

Meeting Minutes of  
Lincoln County Public Property Committee  
Tuesday September 19<sup>th</sup>, 2023 – 5:30 pm  
Lincoln County Service Center  
801 N. Sales Street – Room 247/48  
Merrill WI, 54452

**MEMBERS PRESENT:** Bill Bialecki, Marty Lemke (by video), Donald Wendorf, Brian Hafeman

**MEMBERS EXCUSED:** Randy Detert

**VISITORS:** Patrick Gierl, Renee Krueger, Samantha Fenske

1. **Call Meeting to Order** – Meeting was called to order by chair Bill Bialecki at 5:30 pm.
2. **Approve Minutes of Previous Meeting:** August 15<sup>th</sup>, 2023 –Supervisor Wendorf pointed out an error on item number (7) on the motion and second. Minutes to be amended to reflect that Supervisor Lemke was the motion and supervisor Wendorf was the second. M/S Hafeman/Wendorf to approve as amended. All ayes – motion carried.
3. **Public Comment** – none
4. **Review of vouchers** – Discussed and placed on file
5. **Year to date budget report** – Discussed and placed on file
6. **Maintenance Directors report-** Discussed and placed on file
7. **Approval of time sheets and expense report** – M/S Hafeman/Wendorf to accept as presented. All ayes – motion carried.
8. **Review and award contract for the Service Center boiler project.** M/S Bialecki/Wendorf to award the project to August Winters and Sons in the amount of \$42,000.00. All ayes – motion carried.
9. **Approve the transfer of Coroner shop funds to the maintenance account 10266757-583001.** M/S Hafeman/Wendorf to approve the transfer of funds from the coroner account to the maintenance shop remodel account. All ayes – motion carried.
10. **Convene into close session**

Consideration of motion to adjourn into closed session pursuant to Section 19.85(1) (c), WI Stats., for purpose of considering employment, promotion or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercise responsibility.

A. Maintenance Directors Performance Review

**M/S Bialecki/Hafeman to enter into closed session with Administrative coordinator (Renee Krueger) invited.**

**Roll call vote: Bialecki – yes, Hafeman – yes, Lemke – yes, Wendorf – yes. Entered into close session.**
11. **Reconvene into open session: M/S Lemke/Wendorf to reconvene into open session.**

**Roll call vote: Bialecki – yes, Hafeman – yes, Lemke – yes, Wendorf – yes. Entered into open session.**
12. **Take any necessary action discussed in close session.** M/S Bialecki/Hafeman to give Maintenance Director a favorable review and move him to the next step. All ayes – motion carried.
13. **Auction items:** none
14. **Set next meeting date:** October 17<sup>th</sup>, 2023 – Lincoln County Service Center – room 247-48 – 5:30 pm
15. **Adjourn** – M/S Hafeman/Wendorf to adjourn. All ayes – motion carried. Adjourned at 5:47 pm.

Minutes submitted September 20<sup>th</sup>, 2023

Maintenance Director

Patrick Gierl