

Scanned

LINCOLN COUNTY LAND SERVICES COMMITTEE

Thursday, January 11, 2024 at 3:30pm

Meeting Location: Lincoln County Service Center, 801 N. Sales St, Room #257, Merrill, WI 54452

Via Teleconference and In-Person Attendance

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or web address:

Conference Call: 1 530-564-6203

Access Code: 501 568 426#

Meeting ID: meet.google.com/pqh-xuim-euk

The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

MEETING AGENDA

- 1. Call meeting to order
2. Roll Call
3. Adopt Agenda
4. December 14, 2023 LSC meeting minutes
5. Public Comment

DEPARTMENT REPORTS

- 6. Register of Deeds
a) Monthly Financial Reports
b) Monthly Written Reports
7. Land Services
a) Administrator Department/Programs Report
b) Monthly Financial Report
c) Zoning Program Manager/Land Services Administrator Timesheets (11/27/2023 – 12/24/23)

OLD BUSINESS

none

NEW BUSINESS

- 8. Agency Updates
a) APHIS – 2023 Wildlife Damage Claims
9. 2024 Wisconsin Land+Water Annual Dues
10. 2024 Lumberjack RC&D Annual Dues
11. 4:00pm Public Hearings (See Public Hearing Notice.)

ORDINANCE TEXT AMENDMENT CHAPTER 17 –ZONING ORDINANCE

- a) Portions of Lincoln County Zoning Ordinance – Chapter 17, section 17.8.12 (Duties and Responsibilities), 17.8.60 (Variance Review and Approval Procedure), 17.8.65 (Appeals of Zoning Interpretations), and 17.8.30 (Appeals of Committee Decisions) are proposed to be amended.

ANNOUNCEMENTS

- 12. Future Agenda Items
13. Confirm next meeting/public hearing date
14. Adjourn

NOTE: Public Hearings published numerically are itemized in agenda alphabetically in the same order.

DISTRIBUTION:

Land Services Committee Members: Bill Bialecki, Julie DePasse, Randy Detert, Greg Hartwig, Marty Lemke, Elizabeth McCrank, Greta Rusch, & Steven F Roets

Agencies: Luke Irish – APHIS-WS, Peggy Winter – NRCS, Carrie Brezesinski – FSA, Tracy Beckman – Lumberjack RC&D

County Board Chairman: Don Friske

Administrative Coordinator: Renee Krueger

Posted on \_\_\_\_\_ at \_\_\_\_\_ .m by \_\_\_\_\_

While there may be a quorum of the County Administrative and Legislative Committee, County Highway Committee or the Public Property Committee present, no County Highway Committee, County Administrative and Legislative Committee or Public Property Committee business will be conducted at this meeting.

**Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the Lincoln County Clerk at 715-539-1019 as early as possible so that proper arrangements may be made. Requests are kept confidential.**

**GENERAL REQUIREMENTS:**

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

**NOTICE REQUIREMENTS:**

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

**MANNER OF NOTICE:**

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

**TIME FOR NOTICE:**

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

**EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:**

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

**PROCEDURE FOR GOING INTO CLOSED SESSION:**

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

**STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:**

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(c).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting. Sec. 19.85(2).
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

**BALLOTS, VOTES, AND RECORDS:**

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Lincoln County Land Services Committee**  
**Minutes of Thursday, December 14, 2023 3:30pm**  
**Lincoln County Service Center, Room #257**  
**(Meeting recording is available on the Lincoln County website: [co.lincoln.wi.us](http://co.lincoln.wi.us))**

MEMBERS PRESENT In-Person: Marty Lemke, Bill Bialecki, Julie DePasse, Elizabeth McCrank, Greg Hartwig, Randy Detert, Steven F. Roets, and Greta Rusch,

MEMBERS PRESENT Teleconference: none

MEMBERS ABSENT: none

DEPARTMENT HEADS/STAFF In-Person: Mike Huth (Land Services Administrator), Karry Johnson (Corporation Counsel), Sarah Koss (Register of Deeds), Dean Bowe (Forestry Administrator), Thomas Boisvert (Conservation Program Manager), and Elizabeth Peronto (Program Assistant).

DEPARTMENT HEADS/STAFF Teleconference: none

VISITORS In-Person: Earl Welker, Bo Bennish, and Merrilee DuPlayee

VISITORS Teleconference: none

1. Call Meeting to Order – Meeting was called to order by Chair Lemke at 3:30pm.
2. Roll Call – All members present.
3. Adopt Agenda – M/S Bialecki/Rusch to adopt the agenda as presented. Motion carried on a voice vote.
4. November 9, 2023 LSC Meeting Minutes – M/S DePasse/McCrank to approve the 11/9/2023 minutes. Motion carried on a voice vote.
5. Public Comment – Earl Welker, Planning Commission Chair for the Town of Schley, expressed concerns regarding the Home Occupation and Home Occupation Expanded sections of Lincoln County Chapter 17. Welker supplied materials from the Town of Schley regarding the desire for Home Occupation Expanded to be a Conditionally Permitted use instead of a Permitted use.

**DEPARTMENT REPORTS**

6. Register of Deeds

- a) Monthly Financial Reports – Koss presented the report. There was no discussion.
- b) Monthly Written Reports – Koss presented the report. Discussion occurred regarding the continued report of the births to deaths ratio for Lincoln County.

7. Land Services

- a) Administrator Department/Programs Report – Huth presented the department report. There was no discussion.
- b) Monthly Financial Report – Huth presented the financial report. There was no discussion.
- c) Zoning Program Manager/Land Services Administrator Timesheets (10/30/2023-11/26/2023) –

M/S McCrank/Bialecki to approve the timesheets. Motion carried on a voice vote.

**OLD BUSINESS**

none

**NEW BUSINESS**

8. Convene into Closed Session pursuant to sec. 19.85(1)(f), Wis. Stats., considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

a) Unpaid Leave of Employee – M/S DePasse/McCrank to convene into closed session to include Sarah Koss. Roll call vote.

Supervisor	Aye	Nay	Absent
Bialecki	X		
DePasse	X		
Detert	X		
Hartwig	X		
Lemke	X		
McCrank	X		
Rusch	X		

9. Reconvene into open session – M/S McCrank/DePasse to reconvene into open session. Roll call vote.

Supervisor	Aye	Nay	Absent
Bialecki	X		
DePasse	X		
Detert	X		
Hartwig	X		
Lemke	X		
McCrank	X		
Rusch	X		

10. Take any necessary action on the closed session item(s) –

M/S Rusch/Hartwig to grant the unpaid leave of employee as requested. Motion carried on a voice vote.

11. Lumberjack RC&D Garlic Mustard Grant – Bowe and Boisvert gave an overview of the grant, explaining that the Forestry Department intends to apply. Boisvert is asking for the committee’s support to pursue the grant.

M/S DePasse/Bialecki to support the grant application. Motion carried on a voice vote.

M/S DePasse/McCrank to suspend the rules and move to agenda item #13. Motion carried on a voice vote.

13. Contract Renewal for Tax Delinquent Title Searches – Huth and Johnson gave an overview of the history of this contract and the desire to renew the contract as presented in the packet. Discussion occurred.

M/S DePasse/Rusch to renew the contract. Discussion occurred. Motion carried on a voice vote.

Chair Lemke called for a recess at 3:54pm. The meeting resumed at 4:02pm

12. **4:00pm Public Hearings** – Public Hearing was called to order at 4:02pm by Chair Lemke. Lemke explained the rules of conduct for public hearings and introduced the Committee members and staff.

**FLOODPLAIN ORDINANCE AMENDMENT**

- a. An amendment to Section 20.1.5 to the Lincoln County Floodplain Ordinance (General provisions – Official Maps Based on other studies). A hearing is being held to solicit comments on a proposed amendment to the Lincoln County Floodplain Ordinance and official floodplain maps to include the “Fox Valley and Lake Superior Rail System Bridge 105.34 over Pine River – Pine River Floodway and Flood Fringe”, dated October 17, 2023

and "Floodway Data From HEC-RAS Results, Pine River" which is included in the report titled "WDNR Comment Responses, Preliminary Hydraulic Analysis Comments – Fox Valley and Lake Superior Rail System Pine River Bridge 105.34" dated September 29, 2023.

At the request of the committee, Huth presented proposed amendment and further explained that this data is managed in conjunction with the Wisconsin Department of Natural Resources. County staff recommends that the committee approve the amendment and forward it to the County Board, as presented in the packet.

Chair Lemke asked for testimony in support of the amendment. There was none.

Chair Lemke asked for testimony from opponents of the request. There was none.

Chair Lemke closed the public hearing for the request. Discussion occurred.

M/S Detert/McCrank to approve the Floodplain Ordinance Amendment as presented and to forward it to the County Board. Motion carried on a voice vote.

#### **CONDITIONAL USE PERMIT**

- b. A request by Bo Bennish to allow a junkyard/salvage yard in a General Business (GB) zoning district. The property is located at W4982 County Rd C. in Section 24, T32N-R6E, in the Town of Merrill. The tax pin# is 01432062449987 with a parcel size of approximately 16.51 acres. The request is being heard under section 17.8.30 and relating to section 17.3.04(18) of the Lincoln County Zoning Ordinance.

Chair Lemke asked for testimony in support of the CUP application. The applicant, Bo Bennish, was present and explained the proposal. There was no discussion.

Chair Lemke asked for testimony from additional proponents of the request. There was none. Lemke entered into the record that the Town of Merrill submitted a recommendation to approve this request.

Chair Lemke asked for testimony from opponents of the request. There was none.

Chair Lemke asked for the staff report. Huth presented the staff report. County staff recommends that the committee approve the Conditional Use Permit with six recommended conditions, as written in the staff report. Discussion occurred regarding site screening, stockpiling, and recycling materials.

Chair Lemke closed the public hearing for the request.

Lemke asked Bennish if he agrees to the six conditions. Bennish stated that he does.

M/S McCrank/DePasse to approve the request with the six conditions as listed in the staff report. Discussion occurred. Motion carried on a voice vote.

#### Conditions:

1. Shall comply with all applicable County, State and Federal regulations, including but not limited to Section 11.04 (NUISANCES—HUMAN HEALTH HAZARDS) of the Lincoln County Code.
2. All buildings, structures, outdoor storage areas, and any other activity areas shall be located a minimum of 50 feet from all lot lines.
3. Parking Requirements: One space for every 20,000 square feet of gross storage area, plus one space for each employee on the largest work shift.
4. Exterior Lighting standards located in section 17.5.04 shall be met.

5. Signage standards located in section 17.6 shall be met.
  6. Erosion Control and Stormwater Management standards located in 17.5.08 shall be met and implemented upon approval of plans by WIDNR.
14. Text Amendment – Zoning – 17.3.09 Accessory Land Uses – Huth gave an overview of the proposed changes and timeline moving forward to schedule the public hearing regarding all sections of 17.3 reviewed by the committee over the past few months. Discussion occurred regarding legal non-conforming uses and the Town of Schley's request regarding Conditional Uses versus Permitted Uses.

M/S McCrank/Hartwig to approve the amendments as proposed. Motion carried on a voice vote.

#### **ANNOUNCEMENTS**

15. Future Agenda Items – APHIS, Text Amendments, DNR
16. Confirm next meeting/public hearing date – The next meeting will be January 11, 2024. The meeting will begin at 3:30p.m. with the public hearing beginning at 4:00pm.
17. Adjourn – M/S Bialecki/DePasse to adjourn at 4:41p.m. Motion carried on a voice vote.

Minutes prepared by Elizabeth Peronto

DEC 2023 BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

			ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>43 REGISTER OF DEEDS</b>									
10430051	511000	REG OF DEEDS SALAR	144,661	144,661	128,795.24		.00	.00	15,865.76 89.0%
	2023/12/000004	12/01/2023 PRJ	5,172.39	REF PAYROL					
	2023/12/000042	12/15/2023 PRJ	4,907.92	REF PAYROL			WARRANT=231201	RUN=2 GENERAL	
	2023/12/000103	12/29/2023 PRJ	5,172.39	REF PAYROL			WARRANT=231215	RUN=2 GENERAL	
	2023/12/000114	12/29/2023 PRJ	.01	REF PAYROL			WARRANT=231229	RUN=2 GENERAL	
							WARRANT=231228	RUN=2 GENERAL	
10430051	520000	REG OF DEEDS EMPLO	86,790	86,790	77,730.10		.00	.00	9,059.90 89.6%
	2023/12/000004	12/01/2023 PRJ	2,929.84	REF PAYROL					
	2023/12/000020	12/07/2023 API	450.00	VND 200033	VCH357091	NATIONWIDE TRUST COM	WARRANT=231201	RUN=2 GENERAL	
	2023/12/000042	12/15/2023 PRJ	2,888.12	REF PAYROL			WARRANT=231215	RUN=2 GENERAL	13308
	2023/12/000049	12/14/2023 GEN	212.00	REF DJ			WARRANT=231215	RUN=2 GENERAL	
	2023/12/000103	12/29/2023 PRJ	736.61	REF PAYROL			2023 WORKERS COMP ALLOCATION		
	2023/12/000114	12/29/2023 PRJ	-251.78	REF PAYROL			WARRANT=231229	RUN=2 GENERAL	
							WARRANT=231228	RUN=2 GENERAL	
10430051	531060	REG OF DEEDS FIDLA	16,800	16,800	10,493.00		.00	.00	6,307.00 62.5%
10430051	552001	REG OF DEEDS TELEP	450	450	507.11		.00	.00	-57.11 112.7%
	2023/12/000078	12/31/2023 GEN	42.98	REF DJ				DECEMBER PHONE CHARGES	
10430051	554001	PRINTING ALLOCATIO	2,000	2,000	592.86		.00	.00	1,407.14 29.6%
	2023/12/000079	12/31/2023 GEN	47.74	REF DJ				DECEMBER COPY CHARGES	
10430051	555000	REG OF DEEDS TRAVE	1,100	1,100	219.64		.00	.00	880.36 20.0%
10430051	561100	REG OF DEEDS OFFIC	5,500	5,500	1,068.22		.00	.00	4,431.78 19.4%
	2023/12/000020	12/07/2023 API	14.99	VND 300012	VCH357101	VIP OFFICE PRODUCTS	CALENDAR		344550
TOTAL REGISTER OF DEEDS			257,301	257,301	219,406.17		.00	.00	37,894.83 85.3%
TOTAL EXPENSES			257,301	257,301	219,406.17		.00	.00	37,894.83
GRAND TOTAL			257,301	257,301	219,406.17		.00	.00	37,894.83 85.3%

\*\* END OF REPORT - Generated by Jamie Willis \*\*

DEC 2023 BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>43 REGISTER OF DEEDS</b>							
10430051 511000 REG OF DEEDS SALAR	144,661	144,661	128,795.24	.00	.00	15,865.76	89.0%
10430051 520000 REG OF DEEDS EMPLO	86,790	86,790	77,730.10	.00	.00	9,059.90	89.6%
10430051 531060 REG OF DEEDS FIDLA	16,800	16,800	10,493.00	.00	.00	6,307.00	62.5%
10430051 552001 REG OF DEEDS TELEP	450	450	507.11	.00	.00	-57.11	112.7%
10430051 554001 PRINTING ALLOCATIO	2,000	2,000	592.86	.00	.00	1,407.14	29.6%
10430051 555000 REG OF DEEDS TRAVE	1,100	1,100	219.64	.00	.00	880.36	20.0%
10430051 561100 REG OF DEEDS OFFIC	5,500	5,500	1,068.22	.00	.00	4,431.78	19.4%
TOTAL REGISTER OF DEEDS	257,301	257,301	219,406.17	.00	.00	37,894.83	85.3%
TOTAL EXPENSES	257,301	257,301	219,406.17	.00	.00	37,894.83	
GRAND TOTAL	257,301	257,301	219,406.17	.00	.00	37,894.83	85.3%

\*\* END OF REPORT - Generated by Jamie Willis \*\*



DEC 2023 BUDGET REPORT

FOR 2023 13

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT USE/COL
<b>43 REGISTER OF DEEDS</b>						
10430051 412300 REG OF DEEDS REAL	-73,000	-73,000	-91,899.40	.00	18,899.40	125.9%
10430051 461300 REGISTER OF DEED F	-170,000	-170,000	-167,255.62	.00	-2,744.38	98.4%*
10430051 461900 REG OF DEEDS MISC	-5	-5	.00	.00	-5.00	.0%*
10430060 411100 REGISTER OF DEEDS	-14,296	-14,296	-14,296.00	.00	.00	100.0%
TOTAL REGISTER OF DEEDS	-257,301	-257,301	-273,451.02	.00	16,150.02	106.3%
TOTAL REVENUES	-257,301	-257,301	-273,451.02	.00	16,150.02	
GRAND TOTAL	-257,301	-257,301	-273,451.02	.00	16,150.02	106.3%

\*\* END OF REPORT - Generated by Jamie willis \*\*

## REGISTER OF DEEDS 2023 MONTHLY WRITTEN REPORT

### DAILY RECEIPTS

January.....	\$19,761.58
February.....	\$16,060.61
March.....	\$20,838.84
April.....	\$18,250.18
May.....	\$22,965.32
June.....	\$23,086.58
July.....	\$22,761.22
August.....	\$26,289.32
September.....	\$21,657.50
October.....	\$22,913.78
November.....	\$25,093.69
December.....	\$18,531.37
<b>TOTAL.....</b>	<b>\$258,209.99</b>

### TRANSFER FEE RECEIPTS

January.....	\$29,943.30
February.....	\$30,872.70
March.....	\$16,038.30
April.....	\$40,243.50
May.....	\$28,034.70
June.....	\$46,907.40
July.....	\$44,736.60
August DOR Refund.....	\$285.46
August.....	\$53,425.00
September.....	\$56,459.70
October.....	\$39,378.60
November.....	\$32,934.00
December.....	\$41,490.30
<b>TOTAL.....</b>	<b>\$460,749.56</b>

**Real Estate Documents Recorded: 411**  
**Military Discharges Recorded: 0**  
**Recorded Plats: 0**

**Recorded Certified Survey Maps: 6**  
**Recorded DOT Plats: 0**

### TOTAL CERTIFIED COPIES ISSUED FOR THE MONTH OF DECEMBER

Birth: 33  
Death: 254  
Marriage: 23  
Divorce: 0

### VITAL RECORDS RECORDED FOR THE MONTH OF NOVEMBER

Birth: 20  
Death: 37  
Marriage: 3

**FEES DISBURSED FROM THE REGISTER OF DEED OFFICE FOR THE  
FOLLOWING STATE MANDATED PROGRAMS**

**“CHILD ABUSE AND PREVENTION PROGRAM” @ \$5.00 per Birth Certificate**

January.....	\$140.00
February.....	\$185.00
March.....	\$180.00
April.....	\$260.00
May.....	\$140.00
June.....	\$120.00
July.....	\$225.00
August.....	\$265.00
September.....	\$170.00
October.....	\$195.00
November.....	\$135.00
December.....	\$125.00
<b>TOTAL.....</b>	<b>\$2140.00</b>

**RIGHT FROM THE START PROGRAM”@ \$2.00 per Birth Certificate**

January.....	\$56.00
February.....	\$74.00
March.....	\$72.00
April.....	\$104.00
May.....	\$56.00
June.....	\$48.00
July.....	\$90.00
August.....	\$106.00
September.....	\$68.00
October.....	\$78.00
November.....	\$54.00
December.....	\$50.00
<b>TOTAL.....</b>	<b>\$856.00</b>

**VITAL RECORDS ONLINE PROGRAM: @ \$8.00 per Birth Certificate**

January.....	\$224.00
February.....	\$296.00
March.....	\$288.00
April.....	\$416.00
May.....	\$224.00
June.....	\$192.00
July.....	\$360.00
August.....	\$424.00
September.....	\$272.00
October.....	\$312.00
November.....	\$216.00
December.....	\$200.00
<b>TOTAL.....</b>	<b>\$3424.00</b>

**VITAL RECORDS ONLINE PROGRAM: @ \$13.00 per Death Certificate**

January.....	\$533.00
February.....	\$598.00
March.....	\$455.00
April.....	\$468.00
May.....	\$455.00
June.....	\$507.00
July.....	\$390.00
August.....	\$325.00
September.....	\$377.00
October.....	\$455.00
November.....	\$351.00
December.....	\$364.00
<b>TOTAL.....</b>	<b>\$5278.00</b>

**VITAL RECORDS ONLINE PROGRAM: @ \$13.00 per Marriage Certificate**

January.....	\$143.00
February.....	\$208.00
March.....	\$234.00
April.....	\$234.00
May.....	\$130.00
June.....	\$299.00
July.....	\$286.00
August.....	\$377.00
September.....	\$377.00
October.....	\$468.00
November.....	\$221.00
December.....	\$143.00
<b>TOTAL.....</b>	<b>\$3120.00</b>

**VITAL RECORDS ONLINE PROGRAM: @ \$13.00 per Divorce Certificate**

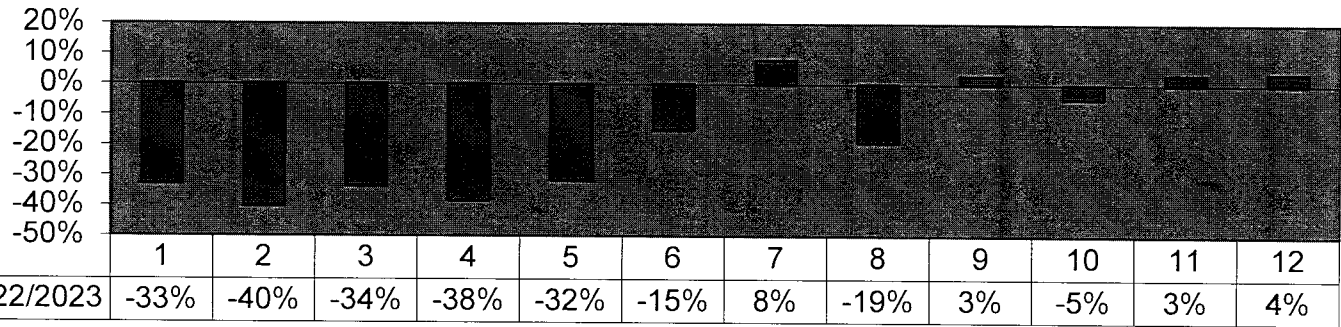
January.....	\$0
February.....	\$13.00
March.....	\$13.00
April.....	\$13.00
May-August.....	\$0
September.....	\$13.00
October.....	\$26.00
November.....	\$0
December.....	\$0
<b>TOTAL.....</b>	<b>\$78.00</b>

**REVENUE GENERATED FROM THE REGISTER OF DEEDS OFFICE FOR THE  
STATE MANDATED "LAND RECORDS PROGRAM"**

<b>MONTH/ COUNTED DOCS</b>	<b>STATE DOA FEES COLLECTED (\$7.00)</b>	<b>COUNTY LIO RETENTION (\$8.00)</b>	<b>TOTAL FEES (\$15.00)</b>
JANUARY 383	\$2681.00	\$3064.00	\$5745.00
FEBRUARY 282	\$1974.00	\$2256.00	\$4230.00
MARCH 391	\$2737.00	\$3128.00	\$5865.00
APRIL 352	\$2464.00	\$2816.00	\$5280.00
MAY 445	\$3115.00	\$3560.00	\$6675.00
JUNE 474	\$3318.00	\$3792.00	\$7110.00
JULY 474	\$3318.00	\$3792.00	\$7110.00
AUGUST 470	\$3290.00	\$3760.00	\$7050.00
SEPTEMBER 461	\$3227.00	\$3688.00	\$6915.00
OCTOBER 474	\$3318.00	\$3792.00	\$7110.00
NOVEMBER 524	\$3668.00	\$4192.00	\$7860.00
DECEMBER 411	\$2877.00	\$3288.00	\$6165.00
<b>TOTAL 2023 5141</b>	<b>\$35,987.00</b>	<b>\$41,128.00</b>	<b>\$77,115.00</b>

## **MONTHLY DOCUMENT COMPARISON**

MONTHLY RECORDED DOCUMENTS 2022		MONTHLY RECORDED DOCUMENTS 2023		% of Change
January	571	January	383	-33%
February	472	February	282	-40%
March	589	March	391	-34%
April	572	April	352	-38%
May	651	May	445	-32%
June	558	June	474	-15%
July	439	July	474	8%
August	581	August	470	-19%
September	448	September	461	3%
October	497	October	474	-5%
November	507	November	524	3%
December	396	December	411	4%
<b>Total</b>	<b>6,281.00</b>	<b>Total</b>	<b>5,141.00</b>	<b>-18%</b>



■ Percentage of Change 2022/2023	1	2	3	4	5	6	7	8	9	10	11	12
	-33%	-40%	-34%	-38%	-32%	-15%	8%	-19%	3%	-5%	3%	4%

Infant's Last Name	Infant's First Name	Infant's Middle Name	Infant's Suffix	Infant's Date of Birth	Occurrence County	Residence County
BARTTELT	JACK	JENSEN		11/23/2023	MARATHON	LINCOLN
BELL	LUCIAN	DAVID		11/01/2023	MARATHON	LINCOLN
BRIETZKE	MILES	CHRISTOPHER		11/04/2023	MARATHON	LINCOLN
BROOKS	WESLY	VANOTTO		11/15/2023	MARATHON	LINCOLN
CHRISTENSEN	ANDI	MAY		11/10/2023	MARATHON	LINCOLN
DENTON	CHARLOTTE	LEE		11/26/2023	MARATHON	LINCOLN
FOREMAN	AMARA	ELAINE		10/30/2023	MARATHON	LINCOLN
FREEMAN	HUDSON	LEWIS		11/08/2023	MARATHON	LINCOLN
GERSMEHL	MONTGOMERY	MARIE		11/08/2023	ONEIDA	LINCOLN
GILBERT	KYNSLEIGH	RAY		10/24/2023	ONEIDA	LINCOLN
GOLISCH	WHITLEY	JO-ROY		11/21/2023	MARATHON	LINCOLN
HAMRICK	WAYLON	JAMES		11/18/2023	ONEIDA	LINCOLN
HELDT	HAILEY	GREY		11/02/2023	MARATHON	LINCOLN
OLLHOFF	SAIGE	MARIE		11/14/2023	MARATHON	LINCOLN
PARKER	JAMES	TODD		11/01/2023	FOND DU LAC	LINCOLN

Infant's Last Name	Infant's First Name	Infant's Middle Name	Infant's Suffix	Infant's Date of Birth	Occurrence County	Residence County
RUPLINGER	BRIGGS	WILDER		11/16/2023	MARATHON	LINCOLN
SCHEUERMANN	JAYCEE	DEAN		11/08/2023	MARATHON	LINCOLN
WEAVER	RACE	LEE		11/23/2023	MARATHON	LINCOLN
WOJCIK	CALEB	JOSEPH		11/26/2023	MARATHON	LINCOLN
WURZ	MIA	JEAN		10/30/2023	MARATHON	LINCOLN



LINCOLN COUNTY - 2023 DEATH INDEX

Date of Death between 11/01/2023 , 11/30/2023  
 Occurrence County equal LINCOLN  
 Residence County equal LINCOLN

Date: 12/18/2023

State Certificate Number	Date of Death	Last Name	First Name	Middle Name	Residence County	Occurrence County
2023049158	11/19/2023	BAUDE	JANIS			
2023049524	11/16/2023	BECKER	MICHAEL	MARIE	LINCOLN	LINCOLN
2023050008	11/21/2023	BURGENER	NEREITTA	JOHN	LINCOLN	MARATHON
2023047559	11/01/2023	BURROWS	THOMAS	UNKNOWN	LINCOLN	LINCOLN
2023051181	11/30/2023	BUSHAR	PHILLIP	EDWARD	LINCOLN	MARATHON
2023051400	11/30/2023	CARSTENSEN	MARILYN	J	LINCOLN	LINCOLN
2023049992	11/12/2023	CHURCH	MARY	L	LINCOLN	LINCOLN
2023051062	11/26/2023	CROWELL	CINDY	LOU	LINCOLN	LINCOLN
2023046386	11/01/2023	CURRAN	THOMAS	LOU	ONEIDA	LINCOLN
2023049994	11/14/2023	DUWE	GERALD	CHARLES	LINCOLN	LINCOLN
2023047221	11/03/2023	ECKERLE	DONNA	ROLAND	LINCOLN	LINCOLN
2023049715	11/06/2023	FRISCH	TOM	MAE	LINCOLN	LINCOLN
2023047686	11/06/2023	FUDALEY	AUDREY	JAMES	LINCOLN	LINCOLN
2023050804	11/20/2023	GRAAP	LORI	LOIS	LINCOLN	LINCOLN
2023047503	11/02/2023	GRONHOLM	CLIFFORD	ANN	LINCOLN	LINCOLN
2023047774	11/07/2023	HILDEBRANDT	OSCAR	FRANK	LINCOLN	LINCOLN
2023050966	11/20/2023	HOFF	HOWARD	ALLEN	LINCOLN	LINCOLN
2023050003	11/17/2023	JOHNSON	LARRY	WILLIAM	LINCOLN	ONEIDA
2023049214	11/10/2023	KABEL	ROBERT	WAYNE	LINCOLN	LINCOLN
2023047999	11/09/2023	KNIESS	EVERETT	EDWARD	ONEIDA	LINCOLN
2023052428	11/26/2023	KRAUSE	DUANE	MAX	LINCOLN	MARATHON
2023050934	11/17/2023	MARQUARDT	DIANA	WALTER	LINCOLN	LINCOLN
2023049014	11/09/2023	NOSARZEWSKI	ROBERT	APRIL	LINCOLN	ONEIDA
2023050403	11/17/2023	O'MALLEY	RAYMOND	LOUIS	VILAS	LINCOLN
2023053369	11/26/2023	OLSON	RAYMOND	PATRICK	LINCOLN	LINCOLN
2023051142	11/22/2023	PORTER	DEXTER	JOHN	LINCOLN	LINCOLN
2023049510	11/13/2023	PROCKNOW	DONALD	DICKE	SHEBOYGAN	LINCOLN
2023048190	11/13/2023	ROMLESKI	RONALD	WILLIAM	MARATHON	LINCOLN
2023050018	11/23/2023	SALZMAN	CINDY	ANTHONY	VILAS	LINCOLN
2023047053	11/05/2023	SMITH	ROBERT	SUE	LINCOLN	LINCOLN
2023048090	11/08/2023	TESCH	GARY	RAYMOND	LINCOLN	LINCOLN
2023047571	11/06/2023	WAGNER	ROBERT	W	LINCOLN	LINCOLN
2023046725	11/02/2023	WELLS	LEANNA	JOHN	LINCOLN	MARATHON
2023048202	11/07/2023	WHITING	LYLE	MARIA	LINCOLN	MARATHON
2023050281	11/14/2023	WIENKE	LEON	CLAYTON	LINCOLN	LINCOLN
2023050576	11/27/2023	YOUNG	LAVONNA	DENNIS	LINCOLN	LINCOLN
2023049639	11/16/2023	ZANDER	DIANE	RUTH	LINCOLN	MARATHON
				ELIZABETH	ONEIDA	LINCOLN

# STATE OF WISCONSIN - 2023 MARRIAGE INDEX BY BRIDE/SPOUSE 2

Page 1 of 2

Marriage Date Range between 11/01/2023 , 11/30/2023

County of Marriage equal LINCOLN

State File

Number	Bride/Spouse 2 Current Name	Groom/Spouse 1 Current Name	Marriage Date	Marriage County
2023026552	BURK , HANNAH MAE	WALLIS , ADAM ROBERT	11/04/2023	LINCOLN
2023026711	FOX , MICHELE LEE	RAHLF , MICKEL ALLEN	11/07/2023	LINCOLN
2023027098	HORAN , SASHA RENEE	WELCH , HUNTER ALAN	11/15/2023	LINCOLN

# STATE OF WISCONSIN - 2023 MARRIAGE INDEX BY GROOM/SPOUSE 1

Page 1 of 2

Marriage Date Range between 11/01/2023 , 11/30/2023

Marriage County equal LINCOLN

State File

Number	Groom/Spouse 1 Current Name	Bride/Spouse 2 Current Name	Marriage Date	Marriage County
2023026711	RAHLF , MICKEL ALLEN	FOX , MICHELE LEE	11/07/2023	LINCOLN
2023026552	WALLIS , ADAM ROBERT	BURK , HANNAH MAE	11/04/2023	LINCOLN
2023027098	WELCH , HUNTER ALAN	HORAN , SASHA RENEE	11/15/2023	LINCOLN



**DEPARTMENT UPDATES**

- As you will see below in the detailed program reports; staff is wrapping up last year’s projects/financials/reports and preparing for what is to come in 2024. We are all excited for the year ahead and look forward to the wide range of tasks/projects/ordinances/grants/allocations the Land Services Department oversees.

**ZONING PROGRAMS**

**END OF YEAR TOTALS**

Permit Type	2023	2022	2021	2020	2019	2018
Sanitary	210	266	285	273	205	185
Land Use	338	383	353	387	319	295
Short Term Rentals	22	17	14	8	n/a	n/a
Conditional Use (includes revisions)	4	18	19	9	16	21
Rezones without Comp Plan Changes	4	5	3	2	3	1
Rezones with Comp Plan Changes	2	6	5	2	4	6
Petitions for Modifications	3	6	2	0	2	4
Variances (Board of Adjustment)	7	3	6	2	2	0

- **LOOKING FORWARD-** Based upon the steady inquiries during the last few months regarding building projects, new dwellings, commercial projects, rezone requests, subdivision of land proposals, CUP inquires, and new/replacement POWTS; it appears in 2024 we will continue to see a steady amount of permits/projects being reviewed.
- **LINCOLN COUNTY ALL-HAZARDS MITIGATION PLAN - FLOODPLAIN AND DAM MAPPING:** We are continuing to assist County Emergency Management to review the plan during the plan editing process. Having the most accurate and detailed plan/data/mapping to be utilized for emergency management planning is of utmost importance.
- **ORDINANCE AMENDMENTS:** With multiple zoning ordinance amendments being drafted and reviewed by the staff/committee/towns/corporation counsel; staff has been communicating with towns and the public as questions arise regarding the impact that will result from the proposed edits. In 2024, the goal is to review Ch-18 Subdivision and Platting and prepare any edits for LSC to review. Additionally, staff will monitor at the state level any decisions that are made that impact our county ordinances that the Land Services staff regulate.

**CONSERVATION PROGRAMS**

- **DNR AQUATIC PLANT EXPLORER:** The DNR is excited to share another new tool for analyzing and displaying data on lakes, reservoirs, and impoundments in Wisconsin. The Aquatic Plant Explorer (APEX) displays statewide distributions of aquatic plant species, as well as individual lake maps that show plant abundance, the number of species, and the distribution of each aquatic plant species. APEX also graphs changes in abundance of aquatic plant species over time and evaluates the overall condition of aquatic plants in the waterbody. To access APEX, go to DNR’s Aquatic Plants homepage or directly to the tool. To ask questions about APEX, submit new plant data, or report data errors, please contact DNR Baseline Aquatic Plants Survey at [dnrbaselineaquaticplants@wisconsin.gov](mailto:dnrbaselineaquaticplants@wisconsin.gov).

- **NE AREA ENGINEERING MEETING:** Staff attended the Northeastern Area conservation engineering meeting in Green Bay, WI. The goal of this meeting is to gather engineering staff from a variety of organizations to solicit their advice, opinions, and hear presentations regarding a variety of conservation practices. Staff from the Natural Resources Conservation Service (NRCS), the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP), County Land Conservation Departments, and various Resource, Conservation & Development Councils (RC&D's) were present.
- **CULVERT INSTALLATION WORKSHOP:** Staff attended a culvert installation training in Woodruff, WI. This workshop highlighted how to construct resilient road/stream crossings. Beyond construction, the workshop included methods to pay for culverts, which culvert to install, and how to inventory them. Much of this information was developed in the wake of the culvert blow outs in 2016 and 2018 in Northern Wisconsin by Town Road foremen, County Conservation Departments, WDNR, and contractors. Staff invited several other County Departments and the local townships to participate.
- **PLANNED COST-SHARE PROJECTS:**
  - Shoreline Stabilization (3)
    - Project site on Lake Alice has started. The rock riprap component has been installed, and the plantings will be completed in the spring. A cost-share contract has been extended into 2024.
    - Project on Lake Nokomis has been designed, and is planned to be installed during the winter and spring of 2024. A cost-share contract has been extended into 2024.
    - Project on Lake Mohawksin has been designed, and has undergone the bidding process. A cost-share contract is planned to be signed in January, 2024. The project is planned to be implemented during the 2024 project season.
  - Nutrient Management Plan (1)
    - A nutrient management plan encompassing 142 acres of cropland has been completed.
    - 2022 SEG funds extended for this project.
  - Livestock Fencing (1)
    - Project has been designed. Installation is expected to occur during the 2024 season. Project site is located in the Town of Harding.
  - Livestock Watering System (1)
    - Project has been started. A winter waterer has been installed. Further installation is expected to occur during the 2024 season. Project site is located in the Town of Harding.
  - Pasture Renovation (42 Acres)
    - Located in the town of Harrison at a managed grazing operation. Several cost-share contracts have been signed. These contracts were extended into 2024.
  - Grassed Waterways (4)
    - Several grassed waterways are being designed for a property in Pine River. The landowner is experiencing significant erosion in his farm fields.
    - Both the Natural Resource Conservation Service (NRCS) and the Lincoln County Conservation Program are intending to provide cost-sharing to the landowner.
    - Projects are intended to be implemented during the 2024 construction season.

## **LAND INFORMATION PROGRAMS**

- **WISCONSIN LAND INFORMATION PROGRAM (WLIP)**
  - Register of Deeds Book Scanning project near completion
  - Working on Legislative Technology Service Bureau data submissions for Wards, Supervisory Districts, Municipal Boundaries, and Annexations
  - Preparing for DOA data submissions for Parcels, Roads, Addresses, and other boundaries

- **Geographic Information Systems (GIS) Program**
  - Working on creation of a county wide GIS System that helps all departments
  - Published new internal use only Snow/Winter ATV Trails website for Forestry Department and snowmobile clubs
  - Finalizing Survey/CSM/Plat and other GIS boundary updates for 2023
  
- **County Addressing Program - NextGen911 Database updates**
  - Working on NG911 data conversion for Sheriff's Department
  
- **Real Property Listing**
  - Review and List transfers dated through the end of December 2023.
  - Complete New Parcel creation for splits, combines and CSMs for 2023.
  - Finalize all procedures in preparation for "roll-over" Assessment roll creation for 2024.
  - (Ongoing) Contacting drafters of documents when errors are found
  - (Ongoing) Working on cleaning up on going land issues and files
  
- **Surveying**
  - Scan, index and file Plat of Survey maps
  - Working with Forestry and surveying County owned land boundaries
  - Working with staff/other departments on legal description issues
  - Private surveyor and public questions follow up
  - Fieldwork to verify/establish coordinates on Center of Section PLSS Corners to support parcel mapping
  - Fieldwork and office work to verify coordinates and update monument records on oldest PLSS Corner records in the County
  - Fieldwork and office work to survey points for a bridge at Prairie Dells

# NUTRIENT MANAGEMENT PLANNING (NMP)

Courses are being offered to area producers within Marathon, Clark, Lincoln, Taylor, Wood and Portage Counties

## Classes offered January – March 2024

Classes available at several locations:

- **Medford** • **Wausau**
- **Spencer** • **Stevens Point**
- **Wisconsin Rapids**

### Full & Refresher Courses Available

Receive up to a \$260 reimbursement upon completion of a nutrient management plan and up to \$750 reimbursement for soil testing.

For full course details, and schedules for each location please call 715.803.1965



WORKFORCE TRAINING +  
PROFESSIONAL DEVELOPMENT



These courses are offered in collaboration with each respective County Conservation Department and both Northcentral and Mid-State Technical Colleges



YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>41 LAND SERVICES DEPARTMENT</b>									
<b>49 OTHER FINANCING SOURCES</b>									
10410049	499990	FUNDS APPLIED (BUD	0	-68,679	.00	.00	.00	-68,679.00	.00*
		TOTAL NO PROJECT	0	-68,679	.00	.00	.00	-68,679.00	.00
		TOTAL OTHER FINANCING SOURCES	0	-68,679	.00	.00	.00	-68,679.00	.00
<b>51 GENERAL GOVERNMENT</b>									
10410051	444000	GG-RURAL ADDRESSIN	-3,000	-3,000	-5,898.50	.00	.00	2,898.50	196.6%
	2023/12/000010	12/05/2023 CRP	-35.00	REF TR					
	2023/12/000022	12/07/2023 CRP	-150.00	REF TR					
	2023/12/000051	12/14/2023 CRP	-100.00	REF TR					
	2023/12/000073	12/21/2023 CRP	-50.00	REF TR					
	2023/12/000081	12/26/2023 CRP	-50.00	REF TR					
	2023/12/000113	12/27/2023 CRP	-100.00	REF TR					
10410051	461300	GG-RETAINED FEES	-50,000	-50,000	-41,128.00	-3,288.00	.00	-8,872.00	82.3%*
	2023/13/000027	12/31/2023 GEN	-3,288.00	REF DJ					
								DECEMBER RETAINED FEES	
10410051	461900	GG-PUBLIC CHARGES	-1,700	-1,700	-1,929.20	.00	.00	229.20	113.5%
	2023/12/000022	12/07/2023 CRP	-750.00	REF TR					
								NON-DEPARTMENTAL	
10410051	473100	REAL LISTER TOWN R	-1,200	-1,200	-236.25	.00	.00	-963.75	19.7%*
10410051	511000	GG-SALARIES AND WA	218,156	218,156	201,048.11	.00	.00	17,107.89	92.2%
	2023/12/000004	12/01/2023 PRJ	8,111.87	REF PAYROL					
	2023/12/000042	12/15/2023 PRJ	9,715.04	REF PAYROL					
	2023/12/000103	12/29/2023 PRJ	9,715.06	REF PAYROL					
								WARRANT=231201 RUN=2 GENERAL	
								WARRANT=231215 RUN=2 GENERAL	
								WARRANT=231229 RUN=2 GENERAL	



YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410051	520000	GG-EMPLOYEE BENEFIT	110,357	110,357	98,334.72	.00	.00	12,022.28	89.1%
	2023/12/000004	12/01/2023 PRJ	3,902.03	REF PAYROL			WARRANT=231201	RUN=2 GENERAL	
	2023/12/000042	12/15/2023 PRJ	4,472.70	REF PAYROL			WARRANT=231215	RUN=2 GENERAL	
	2023/12/000049	12/14/2023 GEN	4,753.00	REF DJ			2023 WORKERS COMP ALLOCATION		
	2023/12/000049	12/14/2023 GEN	89.00	REF DJ			2023 WORKERS COMP ALLOCATION		
	2023/12/000103	12/29/2023 PRJ	1,391.90	REF PAYROL			WARRANT=231229	RUN=2 GENERAL	
10410051	530000	SURVEY CONTRACTED	1,500	1,500	175.00	.00	.00	1,325.00	11.7%
10410051	531060	GG-TT CONTRACT	35,000	35,000	34,005.00	.00	.00	995.00	97.2%
	2023/12/000070	12/21/2023 API	275.00	VND 009053 VCH357510	KNIGHT BARRY TITLE S LETTER REPORT FEE				344713
10410051	531190	GG-SOFTWARE MAINT	25,000	25,000	16,698.72	.00	.00	8,301.28	66.8%
10410051	531270	GG-RETAINED FEE EX	50,000	118,620	22,850.00	.00	.00	95,770.00	19.3%
10410051	543001	GG-VEH MAINT	1,000	1,000	118.20	.00	.00	881.80	11.8%
10410051	545000	GG-ROAD REPAIR	3,000	3,000	.00	.00	.00	3,000.00	.0%
10410051	551000	GG-INSURANCE	270	270	.00	.00	.00	270.00	.0%
10410051	552001	GG-TELEPHONE	1,200	1,200	1,110.52	.00	.00	89.48	92.5%
	2023/12/000078	12/31/2023 GEN	57.56	REF DJ			DECEMBER PHONE CHARGES		
	2023/12/000110	12/27/2023 API	36.11	VND 005069 VCH357609	VERIZON WIRELESS		CELL PHONES		344778
10410051	554000	REAL TAX LISTER PR	5,100	5,100	5,347.60	2,550.00	.00	-247.60	104.9%*
	2023/12/000079	12/31/2023 GEN	1.44	REF DJ			DECEMBER COPY CHARGES		
	2023/13/000025	12/31/2023 API	2,550.00	VND 000398 VCH357688	REINDL PRINTING, INC TAX BILLS				344835
10410051	554001	GG-PRINTING ALLOC	4,000	4,000	1,137.35	.00	.00	2,862.65	28.4%
	2023/12/000079	12/31/2023 GEN	67.48	REF DJ			DECEMBER COPY CHARGES		

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410051 555000	GG-TRAVEL TRAINING		4,500	4,500	2,847.71	.00	.00	1,652.29	63.3%
2023/12/000037	12/07/2023 GEN		13.65 REF DJ						
									LAND/HWY HEARING TESTS
10410051 560000	GG-RURAL ADDRESS		3,000	3,000	3,474.20	595.30	.00	-474.20	115.8%*
2023/13/000025	12/31/2023 API		421.35 VND	000405 VCH357685	RENT-A-FLASH				RURAL ADDRESS NUMBERS 344838
2023/13/000025	12/31/2023 API		14.00 VND	000405 VCH357686	RENT-A-FLASH				RURAL ADDRESS NUMBERS 344838
2023/13/000025	12/31/2023 API		159.95 VND	000405 VCH357687	RENT-A-FLASH				RURAL ADDRESS NUMBERS 344838
10410051 561100	GG-OFFICE SUPPLIES		1,500	1,500	564.66	.00	.00	935.34	37.6%
2023/12/000038	12/07/2023 GEN		34.00 REF DJ						LAND/ROD REC CSM #567607
10410051 561101	GG-POSTAGE		700	700	156.99	.00	.00	543.01	22.4%
10410051 561450	SURVEY SUPPLIES		1,500	1,500	.00	.00	.00	1,500.00	.0%
10410051 562001	GG-FUEL		1,200	1,200	893.74	.00	.00	306.26	74.5%
TOTAL NO PROJECT			411,083	479,703	339,570.57	-142.70	.00	140,132.43	70.8%
<b>10005 BASE BUDGET WLIP GRANT</b>									
10410051 435100 10005	GG- BASE BUDG		-50,000	-50,000	-190,719.91	.00	.00	140,719.91	381.4%
10410051 511000 10005	GG-BASE WLIP		31,881	31,881	58,308.70	.00	.00	-26,427.70	182.9%*
2023/12/000004	12/01/2023 PRJ		2,011.20 REF	PAYROL					WARRANT=231201 RUN=2 GENERAL
2023/12/000042	12/15/2023 PRJ		408.00 REF	PAYROL					WARRANT=231215 RUN=2 GENERAL
10410051 520000 10005	GG - BASE WLI		23,902	23,902	18,752.58	.00	.00	5,149.42	78.5%
2023/12/000004	12/01/2023 PRJ		611.70 REF	PAYROL					WARRANT=231201 RUN=2 GENERAL
2023/12/000042	12/15/2023 PRJ		31.22 REF	PAYROL					WARRANT=231215 RUN=2 GENERAL
2023/12/000049	12/14/2023 GEN		2,035.00 REF	DJ					2023 WORKERS COMP ALLOCATION

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410051 571000 10005 GG-BASE WLIP	0	0	9,946.36	.00	.00	-9,946.36	100.0%*
TOTAL BASE BUDGET WLIP GRANT	5,783	5,783	-103,712.27	.00	.00	109,495.27	-1793.4%
<b>10015 STATE EDUCATION GRANT</b>							
10410051 435100 10015 GG-EDUCATION	-1,000	-1,000	-7,443.91	.00	.00	6,443.91	744.4%
10410051 555000 10015 GG-STATE EDU	1,000	1,000	1,306.00	.00	.00	-306.00	130.6%*
TOTAL STATE EDUCATION GRANT	0	0	-6,137.91	.00	.00	6,137.91	100.0%
<b>10127 STRATEGIC INITIATIVE GRANT</b>							
10410051 435100 10127 GG-WLIP-STRAT	-50,000	-50,000	-70,000.00	.00	.00	20,000.00	140.0%
10410051 571000 10127 GG-STRATEGIC	50,000	50,000	68,600.64	.00	.00	-18,600.64	137.2%*
TOTAL STRATEGIC INITIATIVE GRANT	0	0	-1,399.36	.00	.00	1,399.36	100.0%
TOTAL GENERAL GOVERNMENT	416,866	485,486	228,321.03	-142.70	.00	257,164.97	47.0%
<b>53 PUBLIC WORKS</b>							
<b>10002 WISCONSIN FUND GRANT</b>							
10410053 435490 10002 PW-WI FUND	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410053	595000	10002 PW-WI FUND	10,000	10,000	.00	.00	.00	10,000.00	.0%
		TOTAL WISCONSIN FUND GRANT	0	0	.00	.00	.00	.00	.0%
		TOTAL PUBLIC WORKS	0	0	.00	.00	.00	.00	.0%
<b>56 CONSERVATION AND DEVELOPMENT</b>									
10410056	444000	C&D-PERMITS AND FE	-100,000	-100,000	-161,687.58	-300.00	.00	61,687.58	161.7%
		2023/12/000022 12/07/2023 CRP	-1,725.00	REF TR					
		2023/12/000051 12/14/2023 CRP	-2,200.00	REF TR			NON-DEPARTMENTAL		
		2023/12/000073 12/21/2023 CRP	-1,300.00	REF TR			NON-DEPARTMENTAL		
		2023/12/000081 12/26/2023 CRP	-150.00	REF TR			NON-DEPARTMENTAL		
		2023/12/000113 12/27/2023 CRP	-250.00	REF TR			NON-DEPARTMENTAL		
		2023/13/000008 12/31/2023 GEN	-300.00	REF DJ			AR SETUP-JONES CONST RCT#82495		
10410056	461900	C&D-MISC REVENUE	0	0	-400.05	.00	.00	400.05	100.0%
		2023/12/000022 12/07/2023 CRP	-3.00	REF TR			NON-DEPARTMENTAL		
		2023/12/000051 12/14/2023 CRP	-8.60	REF TR			NON-DEPARTMENTAL		
10410056	468201	NTC REVENUE-C&D	0	0	-854.17	.00	.00	854.17	100.0%
10410056	511000	C&D-SALARY AND WAG	246,414	246,414	228,556.04	.00	.00	17,857.96	92.8%
		2023/12/000004 12/01/2023 PRJ	9,036.39	REF PAYROL			WARRANT=231201 RUN=2 GENERAL		
		2023/12/000042 12/15/2023 PRJ	8,916.66	REF PAYROL			WARRANT=231215 RUN=2 GENERAL		
		2023/12/000103 12/29/2023 PRJ	8,318.09	REF PAYROL			WARRANT=231229 RUN=2 GENERAL		
10410056	520000	C&D-EMPLOYEE BENEF	149,731	149,731	139,105.57	.00	.00	10,625.43	92.9%
		2023/12/000004 12/01/2023 PRJ	5,466.63	REF PAYROL			WARRANT=231201 RUN=2 GENERAL		
		2023/12/000042 12/15/2023 PRJ	5,410.11	REF PAYROL			WARRANT=231215 RUN=2 GENERAL		
		2023/12/000049 12/14/2023 GEN	6,008.00	REF DJ			2023 WORKERS COMP ALLOCATION		
		2023/12/000049 12/14/2023 GEN	79.00	REF DJ			2023 WORKERS COMP ALLOCATION		
		2023/12/000103 12/29/2023 PRJ	1,192.40	REF PAYROL			WARRANT=231229 RUN=2 GENERAL		
10410056	543001	C&D-VEHICLE MAINT	3,000	3,000	2,246.76	.00	.00	753.24	74.9%
		2023/12/000070 12/21/2023 API	12.00	VND 400136 VCH357511	PETTY CASH		REPLENISH PETTY CASH		344726

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410056	551000	C&D-INSURANCE	1,300	1,300	.00	.00	.00	1,300.00	.0%
10410056	552001	C&D-TELEPHONE	1,500	1,500	1,534.43	.00	.00	-34.43	102.3%*
	2023/12/000078	12/31/2023 GEN	77.95	REF DJ					
	2023/12/000110	12/27/2023 API	40.28	VND 005069	VCH357609	VERIZON WIRELESS	DECEMBER PHONE CHARGES CELL PHONES		344778
10410056	553000	C&D-ADVERTISING	500	500	.00	.00	.00	500.00	.0%
10410056	554001	C&D-PRINTING ALLOC	3,500	3,500	1,847.24	.00	.00	1,652.76	52.8%
	2023/12/000079	12/31/2023 GEN	149.65	REF DJ			DECEMBER COPY CHARGES		
10410056	555000	C&D-TRAVEL TRAININ	6,500	6,500	4,515.21	330.50	.00	1,984.79	69.5%
	2023/12/000037	12/07/2023 GEN	13.65	REF DJ			LAND/HWY HEARING TESTS		
	2023/12/000070	12/21/2023 API	5.00	VND 400136	VCH357511	PETTY CASH	REPLENISH PETTY CASH		344726
	2023/13/000025	12/31/2023 API	330.50	VND 999647	VCH357689	SELGREN, JEFF	REIMBURSE EDUCATION,LICENSE		13427
10410056	561100	C&D-OFFICE SUPPLIE	1,500	1,500	892.96	.00	.00	607.04	59.5%
	2023/12/000065	12/20/2023 API	39.99	VND 009130	VCH357427	HARDWARE FACTORY STO	PAPER CUTTER BLADE		13370
10410056	561101	C&D-POSTAGE	4,000	4,000	6,100.28	.00	.00	-2,100.28	152.5%*
10410056	562001	C&D-FUEL	2,800	2,800	561.86	.00	.00	2,238.14	20.1%
10410056	571000	C&D-MISCELLANEOUS	2,000	2,000	.00	.00	.00	2,000.00	.0%
10410056	571001	NUTRIENT - NTC EXP	0	0	120.00	.00	.00	-120.00	100.0%*
10410056	571002	POLLINATOR GARDEN	0	59	.00	.00	.00	59.00	.0%
10413456	444000	C&D-NMM	-15,000	-15,000	-18,930.00	.00	.00	3,930.00	126.2%
	2023/12/000051	12/14/2023 CRP	-950.00	REF TR			NON-DEPARTMENTAL		
	2023/12/000073	12/21/2023 CRP	-4,940.00	REF TR			NON-DEPARTMENTAL		
	2023/12/000113	12/27/2023 CRP	-190.00	REF TR			NON-DEPARTMENTAL		

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10413456 444002 C&D RECLAMATION PL	0	0	-200.00	.00	.00	200.00	100.0%
10413556 511001 C&D- BOA PER DIEM	1,000	1,000	1,339.74	.00	.00	-339.74	134.0%*
10413556 520000 C&D- BOA FRINGE	0	0	45.56	.00	.00	-45.56	100.0%*
TOTAL NO PROJECT	308,745	308,804	204,793.85	30.50	.00	104,010.15	66.3%
<b>10010 LWRMP IM BONDING STATE AID</b>							
10410056 435860 10010 C&D- LWRMP IM	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%*
10410056 595000 10010 C&D-LWRMP BON	100,000	100,000	.00	.00	.00	100,000.00	.0%
TOTAL LWRMP IM BONDING STATE AID	0	0	.00	.00	.00	.00	.0%
<b>10011 LWRMP IMP SEG STATE AID</b>							
10410056 435860 10011 C&D- WRMP IMP	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%*
10410056 595000 10011 C&D-LWRMP SEG	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL LWRMP IMP SEG STATE AID	0	0	.00	.00	.00	.00	.0%
<b>10016 SWRM STAFFING STATE AID</b>							
10410056 435860 10016 C&D-STAFFING	-85,000	-85,000	.00	.00	.00	-85,000.00	.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

				ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
10410056	511000	10016	C&D-SALARIES	65,435	65,435	76,338.75	.00	.00	-10,903.75	116.7%*	
	2023/12/000004	12/01/2023	PRJ	3,036.10	REF	PAYROL		WARRANT=231201	RUN=2	GENERAL	
	2023/12/000042	12/15/2023	PRJ	3,036.09	REF	PAYROL		WARRANT=231215	RUN=2	GENERAL	
	2023/12/000103	12/29/2023	PRJ	3,036.09	REF	PAYROL		WARRANT=231229	RUN=2	GENERAL	
10410056	520000	10016	C&D-EMPLOYEE	22,629	22,629	18,805.77	.00	.00	3,823.23	83.1%	
	2023/12/000004	12/01/2023	PRJ	658.17	REF	PAYROL		WARRANT=231201	RUN=2	GENERAL	
	2023/12/000042	12/15/2023	PRJ	658.51	REF	PAYROL		WARRANT=231215	RUN=2	GENERAL	
	2023/12/000049	12/14/2023	GEN	2,522.00	REF	DJ		2023 WORKERS COMP	ALLOCATION		
	2023/12/000103	12/29/2023	PRJ	438.71	REF	PAYROL		WARRANT=231229	RUN=2	GENERAL	
TOTAL SWRM STAFFING STATE AID				3,064	3,064	95,144.52	.00	.00	-92,080.52	3105.2%	
<b>10018 WILDLIFE ABATEMENT STATE AID</b>											
10410056	435860	10018	C&D-WILDLIFE	-25,000	-25,000	-17,316.54	.00	.00	-7,683.46	69.3%*	
10410056	595000	10018	C&D-WILDLIFE	25,000	25,000	39,291.54	.00	.00	-14,291.54	157.2%*	
	2023/12/000020	12/07/2023	API	21,975.00	VND	009132 VCH357098	REAL FENCE LLC	DEER FENCE		344532	
TOTAL WILDLIFE ABATEMENT STATE AI				0	0	21,975.00	.00	.00	-21,975.00	100.0%	
<b>10051 CLEAN BOATS CLEAN WATERS</b>											
10410056	435860	10051	CBCW GRANT RE	0	0	-1,500.00	.00	.00	1,500.00	100.0%	
10410056	485000	10051	CBCW DONATION	0	0	-2,000.00	.00	.00	2,000.00	100.0%	
10410056	511000	10051	CBCW SALARIES	0	0	7,458.75	.00	.00	-7,458.75	100.0%*	
10410056	520000	10051	CBCW EMPLOYEE	0	0	832.60	.00	.00	-832.60	100.0%*	
	2023/12/000049	12/14/2023	GEN	262.00	REF	DJ		2023 WORKERS COMP	ALLOCATION		

YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2023 12 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL CLEAN BOATS CLEAN WATERS	0	0	4,791.35	.00	.00	-4,791.35	100.0%
<b>10095 LMPN Grant</b>							
10410056 435860 10095 LMPN GRANT RE	0	0	-15,649.17	.00	.00	15,649.17	100.0%
10410056 511000 10095 LMPN SALARIES	0	0	10,087.50	.00	.00	-10,087.50	100.0%*
10410056 520000 10095 LMPN FRINGE	0	0	1,126.69	.00	.00	-1,126.69	100.0%*
2023/12/000049 12/14/2023 GEN	355.00	REF DJ			2023 WORKERS COMP ALLOCATION		
10410056 555000 10095 LMPN TRAVEL T	0	0	3,710.78	.00	.00	-3,710.78	100.0%*
10410056 571000 10095 LMPN MISCELLA	0	0	1,086.06	.00	.00	-1,086.06	100.0%*
TOTAL LMPN Grant	0	0	361.86	.00	.00	-361.86	100.0%
<b>10162 NUTRIENT MANGMNT FARMER EDU</b>							
10410056 435860 10162 C&D NMFE TIER	0	0	-3,200.00	.00	.00	3,200.00	100.0%
10410056 435861 10162 C&D NMFE TIER	0	0	-275.99	.00	.00	275.99	100.0%
10410056 595001 10162 NMFE TIER 2 E	0	0	19.81	.00	.00	-19.81	100.0%*
TOTAL NUTRIENT MANGMNT FARMER EDU	0	0	-3,456.18	.00	.00	3,456.18	100.0%
TOTAL CONSERVATION AND DEVELOPMEN	311,809	311,868	323,610.40	30.50	.00	-11,742.40	103.8%
<b>60 PROPERTY TAXES</b>							
10410060 411100 TAX LEVY	-728,675	-728,675	-728,675.00	.00	.00	.00	100.0%



YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2023 12 TO 2023 13

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL PROPERTY TAXES	-728,675	-728,675	-728,675.00	.00	.00	.00	100.0%
TOTAL LAND SERVICES DEPARTMENT	0	0	-176,743.57	-112.20	.00	176,743.57	100.0%
TOTAL REVENUES	-1,221,575	-1,290,254	-1,268,044.27	-3,588.00	.00	-22,209.73	
TOTAL EXPENSES	1,221,575	1,290,254	1,091,300.70	3,475.80	.00	198,953.30	
GRAND TOTAL	0	0	-176,743.57	-112.20	.00	176,743.57	100.0%

\*\* END OF REPORT - Generated by Deana Jankowsky \*\*

Lincoln County Employee Timesheet

<b>Name:</b> Michael Huth		<b>Department:</b> LAND SERVICES				<b>Pay Period:</b>											
<b>Employee Number:</b> 583																	
<b>Representative Status:</b> Nonrepresented																	
<b>FLSA Status:</b> Exempt						<b>From:</b> 11/27/2023		<b>To:</b> 12/10/2023									
<b>11/27</b>	<b>11/28</b>	<b>11/29</b>	<b>11/30</b>	<b>12/1</b>	<b>12/2</b>	<b>12/3</b>	<b>12/4</b>	<b>12/5</b>	<b>12/6</b>	<b>12/7</b>	<b>12/8</b>	<b>12/9</b>	<b>12/10</b>				
<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>Hours</b>	<b>Pay Category</b>	<b>FMLA hours</b>	
8.25	9	5	6.25	7.5			8.5	8.25	8	6	8.25			75	Regular:		10410056.511000
														0	Vacation:		
														0	Holiday:		
		3								2				5	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>		
														0			
														0			
8.25	9	8	6.25	7.5	0	0	8.5	8.25	8	8	8.25	0	0	80	<b>TOTAL HOURS REPORTED</b>		

I certify that the foregoing is true and correct.

*Michael S. Huth*

Employee signature

Supervisor signature

Mandatory for all employees

**GRANT ALLOWABLE EXPENDITURES**

GRANT NAME/PROJECT: \_\_\_\_\_

GRANT NAME/PROJECT: \_\_\_\_\_

GRANT NAME/PROJECT: \_\_\_\_\_

GRANT NAME/PROJECT: \_\_\_\_\_

GRANT NAME/PROJECT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

**Lincoln County Employee Timesheet**

<b>Name:</b> Michael Huth		<b>Department:</b> LAND SERVICES				<b>Pay Period:</b>													
<b>Employee Number:</b> 583																			
<b>Representative Status:</b> Nonrepresented																			
<b>FLSA Status:</b> Exempt						<b>From:</b> 12/11/2023		<b>To:</b> 12/24/2023											
<b>12/11</b>	<b>12/12</b>	<b>12/13</b>	<b>12/14</b>	<b>12/15</b>	<b>12/16</b>	<b>12/17</b>	<b>12/18</b>	<b>12/19</b>	<b>12/20</b>	<b>12/21</b>	<b>12/22</b>	<b>12/23</b>	<b>12/24</b>						
<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>Hours</b>	<b>Pay Category</b>	<b>FMLA</b>	<b>hours</b>		
6.5	1	4	9	8.25			7	9	7.25	9				61	Regular:		10410056.511000		
														0	Vacation:				
											8			8	Holiday:				
	7	4												11	Paid Sick Allowance:				
														0	Paid Funeral Leave:				
														0	Worker's Compensation:				
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>				
														0					
														0					
6.5	8	8	9	8.25	0	0	7	9	7.25	9	8	0	0	80	<b>TOTAL HOURS REPORTED</b>				

I certify that the foregoing is true and correct.

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Supervisor signature

Mandatory for all employees

**GRANT ALLOWABLE EXPENDITURES**

GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

**Wildlife Damage Abatement and Claims Program**  
**Lincoln County 2023 Claim Summary**

Participant	# Appraisals	Crop	Species	Acres Appraised	Quantity Lost	Appraised Damage	Final Claim
Klug, Klug Farms*	5	CGR	Deer	71.8	82.67	1.35	
	3	SYB	Deer	58.75	80.45	3.25	\$ 1,075.70
Klug, City View*	2	CGR	Deer	86	108.61	1	
	1	SYB	Deer	12	50.76	2	\$ 815.43
<b>Totals 2023</b>	11			228.55			<b>\$ 1,891.13</b>
2 Claimants							
<b>Totals 2022</b>	8			235			<b>\$ 4,942.32</b>
2 claimants							

\* After \$500 standard deductible  
 \*\* Standard deductible and 80% rate applies  
 # Standard \$500 deductible split over 2 or more counties

Notice: Completion of this form is required to document a wildlife damage claim under s. 29.889, Wis. Stats. Information on this form is required for payment. Personally identifiable information will be used for administrative purposes and will be provided to local County Conservation Departments and the Wisconsin Department of Administration for payment information.

**Claimant Information**

Make Check Payable To: <b>KLUG FARMS PARTNERSHIP</b>		Enrollment Id: <b>60053</b>	Crop Year: <b>2023</b>	County Of Claim: <b>Lincoln</b>	Claim Percentage: <b>100%</b>
Last Name: KLUG	First Name: BRUCE	Middle Initial:		TIN #: xxx-xx-3749	Home Phone: (715) 536-8845
Street Address: W6025 JOE SNOW ROAD				Work Phone:	
City: MERRILL	State: WI	Zip Code: 54452			

**Eligibility Requirements**

Date Damage First Occurred: 01/05/2023	Date of Initial Contact: 01/05/2023	Date of Initial Inspection: 10/06/2023	Date of Final Inspection: 10/25/2023	Shooting Permit Harvest Compliance (Deer)	
Timely Notice Filed: Yes	Abatement Prescribed: • Shooting Permit			80% objective: 80% harvest: Met 80% objective?	4 4 Yes
Implemented Abatement: Yes				Reached Consensus of Waived Harvest Objectives? [according to NR 19.80(4)(a) and NR 12.16(b)2. Wis. Adm. Code]	
Met Hunting Access Req.: Yes				N/A	
Comment:					

**Certification**

I certify that I own the crops as claimed on this form and that the claim information is accurate and true.		Enrollment ID: <b>60053</b>	<b>DNR Use Only</b>		<b>Claim Summary</b>	
Claimant Signature	Date Signed		Audited:	A. Total Eligible Loss (x 100%)		\$1,575.70
I certify that this claim has been reviewed by the County Wildlife Damage Abatement & Claims Program committee and has been found to be accurate and in compliance with all regulations governing the Wildlife Damage Program. This claim is hereby approved.		Voucher No:	B. Standard Deduction ( \$500.00 x 100% if one county)		- \$500.00	
County Representative Signature	Date Signed		C. Remaining Claim Amount (If ≤ \$5,000 x 100%, this is the final claim payable.)		Line A - Line B \$1,075.70	
County Damage Specialist Signature		Date Signed	D. Subtract \$5,000 x 100% (maximum, claim at 100%)		- \$5,000.00	
			E. Amount in Excess of \$5,000 x 100%		Line C - Line D -\$3,924.30	
			F. 80% Claim Rate		x .80	
			G. Subtotal Claim Amount		Line E x Line F -\$3,139.44	
			H. Add \$5,000 x 100% (maximum claim at 100%)		+ \$5,000.00	
			I. Final Claim Payment (not to exceed \$10,000)		Line C if ≤5000 x 100% or Line G + Line H <b>\$1,075.70</b>	
This calculation is based on 100% of enrollment distribution.						

**Appraisal Information**

Field	Deer Zone	DMU	Location				Crop	Comment	Damage % Deer	Acres		Yield per Acre		Loss	Price	Apprd. Loss	Eligible Loss
			T.	R.	Dir.	S.				Apprd.	Dmgd.	UnDmgd.	Dmgd.				
Klug Farms		33	31	6	E	15,16,22,25	CGR	1	100 (A)	3.80	0.10	169.81	73.43	9.64	\$5.69	\$54.84	\$54.84
Klug Farms		33	31	6	E	15,16,22,25	CGR	2	100 (A)	32.00	0.75	211.88	150.76	45.84	\$5.69	\$260.83	\$260.83
Klug Farms		33	31	6	E	15,16,22,25	CGR	3	100 (A)	7.00	0.25	128.76	72.96	13.95	\$5.69	\$79.38	\$79.38
Klug Farms		33	31	6	E	15,16,22,25	CGR	4	100 (A)	12.00	0.25	158.83	105.89	13.24	\$5.69	\$75.31	\$75.31
Klug Farms		33	31	6	E	15,16,22,25	CGR	5	100 (A)	17.00	0.00	0.00	0.00	0.00	\$5.69	\$0.00	\$0.00
Klug Farms		33	31	6	E	15,16,22,25	SYB	6	100 (A)	37.00	1.50	53.44	30.70	34.11	\$13.74	\$468.67	\$468.67
Klug Farms		33	31	6	E	15,16,22,25	SYB	7	100 (A)	20.00	0.50	53.56	15.66	18.95	\$13.74	\$260.37	\$260.37
Klug Farms		33	31	6	E	15,16,22,25	SYB	8	100 (A)	1.75	1.25	49.80	27.89	27.39	\$13.74	\$376.30	\$376.30
<b>Subtotal</b>															<b>\$1,575.70</b>	<b>\$1,575.70</b>	

Notice: Completion of this form is required to document a wildlife damage claim under s. 29.889, Wis. Stats. Information on this form is required for payment. Personally identifiable information will be used for administrative purposes and will be provided to local County Conservation Departments and the Wisconsin Department of Administration for payment information.

**Claimant Information**

Make Check Payable To: CITY VIEW LAND DEVELOPMENT LLC.		Enrollment Id: 60054	Crop Year: 2023	County Of Claim: Lincoln	Claim Percentage: 100%
Last Name: KLUG	First Name: JOHN	Middle Initial:		TIN #: xxx-xx-4311	
Street Address: W6025 JOE SNOW RD				Home Phone: (715) 536-8845	
City: MERRILL	State: WI	Zip Code: 54452	Work Phone:		

**Eligibility Requirements**

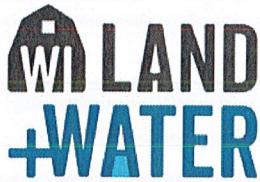
Date Damage First Occurred: 01/05/2023	Date of Initial Contact: 01/05/2023	Date of Initial Inspection: 10/06/2023	Date of Final Inspection: 10/24/2023	Shooting Permit Harvest Compliance (Deer)	
Timely Notice Filed: Yes	Abatement Prescribed: • Shooting Permit			80% objective: 80% harvest: Met 80% objective?	4 4 Yes
Implemented Abatement: Yes				Reached Consensus of Waived Harvest Objectives? [according to NR 19.80(4)(a) and NR 12.16(b)2. Wis. Adm. Code]	
Met Hunting Access Req.: Yes				N/A	
Comment:					

**Certification**

I certify that I own the crops as claimed on this form and that the claim information is accurate and true.		Enrollment ID: <b>60054</b>	<b>DNR Use Only</b>		<b>Claim Summary</b>	
Claimant Signature	Date Signed		Audited:	A. Total Eligible Loss (x 100%)		\$1,315.43
I certify that this claim has been reviewed by the County Wildlife Damage Abatement & Claims Program committee and has been found to be accurate and in compliance with all regulations governing the Wildlife Damage Program. This claim is hereby approved.		Voucher No:	B. Standard Deduction ( \$500.00 x 100% if one county)		- \$500.00	
County Representative Signature	Date Signed		C. Remaining Claim Amount (If ≤ \$5,000 x 100%, this is the final claim payable.)		Line A - Line B \$815.43	
County Damage Specialist Signature		Date Signed	D. Subtract \$5,000 x 100% (maximum, claim at 100%)		- \$5,000.00	
			E. Amount in Excess of \$5,000 x 100%		Line C - Line D -\$4,184.57	
			F. 80% Claim Rate		x .80	
			G. Subtotal Claim Amount		Line E x Line F -\$3,347.66	
			H. Add \$5,000 x 100% (maximum claim at 100%)		+ \$5,000.00	
			I. Final Claim Payment (not to exceed \$10,000)		Line C if ≤5000 x 100% or Line G + Line H <b>\$815.43</b>	
This calculation is based on 100% of enrollment distribution.						

**Appraisal Information**

Field	Deer Zone	DMU	Location				Crop	Comment	Damage % Deer	Acres		Yield per Acre		Loss	Price	Apprd. Loss	Eligible Loss
			T.	R.	Dir.	S.				Apprd.	Dmgd.	UnDmgd.	Dmgd.				
City View Farm	NORTHERN FOREST	33	31	6	E	14	SYB	1	100 (A)	12.00	2.00	54.47	29.09	50.76	\$13.74	\$697.44	\$697.44
City View Farm	NORTHERN FOREST	33	31	6	E	14	CGR	2	100 (A)	24.00	1.00	167.10	58.49	108.61	\$5.69	\$617.99	\$617.99
city view Farm	NORTHERN FOREST		31	6	E	16	CGR	3	100 (A)	62.00	0.00	0.00	0.00	0.00	\$5.69	\$0.00	\$0.00
<b>Subtotal</b>															<b>\$1,315.43</b>	<b>\$1,315.43</b>	



## Wisconsin Land+Water Conservation Association

121 S. Pinckney Street, Suite 420 · Madison, Wisconsin 53703  
(608) 441-2677 · Fax: (608) 441-2676 · wisconsinlandwater.org

December 21, 2023

Lincoln County Land Services  
801 North Sales Street Ste 103  
Merrill, WI 54452-1632

Dear Supervisor Lemke & Conservation Program Manager Boisvert,

We are grateful for your past support of Wisconsin Land and Water Conservation Association (WI Land+Water), which has allowed us to continue to evolve into one of the most effective conservation organizations in the state. Going forward, we pledge to continue to serve and represent your department and your committee by providing the highest level of service. As such, **I ask you to please consider renewing your membership with WI Land+Water in 2024.** An invoice indicating forthcoming dues for 2024 membership is attached.

In the past year, WI Land+Water has acted as a strong voice for county conservation, ensuring policy makers understand the value and importance of our shared work, and continuing to build practical partnerships with agricultural and conservation groups alike, in support of our conservation priorities.

WI Land+Water is proud of our 2023 accomplishments. Some highlights include:

- Hosting our 70<sup>th</sup> Annual Conference, attended by over 500 conservation professionals and over 30 sponsoring businesses and organizations, and highlighted by a keynote addresses from Curt Meine and Alonzo Kelly.
- Meeting the growing needs of our changing county conservation workforce by launching the State Interagency Training Committee's Interagency Mentorship Program.
- Launching the Health and Conservation Committee, which hosted the Health and Conservation Summit on Nov. 1, attended by county public health and land and water conservation department staff. Discussions focused on conservation and environmental health issues, such as drinking water contamination.
- Offering our members access to graphic design tools and templates to easily make event flyers, infographics, and images or videos via the user-friendly Canva platform.
- Engaging our members and partners in the development of a new five-year strategic plan, focused on four core principles: advocate, convene, engage, and educate.
- Achieving legislative successes, including the passage of Act 42 (AB 133), which improved and modernized the Farmland Preservation Program, and Act 32 (AB 131), which clarified land conservation committee membership.
- Assisting partners to design and improve their conservation training programs, including DATCP Engineering staff, DATCP/UW-Ext. Nutrient Management team, and Grassland 2.0 Academy coordinators and staff.

- Engaging 21 schools (six of them new) to participate in the Wisconsin Envirothon, as well as seven new funders, via our Youth Education Program. We also recruited eight new counties who participated in the Conservation Awareness Poster and Speaking Contest. Hosted our second year of middle school conservation camp at Upham Woods.
- Facilitating the development of technical standards via the Standards Oversight Council (SOC) program, coordinated by WI Land+Water. 2023 standards included NRCS 590 (Nutrient Mgmt.) and 635 (Vegetated Treatment Area); DNR 1011 (Vegetated Dry Stormwater Ponds), 1012 (Enhanced Dry Treatment Syst.), 1013 (Enhanced Settling and Phos. Removal), and 1014 (Episodic Additive Dosing)

In 2024, pressing issues such as agriculture, water quality improvement, soil health, and extreme weather will be under examination by Wisconsin policy makers. WI Land+Water will continue to promote locally led conservation as a time-tested, effective model that provides common-sense solutions to these issues.

This is a critically important time for us to present a consistent, unified voice for locally led conservation. We have worked to achieve the membership support of 100% of our 72 counties over the past few years, which we do not take for granted. We hope that we can continue to earn the privilege of your support in 2024 via your membership dues.

Thank you for your support. Please feel free to contact me with questions or if there is something we can do to make WI Land+Water a more valuable resource for you.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Krueger". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Matt Krueger, Executive Director



**TO:**

Lincoln County Land Services  
 801 North Sales Street Ste 103  
 Merrill, WI 54452-1632

# Invoice

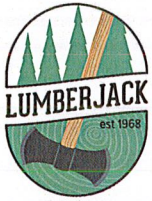
Please remit the total amount due to the letterhead address. If your records differ from ours, please call or email Isabelle Paulsen immediately.

		INVOICE NO.	DATE	TERMS
Tax ID # 39-1448749		1535-2024	12/21/2023	Due 03/08/2024
ITEM	DESCRIPTION	QTY	RATE	AMOUNT
County Dues	2024 WI Land+Water Dues	N/A	N/A	\$1,528.97
Envirothon	<input type="checkbox"/> Please check here if your county would like to include <b>\$55 dues</b> (or more) for Wisconsin Envirothon.	N/A	N/A	\$ _____
SOC	<input type="checkbox"/> Please check here if your county would like to include <b>\$350 dues</b> (or more) for the Standards Oversight Council.	N/A	N/A	\$ _____
GLC	<input type="checkbox"/> Please check here if your county would like to include <b>\$50 dues</b> (or more) for the Great Lakes Committee.	N/A	N/A	\$ _____
		<b>TOTAL</b>		<b>\$ _____</b>

Make check payable to: Wisconsin Land and Water Conservation Association, Inc.

Thank you for your support!

Phone #	E-mail	Web Site
608-441-2677	<a href="mailto:kelli@wisconsinlandwater.org">kelli@wisconsinlandwater.org</a>	<a href="http://www.wisconsinlandwater.org">www.wisconsinlandwater.org</a>



LUMBERJACK RC&D COUNCIL INC

315 S ONEIDA AVE  
SUITE 206  
RHINELANDER WI 54501

# Invoice

Date	Invoice #
1/3/2024	1607

Bill To
LINCOLN CO LAND SERVICES DEPT 801 N SALES STR STE 105 MERRILL WI 54452

Terms	P.O. No.
Net 30	

Description	Quantity	Rate	Amount in USD
Annual Dues 2024		200.00	200.00
<b>Total</b>			\$200.00

## **NOTICE OF PUBLIC HEARING**

The Lincoln County Land Services Committee will hold a Public Hearing on Thursday, January 11, 2024 at 4:00p.m. to take testimony on the items listed below. The public hearing will be held at the Lincoln County Service Center, Meeting room #255/257/260, at 801 N. Sales St., Merrill, WI. The public may attend either in person or via telephone conference (details may be found in agenda once it is posted at <https://co.lincoln.wi.us/meetings>).

### **ORDINANCE TEXT AMENDMENT CHAPTER 17 –ZONING ORDINANCE**

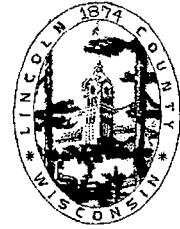
1. Portions of Lincoln County Zoning Ordinance – Chapter 17, section 17.8.12 (Duties and Responsibilities), 17.8.60 (Variance Review and Approval Procedure), 17.8.65 (Appeals of Zoning Interpretations), and 17.8.30 (Appeals of Committee Decisions) are proposed to be amended. A copy of the ordinance amendments may be viewed at the Lincoln County Zoning office.

NOTE: A final decision on any of the above requests may be made at a later date. Items not acted upon or laid over may come before the Committee again as “Old Business”. The Committee may but is not obligated to take any additional testimony.

Original applications and materials may be viewed at the Lincoln County Zoning office located at 801 N. Sales Street, Merrill, Wisconsin.

The above hearing will be held in **Meeting room #255/257/260 of the Lincoln County Service Center, at 801 N. Sales Street, Merrill, WI.** All parties wishing to be heard are requested to be present. Both written and oral testimony will be entered into the record.

Greta Rusch, Secretary



## Committee Action Report

**TO:** Land Services Committee  
**FROM:** Mike Huth, Zoning Program Manager-Land Services Administrator  
**DATE:** 12/26/23

**SUBJECTS:** Ordinance Text Amendments – Board of Adjustment

- a. 17.8.12 Zoning Board of Adjustment – Duties and Responsibilities
- b. 17.8.30 Appeals of Committee Decisions
- c. 17.8.60 Variance Review and Approval Procedure
- d. 17.8.65 Appeals of Zoning Interpretations

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At the August/September 2023 LSC meetings, the committee directed staff to draft ordinance language regarding the requirements for Variance Applications and Appeals. While reviewing the sections, staff and Corporation Council identified any text in the zoning ordinance that should be updated to reflect Wis. Stats updates that occurred in the past few years. This memo is to provide information regarding the proposed amendment to sections 17.8.12(2)(b), 17.8.60, 17.8.65 and 17.8.30 of the Lincoln County Zoning Ordinance. The towns have been notified and public notice of the public hearing has been completed in accordance with State stats and ordinance.

### **17.8.12(2)(b) ZONING BOARD OF ADJUSTMENT – DUTIES AND RESPONSIBILITIES**

The purpose of section 17.8.12 is to establish specific duties and responsibilities pertaining to the BOA. Specifically, section 17.8.12(2)(b) relates to the BOA hearing and deciding appeals where it is alleged that there is an error in any decision of the Land Services Committee (LSC) related to a conditional use permit (CUP) request process and if the LSC considered the appropriate standards and met the requirements of the zoning ordinance when reviewing and deciding on a CUP request. The proposed ordinance text edit will bring the zoning ordinance into harmony with Wisconsin Stats in regards to the handling of appeals of LSC CUP actions/decisions.

### **17.8.60- VARIANCE REVIEW AND APPROVAL PROCEDURE**

Section 17.8.60 (2) states the requirements for a property owner to apply for a variance request to the BOA. The proposed text would require that an applicant have a plat of survey completed or on file. With the survey on file, the request for variance from a given point (roadway, side lot line, Ordinary High Water Mark, etc...) will allow for the BOA to confidently know all the measurements/parameters relating to the request and can determine if a hardship exists when making a deviation of the applicable ordinance setback.

### **17.8.65-APPEALS OF ZONING INTERPRETATIONS and 17.8.30(10) APPEALS OF COMMITTEE DECISIONS**

The purpose of section 17.8.65 is to provide regulations which enable the BOA to hear and decide requests for appeals from the interpretations, orders, requirements, or decisions of the Zoning Administrator. The proposed text amendment to section 17.8.65 and 17.8.30(10) are intended to clarify the CUP appeal process pursuant to Wis. Stats.

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### **REQUESTED ACTION:**

Land Services Department staff is recommending the proposed amendments to sections 17.8.12(2)(b), 17.8.60, 17.8.65, and 17.8.30(10) of the Lincoln County Zoning Ordinance. However, the committee still needs to form a basis for a decision by reviewing testimony received at the public hearing and town resolutions before forwarding the ordinance amendments to the County Board for final review and decision.

As of 11:30am on 1-4-2024

**Town Responses for Proposed Chapter 17 Text Amendment**

**Ordinance Text Amendments – Board of Adjustment**

- a. 17.8.12 Zoning Board of Adjustment – Duties and Responsibilities
- b. 17.8.30 Appeals of Committee Decisions
- c. 17.8.60 Variance Review and Approval Procedure
- d. 17.8.65 Appeals of Zoning Interpretations

TOWN	APPROVE	DISAPPROVE	NEUTRAL	NO RESPONSE	EXTENSION
Birch				X	
Bradley				X	
Corning	X				
Harding				X	
Harrison	X				
King	X				
Merrill	X				
Pine River				X	
Rock Falls	X				
Russell				X	
Schley				X	
Scott				X	
Skanawan				X	
Somo				X	
Tomahawk				X	
Wilson	X				
<b>TOTAL</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>10</b>	

\*Update will be given at public hearing if there are any changes

## **Chapter 17-Proposed Zoning Ordinance Text Amendments.**

- Plain text is existing text in our ordinance and no changes proposed.
  - ~~Lined-out text~~ is existing ordinance text that will be eliminated
  - Underlined text is proposed revisions and updated language
- 

### **17.8.12 – ZONING BOARD OF ADJUSTMENT.**

(1) ESTABLISHMENT. A Zoning Board of Adjustment is hereby established. The Zoning Board of Adjustment shall consist of 3 members and 2 alternate members appointed by the Chair of the County Board, subject to the approval of the County Board, according to procedures established under §59.694(2), Wis. Stats. The 2 alternate members shall be appointed for staggered 3-year terms. The Chair of the County Board shall annually designate one of the alternate members as the first alternate and the other as the second alternate and such alternates shall have the authority as designated in §59.694(2)(am), Wis. Stats. The Board of Adjustment shall appoint a chair and other officers and shall adopt such rules as it deems necessary, following all applicable requirements under §59.694, Wis. Stats. (Am. # 2021-12-709)

(2) DUTIES AND RESPONSIBILITIES. The Zoning Board of Adjustment shall have the following specific duties and responsibilities pertaining to this chapter, Chapter 20, Chapter 21, and Chapter 22 of the Lincoln County Code:

(a) Hear and decide appeals where it is alleged that there is an error in any interpretation, order, requirement, decision, or determination made by the Zoning Administrator in the enforcement or administration of this chapter, Chapter 20, Chapter 21, or Chapter 22 of the Lincoln County Code.

~~(b) Hear and decide appeals where it is alleged that there is an error in any decision of the Land Services Committee related to a conditional use permit request, with such review limited to determining whether the Committee's action considered the appropriate standards and met the requirements of this chapter, as opposed to the Board of Adjustment conducting a de novo review. (Am. #2018-05-659)~~

(c) Authorize such variances from the terms of this chapter as will not be contrary to the public interest, when, owing to special conditions, a literal enforcement will result in practical difficulty or unnecessary hardship, so that the spirit of the ordinance shall be observed, public safety and welfare secured, and substantial justice done.

(3) RECORDING OF ACTIONS.

(a) The Board of Adjustment shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations and other official actions, all of which shall

be immediately filed in the office of the Zoning Administrator, and shall be a public record.

(b) The final disposition of an appeal or variance application to the Board of Adjustment shall be in a form of a written decision signed by both the Chair and Secretary of the Board. Such decision shall state the specific facts that are the basis for the Board of Adjustment's decision; shall either affirm, reverse, or modify any order, requirement, interpretation, or any determination of the Zoning Administrator or, in the case of an appealed decision on a conditional use permit, the Land Services Committee; shall specify any required conditions of approval; and shall specify the extent of any variance granted. (Am. #2018-05-659)

(c) The Zoning Administrator shall, within 10 days of any decision of the Board of Adjustment, transmit a signed copy of the written decision of the Board of Adjustment to the applicant and, if the action affects resources under its jurisdiction, the appropriate office of WisDNR.

(4) REVIEW BY COURT OF RECORD. Any persons aggrieved by any decision of the Board of Adjustment may appeal the decision by filing an action in certiorari in the Lincoln County Circuit Court within 30 days of the decision, setting forth that such decision is illegal and specifying the grounds of the illegality. Lincoln County assumes no liability for and makes no warranty as to reliance on this decision if construction is commenced prior to expiration of this 30-day period.

## **Chapter 17-Proposed Zoning Ordinance Text Amendments.**

- Plain text is existing text in our ordinance and no changes proposed.
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  - Underlined text is proposed revisions and updated language
- 

- **17.8.30 (10)- APPEALS OF COMMITTEE DECISIONS.**

(10) APPEALS OF COMMITTEE DECISIONS. If the Committee denies a person's conditional use permit application, the person may appeal the decision to the circuit court under the procedures contained in §59.694(10), Wis. Stats. (Am. #2018-05-659). The Committee's decision on a conditional use permit application shall not be reviewed by the Board of Adjustment.



## Chapter 17-Proposed Zoning Ordinance Text Amendments.

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- 

### 17.8.60 - VARIANCE REVIEW AND APPROVAL PROCEDURE.

(1) PURPOSE. The purpose of this section is to provide regulations which enable the Board of Adjustment to hear and decide requests for permitted variation from the terms of this chapter as will not be contrary to the public interest; where owing to special factors, a literal enforcement of the provisions of this chapter would result in practical difficulty or unnecessary hardship, so that the spirit of this chapter shall be observed, public safety and welfare secured, and substantial justice done; as provided for by Wisconsin Statutes and applicable case law. Variances shall not be required within the PD district to provisions for which the County Board granted waivers through the PD approval process.

(2) APPLICATION FOR A VARIANCE. Proceedings for ~~approval~~ of a requested variance shall be initiated by an application of the owner(s) of the subject property to the Zoning Administrator. The application shall include:

(a) A completed form, provided by the Zoning Administrator, including basic information applicable to the owner and the specific nature of the variance request;

(b) Legal description of the subject site by lot, block, and recorded subdivision or certified survey map, ~~or by metes and bounds~~;

(c) A scaled map showing all lands for which the variance is sought, and all other lands within 300 feet of the boundaries of such lands, on a sheet not larger than 11" x 17" or 3 copies if larger, together with the names and addresses of the owners of all lands on said map as they appear on the current records of the Register of Deeds;

(d) ~~A sketch of the subject site~~ A Plat of Survey or a Certified Survey Map (CSM) prepared by a registered land surveyor in the State of Wisconsin meeting the requirements of Section 17.8.40(2)(a), and indicating where the variance is requested;

(e) Written justification for the proposed variance, consisting of the petitioner's evaluation of the request against the standards for granting a variance as established in subsection (7) below;

(f) Other pertinent information as requested by the Zoning Administrator to determine if the proposed request meets the requirements of this chapter; and

(g) The required review fee, as provided through the fee schedule approved annually by the Land Services Planning and Zoning Committee.

(3) ZONING ADMINISTRATOR REPORT. The Zoning Administrator or his designee shall prepare a report on the variance request, evaluating it based on its harmony with the purposes of this chapter, the comprehensive plan, State and Federal law, sound planning and zoning principles, and compliance with the standards in subsection (7) below. The Zoning Administrator may contact the petitioner to inquire whether certain changes to the petition may be desired in light of this evaluation prior to the formal review process described below.

(4) PUBLIC HEARING. The Zoning Administrator shall cause to be scheduled and noticed a public hearing before the Board of Adjustment. Not less than 10 days before the public hearing, the Zoning Administrator shall mail the petition and a public hearing notice to the Board of Adjustment, the petitioner (and property owner if different), the clerk of the affected town, the owners of all properties within 300 feet of all edges of the lot or parcel that would require the variance, the owner or operator of any airport if the petition would affect an airport affected area under §62.23(6)(am), Wis. Stats., the appropriate office of WisDNR if the variance request is within the FW, FF, GFP, S, SW, or W zoning districts, and other interested parties on a request basis. The Zoning Administrator's report shall also be provided to the Board of Adjustment and petitioner in advance of the hearing, and to other interested parties on a request basis.

(5) TOWN TESTIMONY. The town within which a proposed variance is sought may offer written or verbal testimony on whether to approve such request as presented, approve such request with conditions, or disapprove such request. Such town recommendation shall be in the form of a formal action or endorsement of the town board.

(6) BOARD OF ADJUSTMENT ACTION. As soon as possible following the public hearing, the Board of Adjustment shall approve as presented, approve with conditions, or disapprove of the variance request. The Board shall evaluate the request against the standards included in subsection (7) below, and may consider all applicable information included in the petition, the Zoning Administrator's report, public testimony, or its own investigations. In its action, the Board shall include findings of fact relative to its decision. A special meeting of the Board of Adjustment to hear variance requests may be called by the Board chair upon written request and payment of a special meeting fee established by the Land Services Planning and Zoning Committee.

(7) VARIANCE STANDARDS. The Board of Adjustment shall review all variance requests against the standards provided under Wisconsin Statutes and applicable case law, and with the consideration to the following questions:

(a) What exceptional or extraordinary conditions, circumstances, or special factors are present which apply only to the subject property, and which prevent compliance with ordinance standards? The response to this question shall clearly indicate how the subject property contains factors which are not present on other properties in the same zoning district or within the same area that prevent compliance with one or more ordinance standards.

(b) In what manner do the above conditions or circumstances unreasonably prohibit the development of the property from being used for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome with the requested variances? The response to this question shall clearly indicate how the requested variance is essential to make the subject property developable so that property rights enjoyed by the owners of similar properties can be enjoyed by the owners of the subject property.

(c) Would the granting of the proposed variance result in a substantial or undue adverse impact on adjacent properties, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare? The response to this question shall clearly indicate how the proposed variance will have no substantial or undue impact on these factors.

(d) Have the factors which present the reason for the proposed variance been created by the act of the applicant or previous property owner after the effective date of this chapter? The response to this question shall clearly indicate that such factors existed prior to the effective date of this chapter and were not created by action of the applicant or a previous property owner.

(e) Does the proposed variance involve the proposed use of the property? The response to this question shall clearly indicate that the requested variance does not involve the proposed use, as use variances are not permitted.

(8) EFFECT OF DENIAL. No variance request which has been disapproved shall be resubmitted for a period of 12 months from the date of final Board of Adjustment action, except on grounds of new evidence or proof of changed factors found valid by the Board.

(9) TIME LIMITS ASSOCIATED WITH VARIANCES. An approved variance shall expire 24 months from the date issued if the work described in the permit is not commenced, unless a one-time, one-year extension is applied for, without fee, from the Board of Adjustment prior to the expiration date.

## Chapter 17-Proposed Zoning Ordinance Text Amendments.

- Plain text is existing text in our ordinance and no changes proposed.
  - ~~Lined-out text~~ is existing ordinance text that will be eliminated
  - Underlined text is proposed revisions and updated language
- 

### • 17.8.65- APPEALS OF ZONING INTERPRETATIONS.

(1) PURPOSE. The purpose of this section is to provide regulations which enable the Board of Adjustment to hear and decide requests for appeals from the interpretations, orders, requirements, or decisions of the Zoning Administrator ~~and conditional use permit decisions of the Planning and Zoning Committee~~, where it is alleged that there is an error in any decision as provided for by Wisconsin Statutes and applicable case law.

(2) APPLICATION FOR AN APPEAL. Proceedings for an appeal may be initiated by any person aggrieved, or by any officer, department, board, or bureau of the County affected by any decision of the Zoning Administrator. Any appeal must be made within a period not exceeding 30 days from the date of issuance of the interpretation, order, requirement, or decision of the Zoning Administrator. The appeal shall be initiated by an application to the Zoning Administrator, which shall include the following data and supplementary materials:

(a) A completed form, provided by the Zoning Administrator, including basic information on the specific nature of the interpretation, order, requirement, or decision of the Zoning Administrator, the reasons for the appeal of such action, and the remedy sought;

(b) Other pertinent information as requested by the Board of Adjustment to make a determination on the appeal; and

(c) The required review fee, as provided through the fee schedule approved annually by the Land Services ~~Planning and Zoning Committee~~.

(3) ZONING ADMINISTRATOR REPORT. The Zoning Administrator or his designee shall prepare a report on the appeal request, evaluating it based on its harmony with the purposes of this chapter and the applicable division or section, the comprehensive plan, State and Federal law, and sound planning and zoning principles; and shall provide rationale for the initial interpretation, order, requirement or decision that prompted the request.

(4) PUBLIC HEARING. The Zoning Administrator shall cause to be scheduled and noticed a public hearing before the Board of Adjustment meeting the requirements of §59.694(7), Wis. Stats. Not less than 10 days before the public hearing, the Zoning Administrator shall mail the petition and a public hearing notice to the Board of Adjustment, the petitioner, and the appropriate office of WisDNR if the action affects resources under its jurisdiction. The Zoning Administrator's report shall also be provided to the Board of Adjustment and petitioner in advance of the hearing, and to other interested parties on a request basis.

(5) BOARD OF ADJUSTMENT ACTION. As soon as possible following the public hearing, the Board of Adjustment shall reverse or affirm the interpretation, order, requirement or decision, wholly or in

part, or may modify the interpretation, order, requirement or decision. The Board shall evaluate the request based on its harmony with the purposes of this chapter and the applicable division or section, the comprehensive plan, State and Federal law, case law, and sound planning and zoning principles. In its action, the Board shall include findings of fact relative to its decision. A special meeting of the Board of Adjustment to hear appeals may be called by the Board chair upon written request and payment of a special meeting fee established by the Land Services Planning and Zoning Committee.