

LINCOLN COUNTY 59.692
PERMIT APPLICATION

LINCOLN COUNTY ZONING
801 N. SALES ST, STE 103
MERRILL, WI 54452
(715) 539-1087

NEW OPEN-SIDED STRUCTURES LOCATED WITHIN THE SHORELAND SET-BACK

PERMIT: _____

Application must be filled out completely and returned with payment in order for staff to review

PROPERTY OWNER INFORMATION	
Owner(s)	
Mailing Address	
City, State, ZIP	
Telephone	Cell: _____ Home: _____
E-Mail (optional)	

CONTRACTOR/BUILDER INFORMATION		<input type="checkbox"/> UNKNOWN	<input type="checkbox"/> SELF
Name			
Address			
City, State, ZIP			
Telephone			

BUILDING SITE LOCATION Tax Parcel ID:			
Site Address:		If you do not have one, you are required to apply Application Date: _____	
Section: _____	Township: _____ North	Range: _____ East	Acres: _____ Zoning District: _____
Government Lot _____ OR _____ ¼ _____ ¼		Additional Info: (Lot, Block, Subdiv, CSM, etc)	
Water Body: _____			

PLEASE SPECIFY ALL STRUCTURES YOU WISH COVERED BY THIS PERMIT (check all that apply)	
TYPE OF STRUCTURE (check below)	FLOOR AREA OF PROPOSED STRUCTURES (check below)
<input type="checkbox"/> Gazebo	Ft. _____ x _____ or _____ sq.ft.
<input type="checkbox"/> Freestanding Deck – open sided or screened	Ft. _____ x _____ or _____ sq.ft.
<input type="checkbox"/> Patio	Ft. _____ x _____ or _____ sq.ft.
<input type="checkbox"/> Other – Explain: _____	Ft. _____ x _____ or _____ sq.ft.
Cumulative Total Floor Area of Structures Located within 75' of Waterway: _____ Sq. Ft.	

Notice: If the existing shoreland buffer on the property does not meet current regulations, restoration of the shoreland buffer will be required. A Land Use affidavit must be recorded with the Lincoln County Register of Deeds outlining the shoreland buffer requirements on the property prior to permit approval.

All requested structures, lot lines, and grading or clearing areas **MUST BE STAKED & FLAGGED PRIOR TO ZONING DEPARTMENT ON-SITE VISIT.** (If setbacks cannot be confirmed it will delay issuing the permit. If a second visit is required, a Return Inspection Fee may be incurred.)

PLEASE COMPLETE THE OTHER SIDE

Town

Tax Parcel #

First Name

Last Name

Owner

PLEASE READ AND SIGN

The undersigned hereby makes application, pursuant to §59.692 (1v) and s. 21.07 (10) of the Lincoln County Code of Ordinances, for special zoning permission to locate an open sided or screened structure of 200 square feet of floor area or less within the shoreland setback (minimum of 35' setback to OHWM). The undersigned agrees that all work will be done in accordance with the requirements of the cited codes and that no work will progress until this permit has been issued. I declare that the information that I am supplying is true and accurate to the best of my knowledge and I acknowledge that this application and other information will be relied upon for the issuance of this permit. By signing this application, I am also granting permission to the zoning office to send staff to my property during normal business hours for the purposes of inspection and inventory of the required shoreland buffer, determination of setbacks and inspection of construction details, and if necessary for periodic monitoring of the work project, to assure compliance with the zoning laws.

I acknowledge that I am responsible for complying with State and Federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. I understand that failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, contact the Department of Natural Resources.

I acknowledge the following:

- No work on a structure or facility requiring a Land Use permit shall begin until a Land Use Permit has been issued.
- All Land Use Permits expire two (2) years from the date issued.

Property Owner Signature:

Date:

PLEASE ATTACH A SEPARATE 8 1/2" X 11" PLOT PLAN DRAWING

A detailed drawing of the plot plan MUST be given. Include on the drawing ALL of the information requested below. (Our office recommends, but does not require, drawing your plot plan directly onto an aerial printout of your property. You can print them at no charge through our GIS mapping available online or you can request one from our office at no charge.)

1. Shape of parcel, include all lot line dimensions.
2. Indicate which direction is North.
3. Show the driveways and roads fronting the property
4. Show the location and names of all water body locations and unique natural features such as steep slopes
5. Indicate any wetlands or floodplain on property.
6. Show the location of the (new) construction on the parcel as listed under state statute 59.692 to include the following measurements:
 - a) Distance from the centerline of any/all roads.
 - b) Distance from the right-of-way of any/all roads.
 - c) Distance to all lot lines.
 - d) Distance to any/all water bodies.
7. Indicate ALL other existing buildings on parcel with "EB".
8. Indicate distance from septic tank or holding tank to proposed construction.
9. Indicate distance from septic system drain field to proposed construction.
10. Indicate distance from well to proposed construction.
11. Indicate proposed clearings within the shoreland buffer. (Shoreland Buffer depth and view corridors, if applicable).
12. Identify any areas you propose to grade or fill.

THIS BOX FOR OFFICE USE ONLY

Fee: \$ 150 (+\$30.00 Recording Fee)

Receipt:

Inspected By:

Date Inspected:

Density (if applicable):

Permit Application: ☐ Approved ☐ Denied

Staff Signature:

Date:

Conditions of Permit:

☐ See Attached Permit Card