

LINCOLN COUNTY
Local Emergency Planning Committee
March 3rd, 2020 at 10:00 a.m.
Room 247/248, Lincoln County Service Center

Meeting Minutes

Members Present: Robert Lee, Bob Pound, Josh Klug, Corey Bennett, Derek Woellner, September Murphy

Members Excused: Shelley Hersil, Cory Arndt

Guest Present: Rod Akey, Dustin Bonack

1. **Call Meeting to Order:** Lee called meeting to order at 10:13am.
2. **Approve Minutes of Previous Meeting:** Motioned/ Second (M/S) Murphy/ Pound to approve the minutes of the previous meeting as printed. All ayes, motion carried.
3. **Public Comment:** No comment
4. **Spill Reports:** Latest spill reports were presented by Murphy. Spill reports collected by Murphy is obtained from DNR reporting system only. Last spill reported was in May of 2019. Report placed on file.
5. **Review EPCRA Strategic Plan:** Murphy presented updated 2020 strategic draft for members review. No significant changes in overall planning. One new planning facility was added to the off-site planning facility list. Strategic Plan outlines purpose, LEPC membership, facilities subject to emergency planning, list of common hazards, transportation route, notification and response. Plans are kept on file in google docs, WHOPRS, Lincoln County G drive, hard copy in emergency management office, emailed to members, and soon to be kept at dispatch as back up. M/S Pound/ Klug to approve EPCRA strategic plan as drafted.
6. **Review LEPC By-Laws**
 - a. **Compliance Inspector:** Murphy presented new draft LEPC by-laws. No significant changes. Automatic members was reduced to county board chair and emergency management, where all other members fall under requirements sent out by federal government. As required per grant guidance a compliance inspector was added to officer positions. The LEPC shall pursue initial local compliance action(s) as necessary, and request the state for assistance as needed. M/S Klug/ Bennett to approve the LEPC by-laws and new compliance inspector section as drafted.
7. **Media Members:** Murphy has reached out to media members within Lincoln County for their interest in joining the LEPC Committee, several times with no response.
8. **Future Topics:** Murphy asked if there were any future topics the committee would like to address- no new topics at this time.
9. **Next Meeting:** Call of Chair.
10. **Adjourn:** M/S Klug/ Woellner motion to adjourn at 11:03am

Minutes submitted by September Murphy.