

HOLDING TANK SERVICING CONTRACT

This contract is made between the Holding Tank Owner(s) and Service Provider

Holding Tank Owner(s) Name(s)

Service Provider's Name

Address: _____

Address: _____

Phone #: _____

Phone #: _____

For the maintenance of (a) holding tank(s) on the following property:

PIN#: _____ Proposed total tank volume _____ (gallons)

Site Address (**only if different from mailing address listed above** – list road name if no address): _____

Provide Legal Description of Parcel: _____

1. Owner agrees to file a copy of this contract with the County of Lincoln Land Services Department.
2. Owner agrees to have the holding tank(s) serviced by the service provider and guarantees to permit the service provider to have access and to enter upon the property for the purpose of servicing the holding tank(s). The owner agrees to maintain the access road so the service provider can service the holding tank(s) with the pumping equipment. Owner further agrees to pay the service provider for all charges incurred in servicing the holding tank(s) as mutually agreed upon by the owner and service provider.
3. The owner is responsible for ensuring that holding tank access opening covers (manhole covers) remain locked or secured to prevent unauthorized access.
4. Service provider agrees to submit reports for the servicing of the holding tank(s) to Lincoln County, as required by SPS 383.55, Wis. Admin. Code. Service provider further agrees to include the following in these reports:
 - a. Name, address and registration number of the person servicing the holding tank;
 - b. Name of the owner of the holding tank;
 - c. Location of the property on which the holding tank is installed;
 - d. Sanitary permit number issued for the holding tank;
 - e. Dates on which the holding tank was serviced;
 - f. Volumes in gallons of the contents pumped from the holding tank for each servicing;
 - g. Disposal sites to which the contents from the holding tank were delivered.
5. This agreement will remain in effect until the owner or service provider terminates this contract. In the event of a change in this contract, owner agrees to file any changes to this service contract or a new service contract with Lincoln County within ten (10) business days from the date of change of this contract.

Owner's Signature(s)

Service provider's Signature

Date signed: _____

Date signed: _____

Service provider's License #: _____

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(Kept on file in the Land Services Office. Document does NOT get recorded in Register of Deeds)

INSTRUCTIONS:

1. Fill in the Holding Tank Owner(s) Name(s). Print or type the property owner's name as it appears on the deed and provide mailing address & phone number
2. Print, type or stamp the service provider's name, address & phone number.
3. Fill in the parcel identification number (PIN#). This number should be the Tax Parcel Number and can be found near the upper right hand corner of the owner's tax bill. (Example: 032-3505-131-9999)
4. Fill in the proposed/existing total gallons of the holding tanks to be serviced.
5. Fill in the legal description, as it appears on the most recent deed.
6. Please read through the agreement.
7. Property owner(s) must sign & date.
8. Service Provider's must sign & date.
9. The Service Provider's registration number should be filled in by the service provider.

THE ORIGINAL MUST BE SUBMITTED TO THE LAND SERVICES OFFICE TO BE RETAINED ON FILE. (no recording fee required for this document)

The Land Services office will return incorrect or incomplete documents.

If you have any questions call the Lincoln County Land Services Office at (715) 539-1087.