

**LOCAL EMERGENCY PLANNING COMMITTEE**

**Wednesday, January 10, 2024, 2:30 PM**

Meeting Location: Room 255/257/260 Government Services Center  
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Richard Burns, Cheryl Skoug, Chris Marlowe, Tyler Verhasselt, Jennifer Gartmann,  
Michael Caylor and James Kelly

MEMBERS EXCUSED: None

MEMBERS ABSENT: None

VISITORS IN PERON: Robert Caylor

VIRTUAL ATTENDANCE: Josh Klug and Kevin McFadden

**MINUTES**

1. Call Meeting to Order by Burns at 2:30 pm.
2. Approval of December 13, 2023 minutes; M/S Skoug/Verhasselt—carried.
3. Public Comment: None
4. Spill Reports: None
5. Local Emergency Planning Committee (LEPC) Strategic Vision
  - a. Burns solicited the LEPC for comments and suggestions for future LEPC activities and inspections.
  - b. Burns decided LEPC will meet quarterly instead of monthly; pending emergencies or spills.
6. Next Meeting set for April 10, 2024 at 2:30 pm.
7. Meeting adjourned at 2:35 pm.

**Minutes prepared by: Tyler Verhasselt**