

**LINCOLN COUNTY
LAW ENFORCEMENT, EMERGENCY MEDICAL SERVICES, JUDICIAL AND EMERGENCY
MANAGEMENT COMMITTEE
Lincoln County Service Center Room 257
Wednesday June 14, 2023, at 4 p.m.**

Members present: Mike Loka, Jesse Boyd, Laurie Thiel, Jim Meunier, Don Friske,
Department Heads Present: Tom Barker Valorie Caylor, Becky Byer Ken Schneider,
Samantha Fenske, Chris Marlowe
Visitors: Tyler Ver Hahasselt, Shari Wendland, Josh Klug, Kary Johnson, Renee Krueger
Virtual: none
Excused: Calvin Callahan, Steve Osness

1. **Call meeting to order:** Chair Loka called the meeting to order at 4:00 p.m.
2. **Confirm meeting date and time:** Wednesday July 12, 2023, at 4:00 p.m.
3. **Approve Minutes of Previous Meeting:** M/S Meunier/Boyd to approve the minutes as presented - All ayes - Motion carried.

Emergency Management

4. Year-To-Date Budget Report: There are no concerns at this time. Reviewed and placed on file.
5. 2023 Computer and Hazmat Response Equipment Grant Notice of Funding Opportunity – M/S Boyd/Thiel to continue with grant – all ayes – motion carried.
6. Wisconsin Credentialing and Asset Management System Memorandum of Agreement – what cost is involved? We have cards & printer to do this – Sheriff’s office has the hardware, but we would need another license. Tyler will bring more information back to the meeting next month with full costs.
7. Next Generation 911 Participation Agreement - we will upgrade dispatch at no cost to the county – we have the hardware. M/S Loka/Meunier to go to Next Generation – all ayes – motion carried.
8. North Central Region Trauma Advisory Council Memorandum of Understanding – M/S Thiel/Loka to accept the donation of the MCI Walk Kits – no training is needed – all ayes – motion carried.

Coroner

9. Coroner’s Report: Valerie Caylor reported there were 30 deaths, 10 Formal death investigations, 0 suicides, 0 Autopsies, 6 Accidental deaths, 19 cremation permits issued, 14 death certificates signed, 0 Cases with fees waived due to indigent status. An uptick in falls and fractures was noted. Caylor also noted that she is backing up the Oneida and Marathon Coroner’s Offices, morgue cooler has arrived, and she is waiting for building renovations to be completed including the cooler installation. She would like to have it ready to go by Fall Ride. Her report was reviewed and placed on file.
10. Travel & Expense Report- M/S Thiel/Loka – to approve the coroner expense report - all ayes – motion carried.

Coroner (cont)

11. Review Y-T-D- Budget Report –no concerns at this time– reviewed and placed on file.
12. 2024 Budget Revision and Approval - A & L asked for a review – M/S Boyd/Thiel to approve the \$3000 Levy Increase suggested by the Finance Department – all ayes motion carried.

Judicial

13. District Attorney and Victim/Witness- Kristopher Ellis
 - a. Year to date Budget – no concerns at this time – reviewed and placed on file.
 - b. Active Cases and Breakdown Report - Reviewed and placed on file.
14. Clerk of Courts and Family Court – Thomas Barker
 - a. Year to date Budget Report. - Reviewed and placed on file.
 - b. Travel & Expense Report – this was place on the agenda in error – nothing to report.
15. Register in Probate and Circuit Court – Becky Beyer
 - a. Year to date Budget Report. - Reviewed and placed on file.
 - b. Approval of Time Sheets – M/S Loka/Meunier to approve time sheets – all ayes motion carried.
 - c. Approve of Expense Reports – M/S Thiel/Meunier to approve expense reports – all ayes – motions carried.

Sheriff's Office

16. Statistical Reports
 - a. Case Summary Report – Reviewed and placed on file.
 - b. Expense Budget, Revenue Budget- Reviewed and placed on file.
 - c. Recreational Officer Activity Report - Reviewed and placed on file.
 - d. 911 Supervisors Report- Reviewed and placed on file.
 - e. Jail Census Report. - Reviewed and placed on file.
 - f. 2024 Budget Revision and Approval – This is carried over until the next meeting – Sheriff Schneider was asked to bring additional options to the next meeting. M/S to move this to the July meeting to find other options to balance the budget.

Emergency Medical Services

17. Tomahawk Report - Reviewed and placed on file.

18. Merrill Report - Reviewed and placed on file.

Emergency Medical Services(cont)

19. Monthly Charge Report, Write-offs, and Collections – M/S Thiel/Loka to approve the charge report, write-offs, and collections – all ayes – motion carried.
20. Year-to-date Budget Report. No concerns at this time - Reviewed and placed on file.
21. Aspirus Request for Geotab tracking, WI FI and Cameras on County ambulances – Discussion and possible action – M/S Boyd/Thiel to move to the July meeting for further discussion – will ask for an Aspirus Rep to attend.
22. Approval to pursue grant – the grant would be used to funding equipment needs – M/S Boyd/Thiel for approval to pursue the grant – all ayes – motion carried.
23. 2024 Budget Revision and Approval – M/S Loka/Meunier to go back to RFP for other ambulance options – gas 2-wheel drive/diesel 4-wheel drive – and send revision to finance – all ayes – motion carried.
24. Adjourn – M/S Loka/Thiel – all ayes – meeting adjourned at 6:05 pm

Minutes prepared by Laurie Thiel, Secretary