

**Lincoln County Land Services Committee  
Minutes of Thursday, September 10, 2020 3:30 pm  
Lincoln County Service Center, Room #257**

MEMBERS PRESENT In-Person: Christopher Heller, Bill Bialecki, Hans Breitenmoser, Julie Allen, Greta Rusch, and Elizabeth McCrank

MEMBERS PRESENT Teleconference: Joshua Wendt

MEMBERS ABSENT: Ann Krueger (excused)

DEPARTMENT HEADS/STAFF In-Person: Jason Hake (Administrative Coordinator), Nancy Bergstrom (Corporation Counsel), Diana Petruzates (County Treasurer), Sarah Koss (Register of Deeds), Elizabeth Peronto (Program Assistant), Mike Huth (Zoning Program Manager), Sandy Toburen (Real Property Lister), and Amanda Kasperek (Conservation Program Manager)

DEPARTMENT HEADS/STAFF Teleconference:

VISITORS In-Person: Linda Mussell and Richard Neustaedter

VISITORS Teleconference:

1. Call Meeting order - Meeting was called to order by Chair Heller at 3:30 p.m.

**REGISTER OF DEEDS**

2. Q&A on Monthly Munis Report – Sarah Koss asked if there were any questions on the report. There were none.
3. Q&A on Monthly Written Report – Koss asked if there were any questions on the report. There were none.

**LAND SERVICES DEPARTMENT**

4. Public Comment – Linda Mussell expressed safety concerns regarding the Short Term Rental policies in Lincoln County. She is concerned that the two- day minimum allows for too frequent of guest turnover and would like the minimum rental day policy extended to seven days instead of two. Mussell requests that this topic be placed on a future agenda.

Richard Neustaedter expressed concerns regarding short term rentals and possible criminal activity. He feels there has been a change in the atmosphere of the lake activities. Neustaedter requests this topic be added to a future agenda.

5. Approval of the July 31, 2020 Land Services Committee Minutes –

M/S Bialecki/Rusch to approve the 7/31/2020 minutes. Motion carried on a voice vote.

6. Approval of the August 13, 2020 Land Services Committee Minutes - Huth recommended that item number 9 be amended to state “No action taken because Tom Andreska was not present.”

M/S Breitenmoser/Heller to approve the 8/13/2020 minutes with the proposed change. Motion carried on a voice vote.

7. Agency Updates – There were none.

8. Department Activity/Financial reports & Correspondence –

- a. Conservation – Amanda Kasperek gave an overview of the activities reflected in her written report including permitting, violations, and cost share projects. McCrank asked questions about funding for the waterway redesign and historic violation numbers. .
- b. Land Information – Norm Bushor was not present. He requested that the committee members contact him with any questions.
- c. Zoning – Mike Huth gave an overview of his report including permit counts, POWTS violations, complaints, and overall zoning activities. Allen asked if we are able to track Short Term Rentals in Ascent. Huth stated that we now track them as their own permit type.

9. 2021 Speaking and Poster Contest (Conservation Program) – Kasperek explained that WILand+Water sponsors an annual speaking and poster contest for school age children. She questioned whether the Committee supports our continued participation. The Committee encouraged Kasperek to continue coordinating with schools.

10. Aquatic Invasive Species Partnership with Oneida County and DNR Grant Funding – Kasperek informed the committee that she has been approached by Oneida County about a shared AIS position funded through DNR grants. Kasperek should coordinate with Bergstrom and bring more complete information to the committee.

11. Lumberjack RC&D Representatives –

- a. Appoint second alternate for Lumberjack RC & D – Heller suggested appointing Amanda Kasperek as the second alternate. M/S Allen/Rusch to appoint Amanda Kasperek as the second alternate for Lumberjack RC&D. Motion carried on a voice vote.

- b. Proxy Voting Authorization Letter and Code of Ethics/Conflict of Interest Certificates – Lincoln County representatives are required to sign certificates disclosing any conflict of interest they may have. The Proxy voting authorization letter identifies Lincoln County's representatives and the rank order of our voting members.
- 12. Lincoln County Comprehensive Plan Update – Huth explained that we are continuing to make progress towards a final plan to submit to the state. Bergstrom asked what the deadline is for our submission to the State; Huth stated that there is not a specific date, but an overall conceptual date of 2020.
- 13. Tax Deed Process – Jason Hake provided a handout which sets forth the timeline for each department's annual work on the tax deed process. Bialecki asked how the County can lower the number of tax delinquent parcels. Hake stated that the first step is noticing the properties that are delinquent and, going forward, it is important to stay to the schedule which includes taking approximately 40 properties a year. Further discussion occurred regarding the details of the process and timelines. The committee would like updates on progress.
- 14. 2021 Land Services Preliminary Budget – Hake gave an overview of the Land Services Preliminary Budget. He explained the decreased amount in wages and fringe is due to the elimination of the Office Assistant position. Further refinements will be made to this budget before final adoption. .

M/S Heller/Bialecki to approve the 2021 Land Services Preliminary Budget. Motion carried on a voice vote.

- 15. Future Agenda Items – Review Short Term Rental Policies in November
- 16. Confirm next meeting/public hearing date – October 8, 2020. Meeting to begin at 3:30pm. The Public Hearing will begin at 4:00pm.
- 17. Convene into closed session pursuant to sec. 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility.
  - a. Land Services Administrator – M/S Bialecki/Allen to convene into closed session to include Nancy Bergstrom and Jason Hake. Motion carried on a roll call vote.

ROLL CALL VOTE	
Allen	Aye
Bialecki	Aye
Breitenmoser	Aye
Heller	Aye
McCrank	Aye
Rusch	Aye
Wendt	Aye

- 18. Reconvene into open session – M/S Bialecki/Heller to reconvene into open session. Motion carried on a roll call vote.

ROLL CALL VOTE	
Allen	Aye
Bialecki	Aye
Breitenmoser	Aye
Heller	Aye
McCrank	Aye
Rusch	Aye
Wendt	Aye

- 19. Take any necessary action on item discussed in closed session – No action take.
- 20. Adjourn – M/S Heller/Allen to adjourn at 5:10 p.m. Motion carried on a voice vote.