

LOCAL EMERGENCY PLANNING COMMITTEE
Wednesday, September 13, 2023, 2:30 PM
Meeting Location: Room 255/257/260 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Rick Burns, Elizabeth McCrank, Josh Klug, Cheryl Skoug, Chris Marlowe, and
Tyler Verhasselt
MEMBERS EXCUSED: None
VISITORS IN PERON: None
VIRTUAL ATTENDANCE: Hope Knuijt and Kevin McFadden

MINUTES

1. Call Meeting to Order by Burns at 2:30 pm.
2. Approved Minutes of August 9, 2023; M/S McCrank/Marlowe—carried.
3. Public Comment: None
4. Spill Reports:
 - a. 10 gallons or more of diesel fuel spilled from saddle tank due to damage received at Rhinelander Airport and leaked from Rhinelander to intersection of STH 8 and US 51 in the Town of Bradley
5. Historical Spill Report Review
 - a. McCrank would like an analytical comparison of regional county data for spills
6. Local Emergency Planning Committee Review:
 - a. Authority Scope, and Responsibilities
 - i. By-law review:
 1. Recommendation to appoint Robert Caylor to LEPC as Compliance Inspector at October County Board meeting
 2. Change quorum from “majority” to “over 50%”
 3. Motion to send to Lincoln County Corporate Counsel for legal review
7. Emergency Planning and Community Right-to-Know Act (EPCRA) Strategic Plan:
 - a. LEPC By-Laws: Approval by October
 - b. LEPC Outreach: Approval by October (x3)
 - c. LEPC Off-Site Plans: Review in October (x9)
 - d. LEPC County-Wide Hazmat Plan: Review in October, approval in November
 - e. LEPC Exercise: Completed in October 9-11, 2023
8. Guest Speaker: Jason Danz, Watco/FOXY General Manager
 - a. Was not present due to real world response
9. Next Meeting set for October 11, 2023 at 2:30 pm.

Minutes prepared by: Tyler Verhasselt