

LOCAL EMERGENCY PLANNING COMMITTEE
Wednesday, November 8, 2023, 2:30 PM
Meeting Location: Room 255/257/260 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Elizabeth McCrank, Cheryl Skoug, Chris Marlowe, and Tyler Verhasselt

MEMBERS EXCUSED: None

MEMBERS ABSENT: Michael Caylor

VISITORS IN PERON: Renee Krueger

VIRTUAL ATTENDANCE: Rick Burns, Josh Klug and Kevin McFadden

MINUTES

1. Call Meeting to Order by McCrank at 2:32 pm.
 - a. Due to not being able to attend in-person and experiencing technical difficulties, Burns designated McCrank to run meeting.
2. Approved Minutes of October 11, 2023; M/S Verhasselt/Skoug—carried.
3. Virtual presentation from Watco and Fox Valley & Lake Superior Rail System by Ken Lucht, Assistant Vice President of Government and Industry Relations, and Jason Danz, General Manager.
4. Public Comment: None
5. Spill Reports: None
6. Local Emergency Planning Committee Review:
 - a. Appointments:
 - i. Group 3, *Broadcast and Print Media*: Jennifer Gartmann, Merrill Foto News
 - ii. Group 5, *Tier II Owner/Operator*: James Kelly, Mitchell Metal Products
7. Wisconsin Emergency Management EPCRA Facility Reporting and Planning Section (WHOPRS) Access for LEPC
 - a. Verhasselt presented option for obtaining committee access to Wisconsin Emergency Management (WEM) database regarding EPCRA.
 - b. Verhasselt will request Lincoln County IT create LEPC account so that LEPC can utilize a username for WHOPRS database. Will present at next meeting.
8. Next Meeting set for December 13, 2023 at 2:30 pm.
9. Meeting adjourned at 3:20 pm.

Minutes prepared by: Tyler Verhasselt