

LOCAL EMERGENCY PLANNING COMMITTEE

Tuesday, August 9, 2023, 2:30 PM

Meeting Location: Room 255/257/260 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Rick Burns, Elizabeth McCrank, Josh Klug, and Cheryl Skoug

MEMBERS EXCUSED: None

VISITORS IN PERON: Tyler Verhasselt, Robert Caylor, Chris Marlowe, and Hope Knuijt

VIRTUAL ATTENDANCE: None

MINUTES

1. Call Meeting to Order by Burns at 2:30 pm.
2. Approved Minutes of July 12, 2023; M/S McCrank/Skoug—carried.
3. Public Comment: None
4. Spill Reports:
 - a. 15 gallons of gasoline in the Town of Merrill
 - b. T. Verhasselt will add any LEPC members or members of the first responder community who would like to receive notice to a notification matrix for spill reports
 - c. R. Caylor identified a large spill in Tomahawk; Tyler Verhasselt will investigate previous spills while the Director of Emergency Management position sat vacant
5. Local Emergency Planning Committee Review:
 - a. Authority Scope, and Responsibilities
 - i. By-law review; identified re-work of by-laws to read authority, scope, and responsibility of LEPC
 - ii. Will work with K. Johnson, Corporation Counsel, to better understand the positions listed in the by-laws
6. Emergency Planning and Community Right-to-Know Act (EPCRA) Strategic Plan:
 - a. T. Verhasselt suggested a crawl, walk, run phase to reviewing EPCRA strategic plan to include by-laws, outreach, off-site plans, county wide hazmat plan, and exercise
7. Office of Energy Innovation Refueling Readiness Grant
 - a. December 1 deadline; T. Verhasselt has coordinated with J. Hanz who has shown interest in applying for this grant
 - b. T. Verhasselt will attempt to reach out to private organizations to educate them on the opportunity
8. Lincoln County Railway Stakeholder
 - a. Watco and Fox Valley & Lake Superior Rail System (FOXY)
 - i. T. Verhasselt introduced name and contact information for General Manager and Senior Train Master; will invite to up-coming to LEPC meeting and encourage them to plan/host tabletop exercise
9. Next Meeting set for September 6, 2023 at 2:30 pm.

Minutes prepared by: Tyler Verhasselt