

Shoreline/Streambank Stabilization Project Permit Application Instructions

- **Please note, prior to starting any work at the project site, you are responsible for:**
 - Obtain all necessary (e.g. city, town, village, county, state, or federal) permits.
- **Application Form**
A complete, signed application form “Application for Shoreline/Streambank Stabilization Permits” (Form 2018-001).
- **Application Fee**
Payment must be submitted to the Lincoln County Land Services Department as part of the application process. A list of fees can be found at https://co.lincoln.wi.us/sites/default/files/fileattachments/land_services/page/23411/fee_schedule_1-1-2019.pdf
- **Ownership Documentation**
i.e. copy of deed, land contract, current property tax statement/receipt
- **Location Information**
Maps that clearly illustrate the location and perimeter of the project site, and its relationship to nearby water resources (e.g. lakes, rivers, streams or wetlands), major landmarks and roads. Provide copies of relevant maps (e.g. wetland, aerial, topographical, soil, floodplain, or zoning maps), with the project location clearly identified. The department offers a web mapping tool to assist in creating these maps at <http://maps.co.lincoln.wi.us/PublicAccess/> or <https://dnrmaps.wi.gov/H5/?Viewer=SWDV>
 - Photographs
That clearly show the on-the-ground conditions of the existing project areas. Remember that too much snow cover or vegetation may obscure important details. If possible, have another person stand near the project area for size reference. Color images are preferred.
 - Narrative of Project, please include:
 - ✓ What the project is, purpose of project, and need for the project
 - ✓ How you intend to carry out the project, including methods, materials, and equipment
 - ✓ Your proposed construction schedule and sequence of work
 - ✓ What temporary and permanent erosion control measures will be used
 - ✓ The location of any disposal area for dredged or excavated materials
 - ✓ For disturbances or fill, provide a description of type, composition, and quality of materials
 - ✓ How you plan to avoid, minimize and mitigate impacts to waterways
 - ✓ Area (e.g. linear feet) impacted
- **Plans and Specifications**
Plans that show what you intend to do. A construction plan shall be provided: The plan drawings should be clear and to scale. The streambank or shoreline protection project shall be designed to the most current NRCS Practice Standard(s) and Construction Specification(s) that apply:

Examples of applicable standards

- NRCS technical guide critical area planting standard 342
- NRCS technical guide fence standard 382
- NRCS technical guide streambank and shoreline protection standard 580
- NRCS technical guide tree/shrub establishment standard 612
- NRCS technical guide heavy use area protection standard 561

- **Vegetation Plan**

Areas above the ordinary high water mark (OHWM) where bare ground is exposed as a result of construction shall be stabilized and revegetated to 70% perennial native vegetative cover. A copy of the vegetation plan must be submitted with the design.

Please refer to the Shoreland Habitat: Wisconsin Biology Technical Note 1 (<http://dnr.wi.gov/topic/shorelandzoning/documents/nrcsbiotechnote.pdf>) or the NRCS Conservation Practice Standard 643A: Shoreland Habitat (<http://dnr.wi.gov/topic/ShorelandZoning/documents/NRCSshorehabstandard.pdf>) to see the recommended practice standards establishing native vegetation.

Endangered and Threatened Resources

The applicant is not required, but is encouraged to request an endangered resources (ER) review letter before applying for the permit. Information on how to obtain a review can be found by visiting the website at <http://dnr.wi.gov/topic/ERReview/Review.html>. The applicant can also visit the NHI Public Portal, <http://dnr.wi.gov/topic/ERReview/PublicPortal.html>, to determine if a full ER Review is required. Read the 'What is an ER Preliminary Assessment and what do the results mean?' section to determine follow-up steps.

Historical and Cultural Resources

If you are aware there is a historical or cultural resource present, you are required to contact the Wisconsin State Historical Society to verify and receive documentation that the activity will not result in an adverse impact to these resources.

Town _____

Tax Parcel # _____

Owner _____

First Name

Last Name

Subdiv. _____

Block _____

Lot _____

N, R _____

T _____

1/4, Sec. _____

1/4 _____

GL _____

acres) _____

Property Desc. (_____

Fee \$ _____

Receipt Number: _____

Permit Number: _____

APPLICATION FOR SHORELINE/STREAMBANK STABILIZATION ACTIVITIES

To the Lincoln County Land Services Department: The undersigned hereby makes application for a Shoreland Stabilization Permit for the work described and located as shown herein. The undersigned agrees that all work shall be done in accordance with the requirements of the Lincoln County Shoreland Ordinance and with all other applicable County Ordinances and the laws and regulations of the State of Wisconsin. I declare that the information that I am supplying is true and accurate to the best of my knowledge and I acknowledge that this information will be relied upon for the issuance of this permit. By signing this application I am also granting permission to the Land Services Department staff to enter my property at any reasonable time for the purpose of inspection to assure compliance with the laws relative to the issuance of this permit.

I acknowledge that I am responsible for complying with State and Federal laws concerning construction near or in wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. I understand that failure to comply with applicable laws may result in removal or modification of construction that violates the law or other penalties or costs. For more information, contact the Department of Natural Resources (DNR) and Army Corps of Engineers (ACOE).

This Permit is for (check all that apply):

- New Shoreline/Streambank Stabilization Project
- Repair, Replace, or Significantly Alter Existing Shoreline/Streambank Stabilization Project

Read all instructions provided before completing. If additional space is needed, attach additional pages

Section 1: Landowner Information

Name (Ind, Org. or Entity)		Contact Person		Title	
Mailing Address			City	State	Zip Code
Email Address			Phone Number	Fax Number	

Additional Landowner

Name (Ind, Org. or Entity)		Contact Person		Title	
Mailing Address			City	State	Zip Code
Email Address			Phone Number	Fax Number	

Other Contact Information (check one)

Consult or Plan Preparer Contractor Agent Other: If Other, Specify: _____

Name (Ind, Org. or Entity)		Contact Person		Title	
Mailing Address			City	State	Zip Code
Email Address			Phone Number	Fax Number	

Signature of Landowner	Date Signed
Signature of Additional Landowner	Date Signed
Signature of Other Contact	Date Signed

Section 2: Location Information

Create a map depicting the project location or the perimeter of the construction site (land disturbance) and relationship to nearby water resources using Lincoln County's mapping system <http://maps.co.lincoln.wi.us/PublicAccess/> or the Surface Water Data Viewer <http://dnr.wi.gov/topic/surfacewater/swdv/> or a 7.5-minute series topographic map. You can print the map and then draw the location on the map.

Attach Map to Application

Section 3: Waterways and Wetlands

Name (description if unnamed) of closest waterbodies	Type	Special Status
	<input type="checkbox"/> Lake <input type="checkbox"/> Stream	<input type="checkbox"/> ORW/ERW <input type="checkbox"/> 303(d) listed

Wetlands: Yes No Wetlands will be filled, excavated, or disturbed during construction or as part of this project.

The presence of wetlands has been evaluated using: (check all that apply)

- Wisconsin Wetlands Inventory Wetland Delineation (attached report)
 - Wetland Locator Tool Soils (NRCS maps) Other:
- <http://dnr.wi.gov/topic/Wetlands/locating.html>

Attach Evaluation Documentation

Section 4: Project Information (attach additional sheets as necessary)

Duration:	Anticipated Project Start Date (mm/dd/yyyy)	Anticipated Project End Date (mm/dd/yyyy)
Photos: Provide photographs of the "before" condition.	Date of Photographs (mm/dd/yyyy)	

Narrative of the Project:

Provide a one to two paragraph description of the proposed project, including land and water alterations and intended use(s) of the project.

Section 5: Plans and Specifications

A construction plan shall be provided: The plan drawings should be clear and to scale. The streambank or shoreline protection project shall be designed to the most current NRCS Practice Standard(s) and Construction Specification(s) that apply:

Examples of applicable standards

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Vegetation Plan: Areas above the ordinary high water mark (OHWM) where bare ground is exposed as a result of construction shall be stabilized and revegetated to 70% perennial native vegetative cover. A copy of the vegetation plan must be submitted with the design.

Please refer to the Shoreland Habitat: Wisconsin Biology Technical Note 1 (<http://dnr.wi.gov/topic/shorelandzoning/documents/nrcsbiotechnote.pdf>) or the NRCS Conservation Practice Standard 643A: Shoreland Habitat (<http://dnr.wi.gov/topic/ShorelandZoning/documents/NRCSshorehabstandard.pdf>) to see the recommended practice standards establishing native vegetation.

The department reserves the right to require additional information to evaluate the project.

Attach a copy of the designed plan.

LEAVE BLANK - FOR OFFICAL USE ONLY			
Date Received	Fee Received \$	Receipt #	Permit #
Initial screening: Completeness	<input type="checkbox"/> Construction plan checked <input type="checkbox"/> Historic checked <input type="checkbox"/> Wetlands checked		
ACTION:			
Permit Issued (date)		Signed:	
Permit Denied (date)		Reason:	
Conditions:			