

**LINCOLN COUNTY**  
**Local Emergency Planning Committee**  
**March 3rd, 2020 at 10:00 a.m.**  
**Room 247/248, Lincoln County Service Center**  
AGENDA

1. Call Meeting to Order
2. Approve Minutes of Previous Meeting
3. Public Comment
4. Spill Reports
5. Review EPCRA Strategic Plan
  - a. Compliance Inspector
6. Review LEPC By-Laws
7. Media Members
8. Future Topics
9. Next Meeting
10. Adjourn

DISTRIBUTION: Robert Pound (electronically), Shelley Hersil (electronically), Josh Klug (electronically), Corey Bennett (electronically), Derek Woellner (electronically), Robert Lee (electronically), Brent Nyberg (electronically), Steven Taskay (electronically), Cory Arndt (electronically), Debbe Kinsey (electronically), Mary Felzkowski (electronically) September Murphy (electronically)

Administrative Coordinator

Other County Board Supervisors

Department Heads

News Media – Notified on \_\_\_\_\_ at \_\_\_\_\_ m. by \_\_\_\_\_

While there may be a quorum of other Lincoln County committees present at this meeting, no other committee business will be conducted at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the meeting. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential

**LINCOLN COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Tuesday, April 2, 2019**  
**Minutes**  
**Room 257, Lincoln County Service Center**

**Members Present:** September Murphy, Robert Lee, Cory Arndt, Shelley Hersil, Robert Pound, Debbe Kinsey, Josh Klug, and Kathy Tobin.

**Absent:** Derek Woellner, Corey Bennet, Steve Taskay Guest: Rick Burns and Kristi Neumann

**1. Call Meeting to Order**

Robert Lee called the meeting to order at 10:00 a.m.

**2. Approve Minutes of Previous Meeting November 6, 2019**

M/S Kinsey/Arndt motion to approve the minutes of the previous meeting as printed. All ayes, motion carried.

**3. Review EPCRA Strategic Plan**

September reviewed the EPCRA strategic Plan. Strategic Plan outlines purpose, LEPC membership, facilities subject to emergency planning, list of common hazards, transportation route, notification and response.

**4. Spill Reports**

**a. Mineral oil 20 gal Tomahawk**

WPS truck hit a transformer. Clean-up occurred immediately.

**5. Public Comment**

Rick Burns commented as to why we don't have a HAZMAT team in Lincoln County. Pound shared Oneida received \$5,000 from Lincoln County to offer Hazmat coverage. Murphy shared resources are limited for us to do our own HAZMAT.

**6. Next Meeting** – Next meeting will be call of the Chair.

**7. Adjourn**

M/S Pound/Klug motion to adjourn at 10:22 a.m. All ayes. Motion carried.

Minutes submitted by S. Hersil, April 2, 2019

**Hazardous Materials Spill Report Summary**  
**April 2, 2019 - Present**

<b>Date Reported</b>	<b>Location</b>	<b>Substance</b>	<b>Cause</b>	<b>Environmental Impacts</b>	<b>Clean up</b>
5/28/2019	Irma	Gasoline	Intentional or illegal act- dumping of various 55 gallon drums and other substances	Dumped substances are leaking into the ground and nearby water wells Zoning was notified by NRC.	Owner of address is no longer living. DNR warden followed up- and observed excessive amounts of automobiles and associated parts scattered across the property. Several drums and containers of various sizes were also observed but none were noted as containing any gasoline, oils or automotive fluids. Large amounts of waste tires were also being stored on the property.
5/28/2019	Highway 64, east of Midway road- Town of Corning	Diesel Fuel	Human error- Roll over	Limited- none – Spill contained to road way- no surface waters nearby	Portion of hwy shut down for clean up
5/22/2019	City of Merrill	Mineral Oil	Bad weather- caused a tree branch to hit a transformer pole causing mineral oil to spill.	Spilled on grass and asphalt during rain	Collected impacted soil and put granulated absorbent down to collect oil that spilled on the pavement- Set Environmental
5/8/2019	City of Merrill	Hydraulic Oil	Equipment failure- failed diaphragm on brake caliper of unit 3 generator	Spilled into WI River	Booms put out to collect what they can locate – Set Environmental
5/3/2019	City of Tomahawk	Hydraulic Fluid	Equipment failure- failed house on a log loader	Spilled on gravel and soil- during rain	Cleaned up soil and gravel until all evidence of oil was eliminated. Contaminated material on a concrete surface covered and will dispose of at Lincoln county landfill that accepts petroleum contaminated soil. - LPC
5/2/2019	City of Tomahawk	Mineral Oil	Vehicle impacted pole that had transformer on it	Went on asphalt road and gravel shoulder	oil dry put down and removal of impacted gravel- Set Environmental

# Lincoln County EPCRA Strategic Plan- Hazardous Materials

## Lincoln County Emergency Management

801 N. Sales Street, Suite 202, Merrill, WI 54452

Director: September Murphy

Phone: 715-536-6228 or 911

Cell: 715-218-0128

Fax: 715-539-8054

[september.murphy@co.lincoln.wi.us](mailto:september.murphy@co.lincoln.wi.us)



# **LINCOLN COUNTY EPCRA STRATEGIC PLAN – Hazardous Materials**

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## **Attachments**

- ATTACHMENT I Spill Report Forms or Summary
- ATTACHMENT II Wisconsin Hazardous Materials Response System Map

This plan is a living document that will be updated as necessary. The following table indicates a record of those changes.

Record Of Changes			
Date	Page (s)	Description	By Whom
11-16-90		Area Approval	
01-04-91		SERB Approval	
3-2013	All	Complete Re-do	Jeff Kraft
4-2013	2, F3-14, F3-15, F3-17	Updated table of contents, added HAZ-MAT team & Equip	Jeff Kraft
3-2014	Attachment V	Updated HAZ-MAT equipment list	Jeff Kraft
2-2015	Page 7-8	Updated LEPC membership and TIER II facilities	Jeff Kraft
2-2015	Page 12 - 34	Updated TIER II facilities and common EHS list	Jeff Kraft
2-2015	Attachment 1	Update Spill record	Jeff Kraft
2-2015	Attachment 6	Added	Jeff Kraft
3-2015	Attachment 3	Added 2015 needs assessment	Jeff Kraft
2-2016	Page 12-17	Updated facility contacts, etc.	Jeff Kraft
3-17-2016	Page 26	Added Resolution adopting strategic plan	Jeff Kraft
1-5-2017	Page 7-9, 11-17, 21-24, 27	Updated member list, updated off-site and TIER II info, changed Direction and Control, changed Promulgation Statement	Jeff Kraft
1-25-2017	F-3-16	Updated Oneida County HAZ-MAT team type info and needs assessment list for 2017	Jeff Kraft
3-21-2018	Pages 11-17, 18	Changes to Off-site and Tier II, II, E (List of EHS), Attachment 1, 5,& 6	Jeff Kraft
3/2019	Pages: 6, 7, 11-17	Update contacts, layout No Significant Changes NSC	September Murphy
01/2020	Through out	Minor updates to format especially tables and grammar. Updated hospital names and spill response	September Murphy



## I. Introduction

### A. Purpose

1. The purpose of this strategic hazardous materials response plan is to develop policies and procedures for responding to hazardous materials incidents and/or accidents in compliance with the requirements of Title III of EPCRA (SARA) of 1986, as codified in 42 USC 11000 to 11050 and §. 323.61(2m), Wis. Stats., in order to protect the community from the harmful and possibly life threatening effects of a hazardous materials release. The Emergency Planning and Community Right-to-Know Act (EPCRA) of 1986 was created to help communities plan for emergencies involving hazardous substances. The Act establishes requirements for federal, state and local governments, Indian tribes, and industry regarding emergency planning and "Community Right-to-Know" reporting on hazardous and toxic chemicals. The Community Right-to-Know provisions help increase the public's knowledge and access to information on chemicals at individual facilities, their uses, and releases into the environment. States and communities, working with facilities, can use the information to improve chemical safety and protect public health and the environment.

There are four major provisions of EPCRA:

- Emergency Planning (Sections 301 – 303)
  - Emergency Release Notification (Section 304)
  - Hazardous Chemical Storage Reporting (Sections 311 – 312)
  - Toxic Chemical Release Inventory (Section 313)
2. This plan defines the roles, responsibilities, and inter/intra-organizational relations of government and private organizations in response to a hazardous material incident and includes requirements for the development/update of the Strategic Plan.
  3. It forms a part of the county EOP, by reference.
  4. Promulgation Statement (**see Figure 1**)

### B. Local Emergency Planning Committee

#### **(Am. #2006-07-482) (Lincoln County Code of Ordinances)**

1. HOW CONSTITUTED. There is created the Lincoln County Local Emergency Planning Committee with powers and duties established for such committees under 42 USC 11000 to 11050 and under §§59.54(8)(a), 323.60, and 323.61, Wis. Stats. The County Board Chair, subject to confirmation of the Lincoln County Board of Supervisors, shall make appointments to the Committee at the County Board

meeting of even-numbered years for a 2-year term.

## 2. MEMBERSHIP

### Group 1: Elected Officials

- (a) State elected official
- (b) Local elected official

### Group 2: Emergency Services

- (c) Law enforcement representatives
- (d) Emergency management
- (e) Fire service representatives
- (f) Emergency medical representatives
- (g) Health service representatives
- (h) Hospital representatives

### Group 3: Media

- (i) Media representatives

### Group 4: Community Groups

- (j) Community representatives

### Group 5: Owners/ Operators Subject to EPCRA

- (k) Facility representatives

## 3. DUTIES.

The County Local Emergency Planning Committee shall be responsible for establishing a plan to comply with the Superfund Amendments and Reauthorization Act - The Community Right-to-Know Law of 1986.

### **C. Local Emergency Planning Committee (LEPC) Members**

The following is identified: LEPC Chair, Vice Chair, Secretary, Community Emergency Coordinator, and Coordinator of Information.

The Emergency Planning and Community Right-To-Know Act (EPCRA)/ (SARA) requires that a LEPC be appointed for each Emergency Planning District. It also specifies the composition of the LEPC. The membership composition, as directed by Section 301(c), of EPCRA is shown below. Wisconsin Emergency Management (WEM)/ State Emergency Response Committee (SERC) recommends that there should be at least one representative from each of the five groups listed below.

2018-2019 LEPC Appointed Members:

Position	Name	Agency/ Organization	Group
Chair	Robert Lee 124 E. Somo Ave, Tomahawk , WI 54487	County Board Chair	1
Coordinator of Information/ Community Emergency Management Coordinator	September Murphy 801 N. Sales St. Suite 202, Merrill, WI 54452	County EM Director	2
Community Emergency Coordinator - Merrill	Josh Klug 110 Pier St, Merrill, WI 54452	Fire Chief- Merrill	2
Community Emergency Coordinator - Tomahawk	Brent Nyberg PO Box 381, Tomahawk, WI 54487	Fire Chief- Tomahawk	2
Secretary	Shelley Hersil 607 N. Sales St., Merrill, WI 54452	County Health Department Director	2
Member	Corey Bennett City Hall, Merrill, WI 54452	Police Chief- Merrill	2
Member	Cory Arndt 1100 Taylor St., Merrill, WI 54452	Northern Wire/ EHS Management	5
Member	Kathy Tobin 315 W. Wisconsin Ave., Tomahawk, WI 54452	Tomahawk Leader	3
Member	Steven Taskay PO Box 469, Tomahawk, WI 54487	Mayor- Tomahawk	1
Member	Derek Woellner Merrill, WI 54452	Mayor- Tomahawk	1
Member	Mary Felzkowski PO Box 8952, Madison, WI 53708	35 <sup>th</sup> District Assemblywoman	1
Member	Debbe Kinsey 705 N. Center Avenue, Merrill, WI	Commerce Executive- Merrill	1
Member	Robert Pound 9155 60 <sup>th</sup> Ave Merrill, WI 54452	NTC Fire Instructor	4

#### D. Responsibilities

1. Local Emergency Planning Committee
  - a. Develop the county-wide hazardous materials plan/strategic plan and off-site facility plan appendixes in coordination with the Emergency Management, annually review and update, and ensure that exercises are conducted as required.
  - b. Review the off-site facility emergency plans submitted by facilities.

- c. Publish, annually, a notice in the local newspaper that the hazardous materials emergency response plan/strategic plan and facility off-site appendices, material safety data sheets and inventory forms have been submitted under Section 324 of Title III, and are available for public inspection.
  - d. Provide information to the public as required in Section 312 of Title III, consistent with Section 322, Trade Secrets. Follow Lincoln County Handbook for Wisconsin Public Records Law.
  - e. Receive and maintain copies of all EPCRA reports.
  - f. Community Emergency Coordinator and/or the Emergency Management Director make the determinations along with the Facility Emergency Coordinators, necessary to implement the hazardous materials plan/strategic plan.
2. Emergency Management Groups
- a. Responsibilities and coordination are covered in the county EOP, Annex A.
3. Fixed Facility
- a. Planning requirements; any facility that produces, uses or stores any of the extremely hazardous substances (EHS) in quantities equal to or greater than threshold planning quantities (TPQ) are required to participate in the emergency planning process.
  - b. Reporting requirements
    - (i) EPCRA Sections 311-312
 

For any hazardous chemical used or stored in the workplace, facilities must maintain a safety data sheet (MSDS), and submit the MSDSs (or a list of the chemicals) to their State Emergency Response Commission (SERC), Local Emergency Planning Committee (LEPC) and local fire department. Facilities must also report an annual inventory of these chemicals by March 1 of each year to their SERC, LEPC and local fire department. The information must be made available to the public.
    - (ii) An owner/operator of a facility subject to the provisions of EPCRA Sections 311/312 must comply under the requirements of §323.60 (5) c, Wis. Stats. [SDS chem list/Tier two filings].

- (iii) Employees and agents of facilities are obligated to comply with the provisions for the discharge (release or spill) of a hazardous substance as required under the state hazardous substance spill law, §292.11, Wis. Stats.
- (iv) The Emergency Planning and Community Right-to-know Act (EPCRA) § 304 requires a facility to report certain chemical releases. There are two categories of chemicals that require reporting under EPCRA §304: Extremely Hazardous Substance (EHS) and the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) hazardous substances. A release of either an EHS and/or a CERCLA hazardous substances which exceeds the reportable quantity (RQ) must be reported to the proper authorities. Both EHS RQs and CERCLA RQs can be found in the SARA Title III
- (v) EPCRA Section 302(c) The Emergency Planning Notification (EPN) requirement involves chemicals listed on the extremely hazardous substances list (see [40 CFR part 355](#)). Any facility that has any of the listed chemicals at or above its threshold planning quantity must notify the [SERC](#) within 60 days after they first receive a shipment or produce the substance on site. The facility also must notify the LEPC of a facility representative who will participate in the emergency planning process. Upon request from the LEPC, the facility shall promptly provide information to the LEPC necessary for developing and implementing the emergency plan.

## II. HAZARD ANALYSIS

### A. County Profile

Lincoln County encompasses 900 square miles or 576,000 acres in the North East region of Wisconsin. There are numerous of significant waters in the County (See Figure 8)

Approximately 25% of the county is agricultural; 20% is industrial, government, and urban, 45 % is forest and 10% is educational. There are 27,838 (2017) residents in Lincoln County. Population density is 32.7 people per square mile. Population centers are widely dispersed throughout the County (See Figure 9). Approximately 45% of the population is urban residents and 55% are rural. There are 16,909 households (2011) in the County averaging 2.19 persons per household. The per capita income for the County is \$28,603 (2017).

The County contains approximately 160 miles of state highways, 270 miles of County

highways, and 868 miles of local roads, totaling 1298 miles of road network. The Merrill airport located north of the City of Merrill and the Tomahawk Airport, located west of the City of Tomahawk (see Figure 5 - map) serve the area. The airports have 4 runways (Merrill) and 2 runways (Tomahawk), are lighted and equipped for instrument landing.

Manufacturing is the principal area of employment followed closely by small businesses and private sector services. The number of farms in Lincoln County continues to decrease. The County is serviced by 2 hospitals, Ascension Good Samaritan (Merrill) and Ascension Sacred Heart (Tomahawk), 8 Clinics - Marshfield Clinic (Merrill & Tomahawk), Aspirus Merrill Clinic, Bone & Joint Clinic (Merrill), Ascension Medical Group (Merrill & Tomahawk), Family Planning Health Services (Tomahawk) and St Vincent de Paul Free Clinic (Merrill).

**B. Facilities Subject To Emergency Planning (Off-Site Plans):**

<b>Facility</b>	<b>Address</b>	<b>Contact</b>	<b>Phone</b>	<b>Chemical(s)</b>
City of Merrill Wastewater ID: 006096-9	2606 E. Sturdevant St. Merrill, WI 54452	Gabe Steinagel	715-536-6561 715-536-2233 715-218-1849	Chlorine
Frontier Communications (Merrill) ID:03487-9	100 Main St. Merrill, WI 54452	Jason Weller	715-536-9501 715-781-5921 972-424-1680	Sulfuric Acid (Batteries)
Frontier Communications (Tomahawk) ID: 00526-8	314 W. Wisconsin Ave. Tomahawk, WI 54487	Jason Weller	972-424-1680 317-208-3474	Sulfuric Acid (Batteries)
Interflex Group ID: 19761-6	1401 W. Taylor St. Merrill, WI 54452	Brian Clauson	715-536-5400 715-218-8693	Sulfuric Acid
Mitchell Metal Products ID: 201888	905 S. State St. Merrill, WI 54452	Doug Borre	715-536-2414 479-204-4911	Sulfuric Acid
Northern Wire ID: 013908-3	100 Taylor St. Merrill, WI 54452	Dean Oslage	715-539-5347 715-218-2159	Sulfuric Acid
Packaging Corporation of America (PCA) ID: 000915-9	N9090 CTH E. Tomahawk, WI 54487	Kristy Neumann	715-453-2131 x 238 715-966-1239	Aqueous Ammonia Sulfuric Acid
Samuel Pressure Vessel Group ID: 009178-6	1119 A. Bridge St. Tomahawk, WI 54487	Becky Kimmons	715-453-5326 x 12429 715-401-3648	Nitric Acid
Wal-Mart ID: 020049-8	505 S. Pine Ridge Ave. Merrill, WI 54452	Jill Hanson	715-536-5414 479-204-4911	Sulfuric Acid (Batteries)

**C. Tier II Facilities (report):**

See next Page for table-

Facility	Address	Contact	Phone	Chemical(s)
City of Merrill Wastewater ID: 006096-9	2606 Sturdevant St, Merrill, WI 54452	Gabe Steinagel	715-536-6561 715-218-1849	Aluminum Sulfate Caustic Soda Chlorine Hydrofluosilicic Acid Sodium Bisulfite Sodium Hypochlorite Sodium Phosphate
Coper Lake Lincoln Hills School ID: 008163-8	W4380 Copper Lake Rd. Irma, WI 54442	Michael Stockowitz	715-536-8386 715-536-8386 x 1156 715-536-5386 x 1270	Gasoline Liquid Propane
County Materials Corporation (Merrill) ID: 020004-7	496 Brandenburg Ave. Merrill, WI 54452	Steve Schlafmann Fred Huebsch	715-551-2631 715-870-4685 715-536-7936	Cement Diesel fuel Fly Ash Gravel Propane Sand
County Materials Corporation (Tomahawk) ID: 02005-6	407 S. Tomahawk Ave. Tomahawk, WI 54487	Steve Schlafmann Keith Heidmann	715-870-4685 715-551-2631 715-453-5463	Cement Diesel Fuel Fly Ash Gravel Sand
Ferrellgas ID: 003809-5	526 Sprit Ave. Tomahawk, WI 54452	Lonnie Gorsuch Kyle Reinke	608-222-7711 715-851-3106 816-792-1600	Liquefied Petroleum Gas
Frontier Communications (Tomahawk) ID: 000526-8	314 W. Wisconsin Ave. Tomahawk, WI 54487	Jason Weller	972-424-1680 800-590-6605	Lead Acid Batteries
Frontier Communications (Merrill) ID: 0034879-2	1000 Main St. Merrill, WI 54452	Jason Weller	972-424-1608 800-590-6605	Lead Acid Batteries
Frontline Building Products Inc ID: 019977-9	301 N. Foster St. Merrill, WI 54452	Brent Grapp Robert Dittrich	715-536-5520 715-965-1852	Woodlife
Gasco ID: 009785-7	W5334 Park Ave. Merrill, WI 54452	Peter Baltus	715-546-2244 800-589-2244 920-737-4033	Propane C3H8
Good Samaritan Hospital	601 S. Center Ave. Merrill, WI 54452	Tammy Hintz	715-539-2191 715-904-8340	Diesel Fuel Liquid Oxygen Mixture (C-11 to C-20) Hydrocarbons
Harley Davidson ID: 019518-3	611 Kaphaem Rd. Tomahawk, WI 54487	Darrell Jefferies	715-453-1766 715-612-2035	

Facility	Address	Contact	Phone	Chemical(s)
Harley Davidson ID: 019518-3	426 E. Somo Ave. Tomahawk, WI 54487	Darrell Jefferies	715-453-1766 715-612-2035	Paint & Paint related materials Propane
Heartland Cooperative ID: 018172-5	W4999 CTH Q Merrill, WI 54452	Brian Streveler	715-654-5134 175-897-2820	Propane
Hilgy's LP Gas Inc. ID: 009950-6	122 S. Tomahawk, WI 54487	Beth Brown	715-453-3505 800-535-5035	Liquid Petroleum Gas
Insight FS	401 S. Park St. Merrill, WI 54452	Joe Sikora	715-627-4844 715-216-4020	Fuel Oil No.1 Fuel Oil No.2 Unleaded Gasoline
Interflex Group ID: 0199761-6	1401 W. Taylor St. Merrill, WI 54452	Beverly Kershner	215-699-4800 715-536-5400 484-431-5086	Adhesives Ink Plastic Film Solvent Sulfuric Acid
JW Perry Inc. ID: 019516-1	W1455 Scott Rd. Merrill, WI 54452	Bob Ott	715-536-6900 715-536-6235	Fuel Oil No. 2
L&L Propane ID: 020076-6	N3011 Kraft Rd. Merrill, WI 54452	Luke Lauritzen	715-340-4711 715-340-4708 715-258-5975	Propane
Lakes Gas Co. #54 ID: 019836-4	N3159 CTH K Merrill, WI 54452	Anthony Buck	715-842-0604 651-464-3345	Propane
Lincoln County Highway (Tomahawk) ID: 007564-1	574 Southgate Dr. Tomahawk, WI 54452	Al Fox	715-453-3262	No.2 Fuel Unleaded gas Sand Sodium Chloride Salt
Lincoln County Highway (Merrill) ID: 007567-7	100 Cooper St. Merrill, WI 54452	Al Fox	715-539-2508 715-921-9001	Ennis- Flint Latex Paint Gravel No. 2 Fuel Unleaded gas Propane Sand Sodium Chloride Salt
Lincoln Wood Products Inc. ID: 019202-3	905 W 3 <sup>rd</sup> St. Merrill, WI 54452	Amanda Reidinger	715-536-2461 715-849-5044	Distillates, petroleum, Hydro treated light

Facility	Address	Contact	Phone	Chemical(s)
Louisiana Pacific ID: 012721-2	N9300 CTH S Tomahawk, WI 54487	Brett Beaumier	715-224-2700 715-224-2728 715-612-8822	Aqueous Edge Primer Diesel Fuel Heat Transfer Oil Hydraulic Oil Ice Melter Polymeric Diphenylmethane Diisocyanate (MDI) Release Agent Sodium Hydroxide Solution Wax Emulsion Wood Dust Zinc Borate Hydrate
Merrill City Garag ID: 003696-8	315 E. 1 <sup>st</sup> St. Merrill, WI 54452	Rod Akey	715-536-4222 715-536-5594 715-297-2034	#2 Ultra low Sulfur Diesel Fuel Unleaded Gasoline San& Gravel W/ Sodium Chloride Sodium Chloride
Merrill Manufacturing Corporation ID: 003041-9	236 S. Genesse St. Merrill, WI 54452	Patrick Taylor	715-536-5533 715-551-9503	Battery Acid Sulfuric Acid
Merrill Municipal Airport ID: 00736	N2241 Airport Rd. Merrill, WI 54452	Rich McCullough	715-536-2024 715-302-1049	Gasoline
Merrill Wire Products ID: 201364	1000 Matthews St. Merrill, WI 54452	Jim Dupke	715-536-7884 715-536-5533 715-218-0657 715-551-9503	Battery Acid
Northern Wire LL ID: 200299	1100 W. Taylor St. Merrill, WI 54452	Dean Oslage	715-536-9551 715-539-5347 715-218-2159 715-551-9503	Battery Acid Forklift battery Lead Nitric Acid Sulfuric Acid

Facility	Address	Contact	Phone	Chemical(s)
Packaging Corporation of America ID: 000915-9	N9090 CTH E. Tomahawk, WI 54487	Kristy Neumann	715-453-2131	Sodium Bisulfite Advantage NF 2177 Amercor 1848 Amertrol HT4530 Aqueous Ammonia Bagcoal .Activated Carbon Bulab Caustic Soda 50% Cooking Liquor Dynamic Descaler Fennopol E 2101 Fennopol K 8980 Ferrous Chloride Fennofloc Foam Clean Fuel Oil # 2/ Diesel Green Liquoir Heavy Black Liquor Infinity SP5762 Kymene 557 H Lead Plates in Acid battery :iqui Phos 2000 Met Source Potassium Hydroxide Prestige FB 9050 Propane Sodium Carbonate Sodium Chloride Sodium Hyposhlorite Solenis XD 9400 Spectrum XD Sulfuric Acid (battery) Unleaded gasoline Weak Black Liquor filtrate Wetstrip T 10
Sacred Heart Hospital ID: 019650-6	401 W. Mohawk Dr. Tomahawk, WI 54487	Dave Phillip	715-361-2397 715-361-2000	Diesel Fuel Sodium Chloride
Samuel Pressure Vessel Group ID: 009178-6	119 A Bridge St. Tomahawk, WI 54487	Becky Kimmons	715-453-5326 x 12459 715-735-9311	Argon Aggregate Hydraulic Oil Nitric Acid Phosperous Acid Sulfuric Acid
Semling-Menke C Inc ID: 002115-7	50 S. Nast St. Merrill, WI 54452	Peter Preu Patrick Semling	715-536-4282 715-803-0024 715-536-5007	Woodlife III

Facility	Address	Contact	Phone	Chemical(s)
Tomahawk Regional Airport ID: 195116	W7350 S. River Rd. Tomahawk, WI 54487	Scott Jacobson Garry White	715-453-1874 715-966-1874 715-453-2886	Aviation Gasoline Aviation Turbine Fuel
Tri-Hi Transportation Inc. ID: 019519-5	N3163 STH 107 Merrill, WI 54452	Matt Hein Doug Lokeman	715-536-9860 715-848-9959 715-218-0993	No. 2 Fuel Gasoline
Tripoli Propane ID: 019516-6	W11069 USH 8 Tripoli, WI 54564	Darcy Johnson Mark Listle	715-534-2440 715-564-3153	Propane

#### D. Map identifying location of highways, railways, waterways, airlines, pipelines

See figures 2, 4, 5, 6, & 7

#### E. List of most common EHSs at fixed facilities in the County:

CAS #	Chemical Name	Max Amount at any one facility (lbs)	Facility
7782-50-5	Chlorine	1350	Merrill Water Utility
7697-37-2	Nitric Acid	900	Samuel Pressure Vessel Group
1310-58-3	Potassium Hydroxide	147,000	Packaging Corporation of America (PCA)
1336-21-6	Aqua Ammonia	62,000	PCA
7664-93-9	Sulfuric Acid	3950	Samuel Pressure Vessel Group
7664-93-9	Sulfuric Acid	24,078	Frontier -Merrill
7664-93-9	Sulfuric Acid	15,840	Frontier -Tomahawk
7664-93-9	Sulfuric Acid	2000	Wal-Mart
7664-93-9	Sulfuric Acid	2369	Northern Wire
7664-93-9	Sulfuric Acid	1410	Interflex
7664-93-9	Sulfuric Acid	4500	PCA

See off-site facility plan for more comprehensive EHS chemical/facility/response information and vulnerability zone maps.

#### F. List of most common EHS and Tier II chemicals transported through the county

1. There are approximately 7 EHSs located in fixed facilities through Lincoln County. These substances range in quantity from 900- 62,000 pounds per facility site (See Subsection E of this hazard analysis for facilities, EHSs and amounts).

There are approximately 67 hazardous substances located in fixed facilities throughout Lincoln County. These substances range in quantity from 875-12,000,000 pounds per facility site.

It is assumed that exposure to all transported hazardous substances in Lincoln County will be the result of road, rail and air transportation and pipeline delivery. Furthermore, it is assumed that the largest over-the-road container does not carry more than 69,000 pounds of product and that the largest on-rail container (GATX class) carries between 500 - 196,000 pounds of product during transport.

There are an unknown amount of different EHSs transported annually throughout Lincoln County, but the potential exists for the transport of any EHS listed on the United States Environmental Protection Agency's List of Lists or the Department of Labor's Occupational Safety and Health Administration's Toxic and Hazardous Substances List. These substances are transported in containers that range from 10 ounce agricultural packages to 196,000 pounds of rail car quantities. (See Section V for maps showing major transportation routes and chemicals)

### **III. NOTIFICATION**

#### **A. Methods for Determining That a Release Has Occurred**

1. Lincoln County Emergency Dispatch Center will receive initial notification that a release has happened by:
  - a. From the facility
  - b. First responder radio transmission or phone call
  - c. Citizen report
  - d. DNR reporting

#### **B. Incident Report Form**

1. The communications person receiving the notification of a hazardous substance discharge (spill / release) will acquire as much information as possible, and will complete the "Substance Release Notification Form" with as much detail as is known at the time of the report (see Figure 3).
2. The completed spill report form is to be a component of and attached to this plan as Attachment I in order to provide a spill history for Strategic Plan purposes.

### C. Alert, Warning and Emergency Public Information

1. Alert procedures are covered in the county EOP; Annex B. Emergency Public Information is covered in the county EOP, Annex J.

### D. Communications

1. Communications procedures are covered in the county EOP, Annex B.

### E. Special Title III Notification Requirements for Facilities

1. Community Emergency Coordinator for the LEPC must be notified of any spills or releases subject to the notification requirements of EPCRA (SARA) Section 304. Contact (September Murphy– Lincoln County Emergency Management Director, 715-536-6228 or cell: 715-218-0128).
2. WEM and the Department of Natural Resources (DNR) must be notified of a spill/release per the requirements of §292.11 and 323.60(5)(a), Wis. Stats. Contact 1-800-943-0003.
3. The National Response Team under section 103(a) of CERCLA and Section 304 of EPCRA. Contact 1-800-424-8802.
4. The owner or operator shall provide written follow-up emergency notice as soon as possible after a release that requires notice under Section 304 (a).

## IV. IDENTIFICATION OF MAJOR TRANSPORTATION ROUTES

- A. Truck Routes (Figure 4)
- B. Highways and Airports (Figure 5)
- C. Railroads (Figure 6)
- D. Natural Gas Pipelines (Figure 7)
- E. Gasoline and Oil Pipelines - **NONE in Lincoln County**

## V. EVACUATION/SHELTER PROCEDURES

A. Evacuation/Shelter Procedures are covered in the County EOP, Annex E.

## VI. RESOURCE MANAGEMENT

Resource management is covered in the county EOP Annex C. Resource lists are an attachment of the county EOP, therefore those below are only those resources specific to a hazardous materials incident.

Lincoln County contracts with Oneida County for Type I Response Team (County) and Type II Response Team (Regional with Wausau). Type II response is obtained through the Regional Type II Response team (Oneida County and Wausau).

### A. Resource List

1. Local Resources:  
Lincoln County Contracts with Oneida County for Level III Hazmat response team.  
715-361-5201
2. State Resources:  
Wisconsin Regional Hazardous Materials Response Team. Contact 715-261-7900  
or 1-800-943-0003 # 2
3. Federal Assistance
  - a. National Response Center (800-424-8802)  
[www.nrc.uscg.mil](http://www.nrc.uscg.mil)
  - b. Agency For Toxic Substances and Disease Registry (888-422-8737)  
[www.atsdr.cdc.gov](http://www.atsdr.cdc.gov)
  - c. Nuclear Regulatory Commission (301-816-5100)  
[www.nrc.gov/NRC/radprotect.html](http://www.nrc.gov/NRC/radprotect.html)
  - d. CHEMTREC (800-424-9300) [www.cmahq.com](http://www.cmahq.com)

## VII. RESPONSE PROCEDURES

### A. Direction and Control

1. Direction and control procedures are covered in the County EOP, Annex A.
2. Wisconsin Emergency Management provides the following guidance for local fire departments, county or mutual aid HAZ-MAT teams, and state HAZ-MAT teams for hazardous materials incidents or Weapons of Mass Destruction (WMD) events.

#### **Local Fire Department Responsibilities**

- Provide an initial response to hazardous materials incidents based on responder training and expertise.
- Assume incident command.
- Notify the dispatch center and emergency management when the magnitude of the incident exceeds the expertise of the initial responder(s) and request appropriate resource(s), i.e. county hazmat team and/or county emergency management authorities.
- Provide for the safety of the public by whatever means necessary (evacuation, shelter-in-place).
- Isolate the affected area in accordance with the Emergency Response Guidebook or other appropriate resource information.
- Identify hazardous material(s) without compromising safety (placard number, shipping documents, driver comments, etc.).
- Request support from a county hazmat team or mutual aid partner with personnel, equipment, and other assistance, as required.
- Provide coordination and control of personnel and equipment through the communications center and at a command post near the scene.
- Provide personnel and equipment for decontamination and emergency medical aid at the scene of a hazardous material incident.

- Provide personnel and equipment for control and containment of a hazardous material release or fire involving hazardous materials, whenever possible.
- Provide emergency medical care and transportation for those injured in a hazardous material incident.
- Perform other operations which may be appropriate In accordance with training.

### **County or Mutual Aid Hazmat Team**

- Respond in support of first response agencies when requested.
- Assess actions taken by first-in units.
- Provide a technical level response to hazardous materials incidents.
- Provide scene management expertise and equipment.
- Evaluate and establish exclusionary zones and responder safety.
- Determine the proper level of personal protective equipment, emergency medical treatment, decontamination techniques and additional authorities requiring notification.
- Perform duties as directed by incident command.

If the incident is of the magnitude that a response from the State of Wisconsin's Hazardous Materials System is required, the on-site hazardous materials team will coordinate with representatives from the county emergency management office and/or the WEM Duty Officer (1-800-943-0003, option 2). See Attachment VII & VIII.

- Depending on the caller information and level of hazard, a Type 3, Type 2 or Type 1 hazmat team will be dispatched to the incident. The team will be the closest, most appropriate team based on initial call information.

### **State Hazmat Team**

- Responds to assist fire and hazardous materials capability already on scene.
  - Reports to the incident commander.
- Assess actions taken by first-in units. Recommends additional resource response to the incident commander.

- Provide a technical level response to mitigate hazardous materials incidents. The team does not perform clean up functions, however will recommend actions to the incident commander.
- Provide scene management expertise and equipment to assist in assessment and monitoring of the hazardous materials release.
- Evaluate, establish and monitor exclusionary zones, hazardous materials safety and actions taken.
- Assess the level of personal protective equipment, emergency medical treatment, decontamination techniques and additional authorities requiring notification.
- Perform duties as directed by incident commander.

## **B. Emergency Action Checklists**

1. Emergency Action Checklists are in the county EOP for each Emergency Management Group.

## **C. Individual Agency Plans (IAPs)**

1. IAPs which address specific elements such as chain of command, support systems, containment and decontamination procedures, SOPs, etc., should exist for each of those agencies. They are developed by the individual agency.

## **D. Oneida County HAZ-MAT team response info:**

The Oneida County Hazardous Material Team is a Type II rated hazardous material response team. The team is composed of thirty-one volunteer and paid fire fighters from different fire departments located throughout Oneida County. The hazardous material equipment vehicle is located at 1819 River Street in the Town of Newbold.

### **Notification Process**

- To notify the Oneida County Hazardous Material team contact the Oneida County 911 Emergency Center at the following numbers:  
911 (within Oneida County)  
715-361-5201 (outside Oneida County)
- Oneida County 911 Emergency Center activates the Hazardous Material

Team by the use of pagers.

- The Hazardous Material Team members respond to 1819 River Street where the equipment is stored.
- The first responding member to 1819 River Street contact the Oneida County Emergency management Director: Ken Kortenhof at one of the following numbers:
  - Office: 715-361-5167
  - Cell: 715-360-6243
  - Home: 715-272-1098
- The Oneida County Emergency Management Director will evaluate the situation, possibly through contact with Lincoln county Emergency Management Director or Lincoln County 911 Center.
- After the appropriate number of members arrives at 1819 River Street the Hazardous Material Team will respond to the incident location.

#### **E. Wisconsin Hazardous Materials Response System:**

1. Team Typing:
  - Type III is the County team (Lincoln County contracts with Oneida County as our Type II team) with basic levels of capability.
  - Type II Teams are Regional Teams with intermediate levels of capability.
  - Type I Teams are State Wide teams with the highest level of capability.
2. The response system used by the state is as explained above (VII, A, 2) and uses the system as shown in Attachment VII and VIII.

### **VIII. CLEANUP, DOCUMENTATION AND INVESTIGATIVE FOLLOW-UP**

#### **A. Department of Natural Resources' (DNR's) responsibility under the Wisconsin Spill Law §292.11, Wis. Stats.**

1. Responsibility is based on Administrative Code NR 706 for follow-up on reported releases or spills.
2. DNR field staff may respond through DNR regional offices. DNR region personnel perform a variety of duties:
  - a. Investigate spills
  - b. Ensure that the responsible party restores the damaged environment to its original state

- b. Oversee proper disposal
  - d. Select and supervise contractors for emergency investigation and clean-up
  - e. Provide data to process enforcement actions and reimbursement billings
  - f. Maintain spill response equipment
3. In most instances, the responsible party and local authorities handle a spill quickly and competently. In these cases, the DNR investigates the incident and ensures that clean-up is accomplished. When the Department becomes involved in spill clean-up, DNR field staff act as project managers, reviewing investigation results and selecting clean-up measures.

## **IX. TRAINING**

### **A. Training**

1. Training procedures are covered in the county EOP. Training is covered in the yearly plan of work submitted to the state division Wisconsin Emergency Management (WEM). The Oneida Hazmat Team holds monthly trainings for the contracted hazmat team, and any additional fire departments that would like to participate.

### **B. State Training:**

Below is a list of specific courses sponsored by Wisconsin Emergency Management. For more information call the WEM Training Officer or the WEM Hazardous Materials Training Coordinator.

- Hazardous Materials Awareness
- Exercise Design Course
- Exercise Evaluation Course
- Tabletop Exercise Workshop G 120.T
- Incident Command System/Emergency Operations Center Interface
- Incident Command System for Law Enforcement
- Incident Command System for Emergency Medical Service
- Incident Command system for Public Works
- Incident Command System Self Study
- Incident Command System National Wildfire Curriculum (MIIMS)
- Hazardous Materials Incident Management, National Fire Academy
- CAMEO*fm*

**C. Local Training:**

1. Lincoln County contracts with Oneida County for our County HAZ-MAT team. Their HAZ-MAT team training records are kept on file at the Oneida County Emergency Management Office. Oneida hazmat team gets regular refresher training from their local college.
2. Local fire departments do some in house hazmat training, with the use of files, slides, and exercises.

**X. EXERCISES**

**A. Exercises**

1. Exercises will be scheduled and conducted every five years ~~annually~~ per EPCRA requirements. The county emergency management director will coordinate the schedule of exercises.
2. Record of exercises held:

Name	Type	Location	Date
Joint North East Region	Tabletop	North East Regional Office	4/8/14
Joint North East Region	Functional	North East Regional Office	2/10/15
Joint North East Regional Exercise	Functional	North East Regional Office	10/10/2017

**XI. DISTRIBUTION RECORD**

County Office of Emergency Management  
County Board Chair  
Merrill Fire Department  
Tomahawk Fire Department  
Russell Fire Department  
Corning Fire Department  
Pine River Fire Department  
Lincoln County Sheriff's Office  
Merrill Police Department

Tomahawk Police Dept.

**Figure 1  
Promulgation Statement**

**PROMULGATION STATEMENT FOR  
COUNTY-WIDE PLAN/STRATEGIC PLAN**

**This plan is adopted as the Lincoln County Hazardous Materials County-Wide Plan/Strategic Plan for incidents involving use, storage or manufacture, and transportation of hazardous materials and/or Level “I, II or III” emergency response team identification and coverage. It is designed to comply with all applicable federal and state regulations, and provides the policies and procedures to be followed in dealing with such incidents.**

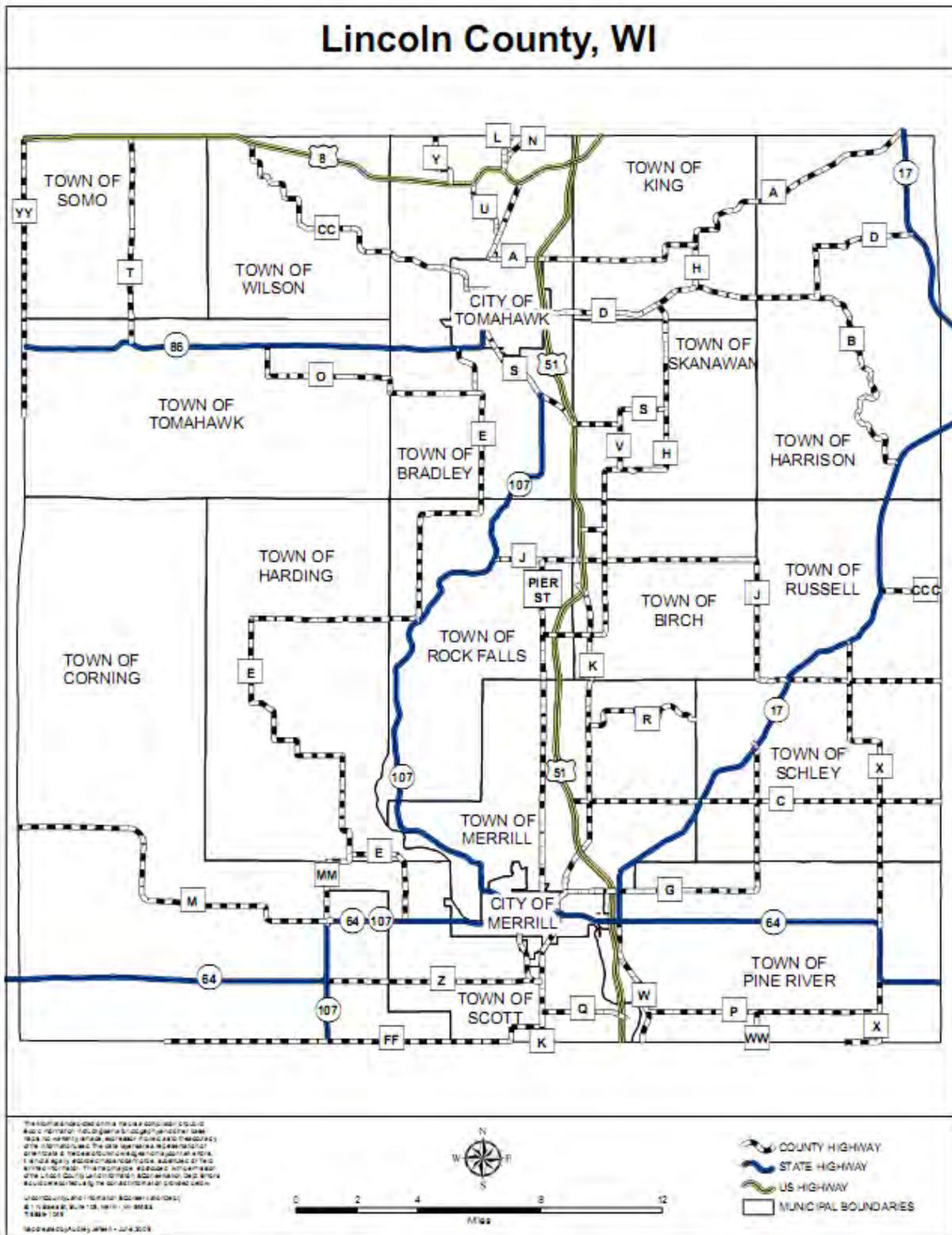
**This plan supersedes all other Lincoln County plans for response to a hazardous materials incident.**

**Adopted This \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_**

\_\_\_\_\_  
**Lincoln County Board Chair**



**Figure 2**  
**Lincoln County Major Transportation Routes**



**Figure 3**  
**Substance Release Notification Form (1/3):**  
<https://dnr.wi.gov/files/PDF/forms/4400/4400-225.pdf>

<input type="button" value="Save..."/> <input type="button" value="Print..."/> <input type="button" value="Clear Data"/>		
State of Wisconsin Department of Natural Resources PO Box 7921, Madison WI 53707-7921 <a href="http://dnr.wi.gov">dnr.wi.gov</a>	<b>Notification For Hazardous Substance Discharge          (Non-Emergency Only)</b> Form 4400-225 (R 06/17) <span style="float: right;">Page 1 of 3</span>	
<b>Emergency Discharges / Spills should be reported via the 24-Hour Hotline: 1-800-943-0003</b>		
<p><b>Notice: Hazardous substance discharges must be reported immediately</b> according to s. 292.11 Wis. Stats. Non-emergency hazardous substance discharges may be reported by telefaxing or e-mailing a completed report to the Department, or calling or visiting a Department office in person. If you choose to notify the Department by telefax or by email, you should use this form to be sure that all necessary information is included. However, use of this form is not mandatory. Under s. 292.99, Wis. Stats., the penalty for violating the reporting requirements of ch. 292 Wis. Stats., shall be no less than \$10 nor more than \$5000 for each violation. Each day of continued violation is a separate offense. It is not the Department's intention to use any personally identifiable information from this form for any purpose other than program administration. However, information submitted on this form may also be made available to requesters under Wisconsin's Open Records Law (ss. 19.31 – 19.39, Wis. Stats.).</p> <p>Confirmatory laboratory data should be included with this form, to assist the DNR in processing this Hazardous Substance Release Notification.</p> <p>Complete this form. <b>TYPE or PRINT LEGIBLY</b>. NOTIFY appropriate DNR region (see next page) <b>IMMEDIATELY</b> upon discovery of a potential release from (check one):</p> <p> <input type="radio"/> Underground Petroleum Storage Tank System (additional information may be required for Item 6 below)  <input type="radio"/> Aboveground Petroleum Storage Tank System  <input type="radio"/> Dry Cleaner Facility  <input type="radio"/> Other - Describe: _____         </p>		
ATTN DNR: <b>R &amp; R Program Associate</b> <span style="float: right;">Date DNR Notified: _____</span>		
<b>1. Discharge Reported By</b>		
Name	Firm	Phone Number (include area code)
Mailing Address		Email
<b>2. Site Information</b>		
Name of site at which discharge occurred. Include local name of site/business, not responsible party name, unless a residence/vacant property.		
Location: Include street address, <u>not PO Box</u> . If no street address, describe as precisely as possible, i.e., 1/4 mile NW of CTHs 60 & 123 on E side of CTH 60.		
Municipality: (City, Village, Township) Specify municipality in which the site is located, not mailing address/city.		
County	Legal Description: _____ % of _____ % Section _____, Town _____, N. Range _____ <input type="radio"/> E <input type="radio"/> W	WTM: X _____ Y _____
<b>3. Responsible Party (RP) and/or RP Representative</b>		
Responsible Party Name: Business or owner name that is responsible for cleanup. If more than one, list all. Attach additional pages as necessary.		
<input type="checkbox"/> A local governmental unit claiming an exemption from state Spill Law and Solid Waste Management responsibilities for the discharge being reported, per Wis. Stat. §§ 292.11(9)(e) and 292.23, should: 1) check this box; 2) review <a href="#">DNR publication RR-055</a> ; and 3) provide documentation to DNR that demonstrates compliance with the statutory requirements of the liability exemptions. Local governmental units may also request a fee-based liability clarification letter from DNR by using <a href="#">DNR Form 4400-237</a> .		
Contact Person Name (if different)	Phone Number	Email
Mailing Address		City
		State
		ZIP Code
Responsible Party Name: Business or owner name that is responsible for cleanup. If more than one, list all. Attach additional pages as necessary.		
Contact Person Name (if different)	Phone Number	Email
Mailing Address		City
		State
		ZIP Code
		(continued)

**Figure 3  
Substance Release Form Continued (2/3)**

**Notification For Hazardous Substance Discharge (Non-Emergency Only)**  
Form 4400-225 (R 06/17) Page 2 of 3

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**4. Hazardous Substance Information**  
 Identify hazardous substance discharged (check all that apply):

<input type="checkbox"/> VOCs <input type="checkbox"/> PCE <input type="checkbox"/> TCE <input type="checkbox"/> Other Chlorinated <input type="checkbox"/> Diesel <input type="checkbox"/> Fuel Oil <input type="checkbox"/> Gasoline <input type="checkbox"/> Hydraulic Oil <input type="checkbox"/> Jet Fuel	<i>(VOCs continued)</i> <input type="checkbox"/> Mineral Oil <input type="checkbox"/> Waste Oil <input type="checkbox"/> Petroleum-Unknown Type <input type="checkbox"/> PAHs <input type="checkbox"/> PCBs <input type="checkbox"/> Cyanide <input type="checkbox"/> Leachate <input type="checkbox"/> Manure	<input type="checkbox"/> Metals <input type="checkbox"/> Arsenic <input type="checkbox"/> Chromium <input type="checkbox"/> Lead <input type="checkbox"/> Other: _____ <input type="checkbox"/> Pesticides: _____ <input type="checkbox"/> Fertilizer: _____ <input type="checkbox"/> RCRA Hazardous Waste: _____ <input type="checkbox"/> Other: _____ <input type="checkbox"/> Unknown
---	--	---

---

**5. Impacts to the Environment Information**  
 Enter "K" for known/confirmed or "P" for potential for all that apply.

<input type="checkbox"/> Air Contamination <input type="checkbox"/> Co-mingled (Petroleum & Non-Petroleum) <input type="checkbox"/> Contamination in Fractured Bedrock <input type="checkbox"/> Contamination Within 1 Meter of Bedrock <input type="checkbox"/> Contaminated Private Well <input type="checkbox"/> Contaminated Public Well <input type="checkbox"/> Contamination in Right of Way	<input type="checkbox"/> Fire Explosion Threat <input type="checkbox"/> Free Product <input type="checkbox"/> Groundwater Contamination <input type="checkbox"/> Off-Site Contamination <input type="checkbox"/> Sanitary Sewer Contamination <input type="checkbox"/> Storm Sewer Contamination <input type="checkbox"/> Sediment Contamination <input type="checkbox"/> Other (specify): _____	<input type="checkbox"/> Soil Contamination <input type="checkbox"/> Soil Gas Contamination <input type="checkbox"/> Sub-slab Vapor Contamination <input type="checkbox"/> Surface Water Contamination <input type="checkbox"/> Within 100 ft of Private Well <input type="checkbox"/> Within 1000 ft of Public Well
---	---	---

Contamination was discovered as a result of:

Tank closure assessment   
  Site assessment   
  Other - Describe: \_\_\_\_\_  
 Date \_\_\_\_\_    Date \_\_\_\_\_    Date \_\_\_\_\_

Lab results:     Lab results will be faxed upon receipt     Lab results are attached

Additional Comments: Include a brief description of immediate actions taken to halt the release and contain or cleanup hazardous substances that have been discharged.

---

**6. Federal Energy Act Requirements (Section 9002(d) of the Solid Waste Disposal Act (SWDA))**

<p>For all confirmed releases from USTs occurring after 9/30/2007 please provide the following information:</p> <p><b>Source</b></p> <input type="checkbox"/> Tank <input type="checkbox"/> Piping <input type="checkbox"/> Dispenser <input type="checkbox"/> Submersible Turbine Pump <input type="checkbox"/> Delivery Problem <input type="checkbox"/> Does not apply. <input type="checkbox"/> Other (specify): _____	<p><b>Cause</b></p> <input type="checkbox"/> Spill <input type="checkbox"/> Overfill <input type="checkbox"/> Corrosion <input type="checkbox"/> Physical or Mechanical Damage <input type="checkbox"/> Installation Problem <input type="checkbox"/> Other (does not fit any of above) <input type="checkbox"/> Unknown
--	--

Contact information to report non-emergency releases in DNR's five regions are as follows:

**Northeast Region (FAX: 920-662-5413); Attention – R&R Program Associate:** DNRRRNER@wisconsin.gov [Submit Form to NER](#)  
 Brown, Calumet, Door, Fond du Lac (except City of Waupun - see South Central Region), Green Lake, Kewaunee, Manitowoc, Marinette, Marquette, Menominee, Oconto, Outagamie, Shawano, Sheboygan, Waupaca, Waushara, Winnebago counties

**Northern Region (FAX: 715-623-6773); Attention – R&R Program Associate:** DNRRRNOR@wisconsin.gov [Submit Form to NOR](#)  
 Ashland, Barron, Bayfield, Burnett, Douglas, Forest, Florence, Iron, Langlade, Lincoln, Oneida, Polk, Price, Rusk, Sawyer, Taylor, Vilas, Washburn counties

**South Central Region (FAX: 608-273-5610); Attention – R&R Program Associate:** DNRRRSCR@wisconsin.gov [Submit Form to SCR](#)  
 Columbia, Dane, Dodge, Fond du Lac (City of Waupun only), Grant, Green, Iowa, Jefferson, Lafayette, Richland, Rock, Sauk, Walworth counties

**Southeast Region (FAX: 414-263-8550); Attention – R&R Program Associate:** DNRRRSER@wisconsin.gov [Submit Form to SER](#)  
 Kenosha, Milwaukee, Ozaukee, Racine, Washington, Waukesha counties

**Figure 3  
Substance release Form Continued (3/3):**

**Notification For Hazardous Substance Discharge (Non-Emergency Only)**

Form 4400-225 (R 06/17)

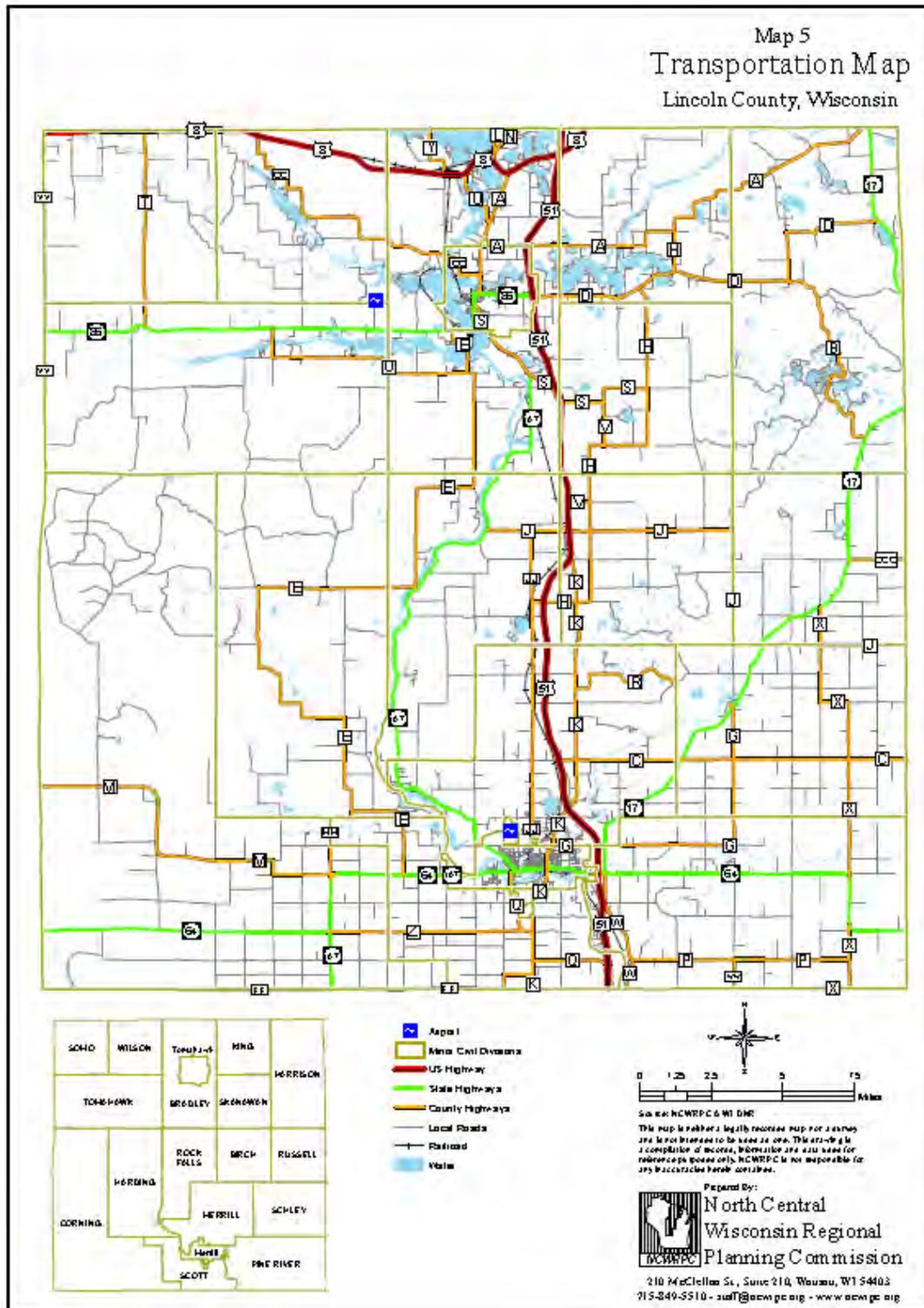
Page 3 of 3

**West Central Region (FAX: 715-839-6076); Attention – R&R Program Associate: [DNRRRWCR@wisconsin.gov](mailto:DNRRRWCR@wisconsin.gov)**

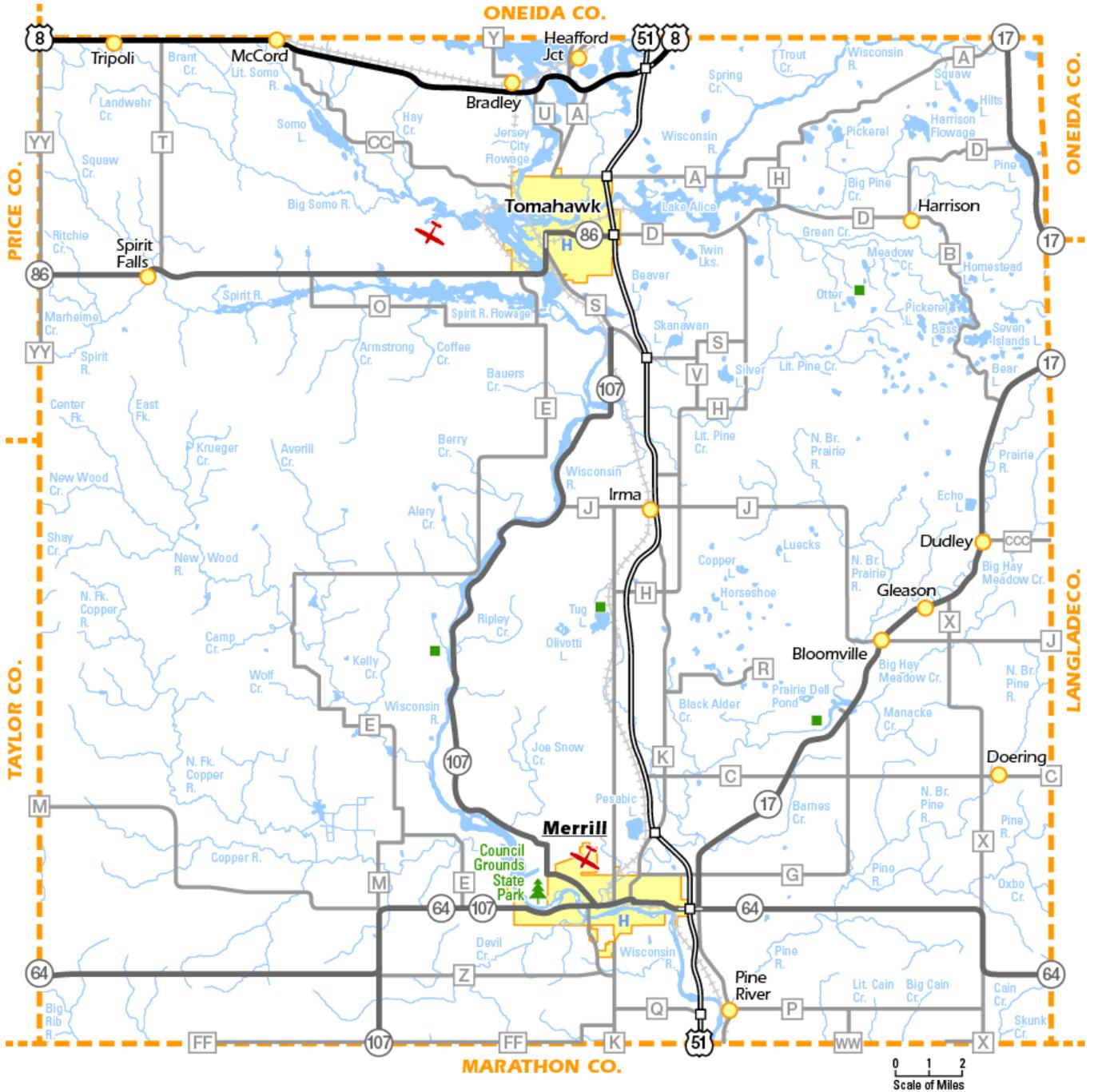
**Submit Form to WCR**

Adams, Buffalo, Chippewa, Clark, Crawford, Dunn, Eau Claire, Jackson, Juneau, LaCrosse, Marathon, Monroe, Pepin, Pierce,  
Portage, St. Croix, Trempealeau, Vernon, Wood counties

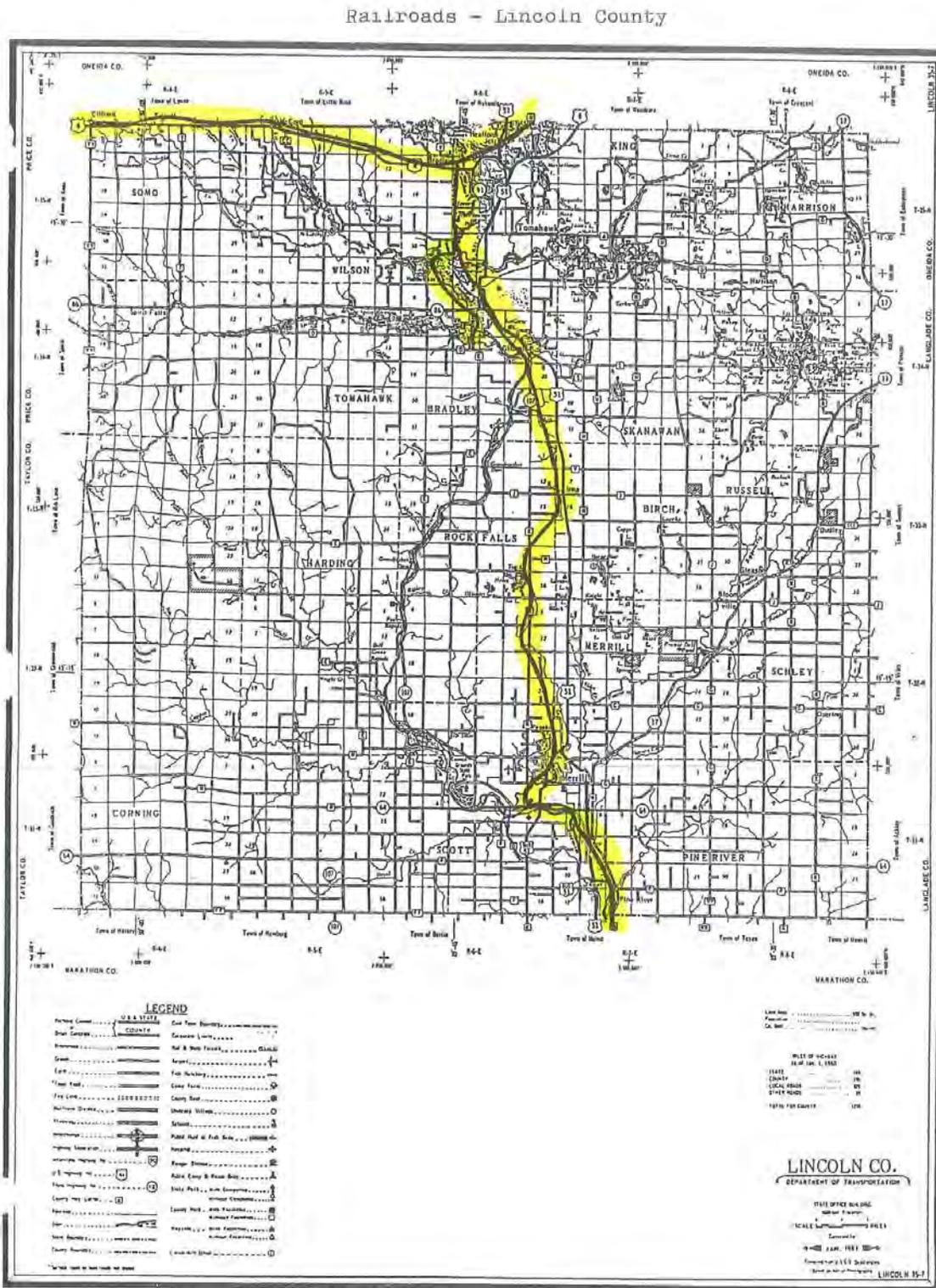
**Figure 4  
Truck Routes in Lincoln County**



**Figure 5  
Lincoln County Highways and Airports**

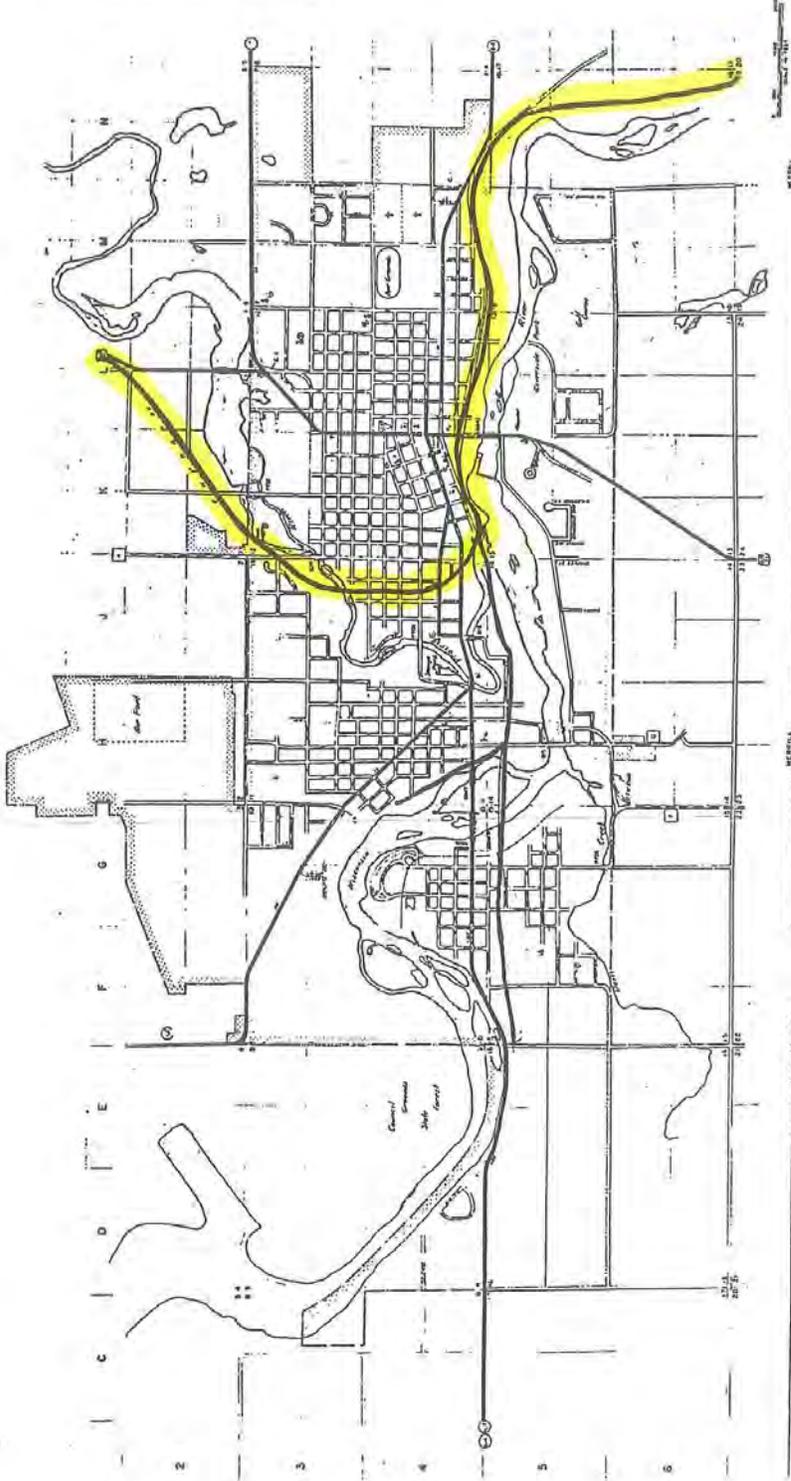


**Figure 6  
Map of Railroads in Lincoln County**



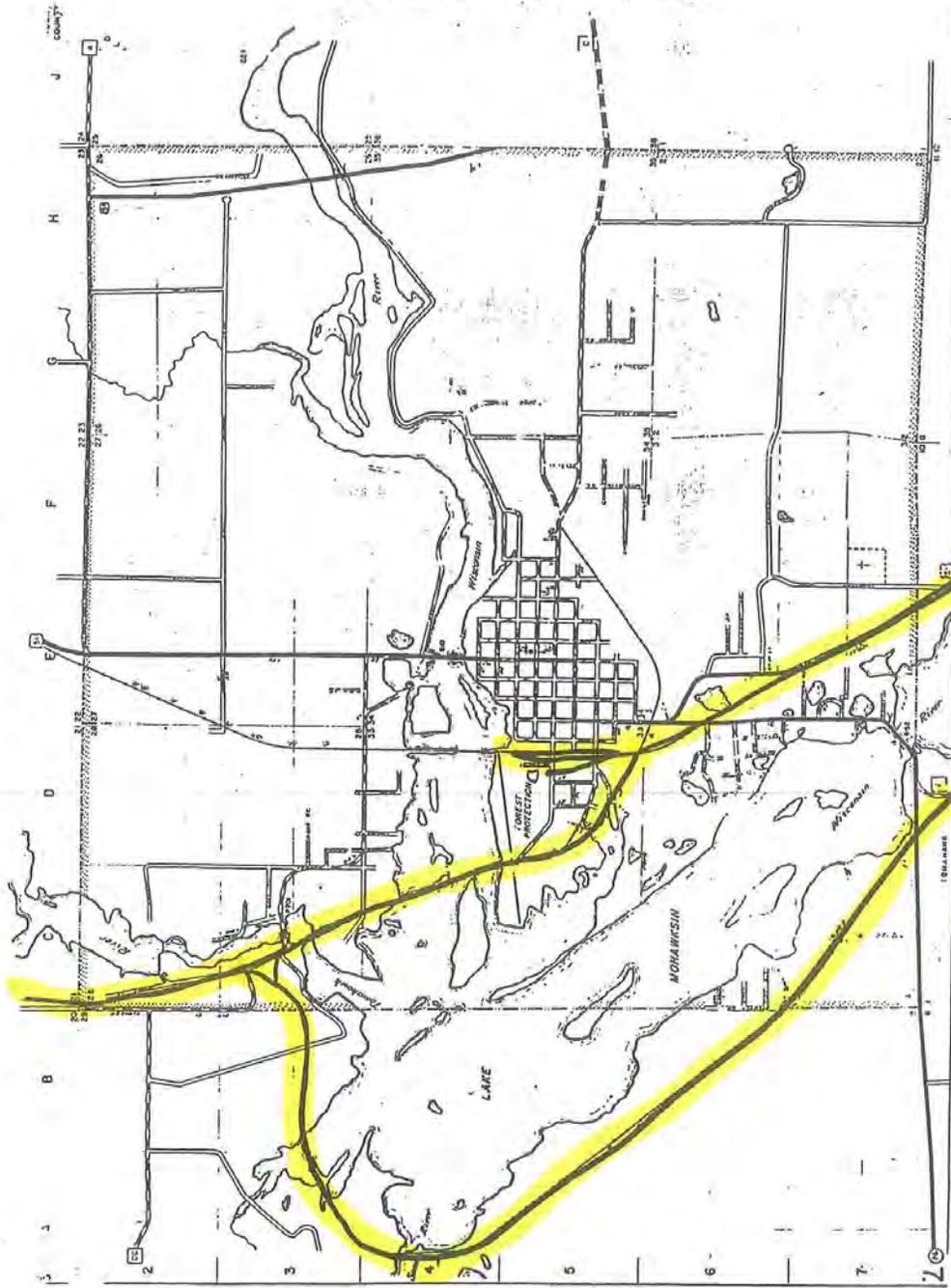
Railroads - City of Merrill

CITY OF MERRILL

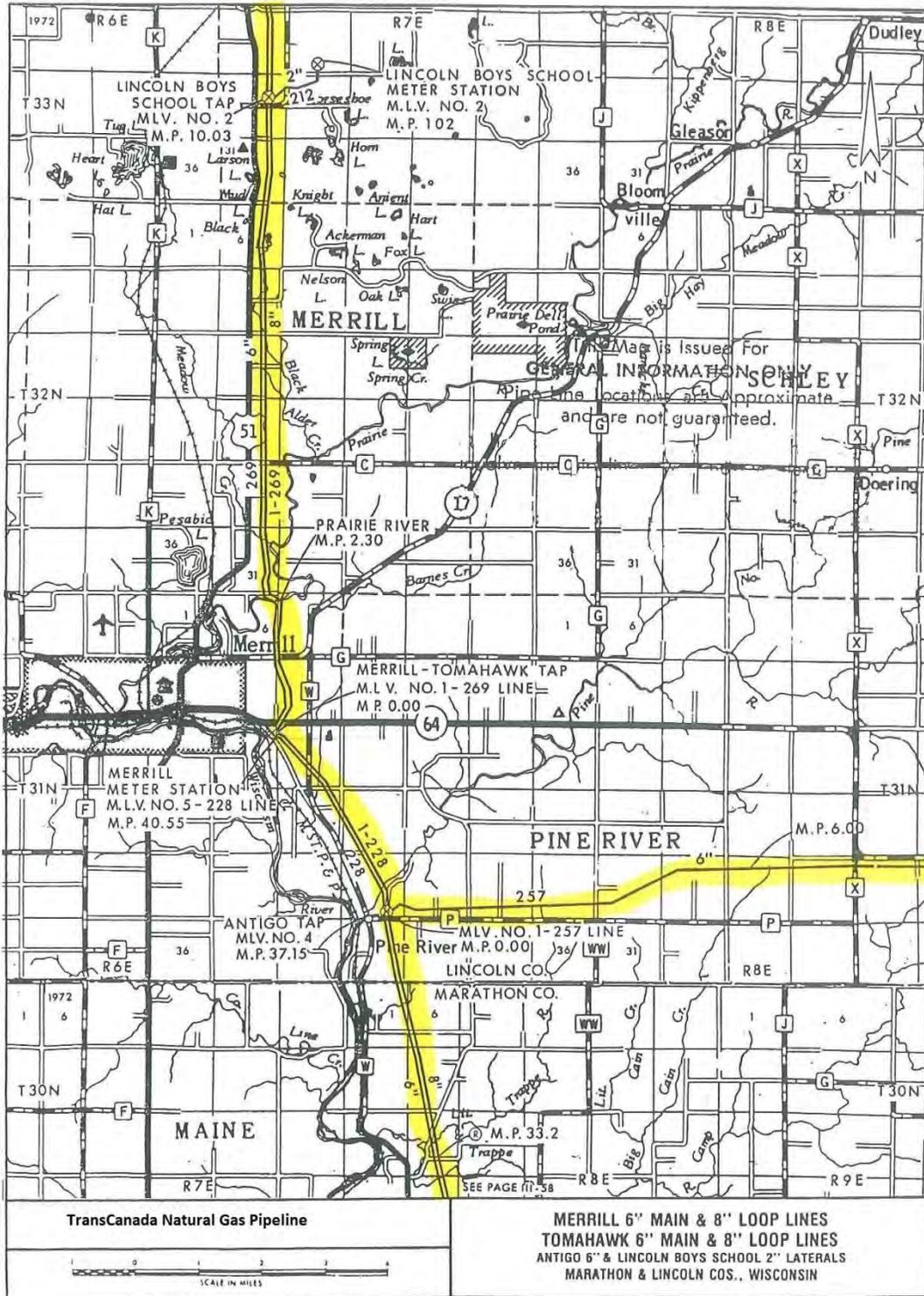


Railroads - City of Tomahawk

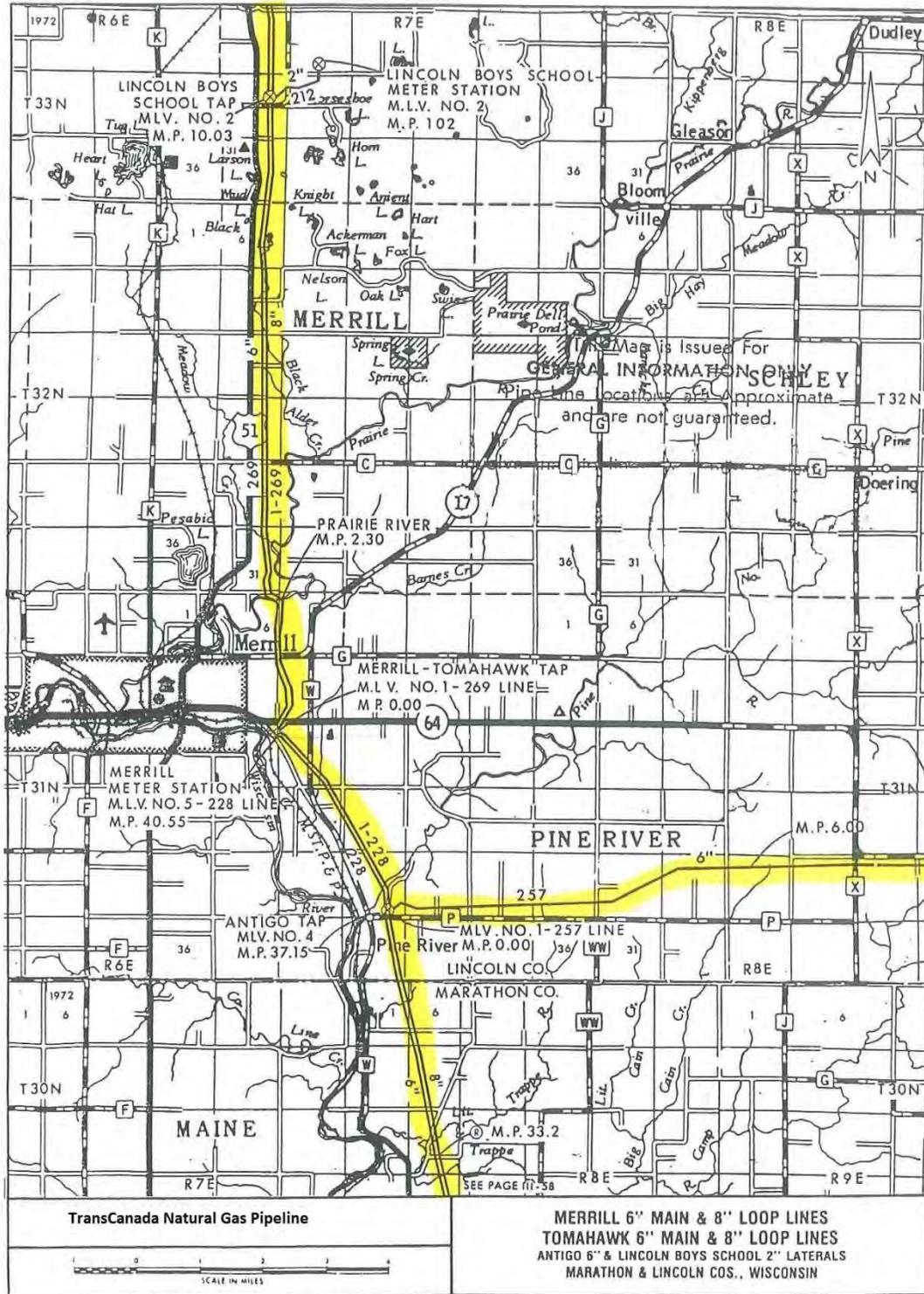
CITY OF TOMAHAWK



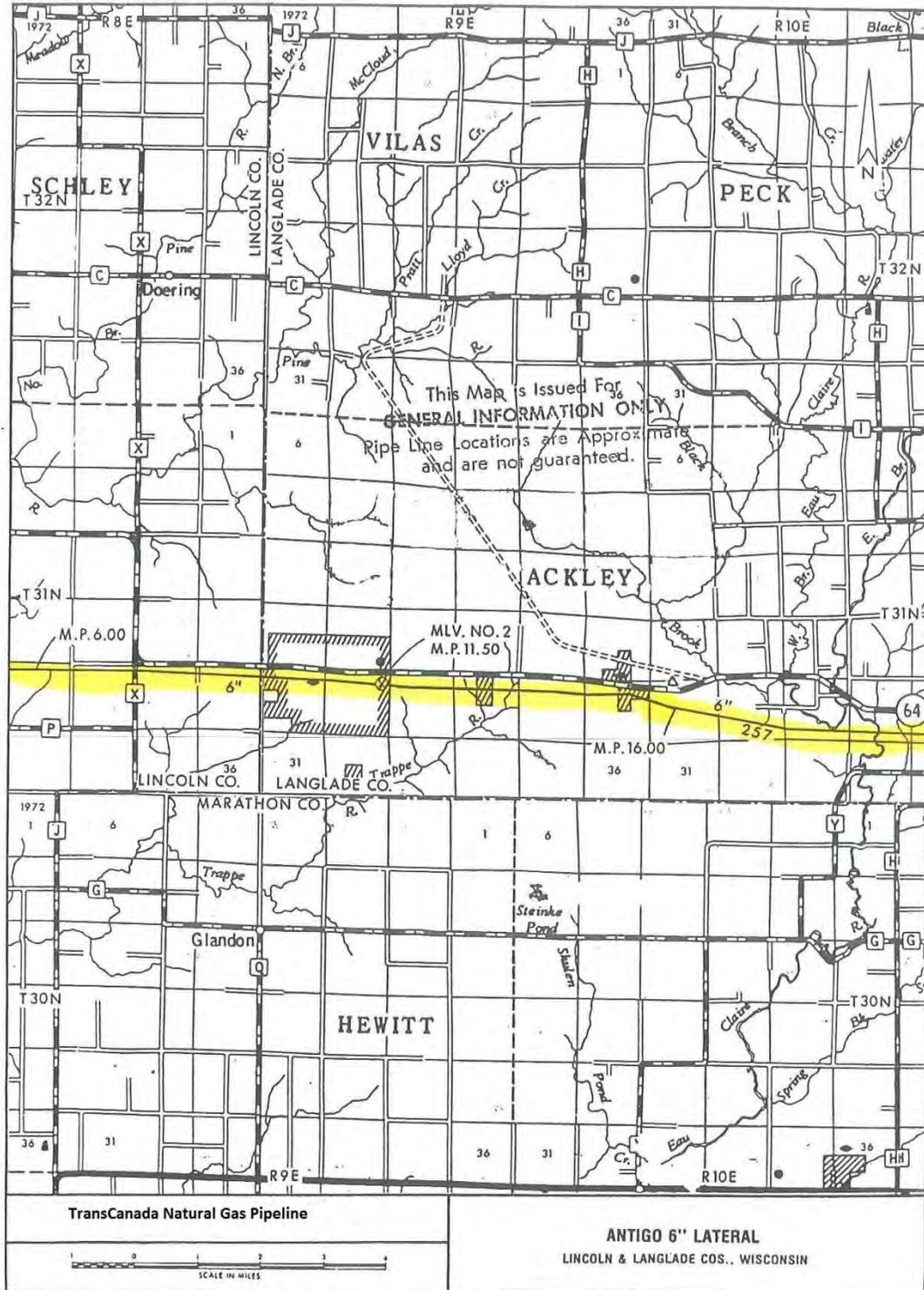
**Figure 7  
Map of Natural Gas Pipelines in Lincoln County**



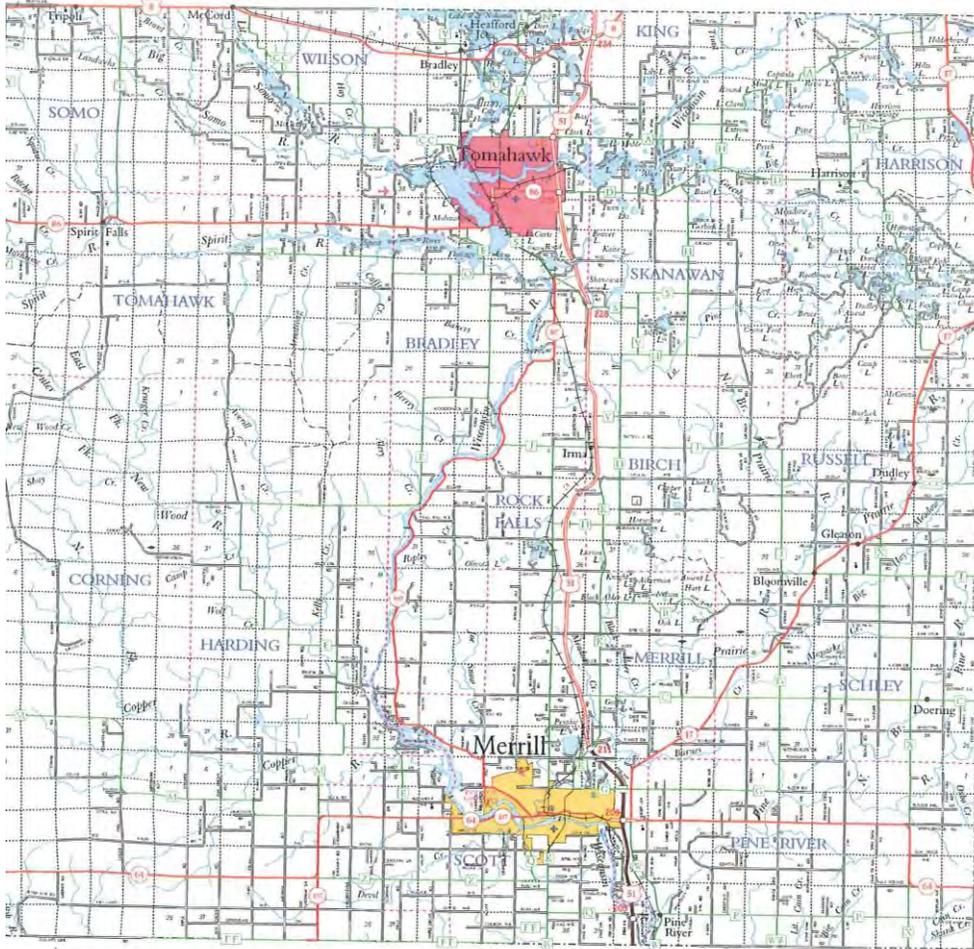
**Figure 7**  
**Map of Natural Gas Pipelines in Lincoln County**



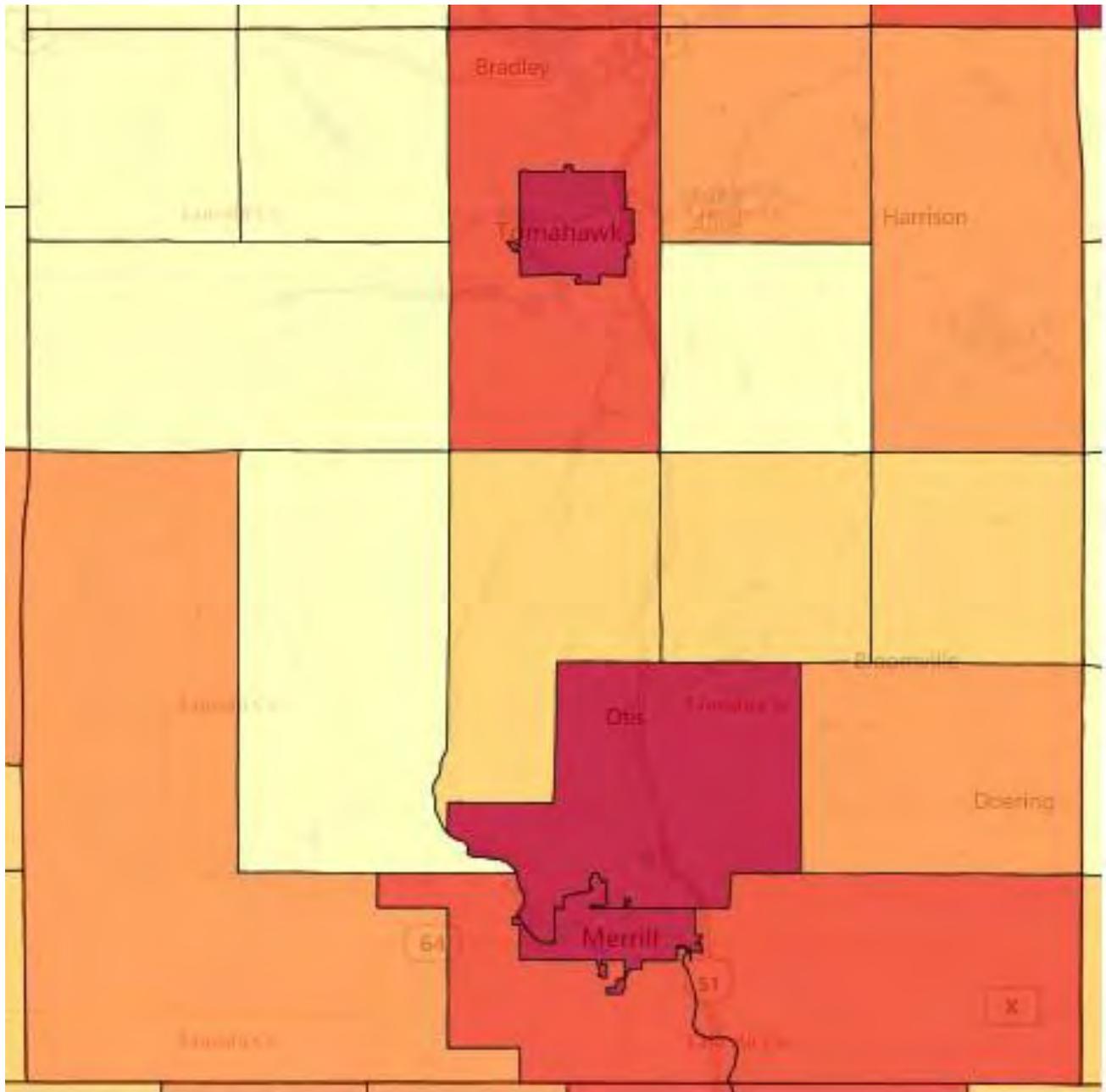
**Figure 7**  
**Map of Natural Gas Pipelines in Lincoln County**



**Figure 8**  
**Map of Lakes and Rivers in Lincoln County**



**Figure 9**  
**Map of Population Density in Lincoln County**



## Attachment I Spill Reports

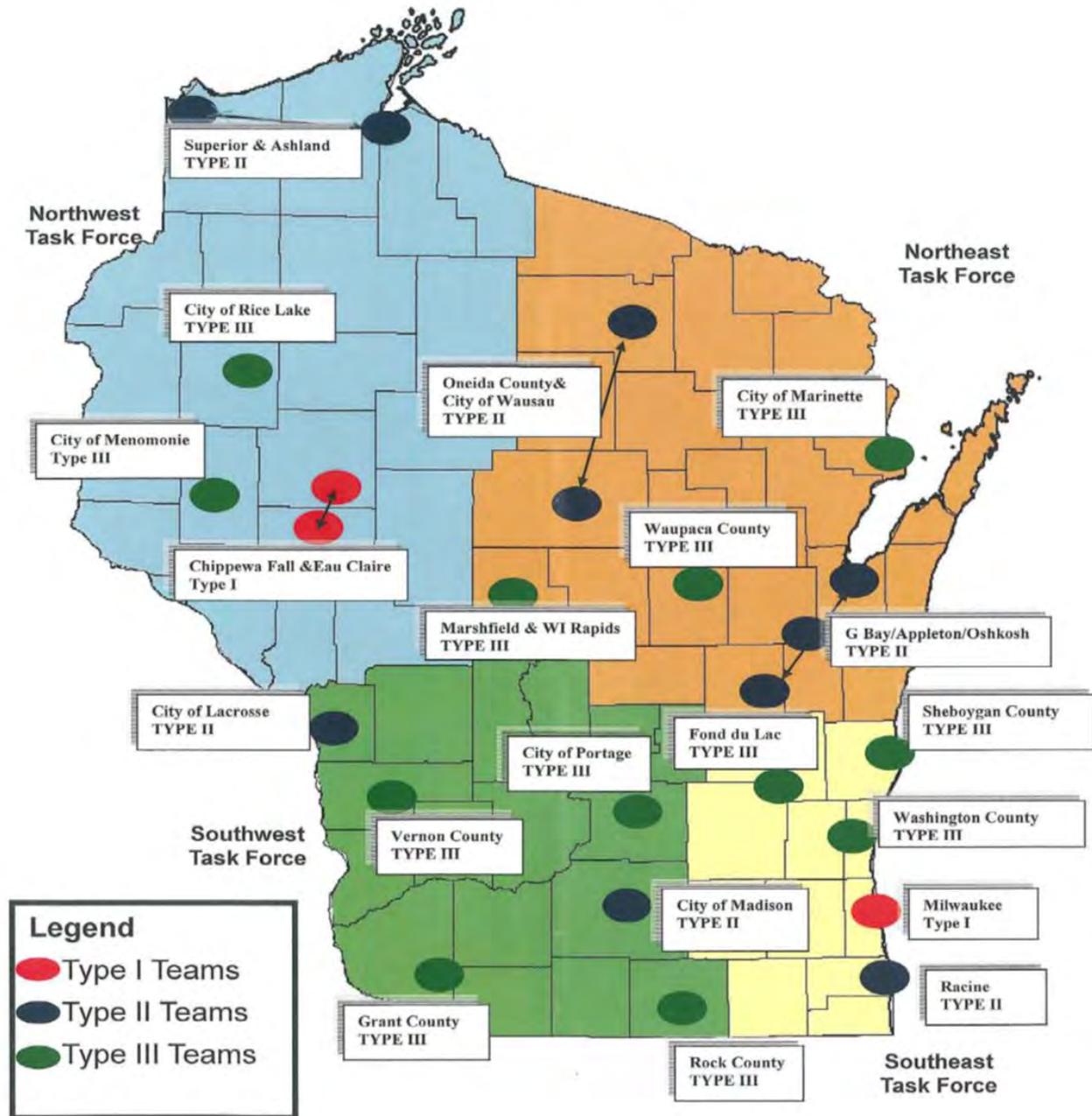
Spill reports are kept on file at the Lincoln County Emergency Management Office.

Reported Spills			
Date	Responsible Party	Location	Chemical
5/27/12	WPS	Town of Schley	Mineral Oil
6/14/12	WPS	Town of Merrill	Mineral Oil
8/7/12	Ryder Transport Services	Town of Merrill	Diesel
8/30/12	WPS	Town of Scott	Mineral Oil
6/15/13	Praxiar Inc.	City of Merrill	Hydraulic Oil
7/10/13	Micco Const.	City of Merrill	Antifreeze
8/30/13	Paul Schudy	Town of Harrison	Gasoline
9/3/13	Unk	Town of Bradley	Asphalt
9/27/13	Louisiana Pacific	Town of Bradley	Hydraulic Oil
10/29/13	Unk	City of Merrill	Mineral Oil
11/16/13	Dan Showalter	Town of Russell	Diesel Fuel
5/28/14	Miccro Construction	City of Merrill	Hydraulic Oil
6/22/14	PCA	Town of Bradley	Unknown
7/29/14	Northland Stainless	Town of Bradley	Antifreeze
8/5/14	Anonymous	Town of Merrill	Unknown
8/28/14	Unknown	Town of Scott	Manure
9/14/14	Frontier Servco FS	City of Merrill	Fertilizer AG
5/5/15	Terry Geau	Town of Scott	Manure
5/8/15	Louisiana Pacific	Town of Bradley	Hydraulic Oil
7/2/15	Louisiana Pacific	Town of Bradley	Hydraulic Oil
7/23/15	Louisiana Pacific	Town of Bradley	Hydraulic Oil
8/3/15	Lincoln Co Hwy Dept.	Town of Birch	Engine Fluids
9/11/15	Unk	Town of Scott	Fuel Oil
11/2/15	Louisiana Pacific	Town of Bradley	Hydraulic Oil
7/21/16	WPS	Town of Merrill	Mineral Oil (Xfmr)
7/21/16	WPS	City of Merrill	Mineral Oil (Xfmr)
7/21/16	WPS	City of Tomahawk	Mineral Oil (Xfmr)
11/14/16	Louisiana Pacific	Town of Bradley	Hydraulic Oil
2/7/17	Louisiana Pacific	Town of Bradley	Hydraulic Oil
3/20/17	Louisiana Pacific	Town of Bradley	Hydraulic Oil
5/4/17	WPS	Town of Birch	Mineral Oil
6/4/17	WPS	Town of Bradley	Mineral Oil
6/12/17	Pitlik & Wick	Town of Harrison	Diesel Fuel
6/29/17	Earl Schmidt Septic	Town of Merrill	Sewage

8/9/17	Unknown	Town of Merrill	liquid manure (unfounded)
10/6/17	Jack Hehling	City of Merrill	Diesel Fuel
10/16/17	C&N Railroad	through county	fertilizer (potash)
12/11/17	Unknown	City of Merrill	Gasoline
9/11/2018	Johnson Control/ Harley Davidson	City of Tomahawk	Ethylene Glycol
10/16/2018	Jeff Slaton	City of Tomahawk	Gasoline
1/08/2019	American Transmission	Town of Skanawan	Hydraulic Fluid
2/25/2019	WPS	City of Tomahawk	Mineral Oil
5/2/2019	WPS	City of Tomahawk	Mineral Oil
5/3/2019	Louisiana Pacific Corporation	City of Tomahawk	Hydraulic Fuel
5/8/2019	WPS	City Merrill (Dam)	Hydraulic Oil
5/22/2019	WPS	City of Merrill	Mineral Oil
5/28/2019	The Cows LLC	Township of Corning	Diesel Fuel
5/9/2019 found 5/28/2019 reported	Unknown- Owner of address no longer living	Irma	Gasoline

Attachment II  
Wisconsin HAZ-MAT Response System Map

# Wisconsin Hazardous Materials Response System







# LINCOLN COUNTY EMERGENCY PLANNING COMMITTEE (LEPC)

## BY-LAWS



LINCOLN COUNTY EMERGENCY MANAGEMENT

801 N. Sales St. Suite 202

Merrill, Wi 54452

Director: September Murphy

Office: (715) 536-6228

Cell: (715) 218-0128

Fax: (715) 539-8054

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## RECORD OF CHANGES

This plan is a living document that will be updated as necessary. The following table indicates a record of those changes

DATE	PAGES	DESCRIPTION	NAME & TITLE
9/22/215	6	Section VII, 3 to add City of Tomahawk Mayor to automatic membership	Jeff Kraft- EM Director
5/15/2018	Entire Document	Change format/ Layout	September Murphy- EM Director
5/15/2018	4	Added some history to introduction	September Murphy-EM Director
11/2019		Inserted hyperlinks,	September Murphy- EM Director

## RECORD OF REVIEW

DATE	TYPPE OF REVIEW(ANNUAL, EXERCISE, DISASTER)	COMMENTS	NAME & TITLE
8/27/2013	Original Document	Approved by LEPC	Jeff Kraft- Chairman
9/24/2014	Annual Review	Approved by LEPC	Jeff Kraft- EM Director
9/22/2015	Annual review	Approved by LEPC	Jeff Kraft- EM Director
9/20/2016	Annual Review	Approved by LEPC	Jeff Kraft- EM Director
8/23/2017	Annual Review	Approved by LEPC	Jeff Kraft- EM Director
6/19/2018	Annual Review	Approved by LEPC	September Murphy- EM Director
	Biannual Review		September Murphy- EM Director

## NAME

- I. The name of this organization shall be the “Lincoln County Local Emergency Planning Committee”, hereinafter referred to as the Lincoln County “LEPC”.

## PREFACE

- II. The Lincoln County Local Emergency Planning Committee (LEPC) serves the Lincoln County Local Planning District which was established by the Wisconsin State Emergency Response Commission on July 17, 1987. The LEPC was confirmed on September 9, 1987 by the State Emergency Response Committee. These rules of operation are promulgated under directive of SARA, Title III, Section 301(c).

## INTRODUCTION

- III. Public demand for chemical release information skyrocketed in the mid-1980s after a deadly cloud of highly toxic pesticide killed thousands of people in Bhopal, India. Shortly thereafter, a serious chemical release at a plant in West Virginia hospitalized 100 individuals. These events led to the writing and passage of [Emergency Planning and Community Right-To-Know Act \(EPCRA\)](#) by Congress that was signed by President Reagan in October 1986 and implemented in 1987.

Federal Legislation enacted the Superfund Amendments and Reauthorization Act, Title III (SARA Title III) which is also known as the “Emergency Planning and Community Right to Know Act” (EPCRA). SARA Title III requires states to adopt local emergency planning districts and create a State Emergency Response Commission. Wisconsin legislation created the Wisconsin State Emergency Response Board (SERB). The SERB established local emergency planning districts which coincide with county jurisdictional boundaries on July 17, 1987. The LEPC was confirmed by the SERB on August 13, 1987. SERB was eliminated on June 30, 1997 and changed to Wisconsin Emergency Management (WEM), which is under the Department of Military Affairs. Counties were required to create a Local Emergency Planning Committee (LEPC) in accordance with SARA Title III to oversee the hazardous materials planning and community right to know functions. These rules of operation are promulgated under the directive of SARA, Title III, Section 301(c).

## PURPOSE

- IV. The purpose of the LEPC By-Laws have been developed and formatted from the following mandates to protect the community from harmful effects of hazardous substance releases. The Lincoln County Local Emergency Planning Committee (LEPC) purpose is to develop policies and procedures concerning hazardous releases and to review claims for reimbursement associated with these releases in accordance with:
- Emergency Planning and Right-to-Know Act (EPCRA) of 1986, Superfund Amendment Reauthorization Act (SARA), [Title III, 42 U.S.C. 11001-11050](#).
  - [Sec. 323.14, Wis. Stats.](#) Local government; duties and powers
  - [Sec. 323.60, Wis. Stats.](#) Hazardous substances information and emergency planning.
  - [Sec. 59.54\(8\), Wis. Stats.](#) Local Emergency Planning Committee.
  - Lincoln County Code of Ordinances - Citizen Appointment to Committees [\(1.18\)](#) and County Local Emergency Planning Committee [\(6.03\)](#).

## DEFINITIONS

- V. “Committee” means a local emergency planning committee created pursuant to [sec.59.54\(8\), Wis. Stats.](#)

“County Emergency Management Committee” means the committee created under [sec. 323.14\(1\)\(a\)3, Wis. Stats.](#)

## DUTIES AND FUNCTIONS

- VI. The function of the Committee shall include, but is not limited to the preparation of an emergency response plan that shall include but is not limited to the requirements of SARA Title III.

DUTIES OF COMMITTEES. (323.60(3), Wis. Stats) A committee shall do all of the following: (a) Carry out all requirements of a committee under the federal act. (b) Upon receipt by the committee or the committee’s designated community emergency coordinator of a notification under [sec.323.60 \(5\)\(b\), Wis. Stats.](#) of the release of a hazardous substance, take all actions necessary to ensure the implementation of the local emergency response plan. (c) Consult

and coordinate with the county board, the county and local heads of emergency management designated under sec. 323.14(1)(a) 2 or (b)2, Wis. Stats. and the county emergency management committee designated under sec. 323.14(1)(a)3, Wis. Stats. in the execution of the local emergency planning committee's duties under this section.

## MEMBERSHIP

### VII.

- 1) The County Board Chair, subject to confirmation by the County Board, shall make appointments to the committee at the County Board meeting following the Board organizational meeting in even-numbered years for a term of two years. Consistent with SARA Title III, sec. 301(c), membership shall include at least one representative from each of the following disciplines:
  - a. Elected state & local officials
  - b. Law enforcement, civil defense, firefighting, first aid, health, local environmental, hospital and transportation personnel
  - c. Broadcast and print media
  - d. Community groups
  - e. Owners & operators of facilities subject to the requirements of law
  
- 2) Alternates: Each member of the LEPC may nominate one Alternate Member from his/her discipline who, upon confirmation by the LEPC and ~~SERB~~ **WEM**, shall be entitled to attend and participate in all meetings of the LEPC. Alternate members may not vote on LEPC matters unless the LEPC member (for whom he/she serves as alternate) is absent.
  
- 3) Automatic Membership: Persons holding the following positions shall be considered standing members of the LEPC (for the duration of the time he/she holds the position): Emergency Management Director, **City of Merrill Mayor, City of Tomahawk Mayor, City of Merrill Fire Chief, City of Merrill Police Chief, City of Tomahawk Fire Chief, NTC Fire Science Instructor, Merrill Chamber of Commerce Representative, 35th District Assemblyperson** **County Board Chair**.

- 4) Vacancies: Should vacancies occur, the unexpired term of the vacant position on the LEPC may be filled by recommendation from the LEPC chairperson to the Lincoln County Board Chairperson for appointment as outlined above.

## LEPC OFFICERS

### VIII.

- 1) Chairperson

Subject to the requirements of SARA Title III, sec. 301(c), the committee will elect a Chairperson and Vice-chairperson for a term of two years unless replaced earlier according to the terms of these by-laws. Elections for these two offices shall be held at a ~~June~~ meeting of the LEPC in even numbered years. The term of office shall commence immediately upon election and expire upon election of a successor. LEPC meetings will be presided over by the Chairperson who must be a member of the LEPC. The chairperson will hold only one elected position in the LEPC.

- 2) Vice-chairperson

Will carry out the duties and responsibilities in the absence of the Chairperson and will hold only one elected position in the LEPC. In the event the Chair and Vice-chair are absent and there is a quorum, a Temporary Chairperson may be elected by members present to Chair the current meeting.

- 3) Coordinator of Information

In accordance with the requirements of SARA Title III, Sec. 301(c), a Coordinator of Information will be designated by the Local Emergency Planning Committee and serve at the pleasure of the committee. The Coordinator of Information will undertake those duties and responsibilities as outlined under SARA Title III, sec. 301(c), and other responsibilities and duties assigned by the LEPC. The Lincoln County LEPC has designated the County Emergency Management Director as its' Coordinator of Information.

- 4) Community Emergency Coordinator

In accordance the requirements of SARA Title III, sec. 303(c)(3), the committee per sec. 323.60(3)(b), Wis. Stats. will designate a Lincoln

County Emergency Coordinator who will serve at the pleasure of the committee. The Community Emergency Coordinator will undertake those duties as assigned by the county's hazardous material plan created under SARA Title III and other responsibilities and duties assigned by the Committee. The Lincoln County LEPC has designated the County Emergency Management Director as the Lincoln County Emergency Coordinator due to the director's involvement with the LEPC through county funding of SARA monies issued by the State and reviewed by the County Emergency Management Committee. The Fire Chiefs of Merrill and Tomahawk shall serve as City Emergency Management Coordinators for their respective cities.

5) Compliance Inspector

The LEPC shall pursue initial local compliance action(s) as necessary, and if deemed appropriate, make compliance referrals to the WEM EPCRA Program Manager. The LEPC shall assist WEM compliance staff with compliance actions, as requested. However, it is currently best practice to request the state for assistance in performing compliance inspector duties as needed.

6) Secretary

In order to assure that the proper minutes of all meetings are kept, the Committee shall designate a Secretary to keep minutes of the business conducted. Such minutes shall be forwarded to the Emergency Management Director for distribution as required. The Lincoln County LEPC has designated the Emergency Management Director or his/her designee as the Secretary to the LEPC.

7) Vacancy – Officer

Should the Office of Chairperson, Vice-chairperson or Secretary become vacant, the LEPC shall elect a successor for the unexpired portion of the term within 60 days of the occurrence of the vacancy.

## COMMITTEE MEETINGS

- IX. All meetings conducted by the LEPC in order to ensure an informed public, will be conducted in conformance with the Wisconsin State Statutes pertaining to the open meetings of governmental bodies. These laws include providing a

public meeting notice issued 24 hours in advance ([sec. 19.84\(3\)](#), Wis. Stats., and preserving the minutes of each meeting ([sec. 19.88, Wis. Stats.](#)).

1) Dates and Times

A ~~normal~~ meeting time and date will be selected by the Committee and will be held per requirement of any SARA (EPCRA) grant. ~~An attempt to have a meeting quarterly will be made.~~ The Chairperson may call special meetings with at least seventy-two (72) hours public notice prior to the event.

2) Agenda Items

Items to be included in the agenda will be submitted to the Secretary at least 5 10 working days prior to the meeting of the LEPC unless an emergency condition is present. The agenda will be compiled, posted consistent with county policy and mailed to committee members, local media representatives and others who request copies, at least 24 hours prior to the committee meetings. Agenda items may not be added on the floor of the meeting.

3) Location

The LEPC will establish a ~~normal meeting location~~ within Lincoln County. Meetings which require jointly related business or coordination of activities with other LEPCs ~~of the SERB~~ will be the exception. All meetings will be held in conformance with the open meetings laws.

4) Quorum

Fifty percent (50%) of the voting membership of the LEPC should be in attendance at any meeting of the LEPC to constitute a quorum and transact the business of the LEPC. A meeting may not be convened without a quorum present.

5) Voting

Any proposal for an action or position taken by the committee must be adopted by a majority vote of more than half those present at a legally posted meeting at which a quorum is present.

6) Minutes of Meeting

Once approved, distribution of minutes of all meetings conducted by the LEPC will be filed by the secretary to committee members, Heads of

Government within Lincoln County including the County Clerk Office, the County Administrative Coordinator Office, the Chairman of the County Board and the Northeast Regional Coordinator of Wisconsin Emergency Management and others upon request.

## EMERGENCY MEETINGS

- X. When a release of a substance covered by the notification requirements of SARA Title III, sec. 304 has occurred, is occurring, or is imminent, an emergency meeting (in accordance with sec. 19.84(3), Wis. Stats.) of the LEPC may be called by the Chairperson. All reasonable attempts will be made through the media to notify the public of the meeting and the agenda of such meetings will be limited to the present emergency conditions. Under these conditions only, the Chairperson (or Vice-chairperson) may declare a quorum and convene the LEPC if at least one-third of the membership is in attendance.

## PUBLIC INFORMATION REQUESTS

- XI. Pursuant to SARA sec. 312(e3) all requests for public information shall be in writing and shall be made with respect to a specific facility. Public records of the LEPC shall be maintained in the Emergency Management Office and available to the public for inspection during normal working hours. LEPC records may not be removed from the Emergency Management Office except by Emergency Management personnel for purposes of photo-copying or other bonafide governmental function. Photocopies of LEPC records are available at the current rates for duplication services as set by the Lincoln County Board of Supervisors. Computer database searches and report generation services are available on a limited basis, but subject to the charges for time and materials to produce the reports. Charges incurred under this policy for photocopies or time and materials must be paid at the time services are rendered and will be charged consistent with county ordinances and Wisconsin public records law. A notice of Hazardous Materials Emergency Plan will be published consistent with Community Right-to-Know requirements.

## AMENDMENT OF BYLAWS

- XII. Adoption of these rules or approval of amendments to the rules can be made at any regular or special meeting of the LEPC as an agenda item with a majority roll call vote.

**BYLAWS ADAPTION AND SIGNING**

XIII. Upon their adoption (or amendment) by the Committee, a copy of these bylaws will be signed and dated by the Chair of the LEPC Committee, conveyed to the County Clerk, County Board Chair, County Emergency Management Committee Chair and will be available for inspection and copying by the public at 801 N. Sales Street, Government Services Building, Merrill, Wisconsin.

XIV.

Approved and adopted by majority vote in a public meeting held this \_\_\_\_\_  
the day of \_\_\_\_\_, \_\_\_\_\_.

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Lincoln County LEPC Chairperson