

**LINCOLN COUNTY
LAW ENFORCEMENT, EMERGENCY MEDICAL SERVICES, JUDICIAL AND
EMERGENCY MANAGEMENT COMMITTEE
Lincoln County Service Center Room 257
Wednesday August 9, 2023, at 4 p.m.**

MINUTES

Members present: Jesse Boyd, Jim Meunier, Steve Osness, and Laurie Thiel. (4), Don Friske
Department Heads Present: Tom Barker Valorie Caylor, Becky Byer Ken Schneider,
Samantha Fenske, Chris Marlowe, Karry Johnson, Renee Krueger, and Tyler Verhasselt.
Virtual: Josh Klug, Scott Langa

1. Chair Boyd called the meeting to order at 4:00 p.m.
2. September Meeting Date and Time was confirmed as: Wednesday, September 13, 2023 at 4:00 p.m.
3. M/S Osness/Thiel to approve the July 12, 2023 minutes as presented - All ayes - Motion carried
4. Public Comment - None

Emergency Management

5. Year-to-date Budget Report – Verhasselt stated the budget looks good and he is not anticipating any large expenditures. The report was placed on file.
6. North Central Wisconsin Healthcare Emergency Readiness Coalition (NCW HERC) - Acceptance of custodianship of a Radiation Alert Frisker from North Central Wisconsin Healthcare Emergency Response Coalition (NCW HERC) to be utilized by Lincoln County first responders to bolster response for nuclear and radiological incidents. M/S Thiel/Osness to allow Director Verhasselt to sign the MOU entering the agreement for the use of the equipment. Committee Vote 3-1
7. Resolution to Authorize the Application of the Public Service Answering Point Grant - Resolution proposing the application of the Wisconsin Office of Emergency Communication grant which would afford Lincoln County to carry out a project identified by the Lincoln County Public Safety Answering Point Working Group (PSAP WG). Lincoln County's proposed project focuses on the replacement, preparation and implementation of hardware, software, peripherals, and equipment to support the advanced infrastructure of NG911. Lincoln County's Tele communicators are operating with antiquated hardware and software which makes the ability to transmit, process, transfer, dispatch, use and store both voice and data difficult during emergencies. As the state continues to improve and upgrade processes and protocols, the current system in use in Lincoln County is liable to become obsolete. The proposed project consists of replacing three telecommunications workstations and adding a fourth workstation intended for training new tele communicators. Of the three operational workstations, the intent is to completely refit each workstation with IP-based telephones, computers, monitors, base station radios, battery back-ups, and all the peripherals associated to allow for a smooth integration with NG911. Award of the funding for this proposed project will afford Lincoln County improved response times and location data, data sharing and call transfer interoperability between PSAPs, improved redundancy and reliability, and greater visibility within emergency incidents (e.g. texts to and from citizens). Additionally, Lincoln County will be able to re-purpose the old equipment to install a COOP or back-up PSAP location within Lincoln County. M/S Osness/Meunier to authorize Verhasselt to apply for the grant. All ayes
8. Resolution to Participate in the State of Wisconsin Department of Military Affairs Next Generation 911 (NG911) initiative Upgrade Lincoln County's Public Service Answering Point (PSAP) Next Generation 911 Participation Agreement - in accordance with Wisconsin Administrative Code DMA 2.03 which states for a public safety answering point to be eligible for grant funding in a county it must be designated by resolution of its county board. Therefore, Lincoln County Sheriff Office (LISO) Communications Center

is the proposed PSAP for Lincoln County. Additionally, resolution proposes Lincoln County to participate in the Wisconsin Office of Emergency Communications Next Generation 911 (NG911) initiative. Due to LISO Communications Center operating on antiquated infrastructure it would increase the reliability and redundancies of emergency communications. 69 out of 72 Wisconsin counties are already participating in the program since its inception in June 2021. M/S Osness/Meunier to forward to county board for final approval. All ayes.

9. Travel & Expense Report - M/S Osness/Meunier to approve expenses. All Ayes
- *10. Resolution Approving the Director of Emergency Management from Part-Time to Full-Time* - Administrative Coordinator Renee Krueger explained the need for the position and the way we plan to fund, most of which would be countered through grants and supplemental funding that we are not eligible for without the full time EM Director. M/S Osness to forward to A&L and Finance with the modification to the fourth WHEREAS, first bullet point, add to its fullest to the end. All ayes. Boyd and Thiel agreed to sponsor the resolution.

Coroner

11. Coroner's Report – Coroner Caylor updated the committee on the morgue cooler stating it is ready for the cooling liquid to be added and on hold till possibly next couple weeks. Progress is being made. Caylor has switched our toxicology testing supplier and reported the substantial savings. Caylor works with eleven different funeral homes and reported a high volume of deaths. Billing has been challenge. Caylor is working on restarting the death review committee which reviews all childhood deaths, suicides, and accidental deaths. This committee stopped meeting due to COVID.
12. Travel & Expense Report – Osness/Thiel to approve the expenses. All ayes.
13. Year-to-date Budget Report – Caylor reported no concerns and her report was placed on file.

Judicial

14. District Attorney and Victim Witness– Shari Rodriguez attended on Kris's behalf.
 - a. Year-to-date Budget Report – reviewed and placed on file.
 - b. Active Cases and Breakdown Report – the committee expressed their interest in seeing a case report. Shari agreed to help with that for next month.
15. Clerk of Courts and Family Court – Thomas Barker
 - a. Year-to-date Budget Report – Barker reported no concern, report was placed on file. Barker noted their efforts to even the caseloads between Branch 2 and Branch 1 and that they were making progress.
16. Register in Probate and Circuit Court – Becky Byer
 - a. Year-to-date Budget Report – Byer had no concerns, report was placed on file.
 - b. 25 Year Service Recognition – Sherrie Zortman – Register in Probate. Byer expressed her gratitude for Sherrie and the many years she has served in the probate office noting she has been an awesome employee. Sherrie was not in attendance but will receive her award at a later date.
 - c. Approval of Time Sheets. M/S Osness/Meunier to approve Byer's time sheets. All ayes.
Byer mentioned that Judge Russell would like to be added to next month's agenda to give an update to the committee on the status of the security check point screening.

Sheriff's Office

17. Statistical Reports
 - a. Case Summary Report – Reviewed and placed on file.
 - b. Expense Budget, Revenue Budget (Year-to-date Report) Schneider reported no major concerns. 53 was the jail census for today August 9th, 2023. A shortage of female correctional officers was noted (currently 6) explaining that so many are needed per shift when housing female inmates. They are actively seeking female officers but almost all applications are from males. Schneider also noted that when we are shipped inmates from other counties, we are not necessarily getting the best behaved inmates and these inmates require more attention than

others. Osness, after reviewing the expenditures, asked if Pet Insurance had ever been considered, citing an \$800 wellness check-up listed.

- c. Recreational Officer Activity Report – Reviewed and placed on file. Meunier asked if another recreation officer was being considered after hearing more state funds would be coming available. Schneider replied that if he had additional funds available it would be used to get his investigator back. He noted that he has heard from snowmobilers that the Lincoln County Rec Officer is always out and about. They have not discussed adding another.
 - d. 9-1-1 Supervisor's Report – Report was not available
 - e. Jail Census Report – Report was not available.
18. State Statutes Chapter 167.10 – Regulation of Fireworks (Discussion Only) – Chair Boyd stated that he had this put on the agenda after a citizen voiced their concern to their county board representative. Boyd had no concerns and felt Schneider had done his due diligence in reference to the citizen concern. He also referenced 167.10(5) Local Regulation (d) reading this way “a county ordinance enacted under par. (a) does not apply and may not be enforced within any city, village or town that has enacted or enacts an ordinance under par. (a)”.

Emergency Medical Services

- 19. Tomahawk Report – Langa reviewed his report and announced that they had hired another EMT. Finance Director Fenske reported that the next ambulance chassis had been ordered and the next ambulance is about a year and a half out.
- 20. Merrill Report – Klug reviewed his report citing June as a very busy month.
- 21. Monthly Charge Report, Write-offs, and Collections – Fenske reported that the write-off number was unusually high due to including both June and July totals in an effort to catch up. M/S Osness/Thiel to approve write-offs of \$15,242.57. All ayes.
- 22. Resolution Accepting and Expressing Gratitude to the Bierman Family Foundation, Inc. for the Grant of \$421,000 for Purchasing Ambulance Equipment – Klug updated the committee on the status equipment. Fenske commended Klug for his efforts on securing this grant as well as others. Boyd sponsored the resolution and the committee co-sponsored. M/S Osness/Thiel to forward to county board for approval. All ayes.
- 23. Boyd adjourned the meeting at 5:50