

LINCOLN COUNTY LAND SERVICES COMMITTEE

Thursday, March 14, 2024 at 3:30pm

Meeting Location: Lincoln County Service Center, 801 N. Sales St, Room #257, Merrill, WI 54452

Via Teleconference and In-Person Attendance

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting beginning ten minutes prior to the start time indicated above using the following number or web address:

Conference Call: 1 530-564-6203

Access Code: 501 568 426#

Meeting ID: meet.google.com/pqh-xuim-euk

The teleconference cannot start until the host dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

MEETING AGENDA

1. Call meeting to order
2. Roll Call
3. Adopt Agenda
4. February 8, 2024 LSC meeting minutes
5. Public Comment

DEPARTMENT REPORTS

6. Register of Deeds
 - a) Monthly Financial Reports and End-of-Year (2023) Financial Report
 - b) Monthly Written Reports
7. Land Services
 - a) Administrator Department/Programs Report
 - b) Monthly Financial Report
 - c) Zoning Program Manager/Land Services Administrator Timesheets (1/22/2024 – 3/3/24)

OLD BUSINESS

none

NEW BUSINESS

8. Agency Updates
9. RFP bid for purchase replacement Survey GPS equipment
10. NRCS Operational Agreement

ANNOUNCEMENTS

11. Future Agenda Items
12. Confirm next meeting/public hearing date
13. Adjourn

NOTE: Public Hearings published numerically are itemized in agenda alphabetically in the same order.

DISTRIBUTION:

Land Services Committee Members: Bill Bialecki, Julie DePasse, Randy Detert, Greg Hartwig, Marty Lemke, Elizabeth McCrank, Greta Rusch, & Steven F Roets

Agencies: Luke Irish – APHS-WS, Peggy Winter – NRCS, Carrie Brezesinski – FSA, Tracy Beckman – Lumberjack RC&D

County Board Chairman: Don Friske

Administrative Coordinator: Renee Krueger

Posted on _____ at _____ .m by _____

While there may be a quorum of the County Administrative and Legislative Committee, County Highway Committee or the Public Property Committee present, no County Highway Committee, County Administrative and Legislative Committee or Public Property Committee business will be conducted at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. Please contact the Lincoln County Clerk at 715-539-1019 as early as possible so that proper arrangements may be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(c).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting. Sec. 19.85(2).
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Lincoln County Land Services Committee
Minutes of Thursday, February 8, 2024 3:30pm
Lincoln County Service Center, Room #257**

(Meeting recording is available on the Lincoln County website: co.lincoln.wi.us)

MEMBERS PRESENT In-Person: Bill Bialecki, Elizabeth McCrank, Greg Hartwig, Randy Detert, Steven F. Roets, and Greta Rusch

MEMBERS PRESENT Teleconference: Marty Lemke

MEMBERS ABSENT: Julie DePasse (excused)

DEPARTMENT HEADS/STAFF In-Person: Mike Huth (Land Services Administrator), Sarah Koss (Register of Deeds), and Elizabeth Peronto (Program Assistant).

DEPARTMENT HEADS/STAFF Teleconference: none

VISITORS In-Person: none

VISITORS Teleconference: Kevin Rell

1. Call Meeting to Order – Meeting was called to order by Vice-Chair Bialecki at 3:30pm.
2. Roll Call – Julie DePasse absent (excused) and Randy Detert (arrived at 3:41, excused). All other members present.
3. Adopt Agenda – M/S McCrank/Rusch to adopt the agenda as presented. Motion carried on a voice vote.
4. January 11, 2024 LSC Meeting Minutes – M/S McCrank/Rusch to approve the 1/11/2024 minutes. Motion carried on a voice vote.
5. Public Comment – There was none.

DEPARTMENT REPORTS

6. Register of Deeds
 - a) Monthly Financial Reports – Koss presented the report. There was no discussion.
 - b) Monthly Written Reports – Koss presented the report. Discussion occurred regarding births to deaths ratio.
7. Land Services
 - a) Administrator Department/Programs Report – Huth presented the department report. There was discussion regarding travel and training expenses for conferences.
 - b) Monthly Financial Report – Huth presented the financial report. There was discussion regarding bond payment.

Detert arrived at 3:41pm

- c) Zoning Program Manager/Land Services Administrator Timesheets (12/25/2023 – 1/21/24) –

M/S Rusch/Hartwig to approve the timesheets. Motion carried on a voice vote.

OLD BUSINESS

none

NEW BUSINESS

8. Agency Updates – There was none.
9. Register of Deeds Travel Voucher – Koss gave an overview of the expenses.

M/S McCrank/Hartwig to approve the travel voucher as presented.

Vice-Chair Bialecki called for a recess. The meeting resumed at 4:00pm

10. **4:00pm Public Hearings** – Public Hearing was called to order at 4:00pm by Vice-Chair Bialecki. Bialecki explained the rules of conduct for public hearings and introduced the Committee members and staff.

CHAPTER 17 ORDINANCE TEXT AMENDMENT

- a. Portions of Lincoln County Zoning Ordinance – Chapter 17, section 17.3.02 (Rural Land Uses), 17.3.03 (Residential Land Uses), 17.3.04 (Commercial Land Uses), 17.3.05 (Institutional and Recreational Land Uses), 17.3.08 (Industrial Land Uses), and 17.3.09 (Accessory Land Uses) are proposed to be amended.

At the request of the committee, Huth presented the proposed amendments. County staff recommends that the committee approve the six amendments and forward them to the County Board, as presented in the packet. Huth entered into the record the responses from the Towns regarding the proposed amendments.

Vice-Chair Bialecki asked for testimony in support of the amendments. There was none.

Vice-Chair Bialecki asked for testimony in opposition of the amendments. There was none.

Vice-Chair Bialecki closed the public hearing for the request. Discussion occurred.

M/S Detert/McCrank to approve the six amendments (specified as 17.3.02, 17.3.03, 17.3.04, 17.3.05, 17.3.08, and 17.3.09) as presented and to forward them to the County Board. Motion carried on a voice vote.

- b. A request by Doering Enterprises LLC (Representative: Tom Doering and Petitioner: Kevin Rell) to create a 2.0 acre lot that does not have 30 feet of frontage on a public road and does not meet the required minimum lot width of 130' at the building setback line from the Ordinary High Water Mark.

Vice-Chair Bialecki asked for testimony in support of the Petition for Modification. Kevin Rell, the petitioner, was present via teleconference and explained the proposal.

Vice-Chair Bialecki asked for additional testimony in support of the request. There was none.

Vice-Chair Bialecki asked for testimony from opponents of the request. There was none.

Vice-Chair Bialecki asked for the staff report. Huth presented the staff report. Huth informed the committee that the Town of Russell waived their right to provide a recommendation. County staff recommends that the committee approve the Petition for Modification as presented in the staff report. Discussion occurred.

M/S McCrank/Detert to approve the Petition for Modification with the one recommended condition as listed in the staff report. Motion carried on a voice vote.

Conditions:

1. All other applicable ordinance standards are adhered to regarding the subdivision of the parcel and zoning district standards.

ANNOUNCEMENTS

11. Future Agenda Items – None aware of at the time of the meeting.
12. Confirm next meeting/public hearing date – The next meeting will be March 14, 2024. The meeting will begin at 3:30p.m. with the public hearing beginning at 4:00pm.
13. Adjourn – M/S Rusch/McCrank to adjourn at 4:17p.m. Motion carried on a voice vote.

Minutes prepared by Elizabeth Peronto

FEB 2024 BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

		ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
43 REGISTER OF DEEDS								
10430051 511000	REG OF DEEDS SALAR	142,071	142,071	18,756.70	10,752.82	.00	123,314.30	13.2%
2024/02/000011	02/09/2024 PRJ	5,376.41	REF PAYROL			WARRANT=240209	RUN=2 GENERAL	
2024/02/000050	02/23/2024 PRJ	5,376.41	REF PAYROL			WARRANT=240223	RUN=2 GENERAL	
10430051 520000	REG OF DEEDS EMPLO	77,477	77,477	11,725.99	6,049.49	.00	65,751.01	15.1%
2024/02/000011	02/09/2024 PRJ	3,024.76	REF PAYROL			WARRANT=240209	RUN=2 GENERAL	
2024/02/000050	02/23/2024 PRJ	3,024.73	REF PAYROL			WARRANT=240223	RUN=2 GENERAL	
10430051 531060	REG OF DEEDS FIDLA	16,800	16,800	.00	.00	.00	16,800.00	.0%
10430051 552001	REG OF DEEDS TELEP	450	450	91.92	47.07	.00	358.08	20.4%
2024/02/000084	02/29/2024 GEN	47.07	REF DJ			FEBRUARY TELEPHONE CHARGES		
10430051 554001	PRINTING ALLOCATIO	2,800	2,800	91.11	45.85	.00	2,708.89	3.3%
2024/02/000085	02/29/2024 GEN	45.85	REF DJ			FEBRUARY COPY CHARGES		
10430051 555000	REG OF DEEDS TRAVE	1,100	1,100	184.22	.00	.00	915.78	16.7%
10430051 561100	REG OF DEEDS OFFIC	5,500	5,500	225.39	101.96	.00	5,274.61	4.1%
2024/02/000057	02/22/2024 API	71.98	VND 300012 VCH359181	VIP OFFICE PRODUCTS	OFFICE SUPPLIES			345510
2024/02/000072	02/29/2024 API	29.98	VND 300012 VCH359351	VIP OFFICE PRODUCTS	OFFICE SUPPLIES			345585
TOTAL REGISTER OF DEEDS		246,198	246,198	31,075.33	16,997.19	.00	215,122.67	12.6%
TOTAL EXPENSES		246,198	246,198	31,075.33	16,997.19	.00	215,122.67	
GRAND TOTAL		246,198	246,198	31,075.33	16,997.19	.00	215,122.67	12.6%

** END OF REPORT - Generated by Jamie Willis **

FEB 2024 BUDGET REPORT

FOR 2024 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
43 REGISTER OF DEEDS							
10430051 511000 REG OF DEEDS SALAR	142,071	142,071	18,756.70	10,752.82	.00	123,314.30	13.2%
10430051 520000 REG OF DEEDS EMPLO	77,477	77,477	11,725.99	6,049.49	.00	65,751.01	15.1%
10430051 531060 REG OF DEEDS FIDLA	16,800	16,800	.00	.00	.00	16,800.00	.0%
10430051 552001 REG OF DEEDS TELEP	450	450	91.92	47.07	.00	358.08	20.4%
10430051 554001 PRINTING ALLOCATIO	2,800	2,800	91.11	45.85	.00	2,708.89	3.3%
10430051 555000 REG OF DEEDS TRAVE	1,100	1,100	184.22	.00	.00	915.78	16.7%
10430051 561100 REG OF DEEDS OFFIC	5,500	5,500	225.39	101.96	.00	5,274.61	4.1%
TOTAL REGISTER OF DEEDS	246,198	246,198	31,075.33	16,997.19	.00	215,122.67	12.6%
TOTAL EXPENSES	246,198	246,198	31,075.33	16,997.19	.00	215,122.67	
GRAND TOTAL	246,198	246,198	31,075.33	16,997.19	.00	215,122.67	12.6%

** END OF REPORT - Generated by Jamie Willis **

FEB 2024 BUDGET REPORT

FOR 2024 02

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
43 REGISTER OF DEEDS						
10430051 412300 REG OF DEEDS REAL	-77,000	-77,000	-9,185.94	-4,651.20	-67,814.06	11.9%
10430051 461300 REGISTER OF DEED F	-169,193	-169,193	-26,626.46	-18,764.72	-142,566.54	15.7%
10430051 461900 REG OF DEEDS MISC	-5	-5	.00	.00	-5.00	.0%
TOTAL REGISTER OF DEEDS	-246,198	-246,198	-35,812.40	-23,415.92	-210,385.60	14.5%
TOTAL REVENUES	-246,198	-246,198	-35,812.40	-23,415.92	-210,385.60	
GRAND TOTAL	-246,198	-246,198	-35,812.40	-23,415.92	-210,385.60	14.5%

** END OF REPORT - Generated by Jamie Willis **

LINCOLN COUNTY



YEAR-TO-DATE BUDGET REPORT - 2023

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43 REGISTER OF DEEDS							
0000 DIVISION							
10430051 412300 REG OF DEEDS RE	-73,000	0	-73,000	-92,378.38	.00	19,378.38	126.5%
10430051 461300 REGISTER OF DEE	-170,000	0	-170,000	-166,002.99	.00	-3,997.01	97.6%*
10430051 461900 REG OF DEEDS MI	-5	0	-5	.00	.00	-5.00	0%*
10430051 511000 REG OF DEEDS SA	144,661	0	144,661	131,483.44	.00	13,177.56	90.9%
10430051 520000 REG OF DEEDS EM	86,790	0	86,790	78,227.38	.00	8,562.62	90.1%
10430051 531060 REG OF DEEDS FI	16,800	0	16,800	14,438.20	.00	2,361.80	85.9%
10430051 552001 REG OF DEEDS TE	450	0	450	507.11	.00	-57.11	112.7%*
10430051 554001 PRINTING ALLOCA	2,000	0	2,000	592.86	.00	1,407.14	29.6%
10430051 555000 REG OF DEEDS TR	1,100	0	1,100	219.64	.00	880.36	20.0%
10430051 561100 REG OF DEEDS OF	5,500	0	5,500	1,602.76	.00	3,897.24	29.1%
10430060 411100 REGISTER OF DEE	-14,296	0	-14,296	-14,296.00	.00	.00	100.0%
TOTAL DIVISION	0	0	0	-45,605.98	.00	45,605.98	100.0%
TOTAL REGISTER OF DEEDS	0	0	0	-45,605.98	.00	45,605.98	100.0%
TOTAL REVENUES	-257,301	0	-257,301	-272,677.37	.00	15,376.37	
TOTAL EXPENSES	257,301	0	257,301	227,071.39	.00	30,229.61	
GRAND TOTAL	0	0	0	-45,605.98	.00	45,605.98	100.0%

** END OF REPORT - Generated by Deana Jankowsky **

REGISTER OF DEEDS 2024 MONTHLY WRITTEN REPORT

DAILY RECEIPTS

January.....\$21,949.46
February.....\$19,420.12

TRANSFER FEE RECEIPTS

January.....\$23,933.70
February.....\$22,573.50

Real Estate Documents Recorded: 389

Military Discharges Recorded: 1

Recorded Plats: 0

Recorded Certified Survey Maps: 8

Recorded DOT Plats: 0

TOTAL CERTIFIED COPIES ISSUED FOR FEB

Births: 58

Deaths: 334

Marriages: 31

Divorce: 0

VITAL RECORDS RECORDED FOR THE MONTH OF JAN

Birth: 21

Death: 44

Marriage: 8

FEES DISBURSED FROM THE REGISTER OF DEED OFFICE FOR THE FOLLOWING STATE MANDATED PROGRAMS

"CHILD ABUSE AND PREVENTION PROGRAM" @ \$5.00 per Birth Certificate

January..... \$190.00

February.....\$205.00

RIGHT FROM THE START PROGRAM"@ \$2.00 per Birth Certificate

January.....\$76.00

February.....\$82.00

VITAL RECORDS ONLINE PROGRAM: @ \$8.00 per Birth Certificate

January..... \$304.00

February.....\$328.00

VITAL RECORDS ONLINE PROGRAM: @ \$13.00 per Death Certificate

January..... \$637.00

February.....\$468.00

VITAL RECORDS ONLINE PROGRAM: @ \$13.00 per Marriage Certificate

January..... \$247.00

February.....\$221.00

VITAL RECORDS ONLINE PROGRAM: @ \$13.00 per Divorce Certificate

January.....\$13.00

February.....\$0

**REVENUE GENERATED FROM THE REGISTER OF DEEDS OFFICE FOR THE
STATE MANDATED "LAND RECORDS PROGRAM"**

MONTH/ COUNTED DOCS		STATE DOA FEES COLLECTED (\$7.00)	COUNTY LIO RETENTION (\$8.00)	TOTAL FEES (\$15.00)
JANUARY	380	\$2660.00	\$3040.00	\$5700.00
FEBRUARY	389	\$2723.00	\$3112.00	\$5835.00
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				
TOTAL 2024	769	\$5383.00	\$6152.00	\$11,535.00

MONTHLY DOCUMENT COMPARISON

DOCUMENTS RECORDED MONTHLY 2023

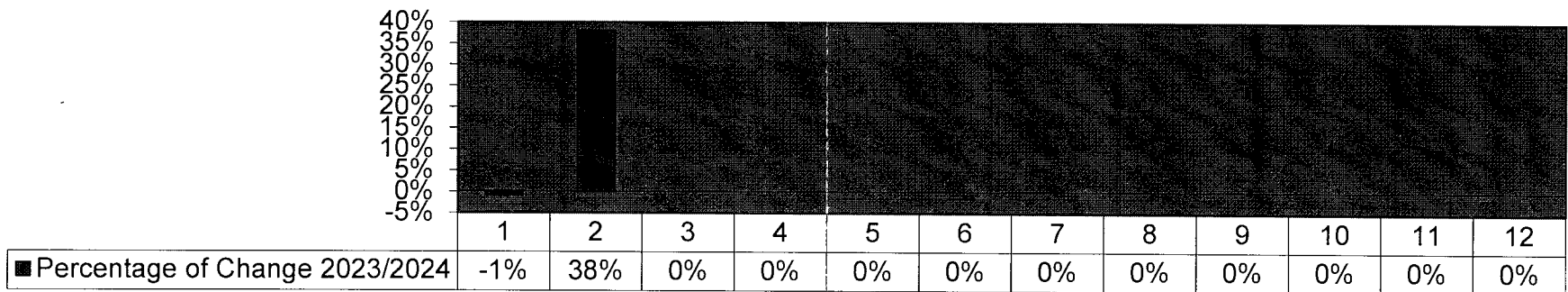
January	383
February	282
March	391
April	352
May	445
June	474
July	474
August	470
September	461
October	474
November	524
December	411

Total	5,141.00
-------	----------

DOCUMENTS RECORDED MONTHLY 2024 % of Change

January	380	-1%
February	389	38%
March		#VALUE!
April		#VALUE!
May		#VALUE!
June		#VALUE!
July		#VALUE!
August		#VALUE!
September		#VALUE!
October		#VALUE!
November		#VALUE!
December		#VALUE!

Total	769.00	-85%
-------	--------	------



Infant's Last Name	Infant's First Name	Infant's Middle Name	Infant's Suffix	Infant's Date of Birth	Occurrence County	Residence County
BERG	EVELYN	RUTH		01/05/2024	ONEIDA	LINCOLN
BEYER	LELAND	ROH		01/15/2024	LANGLADE	LINCOLN
CALHOUN	CADEE	PATRICK		01/15/2024	MARATHON	LINCOLN
CHECK	ROSALIE	KATHRYN		01/06/2024	MARATHON	LINCOLN
EGGEBRECHT	BELLAMY	JACK		01/05/2024	MARATHON	LINCOLN
EWART	MILES	JAMES		01/12/2024	MARATHON	LINCOLN
HAND	NOVA	NICOLE		01/27/2024	MARATHON	LINCOLN
HANDLIN	MATTHEW	LUKE		01/18/2024	MARATHON	LINCOLN
HARTWIG	MATHIAS	BRADLEE		01/19/2024	MARATHON	LINCOLN
HINTZE	RHETT	BENJAMIN		01/18/2024	MARATHON	LINCOLN
HOFF	EVERLY	ROSE		01/16/2024	MARATHON	LINCOLN
LEDER	CYLIS	APOLLO		01/22/2024	MARATHON	LINCOLN
MARTIN	KEEGAN	JACE		12/24/2023	LINCOLN	LINCOLN
MARTLING	HADASSAH	ANNE		01/11/2024	MARATHON	LINCOLN
MCGREGOR	WILLAMINA	CHRISTINE		01/19/2024	MARATHON	LINCOLN

Infant's Last Name	Infant's First Name	Infant's Middle Name	Infant's Suffix	Infant's Date of Birth	Occurrence County	Residence County
MONNOT	ROWAN	ORVILLE		01/18/2024	MARATHON	LINCOLN
NEITER	MILA	DREW		01/12/2024	MARATHON	LINCOLN
SMITH	HENRY	ELWOOD		01/25/2024	MARATHON	LINCOLN
SUMMERFORD	JUDITH	ANNE		12/30/2023	ONEIDA	LINCOLN
WALKER	WAVERLY	WENDY		01/23/2024	MARATHON	LINCOLN
ZIETLOW	ANNABELLE	QUINN		01/04/2024	MARATHON	LINCOLN

LINCOLN COUNTY - 2024 DEATH INDEX

Page 1 of 2

Date of Death between 01/01/2024 , 01/31/2024
Occurrence County equal LINCOLN
Residence County equal LINCOLN

Date: 02/26/2024

State Certificate Number	Date of Death	Last Name	First Name	Middle Name	Residence County	Occurrence County
2024000884	01/03/2024	BECKER	CHARLES	EUGENE	LINCOLN	LINCOLN
2024003460	01/17/2024	BUEHLER	REX	GEORGE	LINCOLN	LINCOLN
2024003461	01/19/2024	BURROW	JOHN	ROGER	LINCOLN	LINCOLN
2024003484	01/24/2024	DALLMAN	EARL	HARVEY	LINCOLN	LINCOLN
2024002591	01/17/2024	FLEMING	JUDITH	KATHLEEN	LINCOLN	LINCOLN
2024002945	01/22/2024	FOX	ALFRED	JAMES	LINCOLN	LINCOLN
2024003672	01/23/2024	FREDERICK	PHYLLIS	ANN	LINCOLN	LINCOLN
2024001688	01/13/2024	HALL	MARCIA	IRENE	ONEIDA	LINCOLN
2024002943	01/22/2024	HANSON	NORMA	JEAN	LINCOLN	LINCOLN
2024002711	01/18/2024	HECKMANN	WILLIAM	MARTIN	LINCOLN	TAYLOR
2024001957	01/13/2024	HEHLING	BILLY	CARL	LINCOLN	LINCOLN
2024000042	01/01/2024	HOGLUND	HELENE	ANNETTE	LINCOLN	LINCOLN
2024005401	01/18/2024	JANKOWSKI	NELDA	LOUISE	LINCOLN	LINCOLN
2024005719	01/28/2024	KINCAID	DEBRA	LEA	LINCOLN	LINCOLN
2024000906	01/10/2024	KLEIST	JOAN	MARY	LINCOLN	LINCOLN
2024001962	01/13/2024	KLOBUCNIK	JOHN	MICHAEL	LINCOLN	MARATHON
2024004471	01/05/2024	KOOB	LINDA	LOU	LINCOLN	MARATHON
2024005029	01/28/2024	KRAUSE	LEAH	DIANE	LINCOLN	DANE
2024001954	01/09/2024	KRUEGER	NATHALEEN	E	LINCOLN	MARATHON
2024003641	01/27/2024	MAGNANT	ELEANORE	FRANCES	LINCOLN	LINCOLN
2024006007	01/28/2024	MARKO	RICHARD	DALE	LINCOLN	LINCOLN
2024003480	01/22/2024	MONTNEY	DANIEL	CLAYTON	LINCOLN	LINCOLN
2024001462	01/12/2024	MOORE	JEFFREY	LEWIS	LINCOLN	LINCOLN
2024001250	01/10/2024	PETERSON	GINGER	ANN	LINCOLN	LINCOLN
2024005564	01/27/2024	PETROUSKE	CATHERINE	ANNA	LINCOLN	LINCOLN
2024000021	01/01/2024	PFANTZ	SUSAN	K	LINCOLN	LINCOLN
2024000759	01/09/2024	RADDATZ	LORRAINE	ALMA HERTHA	LINCOLN	LINCOLN
2024006950	01/28/2024	RENN	PETER	ANTHONY	LINCOLN	MARATHON
2024002272	01/14/2024	ROBERTS	GERALD	EDWARD	LINCOLN	LINCOLN
2024002997	01/16/2024	RUDD	SHERYL	LEE	LINCOLN	LINCOLN
2024003689	01/26/2024	SCHMIDT	DENNIS	ARTHUR	LINCOLN	MARATHON
2024002929	01/18/2024	STOLPA	THERESA	ANN	LINCOLN	MARATHON
2024000965	01/03/2024	STRANDBERG	TERI	LYNN	LINCOLN	LINCOLN
2024002824	01/03/2024	STROMME	RALPH	EDWARD	ONEIDA	LINCOLN
2024005127	01/26/2024	STURZL	SCOTT	JOSEPH	LINCOLN	LINCOLN
2024000661	01/06/2024	SZULCZEWSKI	JULIE	H	LINCOLN	MARATHON
2024003470	01/21/2024	TANCK	LONNIE	L	LINCOLN	ONEIDA
2024000649	01/07/2024	TOBIAS	JESSIE	JOHN	LINCOLN	LINCOLN
2024001414	01/08/2024	TORKELSON	ANNE	M	LINCOLN	LINCOLN
2024000708	01/03/2024	TORKELSON	HARRIET	UNNAMED	LINCOLN	LINCOLN
2024000544	01/03/2024	VAN DE HEI	ANTHONY	AMBROSE	LINCOLN	MARATHON
2024001798	01/01/2024	WAGNER	LYDIA	ANN	VILAS	LINCOLN
2024001208	01/11/2024	WHITAKER	CHERYL	JEAN	LINCOLN	LINCOLN
2024005145	01/30/2024	WILL	FRED	UNKNOWN	LINCOLN	LINCOLN

STATE OF WISCONSIN - 2024 MARRIAGE INDEX BY BRIDE/SPOUSE 2

Page 1 of 2

Marriage Date Range between 01/01/2024 , 01/31/2024

County of Marriage equal LINCOLN

State File

Number	Bride/Spouse 2 Current Name	Groom/Spouse 1 Current Name	Marriage Date	Marriage County
2024000708	ARROYO , VICTORIA	LEFFERTS , JAMES MARSHALL	01/25/2024	LINCOLN
2024000182	HARRIS-WILDE , COLETTE	SAWCZUK , TRACEY MARK	01/01/2024	LINCOLN
2024000728	JARDINE , KAISI JO	STEVENS , BRADLEY GENE	01/26/2024	LINCOLN
2024000816	PETERSON , DIANE LYNN	HARRIS , DONALD CLAYBURN	01/26/2024	LINCOLN
2024000383	REICHELT , JENNA LYNN	GEHRMANN , TANNER DONALD	01/14/2024	LINCOLN
2024000151	SANN , KASSIDY TAYT	PODEWELTZ , JESSE LEE	01/05/2024	LINCOLN
2024000119	STEPHAN , GIANNA MARIA	MYERS , JARED MICHAEL	01/06/2024	LINCOLN
2024000140	YOUNG , MICHAEL GENE	JACH , KAMERON MATTHEW	01/05/2024	LINCOLN

STATE OF WISCONSIN - 2024 MARRIAGE INDEX BY GROOM/SPOUSE 1

Page 1 of 2

Marriage Date Range between 01/01/2024 , 01/31/2024

Marriage County equal LINCOLN

State File

Number	Groom/Spouse 1 Current Name	Bride/Spouse 2 Current Name	Marriage Date	Marriage County
2024000383	GEHRMANN , TANNER DONALD	REICHEL , JENNA LYNN	01/14/2024	LINCOLN
2024000816	HARRIS , DONALD CLAYBURN	PETERSON , DIANE LYNN	01/26/2024	LINCOLN
2024000140	JACH , KAMERON MATTHEW	YOUNG , MICHAEL GENE	01/05/2024	LINCOLN
2024000708	LEFFERTS , JAMES MARSHALL	ARROYO , VICTORIA	01/25/2024	LINCOLN
2024000119	MYERS , JARED MICHAEL	STEPHAN , GIANNA MARIA	01/06/2024	LINCOLN
2024000151	PODEWELTZ , JESSE LEE	SANN , KASSIDY TAYT	01/05/2024	LINCOLN
2024000182	SAWCZUK , TRACEY MARK	HARRIS-WILDE , COLETTE	01/01/2024	LINCOLN
2024000728	STEVENS , BRADLEY GENE	JARDINE , KAISI JO	01/26/2024	LINCOLN



DEPARTMENT UPDATES

- **LEGISLATIVE NEWS:** Staff have been monitoring a variety of legislative items including: local regulation of fowl, lake bed fill, Town opt out of Zoning, Aquatic Plant Management, Restrictions on Shoreland Zoning, recording fee changes that fund WLIP programs.

ZONING PROGRAMS

Permit Type	2024	2023	2022	2021	2020	2019	2018
Sanitary	54	25	30	43	25	11	5
Land Use	60	46	51	59	34	22	20

- **PERMIT/PROJECT UPDATE:** Increased flow of permit submittals and reviewing proposed land use projects. Ranging from POWTS, floodplain, Shoreland, zoned, wetlands, CUP, rezone, PET Mods, CSM's, Condo Plat, and minor subdivisions of land.
- **POWTS:** County Staff fulfilled the required 2023 DSPS POWTS audit to fulfill the DSPS statutory requirement [s. 145.20(3)(b), Wis. Stats.], to "ascertain compliance" with Lincoln County regarding the counties responsibilities as listed in s. 145.20(2), Wis. Stats.
- **LINCOLN COUNTY ALL-HAZARDS MITIGATION PLAN - FLOODPLAIN AND DAM MAPPING:** As the County Floodplain Manager we have been assisting Emergency Management review the plan during the plan editing process that is occurring with North Central Wisconsin Regional Planning Commission (NCWRPC). Having the most accurate and detailed plan/data/mapping to be utilized for emergency management planning purposes is of utmost importance.
- **FLOODPLAIN:** Staff have been attending WDNR open office hours through virtual meetings to identify ways staff/LSC/community can improve our floodplain program and for county staff to better understand the impact ACT 175 (2021) has on our Floodplain Ordinance and options it gives for non-conforming structures within the floodplain.
- **INTERGOVERNMENTAL COLLABORATION:** Zoning and POWTS Staff have been assisting County Administration, County Forestry Department, and City of Merrill-Parks Department regarding a variety of recreation development projects planned for in the county. Specifically, the siting of a bridge over a waterway, wetlands interpretations, floodplain research, and POWTS options at recreational facilities.
- **ZONING/POWTS DOCUMENTS:** Administrative staff are completing document review and redaction to ensure compliance with WI State stats in preparation for online migration and public access.
- **LEGAL:** Zoning Program Manager has been assisting County Corporation Counsel on pending legal matters relating to a BOA decision and a land use permitting situation.

CONSERVATION PROGRAMS

- **WI LAND+WATER CONFERENCE:** Staff attended the annual WI Land+Water Conference. This year, the conference was held at the KI Convention Center in Green Bay, WI. This conference offers staff insight into cost-share practice design, conservation programs from multiple agencies and organizations, soil and water health, professional improvement, and much more. This conference offers a great opportunity to network with various County, State, Federal, and non-profit staff.
- **WISCONSIN RIVER MEET & GREET:** Staff attended the 2nd Annual Wisconsin River Basin Meet & Greet. This started last year in the Central Wisconsin area to bring lake, river, watershed groups, county LWCD personnel,

DNR, and agriculture producers of all sizes together to “talk”. This venue makes it possible for riparian owners and farmers to sit down together, in a friendly way, and meet with each other – to make a human connection. The goal of this event is to take these constructive conversations and apply them to management within the Wisconsin River Basin.

- LAKE MONITORING & PROTECTION NETWORK: Lincoln County was awarded the LMPN grant for the 2024 in the amount of \$16,224.09. No matching funds are required for this grant. This grant will be used in conjunction with the CBCW grant to provide funding for two (2) AIS LTE's.
- CLEAN BOATS, CLEAN WATERS: The CBCW Grant was awarded to Lincoln County in the amount of \$8,000. The matching funds for this grant (\$3,000) have been received from the Lake Nokomis Lake District and the Friends of Lake Mohawksin.
- LAKE NOKOMIS CONCERNED CITIZENS (LNCC): The LNCC has provided their donation towards the AIS program in the amount of \$14,000.42. These funds will be used to hire a third AIS LTE. The primary purpose of the LNCC's donation is to ensure that CBCW watercraft inspections will be performed 7 days a week during the summer period at the Nokomis Dr. boat landing. All three AIS LTE staff will share this responsibility.
- AIS LTE POSITIONS: Two (2) AIS LTE staff will be returning for the 2024 summer field season. A third position is currently being advertised for. This advertisement will remain posted until the position is filled. This position will be fully funded by the LNCC donation. When all three staff members begin for the summer, they will be introduced to the Land Services Committee.
- CONSERVATION CONTESTS: Students and educators from Lincoln County Schools participated in the Annual Conservation Poster Contest hosted by the Lincoln County Conservation Program. The Conservation Contest encourages students to submit posters that illustrate the conservation theme of the year. For 2024, the Conservation Contest theme is “May the Forest Be with You, Always”. The contest begins at the local level (Lincoln County) which then proceeds to an Area Contest which includes 9 Counties, a State contest, and even a national contest. Lincoln County students had won at the Local level and at the Area level. Please see the included press release that provides more information on the winning students.
- **PLANNED COST-SHARE PROJECTS:**
 - Shoreline Stabilization (3)
 - Project site on Lake Alice has started. The rock riprap component has been installed, and the plantings will be completed in the spring. A cost-share contract has been extended into 2024.
 - Project on Lake Nokomis has started. The rock riprap component has been installed, and the plantings will be completed in the spring. A cost-share contract has been extended into 2024.
 - Project on Lake Mohawksin has been designed, and has undergone the bidding process. A cost-share contract has been signed. The project is planned to be implemented during the 2024 project season.
 - Livestock Fencing (1)
 - Project has been designed. Installation is expected to occur during the 2024 season. Project site is located in the Town of Harding.
 - Livestock Watering System (1)
 - Project has been started. A winter waterer has been installed. Further installation is expected to occur during the 2024 season. Project site is located in the Town of Harding.
 - Pasture Renovation (42 Acres)
 - Located in the town of Harrison at a managed grazing operation. Several cost-share contracts have been signed. These contracts were extended into 2024.
 - Grassed Waterways (4)

- Several grassed waterways are being designed for a property in Pine River. The landowner is experiencing significant erosion in his farm fields.
- Both the Natural Resource Conservation Service (NRCS) and the Lincoln County Conservation Program are intending to provide cost-sharing to the landowner.
- Projects are intended to be implemented during the 2024 construction season.
- Stream Crossings (2)
 - The Land Services Department is partnering with the Lincoln County Forestry Department to replace two degraded stream crossings located within the County Forest.
 - Both stream crossings are located on class 1 trout streams (Armstrong and Papoose Creeks).
 - Design work will begin in the spring of 2024. Anticipated construction will begin during the summer of 2024.
- Well Decommissioning (1)
 - A well decommissioning located in the town of King is planned to be implemented in 2024.
 - Project has been designed and will undergo the bidding process soon.

LAND INFORMATION PROGRAMS

- **WISCONSIN LAND INFORMATION PROGRAM (WLIP)**
 - Register of Deeds Book Scanning project near completion.
 - Preparing for DOA data submissions for Parcels, Roads, Addresses, Land Use, Zoning, Hydrography, and other boundaries.
 - 2024 Strategic Initiative Grant and 2024 Base Budget Grant contracts have been signed by the State and returned to the County
 - Working with Real Property Lister and County Surveyor to verify TTech software functionality
 - Working with RPL and County Surveyor to update internal entry workflows
 - Working through initial BFI/Personal Property concepts/workflows for RPL/Corp Counsel/County Surveyor/GIS Mapping
- **Geographic Information Systems (GIS) Program**
 - Working on creation of a county wide GIS System that helps all departments
 - Working with and training County Highway Department to capture GPS position and culvert attributes for County GIS Layers/Assets.
 - Creating 2024 Survey/CSM/Plat and other GIS Land Records boundary updates
 - Working on TTech/RPL Data extraction and formatting for State submissions (DOA)
 - Working with Transcendent to fix SQL Data conversion issues
 - Updated production Broadband data and internet speed testing, waiting on server operating system upgrades to publish to webserver
 - Upgraded SQL Server and SDE Geodatabase server software for County GIS Production data
 - Working on and documenting upgrade path for GIS Webserver Operating Systems and base ArcGIS Web Server and Web Adaptor software
 - Base GIS Viewer websites updates, Address locator migration and updates, minor website updates
 - Upgraded GIS Production Desktop software to ArcGIS PRO 3.2
- **County Addressing Program - NextGen911 Database creation**
 - Addressing applications coming in the door at a good rate for early in the year.
 - Working on NG911 data conversion for Sheriff's Department.

- Master Street Address (MSAG)Guide (Sheriff Department table), first review and updates
- Waiting for ATT Project Manager to come on board.
- GeoComm is now under contract with the state to support Data Production and Validation Services.
 - Kick off meetings starting in March
 - New/Updated GIS data standards coming out
 - Will be submitting NG911 GIS layers in the month of March
 - Provisioning Boundary
 - PSAP Boundary
 - EMS Boundary
 - Fire Boundary
 - Law Boundary
 - Road Centerline
 - Site/Structure Address Points
 - MSAG
 - ALI
- Working on questions from Dispatch/IT on Addressing issues with the current E911 program (Zuercher/Central Square).
- Inquiring about obtaining the ALI database from Frontier communications
 - Reconcile with MSAG and GIS Centerline Range Addressing for NG911 requirements
- **Real Property Listing**
 - 2024 Municipal Assessments are starting to roll in from the Assessors. Importing data and balancing each municipality.
 - Verify all new parcels were recognized for new assessments.
 - Create Notices of Assessment and 2024 Assessment Rolls for Open Books.
 - Submit Annual XML Assessment file reporting for each Municipality to the Department of Revenue.
 - Review and List daily transfers with help from LTE
 - Create new parcels with Deeds splits/combines and CSM's.
 - (Ongoing) Contacting drafters of documents when errors are found
 - (Ongoing) Working on cleaning up ongoing land issues and files
- **Surveying**
 - Scan, index and file Plat of Survey maps with help from LTE
 - Working with Forestry to survey County owned land boundaries
 - Working with staff/other departments on legal description issues
 - Private surveyor and public questions follow up
 - Office work to update monument records on oldest PLSS Corner records in the County with help from LTE
 - Review Certified Survey Maps for Zoning approval
 - Attended the Wisconsin County Surveyors Association quarterly meeting



FEATURE ARTICLE RELEASE

Written by: Tom Boisvert, Conservation Program Manager

Phone: 715-539-1054

Email: Thomas.Boisvert@co.lincoln.wi.us

Photos: Submitted by area schools (on pages 3-4 of this document)

Lincoln County Students Participate in Annual Conservation Poster Contest

Students and educators from Lincoln County Schools participated in the Annual Conservation Poster Contest hosted by the Lincoln County Conservation Program. The Conservation Contest encourages students to submit posters that illustrate the conservation theme of the year. For 2024, the Conservation Contest theme is "May the Forest Be With You, Always".

Being that our area schools are nestled in the heart of the Northwood's of Wisconsin, this year's theme resonated with the contest participants. Maintaining healthy forests is crucial not just for environmental reasons, but for economical ones as well. Thriving forest ecosystems provide clean air and water to local communities, maintain ecological balance, ensure a robust timber industry, provide tourism opportunities, and mitigate climate change impacts. Because of this, a student's creativity could be expressed in countless ways to display the 2024 theme. And without a doubt, all students that participated provided unique posters that helped promote the importance of conservation.

The Conservation contest is an excellent opportunity for students to expand their appreciation for the environment, conservation, and become involved with numerous Wisconsin Academic Standards. Educators that have been involved with the contest found this connection to the standards helpful, and have enjoyed the opportunity to promote conservation within the classroom. Kristina Walters, First Grade Teacher at Tomahawk Elementary stated, "My students gained valuable knowledge about forest health and had a blast applying their newfound knowledge by creating posters!"

The Conservation Contest has several stages of competitions, and winners from each stage advance to the next. The contest begins at the local level (Lincoln County) which then proceeds to an Area Contest which includes 9 Counties, a State contest, and even a national contest.

Grades K-1 category winners include: Bethany Anderson, Hattie Stevenson, and Adley Wiedemeier. These students won first, second and third places respectively. All students are in Mrs. Boisvert's and Mrs. Walters classes at Tomahawk Elementary.

Grades 4-6 category winners include: Alesia Hockett, Emma Krombolz, and Carter Jewell. These students won first, second, and third places respectively. All students are in Mr. Johnson's class at Trinity Merrill Lutheran School.

Grades 7-9 category winners include: Jordyn Moser and Mariah Lonsdorf. These students won first and second places respectively. All students are in Ms. Wagenaar's Art class at the Merrill High School.

Grades 10-12 category winners include: Jayda Nowak, Danica Lipke, and Stephanie Bonke. These students won first, second and third places respectively. All students are in Ms. Wagenaar's Art class at the Merrill High School.

For more information about the Annual Conservation Contest, please contact Tom Boisvert, Conservation Program Manager, at 715-539-1054.



Aubrey Boisvert's and Kristina Walters' First Grade Classes.



From left to right: Hattie Stevenson, Bethany Anderson, and Adley Wiedemeier won second, first, and third places respectively in the Lincoln County Conservation Poster Contest. (Category – Grades K-1).



From left to right: Hattie Stevenson, Bethany Anderson, and Adley Wiedemeier won second, first, and third places respectively in the Lincoln County Conservation Poster Contest. (Category – Grades K-1).

LINCOLN COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41 LAND SERVICES DEPARTMENT									
51 GENERAL GOVERNMENT									
10410051	444000	GG-RURAL ADDRESSIN	-5,000	-5,000	-820.00	-670.00	.00	-4,180.00	16.4%*
	2024/02/000015	02/08/2024 CRP	-135.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000029	02/13/2024 CRP	-50.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000029	02/13/2024 CRP	-50.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000038	02/15/2024 CRP	-150.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000065	02/27/2024 CRP	-235.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000071	02/28/2024 CRP	-50.00	REF TR			NON-DEPARTMENTAL		
10410051	461300	GG-RETAINED FEES	-50,000	-50,000	-3,040.00	.00	.00	-46,960.00	6.1%*
10410051	461900	GG-PUBLIC CHARGES	-3,000	-3,000	-586.50	-260.00	.00	-2,413.50	19.6%*
	2024/02/000015	02/08/2024 CRP	-10.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000065	02/27/2024 CRP	-250.00	REF TR			NON-DEPARTMENTAL		
10410051	473100	REAL LISTER TOWN R	-1,200	-1,200	.00	.00	.00	-1,200.00	.0%*
10410051	511000	GG-SALARIES AND WA	227,652	227,652	33,229.25	18,087.80	.00	194,422.75	14.6%
	2024/02/000011	02/09/2024 PRJ	10,094.30	REF PAYROL			WARRANT=240209 RUN=2	GENERAL	
	2024/02/000050	02/23/2024 PRJ	7,993.50	REF PAYROL			WARRANT=240223 RUN=2	GENERAL	
10410051	520000	GG-EMPLOYEE BENEFI	112,662	112,662	17,245.07	8,605.83	.00	95,416.93	15.3%
	2024/02/000011	02/09/2024 PRJ	4,691.71	REF PAYROL			WARRANT=240209 RUN=2	GENERAL	
	2024/02/000050	02/23/2024 PRJ	3,914.12	REF PAYROL			WARRANT=240223 RUN=2	GENERAL	
10410051	530000	SURVEY CONTRACTED	1,500	1,500	.00	.00	.00	1,500.00	.0%
10410051	530003	TITLE SEARCH EXP	10,000	10,000	.00	.00	.00	10,000.00	.0%
10410051	531060	GG-TT CONTRACT	35,000	35,000	25,429.00	.00	.00	9,571.00	72.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410051	531190	GG-SOFTWARE MAINT	25,000	25,000	17,097.62	.00	.00	7,902.38	68.4%
10410051	531270	GG-RETAINED FEE EX	50,000	50,000	.00	.00	.00	50,000.00	.0%
10410051	543001	GG-VEH MAINT	3,000	3,000	1,496.95	.00	.00	1,503.05	49.9%
10410051	545000	GG-ROAD REPAIR	3,000	3,000	.00	.00	.00	3,000.00	.0%
10410051	551000	GG-INSURANCE	270	270	.00	.00	.00	270.00	.0%
10410051	552001	GG-TELEPHONE	1,200	1,200	189.47	99.91	.00	1,010.53	15.8%
	2024/02/000057	02/22/2024 API	35.99	VND 005069	VCH359194	VERIZON WIRELESS	CELL PHONES		345508
	2024/02/000084	02/29/2024 GEN	63.92	REF DJ			FEBRUARY TELEPHONE CHARGES		
10410051	554000	REAL TAX LISTER PR	5,500	5,500	2.69	2.48	.00	5,497.31	.0%
	2024/02/000085	02/29/2024 GEN	2.48	REF DJ			FEBRUARY COPY CHARGES		
10410051	554001	GG-PRINTING ALLOC	4,000	4,000	84.26	48.93	.00	3,915.74	2.1%
	2024/02/000085	02/29/2024 GEN	48.93	REF DJ			FEBRUARY COPY CHARGES		
10410051	555000	GG-TRAVEL TRAINING	4,500	4,500	1,545.23	.00	.00	2,954.77	34.3%
10410051	560000	GG-RURAL ADDRESS	3,000	3,000	283.05	.00	.00	2,716.95	9.4%
10410051	561100	GG-OFFICE SUPPLIES	1,500	1,500	.00	.00	.00	1,500.00	.0%
10410051	561101	GG-POSTAGE	700	700	5.50	.00	.00	694.50	.8%
10410051	561450	SURVEY SUPPLIES	1,500	1,500	.00	.00	.00	1,500.00	.0%
10410051	562001	GG-FUEL	1,200	1,200	80.53	.00	.00	1,119.47	6.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL NO PROJECT	431,984	431,984	92,242.12	25,914.95	.00	339,741.88	21.4%
10005 BASE BUDGET WLIP GRANT							
10410051 435100 10005 GG- BASE BUDG	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%*
10410051 511000 10005 GG-BASE WLIP	37,565	37,565	4,364.80	3,564.80	.00	33,200.20	11.6%
2024/02/000011 02/09/2024 PRJ	680.00 REF PAYROL				WARRANT=240209 RUN=2 GENERAL		
2024/02/000050 02/23/2024 PRJ	2,884.80 REF PAYROL				WARRANT=240223 RUN=2 GENERAL		
10410051 520000 10005 GG - BASE WLI	12,435	12,435	939.93	878.73	.00	11,495.07	7.6%
2024/02/000011 02/09/2024 PRJ	52.02 REF PAYROL				WARRANT=240209 RUN=2 GENERAL		
2024/02/000050 02/23/2024 PRJ	826.71 REF PAYROL				WARRANT=240223 RUN=2 GENERAL		
TOTAL BASE BUDGET WLIP GRANT	0	0	5,304.73	4,443.53	.00	-5,304.73	100.0%
10015 STATE EDUCATION GRANT							
10410051 435100 10015 GG-EDUCATION	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%*
10410051 555000 10015 GG-STATE EDU	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL STATE EDUCATION GRANT	0	0	.00	.00	.00	.00	.0%
10127 STRATEGIC INITIATIVE GRANT							
10410051 435100 10127 GG-WLIP-STRAT	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%*
10410051 571000 10127 GG-STRATEGIC	50,000	50,000	.00	.00	.00	50,000.00	.0%

LINCOLN COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL STRATEGIC INITIATIVE GRANT	0	0	.00	.00	.00	.00	.0%
TOTAL GENERAL GOVERNMENT	431,984	431,984	97,546.85	30,358.48	.00	334,437.15	22.6%
53 PUBLIC WORKS							
10002 WISCONSIN FUND GRANT							
10410053 435490 10002 PW-WI FUND	-10,000	-10,000	.00	.00	.00	-10,000.00	.0%*
10410053 595000 10002 PW-WI FUND	10,000	10,000	.00	.00	.00	10,000.00	.0%
TOTAL WISCONSIN FUND GRANT	0	0	.00	.00	.00	.00	.0%
TOTAL PUBLIC WORKS	0	0	.00	.00	.00	.00	.0%
56 CONSERVATION AND DEVELOPMENT							
10410056 444000 C&D-PERMITS AND FE	-125,000	-125,000	-19,175.00	-10,350.00	.00	-105,825.00	15.3%*
2024/02/000012 02/06/2024 CRP	-300.00	REF TR				NON-DEPARTMENTAL	
2024/02/000012 02/06/2024 CRP	-300.00	REF TR				NON-DEPARTMENTAL	
2024/02/000015 02/08/2024 CRP	-2,250.00	REF TR				NON-DEPARTMENTAL	
2024/02/000038 02/15/2024 CRP	-2,750.00	REF TR				NON-DEPARTMENTAL	
2024/02/000048 02/20/2024 CRP	-150.00	REF TR				ND	
2024/02/000048 02/20/2024 CRP	-50.00	REF TR				ND	
2024/02/000065 02/27/2024 CRP	-4,100.00	REF TR				NON-DEPARTMENTAL	
2024/02/000076 02/29/2024 CRP	-150.00	REF TR				NON-DEPARTMENTAL	
2024/02/000076 02/29/2024 CRP	-300.00	REF TR				NON-DEPARTMENTAL	
10410056 461900 C&D-MISC REVENUE	0	0	-3.00	-3.00	.00	3.00	100.0%
2024/02/000038 02/15/2024 CRP	-3.00	REF TR				NON-DEPARTMENTAL	
10410056 468201 NTC REVENUE-C&D	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%*

LINCOLN COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410056	511000	C&D-SALARY AND WAG	261,376	261,376	33,080.86	18,903.34	.00	228,295.14	12.7%
	2024/02/000011	02/09/2024 PRJ	9,451.67	REF PAYROL			WARRANT=240209	RUN=2 GENERAL	
	2024/02/000050	02/23/2024 PRJ	9,451.67	REF PAYROL			WARRANT=240223	RUN=2 GENERAL	
10410056	520000	C&D-EMPLOYEE BENEF	158,140	158,140	22,314.82	11,498.02	.00	135,825.18	14.1%
	2024/02/000011	02/09/2024 PRJ	5,737.31	REF PAYROL			WARRANT=240209	RUN=2 GENERAL	
	2024/02/000050	02/23/2024 PRJ	5,760.71	REF PAYROL			WARRANT=240223	RUN=2 GENERAL	
10410056	543001	C&D-VEHICLE MAINT	4,500	4,500	111.95	.00	.00	4,388.05	2.5%
10410056	551000	C&D-INSURANCE	1,300	1,300	.00	.00	.00	1,300.00	.0%
10410056	552001	C&D-TELEPHONE	1,500	1,500	245.79	128.15	.00	1,254.21	16.4%
	2024/02/000057	02/22/2024 API	40.34	VND 005069 VCH359194	VERIZON WIRELESS		CELL PHONES		345508
	2024/02/000084	02/29/2024 GEN	87.81	REF DJ			FEBRUARY TELEPHONE CHARGES		
10410056	553000	C&D-ADVERTISING	500	500	.00	.00	.00	500.00	.0%
10410056	554001	C&D-PRINTING ALLOC	4,000	4,000	214.14	121.17	.00	3,785.86	5.4%
	2024/02/000034	02/15/2024 GEN	-.85	REF DJ			NMFE CHARGES-PRINTING	CHARGES	
	2024/02/000085	02/29/2024 GEN	122.02	REF DJ			FEBRUARY COPY CHARGES		
10410056	555000	C&D-TRAVEL TRAININ	6,500	6,500	3,960.63	679.66	.00	2,539.37	60.9%
	2024/02/000015	02/08/2024 CRP	-225.00	REF TR			NON-DEPARTMENTAL		
	2024/02/000033	02/15/2024 API	39.66	VND 999708 VCH359006	BOISVERT, THOMAS		MEALS		13591
	2024/02/000033	02/15/2024 API	15.00	VND 999647 VCH359007	SELGREN, JEFF		MEAL		13607
	2024/02/000057	02/22/2024 API	200.00	VND 000754 VCH359171	LUMBERJACK RC&D COUN		ANNUAL DUES		345481
	2024/02/000057	02/22/2024 API	50.00	VND 400684 VCH359172	VILAS CO ZONING		REGISTRATION		345509
	2024/02/000057	02/22/2024 API	200.00	VND 400227 VCH359173	WI CO CODE ADMINISTR		MEMBERSHIP DUES		345516
	2024/02/000066	02/28/2024 API	220.00	VND 009162 VCH359302	WI WATER WELL ASSOCI		REGISTRATION		13667
	2024/02/000072	02/29/2024 API	180.00	VND 000654 VCH359359	UW-STEVENS POINT		REGISTRATION		345584
10410056	561100	C&D-OFFICE SUPPLIE	1,500	1,500	83.55	-.44	.00	1,416.45	5.6%
	2024/02/000034	02/15/2024 GEN	-.44	REF DJ			NMFE CHARGES-OFF SUPPL	CHARGES	

LINCOLN COUNTY



YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410056 561101	C&D-POSTAGE		5,000	5,000	97.89	-16.96	.00	4,902.11	2.0%
2024/02/000034	02/15/2024 GEN	-16.96 REF DJ							
10410056 562001	C&D-FUEL		2,800	2,800	156.49	.00	.00	2,643.51	5.6%
10410056 571000	C&D-MISCELLANEOUS		2,000	2,000	.00	.00	.00	2,000.00	.0%
10410056 571001	NUTRIENT - NTC EXP		0	0	115.00	.00	.00	-115.00	100.0%*
10413456 444000	C&D-NMM		-15,000	-15,000	-12,455.00	-2,695.00	.00	-2,545.00	83.0%*
2024/02/000015	02/08/2024 CRP	-1,745.00 REF TR							
2024/02/000065	02/27/2024 CRP	-950.00 REF TR							
10413556 511001	C&D- BOA PER DIEM		1,500	1,500	.00	.00	.00	1,500.00	.0%
TOTAL NO PROJECT			309,616	309,616	28,748.12	18,264.94	.00	280,867.88	9.3%
10010 LWRMP IM BONDING STATE AID									
10410056 435860 10010	C&D- LWRMP IM		-100,000	-100,000	-2,870.00	-2,870.00	.00	-97,130.00	2.9%*
2024/02/000015	02/08/2024 CRP	-1,575.00 REF TR							
2024/02/000015	02/08/2024 CRP	-1,295.00 REF TR							
10410056 595000 10010	C&D-LWRMP BON		100,000	100,000	2,870.00	.00	.00	97,130.00	2.9%
TOTAL LWRMP IM BONDING STATE AID			0	0	.00	-2,870.00	.00	.00	.0%
10011 LWRMP IMP SEG STATE AID									
10410056 435860 10011	C&D- WRMP IMP		-1,000	-1,000	-4,400.00	.00	.00	3,400.00	440.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

			ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10410056	595000	10011 C&D-LWRMP SEG	1,000	1,000	4,400.00	.00	.00	-3,400.00	440.0%*
		TOTAL LWRMP IMP SEG STATE AID	0	0	.00	.00	.00	.00	.0%
10016 SWRM STAFFING STATE AID									
10410056	435860	10016 C&D-STAFFING	-85,000	-85,000	.00	.00	.00	-85,000.00	.0%*
10410056	511000	10016 C&D-SALARIES	70,204	70,204	11,119.99	6,354.28	.00	59,084.01	15.8%
		2024/02/000011 02/09/2024 PRJ	3,177.14	REF PAYROL			WARRANT=240209	RUN=2	GENERAL
		2024/02/000050 02/23/2024 PRJ	3,177.14	REF PAYROL			WARRANT=240223	RUN=2	GENERAL
10410056	520000	10016 C&D-EMPLOYEE	12,988	12,988	2,539.90	1,386.39	.00	10,448.10	19.6%
		2024/02/000011 02/09/2024 PRJ	692.85	REF PAYROL			WARRANT=240209	RUN=2	GENERAL
		2024/02/000050 02/23/2024 PRJ	693.54	REF PAYROL			WARRANT=240223	RUN=2	GENERAL
		TOTAL SWRM STAFFING STATE AID	-1,808	-1,808	13,659.89	7,740.67	.00	-15,467.89	-755.5%
10018 WILDLIFE ABATEMENT STATE AID									
10410056	435860	10018 C&D-WILDLIFE	-25,000	-25,000	.00	.00	.00	-25,000.00	.0%*
10410056	595000	10018 C&D-WILDLIFE	25,000	25,000	870.00	870.00	.00	24,130.00	3.5%
		2024/02/000057 02/22/2024 API	870.00	VND 001695 VCH359170	GEISS MEAT SERVICE	2023 VENISON PROCESS	FEES		345465
		TOTAL WILDLIFE ABATEMENT STATE AI	0	0	870.00	870.00	.00	-870.00	100.0%
10051 CLEAN BOATS CLEAN WATERS									
10410056	485000	10051 CBCW DONATION	-6,000	-6,000	-3,000.00	-3,000.00	.00	-3,000.00	50.0%*
		2024/02/000013 02/07/2024 CRP	-1,000.00	REF TR			NON-DEPARTMENTAL		
		2024/02/000029 02/13/2024 CRP	-2,000.00	REF TR			NON-DEPARTMENTAL		

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL CLEAN BOATS CLEAN WATERS	-6,000	-6,000	-3,000.00	-3,000.00	.00	-3,000.00	50.0%
10085 CLEAN BOATS CLEAN WATERS-LNCC							
10410056 485000 10085 CBCW-LNCC DON	0	0	-14,000.42	-14,000.42	.00	14,000.42	100.0%
2024/02/000008 02/05/2024 CRP	-14,000.42	REF TR			NON-DEPARTMENTAL		
TOTAL CLEAN BOATS CLEAN WATERS-LN	0	0	-14,000.42	-14,000.42	.00	14,000.42	100.0%
10095 LMPN Grant							
10410056 435860 10095 LMPN GRANT RE	-16,224	-16,224	-14,601.68	-14,601.68	.00	-1,622.32	90.0%*
2024/02/000038 02/15/2024 CRP	-14,601.68	REF TR			NON-DEPARTMENTAL		
TOTAL LMPN Grant	-16,224	-16,224	-14,601.68	-14,601.68	.00	-1,622.32	90.0%
10162 NUTRIENT MANGMNT FARMER EDU							
10410056 595001 10162 NMFE TIER 2 E	0	0	18.25	18.25	.00	-18.25	100.0%*
2024/02/000034 02/15/2024 GEN	18.25	REF DJ			NMFE CHARGES-PRINT, POST, OFF		
TOTAL NUTRIENT MANGMNT FARMER EDU	0	0	18.25	18.25	.00	-18.25	100.0%
TOTAL CONSERVATION AND DEVELOPMEN	285,584	285,584	11,694.16	-7,578.24	.00	273,889.84	4.1%
60 PROPERTY TAXES							
10410060 411100 TAX LEVY	-717,568	-717,568	-717,568.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-717,568	-717,568	-717,568.00	.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 02

JOURNAL DETAIL 2024 2 TO 2024 2

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL LAND SERVICES DEPARTMENT	0	0	-608,326.99	22,780.24	.00	608,326.99	100.0%
TOTAL REVENUES	-1,261,992	-1,261,992	-792,519.60	-48,450.10	.00	-469,472.40	
TOTAL EXPENSES	1,261,992	1,261,992	184,192.61	71,230.34	.00	1,077,799.39	
GRAND TOTAL	0	0	-608,326.99	22,780.24	.00	608,326.99	100.0%

** END OF REPORT - Generated by Deana Jankowsky **

Lincoln County Employee Timesheet

Name: Michael Huth		Department: LAND SERVICES				Pay Period:											
Employee Number: 583																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt																	
From: 1/22/2024		To: 2/4/2024															
1/22	1/23	1/24	1/25	1/26	1/27	1/28	1/29	1/30	1/31	2/1	2/2	2/3	2/4			FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours	
8	4	9	9				8	8	8	9	8		1	72	Regular:		10410056.511000
														0	Vacation:		
														0	Holiday:		
	4			4										8	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
														0			
														0			
8	8	9	9	4	0	0	8	8	8	9	8	0	1	80	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.

Michael S. Huth

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:

Lincoln County Employee Timesheet

Name: Michael Huth		Department: LAND SERVICES		Pay Period:											
Employee Number: 583															
Representative Status: Nonrepresented															
FLSA Status: Exempt															
		From: 2/5/2024		To: 2/18/2024											
2/5	2/6	2/7	2/8	2/9	2/10	2/11	2/12	2/13	2/14	2/15	2/16	2/17	2/18		
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category
9	6	8	8	9			8.5	6	8.25	8.25	6.25			77.25	Regular:
														0	Vacation:
														0	Holiday:
								1			1.75			2.75	Paid Sick Allowance:
														0	Paid Funeral Leave:
														0	Worker's Compensation:
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID
														0	
														0	
9	6	8	8	9	0	0	8.5	7	8.25	8.25	8	0	0	80	TOTAL HOURS REPORTED

I certify that the foregoing is true and correct.

Michael S. Huth
Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Michael Huth		Department: LAND SERVICES				Pay Period:											
Employee Number: 583																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt																	
		From: 2/19/2024				To: 3/3/2024											
2/19	2/20	2/21	2/22	2/23	2/24	2/25	2/26	2/27	2/28	2/29	3/1	3/2	3/3				
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA hours	
9.5	6	8	8	8			8	8.5	8.5	6	4		1.5	76	Regular:		10410056.511000
														0	Vacation:		
														0	Holiday:		
	2									2				4	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
														0			
														0			
9.5	8	8	8	8	0	0	8	8.5	8.5	8	4	0	1.5	80	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.

Michael S. Huth
Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Forestry, Land and Parks Committee
Minutes of Monday, February 12, 2024 @ 9:00 A.M.
Lincoln County Service Center, Room 156
801 N. Sales St., Suite 106, Merrill, WI 54452 **715-539-1034**

Members Present: Greg Hartwig, Norbert Ashbeck, Ken Wickham, William Bialecki, Don Wendorf

Absent:

Members Excused:

Visitors: Dean Bowe, Amy Krueger, Christine Vorpapel, Bill Groth, Jeni Burton (virtual)

1. Call meeting to order. The Lincoln County Forestry, Land and Parks Committee met on Monday, February 12, 2024, in Conference Room 156, Lincoln County Service Center. The meeting was called to order by Bialecki at 9:00 a.m.
2. Approve minutes of January 15, 2024. Motion by Wickham, second by Ashbeck to approve minutes of January 15, 2024 meeting as printed. All Ayes. Motion Carried. All ayes. Motion carried.
3. Review year to date budget report. The Committee reviewed year to date budget report and placed on file.
4. Comments from members of the public or invited guests. Christine Vorpapel introduced herself and stated that she is running for County Board in District 9.
5. Open and award Timber Sale Bids. None
6. Approve Engineer quote for Hydraulic and Hydrologic Study for Prairie River Bridge location. Dean said quotes were included in the packet. Dean contacted the firms about the timeframe for completion and they were all similar and weather conditions dependent. Discussion followed. Motion by Hartwig to accept quote from Becher Hoppe for \$7,000 with a second by Wickham. All ayes. Motion carried.
7. Approve 2023 Forestry Department Annual Report. Dean asked if there were any questions regarding the report. He stated that a resolution would be going to County Board for approval next week. Motion by Ashbeck, with a second by Wickham. All ayes. Motion carried.
8. Review Forestry Shop Facilities Evaluation Report by Funktion Design Studio and take any action necessary. Dean stated that the full report was included with the packet but had made a summary table for the short term needs. Dean went through the short term needs, explaining that some were required by code. These items should be done within the next five years. He also explained that this assessment was based on placing excess money from the 2023 timber sale revenue into an account to pay for these repairs or upgrades. Discussion followed. Motion by Hartwig to hold \$165,000 for work on the top two items for the main building, with a second by Wickham. All ayes. Motion carried.
9. Approve assisting Land Services Department in purchasing survey equipment. Dean informed the committee that he had a conversation with the Land Services Department about new surveying equipment. Forestry has an account for purchasing air photos but

Continued on next page

now gets them from Land Services and the DNR so has not had to purchase any for many years. The forestry department works with the county surveyor to survey county forest property lines for timber sale establishment. Dean recommended using the funds that are in the Photo fund listed in the budget. Discussion followed. Motion by Wickham to use Photo account 0115, to help with purchase of new survey equipment. Second by Ashbeck. All ayes. Motion carried.

10. Approve advertising for contractor to pour concrete aprons for new toilets at Hay Meadow and New Wood Park. Dean informed the Committee that concrete aprons need to be poured at the new vault toilets and must meet ADA standards. This was part of the ARPA request for these locations. Discussion followed. Motion by Wickham to approve, with a second by Hartwig. Motion carried. All ayes.
11. Approve advertising for contractor to provide gravel, haul and spread on Swamp Road. Dean explained that the ARPA project to crush gravel on Armstrong Creek Road did not use the full amount due to a lack of quality material. Dean requested that an entity be contracted to purchase, haul and spread gravel on Swamp Road to use the rest of the ARPA funding for gravelling. Discussion followed. Motion by Wickham to approve advertising for a contractor, with a second by Wendorf. All ayes. Motion carried.
12. Approve organized event permit to Distance Riders for a ride June 7, 8 & 9, 2024. Dean explained that this event has been done in the past with no issues. Motion to approve by Ashbeck, with a second by Hartwig. All ayes. Motion carried.
13. Approve advertising for contractor to spray garlic mustard. Dean stated that Lumberjack RC&D grant approved our garlic mustard spraying grant request last Thursday. But that may be due to more funds than grant requests. Discussion followed. Motion to approve by Hartwig, with a second by Ashbeck. All ayes. Motion carried.
14. Approve Administrators timesheets. Motion by Ashbeck with a second by Wickham. All ayes. Motion carried.
15. WDNR Report. Bill Groth said they started staffing for fire season a month early this year.
16. Review Administrator's written report. Dean asked if anyone had any questions on the report. Discussion followed. Report placed on file.
17. Close timber sales.

Wilson Forestry	T025-22	Close and return Letter of Credit.
Wiitala Vozka	T018-21	Close and return Letter of Credit.
Northwest	T004-23	Close and refund bond.

Dean recommended closing and refunding bonds. Motion by Wickham, second by Ashbeck to close sales per Dean's recommendation. All ayes. Motion carried
18. Set next meeting date. The next Forestry, Land & Parks Committee Meeting are set as follows:
Monday, March 11, 2024 at 9:00 a.m., LCSC Conference Room 156
Monday, April 8, 2024 at 9:00 a.m., LCSC Conference Room 257
19. Adjourn. Motion to adjourn meeting by Ashbeck, second by Hartwig at 10:05 a.m.

MEMORANDUM OF AGREEMENT BETWEEN THE
United States Department of Agriculture, Natural Resources Conservation Service
AND
Lincoln County Land Services Department

I. PURPOSE

This Memorandum of Agreement (MOA) is entered into between the United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) and the Lincoln County Land Services Department (Lincoln County LSD). The collective name of both entities is hereafter referred to as the "Parties".

The Parties have common objectives of delivering technical and financial assistance to farmers, forest stewards, and other entities to voluntarily protect, restore, and enhance the productivity of American agricultural lands. The Parties recognize the importance of natural resources, the wise use and management of these natural resources, and, as appropriate, the protection and/or development of these natural resources. This agreement is made and entered into with the objectives of:

- Continuing to support the delivery of excellent and innovative customer service;
- Recognizing conservation planning as foundational to our work, and working together to meet the conservation planning assistance needs of our cooperators/customers;
- Strengthening and modernizing conservation delivery to optimize efficiency and effectiveness;
- Broadening our outreach to existing and new customers and partners;
- Supporting science-based decision making as close to the resource issue/opportunity as possible;
- Encouraging a voluntary approach as the primary means of accomplishing conservation goals; and
- Using sound approaches to strengthen each Party and its role in the delivery of soil, water, and related natural resource conservation across the nation.

II. BACKGROUND

The Parties share a history of collaborating to deliver comprehensive technical and financial assistance to farmers, forest stewards, and other entities to voluntarily protect, restore, and enhance natural resources.

The Soil Conservation Service was established in 1935 (renamed NRCS in 1994 to reflect its broader conservation mission). NRCS is committed to “helping people help the land.” It provides assistance and resources for conservation practices that improve water and air quality, prevent erosion, restore wetlands, and enhance wildlife. NRCS’s approach to mission delivery and customer service is deeply rooted in the notion that locally-led, voluntary efforts yield the most effective and productive outcomes. Locally-led conservation is the principle that farmers, ranchers, and forest stewards know their lands better than anyone else based on their personal knowledge and experience with those lands. As such, they are best positioned to make optimal decisions for the benefit of their operations, its natural resource conditions, and their communities.

Lincoln County LSD is responsible for planning, setting priorities and implementing land and water conservation programs as authorized under Chapter 92, Wisconsin Statutes.

III. STATEMENT OF MUTUAL BENEFIT

The Parties recognize the importance of working together to broaden strategic assessment and planning authority under the Soil and Water Resources Conservation Act of 1977 for the conservation, protection, and enhancement of soil, water, and related natural resources. The Parties further recognize that natural resources are finite and under increasing pressure from a variety of impacts. Soil, water, air, plants, animals, and energy are all addressed under the programs, initiatives, and partnership efforts of the Parties.

In order to deliver the necessary technical and financial assistance to enable locally-led, voluntary conservation, the Parties agree to adhere to the principles, roles, and responsibilities outlined in this section of the MOA. This MOA does not affect or modify existing regulations or agency responsibilities and authorities. Moreover, this MOA does not commit either part to activities beyond the scope of its respective mission and statutory authorities.

IV. RESPONSIBILITIES

A. NRCS will:

1. Designate the NRCS Assistant State Conservationist for Field Operations as the liaison to Lincoln County LSD for this Agreement. Implementation of the MOA at the local level will be coordinated by the NRCS District Conservationist.
2. Collaborate with Lincoln County LSD to develop and implement work strategies designed to meet the soil and water conservation goals and objectives of the County Land and Water

Resource Management Plan, as well as NRCS's Local Work Group, State Technical Committee, and Agency Priorities.

3. Acknowledge the County Land and Water Resource Management Plan when convening the Local Work Group for developing and updating County conservation priorities.
4. Provide consultation and guidance to the County Land Conservation Committee and County Conservation staff on NRCS policy and technical issues when requested.
5. Assist in providing technical training to County employees in the art and science of soil conservation and water quality technology, to the extent that NRCS personnel can be made available.
6. Acknowledge State and County standards and specifications related to conservation work, and help inform prospective participants of such requirements. NRCS has no authority to assume joint responsibility when the County adopts standards and specifications that differ from NRCS standards and specifications. NRCS has no authority to help the County apply practices for State or County programs using standards and specifications that are not contained in the Field Office Technical Guide (FOTG).

B. Lincoln County LSD will:

1. Designate the County Conservationist, or equivalent, as the liaison for this Agreement.
2. Collaborate with the NRCS to develop and implement work strategies designed to meet the soil and water conservation goals and objectives of the County Land and Water Resource Management Plan, as well as NRCS Local Work Group, State Technical Committee, and Agency Priorities.
3. Include County resource concerns and priorities as set by the Local Work Group when developing and updating the County Land and Water Resource Management Plan.
4. Acknowledge NRCS standards and specifications contained in the NRCS FOTG related to federal conservation work, and help inform prospective participants of such requirements.
5. Assist in promoting NRCS programs to the extent as determined by the County.
6. Assist in providing training to NRCS employees on State and/or County laws and ordinances related to conservation program implementation, to the extent that County personnel can be made available.

V. DATA AND INFORMATION SHARING

1. Any information furnished to NRCS under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552).
2. Activities performed under this agreement may involve access to confidential and potentially sensitive information about governmental and landowner issues. The term “confidential information” means proprietary information or data of a personal nature about an individual, or information or data submitted by or pertaining to an organization. This information must not be disclosed without the prior written consent of NRCS.
3. Lincoln County LSD personnel will follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. Section 552a, and implementing regulations and policies with respect to systems of records determined to be subject to the Privacy Act. Lincoln County LSD personnel must also comply with privacy of personal information relating to natural resources conservation programs in accordance with 7 USC 8791 (Section 1619 of PL 110-234, the Food, Conservation, and Energy Act of 2008).
4. See Appendix A, “ACKNOWLEDGMENT OF REQUIREMENTS FOR PROTECTION OF PRIVACY OF PERSONAL AND GEOSPATIAL INFORMATION RELATING TO NATURAL RESOURCES CONSERVATION SERVICE PROGRAMS.” The signatory agrees to abide by these requirements as a condition of receiving access to such information.

VI. GENERAL PROVISIONS

A. Period of Performance

1. This MOA takes effect upon the signature of the Parties and shall remain in effect until mutually modified or terminated.

B. Amendments

1. This MOA may be amended upon written request of either Party and the subsequent written concurrence of the other. Either of the Parties may terminate this MOA with a 60-day written notice to the other.

C. Transfer of Funding or Non-Monetary Resources

1. This MOA is established to document the collaborative relationship between the Parties. Nothing in this MOA shall require either Party to obligate or transfer funding, or anything of value. This may include, but is not limited to:
 - a. Office spaces and equipment/supplies
 - b. Vehicles and associated expenses (e.g., fuel, maintenance)
 - c. Computers, software, and technical equipment

2. Specific work projects or activities that involve the transfer of funds, services, or property will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by appropriate statutory authority. This MOA does not provide such authority. Negotiation, execution, and administration of each such agreement must comply with all applicable statutes and regulations. The appropriate instruments include:
 - a. Cooperative Agreement (2 CFR 200.24), which allows federal agencies to transfer a thing of value to the State, local or Tribal government, or other recipient to carry out a public purpose of support or stimulation authorized by law of the United States.
 - b. Contribution Agreement (7 CFR 6962a), which is a unique statutory authority allowing NRCS to enter into an agreement with a non-federal entity that shares a mutual purpose in carrying out NRCS programs. All parties must contribute resources to the accomplishment of these objectives.
 - c. Reimbursable Agreement (31 USC 6505; PL 90-577), which allows federal agencies to provide specialized or technical services to State and local governments.

D. Other

1. This MOA is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by any party against the United States, its agencies, its officers, or any person.
2. The Parties and their respective agencies and offices will handle their own activities and utilize their own resources, including the expenditure of their own funds, in pursuing these objectives. Each Party will carry out its separate activities in a coordinated and mutually beneficial manner.
3. All activities and programs conducted under this MOA shall be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; Civil Rights Restoration Act of 1987 (Public Law 100-250); and other nondiscrimination statutes; namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendment of 1972, and the Age Discrimination Act of 1975. Also, they will be in accordance with regulations of the Secretary of Agriculture (7 CFR Part 15, subpart A), which provide that no person in the United State shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of an applicant or recipient receiving federal financial assistance from the Department of Agriculture or any Agency thereof.
4. All activities conducted under this MOA shall be in compliance with the Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D).

VII. SIGNATURES

In witness whereof, the Parties to this MOA through their duly authorized representatives have executed this MOA on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOA as set forth herein.

LINCOLN COUNTY LAND SERVICES DEPARTMENT

DRAFT - DO NOT SIGN

_____	_____
TOM BOISVERT	Date
Conservation Program Manager	

USDA NATURAL RESOURCES CONSERVATION SERVICE

_____	_____
JOSHUA ODEKIRK	Date
Acting State Conservationist	

APPENDIX A

ACKNOWLEDGMENT OF REQUIREMENTS FOR PROTECTION OF PRIVACY OF PERSONAL AND GEOSPATIAL INFORMATION RELATING TO NATURAL RESOURCES CONSERVATION SERVICE PROGRAMS

I. Purpose and Background

The purpose of this Acknowledgment of Section 1619 compliance (hereinafter, "Acknowledgment") is to require acknowledgment by Lincoln County Land Services Department (hereinafter, the "Conservation Cooperator") of the requirements of 7 USC 8791 (Section 1619 of the Food, Conservation, and Energy Act of 2008 (the 2008 Farm Bill)), which prohibits disclosure of certain information by the Department of Agriculture (USDA) and its cooperators. The Conservation Cooperator assists USDA in the delivery of conservation-related services (for example, services that sustain agricultural productivity, improve environmental quality, reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, and reduce damages caused by floods and other natural disasters) or with monitoring, assessing, or evaluating of conservation benefits from USDA conservation programs under a Federal agreement. Those individuals or organizations (governmental or nongovernmental) that assist USDA with providing conservation-related services are known as Conservation Cooperators.

II. NRCS Conservation Cooperator

As a Conservation Cooperator, the Conservation Cooperator is authorized access to otherwise-protected agricultural information. Such protected information must be strictly limited to only that information necessary for the Conservation Cooperator to provide conservation related services or to perform monitoring, assessing, or evaluating of conservation benefits (as specified in the agreement between NRCS and the Conservation Cooperator). Disclosure to the Conservation Cooperator can include receiving the protected information either 1) directly from USDA; 2) directly from the producer or owner as part of the process required to enable a producer or owner to participate in a USDA program; or 3) in another manner with the producer's permission.

III. Section 1619 of the 2008 Farm Bill

Section 1619 of the Food, Conservation, and Energy Act of 2008 hereinafter, "section 1619" provides that USDA, or any "contractor or cooperator" of USDA, "shall not disclose—(A) information provided by an agricultural producer or owner of agricultural land concerning the agricultural operation, farming or conservation practices, or the land itself, in order to participate in the programs of the Department; or (B) geospatial information otherwise maintained by the Secretary about agricultural land or operations for which information described in subparagraph (A) is provided." USDA may disclose protected information to a USDA cooperator when such cooperator is "providing technical or financial assistance with respect to the agricultural operation, agricultural land, or farming or conservation practices" if USDA determines that the protected information will not be subsequently disclosed, except in accordance with the exceptions contained in Section 1619. The Conservation Cooperator is a "contractor or cooperator" of USDA within the meaning of Section 1619. Accordingly, the Conservation Cooperator may not subsequently disclose any information protected by section 1619. By entering the agreement that references this Acknowledgement, the Conservation Cooperator is certifying future compliance with the statutory obligations under Section 1619.

IV. Responsibilities

- A. The Conservation Cooperator certifies that:
1. It acknowledges and understands that the Conservation Cooperator is legally bound by Federal statute to comply with the provisions of Section 1619 and that the Conservation Cooperator will not subsequently disclose information protected by section 1619 to any individual or organization that is not directly covered by this Acknowledgment. Any such subsequent disclosure of the protected information (except as permitted under Section 1619) will be considered a violation of Section 1619. The Conservation Cooperator will be held responsible should disclosure of the protected information occur.
 2. Acceptance of the agreement referencing this Acknowledgment legally binds every owner, manager, supervisor, employee, contractor, agent, and representative of the Conservation Cooperator to comply with the provisions in Section 1619. The Conservation Cooperator must consult with USDA prior to providing protected information to an entity or individual outside of the Conservation Cooperator and as necessary to implement the program to ensure that such release is permissible.
 3. The Conservation Cooperator will use the protected information only to perform work that is directly connected to conservation related services or perform monitoring, assessing, or evaluating conservation benefits, as specified in the agreement between NRCS and the Conservation Cooperator (hereinafter, "the Work"). Use of the protected information to perform work that is not directly connected to the Work is expressly prohibited.
 4. The Conservation Cooperator must internally restrict access to the protected information to only those individuals who have a demonstrated need to know the protected information in order to perform the Work.
 5. The provisions in Section 1619 are continuing obligations. Even when the Conservation Cooperator is no longer a Conservation Cooperator, or when individuals currently affiliated with the Conservation Cooperator become no longer so affiliated, every person having been provided access to the protected information will continue to be legally bound to comply with the provisions of this Acknowledgment.
 6. The Conservation Cooperator must notify all managers, supervisors, employees, contractors, agents, and representatives about this Acknowledgment and the requirements of Section 1619. For the duration of this Acknowledgment, notifications about the existence of this Acknowledgment must be made to those individuals who are new to the organization and periodic notifications must be sent throughout the organization (as well as to all contractors and agents) to remind all about the ongoing and continuing requirements.
 7. When the Conservation Cooperator is unsure whether particular information is covered or protected by Section 1619, the Conservation Cooperator must consult with USDA to determine whether the information must be withheld.
 8. This Acknowledgment is nontransferable and may not be bought, sold, traded, assigned, extended to, or given free of charge to any other individual or organization not directly covered by this Acknowledgment.
 9. Use of the protected information for any purpose is expressly prohibited when an individual or organization is no longer a Conservation Cooperator. When the Conservation Cooperator

is no longer a Conservation Cooperator, any protected information provided under this Acknowledgment must be immediately destroyed or returned to USDA. The Conservation Cooperator must provide to USDA written certification that the protected information (paper copy, electronic copy, or both) has been properly destroyed, removed from any electronic storage media, or both.

10. The State's "sunshine law," "open records act" or other version of the Freedom of Information Act is superseded by section 1619 under the Supremacy Clause of the U.S. Constitution. Accordingly, information protected from disclosure by section 1619 must not be released under such State laws.

V. Protected Information

- A. Examples of non-releasable information under Section 1619 of the Farm Bill include, but **not limited to**, the following:
 1. State identification and county number (where reported and where located).
 2. Producer or landowner name, business full address, phone number, Social Security Number, and similar personal identifying information.
 3. Farm, tract, field, and contract numbers.
 4. Production shares and share of acres for each Farm Serial Number (FSN) field.
 5. Acreage information, including crop codes.
 6. All attributes for Common Land Units (CLUs) in USDA's Geospatial Information System
 7. Any photographic, map, or geospatial data that, when combined with other maps, can be used to identify a landowner.
 8. Location of conservation practices.
- B. Section 1619 allows disclosure of "payment information (including payment information and the names and addresses of recipients of payments) under any Department program *that is otherwise authorized by law*" (emphasis added). The names and payment information of producers generally may be provided to the public; however, the Conservation Cooperator shall consult with USDA if there is any uncertainty as to the provision of such information.
- C. Section 1619 also allows disclosure of otherwise protected information if "the information has been transformed into a statistical or aggregate form without naming any—(i) individual owner, operator, or producer; or (ii) specific data gathering cite." The Conservation Cooperator must consult with USDA as to whether specific information falls within this exception prior to relying on this exception.

VI. Violations

The Conservation Cooperator will be held responsible for violations of this Acknowledgment and Section 1619. A violation of this Acknowledgment by the Conservation Cooperator may result in action by USDA, including termination of the underlying Federal agreement.

VII. Effective Period

This Acknowledgment will be in effect on the date of the final signature of the underlying agreement and continues until USDA notifies the Conservation Cooperator that the Acknowledgment is no longer required based on changes in applicable Federal law.

Unfunded Cooperative Agreement Face Sheet

Agreement Number		Amendment No.	Period of Performance		DUNS: N/A
			Date of Final Signature - 12/31/2028		EIN: N/A
Natural Resources Conservation Service (NRCS) (Name and Address)			Partner Organization (Name and Address)		
USDA Natural Resources Conservation Service 8030 Excelsior Drive, Suite 200 Madison, WI 53717			Lincoln County Land Services Department 801 N Sales Street Merrill, WI 54452		
NRCS Program Contact		FPAC - BC Administrative Contact:	Partner Program Contact:		Partner Administrative Contact:
Abigale Johnson abigale.johnson@usda.gov		Kimberly Johnson kimberly.johnson2@usda.gov	Tom Boisvert thomas.boisvert@co.lincoln.wi.us		Elizabeth Peronto Elizabeth.Peronto@co.lincoln.wi.us
CFDA Number	Authority		Type of Action		Instrument type
10.902	16 U.S.C. 590 a-f		i. New Agreement		Unfunded Cooperative Agreement
Location: Lincoln County, Wisconsin					
Details: This Unfunded Cooperative Agreement specifies what shared resources each Party will provide. A complete agreement includes this Face Sheet, Continuation Face Sheet(s)(if applicable), the Statement of Work, and the Unfunded Cooperative Agreement Initial Estimate and Annual Usage Report, attached hereto and incorporated herein. This agreement is subject to applicable USDA NRCS statutory provisions and regulations. In accepting this agreement or amendment, the undersigned represents that he or she is duly authorized to act on behalf of the Partner organization and agrees to comply with agreement terms and conditions, including all attachments.					
Name and Title of Authorized Agency Representative			Signature		Date
JOSHUA ODEKIRK Acting State Conservationist					
Name and Title of Authorized Partner Representative			Signature		Date
TOM BOISVERT Conservation Program Manager			DRAFT - DO NOT SIGN		

NONDISCRIMINATION STATEMENT - The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW., Washington, DC 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider, employer, and lender.

PRIVACY ACT STATEMENT - The above statements are made in accordance with the Privacy Act of 1974 (5 U.S.C. Section 552a).

Statement of Work

I. Purpose

The purpose of this agreement is to accelerate delivery of Farm Bill programs and enhance conservation delivery through a partnership with the Lincoln County Land Services Department. The Natural Resources Conservation Service (NRCS) and Lincoln County Land Services Department (Partner) (together, Parties) have a mutual interest in delivering timely and effective assistance to customers participating in USDA programs and addressing natural resource concerns.

This agreement supplements the Memorandum of Agreement between the Parties and documents areas of common interest and clarifies the roles of federal, state, and local partners in providing conservation leadership and technical and financial assistance to customers in order to help them conserve and enhance natural resources through a voluntary cooperative approach. The agreement will specify the transfer of resources between NRCS and the Partner to accomplish delivery of NRCS programs and mutual conservation priorities.

II. Objectives

The Parties will jointly address opportunities, concerns, and problems related to the use of natural resources that help keep land healthy. Benefits of these activities include sustained and improved agricultural productivity; cleaner, safer, and more dependable water supplies; clean air; abundant wildlife; enhanced recreational opportunities; tranquil and scenic landscapes; reduced damages caused by flood, fires, and other natural disasters; and an enhanced natural resource base to support continued economic development and strengthen quality of life.

III. Budget Narrative

The Parties intend to share resources as identified in the “Resources Required” section of this agreement. Because the level of support offered by each party may vary from year to year, at the beginning of each fiscal year the Parties must cooperate to plan and document the specific resources allocated for that year’s performance using the Unfunded Cooperative Agreement Initial Estimate and Annual Usage Report.

IV. Responsibilities of the Parties

A. NRCS will:

1. In accordance with Section VI below, provide access to NRCS vehicles, equipment, technology, and technical tools to the extent available (intermittent, non-exclusive basis) to facilitate mission delivery and enable mutually beneficial program outcomes.
2. In accordance with Section VI below, provide access to shared office spaces to the extent available, where parties can better collaborate to achieve mutually beneficial outcomes and provide improved access and services to customers within the local community.

3. Employees of NRCS shall participate in efforts under this agreement solely as representatives of the United States. To this end, they shall not participate as directors, officers, employees, or otherwise serve or hold themselves out as representatives of Partner or any member of Partner. They also shall not assist the Partner or any member of the Partner with efforts to lobby Congress, or to raise money through fundraising efforts. Further, NRCS employees shall report to their immediate supervisor any negotiations with Partner, or any member of Partner, concerning future employment and shall refrain from participation in work regarding the Partner until approved by the Agency.

B. Partner will:

1. In accordance with Section VI below, provide access to shared office spaces on an intermittent, non-exclusive basis, where the parties can better collaborate to achieve mutually beneficial outcomes and provide improved access and services to customers within the local community.
2. Utilize and report vehicle usage in accordance with Section VI, below.
3. Provide an annual report of activities and accomplishments to NRCS by the end of each fiscal year.
4. By entering into this agreement, the undersigned attests that the Partner:
 - a. Has not been convicted of a felony criminal violation under Federal or State law in the past 24 months preceding the date of signature, nor has any officer or agent of the Partner been convicted of a felony criminal violation under Federal or State law in the 24 months preceding the date of signature.
 - b. Does not have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.
5. Ensure that the program or activities provided for under this agreement will be conducted in compliance with all applicable Federal civil rights laws, rules, regulations, and policies. In addition, Partner agrees to comply with FPAC and NRCS requirements related to access to Government owned or controlled information systems as may be amended from time to time and communicated to the Partner.

V. Expected Accomplishments and Deliverables

See the attached Memorandum of Agreement (MOA), which documents the mutually agreed-to responsibilities of the parties and is incorporated herein.

VI. Resources Required

NRCS and the Partner may potentially share resources such as office space, vehicles, equipment, and supplies to carry out program activities to the extent available by each Party. For details see the Unfunded Cooperative Agreement Initial Estimate and Annual Usage Report. All resources provided by

NRCS are subject to availability of funds. In the event of a lapse in appropriations and Government shutdown, the Partner will not be permitted to use NRCS resources.

A. Vehicles

NRCS vehicles may be utilized for official business only as it relates to the work specified in this agreement and attachments, if available and needed.

1. Partner may request use of a government vehicle (GOV) in order to facilitate delivery of conservation technical assistance to landowners in support of the NRCS mission. Use of the vehicle will significantly increase the efficiency of the delivery of conservation programs. Approval from local NRCS Field Office shall be required for each and every vehicle use request.
2. Vehicle operators may only use GOVs for NRCS official business specified under this agreement. Use of vehicle by Partner must directly be related to a NRCS related conservation project or activity. Operators must avoid, when possible, any situation that may convey an impression to the public that the vehicle operator is using the assigned vehicle for an unofficial purpose.
3. Vehicle operators must immediately report any safety or mechanical deficiencies to local NRCS representative and must not operate the vehicle with known mechanical problems or safety deficiencies. NRCS is responsible for correcting deficiencies.
4. The NRCS will share a GOV with the Partner for official NRCS business. GOVs shall not be used to support any revenue-generating activity for the Partner.
5. The Partner will obtain prior written approval from NRCS for using vehicles at irregular hours or under circumstances in which using motor vehicles may create an unfavorable public reaction (for example, during Federal holiday or after business hours).
6. NRCS will bear the cost of maintenance of vehicles used by the Partner. Except in the case of an accident caused by a Partner driver (see vehicle accident provisions below), the NRCS will make repairs as necessary for safety and as needed to keep vehicle in safe operating condition.
7. NRCS will ensure placement of Federal Motor Vehicle Registration System (FMVRS) registration card in every GOV, which serves as the registration and proof of insurance documentation to be provided to law enforcement.
8. The NRCS technical contact for the agreement will work closely with the Partner in fulfilling the terms and conditions of this attachment at the local level.
9. Home-to-work transportation by Partner employees is prohibited.
10. The Partner will ensure that each vehicle operator has a valid state driver's license and instruct operators to carry a valid state driver's license while operating a GOV.

11. The Partner will ensure vehicle operators use all safety devices and follow appropriate motor vehicle manufacturer safety guidelines when operating GOVs. Seat belts must be used when operating or riding in a GOVs.
12. The Partner will ban all vehicle operators from text messaging and using tobacco (smoke and smokeless) while using GOVs.
13. The Partner will utilize the NRCS-provided fleet card to pay for all fuel and repairs, with the exception of accident repairs for which the Partner is paying an auto repair facility directly (see accident provisions below). The Partner must comply with all NRCS fleet card policies, to include but not limited to the use of unique driver PINs, receipt retention requirements, fleet card training requirements, and prohibitions against using the card for unofficial purposes. Partner drivers must safeguard the fleet card at all times to prevent it from potential unauthorized use.
14. The Partner will immediately report all vehicle accidents and traffic violations to NRCS and complete all required documents to report accidents. The Partner will reimburse NRCS or pay an auto repair Company directly for any and all repairs to the GOV as a result of an accident caused by the Partner operator and pay all traffic violation citations.
15. The Partner will assume responsibility for claims arising from accidents caused by Partner Drivers. The Partner will be responsible for receiving, processing, and paying tort claims that are submitted due to an accident caused by a Partner driver.
16. The Partner will notify the NRCS immediately of any loss, theft, or damage to a GOV, GOV license plates, or fleet cards.
17. It is prohibited for individuals other than federal employees or Partner employees performing official NRCS business under this agreement to ride as passengers in GOVs. Any other passengers must be approved through the passenger approval process described in NRCS vehicle policy.
18. The technical contact for the Partner will work with NRCS with fulfilling the terms and conditions of this attachment at the local level.
19. The use of GOVs may be suspended or revoked by NRCS, if it determines that corrective action is needed to meet the provisions of this attachment.
20. The furnishing of vehicles is contingent upon the availability of vehicles and appropriations.
21. The vehicle use policies outlined in this agreement do not contain all Federal, Departmental, and NRCS policies regarding the use of motor vehicles. This document is not intended to provide complete details, and the NRCS and the Partner must abide by all other appropriate policies governing GOV use.
22. The Partner employee will be required to obtain LincPass, or equivalent security credentials, if applicable.
23. The vehicle use policies outlined in this agreement do not contain all Federal, Departmental, and NRCS policies regarding the use of motor vehicles. This document is not intended to

provide complete details, and the NRCS and the Partner must abide by all other appropriate policies governing GOV use.

B. Office Space

1. Shared work and office spaces are needed to more effectively carry out program activities and provide quality service to our mutual customers.
2. NRCS may have reserved work spaces in NRCS offices or spaces on an as needed basis, as well as access to common spaces such as conference rooms, kitchens, etc.

C. Equipment and Technology

1. NRCS may provide the Partner access to USDA computers, software, and the technical information needed to perform the work outlined in this agreement.
2. NRCS may provide access to technologies and applications to ensure consistent technical standards and documentation.

VII. Milestones

On a yearly basis the Parties shall jointly complete the Unfunded Cooperative Agreement Annual Usage Report.

VIII. Special Provisions

- A. This agreement may be extended or amended upon written request of either NRCS or the Partner and the subsequent written concurrence of the other. Either the NRCS or the Partner may terminate this agreement with a 60-day written notice to the other.
- B. The Partner assures and certifies that it will comply with the minimum-wage and maximum-hour provisions of the Federal Fair Labor Standards Act.
- C. Employees of the Partner shall remain its employees while carrying out their duties under this agreement and will not be considered Federal employees or agents of the United States for any purposes under this agreement.
- D. Employees of NRCS will participate in efforts under this agreement solely as representatives of the United States. They may not participate as directors, officers, employees, or otherwise serve or hold themselves out as representatives of the recipient. They also may not assist the recipient with efforts to lobby Congress or to raise money through fundraising efforts. Further, FPAC employees must report to their immediate supervisor any negotiations with the recipient concerning future employment and must refrain from participation in projects or agreements with such recipients.
- E. Each party assumes responsibility for the actions of its own officials and employees acting within the scope of their employment to the extent provided by Federal, tribal, state, or local laws, including liability for injury to persons or damage to property resulting from the conduct of its own operations. The Government's liability shall be governed by the provisions of the Federal Tort Claims Act (28 U.S.C. 2671-80).

F. Privacy Act and Prohibition Against Certain Internal Confidentiality Agreements

1. Activities performed under this agreement may involve access to confidential and potentially sensitive information about governmental and landowner issues. The term “confidential information” means proprietary information or data of a personal nature about an individual, or information or data submitted by or pertaining to an organization. This information must not be disclosed without the prior written consent of NRCS.
2. The Partner’s personnel will follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. Section 552a, and implementing regulations and policies with respect to systems of records determined to be subject to the Privacy Act. The Partner’s personnel must also comply with privacy of personal information relating to natural resources conservation programs in accordance with 7 USC 8791 (Section 1619 of PL 110-234, the Food, Conservation, and Energy Act of 2008).
3. The Partner agrees to comply with the “Prohibition Against Certain Internal Confidentiality Agreements:”
 - a. You may not require your employees or contractors seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
 - b. You must notify your employees or contractors that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this agreement provision are no longer in effect.
 - c. The prohibition in paragraph (1) of this agreement provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
 - d. If NRCS determines that you are not in compliance with this agreement provision, NRCS:
 - i. Will prohibit your use of funds under this agreement, in accordance with sections 743 and 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law;
 - ii. May pursue other remedies available for your material failure to comply with agreement terms and conditions.

G. Acknowledgment of Section 1619 Compliance

The Partner agrees to comply with NRCS guidelines and requirements regarding the disclosure of information protected under Section 1619 of the Food, Conservation, and Energy Act of 2008 (PL 110-246), 7 U.S.C. 8791 as described below.

1. Responsibilities.
 - a. Signature on this agreement indicates acknowledgment and understanding that the Partner is legally bound by Federal statute to comply with the provisions of Section 1619 and that the Partner will not subsequently disclose information protected by

section 1619 to any individual or organization that is not directly covered by this agreement. Any such subsequent disclosure of the protected information (except as permitted under Section 1619) will be considered a violation of Section 1619. The Partner will be held responsible should disclosure of the protected information occur.

- b. Acceptance of this agreement legally binds every owner, manager, supervisor, employee, contractor, agent, and representative of the Partner to comply with the provisions in Section 1619. The Partner must consult with NRCS prior to providing protected information to an entity or individual outside of the Partner and as necessary to implement the program to ensure that such release is permissible.
- c. The Partner will use the protected information only to perform work that is directly connected to this agreement. Use of the protected information to perform work that is not directly connected to this agreement is expressly prohibited.
- d. The Partner must internally restrict access to the protected information to only those individuals who have a demonstrated need to know the protected information to perform work under this agreement.
- e. The provisions in Section 1619 are continuing obligations. Even when the Partner is no longer a Partner, or when individuals currently affiliated with the Partner become no longer so affiliated, every person having been provided access to the protected information will continue to be legally bound to comply with these provisions.
- f. The Partner must notify all managers, supervisors, employees, contractors, agents, and representatives about this provision and the requirements of Section 1619. Notifications about the existence of this provision must be made to those individuals who are new to the organization and periodic notifications must be sent throughout the organization (as well as to all contractors and agents) to remind all about the ongoing and continuing requirements.
- g. When the Partner is unsure whether particular information is covered or protected by Section 1619, the Partner must consult with NRCS to determine whether the information must be withheld.
- h. Use of the protected information for any purpose is expressly prohibited after the period of performance end date of this agreement. Upon the agreement end date, any protected information provided under this agreement must be immediately destroyed or returned to NRCS. The Partner must provide to NRCS written certification that the protected information (paper copy, electronic copy, or both) has been properly destroyed, removed from any electronic storage media, or both.
- i. Any State's "sunshine law," "open records act" or other version of the Freedom of Information Act is superseded by section 1619 under the Supremacy Clause of the U.S. Constitution. Accordingly, information protected from disclosure by section 1619 must not be released under such State laws.

2. Protected Information.

- a. Examples of the types of information prohibited by disclosure under Section 1619

include, but are not limited to, the following:

- i. State identification and county number (where reported and where located).
 - ii. Producer or landowner name, business full address, phone number, Social Security Number, and similar personal identifying information.
 - iii. Farm, tract, field, and contract numbers.
 - iv. Production shares and share of acres for each Farm Serial Number (FSN) field.
 - v. Acreage information, including crop codes.
 - vi. All attributes for Common Land Units (CLUs) in USDA's Geospatial Information System
 - vii. Any photographic, map, or geospatial data that, when combined with other maps, can be used to identify a landowner.
 - viii. Location of conservation practices.
- b. Section 1619 allows disclosure of "payment information (including payment information and the names and addresses of Partners of payments) under any Department program *that is otherwise authorized by law*" (emphasis added). The names and payment information of producers generally may be provided to the public; however, the Partner shall consult with NRCS if there is any uncertainty as to the provision of such information.
- c. Section 1619 also allows disclosure of otherwise protected information if "the information has been transformed into a statistical or aggregate form without naming any—(i) individual owner, operator, or producer; or (ii) specific data gathering cite." The Partner must consult with NRCS as to whether specific information falls within this exception prior to relying on this exception.
3. Violations. The Partner will be held responsible for violations of this provision and Section 1619. A violation of this provision by the Partner may result in action by NRCS, including termination of the underlying Federal agreement.
4. Effective Period. The requirements of this provision is effective on the date of the final signature and will continue until NRCS notifies the Partner that it is no longer required based on changes in applicable Federal law.

H. Records

1. Comply with state and federal legal requirements and limitations for access and use of relevant records. Confidential and personal information is for official use only and under no circumstances will it be used for personal gain. Adequate safeguards will be in place to protect confidential and personal information and appropriate training will be conducted to ensure all staff members and Board supervisors are advised of record policies and procedures and that NRCS records and District records are to be maintained in separate file cabinets at all times.
2. The Partner Records are subject to Wisconsin Open Records Law.
3. Any Partner personnel with access to USDA facilities and computer systems shall be subject to the security background checks as required by USDA.

4. In the event of a lapse in appropriations and government shutdown, the Partner will not be permitted access to any NRCS records.

I. Technical Standards

Partner personnel must use the NRCS Field Office Technical Guide (FOTG) and/or other science-based technical standards if assisting with NRCS programs or activities.

J. Training

1. The Parties may provide appropriate leadership in administrative and technical training as determined by program needs and required by USDA, NRCS and Partner policy.
2. Training may also include the orientation of employees in organizational philosophies, programs, authorities, roles and responsibilities of the parties.
3. As applicable and as resources allow, training sponsored by either Party can be made available to each Party's personnel without cost to the other party, including timely notice to the other of any impending training opportunities.

K. Civil Rights

All activities and programs conducted under this Agreement shall be in compliance with the nondiscrimination provisions contained in Titles VI and VII of the Civil Rights Act of 1964, as amended; Civil Rights Restoration Act of 1987 (Public Law 100-250); and other nondiscrimination statutes; namely, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendment of 1972, and the Age Discrimination Act of 1975. Also, they will be in accordance with regulations of the Secretary of Agriculture (7 CFR Part 15, subpart A), which provide that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of an applicant or recipient receiving Federal financial assistance from the Department of Agriculture or any Agency thereof.

Unfunded Cooperative Agreement Initial Estimate and Annual Usage Report

Agreement
Number

Partner Name

Lincoln County
Land Services Department

Period of
report

Initial Estimate (1st Year)

Date

Service	Quantity	Provided by	
		NRCS	Partner
Space Provided	Square Footage None	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle Usage	Mileage NRCS vehicle use may potentially occur over the course of the agreement period.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equipment usage	Details NRCS equipment usage may potentially occur over the course of the agreement period.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Personnel	Hours provided and position title Limited to none initially identified.	<input type="checkbox"/>	<input type="checkbox"/>