

LINCOLN COUNTY

LAW ENFORCEMENT, EMERGENCY MEDICAL SERVICES, JUDICIAL AND EMERGENCY MANAGEMENT COMMITTEE

Wednesday, September 9, 2020 at 7:30 a.m.

Meeting Location: Room 257/Lincoln County Service Center, 801 N Sales Street, Merrill, WI 54452

Via Teleconference and In-Person Attendance

MINUTES

Members Present: Michael Loka, Don Friske, Patricia Voermans (via phone), Bob Lee, Kevin Koth, and Jeremy Ratliff (via phone)

Department Heads Present: Paul Proulx, Dan Leydet, Marie Peterson, and September Murphy

Visitors: Nathan Walrath, Kari Weiland, Josh Klug, Dora Gorski and Jay Sommers

1. Call Meeting to Order by Chair Loka at 7:39 a.m.
2. Approve Minutes of Previous Meeting: August 12, 2020 – M/S Lee/Friske to approve the minutes of August 12, 2020. All ayes.

Emergency Management

3. Review Year-to-date Budget Report: Budget was discussed no issues noted. Budget modification reflected in next line item. Placed on file.
4. Budget Modification: Budget modification for hazmat training grant is funded by the state. M/S Friske Voermans on budget modification for hazmat training. All voting aye.
5. Report of Activities: COVID related responses are decreasing. PPE demand has slowed. Placed on statewide PPE Taskforce. Activities reviewed and place on file.
6. Elected Officials Guide to EM: Document has intent to provide town chairs with information needed for disasters, as there is limited time to request for funding and much needed documentation. Guide for information and education only. Placed on file.

Coroner

7. Coroner's Report: Proulx reported that there were total Deaths 34: 23 Cremations, 11 Death Certificates, 1 Suicide, 1 Infant Death
8. Review Year-to-date Budget Report: Nothing to report.
9. Coroner Bills with interest: M/S to pay bill with interest for ink and folders. All ayes
Paul would like to send out a Thank You to the 3 Deputy Coroner's Tadd, Val, and Scott for helping out and keeping things going while he was out.

Sheriff's Office

10. Statistical Reports
 - a. Case Summary Report: No report
 - b. Expense Budget, Revenue Budget, Vendor List: No report
 - c. Recreational Officer Activity Report: No report
 - d. 9-1-1 Supervisor's Report: No report
 - e. Jail Census Report: no report; Mr. Loka asked how the Jail was doing in regards to positive Covid 19 cases in our Jail? The answer was there are no cases in our Jail.
11. Resolution for "Console Radio Project"/Action: Resolution to cover the cost of the project for the console radio project, M/S Lee/Friske. All Ayes. Ms. Voermans asked for a breakdown of the project for each year going forward, she was referred back to the original proposal from Motorola with the breakdown outlined. Mr. Ratliff asked for clarification as to the Sheriff's Office originally looking to foot the entire funding of this project. And then thanked Sheriff Schneider and Chief Deputy Walrath for thinking outside of the box and seeking funding elsewhere. M to approve the resolution for the Radio Console Project; M/S Lee/Friske Unanimous Aye vote in favor of accepting funding.

Emergency Medical Services

12. Tomahawk Report – Sommers presented the Tomahawk report which shows expenses of \$65,755 and fifty-four billable runs for July. Tomahawk is at 61.62 percent of budget for 2020. Report was placed on

file. Discussion followed. M/S Loka/Friske to show report was viewed and to place report on file – all voting aye.

13. Merrill Report – Klug presented the Merrill report which showed one hundred and sixty-six patient contacts for July. July expenses were \$87,450.11. Discussion followed. M/S Loka/Friske to show report was viewed and to place report on file – all voting aye.
14. Monthly Charge Report, Write Offs, and Collections – Leydet presented the reports which shows 1173 billable runs in July. The accounts receivable balance \$259,282.22 at the end of July and is current. Write-offs in the amount of \$13,864.00 for July are being requested. Discussion followed. M/S Lee/Friske to approve write-offs and place reports on file – all voting aye.
15. Review YTD Budget Reports – The report was in the packet and shows EMS expenses at 54.2 percent of budget. No issues were reported. Discussion followed. Report was placed on file.

Judicial

16. Review Year-to-date Budget Reports
 - a. Clerk of Courts and Family Court Commissioner – Peterson: Peterson reports that she will remain within budget for 2020; however, has identified court appointed attorney fees and medical/psychological exams as two line items that will likely be addressed by line modifications at the end of the year. Report filed.
 - b. Circuit Court – Byer: Reviewed her budget report and everything looks good right now.
 - c. District Attorney and Victim/Witness – Bayne-Allison: Reviewed his budget reports and answered questions.
17. Approve Time Sheets – Byer: M/S Loka/Friske to approve Byer’s time sheets 8/10/2020-8/23/2020 and 7/27/2020-8/09/2020.
18. Next Meeting Date: October 14, 2020, 7:30 a.m., Lincoln County Service Center
19. Meeting adjourned – Ratliff/Friske made the motion and second to adjourn at 8:09 a.m. - all voting aye.

Minutes prepared by September Murphy, Nathan Walrath, Kari Weiland, Dan Leydet, and Marie Peterson and compiled by the County Clerk’s Office.