DataSync Hosted – Client

## Professional Services:

### **(1) 4100-0003 Remote Database Conversion**

- For project database conversion.
- Database location:
  - Scale

### **(1) 4100-0003 Twelve (12) Hours Installation and Application Management**

- For project management and remote setup of the database, installation and coordination of software upgrade at each site.

### **Responsibilities of Customer:**

- 1) Provide the name of the lead person (project manager) and the IT contact that will be taking ownership of this project once the bid is signed.
- 2) Provide copy of current database for conversion purposes.
- 3) Provide PC that meets the requirements found on the attached "Computer/OS Specification for Interact".
- 4) Scale must be in place and operational with sufficient access to scale that allows for trucks to be weighed.
- 5) Supply and terminate clean, dedicated power and surge protection to computer(s). (Requires dedicated 120 VAC)
- 6) Provide network infrastructure.
- 7) Have dedicated office personnel available for training purposes when system is installed.
- 8) Confirm that the above are completed before system is installed. Any additional time needed due to any of the items not being finished or to be functional may result in additional charges.

### **Responsibilities of AWS:**

- 1) Convert current version of customer database to the new Interact database version.
  - a) Due to the technical nature of this upgrade, AWS reserves the right to delay the installation date if conversion issues arise.
- 2) Register the Interact software and provide installation via disk or download from our website.
- 3) Provide remote support as documented above for installation during normal AWS hours (8:00 am to 5:00 pm CT). Any additional time over this quoted amount may be subject to additional charges



## Products and Services:

Item	Description	Suggested List Price Ea.	QTY	Total List Price
<b>Hardware</b>				
-	-	\$ -	0.0	\$ -
				<b>Subtotal: \$ -</b>
<b>Software</b>				
3000-0019	Interact SE network license Upgrade Included w/ Annual Support Plan	\$ -	2.0	\$ -
3000-0018	Interact SE Scale/Site license Upgrade Included w/ Annual Support Plan	\$ -	2.0	\$ -
				<b>Subtotal: \$ -</b>
<b>Professional Services and Support</b>				
4100-0003	Remote Database Conversion	\$ 1,950.00	1.0	\$ 1,950.00
4100-0003	Application Management / Installation	\$ 210.00	12.0	\$ 2,520.00
				<b>Subtotal: \$ 4,470.00</b>
<b>Recurring Annual Charges</b>				
3000-0071	DataSync Hosted - Server	\$ 1,000.00	1.0	\$ 1,000.00
3000-0072	DataSync Hosted - Client	\$ 500.00	2.0	\$ 1,000.00
				<b>Subtotal: \$ 2,000.00</b>
				<b>Base Total: \$ 6,470.00</b>
<b>Options</b>				
3000-0085	Interact Server (Annual)	\$ 1,800.00	0.0	\$ -
3000-0040	Electronic Credit Card Kit Optionally included w/ Upgrade	\$ -	0.0	\$ -
				<b>Options Subtotal: \$ -</b>
				<b>Grand Total: \$ 6,470.00</b>

### Options to Consider

#### (1) 3000-0085 Interact Server

- Used for automation of tasks, including emailing, reporting and invoicing.
- Used for API access into and out of the AWS SQL Database.

#### (1) 3000-0040 Electronic Credit Card Kit

- Allows Interact to interface directly with an Adyen credit card terminal.
- AWS has partnered with ValPay Processor. ValPay is able to provide a single point of contact for the Adyen hardware, processor, and merchant services. As a preferred ValPay provider, we are able to offer our customers a streamlined process at extremely reasonable rates.
- Includes
  - (1) (3000-00040) Credit Card software module
  - (1) (0900-00032) Adyen credit card reader

Customer Initials: \_\_\_\_\_

Voucher  
Number 1 - 21

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COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

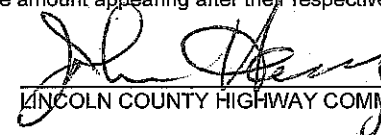
TOTAL AMOUNT            \$19,407.65

Numbers \_\_\_\_\_ through \_\_\_\_\_

County

Account No.            0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 5, 2024

HIGHWAY COMMITTEE

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Date file: March 5, 2024

**LINCOLN COUNTY HIGHWAY DEPARTMENT  
SCHEDULE OF VOUCHERS**

**March 5, 2023**

**Paid for by Check**

1	Ahlborn Equipment, Inc.	\$	115.22
2	Applied MSS	\$	929.86
3	Bergstrom	\$	132.05
4	Bob's West 64	\$	16.96
5	CNH Industrial Capital	\$	112.89
6	Dultmeier Sales	\$	158.47
7	LF George, Inc.	\$	1,399.65
8	Londerville Steel Enterprises, Inc.	\$	575.75
9	M & M Service	\$	1,461.06
10	NAPA Auto Parts of Merrill	\$	843.94
11	NAPA Auto Parts of Tomahawk	\$	591.15
12	Northern Tool & Equipment	\$	32.99
13	OCD Diesel and Automotive	\$	719.72
14	Pomp's Tire- Mosinee	\$	609.24
15	PowerPlan OIB	\$	2,314.45
16	Qualheim's True Value	\$	32.05
17	Schaeffer's Manufacturing Co.	\$	2,792.90
18	Serwe Implement	\$	4,557.41
19	SNAP-ON Industrial	\$	784.84
20	Weston Schierl Tire & Service	\$	748.70
21	Wisconsin Hydraulics, Inc.	\$	478.35

**Total \$ 19,407.65**

**Paid by Credit Card**

**Total \$ -**

**GRAND TOTAL \$ 19,407.65**

Voucher  
Number 1 - 35

COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

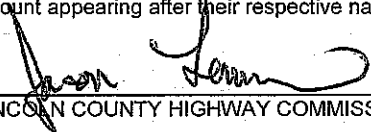
TOTAL AMOUNT \$63,663.72

Numbers \_\_\_\_\_ through \_\_\_\_\_

County \_\_\_\_\_

Account No. 0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 12, 2024

HIGHWAY COMMITTEE

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date file: March 12, 2024

**LINCOLN COUNTY HIGHWAY DEPARTMENT  
SCHEDULE OF VOUCHERS**

**March 12, 2023**

<b>Paid for by Check</b>		
1	American Welding & Gas	\$ 423.45
2	Baumgart Waste Removal	\$ 300.00
3	Breaman Merrill Ford	\$ 134.86
4	Carquest of Merrill	\$ 8.03
5	County Ready Mix Corporation	\$ 324.90
6	Dultmeier Sales	\$ 623.33
7	Force America, Inc.	\$ 255.97
8	Grainger	\$ 1,600.49
9	Hubing's Pressure Washers & Steam Cleaners	\$ 309.90
10	Interstate Billing Service	\$ 656.54
11	Istate Truck Center	\$ 324.42
12	Janssen Heating & Cooling, Inc.	\$ 98.00
13	John Fabick Tractor Company	\$ 8,562.30
14	M & M Service	\$ 290.75
15	MCHS Occupational Health	\$ 166.00
16	Medford Cooperative	\$ 76.55
17	Merrill ACE Hardware	\$ 34.19
18	Multi Media Channels	\$ 141.00
19	Northway Communications	\$ 2,075.00
20	Northwoods Enterprises	\$ 150.00
21	Packer Fastener	\$ 53.52
22	Pomp's Tire Service, Inc.	\$ 773.59
23	Precise MRM, LLC	\$ 366.00
24	Price County Treasurer	\$ 1,255.90
25	RCM Equipment Company	\$ 5,707.38
26	River Country CO-OP	\$ 440.55
27	Schaeffer's Manufacturing Co.	\$ 1,388.64
28	Sherwin Industries, Inc.	\$ 29,021.99
29	SNAP-ON Industrial	\$ 784.84
30	Sunbelt Rentals, Inc.	\$ 2,385.78
31	Truck Country of Wisc	\$ 128.40
32	Uline	\$ 130.81
33	VIP Office Products	\$ 311.76
34	Wisconsin Public Service Corp.	\$ 2,827.21
	<b>Total</b>	<b>\$ 62,132.05</b>
<b>Paid by Credit Card</b>		
35	Cintas Corporation	\$ 1,531.67
	<b>Total</b>	<b>\$ 1,531.67</b>
<b>GRAND TOTAL</b>		<b>\$ 63,663.72</b>

Voucher  
Number 1 - 13

COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

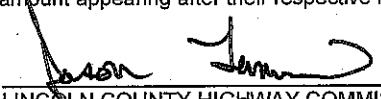
TOTAL AMOUNT \$71,214.37

Numbers \_\_\_\_\_ through \_\_\_\_\_

County

Account No. 0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 19, 2024

HIGHWAY COMMITTEE

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Date file: March 19, 2024



Voucher  
Number 1 - 14

COUNTY OF LINCOLN  
STATE OF WISCONSIN

**SCHEDULE OF VOUCHERS**  
LINCOLN COUNTY HIGHWAY DEPARTMENT

TOTAL AMOUNT \$55,022.25

Numbers \_\_\_\_\_ through \_\_\_\_\_

County

Account No. 0070

TO THE LINCOLN COUNTY FINANCE DIRECTOR: I hereby certify that the items listed have been approved for payment. You are hereby instructed to issue a check to each of the parties listed herein for the amount appearing after their respective name.

  
\_\_\_\_\_  
LINCOLN COUNTY HIGHWAY COMMISSIONER

Date: March 26, 2024

HIGHWAY COMMITTEE

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\_\_\_\_\_  
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Date file: March 26, 2024



