

**Meeting Minutes of  
Lincoln County Personnel Committee  
Lincoln County Service Center, 801 N. Sales Street, Merrill, WI 54452, Room 248  
Monday, November 18, 2019 4:30 p.m.  
Agenda**

**MEMBERS PRESENT:** Corey Nowak, Greta Rusch, Julie Allen, Brian Hafeman

**MEMBERS EXCUSED:**

**MEMBERS ABSENT:** Tyler Mueller

**VISITORS:** Jason Hake, Matt Bremer, Marie Peterson, Diana Petruzates, Sarah Koss, N.L. Bergstrom, Renee Krueger, Ken Schneider

1. **Call Meeting to Order:** Meeting was called to order at 4:30 p.m. by Chair Nowak
2. **Approve Minute(s) from previous meeting(s):** Motion by Rusch to approve minutes from the 9/13/19 meeting, second by Allen. All ayes. Motion carried.
3. **Request to fill new position(s):**
  - a. **Social Services – Social Worker**
  - b. **Social Services – Child Welfare Support Specialist**

Motion by Rusch to approve new positions of Social Worker and Child Welfare Support Specialist, second by Hafeman. All ayes. Motion carried.

4. **Reorganization of Land Services Department:**
  - a. **Reclassification of Land Information Program Manager**
  - b. **Reclassification of GIS Specialist/Survey Tech**

Motion by Nowak to approve the reclassification of the Land Information Program Manager and GIS Specialist/Survey Tech, second by Hafeman. All ayes. Motion carried.

5. **Administrative Coordinator's Report:** Hake highlighted his reports, which were place on file.
6. **Employee Recruitment and Retention Plan:** Hake stated that departments are having ongoing discussions around this topic and will provide recommendations to Personnel Committee on any policy changes.
7. **Resolution to Approve Annual Compensation Fringe Adjustment for County Elected Officials (Clerk, Register of Deeds, and Treasurer)**

Discussion was had regarding the resolution drafted by Chair Nowak. Hake distributed a memo drafted by Bergstrom on her legal conclusion regarding the topic. Bergstrom stated that it is not legal to adjust the compensation of elected officials during their term. No action was taken on the proposed resolution. The committee stated they would like to include 4

years' worth of PEHP payments as a lump sum payout in the compensation resolution that will be brought to the committee early in 2020.

Motion by Allen to enter into closed session and allow Jason Hake to participate in closed session, second by Hafeman. Roll call vote, all ayes. Motion carried.

8. **Motion to go into closed session: a. Pursuant to sec. 19.85(1)(c), Wis. Stat. for the purpose of considering employment, promotion, compensation or performance evaluation of any employee over which the governmental body has jurisdiction or exercise responsibility.**
  - a. **Maintenance staff employee request for leave without pay-no other leave time available (8 weeks requested)**
9. **Reconvene to open session:** Motion by Nowak to reconvene to open session, second by Hafeman. Roll call vote, all ayes. Motion carried.
10. **Take any necessary action on the closed session item(s):** Motion by Rusch to approve 8 weeks of leave without pay, second by Allen. All ayes. Motion carried.
11. **Set next meeting date(s):** December 17 at 4:30 p.m.
12. **Adjourn:** Motion by Hafeman to adjourn the meeting, second by Rusch. All ayes. Motion carried

Minutes drafted by Jason Hake, Administrative Coordinator