

Lincoln County Land Services Committee
Minutes of Thursday, October 12, 2023 3:30pm
Lincoln County Service Center, Room #257
(Meeting recording is available on the Lincoln County website: co.lincoln.wi.us)

MEMBERS PRESENT In-Person: Bill Bialecki, Julie DePasse, Marty Lemke, Elizabeth McCrank, Greg Hartwig, Steven F. Roets, and Greta Rusch

MEMBERS PRESENT Teleconference: none

MEMBERS ABSENT: Randy Detert (unexcused)

DEPARTMENT HEADS/STAFF In-Person: Mike Huth (Land Services Administrator), Karry Johnson (Corporation Counsel), Renee Krueger (Administrative Coordinator), Norm Bushor (Land Information Program Manager), Thomas Boisvert (Conservation Program Manager), and Elizabeth Peronto (Program Assistant).

DEPARTMENT HEADS/STAFF Teleconference: none

VISITORS In-Person: Steve Toede, Luke Irish, and Jim Small

VISITORS Teleconference: none

1. Call Meeting to Order – Meeting was called to order by Chair Lemke at 3:30pm.
2. Roll Call – Detert absent. All other members present.
3. Adopt Agenda – M/S Bialecki/DePasse to adopt the agenda as presented. Motion carried on a voice vote.
4. September 14, 2023 LSC Meeting Minutes – M/S Rusch/Hartwig to approve the 9/14/2023 minutes. Motion carried on a voice vote.
5. Public Comment – There was none.

DEPARTMENT REPORTS

6. Register of Deeds

- a) Monthly Financial Reports – Koss absent. Lemke directed members to reach out to Koss if they have any questions. There was no discussion.
- b) Monthly Written Reports – Koss absent. Lemke directed members to reach out to Koss if they have any questions. There was no discussion.
- c) Travel Expense Report –

M/S DePasse/McCrank to approve the travel expenses as presented. Motion carried on a voice vote.

7. Land Services

- a) Administrator Department/Programs Report – Huth gave an overview of the department report. Bushor gave an overview of WLIP financial changes included with the department report. Discussion occurred.

M/S DePasse/Hartwig to suspend the rules and move to agenda item #10. Motion carried on a voice vote.

10. **4:00pm Public Hearings** – Public Hearing was called to order at 4:04pm by Chair Lemke. Lemke explained the rules of conduct for public hearings and introduced the Committee members and staff.

PETITIONS FOR MODIFICATION OF THE SUBDIVISION ORDINANCE

- a) A request by Steve Toede to create a lot that does not have 30 feet of frontage on a public road. The property is located in Section 13, T34N-R6E, in the Town of Bradley.

Lemke asked for testimony in support of the application. Steve Toede, the applicant, was present and explained his proposal.

Lemke asked for additional testimony in support of the application. Huth informed the committee that the Town of Bradley submitted a favorable recommendation.

Lemke asked for testimony from opponents of the request. There was none.

Lemke asked for the staff report. Huth presented the staff report. County staff recommends that the committee approve the Petition for Modification with the one recommended condition, as written in the staff report.

M/S Depasse/McCrank to close the public hearing. Motion carried on a voice vote.

M/S DePasse/Hartwig to approve the petition for modification as requested by Steve Toede. Motion carried on a voice vote.

Meeting resumed at agenda item 7b.

7. Land Services (reports, continued)

- b. Monthly Financial Report – Huth gave an overview of the financial report. Discussion occurred.
- c. Zoning Program Manager/Land Services Administrator Timesheets (9/4/2023-10/2/2023) –

M/S DePasse/Rusch to approve the timesheets. Motion carried on a voice vote.

OLD BUSINESS

none

NEW BUSINESS

8. Agency Updates – APHIS – Luke Irish

- a. 5-year Cooperative Service Agreement/POA – Irish presented the contract.

M/S Bialecki/McCrank to approve the 5-year Cooperative Service Agreement/POA. Motion carried on a voice vote.

- b. 2024 Budget – Irish presented the budget.

M/S DePasse/Rusch to approve the 2024 Budget. Motion carried on a voice vote.

Items 8c and 8d presented and discussed concurrently.

- c. 2023 Wisconsin Deer Donation Program – see 8d.

- d. 2024 Wisconsin Deer Donation Program – Irish presented the program and funding. Discussion occurred.

M/S DePasse/Hartwig to participate in the 2023 and 2024 Wisconsin Deer Donation Program. Motion carried on a voice vote.

9. Lake Nokomis Concerned Citizens (LNCC) AIS Program Donation Resolution – Boisvert gave an overview of the program, proposed donation, and affects to LTE staffing. Discussion occurred.

M/S McCrank/Hartwig to forward the resolution to the County Board. Motion carried on a voice vote.

11. 10 year review of CUP-13-003 for Non-Metallic Mine NM-13-62 – Huth gave an overview of the CUP conditions.

M/S DePasse/Rusch to approve the continued operations of NM-13-62 as shown in CUP-13-003 and certify that the 10 year review is complete. Motion carried on a voice vote.

12. Text Amendments – Zoning

- a) 17.3.06 Utility and Transportation Land Uses - Huth gave an overview of the proposed amendments. Discussion occurred.

M/S McCrank/DePasse to make no changes as presented. Motion carried on a voice vote.

- b) 17.3.07 Mobile Tower Siting Regulations - Huth gave an overview of the proposed amendments. Discussion occurred.

M/S Rusch/DePasse to make no changes as presented. Motion carried on a voice vote.

- c) 17.3.08 Industrial Land Uses - Huth gave an overview of the proposed amendments. Discussion occurred.

M/S Hartwig/DePasse to approve the proposed changes. Motion carried on a voice vote.

13. Text Amendments – Board of Adjustment – Huth gave an overview of the proposed amendments. Johnson further explained recent changes. Discussion occurred.

- a) 17.8.12 Duties and Responsibilities –

M/S McCrank/DePasse to approve the changes as proposed and directed staff to bring back the additional changes to a future meeting. Further directed to not forward to Towns for review until completed. Motion carried on a voice vote.

Bialecki left at 4:47pm

- b) 17.8.60 Variance Review and Approval Procedure –

M/S McCrank/DePasse to approve the changes as proposed and directed staff to bring back the additional changes to a future meeting. Further directed to not forward to Towns for review until completed. Motion carried on a voice vote.

- c) 17.8.65 Appeals of Zoning Interpretations –

M/S McCrank/DePasse to approve the changes as proposed and directed staff to bring back the additional changes to a future meeting. Further directed to not forward to Towns for review until completed. Motion carried on a voice vote.

14. Closed Session. Convene into closed session pursuant to §19.85 (1) (c). Review job performance evaluation of the Zoning Program Manager - Land Services Administrator –

M/S McCranks/DePasse to convene into closed session to include Mike Huth and Renee Krueger. Motion carried on a roll call vote.

Supervisor	Aye	Nay	Absent
Lemke	X		
Bialecki			X
Rusch	X		
Detert			X
DePasse	X		
Hartwig	X		
McCranks	X		

15. Open Session. Take any necessary action on items discussed during closed session -

M/S Hartwig/Rusch to reconvene into open session. Motion carried on a roll call vote.

Supervisor	Aye	Nay	Absent
Lemke	X		
Bialecki			X
Rusch	X		
Detert			X
DePasse	X		
Hartwig	X		
McCranks	X		

M/S Hartwig/McCranks to give a favorable job performance evaluation to Mike Huth. Motion carried on a voice vote.

ANNOUNCEMENTS

16. Future Agenda Items – Zoning Text Amendment, BOA Text Amendment

17. Confirm next meeting/public hearing date – The next meeting will be November 9, 2023. The meeting will begin at 3:30p.m. No public hearing.

18. Adjourn – M/S DePasse/Hartwig to adjourn at 5:03p.m. Motion carried on a voice vote.