

LOCAL EMERGENCY PLANNING COMMITTEE

Tuesday, July 12, 2023, 2:30 PM

Meeting Location: Room 255/257/260 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Rick Burns, Elizabeth McCrank, Josh Klug, and Cheryl Skoug

MEMBERS EXCUSED: None

VISITORS IN PERON: Tyler Verhasselt, Robert Caylor, Hope Knuijt, Michael Caylor and Chris Marlowe

VIRTUAL ATTENDANCE: None

MINUTES

1. Call Meeting to Order by Burns at 2:36 pm.
2. Approved Minutes of June 20, 2023; M/S Skoug/R. Caylor—carried.
3. Public Comment: None
4. Spill Reports: None
5. Local Emergency Planning Committee Review:
 - a. Authority Scope, and Responsibilities
 - b. LEPC Officer/Membership Review:
 - i. Michael Caylor was nominated for the position of Coordinator for Information; M/S Burns/Skoug—carried.
 - ii. Chris Marlowe was nominated for the position of Secretary; M/S Verhasselt/Burns—carried.
 - iii. Josh Klug was nominated for the position of Vacancy—Officer; M/S Verhasselt/Burns—carried.
6. FEMA ICS Course Selection: Basic ICS NIMS courses selected for elected officials to participate in annually; no electives.
7. Railroad Stakeholders/Partners Update: In progress; will add to agenda for next meeting.
8. Office of Energy Innovation Refueling Readiness Grant: Verhasselt meeting with Highway Commissioner, John Hanz, on August 2, 2023 at 9:00 am.
9. Next Meeting set for August 9, 2023 at 2:30 pm.

Minutes prepared by: Tyler Verhasselt