

Meeting Minutes of  
Lincoln County Public Property Committee  
Tuesday September 15<sup>th</sup>, 2020  
Lincoln County Service Center  
801 N. Sales Street – Room 156  
Merrill WI, 54452

**MEMBERS PRESENT:** Hans Breitenmoser, Calvin Callahan, Brian Hafeman-by phone, Chris Heller, Joshua Wendt-by phone

**MEMBERS NOT PRESENT:**

**VISITORS:** Patrick Gierl, Dora Gorski, Jason Hake

1. **Call meeting to order:** Meeting was called to order by Chairman Hans Breitenmoser at 5:04 pm.
2. **Approval of the minutes:** M/S Heller/Callahan to accept the minutes from the August 18<sup>th</sup>, 2020 meeting as presented. All ayes – motion carried
3. **Public Comment: none**
4. **Review of Vouchers:** placed on file
5. **Year to date budget report:** placed on file
6. **Maintenance Directors report:** placed on file
7. **Approval of time sheets and expense account:** M/S Hafeman/Wendt to approve as presented. All ayes – motion carried.
8. **Convene into close session**

**Consideration of motion to adjourn into closed session pursuant to Section 19.85(1) (c), WI Stats., for purpose of considering employment, promotion or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercise responsibility.**

- A. **Maintenance Department staff employee request for leave without pay-no other time available.**

M/S Heller/Callahan to convene into close session with Patrick Gierl, Jason Hake and Dora Gorski invited to stay. Roll Call – Hans Breitenmoser – yes / Calvin Callahan – yes/ Brian Hafeman – yes/ Chris Heller – yes/ Joshua Wendt – yes. Move into close session.

9. **Reconvene into open session**

M/S Heller/Callahan to reconvene into open session. Roll Call – Hans Breitenmoser – yes / Calvin Callahan – yes/ Brian Hafeman – yes/ Chris Heller – yes/ Joshua Wendt – yes.

10. **Take any necessary action discussed in close session:** M/S Heller/Callahan to approve leave without pay (no other leave time available) to maintenance department employee through 9/30/20. All ayes – motion carried.
11. **Review and take action on the Maintenance vehicle RFP:** M/S Heller/Callahan to accept the bid from Breaman Merrill Ford for the maintenance vehicle for the amount of \$52,825.00. All ayes – motion carried
12. **Discussion and possible action on the disposition of the Lincoln Industries building at 1775 Kaphaem Road, Tomahawk WI.** M/S Callahan/Hafeman to proceed with the sale of the

property and forward the request for purchase by the Tomahawk Fire Department onto the Administrative and Legislative committee for further action. All ayes – motion carried.

**13. Discussion and possible action on current staffing levels within the maintenance department.**

Discussion was had regarding maintenance operations and the need for refilling vacate positions. Item tabled to gain further information. Maintenance Director to bring back to the October meeting. No further action taken.

**14. Lease Agreement for Office Space with Wisconsin Counties Forest Association: M/S**

Heller/Callahan to accept the lease as presented by Administrative Coordinator for a term of one year to the Wisconsin Counties Forest Association. All ayes – motion carried.

**15. Auction items:** none

**16. Set future meeting date:** October 20<sup>th</sup>, 2020 – Lincoln County Service Center – room 247/248 – 5:00 pm

**17. Adjourn:** M/S Heller/Callahan to adjourn at 5:50 pm. All ayes – motion carried.

Submitted October 1<sup>st</sup>, 2020

Maintenance Director

Patrick Gierl