

EMS/Judicial Committee
Service Center Room 248
Wednesday December 11, 2019
8:30 a.m.

Members Present – Ashbeck, Voermans, Bolder, and Loka

Member Excused - Ratliff

Visitors Present – Leydet, Peterson, Klug, Sommers, Hake, and Walrath

1. **Meeting called to order at 8:50 a.m.** by Chair Loka
2. **Approval of Minutes** – Motion/Second (M/S) Voermans/Loka to approve minutes of November 13, 2019 as printed – All voting aye.
3. **Tomahawk Report** – Sommers presented report which shows 35 billable runs and expenses of \$63,988 for the month of November. Budget is at 83.87 percent for the year. Discussion followed. M/S Bolder/Ashbeck to approve and place report on file – all voting aye.
4. **Merrill Report** – Klug presented the Merrill report which shows expenses of \$167,290.64 and 159 patient contacts for the month of November. Budget is at 92.23 percent for the year. Discussion followed. M/S Bolder/Ashbeck to approve and place report on file – all voting aye.
5. **2020 Family Court Commissioner Contract** – Peterson presented the contract to the Committee which does not change the compensation amount not to exceed \$25,000. Only change in the contract was a clause allowing the County to recoup waived fees in cases of extreme indigency. Discussion followed. M/S Ashbeck/Voermans to approve contract as presented – all voting aye.
6. **Compensation for Account Technician/Chief Deputy of Circuit Courts/Collections Specialist** – Peterson presented a request to increase compensation for this position in her department which took on added collection tasks due to the County not filling the Collections Specialist position in the 2020 budget. The request was for an additional \$2.70/hour increase for a total salary and fringe cost of \$6,427.20 annually. Peterson stated that she would fund the increase from additional revenues in her budget. Hake reported that the job description was updated for the increased duties and sent to Carlson Dettmann, the third party consultant who completed the current salary schedule. Carlson Dettmann stated the increase in duties did not warrant a reclassification of the position. A lengthy discussion followed. A motion was made by Ashbeck to carry the issue over the next meeting. The motion died for lack of a second. Further discussion followed. A motion was made by Loka to approve the requested increase. The motion died for lack of a second. No further action.
7. **Monthly Charge Report, Write-offs and Collections** – Leydet presented the reports which show 143 billable runs in November. The receivable balance is \$393,167.26 at the end of November and is current. Write-offs in the amount of \$12,358.50 for November are being requested. Discussion followed. M/S Voermans/Loka to approve write-offs and place reports on file – all voting aye.
8. **Review YTD Budget Reports** – No additional concerns were noted. Reports were placed on file.
9. **Set Next Meeting Date** – January 8th at 7:30 a.m. in the County Board meeting room
10. **Adjourn** – M/S Ashbeck/Loka to adjourn at 8:59 a.m. – all voting aye.

Minutes prepared by,
Dan Leydet, Finance Director