

OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the **North Central Community Services Program Board** will hold a meeting at the following date, time, and location shown below.

Thursday, November 17, 2022 at 4:00 pm

North Central Health Care, Wausau Board Room, 1100 Lake View Drive, Wausau WI 54403

Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:

Meeting number: 1-408-418-9388 **Access Code:** 2497 485 4183 **Password:** 1234

Our Mission


Langlade, Lincoln, and Marathon Counties partnering together to provide compassionate and high-quality care for individuals and families with mental health, recovery, and long-term care needs.

AGENDA

1. CALL TO ORDER
2. CHAIRMAN’S ANNOUNCEMENTS
3. PUBLIC COMMENT FOR MATTERS APPEARING ON THE AGENDA (Limited to 15 Minutes)
4. CONSENT AGENDA AND MONITORING REPORTS
 - A. Board Minutes and Committee Reports
 - i. ACTION: *Motion to Approve the September 29, 2022, NCCSP Board Minutes*
 - ii. FOR INFORMATION: Minutes of the September 22, 29 and October 6, and 20, November 3 and 8, 2022 Executive Committee Meetings, and Draft Minutes of the October 10, 2022 Nursing Home Operations Committee Meeting
 - iii. ACTION: Motion to Approve the Recommendations of the Medical Executive Committee for Reappointments for Heidi Heise, APNP, and Amendments of Status Changes for Jean Vogel, M.D., and Hannah Wenzlick, PA-C
5. BOARD DISCUSSION AND/OR ACTION
 - A. Educational Presentations
 1. Executive Director Report – M. McBain
 2. Progress Report on Programmatic Changes at North Central Health Care – M. McBain
 3. 2023 Budget Presentation – G. Olsen
 4. Executive Director Recruitment Update – M. McBain
 - B. 2023 Board Meeting Calendar
6. BOARD CALENDAR AND FUTURE AGENDA ITEMS
 - A. Next Board Meeting scheduled for: January 26, 2022 at 3:00 p.m.
7. ADJOURN

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the Administrative Office at 715-848-4405. For TDD telephone service call 715-845-4928.

NOTICE POSTED AT: North Central Health Care
COPY OF NOTICE DISTRIBUTED TO:
Wausau Daily Herald, Antigo Daily Journal, Tomahawk Leader,
Merrill Foto News, Langlade, Lincoln & Marathon County Clerks Offices


Presiding Officer or Designee

DATE: 11/11/2022 TIME: 4:00 PM BY: D. Osowski

NORTH CENTRAL COMMUNITY SERVICES PROGRAM

BOARD MEETING MINUTES

September 29, 2022

3:00 p.m.

North Central Health Care

Present: X _(WebEx) Eric Anderson	X	Randy Balk	X	Chad Billeb
X Angela Cummings	X	Kurt Gibbs	X _(WebEx)	Renee Krueger
X _(WebEx) Alyson Leahy	X	Lance Leonhard	X	Bruce McDougal
X Dave Oberbeck	X	Robin Stowe	X	Gabe Ticho
X Cate Wylie	EXC	Vacant		

Staff Present: Mort McBain, Jarret Nickel, Gary Olsen

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 3:00 p.m. by Chair Gibbs

Chairman's Announcements

- Thanks to all members for participation in the NCCSP Board.
- There continues to be a lot of activity on the campus as the construction projects progress.

Public Comment for Matters Appearing on the Agenda

- No public comment.

Consent Agenda and Monitoring Reports

- **Motion**/second, Wylie/Ticho, to approve the July 28, 2022 NCCSP Board Minutes. Motion carried.
- **Motion**/second, Stowe/Leonhard, to approve the recommendations of the Medical Executive Committee for Reappointments for Debra Knapp, APNP, Brian Smith, MD, and Gabriel Ticho, MD. Motion carried.

Board Discussion and/or Action

Educational Presentations

- Executive Director Report and Progress Report on Programmatic Changes at North Central Health Care – M. McBain and J. Nickel
 - Community Corner Clubhouse – M. McBain
 - At the August meeting the Board made the difficult decision not to budget for the Clubhouse program in 2023.

- Staff have met with all clients in open meetings, and several county board supervisors joined a meeting. Staff have also met with, and will continue to provide updates to, the Marathon County Health & Human Services Committee. We continue to transition out of the program and are assisting the clientele with other programs in the community and at NCHC. Other programs being explored for Clubhouse members include the Marathon County Literacy Council, Adaptive Communities, Rise-Up, and the Community Partner Campus.
 - Two Clubhouse staff have transitioned into other programs of NCHC, and the manager recently notified us of his resignation effective October 14 which will be the last day of programming held at the Clubhouse.
 - Lincoln Industries – J. Nickel
 - Lincoln Industries program ended on 9/23/2022.
 - Most members transitioned to a private offering at the same location with another provider, and several members transitioned to another program within NCHC.
 - Marathon County Pre-Vocational Services – J. Nickel
 - Marathon County Pre-Vocational Services, which was housed at Northern Valley Industries, ended 9/23/2022.
 - Most clients have transitioned to the Adult Day Services (ADS) program, some to Northern Valley Industries, and some to the supported employment program. Transitions have been smooth and successful.
 - Fulton Street – J. Nickel
 - Fulton Street is a supported apartment owned by the City of Wausau.
 - On 9/30/22 NCHC will begin to transition the program to a new provider.
 - There will be no impact to the residents.
 - NCHC will continue to work with the individuals involved in these transitions. The Board complimented the staff on finding alternatives for the clients during these difficult times of transition.
 - NCHC and the Sheriff's Department are discussing the possibility of NCHC providing meals to the jail.
- 2023 Budget Update – G. Olsen
 - NCHC is changing the budget to be more like the county budget including changes to our accounting system. Depreciation will not be included in the 2023 budget nor will the debt repayment. We are also working with Marathon County on the debt service for next year.
 - The 2023 budget will be balanced. The budget document is being prepared in anticipation of presenting it to the Board in October.

- Youth Crisis Stabilization and Youth Hospital programs, originally designed to help offset/reduce expenses for children at Winnebago, have been able to offset some expenses. Most youth are covered by private insurance which makes it difficult to determine actual cost savings. Our diversion data combines adult and youth and indicates diversions are down across the board. With the assistance of the Sheriff's Department, we are working together to market services more extensively to increase census for these programs. Benefits of having the youth programs on campus also relate to a better continuum of care, also better psychosocial outcomes with visits by family, referrals, and case management within the system.
- Executive Director Recruitment Update – M. McBain
 - From the initial recruitment efforts, 25 applicants responded, and 5 interviews were held. A finalist was chosen but declined the offer.
 - The Executive Committee brought in a consultant for one day and suggested changes to the organizational structure before recruiting again for the Executive Director. Executive Committee and staff developed a proposed structure that will be reviewed with the entire management team and brought back to the Executive Committee to finalize and approve. Once vacant positions are filled within the organizational structure, recruitment will begin again for the Executive Director.
 - Executive Committee members noted that this process has given the opportunity to articulate a future state and re-emphasize core responsibilities. Our future state envisions better collaboration with social service departments of the three counties and adds clarity to what NCHC's focus should be. The Committee is excited about the future.

Roles and Responsibilities of the Board – K. Gibbs

- The role of the full Board needs to be in concert with the new Tri-County Agreement and how it sets the organization up for success. The Board must be acutely aware of the financials and where our focus needs to be along with what the community needs are. The financial responsibility now rests with the Executive Committee, including how to reconcile the community needs with the financial resources of the counties.
- When making difficult programmatic recommendations, such as Clubhouse and Pre-Voc, the Board is vital to those discussions and decisions. Members of this Board represent the voice of the community.
- The new Tri-County agreement has transitioned from the Chapter 51 governing structure to an administrative structure seeing NCHC as a county department, while addressing the previous challenges of who the Executive Director reports to.
- Moving forward it will be important to prepare a 3–5-year financial plan including a long-range capital plan so that the Board has a better understanding of the financial situation of NCHC.
- The past couple of years has depleted NCHC reserves and there is urgency in turning the financial status around. Marathon County approved \$3.1 million ARPA funds for the construction overage due to COVID and will be taking on the debt service for 2023. We are waiting for a decision on our request for assistance with the operating loss.

Board Calendar and Future Agenda Items

- Next Board meeting is scheduled for October 27, 2022 at 3:00 p.m.

Adjourn

- **Motion**/second, Ticho/Anderson, to adjourn the meeting at 4:33 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO

DRAFT

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
EXECUTIVE COMMITTEE MEETING MINUTES**

November 3, 2022

1:00 p.m.

NCHC Board Room

Present: X Kurt Gibbs X Lance Leonhard X Robin Stowe
X Cate Wylie

Staff Present: Mort McBain, Gary Olsen, Jennifer Peaslee

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 1:10 p.m. by Chair Gibbs.

Public Comments

- None

Approval of October 20, 2022 Executive Committee Meeting Minutes

- **Motion**/second, Stowe/Wylie, to approve the October 20, 2022 Executive Committee Meeting minutes. Motion carried.

Educational Presentations/Outcome Monitoring Reports

- Executive Director Report – M. McBain
 - A draft schedule for writing articles for News You Can Use that includes the Executive Committee in rotation with Senior Leadership was discussed. The Committee had previously expressed interest in writing articles on a regular basis.
 - The Committee would like to continue to provide an article and agreed to preparing one for the December 5 publication.
- Compliance Reporting Process with New Tri-County Agreement
 - Regulatory and enforcement authorities state that the organization’s governing body shall be knowledgeable about the content and operation of the compliance and ethics program and provide reasonable oversight with respect to the implementation and effectiveness of the program. The new Tri-County Agreement does not specify whether the Executive Committee, the Board of Directors, or both are to receive these trainings and educational updates.
 - Committee felt the plan of providing documents and trainings for the Committee and Board was appropriate.

Discussion and Possible Action

- Signage for Lincoln County Nursing Home – C. Wylie
 - Staff of Pine Crest Nursing Home have reached out to Lincoln County requesting ‘no weapons allowed’ be displayed at the nursing home.
 - According to C. Wylie, state statutes read that the Lincoln County Board needs to officially consider and approve the request and that the nursing home, or North Central Health Care who is managing the nursing home operations, is not able to make that determination. K. Gibbs agreed that the county board is required to approve/pass a resolution being the Pine Crest Nursing Home is a county owned building. Marathon County passed a resolution several years ago prohibiting weapons in county buildings and being that the North Central Health Care building is owned by the county, signs are posted on the Wausau campus.
 - D. Adzic will research and provide an update for the Committee.
- Pick Up Pay – Extreme Staffing Situations – Gary
 - The memo included in the meeting packet was reviewed.
 - G. Olsen will review whether the pick-up pay for exempt or salaried employees is to be taxed as wage or bonus.
 - Financial indication is this will be budget neutral as agency staff would not be utilized for these shifts.
 - **Motion**/second, Wylie/Leonhard, to accept the proposed pick-up pay request as presented. Motion carried.

Closed Session

- **Motion**/second, Wylie/Stowe, to go into Closed Session (Roll Call Vote Suggested) Pursuant to Wis. Stat. ss. 19.85(1)(c) and (e), for the purpose of “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” to wit: Conduct Interviews for the Managing Director of Community Programs Position. Request made for J. Peaslee, G. Olsen, and M. McBain to remain in the closed session. Roll call vote taken. All indicated ‘aye’. Motion carried. Meeting convened in closed session at 1:40 p.m.
- **Motion**/second, Stowe/Wylie, to Return to Open Session at 5:58 p.m. (Roll Call Vote Unnecessary). Motion carried.

Adjourn

- **Motion**/second, Wylie/Leonhard, to adjourn the meeting at 5:59 p.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO

**NORTH CENTRAL COMMUNITY SERVICES PROGRAM
EXECUTIVE COMMITTEE MEETING MINUTES**

November 8, 2022

8:00 a.m.

NCHC Board Room

Present: X Kurt Gibbs X Lance Leonhard X(phone) Robin Stowe
X Cate Wylie

Staff Present: Mort McBain, Gary Olsen, Jennifer Peaslee

Others Present: Dejan Adzic, Deputy Corporation Counsel

Call to Order

- Meeting was called to order at 8:02 a.m. by Chair Gibbs.

Promissory Note Between NCHC and Marathon County for Remodeling Project

- NCHC does not have bonding authority, therefore in 2017-2018, when the remodel/construction project was presented and approved by the NCCSP Board and subsequently the Marathon County Board, Marathon County bonded for the project. At that time, it was determined that NCHC would be in a position to afford the debt payments over 20 years, with potential to lengthen payments over 30 years.
- The Covid-19 pandemic has significantly impacted the financial situation of NCHC and NCHC, in its current financial position, is unable to service the debt. Because bonding and debt payment are the obligations of Marathon County, Marathon County will be paying the debt. NCHC is working to regain its financial viability to meet the bonding obligations as soon as possible.
- NCHC would need to work with representatives from Marathon County to create a promissory note with an amortization schedule for repaying the debt.
- **Motion**/second, Leonhard/Wylie, to empower appropriate North Central Health Care representatives to execute an appropriate legal document as contemplated on page 16 of the Tri-County Agreement in restructuring an agreement for the renovations of North Central Health Care consistent with auditor’s recommendations. Motion carried.

Closed Session

- **Motion**/second, Leonhard/Stowe, to go into Closed Session (Roll Call Vote Suggested) Pursuant to Wis. Stat. ss. 19.85(1)(c) and (e), for the purpose of “[c]onsidering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” to wit: Discuss Managing Director of Community Programs Applicants. Request made for J. Peaslee, G. Olsen, and M. McBain to remain in closed session. Roll call vote taken. All indicated ‘aye’. Motion carried. Meeting convened in closed session at 8:35 a.m.

Motion to Return to Open Session (Roll Call Vote Unnecessary) and Possible Announcements and/or Action Regarding Closed Session Items

- **Motion**/second, Leonhard/Stowe, to return to open session at 10:12 a.m. Motion carried.

Next Meeting Date & Time, Location, and Future Agenda Items

- The next meeting of the Executive Committee will be Thursday, November 17 at 3:00 p.m. in the Wausau Board Room followed by the NCCSP Board of Directors meeting at 4:00 p.m.

Adjourn

- **Motion**/second, Wylie/Stowe, to adjourn the meeting at 10:14 a.m. Motion carried.

Minutes prepared by Debbie Osowski, Executive Assistant to CEO

DRAFT



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PRIVILEGE AND APPOINTMENT RECOMMENDATION

Appointee Heidi L. Heise, APRN Appoint (Reappoint) 01-01-2023 to 12-31-2024 Time Period

Requested Privileges: Medical, Psychiatry, Mid-Level Practitioner (checked), Medical Director. Medical Staff Category: Courtesy, Provisional, Active (checked), Consulting. Staff Type: Employee (checked), Locum, Contract. Locum Agency: Contract Name:

CMO PRIVILEGE RECOMMENDATION

The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the clinical privileges be granted as indicated with any exceptions or conditions documented.

Comments: [Signature] 10/27/22 (Chief Medical Officer or Designee Signature) (Signature Date)

MEC ACTION

MEC recommends that: He/she be appointed/reappointed to the Medical Staff as requested, Action be deferred on the application, The application be denied

[Signature] (MEC Committee or Designee Signature) [Signature Date] (Signature Date)

GOVERNING BOARD ACTION

Reviewed by Governing Board: (Date)

Response: 1 Concur, Recommend further reconsideration

[Signature] (Governing Board Signature) [Signature Date] (Signature Date) (Chief Executive Officer Signature) (Signature Date)



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PRIVILEGE AND/OR APPOINTMENT AMENDMENT RECOMMENDATION

Provider Jean Vogel, MD. Appointment Period 01-27-2022 to 01-31-2023
 Time Period

Current Privileges Medical (Includes Family Practice, Internal Medicine)
 Psychiatry Medical Director
 Mid-Level Practitioner

Medical Staff Category Courtesy Active
 Provisional Consulting

Provider Type Employee Locum Contract
 Locum Agency: _____
 Contract Name: _____

AMENDMENT TYPE(S) REQUESTED:

_____ Privilege Reason: _____

Category Reason: Change from provisional to active 01-27-2023.

_____ Type Reason: _____



PRIVILEGE AND/OR APPOINTMENT AMENDMENT RECOMMENDATION

CMO RECOMMENDATION

The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the amendment(s) as indicated with any exceptions or conditions documented.

Comments: _____

(Chief Medical Officer or Designee Signature)

10/24/22

(Signature Date)

MEC ACTION

MEC recommends that:

- The amendment(s) be approved
- Action be deferred on the amendment(s)
- The amendment(s) be denied

(MEC Committee or Designee Signature)

(Signature Date)

GOVERNING BOARD ACTION

Reviewed by Governing Board: _____
(Date)

Response: Concur
 Recommend further reconsideration

(Governing Board Signature)

(Signature Date)

(Chief Executive Officer Signature)

(Signature Date)



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PRIVILEGE AND/OR APPOINTMENT AMENDMENT RECOMMENDATION

Provider Hannah Wenzlick, PA-C Appointment Period 01-27-2022 to 02-28-2023
Time Period

Current Privileges Medical (Includes Family Practice, Internal Medicine)
 Psychiatry Medical Director
 Mid-Level Practitioner

Medical Staff Category Courtesy Active
 Provisional Consulting

Provider Type Employee Locum Locum Agency: _____
 Contract Contract Name: _____

AMENDMENT TYPE(S) REQUESTED:

_____ Privilege Reason: _____

Category Reason: Change from provisional to active 01-27-2023

_____ Type Reason: _____



PRIVILEGE AND/OR APPOINTMENT AMENDMENT RECOMMENDATION

CMO RECOMMENDATION

The Credentials file of this staff member contains data and information demonstrating current competence in the clinical privileges requested. After review of this information, I recommend that the amendment(s) as indicated with any exceptions or conditions documented.

Comments: _____

(Chief Medical Officer or Designee Signature)

10/24/22

(Signature Date)

MEC ACTION

MEC recommends that:

- The amendment(s) be approved
- Action be deferred on the amendment(s)
- The amendment(s) be denied

(MEC Committee or Designee Signature)

(Signature Date)

GOVERNING BOARD ACTION

Reviewed by Governing Board: _____
(Date)

Response: Concur
 Recommend further reconsideration

(Governing Board Signature)

(Signature Date)

(Chief Executive Officer Signature)

(Signature Date)